

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
<i>Wells/FOIA</i>	<i>3-26-10</i>

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>1001403</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Stensland, Singleton</i> <i>Cleared 4/9/10, letter</i> <i>attached.</i>	<input checked="" type="checkbox"/> FOIA DATE DUE <i>4-9-10</i> <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

Brenda James - cost report request

From: "SCARCH" <scarch@scarch.org>
To: <Stensief@scdhhs.gov>
Date: 3/25/2010 10:08 AM
Subject: cost report request
Attachments: cost report request.pdf

RECEIVED

MAR 25 2010

Department of Health & Human Services
OFFICE OF THE DIRECTOR

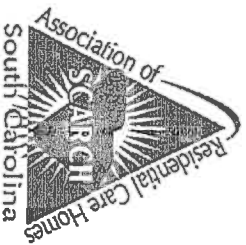
Mr. Stensland,

Please see request for cost reports under FOIA. Thank you.



Melody Bailey | Executive Director

**** SCARCH has moved! Please note our new address! ****
South Carolina Association of Residential Care Homes
4721 Sunset Blvd, Suite D | Lexington, SC 29072
Phone: (800) 862.2908 | Fax: (803) 951.2136
www.scarch.org



South Carolina Association of Residential Care Homes

RECEIVED

March 25, 2010

MAR 26 2010

Mr. Jeff Stensland

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Dear Jeff:

I would like to request a copy of the latest cost reports for Residential Care/Assisted Living DHHS has compiled. I believe the June 20, 2009 had been completed and under the FOIA I would like to request a copy.

Please call me at 803-951-3296 or email at scarch@scarch.org if you have any questions. Thank you.

Sincerely,

Melody Bailey, Executive Director



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
Total Amount Due SCDHHS:		\$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature _____

Date: _____



April 9, 2010

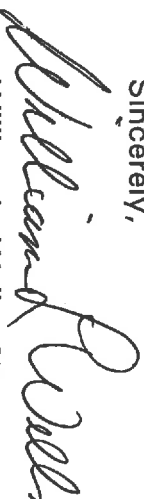
Ms. Melody Bailey
SC Association of Residential Care Homes
4721 Sunset Boulevard, Suite D
Lexington, SC 29072

Dear Ms. Bailey:

Enclosed you will find the information and the billing for processing your recent Freedom of Information Act request from our office.

I hope this information is helpful to you. If you should have any questions, please contact Brandy Putnam at (803) 898-1040.

Sincerely,



William L. Wells, CPA
Deputy Director

WLW/bp
Enclosures



April 9, 2010

TO: Ms. Melody Bailey
SC Association of Residential Care Homes

FROM: William L. Wells, CPA
Deputy Director

SUBJECT: Cost of Processing FOIA Request # 403

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	1	Hours	\$10.00
Pages copied at \$.10 per page	6	Pages	\$ 0.60
Pages faxed at \$.20 per page		Pages	\$
Shipping and Handling Costs			\$ 1.00

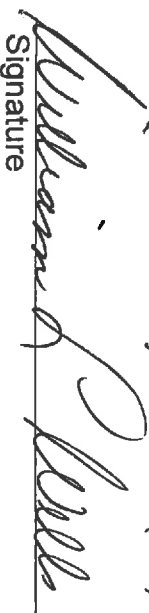
Other costs associated with the FOIA request: \$

Total Amount Due SCDHHS: \$11.60

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact Brandy Putnam at (803) 898-1040 should you have any questions.



Signature

April 12, 2010
Date