

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR**

**ACTION REFERRAL**

<b>TO</b> <i>Roberts/Hutto/FOIA</i>	<b>DATE</b> <i>5-21-13</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000366</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>CC: Cox</i> <i>Cleared 5/21/13, letter attached</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <i>6-5-13</i>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

## Brenda James

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**From:** Rick Hepfer  
**Sent:** Monday, May 20, 2013 4:09 PM  
**To:** Brenda James  
**Cc:** Byron Roberts; Colleen Mullis; Linda Hillian  
**Subject:** FW: SC FOIA  
**Attachments:** Shanna M Jarrell.vcf

Brenda, can you log this as an FOIA? Unless it has recently changed, or you know otherwise, I think the process is for you to send blue sheets to Reimbursement and the OGC. When we receive the information from Reimbursement (Jeff Saxon's area) we will mail it to the law firm with an invoice. By statute, a response to an FOIA request is due 15 working days after receipt. Let me know if you have any questions: 8-2791.

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**From:** Colleen Mullis  
**Sent:** Monday, May 20, 2013 2:25 PM  
**To:** Byron Roberts; Rick Hepfer  
**Subject:** FW: SC FOIA

I just received this FOIA request.

What do we need to do to start the formal process?

The request did not include a deadline for receipt of the information.

Thank you.

Colleen

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**From:** Shanna Jarrell [<mailto:SJarrell@pmped.com>]  
**Sent:** Monday, May 20, 2013 2:16 PM  
**To:** Office of Communications  
**Subject:** SC FOIA

Pursuant to the South Carolina Freedom of Information Act, I am hereby requesting Cost Reports for the following facilities for the years 2008 through 2013.

Uni-Health Post Acute Care of North Augusta, North Augusta, South Carolina

Laurel Baye of Williston, Williston, South Carolina

Laurel Baye of Orangeburg, Orangeburg, South Carolina

Magnolia Manor of Rock Hill, Rock Hill, South Carolina

Calhoun Convalescent Center, St Matthews, South Carolina

Uni-Health Post Acute Care Oakwood, Walterboro, South Carolina

Thanks  
Shanna

**Shanna M. Jarrell**

Peters, Murdaugh, Parker, Eltzroth & D...  
Legal Assistant to Lee D. Cope

(803) 914-2018 Work

(803) 914-2015

SJarrell@comped.com

101 Mulberry Street, East

Post Office Box 457

Hampton, South Carolina 29924

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## **Brenda James**

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**Full Name:** Shanna M. Jarrell  
**Last Name:** Jarrell  
**First Name:** Shanna  
**Job Title:** Legal Assistant to Lee D. Cope  
**Company:** Peters, Murdaugh, Parker, Eltzroth & Detrick

**Business Address:** 101 Mulberry Street, East  
Post Office Box 457  
Hampton, South Carolina 29924

**Business:** (803) 914-2018  
**Business Fax:** (803) 914-2015

**E-mail:** SJarrell@pmped.com  
**E-mail Display As:** Shanna M. Jarrell (SJarrell@pmped.com)



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
<b>Total Amount Due SCDHHS:</b>		<b>\$ _____</b>

Please remit the above amount to the following address:

**Bureau of Fiscal Affairs**  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

Log # 000366



Anthony E. Keck, Director  
Nikki R. Haley, Governor

May 21, 2013

Ms. Shanna M. Jarrell  
Peters, Murdaugh, Parker, Eltzroth & Detrick  
101 Mulberry Street, East  
Post Office Box 457  
Hampton, SC 29924

Re: FOIA - Cost Reports

Dear Ms. Jarrell:

This is in response to your request for information from the South Carolina Department of Health and Human Services (DHHS) pursuant to the South Carolina Freedom of Information Act (FOIA) dated May 21, 2013 and received by DHHS on May 21, 2013. Enclosed is the cost report information that was requested.

Our expense for extracting this information is twenty-nine and 94/100 dollars (\$29.94). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

Thank you for your request. If you have any questions, you may contact Ms. Beth Hutto, Interim Deputy Director and Chief Financial Officer, at (803) 898-2955.

Sincerely,

Richard G. Hepfer  
Deputy General Counsel

RGH/h

Enclosures

cc: Lynette Wilson, Receivables