

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Singleton/FOIA</i>	DATE <i>11-21-08</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER  <i>000276</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR  <i>CC: Stensland Cleared 12/1/08, letter attached.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____  <input type="checkbox"/> Necessary Action DATE DUE <i>12-9-08</i>

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

**RECEIVED**

NOV 21 2008

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

**Law Offices**

**Poliakoff and Associates, P.A.**  
215 Magnolia Street  
Spartanburg, South Carolina 29306

**MAILING ADDRESS:**

P.O. BOX 1571

SPARTANBURG, SOUTH CAROLINA 29304

TELEPHONE: (864) 588-5473  
(864) 588-8101

FACSIMILE: (864) 588-7280

www.gpoliakoff.com

GARY W. POLIAKOFF  
atty@gpoliakoff.com  
RAYMOND P. MULLMAN, JR.  
rmullmanjr@aol.com  
LARA PETTIS HARRILL  
lpettisharrill@gpoliakoff.com

BERNARD B. POLIAKOFF  
(1916-1985)  
J. MANNING POLIAKOFF  
(1982-1989)  
MATTHEW POLIAKOFF  
(1919-1979)

November 20, 2008

FOIA Coordinator  
Department of Health and Human Services  
P.O. Box 8206  
Columbia, SC 29202

RE: Request for Medicaid Cost Reports  
Facility: Life Care Center of Hilton Head

To Whom it May Concern:

I am making a request for information pursuant to the South Carolina Freedom of Information Act S.C. Code §§ 30-4-10 through 30-4-165, and the applicable federal statutes and regulations, see, e.g., 5 U.S.C.A. §552 and 29 C.F.R. §1610.7.

In making this request, we hereby certify that we assume financial liability for the direct costs of the search for the requested records and their duplication as set forth in the applicable regulations. Please provide the following information within ten (10) working days after receipt of this request, or sooner, if possible.

We are requesting signed Medicaid Cost Reports for Dundee Manor Skilled Care Facility located at 710 15-401 Bypass West, Bennettsville, SC for the fiscal years ending in 2007 and 2008.

Please contact us if you have any questions. Thank you for your kind assistance in this matter.

With best regards, I am,

Yours truly,

  
Angela S. Lizer

Paralegal

Poliakoff & Associates, P.A.

/tba



**State of South Carolina**  
**Department of Health and Human Services**

Mark Sanford  
Governor

Emma Forkner  
Director

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:		\$ _____

**Total Amount Due SCDHHS:**

\$ \_\_\_\_\_

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 255-8235



*State of South Carolina*  
*Department of Health and Human Services*

Mark Sanford  
Governor

Emma Forkner  
Director

December 4, 2008

Angela S. Lizer, Paralegal  
Poliakoff & Associates, P.A.  
P. O. Box 1571  
215 Magnolia Street  
Spartanburg, SC 29304

Re: FOIA Request – Cost Reports for Dundee Manor Skilled Care Facility

Dear Ms. Lizer:

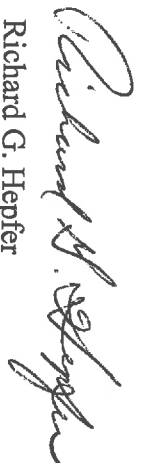
In response to your Freedom of Information Act request, enclosed you will find the information you requested. This document is a true and accurate copy of a report collected by the Department in the regular course of its business.

Our expense for reproducing and mailing this information is Seventeen and 20/100 dollars (\$17.20). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

I hope this information is helpful to you. Please contact me if there are any questions.

Sincerely,

  
Richard G. Hepfer  
Deputy General Counsel

RGH/h  
Enclosures  
cc: Lynette D. Wilson, Receivables

Office of General Counsel  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2795 Fax (803) 255-8210

*Log # 276*