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**To:** Kester, Tonykester@aging.sc.gov  
**Date:** 1/4/2017 4:39:51 PM  
**Subject:** AIS - SC State Term Contract for Scanning Related Services

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Hi Tony,

I hope you are doing well. AIS was recently re-awarded the SC State Term Contract for document scanning and document management related services and we were hoping to touch base. Richard Ouzts, our account manager in your area, would love to stop in and introduce himself, let you know about our service offering and how we are helping others in your area. Richard will be out your way on Thursday, January 12 and again on Wednesday, January 18. Would you be available for a brief meeting either of these days? If neither works, please feel free to suggest some other dates that would.

For more details, please click here: [South Carolina State Contract Number 4400010342](#)

Thanks and I look forward to hearing from you soon!

Jeana

*Jeana Tavano*

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