Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 6:09 PM
To: Judy Hackett; Jeff Stibel; Aaron Stibel
Subject: RE: SC

Thank you for doing this for life.
That's what we told the press.

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 6:02 PM
To: Stirling, Bryan; Jeff Stibel; Aaron Stibel
Subject: RE: SC

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Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Wednesday, October 31, 2012 2:54 PM
To: Judy Hackett; Jeff Stibel; Aaron Stibel
Subject: RE: SC

I recall someone saying on the phone with the governor that it was for life. Came someone please verify this? We told the press that.

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 5:52 PM

To: Stirling, Bryan; Jeff Stibel; Aaron Stibel
Subject: RE: SC

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From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Wednesday, October 31, 2012 2:49 PM
To: Jeff Stibel; Aaron Stibel
Cc: Judy Hackett
Subject: Re: SC

If this a for life product? So if I was a SC business would I get this product for life?

From: Jeff Stibel [mailto:jstibel@dandb.com]
Sent: Wednesday, October 31, 2012 04:37 PM
To: Aaron Stibel <astibel@dandb.com>
Cc: Stirling, Bryan; Judy Hackett <jhackett@dandb.com>
Subject: Re: SC

Great. They are in the middle of the announcement now. Be sure to send them a note when the link is live with the URL as a reminder.

On Oct 31, 2012, at 1:35 PM, "Aaron Stibel" <astibel@dandb.com> wrote:

> Team:
>
> We will have a simple SC Coming Soon page up on DandB.com/SC in the next few moments.

We can change this page; I just didn't want the Governor's office to announce something without at least a Coming Soon page up.

This page will be replaced with the actual offer page tomorrow night.

-Aaron

Aaron Stibel
SVP, Technology
astibel@dandb.com
(310) 919 - 2214

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From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Wednesday, October 31, 2012 1:08 PM
To: Jeff Stibel
Cc: Judy Hackett; Aaron Stibel
Subject: RE: SC

Thank you very much!

From: Jeff Stibel [mailto:jstibel@dandb.com]
Sent: Wednesday, October 31, 2012 4:08 PM
To: Stirling, Bryan
Cc: Judy Hackett; Aaron Stibel
Subject: Re: SC

Thanks Bryan - confirmed and approved.

On Oct 31, 2012, at 1:05 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

> As we discussed we'd like this Credit Alert to be available to any business that has filed a tax return from 1998 to the breach date with SC. Please approve, thank you.

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Stirling, Bryan

From: Jeff Stibel <jstibel@dandb.com>
Sent: Wednesday, October 31, 2012 6:16 PM
To: Stirling, Bryan
Cc: Judy Hackett; Aaron Stibel
Subject: Re: SC

No problem Bryan. To fully clarify, "for life"is a bit vague so we should be sure that it is life of the product (i.e., we could be out of business in 200 yrs and I can't imagine that product being live then in any event). I just want to make sure no one is seeming disingenuous. But in the spirit of our conversation, our goal is to help these businesses out long term until this problem is resolved.

Best,

Jeff

On Oct 31, 2012, at 3:09 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

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> That's what we told the press.
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>
> <image001.png>
>
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<image002.png>

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Aaron Stibel
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<image001.jpg>

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Stirling, Bryan

From: Director <director@sctax.org>
Sent: Wednesday, October 31, 2012 3:23 PM
To: Stirling, Bryan
Cc: Harry Cooper; etter_jf@sctax.org
Subject: FW: Business Credit Monitor - Press Urgent

Importance: High

From: Director
Sent: Wednesday, October 31, 2012 3:22 PM
To: 'tedpitts@gov.sc.gov'
Cc: Harry Cooper; etter_jf@sctax.org
Subject: FW: Business Credit Monitor - Press Urgent
Importance: High

I took this call and asked him to put it in email form to Director@sctax.org address.

Jenny Renedo
Office of the Director
SC Department of Revenue

From: Aaron Stibel [mailto:astibel@dandb.com]
Sent: Wednesday, October 31, 2012 2:58 PM
To: Director
Subject: Business Credit Monitor - Press Urgent
Importance: High

Thanks for taking my call and reviewing this email.

As a background I was with RSI for 12 years and was one of the original architects of DiscoverTax. I figured I would reach out directly since I know the state fairly well.

I am the CTO at Dun & Bradstreet Credibility Corp now . Jennifer with WISTV contacted our CMO about what we were doing for SC businesses. I understand that the press release does not mention specifically FEIN being compromised, but optically, this is becoming part of the story. We are planning to launch a South Carolina web site that will offer any SC business free business credit monitoring products.

We owe the press a call back ***today***, but I wanted to reach out to DOR so we can either keep you informed or have you be a part of this release. We would like the DOR to have input into how we position our release that best reflects the department's efforts.

I would suggest we have a call ASAP.

Please see our product offer below:

Dun & Bradstreet Credibility Corp will give SC businesses a free CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their

business. If someone were to steal your business identity, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

Thanks,
-Aaron

Aaron Stibel
SVP, Technology
astibel@dandb.com
(310) 919 - 2214

Dun & Bradstreet
Credibility Corp

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Stirling, Bryan

From: Judy Hackett <jhackett@dandb.com>
Sent: Wednesday, October 31, 2012 5:53 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also If you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

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Sent: Wednesday, October 31, 2012 5:58 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Importance: High

No big deal but several news outlets have already incorrectly referred to our company. More importantly, they have been linking to www.dnb.com/sc, not www.dandb.com/sc. We have also seen incorrect phone numbers. We're reaching out but it's more important to get a statement out to get company right, phone number right, and url right.

Here are a few examples:

http://www.wltx.com/news/article/207332/2/Gov-Haley-Provides-Update-on-SC-DOR-Hacking-Case

- "Haley said **Dunn and Bradstreet** will activate a website at 8AM Friday morning that businesses can visit to register for free monitoring service: **www.dnb.com/sc**, or by calling 800279-9881, also available Friday."

http://www.wistv.com/story/19967676/haley-state-to-provide-protection-to-up-to-657k-businesses

- "The state has contacted **Dun and Bradstreet**, a company that provides credit monitoring and protection for businesses, to assist South Carolina business owners."

http://www.carolinalive.com/news/story.aspx?id=819863#.UJGbccXA-6M

- "**Dun and Bradstreet** is launching free credit reports for all South Carolina businesses. The website says the monitoring services will be live Friday, November 2nd. Businesses can also call 1-800-279-9881 at that time."

http://www.abcnews4.com/story/19965332/sc-security-breach-draws-3rd-news-conference-in-3-days

- Gov. Nikki Haley said a new website – **www.dnb.com/SC** -- was being set up by **Dun & Bradstreet Credibility Corporation** that would allow businesses to sign up for credit protection. Businesses can also call 800-279-9881 to get coverage as well, she said.

http://www.southcarolinaradionetwork.com/2012/10/30/sc-tax-director-reveals-business-id-numbers-were-also-breached/

- He said the business credit information company **Dun and Bradstreet** has a monitoring service that his agency would look into.

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Re: Experian PR contact

Thad Westbrook [thad.westbrook@nelsonmullins.com]

Sent: Friday, October 26, 2012 8:15 PM

To: Stirling, Bryan

Good news.

----- Original Message -----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 07:38 PM
To: Ozzie Fonseca <ofonseca@experianinteractive.com>
Cc: Greg Young <Greg.Young@experianinteractive.com>; Thad Westbrook
Subject: RE: Experian PR contact

New voice reply is up and running.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:51 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Perfect. Thank you

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data breach<http://www.Experian.com/blogs/data breach>
Follow us on Twitter: www.Twitter.com/Experian DBR<http://www.Twitter.com/Experian DBR>
Visit us at http://www.experian.com/databreach

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"Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

That works for me. Thank you.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:47 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

As long as the call center is recording the message, I would suggest stating that people have until January 31st ,2013 to request an activation code. If that works for you I'll have them add that language immediately.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data breach<http://www.Experian.com/blogs/data breach><http://www.Experian.com/blogs/data breach><http://www.Experian.com/blogs/data breach>>
Follow us on Twitter:
www.Twitter.com/Experian DBR<http://www.Twitter.com/Experian DBR><http://www.Twitter.com/Experian DBR><http://www.Twitter.com/Experian DBR>>
Visit us at http://www.experian.com/databreach

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Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

I spoke with our call center and they found a way to record the message in eastern terms. That will be done within the next 60 minutes.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

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-----Original Message-----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 3:23 PM
To: Ozzie Fonseca
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Thank you, call him now.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:22 PM
To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
Subject: Experian PR contact

Bryan:

Here is our PR contact:

Greg Young
949 567-3791
Greg.Young@experianinteractive.com

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

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Re: Experian PR contact

Stirling, Bryan

Sent: Friday, October 26, 2012 10:53 PM

To: Greg.Young@experianinteractive.com

Cc: Godfrey, Rob

Thank you. I'll defer to Rob but think if anything sent out would be in the AM.

----- Original Message -----
From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Friday, October 26, 2012 10:48 PM
To: Stirling, Bryan
Cc: Godfrey, Rob
Subject: RE: Experian PR contact

Rob -

We'll be sending a statement out to you in the very near future; just wordsmithing a couple items. I understand the late night news is about to kick in, and we may miss that window, but again -- want to say this correctly and communicate that we are in control.

Greg

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

-----Original Message-----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 5:59 PM
To: Greg Young
Cc: Godfrey, Rob
Subject: RE: Experian PR contact

Greg,
Please send us that statement so Rob can look at it and decide how to handle.
Thank you.

-----Original Message-----
From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Friday, October 26, 2012 7:38 PM
To: Stirling, Bryan
Subject: Re: Experian PR contact

Bryan,

Still on call. Have some message points but getting more. Apologies for delay.

GY

Greg Young, APR
Experian Consumer Direct

Director, Public Relations /Consumer Engagement
949-294-5701

Sent by my iPhone

On Oct 26, 2012, at 3:48 PM, "Stirling, Bryan"
<BryanStirling@gov.sc.gov<mailto:BryanStirling@gov.sc.gov>> wrote:

That works for me. Thank you.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:47 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

As long as the call center is recording the message, I would suggest stating that people have until January 31st ,2013 to request an activation code. If that works for you I'll have them add that language immediately.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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"Stirling, Bryan" <BryanStirling@gov.sc.gov<mailto:BryanStirling@gov.sc.gov>> wrote:

Thank you.

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Sent: Friday, October 26, 2012 6:35 PM
To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

I spoke with our call center and they found a way to record the message in eastern terms. That will be done within the next 60 minutes.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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To: Ozzie Fonseca
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Thank you, call him now.

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From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:22 PM
To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
Subject: Experian PR contact

Bryan:

Here is our PR contact:

Greg Young
949 567-3791
Greg.Young@experianinteractive.com<mailto:Greg.Young@experianinteractive.com>

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

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RE: Experian PR contact

Stirling, Bryan

Sent: Friday, October 26, 2012 8:59 PM

To: Greg Young [Greg.Young@experianinteractive.com]

Cc: Godfrey, Rob (robgodfrey@gov.sc.gov)

Greg,
Please send us that statement so Rob can look at it and decide how to handle.
Thank you.

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Sent: Friday, October 26, 2012 7:38 PM
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Subject: Re: Experian PR contact

Bryan,

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Greg Young, APR
Experian Consumer Direct
Director, Public Relations /Consumer Engagement
949-294-5701

Sent by my iPhone

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Subject: RE: Experian PR contact

Bryan:

As long as the call center is recording the message, I would suggest stating that people have until January 31st ,2013 to request an activation code. If that works for you I'll have them add that language immediately.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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"Stirling, Bryan" <BryanStirling@gov.sc.gov<mailto:BryanStirling@gov.sc.gov>> wrote:

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Bryan:

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Senior Director, Data Breach Resolution

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Sent: Friday, October 26, 2012 3:23 PM
To: Ozzie Fonseca
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Thank you, call him now.

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To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
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Bryan:

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Greg Young
949 567-3791
Greg.Young@experianinteractive.com<mailto:Greg.Young@experianinteractive.com>

Ozzie Fonseca, CIPP/US
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RE: Experian PR contact

Stirling, Bryan

Sent: Friday, October 26, 2012 8:17 PM

To: Thad Westbrook [thad.westbrook@nelsonmullins.com]

I am on a conference call with several higher up as the credit company right now. I will call you after we are done and give you an update. They tell me that they have a solution to the call wait problem.

-----Original Message-----
From: Thad Westbrook [mailto:thad.westbrook@nelsonmullins.com]
Sent: Friday, October 26, 2012 8:15 PM
To: Stirling, Bryan
Subject: Re: Experian PR contact

Good news.

----- Original Message -----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 07:38 PM
To: Ozzie Fonseca <ofonseca@experianinteractive.com>
Cc: Greg Young <Greg.Young@experianinteractive.com>; Thad Westbrook
Subject: RE: Experian PR contact

New voice reply is up and running.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:51 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Perfect. Thank you

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
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"Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

That works for me. Thank you.

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From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:47 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

As long as the call center is recording the message, I would suggest stating that people have until January 31st ,2013 to request an activation code. If that works for you I'll have them add that language immediately.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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"Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

Thank you.

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-----Original Message-----
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Sent: Friday, October 26, 2012 3:23 PM
To: Ozzie Fonseca
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Thank you, call him now.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:22 PM
To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
Subject: Experian PR contact

Bryan:

Here is our PR contact:

Greg Young
949 567-3791
Greg.Young@experianinteractive.com

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Senior Director, Data Breach Resolution

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Stirling, Bryan

From: Rush Smith <rush.smith@nelsonmullins.com>
Sent: Wednesday, October 31, 2012 1:38 PM
To: Stirling, Bryan
Cc: Thad H. Westbrook
Subject: Fwd: Counts for Sales & Withholding

Rush Smith | 803-255-9492 | rush.smith@nelsonmullins.com
Nelson Mullins Riley & Scarborough, LLP, Columbia SC

Sent from my iPhone

Begin forwarded message:

> **From:** Harry Cooper <COOPERH@sctax.org>
> **Date:** October 31, 2012, 1:31:21 PM EDT
> **To:** <rush.smith@nelsonmullins.com>
> **Subject: Fwd: Counts for Sales & Withholding**
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> > **From:** "Dale Brown" <Brownd@sctax.org>
> > **Date:** October 31, 2012 1:04:05 PM EDT
> > **To:** "Harry Cooper" <COOPERH@sctax.org>, "Jim Etter" <Etter_JF@sctax.org>
> > **Cc:** "Dale Brown" <Brownd@sctax.org>
> > **Subject: Counts for Sales & Withholding**
> >
> > Jim and Harry,
> >
> > Here is a breakdown of the Sales & Withholding accounts compromised on eSales & eWithholding databases:
> >
> > Sales:
>
> | Status | Count |
> |---|---|
> | Open | 124,108 |
> | Closed | 214,143 |
> | Inactive | 1,000 |
> | Warrant | 833 |
> | Pending | 101 |
> | **Total** | **340,185** |

Withholding:

Status	Count
Closed	206,071
Open	111,177
Pending	58
Hold	15
Inactive	1
Total	**317,322**

If you have questions, just let me know.

Thanks,

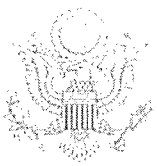
Dale Brown, PMP
SC Department of Revenue
Acting CIO/Administrator
(803)898-5513 Office
(803)727-2510 Cell
(803)898-5507 FAX
brownd@sctax.org

Stirling, Bryan

From: Perry, Richard (L. Graham) <Richard_Perry@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 1:52 PM
To: Stirling, Bryan
Subject: Letter to IRS re: EINs
Attachments: Shulman IRS.pdf

Richard S. Perry
Chief of Staff
Office of Senator Lindsey Graham
202-224-5972
202-224-3808 (fax)

LINDSEY O. GRAHAM
SOUTH CAROLINA



290 RUSSELL SENATE OFFICE BUILDING
WASHINGTON, DC 20510
(202) 224-5972

UNITED STATES SENATE

October 31, 2012

Commissioner Doug Shulman
Internal Revenue Service
1111 Constitution Avenue, NW
Washington, DC 20224

Dear Commissioner Shulman,

I would like to bring to your attention an urgent matter related to Employer Identification Numbers or EINs. I was contacted by South Carolina Governor Nikki Haley about the prospect that several thousand private and public EINs were stolen from the S.C. Department of Revenue data banks.

I understand there is currently no system in place at the IRS to handle not only this particular type of ID theft, but this volume. Although in many cases EINs are readily available to the public through a myriad of sources including SEC filings, legitimate online search services, court filings, etc; I am asking you to prepare a protocol tailored specifically for South Carolina businesses that may want their EIN changed. Additionally, I'd ask that this service be made available to impacted businesses through your website and phone representatives.

I appreciate the responsiveness Catherine Barre and your entire agency have already provided me, the Governor's office and the S.C. Department of Revenue regarding the EIN issue. If you have any questions or I may be of assistance to the agency during this critical time for South Carolina's business community, please do not hesitate to contact me any time.

Sincerely,

Lindsey O. Graham
United States Senator

[illegible]
[illegible]
[illegible]
[illegible]
[illegible]
[illegible]

Stirling, Bryan

From: Jason.Sweatt@ey.com
Sent: Wednesday, October 31, 2012 1:55 PM
To: Stirling, Bryan
Subject: RE: Employer Identification Number Considerations

Glad to help!

Best Regards, Jason Sweatt

Jason C. Sweatt | Tax Quality & Risk Management
Ernst & Young LLP
75 Beattie Place, Suite 800, Greenville, SC 29601, United States of America
Direct: 1 864 298 3517 | Mobile: 1.864 320 1810 | Jason.Sweatt@ey.com
Fax: 1 866 586 8638 | EY/Comm: 7175277
Website: www.ey.com

Thank you for considering the environmental impact of printing emails.

From: "Stirling, Bryan" <BryanStirling@gov.sc.gov>
To: "Jason.Sweatt@ey.com" <Jason.Sweatt@ey.com>
Date: 10/31/2012 01:52 PM
Subject: RE: Employer Identification Number Considerations

Thank you very much.

From: Jason.Sweatt@ey.com [mailto:Jason.Sweatt@ey.com]
Sent: Wednesday, October 31, 2012 1:48 PM
To: Stirling, Bryan
Subject: Employer Identification Number Considerations

Hello, Bryan:

As we discussed, I wanted share some of the points that we discussed regarding Employer Identification Numbers (EINs).

While business taxpayer EINs are not published and available in a resource such as a public directory, most businesses do not consider them to necessarily be "confidential." They are used in too many places to truly be kept as tightly confidential as an individual's Social Security Number. It is also more difficult to use an EIN in conjunction only with an address to open credit lines or apply for credit cards. Generally, for a business, much more information is needed than the identifying information on the business' tax return.

Some places that they are used include:

- On employees' Forms W-2.
- On Forms 1099 issued to most providers of service to the company over $600.
- For public companies, on publicly published findings and readily available from the SEC.

- On certain permits and licenses required to be posted in a public place.
- For Tax Exempt organizations and certain other organizations, the entity's tax forms are public record.
- The numbers are issued to banks in application processes.
- The numbers are many times issued to customers and vendors for various reasons.
- Many other places

If I had a business client who had tax information compromised, whether any additional action was required would depend on the facts and circumstances. I would advise them to consider:

- Was the information taken already available to the general public. If so, no real breach of confidential information has really occurred.
- In the client's line of business, can the thief really take any action? What are the possible actions?
- Did the information contain sensitive information such as bank account numbers or credit card numbers, and were those accounts still active.
- Did the information that was taken include sensitive data, such as officers' salaries or officers' SSNs?
- Was the information taken information that would allow the thief to access other data (such as passwords for tax payments, etc.)

Based on the fact pattern, we would decide if any exposure had been created. If the data obtained was simply the identifying information of the business and potentially some financial data (numbers on the return), then for most businesses, they may not like the fact that a breach occurred, but in many cases real additional exposure for the business may not be created by a 3rd party obtaining limited information, even including the EIN.

Does that help?

Best Regards, Jason Sweatt

Jason C. Sweatt | Tax Quality & Risk Management
Ernst & Young LLP
75 Beattie Place, Suite 800, Greenville, SC 29601, United States of America
Direct: 1 864 298 3517 | Mobile: 1.864 320 1810 | Jason.Sweatt@ey.com
Fax: 1 866 586 8638 | EY/Comm: 7175277
Website: www.ey.com
Thank you for considering the environmental impact of printing emails.

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Stirling, Bryan

From: Perry, Richard (L. Graham) <Richard_Perry@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 2:21 PM
To: Stirling, Bryan
Subject: Need to send you a revised letter--Do NOT Distribute previous

Importance: High

There is a fact error—sending revised now-let me know if it was distributed

Richard S. Perry
Chief of Staff
Office of Senator Lindsey Graham
202-224-5972
202-224-3808 (fax)

Stirling, Bryan

From: Schimsa, Rebecca
Sent: Wednesday, October 31, 2012 2:29 PM
To: Stirling, Bryan
Cc: Godfrey, Rob; LeMoine, Leigh
Subject: Notice is posted

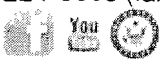
The notices are posted for tomorrow's 2:30 p.m. meeting.

Rebecca S. Schimsa
Office of Governor Nikki R. Haley
Staff Attorney & Commerce Liaison
O: (803) 734-6068 | C: (803) 429-4561

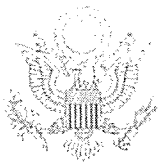
Stirling, Bryan

From: Perry, Richard (L. Graham) <Richard_Perry@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 2:29 PM
To: Stirling, Bryan
Subject: Revised IRS Letter (EINs)
Attachments: Shulman IRS Revised.pdf

Richard S. Perry
Chief of Staff
Office of Senator Lindsey Graham
202-224-5972
202-224-3808 (fax)



LINDSEY O. GRAHAM
SOUTH CAROLINA



290 RUSSELL SENATE OFFICE BUILDING
WASHINGTON, DC 20510
(202) 224-5972

UNITED STATES SENATE

October 31, 2012

Commissioner Doug Shulman
Internal Revenue Service
1111 Constitution Avenue, NW
Washington, DC 20224

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I appreciate the responsiveness Catherine Barre and your entire agency have already provided me, the Governor's office and the S.C. Department of Revenue regarding the EIN issue. If you have any questions or I may be of assistanee to the agency during this critical time for South Carolina's business community, please do not hesitate to contact me any time.

Sincerely,

Lindsey O. Graham
United States Senator

1835 ASSEMBLY STREET
SUITE 202
COLUMBIA, SC 29201
(803) 933-0112

401 WEST EVANS STREET
SUITE 111
FLORENCE, SC 29501
(843) 669-1505

100 SOUTH MAIN STREET
SUITE 100
GREENVILLE, SC 29601
(864) 250-1417

330 JOHNNIE DODDS BLVD.
SUITE 207
MOUNT PLEASANT, SC 29464
(843) 849-3887

205 EAST MAIN STREET
SUITE 100
ROCK HILL, SC 29730
(803) 366-2828

124 EXCHANGE STREET
SUITE A
PENDLETON, SC 29670
(864) 646-4693

Stirling, Bryan

From: Glaccum, David (L. Graham) <David_Glaccum@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 3:29 PM
To: 'joseph.hicken@osd.mil'
Cc: Stirling, Bryan
Subject: SC Cyber Attack DOD Letter
Attachments: 10-31-12 SC Cyber Attack DOD Letter.pdf

Joe,

Thanks for your help on this matter. The letter we sent to Under Secretary Wright is attached. We sent it out today.

The contact in South Carolina will be Bryan Stirling. His contact information is below. I have cc'd him on this message. Thank you again for your help in expediting this process. Please contact me if you have any questions. My direct dial is (202) 224-9413.

Bryan Stirling
Chief of Staff, Governor Nikki Haley
(803) 734-2100
bryanstirling@gov.sc.gov

David M. Glaccum
Deputy Counsel
Senator Lindsey O. Graham
290 Russell Senate Office Building
Washington, DC 20510
202-224-5972

LINDSEY O. GRAHAM
SOUTH CAROLINA

290 Russell Senate Office Building
Washington, DC 20510
(202) 224-5972

UNITED STATES SENATE

October 31, 2012

Acting Principal Deputy Under Secretary of Defense for Personnel and Readiness
Jessica L. Wright
4000 Defense Pentagon
Washington, DC 20301-4000

Dear Under Secretary Wright:

On October 26, 2012, the South Carolina Department of Revenue released a statement regarding a cyber-attack involving the personal information of South Carolina taxpayers. Specifically, the attack exposed approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers. The security breach has the potential to impact a wide-range of South Carolinians, including a number who serve in our military. According to the South Carolina Division of Information Technology, the cyber attack occurred in mid-September, was discovered on October 16, and the system was closed and secured on October 20.

In response, the South Carolina Governor's Office has stated that the state of South Carolina will provide free credit monitoring and identity protection to South Carolina citizens that were affected by the cyber attack. To take part in this free service, citizens must contact a designated website or phone number and enroll. In addition to the monitoring service, state officials have provided additional steps citizens can follow to protect their identity.

The key to these services being effective is whether or not a citizen is informed of their availability. While their availability has been reported to citizens of South Carolina currently living in the state, it may not have reached our military personnel currently serving overseas. In an effort to ensure our men and women in uniform are made aware of the cyber attack and the free protective services, I am requesting that the United States Department of Defense contact the South Carolina Governor's Office and Department of Revenue, and coordinate a plan to contact our service members abroad. It is imperative that we inform all of those affected.

I am very concerned about this grave breach of privacy and am confident that, with your help, we will be able to protect our military personnel's personal information here at home.

I look forward to your timely response. Thank you.

Sincerely,

Lindsey O. Graham
United States Senator

SC Office
Suite 236
Greenville, SC 29601
(864) 233-5366

Columbia Office
Suite 151
Columbia, SC 29201
(803) 933-0112

Charleston Office
Suite 370
Charleston, SC 29401
(843) 727-4122

Myrtle Beach Office
Suite 200
Myrtle Beach, SC 29577
(843) 839-2255

Florence Office
Suite 1900
Florence, SC 29501
(843) 669-1505

Aiken Office
Suite A
Aiken, SC 29801
(803) 649-1514

Stirling, Bryan

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 3:52 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: Fw: D&B Credibility Corp.

Importance: High

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 03:50 PM
To: Pitts, Ted
Cc: Aaron Stibel <astibel@dandb.com>; Jeff Stibel <jstibel@dandb.com>
Subject: D&B Credibility Corp.

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also If you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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Stirling, Bryan

From: Maley, Patrick
Sent: Wednesday, October 31, 2012 3:59 PM
To: Stirling, Bryan
Subject: FW: IG State-Wide Information Security Initiative--MEETING NOTIFICATION, 10AM, THURSDAY, 11/1
Attachments: Short Term Cyber Security Action Plan.docx; IT Agency Self Assessment.doc

From: Maley, Patrick
Sent: Wednesday, October 31, 2012 3:48 PM
To: 'Abdallah Haddad'; 'Alton "Al" Hoy'; Franklin, Ami; Ford, Andrew; 'Anthony Caldwell'; Bailey, Barbara; 'Barry Langley'; Hartman, Betsy; 'Bill Croteau'; 'Bill Hogue'; 'Bill Miller'; 'Bob Cape'; Boles, Les; Leach, Brian; Hoverman, Bryce; 'Camille Brown'; 'Candice Pou'; 'Catherine Lee'; Fallaw, Chuck; 'Cliff Stanley'; Smith, Dave; 'David "Ric" Lawson'; 'David Beverly'; 'David Elwart'; 'David Foshee'; Ross, David; Hipp, Dawn; 'Del Collins'; 'Don Cantrell'; 'Douglas Harper'; 'Elaine Knight'; Fletcher, Gayle; 'Guang Zhao'; Hammond, Carol; Harrill, Ken; 'Herbert Drucker'; 'James Hammond'; 'James Manning'; 'James Swindler'; MacDougall, James R.; 'Jay Rolin'; 'Jeff Baumann'; 'Jeffrey Smith'; 'Jim Bottom'; 'Jim Scurry'; 'Joan Assey'; 'John Dixon'; 'John Supra'; 'Katie Harrison'; Pondy, Kevin; Steele, Kevin; 'Khush Tata'; 'Larry Hubbard'; Nichols, Lisa; 'Margaret Sanders'; 'Mark Phipps'; Baker, Matt; 'Matt Faile'; 'Melissa Forinash'; Harris, Mike; 'Michael Wingard'; 'Michelle Moore'; 'Mike Garon'; 'Pam Everitt'; 'Pat Smith'; 'Paul Harmon'; Randy.Erskine; Dzek, Renee; 'Richard Nelson'; Rasmussen, Richard; Green, Richards; 'Robert Clark'; 'Robert Wilson'; 'Robin Lawrence'; 'Rolf Dolder'; 'Ron Mitchell'; 'Ronnie Finley'; 'Sandee Sprang'; Houston, Scott; Copeland, Sherry; 'Steve Flowers'; Sklar, Steve; 'Susan Worthy'; 'Thomas Smith'; 'Trad Robinson'; 'Trevis Shealy'; 'Troy Pound'; 'Yolanda McKnight'; 'jlowder@dew.sc.gov'; Adams, Marcia; Pitts, Ted; Earley, Jimmy; Jones, Sam; Oliver, Walt; 'bryanstirling@sc.gov.sc'
Subject: IG State-Wide Information Security Initiative--MEETING NOTIFICATION, 10AM, THURSDAY, 11/1

Attached to this email are the following **DRAFT** documents: 1) "short term cyber security action plan" for each agency; and 2) IT Agency Self-Assessment.

The 10AM, Thursday, 11/1 meeting is NOT MANDATORY for all CIOs; however, all CIOs/designee are encouraged & welcome. It is an opportunity to get direct and dynamic input on the attached **DRAFT** documents from those on the "front-line" of information security. Feel free to email me direct your input to be factored into the final documents. The meeting is also an opportunity to start the conversation and get input on developing a plan to fully assess state-wide information security.

I appreciate the talent and expertise in the agencies on information security. However, given the public's confidence level in state information security, we must double check ourselves as an initial step while we pursue a better understanding of this significant state-wide issue and opportunities to improve.

Thanks for your attention to this important issue.

10/30 IG email:

I was overwhelmed by the show of support for this effort--thanks. As set out in the below email last Friday & reinforced by media reports of the public's concern, we will be having a meeting at **10AM, Thursday, November 1, at the Forestry Commission, 5500 Broad River Road, Columbia**. The primary purpose of this meeting will be to seek input on immediate measures/protocols that can be deployed to agencies state-wide to

increase our collective information security confidence in the short-run, as well as identify critical weaknesses needing immediate attention.

To start the conversation, I will be sending an email out shortly (later today or Wednesday morning) containing a list of **DRAFT** recommendations from DSIT on this topic. Please look at this list prior to the meeting, and add/subtract/modify. We need everyone's experience & perspective on how best to swiftly check our own information security programs, deploy pragmatic measures, and identify any area that has immediate exposure to compromising PII.

Although the topic for this meeting will be a short-term response, similar to a military stand down day to re-emphasize and re-focus the importance of information security, the meeting will also start the process of planning a way forward to address longer-term issues.

I need four full-time volunteer subject matter experts from Agencies to fully staff the initial task force of six. I will personally lead this group. The group will set up the task force at DSIT offices, 4430 Broad River Road, Columbia. This task force will get it done in several months. We will add more staff if needed to hit that timeline rather than elongate a review given the significance and impact of the issue on the state. Please email me direct with your volunteer.

Thanks for your interest & support.

I
G Email to CIOs, Friday, 10/26:

If you have not already heard via media outlets, the Department of Revenue had a cyber intrusion resulting in the loss of 3.6 million names and social security numbers, as well as 387,000 credit card numbers. The Governor requested the Inspector General lead a state-wide information security (INFOSEC) initiative to assess our INFOSEC and make recommendations. This computer intrusion could have happened to anyone of us, but this large data loss of tax information has to impact our citizen's trust & confidence in state government to professionally protect their confidential information. After 30 years in the FBI, I don't get over-excited unless someone is shooting at me, but in my opinion, this is a crisis situation for information technology in state government.

I need your help. I am not an INFOSEC expert. My expertise is taking a mission, assembling the right team, developing objectives, collecting data on the objectives, and arriving at options & recommendations. I do know enough at this time to break this initiative into two phases. Phase I will identify measures or protocols to deploy to all agencies state-wide for immediate due diligence to give confidence to the public, as well as each other, that the collective IT components in state government are at a common quality assurance baseline. After our due diligence baseline, then Phase II will look at issues from a state-wide, longer term strategy perspective.

I will be assembling a team of subject matter IT experts to work full-time on this task force. I ask each agency CIO to think about voluntarily contributing a qualified staff member to this full-time task force. It will certainly be highly developmental, as well as contribute to an outcome having a long lasting impact on state government IT.

I am also soliciting volunteer CIOs to attend an initial organizing/strategy meeting to primarily address Phase I which has a time sensitive quality. If you are interested, please email me back at patrickmaley@oig.sc.gov or call my cell (803) 429-4946.

Due to time constraints, I am unable to send a copy to each of your respective Agency Heads for situational awareness, so I would appreciate you forwarding this email up your chain of command.

I will be back in touch to all CIOs early next week.

Thanks in advance for your time & interest in this critical initiative.

IG State-Wide Information Security Initiative
Short Term Cyber Security Action Plan

I. Short Term Remediation Steps

Immediately, all agencies should review and implement the following IT security measures:

1. All agencies should keep, monitor and review logs of all remote access, DNS, DHCP, Active Directory, and all systems in the DMZ. The logs should be stored for a minimum of 30 days or as required by statutes governing PII and other sensitive data.

2. Disable direct access to the Internet for all internal servers/data bases.

3. Ensure there are no data bases (no live data) in the DMZ.

4. Disable your local administrator account and have your administrators log in under their own named accounts. Some software requires local administrator access. In that case, the administrator password should differ from machine to machine.

5. Local accounts and domain accounts should have different user names and passwords.

6. Limit system accounts to a single purpose. Don't share system accounts across functions.

7. Disable dynamic DNS.

8. Ensure operating systems and 3rd party software are patched to the current level. Virus protection software must be maintained at its current level. These must be continuous processes.

9. Verify firewall egress and ingress rules to those ports required to do business.

10. Disable all credential caching on servers workstations laptops and mobile devices.

11. All servers in the DMZ should have only required services and network ports enabled.

II. Agency Self-Assessment

Self-assessments provide a cost-effective technique for agency officials to determine the current status of their information security programs, mitigate identified weaknesses, and where necessary, establish a target for improvement.

You must complete the information technology agency self-assessment survey linked below. Responses should be generated from multiple staff levels within the agency. Please note that you have to self-register prior to completing the survey.

Registration Instructions

Please have your staff complete each of the following surveys. New users will be required to validate their e-mail address prior to logging into the site. After your account has been activated by the website administrator an email will be sent to the email address you entered on the registration form with login instructions. You will need to identify a representative sample of staff from the categories below to complete the corresponding surveys.

Senior Management Survey
Operational Management Survey
IT Staff Survey
General Staff Survey

Assessment: https://sc-isac.sc.gov/content/information-technology-it-agency-self-assessment

III. Data Classification

Agencies will be asked to complete a data classification inventory. Instructions and templates will be provided in the next few days.

For Assistance

Please contact your DSIT Customer Service Representative if you need assistance with any of these measures.

Information Technology (IT) Agency Self Assessment

or the IT Staff Survey.

	IT Staff Survey			General Staff Survey			Operational Area Management Survey			Senior Management Survey		
	Yes	No	Don't Know	Yes	No	Don't Know	Yes	No	Don't Know	Yes	No	Don't Know
rity roles and responsibilities. This is documented												
for all supported services, mechanisms, and g, or encryption), including their secure erified.												
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:edures for protecting information when working J parties, collaborators, subcontractors, or nation belonging to other organizations, d procedures of external organizations, an inated external personnel.				
sourced security services, mechanisms, and irements.				
s, and data criticality has been performed.				
viewed, and tested: business continuity or recovery plan(s), and contingency plan(s) for				
nd business continuity plans consider physical nd controls.				
y, disaster recovery, and business continuity o carry out their responsibilities.				
; for safeguarding the premises, buildings, and and tested.				
rocedures for managing visitors.				
rocedures for physical control of hardware and				
rocedures for controlling physical access to work nmunication devices, etc.) and software media.				
that allow access to sensitive information are authorized access.				
:ument the repairs and modifications of a facility's				
th respect to all physically controlled media, can				
utinely examined for anomalies, and corrective				
ecurity plan(s) for safeguarding the systems and				
/ secure storage (e.g., backups stored off site, ation).				
regularly verified.				
respect to revisions, patches, and ries.				
ata backup plan for backups of both software and onsibilities under the backup plans.				

e are planned, controlled, and documented.												
when issuing, changing, and terminating users' * Unique user identification is required for all hird-party users. * Default accounts and default systems.												
on systems – all unnecessary services have been												
tem and network administration are used, and or replaced.												
auditing tools are routinely used by the t with according to the appropriate policy or												
nts are periodically audited for compliance with												
authentication (e.g., file permissions, network are used to restrict user access to information, ns and services, and network connections.												
procedures to establish and terminate the right of duals and groups.												
d to ensure that sensitive information has not l in an unauthorized manner. Methods or d and verified.												
lures for managing vulnerabilities, including * ols, checklists, and scripts * keeping up to date ttack methods * reviewing sources of information curity alerts, and notices * identifying luated * scheduling of vulnerability evaluations * esults * maintaining secure storage and												
es are followed and are periodically reviewed and												
ts are performed on a periodic basis, and hey are identified.												
ed to protect sensitive information while in ., data encryption, public key infrastructure,												
remotely managing systems, routers, and												
new and revised systems include considerations for rocedures * history of security compromises *												

;rams that show the enterprise-wide security												
entifying, reporting, and responding to suspected												
e periodically tested, verified, and updated.												
procedures for working with law enforcement												
practice, such as: securing information for which ensitive information to others (resistance to social y to use information technology hardware and tices, understanding and following security izing and reporting incidents.												
implement their assigned roles and responsibility												
or authorizing and overseeing all staff (including tions) who work with sensitive information or who ıtion resides.												

Stirling, Bryan

From: Perry, Richard (L. Graham) <Richard_Perry@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 4:04 PM
To: Stirling, Bryan

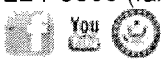
Bryan,

Below is additional info regarding EINs. There seems to be a lot of evidence that points to the fact that these numbers are public, or accessible fairly easily already. Some of this depends of the SC DOR protocol regarding the way they handle the privacy of such numbers; Below is additional info that may be helpful in fully understanding the seriousness or not of this particular breach.

For **public** companies, the EIN (or "IRS No.") is printed on the first page of 10-Ks, 20-Fs and other SEC filings, which you can get on the Internet for free (see the Filings section of "Securities and Exchange Commission").

For **private** companies, *it is possible* that the number is available on FreeErisa's EIN Finder or FEINsearch.com, or use the EIN field in the business search on a public records database such as KnowX.com, TLO, Accurint, Lexis (D&B;FEIN) or Westlaw (FEIN-ALL). If the company files with a Secretary of State the EIN may be on its annual report. If the company filed for bankruptcy, the EIN may be on the docket sheet as part the company's address. Also, EINs are often included in the company's D&B report (see "Dun & Bradstreet Reports").

Richard S. Perry
Chief of Staff
Office of Senator Lindsey Graham
202-224-5972
202-224-3808 (fax)



Stirling, Bryan

From: Jeff Stibel <jstibel@dandb.com>
Sent: Wednesday, October 31, 2012 4:08 PM
To: Stirling, Bryan
Cc: Judy Hackett; Aaron Stibel
Subject: Re: SC

Thanks Bryan - confirmed and approved.

On Oct 31, 2012, at 1:05 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

> As we discussed we'd like this Credit Alert to be available to any business that has filed a tax return from 1998 to the breach date with SC. Please approve, thank you.

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Stirling, Bryan

From: Jeff Stibel <jstibel@dandb.com>
Sent: Wednesday, October 31, 2012 4:37 PM
To: Aaron Stibel
Cc: Stirling, Bryan; Judy Hackett
Subject: Re: SC

Great. They are in the middle of the announcement now. Be sure to send them a note when the link is live with the URL as a reminder.

On Oct 31, 2012, at 1:35 PM, "Aaron Stibel" <astibel@dandb.com> wrote:

> Team:
>
> We will have a simple SC Coming Soon page up on DandB.com/SC in the next few moments.
>
> We can change this page; I just didn't want the Governor's office to announce something without at least a Coming Soon page up.
>
> This page will be replaced with the actual offer page tomorrow night.
>
> -Aaron
>
> Aaron Stibel
> SVP, Technology
> astibel@dandb.com
> (310) 919 - 2214
>
> <image001.jpg>
>
> This e-mail and any files transmitted with it may contain privileged or confidential information. It is solely for use by the individual for whom it is intended, even if addressed incorrectly. If you received this e-mail in error, please notify the sender; do not disclose, copy, distribute, or take any action in reliance on the contents of this information; and delete it from your system. Any other use of this e-mail is prohibited. Thank you.
>
> **From:** Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
> **Sent:** Wednesday, October 31, 2012 1:08 PM
> **To:** Jeff Stibel
> **Cc:** Judy Hackett; Aaron Stibel
> **Subject:** RE: SC
>
> Thank you very much!

From: Jeff Stibel [mailto:jstibel@dandb.com]
Sent: Wednesday, October 31, 2012 4:08 PM
To: Stirling, Bryan
Cc: Judy Hackett; Aaron Stibel
Subject: Re: SC

Thanks Bryan - confirmed and approved.

On Oct 31, 2012, at 1:05 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

> As we discussed we'd like this Credit Alert to be available to any business that has filed a tax return from 1998 to the breach date with SC. Please approve, thank you.

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Stirling, Bryan

From: Maybank, Burnet R. III <BMaybank@nexsenpruet.com>
Sent: Wednesday, October 31, 2012 4:38 PM
To: Stirling, Bryan
Subject: EIN sites

http://answers.yahoo.com/question/index?qid=1006033021718

http://smallbusiness.chron.com/LOOK-UP-EIN-NUMBER-4268.HTML

http://www.sba.gov/community/blogs/community-blogs/business-law-advisor/how-do-i-find-ein

Sent from my iPhone

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Search Search Web

Home > All Categories > Business & Finance > Taxes > United States > Resolved Question

How do I find an EIN number for a company?

7 years ago Report Abuse

toya0324

Best Answer - Chosen by Voters

Go to this website:

http://www.freeerisa.com

Under "FREE Reference Databases" click the EIN finder link. You're allowed three free searches, then you have to pay.

Source(s):

Website - freeerisa.com

7 years ago Report Abuse

***100%* 1 Vote**

Brian

Other Answers (2)

- contact the company themself and explain to them that you need it and the purpose of it. By law, they're suppose to give you one for tax purposes.

  Source(s):

  income tax courses, presently a tax preparer

  7 years ago Report Abuse

  ***0%* 0 Votes**

  Young mom of 4

- IRS or erisa.com or your state web site under business listings sometimes it can be quicker to call the state depending on the info you have and how friendly the web site is

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  ***0%* 0 Votes**

  rewonlin...

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How Do I Find an EIN?

by NicoleD, Former Moderator

Created: August 26, 2010, 10:5
Updated: June 17, 2011, 12:0

Share: 1 comment

Most businesses need an Employer Identification Number (EIN), also known as a Federal Tax Identification Number, from the IRS. If you misplaced your EIN, need to establish an EIN, or want to lo up another business's EIN, read this guide for fast answers to your EIN questions.

What is an EIN, and do I need one?

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number, and is used by the IRS to identify a business entity. EINs are usually written in a nine digit series, for exampl XX-XXXXXXX.

Non-employers will need an EIN if their businesses operate as a corporation or partnership. If you are sure if your business needs an EIN, use this handy checklist from the IRS. Answering yes to any of th questions in the list means that you will need to acquire an EIN for your business.

How do I get an EIN?

You can apply for an EIN from in several ways - through the IRS's online application, by calling their Business and Specialty Tax Line at (800) 829-4933, or by faxing or mailing Form SS-4 to your appropriate filing office.

I lost my EIN - What now?

CITGO IS HELPING
HUNDREDS OF CHARITIES

How to Look Up an EIN Number

by W D Adkins, Demand Media

A federal Employer Identification Number--commonly abbreviated EIN--is the tax ID number the Internal Revenue Service is including businesses, nonprofit organizations, and state or local government agencies. This widespread use makes the EIN organizations. You can often look up an EIN for free, although occasionally you may have to resort to a fee-based database employer’s EIN, you can find it on your W2 Form.

Sponsored Link

Federal Tax ID (EIN)

Get your Tax ID in minutes. Fast, Secure online form. www.gov-tax.com

Step 1

Look up an EIN number for a publicly traded company on their Investor Relations website. Most have an SEC Filings page. Commission filing document. The EIN must be listed on the first page of the document.

Step 2

Utilize the SEC EDGAR online Forms and Filings database. This is a free alternative you can use when a company doesn& database contains the SEC filings of all publicly traded corporations.

Step 3

Subscribe to an online commercial database service if you expect to look up EIN numbers on a regular basis. For example, service lists some 14 million EINs as of 2010.

Step 4

Look up EIN numbers using a pay-as-you-go database service. Database providers, including KnowX, give you the option o having to subscribe to their service. This is a good option if you only need to find a few EIN numbers.

Step 5

Check commercial EIN database providers for special offers. Many allow you to make a few searches for free to motivate yc EIN database provides all the information you need on businesses and other organizations.

Sponsored Links

Apply for a Tax ID Number

Federal Tax ID Processing Online Have your EIN within a few minutes! Federal-Tax-Identification.com

Tax ID Lookup

Lookup Tax ID Numbers Online. Simple, Fast, And Free. Search Now! FinanceCity.com

AT&T™ Small Business Deal

Unlimited Local + Long Distance & High Speed Internet - $75/month! att.com/smallbusiness

Your Own Business Website

Get a Free Business Web Address, Website and Listings from Google! GYBO.com/South-Carolina

Things Needed

Debit or credit card
Internet access

References

IRS: Employer Identification Numbers(http://www.irs.gov/businesses/small/article/0,,id=98350,00.html)
Department of Labor: Employer Identification Numbers(http://www.dol.gov/oasam/library/law/lawtips/employeridentificationn

Resources

Dun & Bradstreet: Selectory Database(http://trial.selectory.com/lp/google/company/find-company.html?registratior
KnowX: EIN Search(https://www.knowx.com/fein/search.jsp)
SEC: EDGAR Filings and Forms(http://www.sec.gov/edgar.shtml)

About the Author

W D Adkins has been writing professionally for two years. His writing interests include education, business and finance. Adk and sociology from Georgia State University. He is also a member of the Society of Professional Journalists.

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Stirling, Bryan

From: Ozzie Fonseca <ofonseca@experianinteractive.com>
Sent: Wednesday, October 31, 2012 4:58 PM
To: Stirling, Bryan
Subject: Your question

Bryan:

In response to your question, it is not necessary to buy additional credit reports to keep abreast of changes to your credit file. Upon enrollment the member will receive an Experian credit report as a baseline reference point, and from that point forward Experian provides monitoring of the 3 credit agencies for key changes to each respective credit file. If a change to any of those 3 credit files is detected, an alert will be sent to the member with enough details to help understand what has transpired, and enable the member to take further action as needed.

Since the alerts have specific details and are actionable it is not necessary to buy a new credit report to see the same information.

Regards,

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

Blog: www.Experian.com/blogs/data-breach
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Stirling, Bryan

From: Haltiwanger, Katherine
Sent: Wednesday, October 31, 2012 5:42 PM
To: Stirling, Bryan
Subject: Re: FAQs

Thanks!

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 05:31 PM
To: Haltiwanger, Katherine
Subject: FW: FAQs

Here are the FAQs from Consumer Affairs.

From: Grube-Lybarker, Carri
Sent: Wednesday, October 31, 2012 11:36 AM
To: Stirling, Bryan
Subject: FAQs

Hi Brian,

Attached are the FAQs we've developed thus far based on calls we've received.

Let me know if you have any questions~

Thanks,
Carri

Carri Grube Lybarker, Esq.
***Administrator* | SC Department of Consumer Affairs**
2221 Devine Street, Suite 200
P.O. Box 5757 | Columbia, SC 29250-5757
803.734.4297 | 803.734.4229 FAX
www.consumer.sc.gov ***Please note new website address****

Stirling, Bryan

From: Greg Young <Greg.Young@experianinteractive.com>
Sent: Wednesday, October 31, 2012 5:45 PM
To: Stirling, Bryan
Cc: Jon Neiditz; Thad Westbrook; Rush Smith (rush.smith@nelsonmullins.com); Michael Bruemmer; Ozzie Fonseca; Ken Bixler
Subject: From Greg Young, re: numbers for 2:30 pm PST 10-31-12

Bryan –

Numbers:

Calls: 630,000
Registrations: 455,000
Avg. Wait time: 12 min.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct 949-567-3791
Mobile 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com

Stirling, Bryan

From: Glaccum, David (L. Graham) <David_Glaccum@lgraham.senate.gov>
Sent: Wednesday, October 31, 2012 5:10 PM
To: 'Hicken, Joseph F CIV OSD LA'
Cc: Stirling, Bryan
Subject: RE: SC Cyber Attack DOD Letter

Thank you. Please let me know if there is anything I can do to help.

DMG

David M. Glaccum
Deputy Counsel
Office of Senator Lindsey Graham

-----Original Message-----
From: Hicken, Joseph F CIV OSD LA [mailto:Joseph.Hicken@osd.mil]
Sent: Wednesday, October 31, 2012 5:08 PM
To: Glaccum, David (L. Graham)
Cc: bryanstirling@gov.sc.gov
Subject: RE: SC Cyber Attack DOD Letter

Thanks David, per your request, I'll try to find someone Mr. Sterling can speak with before the letter is formally responded to.

v/r,
Joe

Joe Hicken
Office of the Assistant Secretary of Defense for Legislative Affairs
Direct: 703.614.2865

-----Original Message-----
From: Glaccum, David (L. Graham) [mailto:David_Glaccum@lgraham.senate.gov]
Sent: Wednesday, October 31, 2012 3:29 PM
To: Hicken, Joseph F CIV OSD LA
Cc: bryanstirling@gov.sc.gov
Subject: SC Cyber Attack DOD Letter

Joe,

Thanks for your help on this matter. The letter we sent to Under Secretary Wright is attached. We sent it out today.

The contact in South Carolina will be Bryan Stirling. His contact information is below. I have cc'd him on this message. Thank you again for your help in expediting this process. Please contact me if you have any questions. My direct dial is (202) 224-9413.

Bryan Stirling

Chief of Staff, Governor Nikki Haley

(803) 734-2100

bryanstirling@gov.sc.gov

David M. Glaccum

Deputy Counsel

Senator Lindsey O. Graham

290 Russell Senate Office Building

Washington, DC 20510

202-224-5972

Description: S:\IT Stuff\GRAHAMicons_files\image002.jpg <http://twitter.com/GrahamBlog> Description: S:\IT Stuff\GRAHAMicons_files\image004.jpg <http://www.facebook.com/USSenatorLindseyGraham> Description: S:\IT Stuff\GRAHAMicons_files\image006.jpg <http://www.youtube.com/user/USSenLindseyGraham> Description: S:\IT Stuff\GRAHAMicons_files\image008.jpg <http://lgraham.senate.gov/public>

Stirling, Bryan

From: Jon Neiditz <Jon.Neiditz@nelsonmullins.com>
Sent: Wednesday, October 31, 2012 6:36 PM
To: Thad Westbrook; Stirling, Bryan; Rush Smith
Subject: FW: Contact Info
Attachments: Business Credit Advantage Product Sheet.pdf.pdf

Here's the new URL. They're going to link it in to their consumer website almost immediately.

Jon

Nelson Mullins

Jon A. Neiditz
Partner
jon.neiditz@nelsonmullins.com

Nelson Mullins Riley & Scarborough LLP
Atlantic Station
201 17th Street NW, Suite 1700
Atlanta, GA 30363
Tel: 404.322.6139 Fax: 404.322.6033
www.nelsonmullins.com
(View Bio)

From: Fingersh, Adam [mailto:adam.fingersh@experian.com]
Sent: Wednesday, October 31, 2012 6:32 PM
To: Jon Neiditz
Cc: Anderson, Allen F.
Subject: RE: Contact Info

Jon-

www.SmartBusinessReports.com/SouthCarolina is the custom landing page for this program. The URL will be live by 7pm (pacific) this evening.

Attached is the product sheet for the offering. Per your request we are also working with our consumer team to get a link on the consumer landing page.

Please let me know if you have any questions. Again, my mobile number is 949-212-3453.

Regards,
Adam

Adam D. Fingersh
Senior Vice President, Products and Marketing
Experian Business Information Services
Tel: 714.830.7707 | adam.fingersh@experian.com

Executive Assistant: Tina De La Cuadra
Tel. 714.830.5433 | tina.delacuadra@experian.com

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From: Fingersh, Adam
Sent: Wednesday, October 31, 2012 3:07 PM
To: 'jon.neiditz@nelsonmullins.com'
Subject: Contact Info

Jon-

Per your request, below is my contact info. Also, my mobile phone is 949-212-3453.

-Adam

Adam D. Fingersh
Senior Vice President, Products and Marketing
Experian Business Information Services
Tel: 714.830.7707 | adam.fingersh@experian.com

Executive Assistant: Tina De La Cuadra
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Experian
475 Anton Blvd.
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Understand why there was a change in your
Business Credit Advantage gives you information from Experian's Business database – which includes more than 27 million credit profiles for companies in the United States. Other features include:

- Unlimited access to the most comprehensive report Experian has on a particular business
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- Business address changes
- Credit score changes
- New inquiries from credit grantors
- Credit tradelines on the business profile
- Liens and Collections
- Public record filings, including bankruptcy, liens and judgments
- Collection filings

Business Credit Advantage is available through www.experian.com/BusinessCreditAdvantage and SmartBusinessReports.com as either a monthly or annual plan.

For more information about Business Credit Advantage, visit either of the Web sites above.

Stirling, Bryan

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Wednesday, October 31, 2012 6:40 PM
To: Jon Neiditz; Stirling, Bryan; Rush Smith
Subject: RE: Contact Info

FYI - This is the free offer from Experian.

From: Jon Neiditz
Sent: Wednesday, October 31, 2012 6:36 PM
To: Thad Westbrook; Stirling, Bryan (BryanStirling@gov.sc.gov); Rush Smith
Subject: FW: Contact Info

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Jon

Nelson Mullins

Jon A. Neiditz
Partner
jon.neiditz@nelsonmullins.com

Nelson Mullins Riley & Scarborough LLP
Atlantic Station
201 17th Street NW, Suite 1700
Atlanta, GA 30363
Tel: 404.322.6139 Fax: 404.322.6033

www.nelsonmullins.com
(View Bio)

From: Fingersh, Adam [mailto:adam.fingersh@experian.com]
Sent: Wednesday, October 31, 2012 6:32 PM
To: Jon Neiditz
Cc: Anderson, Allen F.
Subject: RE: Contact Info

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Subject: Contact Info

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Adam D. Fingersh
Senior Vice President, Products and Marketing
Experian Business Information Services
Tel: 714.830.7707 | adam.fingersh@experian.com

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Stirling, Bryan

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Wednesday, October 31, 2012 7:13 PM
To: Stirling, Bryan
Subject: Fw: Contact Info
Attachments: Business Credit Advantage Product Sheet.pdf.pdf

Experian business.

From: Jon Neiditz
Sent: Wednesday, October 31, 2012 06:36 PM
To: Thad Westbrook; Stirling, Bryan (BryanStirling@gov.sc.gov) <BryanStirling@gov.sc.gov>; Rush Smith
Subject: FW: Contact Info

Here's the new URL. They're going to link it in to their consumer website almost immediately.

Jon

Nelson Mullins

Jon A. Neiditz
Partner
jon.neiditz@nelsonmullins.com

Nelson Mullins Riley & Scarborough LLP
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Atlanta, GA 30363
Tel: 404.322.6139 Fax: 404.322.6033
www.nelsonmullins.com
(View Bio)

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Sent: Wednesday, October 31, 2012 6:32 PM
To: Jon Neiditz
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www.SmartBusinessReports.com/SouthCarolina is the custom landing page for this program. The URL will be live by 7pm (pacific) this evening.

Attached is the product sheet for the offering. Per your request we are also working with our consumer team to get a link on the consumer landing page.

Please let me know if you have any questions. Again, my mobile number is 949-212-3453.

Regards,

Adam

Adam D. Fingersh
Senior Vice President, Products and Marketing
Experian Business Information Services
Tel: 714.830.7707 | adam.fingersh@experian.com

Executive Assistant: Tina De La Cuadra
Tel: 714.830.5433 | tina.delacuadra@experian.com

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From: Fingersh, Adam
Sent: Wednesday, October 31, 2012 3:07 PM
To: 'jon.neiditz@nelsonmullins.com'
Subject: Contact Info

Jon-

Per your request, below is my contact info. Also, my mobile phone is 949-212-3453.

-Adam

Adam D. Fingersh
Senior Vice President, Products and Marketing
Experian Business Information Services
Tel: 714.830.7707 | adam.fingersh@experian.com

Executive Assistant: Tina De La Cuadra
Tel: 714.830.5433 | tina.delacuadra@experian.com

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Business Credit Advantage℠

Manage your small-business credit report and receive instant alerts

Experian®

Business Information Services

Experian
475 Anton Blvd.
Costa Mesa, CA 92626
T: 1 800 520 1221
www.experian.com/BusinessCreditAdvantage

Business address change alerts
Business Credit Advantage monitors information from Experian's business database, which contains more than 27 million active businesses in the United States. Other features include:

- Unlimited access to the most comprehensive report Experian has on a particular business
- Proactive email alerts to changes in a company's business credit report
- History of score tracking and alerts with user's account dashboard
- 24x7 instant online access and daily monitoring

Changes in address may indicate identity theft warning
Business Credit Advantage monitors reported changes to your business address. This type of event is a key indicator that identity theft may be occurring. With early notification of this change, you receive an additional layer of fraud protection.

Examples of other email alerts include:

- Business address changes
- Credit score changes
- New open trade credit accounts
- Credit inquiries on the report
- Uniform Commercial Code filings
- Public record items, including bankruptcies, liens and judgments
- Collection filings

Business Credit Advantage is available through www.experian.com/BusinessCreditAdvantage and SmartBusinessReports.com as either a monthly or annual plan.

To find out more about Business Credit Advantage, visit either of the Web sites above.

Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 3:56 PM
To: Greg Young
Subject: RE: From Greg Young, re: current numbers

Thank you. If you have any more updates, we are telling the press at 4:30 PM EST.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Wednesday, October 31, 2012 1:24 PM
To: Stirling, Bryan
Cc: Jon Neiditz; Thad Westbrook; Rush Smith (rush.smith@nelsonmullins.com); Michael Bruemmer; Ozzie Fonseca
Subject: From Greg Young, re: current numbers

Bryan,

Apologize for delay:

Calls: 620,000
Registrations: 418,000

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com

Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 4:10 PM
To: Perry, Richard (L. Graham)
Subject: RE:

Thank you for your help on this and also for Senator Graham getting such a fast response and a person on the phone from the IRS. It was really helpful that he was able to participate on the conference call today.

From: Perry, Richard (L. Graham) [mailto:Richard_Perry@lgraham.senate.gov]
Sent: Wednesday, October 31, 2012 4:04 PM
To: Stirling, Bryan
Subject:

Bryan,

Below is additional info regarding EINs. There seems to be a lot of evidence that points to the fact that these numbers are public, or accessible fairly easily already. Some of this depends of the SC DOR protocol regarding the way they handle the privacy of such numbers; Below is additional info that may be helpful in fully understanding the seriousness or not of this particular breach.

For **public** companies, the EIN (or "IRS No.") is printed on the first page of 10-Ks, 20-Fs and other SEC filings, which you can get on the Internet for free (see the Filings section of "Securities and Exchange Commission").

For **private** companies, *it is possible* that the number is available on FreeErisa's EIN Finder or FEINsearch.com, or use the EIN field in the business search on a public records database such as KnowX.com, TLO, Accurint, Lexis (D&B;FEIN) or Westlaw (FEIN-ALL). If the company files with a Secretary of State the EIN may be on its annual report. If the company filed for bankruptcy, the EIN may be on the docket sheet as part the company's address. Also, EINs are often included in the company's D&B report (see "Dun & Bradstreet Reports").

Richard S. Perry
Chief of Staff
Office of Senator Lindsey Graham
202-224-5972
202-224-3808 (fax)

Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 4:21 PM
To: Greg Young
Subject: RE: From Greg Young, re: current numbers

What is the wait time? Also, we have a press question on the following:

_As for Experian, this service doesn't look so "free" after all. According to the fine print on the Web site, ProtectMyID membership includes a total of ONE credit report, specifically Experian's. Any additional reports from Experian, and any reports at all from the other two credit rating agencies will cost you, as will any credit score. That would indicate that past that initial report, Experian may alert you that your credit has been pinged, but you'll have to pay for a new report that tells you who or what pinged it.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Wednesday, October 31, 2012 1:24 PM
To: Stirling, Bryan
Cc: Jon Neiditz; Thad Westbrook; Rush Smith (rush.smith@nelsonmullins.com); Michael Bruemmer; Ozzie Fonseca
Subject: From Greg Young, re: current numbers

Bryan,

Apologize for delay:

Calls: 620,000
Registrations: 418,000

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton suite 100
Costa Mesa CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com

Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:04 PM
To: 'ofonseca@experianinteractive.com'
Subject: Re: Your question

Thank you for the call and prompt response. Sorry I had to get off the phone so fast earlier.

From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Wednesday, October 31, 2012 04:58 PM
To: Stirling, Bryan
Subject: Your question

Bryan:

In response to your question, it is not necessary to buy additional credit reports to keep abreast of changes to your credit file. Upon enrollment the member will receive an Experian credit report as a baseline reference point, and from that point forward Experian provides monitoring of the 3 credit agencies for key changes to each respective credit file. If a change to any of those 3 credit files is detected, an alert will be sent to the member with enough details to help understand what has transpired, and enable the member to take further action as needed.

Since the alerts have specific details and are actionable it is not necessary to buy a new credit report to see the same information.

Regards,

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

Blog: www.Experian.com/blogs/data-breach
Follow us on Twitter: www.Twitter.com/Experian_DBR
Visit us at http://www.experian.com/databreach

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Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:04 PM
To: Godfrey, Rob
Subject: Fw: Your question

See below.

From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Wednesday, October 31, 2012 04:58 PM
To: Stirling, Bryan
Subject: Your question

Bryan:

In response to your question, it is not necessary to buy additional credit reports to keep abreast of changes to your credit file. Upon enrollment the member will receive an Experian credit report as a baseline reference point, and from that point forward Experian provides monitoring of the 3 credit agencies for key changes to each respective credit file. If a change to any of those 3 credit files is detected, an alert will be sent to the member with enough details to help understand what has transpired, and enable the member to take further action as needed.

Since the alerts have specific details and are actionable it is not necessary to buy a new credit report to see the same information.

Regards,

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

Blog: www.Experian.com/blogs/data-breach
Follow us on Twitter: www.Twitter.com/Experian_DBR
Visit us at http://www.experian.com/databreach

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Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:31 PM
To: Glaccum, David (L. Graham); 'Hicken, Joseph F CIV OSD LA'
Subject: RE: SC Cyber Attack DOD Letter

Thank you all. My number is (803) 734-2100.

-----Original Message-----
From: Glaccum, David (L. Graham) [mailto:David_Glaccum@lgraham.senate.gov]
Sent: Wednesday, October 31, 2012 5:10 PM
To: 'Hicken, Joseph F CIV OSD LA'
Cc: Stirling, Bryan
Subject: RE: SC Cyber Attack DOD Letter

Thank you. Please let me know if there is anything I can do to help.

DMG

David M. Glaccum
Deputy Counsel
Office of Senator Lindsey Graham

-----Original Message-----
From: Hicken, Joseph F CIV OSD LA [mailto:Joseph.Hicken@osd.mil]
Sent: Wednesday, October 31, 2012 5:08 PM
To: Glaccum, David (L. Graham)
Cc: bryanstirling@gov.sc.gov
Subject: RE: SC Cyber Attack DOD Letter

Thanks David, per your request, I'll try to find someone Mr. Sterling can speak with before the letter is formally responded to.

v/r,
Joe

Joe Hicken
Office of the Assistant Secretary of Defense for Legislative Affairs
Direct: 703.614.2865

-----Original Message-----
From: Glaccum, David (L. Graham) [mailto:David_Glaccum@lgraham.senate.gov]
Sent: Wednesday, October 31, 2012 3:29 PM
To: Hicken, Joseph F CIV OSD LA
Cc: bryanstirling@gov.sc.gov
Subject: SC Cyber Attack DOD Letter

Joe,

Thanks for your help on this matter. The letter we sent to Under Secretary Wright is attached. We sent it out today.

The contact in South Carolina will be Bryan Stirling. His contact information is below. I have cc'd him on this message. Thank you again for your help in expediting this process. Please contact me if you have any questions. My direct dial is (202) 224-9413.

Bryan Stirling

Chief of Staff, Governor Nikki Haley

(803) 734-2100

bryanstirling@gov.sc.gov

David M. Glaccum

Deputy Counsel

Senator Lindsey O. Graham

290 Russell Senate Office Building

Washington, DC 20510

202-224-5972

Description: S:\IT Stuff\GRAHAMicons_files\image002.jpg <http://twitter.com/GrahamBlog> Description: S:\IT Stuff\GRAHAMicons_files\image004.jpg <http://www.facebook.com/USSenatorLindseyGraham> Description: S:\IT Stuff\GRAHAMicons_files\image006.jpg <http://www.youtube.com/user/USSenLindseyGraham> Description: S:\IT Stuff\GRAHAMicons_files\image008.jpg <http://lgraham.senate.gov/public>

Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:54 PM
To: Godfrey, Rob (robgodfrey@gov.sc.gov)
Subject: FW: D&B Credibility Corp.

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 5:53 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also If you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Judy Hackett
Chief Marketing Officer
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Stirling, Bryan

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 6:06 PM
To: Godfrey, Rob (robgodfrey@gov.sc.gov)
Subject: FW: D&B Credibility Corp.

Importance: High

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 5:58 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.
Importance: High

No big deal but several news outlets have already incorrectly referred to our company. More importantly, they have been linking to www.dnb.com/sc, not www.dandb.com/sc. We have also seen incorrect phone numbers. We're reaching out but it's more important to get a statement out to get company right, phone number right, and url right.

Here are a few examples:

http://www.wltx.com/news/article/207332/2/Gov-Haley-Provides-Update-on-SC-DOR-Hacking-Case

- "Haley said **Dunn and Bradstreet** will activate a website at 8AM Friday morning that businesses can visit to register for free monitoring service: **www.dnb.com/sc**, or by calling 800279-9881, also available Friday."

http://www.wistv.com/story/19967676/haley-state-to-provide-protection-to-up-to-657k-businesses

- "The state has contacted **Dun and Bradstreet**, a company that provides credit monitoring and protection for businesses, to assist South Carolina business owners."

http://www.carolinalive.com/news/story.aspx?id=819863#.UJGbccXA-6M

- "**Dun and Bradstreet** is launching free credit reports for all South Carolina businesses. The website says the monitoring services will be live Friday, November 2nd. Businesses can also call 1-800-279-9881 at that time."

http://www.abcnews4.com/story/19965332/sc-security-breach-draws-3rd-news-conference-in-3-days

- Gov. Nikki Haley said a new website – **www.dnb.com/SC** -- was being set up by **Dun & Bradstreet Credibility Corporation** that would allow businesses to sign up for credit protection. Businesses can also call 800-279-9881 to get coverage as well, she said.

http://www.southcarolinaradionetwork.com/2012/10/30/sc-tax-director-reveals-business-id-numbers-were-also-breached/

- He said the business credit information company **Dun and Bradstreet** has a monitoring service that his agency would look into.

Judy Hackett
Chief Marketing Officer

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 2:53 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan (BryanStirling@gov.sc.gov)
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

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Stirling, Bryan

From: Harry Cooper <COOPERH@sctax.org>
Sent: Wednesday, October 31, 2012 4:20 PM
To: Stirling, Bryan
Cc: Pitts, Ted; etter_jf@sctax.org
Subject: FW: Returns/Vouchers Filed/Paid
Attachments: SoleProprietorship.pdf; Partnership.pdf; Corporation.pdf; LLC.pdf; Fiduciary.pdf

...more info on returns businesses file in sc and info on the returns.

From: Sherrie McTeer
Sent: Wednesday, October 31, 2012 4:17 PM
To: Harry Cooper
Cc: Mario Alvarez; Sherrie McTeer (MCTEERS@sctax.org)
Subject: Returns/Vouchers Filed/Paid

Harry,

Attached are separate files that include copies of returns by ownership type that a business may file. They are as follows: 1) Sole Proprietorship, 2) Partnership, 3) Corporation, 4) LLC and 5) Fiduciary.
After the cover sheet, there is a listing of typical forms a business may file. This is not all inclusive. Copies of the returns are also included.

For each return/payment voucher, we would key the primary number depending on the type tax. It may be social security number, SC file number or FEI. In addition we will key the period covered as listed on each return. All fields that have a delta ▶ beside the line item are also keyed and this data is captured and stored on our systems.

For the SC1040 (individual income tax return), all of the taxpayer's information - name, address, filing status, and dependent information is also keyed. These fields are not deltaed but are captured.

If you have any questions, please let me know.

Thanks...Sherrie

Typical Forms Filed By a

Sole Proprietorship

Form Number	Form Name
SC1040	Individual Income Tax Return
SC1040TC	Tax Credits
I-335	Active Trade or Business Income Reduced Rate Computation
SC1040V	Individual Income Tax Payment Voucher
SC1040ES	Individual Declaration of Estimated Tax
SC4868	Request for Extension of Time to File South Carolina Tax Return
SC1040X	Amended SC Individual Income Tax Return
SC2848	Power of Attorney and Declaration of Representative
SCDOR-111	Tax Registration Application
W-2 (state copy)	Wage Statement
WH-1601	SC Withholding Tax Payment
WH-1605	SC Withholding Quarterly Tax Return
WH-1606	SC Withholding Fourth Quarter/Annual Reconciliation
ST-3	State Sales and Use Tax Return (6%)
ST-388	State Sales, Use and Accommodations Tax Return
PT-100	Business Personal Property Return
L-511	Admissions/Theater Tax Return
L-922	Monthly Tobacco Tax Return
L-2172	Liquor By The Drink Excise Tax Report

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2011 INDIVIDUAL INCOME TAX RETURN

SC1040
(Rev. 9/13/11)
3075

Your social security number	Check if deceased ☐
Spouse's social security number	Check if deceased ☐

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your first name and initial	Last name	Suff.
Spouse's first name, if married filing jointly	Last name	

Check if new address ☐	Mailing address (number and street, Apt. no or P. O. Box) Foreign address, see instructions			County code
City	State	Zip	Area code	Daytime telephone
Check if address is outside US ☐	Foreign country address including Postal code (see instructions)			

Check this box if you are filing SC Schedule NR (Part year/Nonresident) ..... ▶ ☐

Check this box if filing a composite return for partnership or "S" corporation ..... ▶ ☐

Check this box if you have filed a federal or state extension ..... ▶ ☐

Check this box if you served in a Military COMBAT ZONE during the filing period ..... ☐

Enter the name of the combat zone:

Check this box if this return is affected by a federally declared DISASTER AREA ..... ☐

Enter the name of the disaster area:

CHECK YOUR FEDERAL FILING STATUS
(1) ☐ Single (3) ☐ Married filing separately. **Enter spouse's SSN here:** _____
(2) ☐ Married filing jointly (4) ☐ Head-of-household (5) ☐ Widow(er) with dependent child

Federal Exemptions

Enter the number of exemptions from your 2011 federal return ..... ▶ _____

Enter the number of exemptions listed above that were under the age of 6 years on December 31, 2011 ..... ▶ _____

Enter the number of taxpayers age 65 or older, as of December 31, 2011 ..... ▶ _____

Dependents:

First name	Last name	Social security number	Relationship	Date of birth (MM/DD/YYYY)

INCOME AND ADJUSTMENTS

1	**Enter federal taxable income from your federal form. If zero or less, enter zero here.** **Nonresident filers complete** Schedule NR and enter total from line 49 on line 5 below ▶				1	Dollars 00
	ADDITIONS TO FEDERAL TAXABLE INCOME					
	a State tax addback, if itemizing on federal return (See instructions) ▶	a		00		
	b Out-of-state losses (See instructions) Check type of loss: ☐ Rental ☐ Business ☐ Other _____ ▶	b		00		
	c Expenses related to National Guard and Military Reserve income	c		00		
	d Interest income on obligations of states and political subdivisions **other than** South Carolina	d		00		
	e Other additions to income. Attach an explanation (See instructions) ▶	e		00		
2	Add lines **a through e** and enter the total here. These are your **total additions** ▶				2	00
3	Add lines 1 and 2 and enter the total here				3	00
	SUBTRACTIONS FROM FEDERAL TAXABLE INCOME					
	f State tax refund, if included on your federal return ▶	f		00		Dollars
	g Total and permanent disability retirement income, if taxed on your federal return ▶	g		00		
	h Out-of-state income/gain – Do not include personal service income (See instructions) Check type of income/gain: ☐ Rental ☐ Business ☐ Other _____ ▶	h		00		
	i 44% of net capital gains held for more than **one year** (See instructions) ▶	i		00		
	j Volunteer deductions (See instructions) Check type of deduction: ☐ Firefighter ☐ HazMat ☐ Rescue Squad ☐ DNR ☐ Reserve Police ☐ Other _____ ▶	j		00		
	k Contributions to the SC College Investment Program ("Future Scholar") or the SC Tuition Prepayment Program (See instructions) ▶	k		00		
	l Active Trade or Business Income deduction (See instructions) ▶	l		00		
	m Interest income from obligations of the US government	m		00		
	n Certain nontaxable National Guard or Reserve Pay (See instructions) ▶	n		00		
	o Social security and/or railroad retirement, if taxed on your federal return ▶	o		00		
	p **Caution: Retirement Deduction (See instructions)**					
	p-1 Taxpayer: date of birth _____ ▶	p-1		00		
	p-2 Spouse: date of birth _____ ▶	p-2		00		
	p-3 Surviving spouse #1: date of birth of deceased spouse _____	p-3		00		
	p-4 Surviving spouse #2: date of birth of deceased spouse _____	p-4		00		
	q Age 65 and older deduction (See instructions)					
	q-1 Taxpayer: date of birth _____ ▶	q-1		00		
	q-2 Spouse: date of birth _____ ▶	q-2		00		
	r Negative amount of federal taxable income ▶	r		00		
	s Subsistence allowance ____ days @ $8.00 ▶	s		00		
	t Dependents under the age of 6 years on December 31 of the tax year ▶	t		00		
	u Other subtractions (See instructions) ▶	u		00		
4	Add lines **f through u** and enter here. These are your **total subtractions** ▶				4	< 00 >
5	Residents subtract line 4 from line 3 and enter the difference. Nonresidents enter amount from Schedule NR, line 49. If less than zero, enter zero here. This is your **South Carolina INCOME SUBJECT TO TAX** ▶				5	00
6	**TAX**: enter tax from SOUTH CAROLINA tax tables	6		00		
7	TAX on Lump Sum Distribution (Attach SC4972) ▶	7		00		
8	TAX on Active Trade or Business Income (Attach I-335) ▶	8		00		
9	TAX on excess withdrawals from Catastrophe Savings Accounts ▶	9		00		
10	Add lines 6 through 9 and enter the total here. This is your **TOTAL SOUTH CAROLINA TAX**				10	00
11	Child and Dependent Care (See instructions) ▶	11		00		
12	Two Wage Earner Credit (See instructions) ▶	12		00		
13	Other non-refundable credits. Attach SC1040TC and other state return(s) ▶	13		00		
14	TOTAL non-refundable credits. Add lines 11 through 13 and enter the total here				14	00
15	SUBTRACT line 14 from line 10 Enter the difference BUT NOT LESS THAN ZERO here				15	00

PAYMENTS AND REFUNDABLE CREDITS

16 SC INCOME TAX WITHHELD (Attach W-2 or SC41)		00	20 Other SC withholding (Attach Form 1099)		00
17 2011 estimated tax payments		00	21 Tuition tax credit (Attach I-319)		00
18 Amount paid with extension		00	22 Other refundable credit(s)		00
19 NR sale of real estate		00	Check type: ☐ Anhydrous Ammonia (Attach I-333) ☐ Milk Credit (Attach I-334)		

23 Add lines 16 through 22 and enter the total here. These are your TOTAL PAYMENTS			23	00
24 If line 23 is LARGER than line 15, subtract line 15 from line 23 and enter the OVERPAYMENT			24	00
25 If line 15 is LARGER than line 23, subtract line 23 from line 15 and enter the AMOUNT DUE			25	00
26 USE TAX: (Due on out-of-state purchases. See instructions)	26	00		
27 Amount of line 24 to be credited to your **2012 Estimated Tax**	27	00		
28 Total Contributions for Check-offs (Attach I-330)	28	00		
29 Add lines 26 through 28 and enter the total here			29	00
30 If line 29 is larger than line 24, go to line 31. Otherwise, subtract line 29 from line 24 and enter the **AMOUNT TO BE REFUNDED TO YOU** (see refund check box below). **REFUND**			30	00
31 Tax Due: Add lines 25 and 29. If line 29 is larger than line 24, subtract line 24 from line 29 and enter the amount			31	00
32 Late filing and/or late payment: Penalties _____ Interest _____ (See instructions) Enter total here			32	00
33 Penalty for Underpayment of Estimated Tax (Attach SC2210) (See instructions and enter letter in box if applicable) Exception to Underpayment of Estimated Tax ☐			33	00
34 Add lines 31 through 33 and enter the **AMOUNT YOU OWE** here **BALANCE DUE**			34	00

Pay electronically free of charge at www.sctax.org. Click on DORePay and pay with Visa, MasterCard or by Electronic Funds Withdrawal (EFW) or include SC1040-V with your check or money order for the full amount payable to "SC Department of Revenue". Write your social security number and "2011 SC1040" on the payment.

NOTE: A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1).

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief.

Your signature	Date	Spouse's signature (if married filing jointly, BOTH must sign)

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer.	Yes ☐ No ☐	Preparer's printed name

If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Paid Preparer's Use Only	Preparer signature	Date	Check if self-employed ☐	PTIN
	Firm name (or yours if self-employed) and address and Zip Code		FEIN	
			Phone No.	

MAIL TO:

REFUNDS OR ZERO TAX	SC1040 Processing Center, PO Box 101100, Columbia, SC 29211-0100
BALANCE DUE	Taxable Processing Center, PO Box 101105, Columbia, SC 29211-0105

☐ **REFUND NOTICE: South Carolina will soon offer the option for taxpayers to receive their refund on a VISA Debit Card!** If you are not using the direct deposit option for your refund and you still prefer to receive a paper check in the mail, please check this box. **Otherwise, if available you will receive a Visa Debit Card.**

Go Paperless! SCDOR will soon offer the option to receive your Form 1099-G/INT on its secure, confidential website **www.sctax.org** instead of receiving it in the mail. Form 1099-G/INT is used when preparing your federal tax return. The website information would allow you to print a copy of the form if needed. Check the box below and provide a valid email address to receive more information and instructions about this new program when available.

☐ Yes, I wish to receive information about accessing my 1099-G/INT information through the SCDOR website.	Email Address

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2011 TAX CREDITS

SC1040TC
(Rev. 8/5/11)
3913

NAME

YOUR SOCIAL SECURITY NUMBER

Most of these credits are computed on separate forms. **Attach the appropriate credit form(s) and/or SC1040TC Worksheet to the SC1040TC and SC1040. Credits may be disallowed if necessary schedules are not attached to your return.** For lines 6-15, enter credit description and associated code from the following information, along with the dollar amount of the credit claimed.

	Credit Description		Code	Amount
1.	Total Credit for taxes paid to another state **(Attach SC1040TC worksheet for each state)**	1.	100	$ .00
2.	Carryover of unused qualified credits	2.	101	$ .00
3.	Nursing Home Credit	3.	102	$ .00
4.	New Jobs Credit	4.	004	$ .00
5.	Alternative Motor Vehicle Credit	5.	035	$ .00
6.		6.		$ .00
7.		7.		$ .00
8.		8.		$ .00
9.		9.		$ .00
10.		10.		$ .00
11.		11.		$ .00
12.		12.		$ .00
13.		13.		$ .00
14.		14.		$ .00
15.		15.		$ .00
16.	**Total Non-refundable Tax Credits. Add amounts from lines 1-15**	16.		$ .00
17.	Enter the tax from SC1040, line 10	17.		$ .00
18.	Enter the lesser of line 16 or 17. Also, enter this amount on the SC1040, line 13. If filing a Fiduciary income tax return, enter this amount on SC1041, line 10	18.		$ .00

SC 1040 Filers: Attach this form and a complete copy of your federal return to your SC1040. If claiming credit for taxes paid to another state, also include a copy of each of the other state's tax return.

SC1041 or SC1065 Filers: Attach this form to your Fiduciary income tax return SC1041 or your Partnership return of income SC1065.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SC1040TC Worksheet
Credit for Taxes Paid to Another State

SC1040TC
(Rev. 8/5/11)
3434
2011

South Carolina Residents/Part Year Residents Only. Complete a separate worksheet for each state. See SC1040TC instructions.
Attach SC1040TC and SC1040TC Worksheet to the SC1040.
Enter name of state. .....

		Dollars	Cents
1 Enter amount of income from line E of worksheet from instructions.....	1		00
2 The portion of line 1 above which was taxed by another state. (See line 2 instructions)	2		00
3 Percentage. (Divide the amount on line 2 by the amount on line 1, not to exceed 100%. Carry the percentage to the second decimal place.)	3		%
4 Amount of South Carolina Tax from SC1040, line 10.....	4		00
5 Tentative credit. (Percentage on line 3 times the amount on line 4.).....	5		00
6 Net amount of tax calculated as due the other state on the income shown on line 2. (See line 6 instructions) **(Do not use withholding amounts from your other state's W-2s.)**	6		00
7 Allowable credit. Enter the lesser of the tax on line 5 or line 6. Also enter this amount on SC1040TC,line 1. (If more than one worksheet is needed, total all amounts from line 7 of each worksheet enter on SC1040TC, line 1).....	7		00

SC1040TC Worksheet
Credit for Taxes Paid to Another State

South Carolina Residents/Part Year Residents Only. Complete a separate worksheet for each state. See SC1040TC instructions.
Attach SC1040TC and SC1040TC Worksheet to the SC1040.
Enter name of state. .....

		Dollars	Cents
1 Enter amount of income from line E of worksheet from instructions.....	1		00
2 The portion of line 1 above which was taxed by another state. (See line 2 instructions)	2		00
3 Percentage. (Divide the amount on line 2 by the amount on line 1, not to exceed 100%. Carry the percentage to the second decimal place.)	3		%
4 Amount of South Carolina Tax from SC1040, line 10.....	4		00
5 Tentative credit. (Percentage on line 3 times the amount on line 4.).....	5		00
6 Net amount of tax calculated as due the other state on the income shown on line 2. (See line 6 instructions) **(Do not use withholding amounts from your other state's W-2s.)**	6		00
7 Allowable credit. Enter the lesser of the tax on line 5 or line 6. Also enter this amount on SC1040TC,line 1. (If more than one worksheet is needed, total all amounts from line 7 of each worksheet enter on SC1040TC, line 1).....	7		00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)

(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a.	$_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b.	$_____.00
1c.	Add lines 1a and 1b	1c.	$_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a.	$_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b.	$_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c.	$_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3.	$_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4.	$_____.00
	☐ Check here if using Safe Harbor		
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (l); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5.	$_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6.	**5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7.	$_____.00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

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2011 STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

Individual Income Tax Payment Voucher

SC1040-V
(Rev. 7/20/11)
3332

This payment voucher must be used to pay the BALANCE DUE for your South Carolina individual income tax return if filing by paper or electronically.

You may choose to pay your SC1040-V electronically at **www.sctax.org**. Click on **DOR ePay** and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW). Do not mail this form when paying online.
NOTE: A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1).

INSTRUCTIONS FOR FORM SC1040-V

1. Use only black ink on this form and on your check.
2. Enter the primary taxpayer's Social Security number.
3. Enter the spouse's Social Security number.
4. Darken or X the circle in the composite filer box if this payment will be claimed on a composite return filed for nonresident partnership/shareholders of a partnership/S corporation.
5. Enter the taxpayer's name control (the first 4 letters of the taxpayer's last name). Use all upper case letters. Do not use hyphens or apostrophes.
6. Enter the taxpayer's name(s) and address, including apartment number and zip code.
7. Enter the payment amount. Do not enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
8. If filing a paper return, mail your return and SC1040-V with payment.
9. If filing electronically, mail your SC1040-V with payment only. Do not mail a copy of your return.

The total amount of tax due must be paid in full. As an incentive for using an electronic filing method, you will be given until May 1, 2012 to submit the return and full payment of taxes and still avoid interest and penalties. Failure to file and pay the tax due by May 1, 2012 will result in penalties and interest from April 15, 2012 until the return is filed and the tax is paid.

Make check payable to **SCDOR** and enter the Social Security number(s) and "2011 SC1040-V" in the memo section of the check. **Include your SC1040-V and payment in the envelope.** Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

If filing a paper return, mail your return, SC1040-V and payment to:
Taxable Processing Center
PO Box 101105
Columbia, SC 29211-0105

If filing electronically, mail only your SC1040-V and payment to:
SC Department of Revenue
Individual Income Tax Payment
Columbia, SC 29214-0020

Social Security Privacy Act Disclosure
It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

detach here

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SC DEPARTMENT OF REVENUE

2011 **Individual Income Tax Payment Voucher**

SC1040V
(Rev. 7/20/11)
3332

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer	Name Control (first 4 letters of last name)
		○	

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0801 .

Office Use Only

Do not send cash. Write your social security number and "SC1040-V" on check or money order and make payable to **SCDOR**.

33321027

STATE OF SOUTH CAROLINA
INDIVIDUAL DECLARATION OF ESTIMATED TAX
INSTRUCTION AND WORKSHEET

The enclosed declaration payment-vouchers are provided to file and pay your declaration of estimated tax. **Quarterly billings will not be made.** The payment-voucher must be attached to your payment for proper posting of the amount paid.

A WHO MUST FILE A DECLARATION: Every individual must file a declaration of estimated tax for 2012 if the expected total amount of tax owed when the income tax return is filed will be $100.00 or more. Exceptions for filing a declaration are:

(1) **Farmers and Commercial Fishermen** whose gross income from farming or fishing for 2011 or 2012 is at least two-thirds (66.67%) of the total gross income from all sources. These taxpayers may choose to pay all their estimated tax by January 15, 2013 or to file their 2012 SC1040 and pay the total tax due by March 1, 2013 instead of making four quarterly installments.

(2) **Any individual** whose prior year tax liability was zero (0) for a full 12 months.

(3) **Any nonresident taxpayer** doing business in South Carolina on a contract basis when the contract exceeds ten thousand dollars ($10,000) and the tax is withheld at the rate of two (2%) percent from each contract payment.

NOTE: You may be able to avoid making estimated tax payments by asking your employer to withhold more state tax from your earnings, if applicable. To increase your state withholding, file a new withholding exemption certificate W-4 with your employer. Retirees may make changes to their withholding through their pension provider.

B WHEN TO FILE YOUR ESTIMATED TAX: An individual taxpayer on the calendar year period will generally file a declaration of estimated tax voucher on April 17, 2012, June 15, 2012, September 17, 2012 and January 15, 2013. (FOUR EQUAL AMOUNTS)

(1) Other declaration filing dates if not required to file on April 17.

If the requirement is met after:	Filing date is:
April 1 and before June 1	**June 15, 2012**
June 1 and before September 1	**September 17, 2012**
September 1	**January 15, 2013**

(2) Fiscal Year taxpayers must file their declaration of estimated tax vouchers on the 15th day of the 4th, 6th, and 9th months of the fiscal year and the first month of the following fiscal year.

C PAYMENT OF ESTIMATED TAX: Pay your estimated tax in four equal amounts on the required filing dates attached to the corresponding voucher; however, you may pay all of your estimated tax on April 17, when the first installment is due. Instead of making your last payment of estimated tax on January 15 (Voucher Number 4), you may file your completed income tax return by February 1 and pay in full the balance of all income tax owed. **Any overpayment of estimated tax claimed on your individual income tax return may be either refunded or credited to the next year. NOTE:** A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1). You can pay your SC1040ES vouchers electronically at **www.sctax.org**. Click on **DOR ePay** and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW).

D JOINT VS. SINGLE DECLARATION: If you file a joint declaration, you must file a joint return.

NOTE: If you file a joint SC1040ES and file separate individual income tax returns you may experience delays in processing.

E DECLARATION ADJUSTMENT: If you find that the estimated tax is substantially increased or decreased as a result of (1) a change in income, (2) a change in exemptions or (3) a change in the income tax withholding, the adjusted declaration should be filed on or before the next filing date. A special form for adjusting your declaration will not be needed. Therefore you must use the regular declaration voucher for the filing period.

F PENALTY FOR FAILURE TO FILE AND PAY ESTIMATED TAX: You may be charged a penalty for not paying enough estimated tax, or for not making the payments on time in the required amount. The penalty does not apply if each required payment is timely and the total tax paid is at least 90% of the total tax due. No penalty will be due for underpayments attributable to personal service income earned in another state on which income tax withholding due to the other state was withheld. **Most taxpayers filing a declaration may also avoid penalty by paying 100% of the tax shown to be due on the return filed for the preceding taxable year.** You must have filed a South Carolina return for the preceding tax year and it must have been for a full 12-month year. However, the 100% rule is modified to be 110% of last year's tax liability for an individual with an adjusted gross income of more than $150,000 as shown on the return for the preceding tax year. (To compute adjusted gross income use federal guidelines and make South Carolina adjustments.) Use SC2210 to compute the penalty.

G HOW TO USE THE PAYMENT VOUCHER:

(1) **TYPE OR PRINT** your name, address and Social Security number in the space provided.

(2) Enter the amount shown on line 11 of the worksheet on the Amount of Payment line. If no payment amount is due, no SC1040ES needs to be filed.

(3) Tear off at the perforation.

(4) Attach your check or money order, made payable to the South Carolina Department of Revenue, to the payment voucher.

Mail the payment voucher and remittance to the SC Department of Revenue, Estimated Tax, Columbia, SC 29214-0005.

VERY IMPORTANT – Fill in the Record of Estimated Tax Payments so you will have a record of all payments made. **The Department will not mail you a statement showing the amount of estimated tax paid during the year.**

Darken or X the circle in the composite filer box if this payment will be claimed on a composite return filed for nonresident partners/shareholders of a partnership/corporation.

..... detach here .....

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer	Due April 17, 2012 Payment Voucher Quarter
		○	**1**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due June 15, 2012
Payment Voucher Quarter **2**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

detach here

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due September 17, 2012
Payment Voucher Quarter **3**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

detach here

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due January 15, 2013
Payment Voucher Quarter **4**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

REQUEST FOR EXTENSION OF TIME TO FILE
South Carolina Individual Income Tax Return

SC4868
(Rev. 7/20/11)
3506

File Electronically www.sctax.org

SC file

File a South Carolina extension through SCnetFile. Zero and balance due extensions are accepted. Pay any balance due by credit card or Electronic Funds Withdrawal (EFW). We accept Visa and MasterCard. There is no additional charge for paying your balance due by credit card.

VISA MasterCard

If you pay your balance due by Electronic Funds Withdrawal (EFW), funds are automatically withdrawn from your checking or savings account based on the payment date you select. EFW is also a FREE service to taxpayers.

Who May File:
Use SC4868 to request an extension of time to file SC1040 Individual Income Tax return for:
(1) individual income taxpayers, or
(2) nonresident shareholders of an S corporation, or
(3) nonresident partners of a partnership or LLC.

When to File:
File this request **ON OR BEFORE April 15th,** or before the original due date of your fiscal year return. If the due date for filing your return falls on a Saturday, Sunday, or legal holiday, substitute the next regular working day. This extension will allow you an additional **six months** to file your return.

If You Filed A Federal Extension:
If no income tax is due and you have been granted a federal extension of time to file a federal income tax return, the department will accept a copy of the federal extension. In this case, you do not need to send SC a copy of the federal form by the due date of the tax return.

How To File:
File your extension and pay your balance due on-line at **www.sctax.org** or file a paper form SC4868. Mail the original with payment if any. When you file your SC1040, check the extension box on the front of the return.

This extension cannot be processed without proper Social Security Number(s) for individuals or Federal Employer Identification Number for S corporations or partnerships.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

1350

State of South Carolina
DEPARTMENT OF REVENUE
Request for Extension of Time to File
South Carolina Individual Income Tax Return

SC4868
(Rev. 7/20/11)
3506
Year 2011

Or other fiscal year beginning _____, _____ and ending _____, _____

1. Your Name (Type or Print)	3. Your Social Security number/FEIN
Spouse Name	Spouse's Social Security number
2. Home Address	4. New Filer or Change of Address, check here ○
	5. Composite Filer, check here ○
City, State and Zip Code	Do not write in this space - OFFICE USE
Make check or money order payable to: **SC DEPARTMENT OF REVENUE** Mail to: SC DEPARTMENT OF REVENUE INCOME TAX COLUMBIA SC 29214-0013	6. Balance Due from Worksheet ▶ $

14-0801

35061027

Complete the following worksheet to calculate the amount to be paid with this form if any.

Tax Computation Worksheet (Keep for your records.)

A.	Total state income tax	A $ _____
B.	Use Tax (Tax on Out-of-State Purchases)	B $ _____
C.	Total Tax (add lines A and B)	C $ _____
D.	South Carolina income tax withheld	D $ _____
E.	Payment on Declaration of Estimated Tax (including last year's overpayment transferred)	E $ _____
F.	Tax credits	F $ _____
G.	Total credits (add lines D, E, F)	G $ _____
H.	Balance Due (subtract line G from line C). Enter this amount on Line 6 of the SC4868	H $ _____

SC4868 INSTRUCTIONS

General Instructions:
Use SC4868 to request an extension of time to file SC1040 Individual Income Tax return including a composite return for nonresident shareholders or partners of an S corporation or partnership or LLC.

NOTE: Partnerships and Fiduciaries now use SC8736 to extend the time to file the SC1065 and SC1041.

Specific Instructions for Individual Taxpayers for lines 1, 2 and 3:
For individuals, fill in name, address, and social security number for you and your spouse if applicable.

Specific Instructions for Composite Taxpayers for lines 1, 2 and 3:
For composite filers, enter the name, address and FEIN of the S corporation, partnership or LLC.

Line 4:
Check this box if this is your first time filing a tax return in South Carolina or if your address has changed since you last filed a SC return.

Line 5:
Check this box if you are a Composite Filer.

Line 6:
Enter the amount from line H from the Tax Computation Worksheet. This amount must be paid in full with SC4868. An extension of time to file your tax return will not extend the time to pay your income tax.

Interest and Penalty for Failure to Pay Tax:
The extension of time to file your SC tax return granted by this request does not extend the time for payment of tax. Any unpaid portion of the final tax due will incur interest at the prevailing federal rates. This amount is computed from the original due date of the tax return to the date of payment. In addition to the interest, a penalty of ½% per month will be incurred for failure to pay at least 90% of the total tax due by the original due date. The penalty will be imposed on the difference between the amount paid with the extension and the tax to be paid for the period.

Filing Your Tax Return: You may file your tax return any time before the extension expires. Attach a copy of your extension to the back of your return. **Mark the extension box on the front of SC1040.**

Instructions for Tax Computation Worksheet:
Complete the worksheet to calculate the amount to be paid with SC4868.

Line A: Enter the amount of income tax you expect to owe for the current tax year.

Line B: Enter Use Tax due on Out-of-state purchases. This line is to be used by individual filers who are reporting use tax on their individual return rather than using the UT-3. See individual income tax booklet for more information.

Line D: Enter total amounts of SC withholding from forms W-2, 1099 and/or SC41.

Line E: Enter amount of estimated tax payments paid using SC1040ES or transferred from last year's return.

Line F: Enter the amount of any applicable tax credits.

Line H: Enter this amount on line 6 of the SC4868.

ITIN - Individual Taxpayer Identification Number:
If you are a nonresident or resident alien and cannot get a Social Security number, you may contact the Internal Revenue Service to apply for and obtain an Individual Taxpayer Identification Number (ITIN) for the purpose of filing income tax returns. South Carolina will accept this number in lieu of a Social Security number for the purposes of processing your individual income tax returns. We are unable to process your return if filed without a Social Security number or Individual Taxpayer Identification Number (ITIN).

Social Security Privacy Act Disclosure
It is mandatory that you provide your Social Security number on this tax form, if you are an individual. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your Social Security number is used for identification purposes.

The Family Privacy Protection Act
Under the Family Privacy Protection Act, the collection of personal information from citizens by the Department of Revenue is limited to the information necessary for the Department to fulfill its statutory duties. In most instances, once this information is collected by the Department, it is protected by law from public disclosure. In those situations where public disclosure is not prohibited, the Family Privacy Protection Act prevents such information from being used by third parties for commercial solicitation purposes.

Do not write in this space - OFFICE USE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

AMENDED INDIVIDUAL INCOME TAX

Fiscal year Ended _____ of _____, OR CALENDAR YEAR _____

SC1040X
(Rev 8/24/11)
3083

Tax Year _____

PART I

Print Your first name and initial (Sr, Jr, 2nd, 3rd, 4th) | Last name | Check if Deceased ☐ | Your Social Security number

Spouse's first name and initial, if married filing jointly | Spouse's last name, if different | Check if Deceased ☐ | Spouse's Social Security number

Mailing address (number and street, or P. O. Box) | Apt No. | Area Code Daytime telephone | Do not write in this space - OFFICE USE

City, state and ZIP code | County code

FILING STATUS: ☐ Single ☐ Married filing jointly ☐ Married filing separately ☐ Head of Household ☐ Qualifying Widow(er)

FEDERAL EXEMPTIONS: Number of exemptions on your federal return

Mail To: SC Department of Revenue, Amended Individual Income Tax, P.O. Box 101104, Columbia, SC 29211-0104

PART II — Attach Check Here — Attach W2's, if applicable

			A Original amount or as previously adjusted	B Net Change- amount of increase or (decrease) explain in Part V	C Correct Amount
Income and Adjustments	1. Federal taxable income SC1040	1		1	1
	2. Net South Carolina adjustment (plus or minus)	2		2	2
	3. Modified South Carolina taxable income (line 1 plus or minus line 2); Nonresident - enter amount from Part IV, line 34 of this form	3		3	3
Tax	4. South Carolina Tax:	4		4	4
	5. Other Taxes (See Instructions)	5		5	5
	6. Total South Carolina Tax (add lines 4 through 5)	6		6	6
Credits	7. Child and Dependent Care Credit	7		7	7
	8. Two Wage Earner Credit	8		8	8
	9. Other Non-Refundable Credits	9		9	9
	10. Total Credits (add lines 7 through 9)	10		10	10
Payments and Transfers	11. Balance: Subtract line 10 from line 6	11		11	11
	12. South Carolina tax withheld (from W-2 and/or 1099)	12		12	12
	13. South Carolina estimated tax payments	13		13	13
	14. Tuition Tax Credit and other refundable credits	14		14	14
	15. Amount of tax paid with extension; original return; and any additional tax paid after original was filed				15
	16. Total of line 12, column C through 15, column C				16
	17. **Net refund** from original return				17
	18. Balance: Subtract line 17 from line 16				18
	19. Amount of Use Tax from out-of-state purchases as recorded on original return				19
	20. **Transfer from original return** for Estimated Tax and/or any contribution check-offs				20
	21. Add lines 19 and 20				21
	22. Subtract line 21 from line 18 (net tax)				22
Refund	23. If line 22 is larger than line 11, column C, subtract and enter the difference .... REFUND				23
Balance Due	24. If line 11, column C is larger than line 22, enter the difference				24
	25. Interest and penalty on tax due (from due date of original return)				25
	26. TOTAL: Add lines 24 and 25 and enter here ..... TOTAL BALANCE DUE				26

30831010

PART III

Please Sign Here I declare that this return and all attachments are true, correct and compiete to the best of my knowledge and belief.

Your Signature | Date | Spouse's Signature (If filing jointly, BOTH must sign.)

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Prepared by | Date | Address

PTIN or FEIN | Phone Number | City | State | Zip

PART IV - NONRESIDENT (It is best to make necessary corrections on a new Schedule NR before completing the nonresident section of the SC1040X).

		(1) As Originally Reported	(2) Correct Amount	
27.	Federal Adjusted Gross Income			27
28.	SC Adjusted Gross Income			28
29.	Corrected Proration (line 28, column 2 divided by line 27, column 2)		%	29
30.	TOTAL Itemized (standard) Deductions and Exemptions (see instructions)			30
31.	Allowable Itemized (standard) Deductions and Exemptions (multiply line 30, column 2 by line 29.)			31
32.	Total SC Adjustments			32
33.	Line 31 minus line 32, column 2			33
34.	Modified South Carolina taxable income as corrected (line 28, column 2 less line 33, column 2) Enter results from column 2 to line 3 column C on front of SC1040X. **Compute tax and enter on line 4 column C on front of SC1040X.**			34

PART V - EXPLANATION OF CHANGES Enter the line reference from PART II or PART IV for which you are reporting a change and give the reason for each change. Attach applicable documentation.

Failure to provide an explanation or supporting documentation will result in a delay in processing your return.

Explanation: _____

- Have you been advised that your original state return is being or will be audited by the SC Department of Revenue? ☐ Yes ☐ No
- Are you filing this amended return due to a Federal adjustment? If yes, attach a copy of the Federal Audit or adjustment. ☐ Yes ☐ No

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE

SC2848
(Rev. 12/1/11)
3307

Part I Power of Attorney

1 Taxpayer Information (Note: Taxpayer(s) must sign and date this form on page 2, line 8.)

* Taxpayer name(s) and address **(Type or print.)**	* **Social Security number(s)**	* **Employer identification number**
		Plan number (if applicable)
	* Daytime telephone number ( )	Email Address

hereby appoint(s) the following representative(s) as attorney(s) - in fact:

2 Representative(s) (Type or print.)

* Name and address of specific individual	* Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐

to represent the taxpayer(s) before the SC Department of Revenue for the following tax matters:

3 Tax Matters - A general reference to "All years," "All periods," or "All taxes" is **not** acceptable.

* Type of Tax (Individual, Corporate, Withholding, Sales, etc.)	* Tax Form Number (SC1040, WH1605, ST-3, etc.)	* Year(s) or Period(s) (See Line 3 instructions)

4 Acts Authorized - A representative is an individual authorized to receive and inspect confidential tax information and to perform any and all acts on behalf of the taxpayer with respect to the tax matters described in line 3, including the authority to sign any agreements, consents or other documents. You may not use a Power of Attorney form to authorize a representative to receive refund checks. You may authorize a representative to sign a return ONLY as set forth in South Carolina Code Section 12-2-75.

List any specific additions to or deletions from the acts otherwise authorized in this power of attorney: _____

_____

_____

5 Receipt of Refund Checks - If you want to authorize a representative named in line 2 to receive, **BUT NOT TO ENDORSE OR CASH** refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶ _____

6 **Retention/Revocation of Prior Power(s) of Attorney** - The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the South Carolina Department of Revenue for the **same** tax matters for years or periods covered by this document .

If you do not want to revoke a prior power of attorney, check here . . . . . ▶ ☐

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

7 **Signature of Taxpayer(s)** - If a tax matter concerns a joint return, **both** husband and wife must sign if joint representation is requested; otherwise, see the instructions for SC2848 concerning signature of taxpayer(s). If signed by a corporate officer, partner, guardian, tax matters partner/person, LLC members, executor, receiver, personal representative, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ **The Department will not accept a Power of Attorney that is not signed.**

* Signature	* Date	Title (if applicable)
* Print Name		
Signature	Date	Title (if applicable)
Print Name		

NOTICES AND COMMUNICATIONS

All Notices and Communications will be sent to the taxpayer only. However, if you are unable to forward a copy to your named representative, you may contact our office for assistance.

Part II Declaration of Representative

I declare that:

- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified; and
- I am one of the following:
  - **a** Attorney - a member in good standing of the bar of the highest court of the jurisdiction shown below.
  - **b** Certified Public Accountant - duly qualified to practice as a certified public accountant in the jurisdiction shown below.
  - **c** Enrolled Agent - enrolled as an agent under the Requirements of the US Treasury Department Circular No. 230.
  - **d** Officer - a bona fide officer of the taxpayer organization.
  - **e** Full-Time Employee - a full-time employee of the taxpayer.
  - **f** Family Member - a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
  - **g** Return Preparer.
  - **h** Other, please explain. _____

▶ **The Department will not accept a Declaration of Representative that is not signed.**

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. To wilfully furnish a false or fraudulent statement to the Department is a crime.

* Designation - Insert above letter (a-h)	* Jurisdiction (state)	* Signature	* Date

* indicates required field

1350

SOUTH CAROLINA DEPARTMENT OF REVENUE
TAX REGISTRATION APPLICATION

INTERNET REGISTRATION: **SCBOS.SC.GOV**
Mail TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SC 29214-0140

Please Print
Use Blue or
Black Ink

SID# _____
W/H _____
SALES _____
USE _____
PARTNERSHIP _____
LICENSE TAX _____

SCDOR-111
(Rev. 12/20/11)
8048

Section A: Taxes to be Registered for This Business Location - Make Checks Payable to SCDOR

☐ Retail Sales/Accommodations License ($50 license tax is required) ☐ Artist & Craftsman's License ($20 license tax is required)
☐ Withholding Tax (Page 2) ☐ Nonresident Withholding Exemption (Page 2) ☐ Use Tax (No fee required)

1. Owner, Partnership, or Corporate Charter Name

2. FEIN _____
SSN _____

3. Mailing Address (for all correspondence)

_____
In Care Of
_____
Street
_____
City State ZIP

4. Type of Ownership
☐ Sole Proprietor (one owner)
☐ Partnership (two or more owners, other than LLP)
☐ LLC/LLP filing as:
☐ Corporation ☐ Partnership ☐ Single Member
☐ South Carolina Corporation
Date Incorporated _____
☐ Foreign Corporation
State and Date Incorporated _____
☐ Other (explain) _____

5. Business Phone Number

6. Daytime Phone Number

7. Email Address

8. Fax Number

9. Physical Location of Business (No P.O. Box) Required For All Tax Types

_____
Street
_____
City County (Required) State ZIP

10. Is Physical Location within S.C. City Limits?
☐ Yes ☐ No
Which city? _____

Section B: Retail Sales/Accommodations/Artist & Craftsman License/Use Tax

In and out-of-state sellers. A retail license will not be issued to a person with any outstanding state tax liability.

11. How Would You Like to File? ☐ Monthly ☐ Quarterly **(See Instructions)**

12. Is Your Business Seasonal? ☐ Yes ☐ No If yes, list months active: _____

You must file a zero return for periods with no sales. See Instructions for Filing Guidelines.

13. How Many Retail Sales Locations Do You Operate In S.C. under Your Ownership? _____

14. Trade Name (Doing Business As)

15. Location of Records (No P.O. Box)

16. Main Business (i.e., Retail Sales, Manufacturing, Service, etc.)

17. Anticipated Date of First Retail Sales mm/dd/yy

18. Type of Business

☐ Agriculture, Forestry, Fishing, & Hunting (11)
☐ Mining (21)
☐ Utilities (22)
☐ Construction (23)
☐ Manufacturing (31-33)
☐ Wholesale Trade (42)
☐ Durable Medical Equipment (44)
☐ Max Tax (Vehicles) (44)
☐ Retail Trade (44-45)
☐ Artists & Craftsman (45)
☐ Transportation & Warehouse (48-49)
☐ Information (51)
☐ Finance & Insurance (52)
☐ Real Estate, Rental & Leasing (53)
☐ Professional, Scientific, & Technical Services (54)
☐ Management of Companies & Enterprises(55)
☐ Administrative & Support, Waste Management & Remediation Services (56)
☐ Education Services (61)
☐ Health Care & Social Assistance (62)
☐ Arts, Entertainment, & Recreation (71)
☐ Accommodation & Food Services (72)
☐ Other Services (81)
☐ Public Administration (92)

19. Check If You Sell These Products

☐ Motor Oil ☐ Tires ☐ Lead Acid Batteries ☐ Large Appliances ☐ Aviation Gasoline/Jet Fuel
☐ Prepaid Wireless Cards ☐ Service to Cellular and Personal Communications Users

Complete Page 2 of This Form to Apply for Withholding Tax

80481013

Section C: Withholding Tax

Every employer having employees earning wages in SC must register for withholding. Other types of payments also require state tax withholding. See instructions for more information.

20. Check the box that applies to your business:

☐ 02 **Resident business:** Principal place of business is inside South Carolina.

☐ 05 **Nonresident Business:** Principal place of business is outside of South Carolina.

21. Filing Frequency:

☐ **Quarterly:** Returns must be filed every quarter.

☐ 01 **Annual:** All employees are household employees, farmers, fishermen or ministers. Returns are filed at the end of each calendar year.

22. Anticipated Date of First Payroll (mm/dd/yyyy): _____

This date will be used as the open date of your withholding account, and returns must be filed beginning with this date regardless of activity.

Section D: Nonresident Withholding Exemption

Check the appropriate block to administratively register with the Department and claim exemption from nonresident withholding required by SC Code Sections 12-8-540 (rents and royalties), 12-8-550 (temporarily doing business or performing services in SC), or 12-8-570 (trust or estate beneficiaries). The exempt person agrees to be subject to the jurisdiction of the Department and the S.C. courts to determine S.C. tax liability, including withholding, estimated taxes, and interest and penalties, if any. Registering is not an admission of tax liability, and, does not, by itself, require the filing of a tax return.

See instructions for further information.

☐ I agree to file SC tax return ☐ I am not subject to SC Tax Jurisdiction (no NEXUS)

Section E: Name(s) of Business Owner, General Partners, Officers, or Members

Social Security Number	Name/Title/General Partners	Home Address

Social Security Privacy Act

It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-1 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

Upon completion of **both pages, sign and date the application below.**

I certify that all information on this application, including any attachments, is true and correct to the best of my knowledge.

SIGNATURE OF OWNER, ALL PARTNERS, OR CORPORATE OFFICER _____ TITLE _____ DATE

MAIL TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SOUTH CAROLINA 29214-0140

If you have questions about this form, please call (803) 896-1350

22222	a Employee's social security number	OMB No. 1545-0008		
b Employer identification number (EIN)			1 Wages, tips, other compensation	2 Federal income tax withheld
c Employer's name, address, and ZIP code			3 Social security wages	4 Social security tax withheld
			5 Medicare wages and tips	6 Medicare tax withheld
			7 Social security tips	8 Allocated tips
d Control number			9	10 Dependent care benefits
e Employee's first name and initial	Last name	Suff.	11 Nonqualified plans	12a Code
			13 Statutory employee ☐ Retirement plan ☐ Third-party sick pay ☐	12b Code
			14 Other	12c Code
				12d Code
f Employee's address and ZIP code				

15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form **W-2** **Wage and Tax Statement** 2011

Department of the Treasury—Internal Revenue Service

Copy 1—For State, City, or Local Tax Department

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
Withholding Tax Coupon

WH-1601
(Rev. 8/31/11)
3127

Pay WH-1601 electronically at www.sctax.org Click on DOR ePay and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW - Bank Draft). Do not mail this form when paying online.

If you submit 24 or more withholding payments in a year, you must pay electronically. SC Code Section 12-8-1520(D). SC payments must be made at the same time as federal payments.

INSTRUCTIONS FOR FORM WH-1601

1. Only use **black ink** on this form and on your check.
2. **You must enter the SC withholding number**. This is a nine digit number beginning with "25".
3. Enter the Federal Employer Identification Number (FEIN).
4. **Darken the circle** by the quarter for which this payment is to be applied. The date on the employee's paycheck determines the quarter.
5. Enter the **tax year** for the payment, "YYYY".
6. Enter the **payment amount**. Do **not** enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
7. **IMPORTANT - Print the business name and address** in the space under the FEIN.
8. **Provide contact name and date.** Include a daytime telephone contact number including the area code.

Make check payable to SCDOR and enter the **quarter, year and SC withholding number** in the memo section of the check. Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

Mail the completed WH-1601 with payment to:
SC Department of Revenue
Withholding
Columbia, SC 29214-0004

To apply for a withholding number, go online to **www.sctax.org** and click on the SCBOS link or complete and submit form SCDOR-111 (Tax Registration Application).

USE BLACK INK ONLY

detach here

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

14-0811

THIS IS NOT A RETURN

FEIN

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date** _____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING QUARTERLY TAX RETURN

WH-1605
(Rev. 6/1/11)
3129

BUSINESS NAME AND ADDRESS

SC WITHHOLDING NO.

FEIN

QUARTER
- ○ 1st Quarter Jan, Feb, Mar
- ○ 2nd Quarter Apr, May, Jun
- ○ 3rd Quarter Jul, Aug, Sep

DO NOT USE FOR 4TH QUARTER

YEAR _____

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

FOR OFFICE USE ONLY

NOTE: **A return MUST BE filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice. Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).**

CLIP CHECK HERE

QUARTERLY SC STATE INCOME TAX INFORMATION:

1. Quarterly **SC state income tax withheld** (all sources) . . . . . 1. ▶ _____ .
2. Quarterly SC state income tax deposits or payments previously made . . . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5) . . . . . **BALANCE DUE** .6. ▶ _____ .

14-0809

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

Clip payment to this return for the full amount payable to SC Department of Revenue and write the withholding number and quarter on the payment.
Do not include WH-1601 coupon.

For Field Use Only

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

_____
Preparer's name and phone number

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here

Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-____ Email _____ Title _____

31291040

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING FOURTH QUARTER/ANNUAL RECONCILIATION

WH-1606
(Rev. 8/18/11)
3131

NOTE: A return **MUST BE** filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice.

SC WITHHOLDING NO.

QUARTER: Oct, Nov, Dec

YEAR _____

FEIN

Due on or Before Last Day of February

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

CLIP CHECK HERE

4TH QUARTER SC STATE INCOME TAX INFORMATION ONLY:
Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

1. **4th Quarter** SC state income tax withheld (all sources) . . . . . 1. ▶ _____ .
2. **4th Quarter** SC state income tax deposits or payments previously made. . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5). . . . . **BALANCE DUE** 6. ▶ _____ .

14-0809

ANNUAL SC STATE RECONCILIATION INFORMATION *(LINE 7 THROUGH 10 INFORMATION IS REQUIRED)*

7. Recap of South Carolina tax withheld by quarter.
   JAN - MAR _____ JUL - SEP _____
   APR - JUN _____ OCT - DEC _____
8. Total SC state income tax **WITHHELD** from all quarters reported from W2s $_____, W2Gs $_____, and 1099s $_____ . . . . . 8. ▶ _____ .
   (should equal the total of line 7)
9. Total **SC INCOME** from W2s, W2Gs, and 1099s . . . . . 9. ▶ _____ .
10. Number of W2s, W2Gs, and 1099s submitted with WH-1612 or online through SCBOS . . . . . 10. ▶ _____

I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. ☐ Yes ☐ No

For Field Use Only

Preparer's name and phone number _____

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-_____ Email _____ Title _____

31311046

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES AND USE TAX RETURN

Mail To: SC Department of Revenue Sales Tax Return Columbia, SC 29214-0101

ST-3
(Rev. 7/12/11)
5001

If the business is closed permanently, please complete the form C-278 (a copy is enclosed in the Sales Tax Booklet) and return the license.
This is a scannable form, which MUST be completed in black ink only.

☐ Check if your address changed and make corrections below.

If the area below is blank, fill in name, address, SSN or Federal Identification No.

FEIN SID NO.

RETAIL LICENSE OR USE TAX REGISTRATION

FOR OFFICE USE ONLY

FOR FIELD USE ONLY

Period Ended | File Return On or By

File Electronically at www.sctax.org

DO NOT TAKE CREDITS OR REPORT NEGATIVE AMOUNTS ON THIS FORM.
To apply for refunds, see ST-14.

USE BLACK INK ONLY

STOP COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

CLIP CHECK HERE

SALES AND USE TAX

1. Gross Proceeds of Sales, Rentals, Use Tax and Withdrawals for Own Use (From line 3 of Sales and Use Tax Worksheet on reverse side) ..... 1. ▶ .
2. Total Amount of Deductions (From line 5 of Sales and Use Tax Worksheet) ..... 2. ▶ .
3. Net Taxable Sales (Line 1 minus line 2) ..... 3. ▶ .
4. Tax: Multiply Line 3 x 6% (.06) ..... 4. .
5. Taxpayer's Discount (For timely filed and paid returns only) If your combined tax liability is less than $100.00, the discount rate is 3% (.03) of line 4. If the total is $100.00 or more, the discount is 2% (.02) of line 4. ..... 5. ▶ .
   (Combined Discount cannot exceed $3000.00 per fiscal year, returns for June through May, which are filed July through June.)
6. Sales and Use Tax Net Amount Payable (Line 4 minus line 5) ..... 6. ▶ .
   14-4701 / 14-4702
7. Penalty _____ . , Interest _____ .
   (Add Sales and Use Tax penalty and interest. Enter total on line 7 at right.) ..... 7. ▶ .

   OFFICE USE ONLY: _____
8. Total Sales and Use Tax Due (Add lines 6 and 7) ..... 8. .

ADDITIONAL TAX FROM ST-389

STOP **Only complete this section if local taxes are applicable to your sales or purchases.**

REMINDER: ST-389 must be completed and attached for all additional taxes.

If this section does not apply, go to line 10.

9. Total Taxes Due (From Column D, line 5, page 7 of 8 of form ST-389) ..... 9. .

10. **TOTAL AMOUNT DUE** (Add lines 8 and 9) ..... 10. ▶ .

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment due on or before the 20th) following the close of the period. Sign and date the return.

For questions regarding this form, call (803) 898-5788.

Internet/E-mail Address:

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Taxpayer's Signature	Owner, Partner or Title	Daytime Phone Number	Date

50011022

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
STATE SALES, USE, AND ACCOMMODATIONS TAX RETURN
Mail To: SC Department of Revenue, Sales Tax, Columbia, SC 29214-0101

ST-388
(Rev. 6/28/12)
5062

If the business is closed permanently, please complete the form C-278 and return the license. **This is a scannable form, which MUST be completed in black ink only.**

RETAIL LICENSE OR USE TAX REGISTRATION

☐ Check if address change and make corrections below.

If the area below is blank, fill in name, address, SSN/Federal Identification No. (FEIN)

FEIN SID NO.

FOR FIELD USE ONLY

Period Ended | File Return On or By

COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

14-4701/14-4702 | 14-3701/14-3702 | 34-2707

FOR OFFICE USE ONLY

		Column A Sales/Use 6% (Tax Rate)	Column B Sales/Use 5% (Tax Rate)	Column C Accommodations 2% (Tax Rate)
1	**All Gross Proceeds of Sales/Rental, Use Tax, Accommodations, and Withdrawals for Own Use (From Item 3 of worksheets)**			
1A	Total Gross Proceeds of Sales/Rental, Use Tax & Withdrawals at 6% Rate (Column A); 5% Rate on Accommodations Rentals (Column B) (From Items 6 and 10 of worksheets)			
1B	Total Gross Proceeds of Sales/ Accommodations Rentals at 2% Rate (Column C) (From Item 14 of worksheets)			
2	Total Amount of Deductions (From Items 8, 12 and 16 of worksheets)			
3	Net Taxable Sales and Purchases (Line 1A or 1B minus line 2)			
4	Tax Due (Line 3 x Tax Rate)			
5	Taxpayer's Discount (See instructions. For timely filed returns and taxes paid in full only.)			
6	Balance Due (Subtract line 5 from line 4 for each column.)			
	7 Penalty (See Instr.)			
	7A Interest (See Instr.)			
7B	Total Penalty and Interest (Add lines 7 and 7A for each column.)			
8	Amount Due (Add lines 6 and 7B for each column.)			
8A	**Total Sales, Use and Accommodations Due (Add line 8 of columns A, B and C.)**	8A.		
9	**Tax Due ST-389 (From Column D, line 5, page 7 of 8 of form ST-389)**	9		
10	**Total Amount Due (Add lines 8A and 9 of Column B.)**	10		

50621044

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

BUSINESS PERSONAL PROPERTY RETURN

PT-100
(Rev. 7/20/10)
7002

IMPORTANT - A separate return must be filed for each location on forms approved by the Department of Revenue. This is a scannable form, which must be completed with black ink only.

Tax Year _____ (See instructions on back)

Owner Name and Mailing Address:

Business Name and Location:

☐ New Account ☐ Amended ☐ Final; Closing Acct. ☐ Return Due to Change in Accounting Closing Period

☐ Individual ☐ Corporation ☐ Partnership * ☐ LLC/LLP ☐ Leasing Company

* (A listing of partners and social security number is required)

Property File No. _____ Accounting Closing Period (mo/da/yr) _____

Sales Tax No. _____ Date Business Open (mo/da/yr) _____

*Federal EI/SS No. _____ Telephone No. _____

County _____ NAICS Code _____

Tax Dist _____ Date Business Closed _____

***If you have a new account, your FEI/SSN must be provided in the space above. **If you have a retail license and are making changes, please contact (803) 896-1350.**

****CHANGES ONLY**

Owner Name	Business Name
Mailing Address	Business Location
City/State - Mail Zip	City/State/Zip

1. Total Acquisition Cost ..... 1. ▶ .00
   (Excluding Licensed Vehicles and Leasehold Improvements)
2. Less: Income Tax Depreciation
   (Accumulated Depreciation Not To Exceed 90% For Each Item) ..... 2. ▶ .00
3. Net Depreciated Value
   (The Net Depreciated Value Must Include At Least 10% Of Each Item)..... 3. ▶ .00

Lines 1, 2, and 3 must be completed. The preprinted zeros will not be considered as a completed return.

Office Use Only

I declare that this return has been examined by me, and to the best of my knowledge and belief, is a true and complete return, made in good faith, pursuant to the provisions, of the Code of Laws, 1976 and amendments.

Taxpayers Signature _____ Title _____ Date _____

Accountant Signature _____ Date _____

Mail to SC Department of Revenue, Property Division, Columbia, SC 29214-0301 or contact by phone (803) 898-5222.

This return cannot be processed without taxpayer signature.

70021027

INSTRUCTIONS

Complete your social security number or federal employer's identification number and county in which the property is located. If you are producing your own form it MUST be PRE-APPROVED by the Department of Revenue.

If there is a change of Ownership/Mailing Address or Business Name/Location, please make those changes in the area blocked off and marked **For Changes Only.**

A file number will be assigned to you by the Department and appear as the property tax file number on the front of a preprinted return. **Always** refer to this number when writing the Property Division.

Zeroes have been preprinted in the cents column of this form, therefore you **must** round off cents to the nearest whole dollar.

Line 1: **All** costs associated with the acquisition of furniture, fixtures and equipment that are used in the business; **EXCLUDING** licensed vehicles.
Line 2: Deduct the adjusted depreciation. The depreciation allowed is the same as used for income tax purposes, except the depreciation may **not exceed 90%** of the total acquisition cost for **EACH** item.
Line 3: Total acquisition cost less the adjusted depreciation.

FILING REQUIREMENTS

Any business which opens **after** the end of the accounting period must file an initial return as of December 31st with the return being due the last day of April. After the initial return, businesses are required to file on or before **the last day of the fourth month** after the close of the accounting period regularly employed by the taxpayer, for income tax purposes.

THERE ARE NO PROVISIONS FOR EXTENSIONS FOR FILING BUSINESS PERSONAL PROPERTY RETURNS.

Failure to File or List Property - Section 12-54-44 provides: A person who willfully attempts to evade or defeat any tax or property assessment, in addition to other penalties provided by law, is guilty of a **FELONY** and, upon conviction, must be fined not more than ten thousand dollars or imprisoned not more than five years, or both, together with the cost of prosecution. The assessment may be estimated from the best available information.

Revocation of License for Failure to Comply - Section 12-54-90 provides: Failure to comply with the law may result in revocation of licenses within 10 days after notification.

Number of locations in SC _____

Location of records _____
Street

_____
City State

Do you lease equipment from another company? Yes ☐ No ☐ (Attach List if needed)

If yes, from whom? _____
Lessor

_____
Address

_____
City State

Do you own equipment which is leased to other businesses? Yes ☐ No ☐

The net depreciate value from line 3 (front of form) will be assessed by the Property Division at the rate of 10.5%. The assessment will be certified to the county in which the property is located, and the district millage applied to determine your tax bill for the coming year. No further notice will be sent prior to the mailing of a tax bill by the county and/or district.

Signature - If someone other than the taxpayer prepares the return, then the property tax return must also contain the signature of the return preparer.

Social Security Privacy Act Disclosure
It is mandatory that you provide your social security number on this tax form if you are an individual taking this credit. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

The Family Privacy Protection Act
Under the Family Privacy Protection Act, the collection of personal information from citizens by the Department of Revenue is limited to the information necessary for the Department to fulfill its statutory duties. In most instances, once this information is collected by the Department, it is protected by law from public disclosure. In those situations where public disclosure is not prohibited, the Family Privacy Protection Act prevents such information from being used by third parties for commercial solicitation purposes.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ADMISSIONS/THEATER TAX RETURN

Mail To: SC Department of Revenue, Admissions Tax, Columbia, SC 29214-0136

L-511
(Rev. 2/22/10)
4041

IMPORTANT: This return is DUE on the 1st day of the month following the period covered by the return, and becomes DELINQUENT on the 21st day.

This form MUST be completed in black ink only.

SID NUMBER:	**Office Use Only**
	LICENSE NUMBER
	FEIN/SSN
	PERIOD ENDED

PLEASE CHANGE ADDRESS IF NOT CORRECT.

COMPUTATION OF TAX

(1) Total Gross Receipts ..... ▶ $_____

(2) Net Receipts (Divide Line 1 by 105 Percent) ..... $_____

(3) **Tax Due** (Line 2 X 5 %) ..... ▶ $_____

(4) Penalty ..... ▶ $_____

(5) Interest ..... ▶ $_____

TOTAL AMOUNT REMITTED ..... (Check if payment is by EFT) ☐ ..... ▶ $_____

G/L 14-0901

IMPORTANT: DO NOT INCLUDE OTHER TAXES WITH THIS PAYMENT
For questions regarding this form call (803) 896-1970

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Taxpayer Signature	Title	Daytime Phone Number	Date
		Internet/Email Address	

PLEASE COMPLETE THIS SECTION.

Number of Admissions Charged	Total Price of Admissions Including Tax	Gross Receipts of Admissions Including Tax
	$	$
	$	$
	$	$
	Total Gross Receipts (Transfer to Line 1)	$

Penalties - Failure to file a return will result in a penalty of five percent (5%) for the first month plus five percent (5%) for each additional month not to exceed an aggregate of twenty-five percent (25%). Failure to pay will result in penalties of one half of one percent (.5%) per month not to exceed twenty-five percent (25%).

Interest - Interest on all overdue accounts will be assessed at the rate provided under Sections 6621 and 6622 of the Internal Revenue Code. Rates will change quarterly depending on the prime rate. In addition interest will be compounded daily.

You are required to maintain a copy of this return for audit purposes.

40411035

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

MONTHLY TOBACCO TAX RETURN

Mail to: SC Department of Revenue, Tobacco Tax, Columbia SC 29214-0138

L-922
(Rev. 6/24/10)
4064

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return and payment due on or before the 20th) following the close of the period.

Sales Method ☐
Receipt Method ☐

Office Use Only

SID

File Number

FEIN/SSN

Period Ended

If no preaddressed label attached, fill in name, address and FEI number.

SCHEDULE A	Cigarettes 20 ct Packs (A)	Cigarettes 25 ct Packs (B)	OTP Tobacco Products other than cigarettes ($ amount) (C)
1. Beginning inventory			
2. Purchases during month (Sch B, page 2)			
3. Total (line 1 & line 2)			
4. South Carolina tax exempt sales (Sch C, page 2)			
5. Ending inventory			
6. Total tax exempt (line 4 plus line 5)			
7. Taxable sales (*Sales method, subtract line 6 from line 3)*			
8. Total purchases from manufacturer (*Receipt method, subtract line 4 from line 2)*			
9. Tax rate	.57	.7125	.05
10. Tax due (*line 7 times line 9) (Receipt, line 8 times line 9)*			
11. Total tax due (add columns A and B)			
12. Less 3.5% Discount for timely pay			
13. Tax due: (line 11 minus 12) column C (line 10 minus 12) ▶	14-1401		14-1408 ◀
14. Add: Penalty ▶			◀
15. Add: Interest ▶			◀
16. TOTAL AMOUNT DUE (lines 13, 14, and 15.) (Check if payment is by EFT.) ☐			

For questions regarding this form call (803) 896-1970.

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Signature	Title	Internet/Email Address
Name(Print)	Date	Daytime Phone Number

40641029

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

LIQUOR BY THE DRINK EXCISE TAX REPORT

Mail to: SC Department of Revenue, Miscellaneous Tax Section, Columbia, SC 29214-0137.

L-2172
(Rev. 8/2/12)
4326

IMPORTANT - This report is to be filed within 20 days from close of each month.

This form MUST be completed in black ink only.

NAME AND ADDRESS

SID NO.

LOCATION ADDRESS

Office Use Only
FILE NUMBER
FEIN/SSN
PERIOD ENDED

1. Gross proceeds from sales of alcoholic liquor by the drink ..... 1. ▶ _____ .

2. Excise Tax due, (Multiply Line 1 by 5%) ..... 2. ▶ _____ .

3. Penalty _____ Interest _____ ..... 3. ▶ _____ .

4. **Total Excise Tax Due** (Add lines 2 and 3) ..... 4. ▶ _____ .
(Check if payment is by EFT) ☐

14-1009

I hereby certify that the information contained in this report has been examined by me and to the best of my knowledge is correct and complete.

Name (Print)	Title	Internet/E-mail Address
Signature	Date	Daytime Phone Number

43261023

Typical Forms Filed By a

Partnership

Form Number	Form Name
SC1065	Partnership Return
SC1065 K-1	Partner's Share of South Carolina Income, Deduction, Credits, etc.
I-335	Active Trade or Business Income Reduced Rate Computation
I-335A	Worksheet 1 Pass-Through Income from a Sole Proprietorship
I-335B	Worksheet 2 Pass-Through Income from a Partnership or S Corporation
SC8736	Request for Extension of Time to File/Fiduciary and Partnership

STATE OF SOUTH CAROLINA

PARTNERSHIP RETURN
Tax Year 2011

SC1065
(Rev. 9/13/11)
3087

Return is due on or before the 15th day of the fourth month following the close of the taxable year.

Mail to: SC Department of Revenue, Partnership Return, Columbia SC 29214-0008

For the year January 1 - December 31, 2011, or fiscal tax year beginning _____ 2011 and ending _____ 2012

FEIN (Required):	▶ **SC File # (Required):**	County:

Check applicable boxes: (1) ☐ Initial return (2) ☐ Final return (3) ☐ Address change (4) ☐ Amended return

Total Number of Partners:	Number of Partners that are Not SC Residents:

ATTACH A COPY OF FORM 1065 FEDERAL PARTNERSHIP RETURN AND COPIES OF ALL SCHEDULES.
Read the instructions carefully and fill in all applicable lines and schedules.

Location of business property: City _____ State _____ Phone Number _____

COMPLETE SCHEDULE SC-K FIRST

Schedule W-H Withholding Tax on Income of Nonresident Partners

1.	Total from line 21, page 2, SC1065	1.
2.	Amount of line 1 income taxable to nonresident partners (from SC1065 K-1s)	2.
3.	Amount of line 2 exempt from withholding because of I-309 affidavit or composite filing	3.
4.	Subtract line 3 from line 2, if less than zero, enter -0-	4.
5.	Withholding tax due - line 4 times .05 (5%) ▶	5.
6.	Withholding from nonresident sale of real estate (Attach I-290) or SC Withholding from form 1099MISC ▶	6.
7.	Amount paid with extension SC8736 ▶	7.
8.	Add lines 6 and 7	8.
9.	Subtract line 8 from line 5. If zero or less, enter zero here. This is the amount due with this return. Refunds cannot be issued from the SC1065. An overpayment must be claimed and refunded at the partner level. **BALANCE DUE** ▶	9.

STAPLE PAYMENT HERE

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. 14-0832

Please Sign Here	Signature of general partner or LLC/LLP member		Date
	I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐		
Paid Preparer's Use Only	Preparer Printed Name	Check if self-employed ☐	Preparer telephone number
	Preparer signature		PTIN
			Date
	Firm's name (or yours if self-employed) and address		FEIN

30871016

Form SC1065

SCHEDULE SC-K **PARTNERS' SHARES OF INCOME (LOSSES), DEDUCTIONS, CREDITS ETC.** (See instructions.)

Enter amounts from corresponding lines on your federal Schedule K in Column A.

	(A)* Amounts From Federal Schedule K	(B) Plus or Minus South Carolina Adjustment	(C) Federal Schedule K Amounts After SC Adjustments	(D) Amounts Allocated to SC	(E) Amounts Subject to Apportionment DO NOT Include amounts allocated to other states
1	Ordinary Business Income (loss)				
2	Net Real Estate Rents (loss)				
3	Other Net Rents (loss)				
4	Guaranteed Payments				
5	Interest Income				
6	Dividends				
7	Royalties				
8	Net Short Term Cap. Gain (loss)				
9	Net Long Term Cap. Gain (loss)				
10	Net § 1231 gain (loss)				
11	Other Income (loss)				
12	§ 179 Deduction				
13a	Contributions				
13b	Investment Interest Expense				
13c	§ 59 (e)(2) Expenditures				
13d	Other Deductions				
14	Total				

15.	*Amounts from federal Schedule K (line 14, Schedule SC-K, Col. A)*	15	
16.	Amount Allocated to South Carolina (from line 14, Schedule SC-K, Col. D)	16	
17.	Net income (loss) subject to apportionment (from line 14, Schedule SC-K, Col. E)	17	

APPORTIONMENT

	TOTAL	SC		
18. Total Sales or Gross Receipts				
19. Apportionment factor (SC ÷ TOTAL). 100% if operating entirely within SC			19	%
20. Net business income (loss) apportioned to SC (line 17 multiplied by line 19)			20	
21. Net business income (loss) taxable to SC (line 16 plus line 20)			21	

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

PARTNER'S SHARE OF SOUTH CAROLINA INCOME, DEDUCTIONS, CREDITS, ETC.

SC1065 K-1
(Rev. 5/27/11)
3515

For calendar year _____ or tax year beginning _____ and ending _____

Partner's identifying number ▶	**Partnership's FEIN** ▶
Partner's name, address and ZIP code	Partnership's name, address and ZIP code

Check if applicable: (1) ☐ Final K-1 (2) ☐ Amended K-1 (3) ☐ Nonresident

	Partner's Share of Current Year Income, Deductions, Credits, etc.	(A) Federal K-1 Amounts	(B) Plus or Minus SC Adjustments	(C) Amounts Not Allocated or Apportioned to SC	(D) Amounts Allocated or Apportioned to SC
Income (Loss)	1 Ordinary business income (loss)	1	1	1	1
	2 Net rental real estate income (loss)	2	2	2	2
	3 Other net rental income (loss)	3	3	3	3
	4 Guaranteed payments	4	4	4	4
	5 Interest income	5	5	5	5
	6 Dividends	6	6	6	6
	7 Royalties	7	7	7	7
	8 Net short-term capital gain (loss)	8	8	8	8
	9 Net long-term capital gain (loss)	9	9	9	9
	10 Net Section 1231 gain (loss)	10	10	10	10
	11 Other income (loss)	11	11	11	11
Deductions	12 Section 179 deduction	12	12	12	12
	13 Other deductions _____	13	13	13	13
	14 Withholding tax for nonresident partner				14
Credits	List applicable South Carolina tax credits. (Attach an additional sheet if needed.)				
	15 _____				15
	16 _____				16
	17 _____				17
	18 _____				18
	19 Total South Carolina tax credits				19

35151018

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)
(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a. $_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b. $_____.00
1c.	Add lines 1a and 1b	1c. $_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a. $_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b. $_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c. $_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3. $_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4. $_____.00
	☐ Check here if using Safe Harbor	
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (l); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5. $_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6. **5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7. $_____.00

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 2
PASS-THROUGH INCOME FROM A PARTNERSHIP OR S CORPORATION

(Complete a separate Worksheet 2 for each SCK-1)
(Attach each Worksheet 2 to your return)

I-335B
(Rev. 8/4/11)
3422
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat rate on active trade or business income, an individual, estate or trust with pass-through income from one or more partnerships, S corporations, or LLCs taxed as partnerships or S corporations must complete a separate Worksheet 2 for each partnership, S corporation or LLC.

Complete a separate Worksheet 2 for each SCK-1.

Name of business:	Column A Federal K-1 amounts	Column B SCK-1 amounts	Column C SC active trade or business amounts
1. Ordinary business income (loss)			1.
2. Net rental real estate income (loss)			2.
3. Other net rental income (loss)			3.
4. Guaranteed payments *			4.
5. Interest income			5.
6. Ordinary/qualified dividends			
7. Royalties			7.
8. Net short-term capital gain (loss)			
9a. Net long-term capital gain (loss)			
9b. Collectibles (28%) gain (loss)			
9c. Unrecaptured section 1250 gain			
10. Net section 1231 gain (loss)			10.
11. Other income (loss)			11.
12. Section 179 deduction			12. ( )
13 Other deductions			
14. Self-employment earnings (loss) *			
15. Credits			
16. Foreign transactions			16.
17. Alternative minimum tax (AMT) items			17.
18. Tax exempt income and nondeductible expenses *			
19. Distributions *			
20. Items affecting shareholder basis **			
21. Other information			
22. Total of Column C			22.

Note: Worksheet 2 combines elements of federal K-1s for Forms 1065 and 1120-S.
* Identifies items on Form 1065, Schedule K-1 but not on Form 1120-S, Schedule K-1.
** Identifies items on Form 1120-S, Schedule K-1 but not on Form 1065, Schedule K-1.

Ownership Interest: _____%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

REQUEST FOR EXTENSION OF TIME TO FILE SOUTH CAROLINA RETURN FOR FIDUCIARY AND PARTNERSHIP

SC8736
(Rev. 4/23/09)
3390
20____

Or other taxable year beginning , and ending , .

Name	SC File number, if any
Present home address (number and street, or P. O. Box)	FEIN
City, State and ZIP code	Do not write in this space - OFFICE USE
Area Code Daytime telephone / County code number	

This application is a request for extension of time to file the following return:

☐ **FIDUCIARY** SC1041 14-0828 ☐ **PARTNERSHIP** SC1065 14-0832

Check this box if this will be your first time filing a return in South Carolina. ..... ☐

STAPLE PAYMENT HERE

PART I.

1. Total state income tax ..... 1 $
2. Payments on declaration of estimated tax ..... 2 $
3. Tax credits ..... 3 $
4. Total credits (add lines 2 and 3) ..... 4 $
5. Balance due (subtract line 4 from line 1). **BALANCE DUE** ▶ 5 $
   Pay in full with this form .....
   Make check or money order payable to :
   SC DEPARTMENT OF REVENUE
   (Partnerships enter on line 5 the estimated amount required to be withheld on income of nonresident partners)

PART II.

A COPY OF THIS FORM PLUS ANY ADDITIONAL EXTENSION MUST BE ATTACHED TO YOUR FINAL RETURN WHEN FILED.

NOTE: This extension cannot be processed without proper SC file number or FEIN.

Signature _____ Date _____

Prepared by: _____

Mail To: **SC DEPARTMENT OF REVENUE INCOME TAX COLUMBIA SC 29214-0013**

SC8736

33901026

Typical Forms Filed By a

Corporation

Form Number	Form Name
CL-1	Initial Annual Report of Corporations
SCDOR-111	Tax Registration Application
SC1120T	Tentative Corporation Tax Return and Conditional Extension
SC1120	'C' Corporation Income Tax Return
SC1120S	'S' Corporation Income Tax Return
SC1120TC	Corporate Tax Credits
SC1120S-WH	Withholding Tax on Income of Nonresident Shareholders
SC1120S K-1	South Carolina Shareholder's Share of Income, Deductions, Credits, Etc.
I-335	Active Trade or business Income Reduced Rate Computation
SC990T	Exempt Organization Business Income Tax Return
WH-1601	SC Withholding Tax Payment
WH-1605	SC Withholding Quarterly Tax Return
WH-1606	SC Withholding Fourth Quarter/Annual Reconciliation
ST-3	State Sales and Use Tax Return (6%)
ST-388	State Sales, Use and Accommodations Tax Return
PT-100	Business Personal Property Return
L-511	Admissions/Theater Tax Return
L-922	Monthly Tobacco Tax Return
L-2172	Liquor By The Drink Excise Tax Report
SC2848	Power of Attorney and Declaration of Representative

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

INITIAL ANNUAL REPORT OF CORPORATIONS

CL-1
(Rev. 9/7/10)
3134

Office Use Only

▶ File Number _____ ▶ ENDING PERIOD _____ SID Number _____
Month Year

For Secretary of State Use Only

Date "Application for Charter" filed with Secretary of State _____

Date of "Request for authority to do business in this state" (Foreign Corp.) _____

FEIN _____ Business Code _____
(Office Use Only)

☐ Check if subchapter S election

NAME OF CORPORATION Telephone #

PHYSICAL ADDRESS OF HEADQUARTERS (NUMBER AND STREET)	MAILING ADDRESS FOR TAX CORRESPONDENCE
CITY AND STATE ZIP COUNTY	CITY AND STATE ZIP

1. State of incorporation: 2. **Indicate month corporation closes its books:**
3. Nature of principal business in SC:
4. Location of registered office of the corporation in the state of SC is in the city of _____
   Registered agent at such address is _____
5. Location of principal office in SC (street, city, zip and county):
6. Date business commenced in SC: **Effective Date of Incorporation:**
7. If a professional corporation, are all shareholders, one-half of the directors (or individuals functioning as directors) and all officers (other than the secretary and treasurer) qualified to practice the professional services engaged in by the corporation?
8. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the corporation are:

Name/Title	Business Address and Office

9. The total number of **authorized shares** of capital stock itemized by class and series, if any, within each class as follows:

Number of Shares	Class	Series

10. The total number of issued and outstanding shares of capital stock itemized by class and series, if any, within each class is as follows:

Number of Shares	Class	Series

ATTACH REMITTANCE HERE

1. Fee due with this report	1.	25 00
2. Interest due	2.	
3. Penalty due	3.	
4. **Total - Due**	4.	

See instructions for payment and mailing.

AFFIDAVIT

I, the undersigned incorporator or principal officer of the corporation for which this return is made, declare that this return, including accompanying statements and schedules, has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith.

THIS RETURN PREPARED BY

SIGNATURE OF INCORPORATOR OR OFFICER AUTHORIZED TO SIGN

DATE

TITLE

31341027

1350

SOUTH CAROLINA DEPARTMENT OF REVENUE
TAX REGISTRATION APPLICATION

INTERNET REGISTRATION: **SCBOS.SC.GOV**
Mail TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SC 29214-0140

Please Print
Use Blue or
Black Ink

SID# _____
W/H _____
SALES _____
USE _____
PARTNERSHIP _____
LICENSE TAX _____

SCDOR-111
(Rev. 12/20/11)
8048

Section A: Taxes to be Registered for This Business Location - Make Checks Payable to SCDOR

☐ Retail Sales/Accommodations License ($50 license tax is required) ☐ Artist & Craftsman's License ($20 license tax is required)
☐ Withholding Tax (Page 2) ☐ Nonresident Withholding Exemption (Page 2) ☐ Use Tax (No fee required)

1. Owner, Partnership, or Corporate Charter Name

2. FEIN _____
SSN _____

3. Mailing Address (for all correspondence)

_____
In Care Of

_____
Street

_____
City State ZIP

4. Type of Ownership
☐ Sole Proprietor (one owner)
☐ Partnership (two or more owners, other than LLP)
☐ LLC/LLP filing as:
☐ Corporation ☐ Partnership ☐ Single Member
☐ South Carolina Corporation
Date Incorporated _____
☐ Foreign Corporation
State and Date Incorporated _____
☐ Other (explain) _____

5. Business Phone Number

6. Daytime Phone Number

7. Email Address

8. Fax Number

9. Physical Location of Business (No P.O. Box) Required For All Tax Types

_____
Street

_____
City County (Required) State ZIP

10. Is Physical Location within S.C. City Limits?
☐ Yes ☐ No
Which city? _____

Section B: Retail Sales/Accommodations/Artist & Craftsman License/Use Tax

In and out-of-state sellers. A retail license will not be issued to a person with any outstanding state tax liability.

11. How Would You Like to File? ☐ Monthly ☐ Quarterly **(See Instructions)**

12. Is Your Business Seasonal? ☐ Yes ☐ No If yes, list months active: _____

You must file a zero return for periods with no sales. See Instructions for Filing Guidelines.

13. How Many Retail Sales Locations Do You Operate in S.C. under Your Ownership? _____

14. Trade Name (Doing Business As)

15. Location of Records (No P.O. Box)

16. Main Business (i.e., Retail Sales, Manufacturing, Service, etc.)

17. Anticipated Date of First Retail Sales
mm/dd/yy

18. Type of Business

☐ Agriculture, Forestry, Fishing, & Hunting (11)
☐ Mining (21)
☐ Utilities (22)
☐ Construction (23)
☐ Manufacturing (31-33)
☐ Wholesale Trade (42)
☐ Durable Medical Equipment (44)
☐ Max Tax (Vehicles) (44)
☐ Retail Trade (44-45)
☐ Artists & Craftsman (45)
☐ Transportation & Warehouse (48-49)
☐ Information (51)
☐ Finance & Insurance (52)
☐ Real Estate, Rental & Leasing (53)
☐ Professional, Scientific, & Technical Services (54)
☐ Management of Companies & Enterprises(55)
☐ Administrative & Support, Waste Management & Remediation Services (56)
☐ Education Services (61)
☐ Health Care & Social Assistance (62)
☐ Arts, Entertainment, & Recreation (71)
☐ Accommodation & Food Services (72)
☐ Other Services (81)
☐ Public Administration (92)

19. Check If You Sell These Products

☐ Motor Oil ☐ Tires ☐ Lead Acid Batteries ☐ Large Appliances ☐ Aviation Gasoline/Jet Fuel
☐ Prepaid Wireless Cards ☐ Service to Cellular and Personal Communications Users

Complete Page 2 of This Form to Apply for Withholding Tax

80481013

Section C: Withholding Tax

Every employer having employees earning wages in SC must register for withholding. Other types of payments also require state tax withholding. See instructions for more information.

20. Check the box that applies to your business:

- ☐ 02 **Resident business:** Principal place of business is inside South Carolina.
- ☐ 05 **Nonresident Business:** Principal place of business is outside of South Carolina.

21. Filing Frequency:

- ☐ **Quarterly:** Returns must be filed every quarter.
- ☐ 01 **Annual:** All employees are household employees, farmers, fishermen or ministers. Returns are filed at the end of each calendar year.

22. Anticipated Date of First Payroll (mm/dd/yyyy): _____

This date will be used as the open date of your withholding account, and returns must be filed beginning with this date regardless of activity.

Section D: Nonresident Withholding Exemption

Check the appropriate block to administratively register with the Department and claim exemption from nonresident withholding required by SC Code Sections 12-8-540 (rents and royalties), 12-8-550 (temporarily doing business or performing services in SC), or 12-8-570 (trust or estate beneficiaries). The exempt person agrees to be subject to the jurisdiction of the Department and the S.C. courts to determine S.C. tax liability, including withholding, estimated taxes, and interest and penalties, if any. Registering is not an admission of tax liability, and, does not, by itself, require the filing of a tax return.

See instructions for further information.

☐ I agree to file SC tax return ☐ I am not subject to SC Tax Jurisdiction (no NEXUS)

Section E: Name(s) of Business Owner, General Partners, Officers, or Members

Social Security Number	Name/Title/General Partners	Home Address

Social Security Privacy Act

It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-1 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

Upon completion of **both pages, sign and date the application below.**

I certify that all information on this application, including any attachments, is true and correct to the best of my knowledge.

SIGNATURE OF OWNER, ALL PARTNERS, OR CORPORATE OFFICER _____ TITLE _____ DATE

MAIL TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SOUTH CAROLINA 29214-0140

If you have questions about this form, please call (803) 896-1350.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE CORPORATION TAX RETURN

SC1120-T
(Rev. 8/29/11)
3096

INSTRUCTIONS

If any corporate income tax or license fee is anticipated to be due, a request for an extension of time must be filed using SC1120-T, on or before the day that the tax return is due. No refund will be issued until a return is filed. Any amounts shown to be due on this form must be paid when the SC1120-T is filed. A penalty will be incurred for failure to pay at least ninety percent (90%) of the total tax due by the original due date.

If no income tax or license fee is anticipated to be due, and the taxpayer has requested a federal extension of time to file a federal income tax return, the department will accept a copy of a properly filed federal extension if the corporate return is received within the time extended by the Internal Revenue Service.

A copy of the federal or South Carolina extension(s) must be attached to the return when filed. The Department may allow an extension of time not to exceed six months.

For consolidated return filers: File a **Single** SC1120-T and attach a schedule listing the corporations to be included in the return. The license fees are computed separately and then added. Fee cannot be less than $25 per taxpayer. **Failure to list members of the affiliated group may result in the group's inability to elect to file a consolidated return.** The license fee is not applicable to savings and loan associations or banks. A federal extension will be accepted if all corporations filing in South Carolina are included in one or more federal extensions.

Mail to: SC Department of Revenue, Corporation, Columbia SC 29214-0006. Include Business Name, FEIN and SC File Number on Check.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE CORPORATION TAX RETURN

SC1120-T
(Rev. 8/29/11)
3096

CLIP CHECK HERE

SC CORPORATE FILE # | INCOME ACCT PERIOD END (MM-YY)

FEIN

Corporate Name and Address

1. Tentative Tax Based on Net Income. 00
2. LESS: Estimated Tax Payments. 00
3. Tentative Tax Due. . ▶ .00
   14-0804
4. Total Capital and Paid in Surplus _____ x .001 plus $15.00 but not less than $25.00 Tentative License Fee. . . . . ▶ .00
   14-0401
5. Balance Remitted. . ▶ .00

CHECK IF:

- ☐ Foreign **Not USA**
- ☐ Tax **EXEMPT**
- ☐ Consolidated Return (Attach a schedule listing each member.)
- ☐ Bank or S & L
- ☐ QSSS Election (Attach a schedule listing each member.)
- ☐ Utility or Electric Cooperative

Signature _____ Date _____

30961031

1350

STATE OF SOUTH CAROLINA

'C' CORPORATION INCOME TAX RETURN

Return is due on or before the 15th day of the 3rd month following the close of the taxable year.

If a refund or zero return, mail to: SC DOR, Corporate Refund, Columbia SC 29214-0032

If a balance due return, mail to: SC DOR, Corporate Taxable, Columbia SC 29214-0033

SC 1120

(Rev. 12/9/11)

3091

SC FILE # _____ - ____

INCOME TAX PERIOD ENDING _____

LICENSE FEE PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period ☐ Officers

Attach complete copy of Federal Return

County or Counties in SC Where Property Is Located:

City **Audit Location** State

Audit Contact Telephone Number

Check If ☐ **Amended Return** ▶ ☐ **Consolidated Return** (Complete Schedule M)

☐ **Includes Disregarded LLC(s)** (Complete Schedule L)

Total Gross Receipts. ▶

Total cost of depreciable personal property in SC. ▶

If Filing a Final Return, see General Instructions, page 6.
You MUST close your account with the SECRETARY OF STATE and complete I-349.
▶ ☐ Merged ☐ Reorganized ☐ Dissolved ☐ Withdrawn

PART I COMPUTATION OF INCOME TAX LIABILITY

1. Federal Taxable Income per federal tax return ▶ 1. _____
2. Net Adjustment from line 12, Schedule A and B 2. _____
3. Total Net Income as Reconciled (line 1 plus or minus line 2) ▶ 3. _____
4. If Multi-state Corporation, enter amount from line 6, Schedule G; otherwise, enter amount from line 3. ▶ 4. _____
5. LESS: South Carolina net operating loss carryover, if applicable 5. _____
6. South Carolina Net Income subject to tax (line 4 less line 5) ▶ 6. _____
7. TAX: Multiply amount on line 6 by 5% (.05) 7. _____
8. Less tax deferred on income from foreign trade receipts (see instructions) ▶ 8. _____
9. Balance (line 7 less line 8) 9. _____
10. Credit Carryover (line 7, Schedule C) ▶ _____ Non-refundable credits (line 5, Schedule C) ▶ 10. < _____ >
11. Balance of tax (line 9 less line 10). Enter the difference but not less than zero. 11. _____
12. Interest on DISC-deferred tax liability _____; or Foreign Trade Deferred Tax Liability _____ 12. _____
13. Total tax and/or interest (add lines 11 and 12) 13. _____
14. **Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s; see instructions) ▶ _____
    (b) Paid by Declaration ▶ _____ (c) Paid with Tentative Return ▶ _____
    (d) Credit from Line 29b ▶ _____
    Refundable Credits: (e) Ammonia Additive ▶ _____ (f) Milk Credit ▶ _____
15. Total Payments and Refundable Credits (add lines 14a through 14f) 15. _____
16. Balance of Tax and/or Interest Due (line 13 less line 15) ▶ 16. _____
17. Interest Due ▶ _____ Penalty Due ▶ _____ (See penalty and interest instructions.) Enter Total. ▶ 17. _____
18. **TOTAL INCOME TAX**, Interest and Penalty Due (add lines 16 and 17) **BALANCE DUE** 18. _____
19. **OVERPAYMENT** (line 15 less line 13) _____ To be applied as follows:
    (a) Estimated Tax ▶ _____ **(b) License Fee** ▶ _____ **(c) REFUNDED** ▶ _____

PART II COMPUTATION OF LICENSE FEE

20. Total Capital And Paid In Surplus (Multi-State Corporations See Schedule E) ▶ 20. _____
21. FEE DUE - Line 20 x .001, plus $15.00 (**Fee cannot be less than $25.00 per taxpayer**) 21. _____
22. Credit Carryover ▶ _____ Credit taken this year from SC1120TC, Part II, Column C ▶ 22. < _____ >
23. Balance (line 21 less line 22) 23. _____
24. Payments: (24a) Paid with Tentative Return ▶ _____ (24b) Credit from line 19b ▶ _____
25. Total Payments (add line 24a and 24b) 25. _____
26. Balance of Fee Due (line 23 less line 25) ▶ 26. _____
27. Interest Due ▶ _____ Penalty Due ▶ _____ (See penalty and interest instructions.) Enter Total. ▶ 27. _____
28. **TOTAL LICENSE FEE**, Interest and Penalty Due (add lines 26 and 27) **BALANCE DUE** 28. _____
29. **OVERPAYMENT** (line 25 less line 23) _____ To be applied as follows:
    (a) Estimated Tax ▶ _____ **(b) Income Tax** ▶ _____ **(c) REFUNDED** ▶ _____
30. **GRAND TOTAL: INCOME TAX and LICENSE FEE DUE** (add lines 18 and 28) . . . EFT ☐ ▶ 30. _____

For Office Use Only

30911010

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1.	Taxes on or Measured By Income	1.	
2.	Federal Net Operating Loss	2.	
3.		3.	
4.		4.	
5.	Other Additions (attach schedule)	5.	
6.	Total Additions (add lines 1 through 5)		6.

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

7.	Interest On Obligations Of The U.S.	7.	
8.		8.	
9.		9.	
10.	Other Deductions (attach schedule)	10.	
11.	Total Deductions (add lines 7 through 10)		11.
12.	Net Adjustment (line 6 less line 11) Also enter on line 2, Part 1, SC1120		12.

SCHEDULE C SUMMARY OF INCOME TAX CREDITS (FROM SC1120-TC)

1.	Credit Carryover From Previous Year's SC1120, Schedule C (NOTE: Should agree to SC1120-TC Column A, line 16)	1.	
2.	Enter Total Credits from SC1120-TC, Column B, line 16. **SC1120-TC must be attached to return.**	2.	
3.	Total Credits (add lines 1 and 2)	3.	
4.	Tax (line 9, Part 1, SC1120)	4.	
5.	Lesser of line 3 or 4 (enter on line 10, Part 1, SC1120) (NOTE: Should agree to SC1120-TC, Column C, line 16.)	5.	
6.	Enter Credits Lost Due to Statute (NOTE: Should agree to SC1120-TC, Column D, line 16.)	6.	
7.	Credit Carryover (line 3 less lines 5 and 6) (NOTE: Should agree to SC1120-TC, Column E, line 16.)	7.	

Please Sign Here

I, the undersigned, a principal officer of the corporation for which this return is made declare that this return, including accompanying Annual Report, statements and schedules, has been examined by me and is to the best of my knowledge and belief, a true and complete return.

Signature of officer | Date | Title | Telephone Number

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ☐	Preparer's Telephone Number
Firm's name (or yours if self-employed) and address		PTIN or FEIN	
		ZIP Code	

If this is a corporation's final return, signing here authorizes the Department of Revenue to disclose that information with the Secretary of State. You must close with the Secretary of State as well as the Department of Revenue and complete I-349.

Taxpayer's Signature | Date

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE D **ANNUAL REPORT TO BE COMPLETED BY ALL CORPORATIONS**

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in SC _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
6. The total number of **issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are:
   (If additional space is necessary, attach separate schedule).

NAME	TITLE	BUSINESS ADDRESS

8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year? _____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. If filing consolidated, complete and attach Schedule J for each Corporation included in the consolidation.
14. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) . . . . . $ _____
    B. Total paid in Capital Surplus (cannot be a negative amount). . . . . $ _____
    C. Total amount of stated Capital (cannot be a negative amount) . . . . . $ _____

	1. Property Within South Carolina		2. Total Property Everywhere	
	(a) Beginning Period	(b) Ending Period	(a) Beginning Period	(b) Ending Period
1. Land				
2. Buildings				
3. Machinery and Equipment				
4. Inventories				
5. Other Property				
6. Exclusions	< >	< >	< >	< >
7. TOTAL (add lines 1 - 5; subtract line 6)				

ONLY MULTI-STATE CORPORATIONS MUST COMPLETE SCHEDULES E, F, G, AND H

SCHEDULE E COMPUTATION OF LICENSE FEE OF MULTI-STATE CORPORATIONS

1. Total Capital and Paid-in-Surplus at end of Year . . . . . $ _____
2. SC PROPORTION: (line 1 X ratio from Schedule H-1, H-2 or H-3, as appropriate). Also enter on line 20, Part II . . . $ _____

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

	Gross Amounts 1	Less: Related Expenses 2	Net Amounts Allocated Direct. to SC and Other States 3	Net Amounts Allocated Directly to SC 4	Payrolls to be Excluded from Payroll Factor 5	Property to be Excluded from Property Factor 6
1. Interest not connected with business						
2. Dividends received						
3. Rents						
4. Gains/losses on real property						
5. Gains/losses on intangible pers. prop						
6. Investment income directly allocated						
7. TOTAL INCOME DIRECTLY ALLOCATED						
8. INCOME DIRECTLY ALLOCATED TO SC						
9. TOTALS TO APPORTIONMENT FACTORS						

SCHEDULE G COMPUTATION OF TAXABLE INCOME OF MULTI-STATE CORPORATIONS

1. Total net income as reconciled. Enter amount from line 3, Page 1. . . . . 1. _____
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 7 . . . . . 2. _____
3. Total net income subject to apportionment (line 1 less line 2) . . . . . 3. _____
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, H-2, or H-3 and enter result here . . . . . 4. _____
5. Add: Income subject to direct allocation to SC from Schedule F, line 8 . . . . . 5. _____
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Part 1 of Page 1 . . . . . 6. _____

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

Note: If there are no sales anywhere: Enter 100% on Line 3, if South Carolina is the principal place of business OR Enter 0% on Line 3, if principal place of business is outside South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 – line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 – line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line 1 ÷ line 2)		%

SCHEDULE L DISREGARDED LLCs INCLUDED IN RETURN

A. If one or more Limited Liability Companies (LLCs) are included, list South Carolina LLCs only.

Name	FEIN	SC File No. (if applicable)

Include additional Schedule Ls as needed.

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE M CONSOLIDATED RETURN AFFILIATIONS SCHEDULE

Include additional Schedule Ms as needed. Include only corporations doing business in SC.

Part 1 General Information

Is the Common Parent Corporation included in the return?

Yes ☐ No ☐

If NO, enter Name and Federal Employer Identification Number (FEIN) of Common Parent Corporation.

NAME OF COMMON PARENT CORPORATION _____ FEIN _____

	Name of Each Corporation Included in This Consolidated Return	FEIN
Corporation 1		
Corporation 2		
Corporation 3		
Corporation 4		
Corporation 5		
Corporation 6		
Corporation 7		
Corporation 8		

Part 2 Income Tax Information

	Federal Taxable Income	Amounts Directly Allocated	Amounts Allocated to SC	SC Adjustments	SC NOL Prior Year Carryovers
Corporation 1	$	$	$	$	$
Corporation 2					
Corporation 3					
Corporation 4					
Corporation 5					
Corporation 6					
Corporation 7					
Corporation 8					
Total					
	Equals page 1, line 1	Equals Sch. F, line 7	Equals Sch. F, line 8	Equals page 1, line 2	Equals page 1, line 5

Part 3 License Fee, Allocation, and Apportionment Information

	Tax Credited on Return	Total Capital and Paid In Surplus	Apportionment Percentage	License Fee
Corporation 1	$	$	%	$
Corporation 2				
Corporation 3				
Corporation 4				
Corporation 5				
Corporation 6				
Corporation 7				
Corporation 8				
Total				
	Equals page 1, line 14	Equals page 1, line 20	Per Schedule H	Equals page 1, line 21

1350

STATE OF SOUTH CAROLINA

'S' CORPORATION INCOME TAX RETURN

Return is due on or before the 15th day of the 3rd month following the close of the taxable year.

If a refund or zero return, mail to: SC DOR, Corporate Refund, Columbia SC 29214-0032

If a balance due return, mail to: SC DOR, Corporate Taxable, Columbia SC 29214-0033

SC 1120S

(Rev. 1/5/12)

3095

SC FILE # _____ - ____

INCOME TAX PERIOD ENDING _____

LICENSE FEE PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period ☐ Officers

Attach complete copy of Federal Return

County or Counties in SC Where Property Is Located:

City **Audit Location** State

Audit Contact Telephone Number

Check if ☐ **Amended Return**

▶ ☐ **Includes QSSS(s) and/or Disregarded LLC(s) (See Schedule L)**

Total Gross Receipts. ▶

Total cost of depreciable personal property in SC. ▶

If Filing a Final Return, see General Instructions, page 6.
You MUST close your account with the SECRETARY OF STATE and complete I-349.

▶ ☐ Merged ☐ Reorganized ☐ Dissolved ☐ Withdrawn

Does the Corporation have any Shareholders who are nonresidents of South Carolina? ..... ☐ Yes ☐ No

PART I COMPUTATION OF INCOME TAX LIABILITY

1. **Total of line 1 through 10, Schedule K of Federal Form 1120S** ▶ 1.
2. Net Adjustment from line 15, Schedule A and B 2.
3. Total Net Income as Reconciled (line 1 plus or minus line 2) ▶ 3.
4. If Multi-state Corporation, enter amount from line 6, Schedule G; otherwise, enter amount from line 3. ▶ 4.
5. LESS: Income on line 4 taxed to shareholders of S Corporation 5. < >
6. South Carolina Net Income subject to tax (line 4 less line 5) ▶ 6.
7. TAX: Multiply amount on line 6 by .05 (5.0%) 7.
8. **Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s; see instructions) ▶
   (b) Paid by Declaration ▶ (c) Paid with Tentative Return ▶
   (d) Credit from Line 23b ▶
   Refundable Credits: (e) Ammonia Additive ▶ (f) Milk Credit ▶
9. Total Payments and Refundable Credits:(add lines 8a through 8f) 9.
10. Balance of Tax Due (line 7 less line 9) ▶ 10.
11. Interest Due ▶ Penalty Due ▶ (See penalty and interest instructions.) Enter Total. ▶ 11.
12. **TOTAL INCOME TAX,** Interest and Penalty Due (add lines 10 and 11) ..... **BALANCE DUE** 12.
13. **OVERPAYMENT** (line 9 less line 7) To be applied as follows:
    (a) Estimated Tax ▶ **(b) License Fee** ▶ **(c) REFUNDED** ▶

PART II COMPUTATION OF LICENSE FEE

14. Total Capital And Paid In Surplus (Multi-State Corporations See Schedule E) ▶ 14.
15. FEE DUE - Line 14 x .001, plus $15.00 **(Fee cannot be less than $25.00)** 15.
16. LESS: Credits taken this year against license fee from SC1120TC, Part II, Column C (attach SC1120-TC) ▶ 16. < >
17. Balance (line 15 less line 16) 17.
18. Payments: (18a) Paid with Tentative Return ▶ (18b) Credit from line 13b ▶
19. Total Payments (add line 18a and 18b) 19.
20. Balance of Fee Due (line 17 less line 19) ▶ 20.
21. Interest Due ▶ Penalty Due ▶ (See penalty and interest instructions.) Enter Total. ▶ 21.
22. **TOTAL LICENSE FEE,** Interest and Penalty Due (add lines 20 and 21) ..... **BALANCE DUE** 22.
23. **OVERPAYMENT** (line 19 less line 17) To be applied as follows:
    (a) Estimated Tax ▶ **(b) Income Tax** ▶ **(c) REFUNDED** ▶
24. **GRAND TOTAL: INCOME TAX and LICENSE FEE DUE (add lines 12 and 22)** ..... **EFT** ☐ ▶ 24.

For Office Use Only

30951016

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING QUARTERLY TAX RETURN

WH-1605
(Rev. 6/1/11)
3129

BUSINESS NAME AND ADDRESS

SC WITHHOLDING NO.

QUARTER
- O 1st Quarter Jan, Feb, Mar
- O 2nd Quarter Apr, May, Jun
- O 3rd Quarter Jul, Aug, Sep

FEIN

DO NOT USE FOR 4TH QUARTER

YEAR _____

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

O Darken circle completely if this is an **AMENDED** return.
Reason: _____

O Darken circle completely if change of address.

O Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

NOTE: A return MUST BE filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice. Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

CLIP CHECK HERE

QUARTERLY SC STATE INCOME TAX INFORMATION:

1. Quarterly **SC state income tax withheld** (all sources) . . . . . 1. ▶ _____ .
2. Quarterly SC state income tax deposits or payments previously made . . . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5) . . . . . **BALANCE DUE** .6. ▶ _____ .

14-0809

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

Clip payment to this return for the full amount payable to SC Department of Revenue and write the withholding number and quarter on the payment.
Do not include WH-1601 coupon.

For Field Use Only

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

_____
Preparer's name and phone number

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-____ Email _____ Title _____

31291040

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1.	Taxes on or Measured By Income	1.	
2.	Excess net passive income subject to federal tax	2.	
3.	Taxable portion of certain built-in gains subject to federal tax	3.	
4.		4.	
5.		5.	
6.	Other Additions (attach schedule)	6.	
7.	Total Additions (add lines 1 through 6)	7.	

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.	Other Deductions (attach schedule)	13.	
14.	Total Deductions (add lines 8 through 13)	14.	
15.	Net Adjustment (line 7 less line 14) Also enter on line 2, Part 1, SC1120S.	15.	

SCHEDULE C RESERVED

Please Sign Here

I, the undersigned, a principal officer of the corporation for which this return is made declare that this return, including accompanying Annual Report, statements and schedules, has been examined by me and is to the best of my knowledge and belief, a true and complete return.

Signature of officer | Date | Title | Telephone Number

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ☐	Preparer's Telephone Number
Firm's name (or yours if self-employed) and address		PTIN or FEIN	
		ZIP Code	

If this is a corporation's final return, signing here authorizes the Department of Revenue to disclose that information with the Secretary of State. You must close with the Secretary of State as well as the Department of Revenue and complete I-349.

Taxpayer's Signature | Date

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE D **ANNUAL REPORT TO BE COMPLETED BY ALL CORPORATIONS**

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in SC _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
6. The total number of **Issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are: (If additional space is necessary, attach separate schedule).
   NAME TITLE BUSINESS ADDRESS
   _____
   _____
   _____
   _____
8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year? _____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) ..... $ _____
    B. Total paid in Capital Surplus (cannot be a negative amount) ..... $ _____
    C. Total amount of stated Capital (cannot be a negative amount)..... $ _____

	1. Property Within South Carolina		2. Total Property Everywhere	
	(a) Beginning Period	(b) Ending Period	(a) Beginning Period	(b) Ending Period
1. Land				
2. Buildings				
3. Machinery and Equipment				
4. Inventories				
5. Other Property				
6. Exclusions	< >	< >	< >	< >
7. TOTAL (add lines 1 - 5; subtract line 6)				

SCHEDULE L QSSSs AND DISREGARDED LLCs INCLUDED IN RETURN

A. If one or more **Qualified Subchapter S Subsidiaries (QSSSs)** are included, list South Carolina QSSSs only. (Include Limited Liability Companies taxed as QSSSs.)

Name	FEIN	SC File No. (if applicable)

B. If one or more **Limited Liability Companies (LLCs)** are included, list South Carolina LLCs only.

Name	FEIN	SC File No. (if applicable)

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

CORPORATE TAX CREDITS

SC1120-TC
(Rev. 7/26/11)
3370

NAME OF CORPORATION	FEIN	SC FILE #

These credits are computed on separate forms. Be sure to attach the appropriate form(s) to this schedule for the credit you are claiming.

Part I Corporate Income Tax Credits

	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
1. New Jobs Credit (TC-4)					
2. Capital Investment Credit (TC-11)					
3. Family Independence Payments Credit (TC-12)					
4. Research Expenses Credit (TC-18)					

For lines 5-15, enter credit description and associated code from the following information, along with the dollar amount of credit claimed.

Credit Description	Code	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
5.	5.					
6.	6.					
7.	7.					
8.	8.					
9.	9.					
10.	10.					
11.	11.					
12.	12.					
13.	13.					
14.	14.					
15.	15.					
16. Total of Lines 1-15						

****SEE SEPARATE LISTING FOR CREDITS WHICH MAY BE USED AS CREDITS AGAINST LICENSE FEES.**

Part II Corporate License Fee Credits

Credit Description	Code	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
1.	1.					
2.	2.					
3.	3.					
4.	4.					
5.	5.					
6.	6.					
7. Total Corporate License Fee Credits *(See Instructions)*						

DESCRIPTIONS CONTINUED ON THE FOLLOWING PAGES

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SHAREHOLDER'S SHARE OF SOUTH CAROLINA INCOME, DEDUCTIONS, CREDITS, ETC.

SC1120S K-1
(Rev. 8/11/10)
3517

For calendar year _____ or tax year beginning _____ and ending _____

Shareholder's identifying number ▶	**S Corporation's FEIN** ▶
Shareholder's name, address and ZIP code	S Corporation's name, address and ZIP code

Shareholder's percentage of stock ownership for tax year..... ▶ _____ %

Check if applicable: (1) ☐ Final K-1 (2) ☐ Amended K-1 (3) ☐ Nonresident

	Shareholder's Pro Rata Share of Current Year Income, Deductions, Credits, etc.		(A) Federal K-1 Amounts	(B) Plus or Minus SC Adjustments	(C) Amounts Not Allocated or Apportioned to SC	(D) Amounts Allocated or Apportioned to SC
Income (Loss)	1	Ordinary business income (loss).....	1	1	1	1
	2	Net rental real estate income (loss)...	2	2	2	2
	3	Other net rental income (loss).....	3	3	3	3
	4	Interest income.....	4	4	4	4
	5	Dividends.....	5	5	5	5
	6	Royalties.....	6	6	6	6
	7	Net short-term capital gain (loss).....	7	7	7	7
	8	Net long-term capital gain (loss)....	8	8	8	8
	9	Net Section 1231 gain (loss).....	9	9	9	9
	10	Other income (loss).....	10	10	10	10
Deductions	11	Section 179 deduction.....	11	11	11	11
	12	Other deductions _____	12	12	12	12

	13	Withholding tax for nonresident shareholder.....	13
		List applicable South Carolina tax credits. (Attach an additional sheet if needed.)	
Credits	14	_____	14
	15	_____	15
	16	_____	16
	17	_____	17
	18	Total South Carolina tax credits.....	18

35171016

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)

(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a. $_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b. $_____.00
1c.	Add lines 1a and 1b	1c. $_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a. $_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b. $_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c. $_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3. $_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4. $_____.00
	☐ Check here if using Safe Harbor	
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (I); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5. $_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6. **5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7. $_____.00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name | Spouse's first name | Your Social Security number | Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 2
PASS-THROUGH INCOME FROM A PARTNERSHIP OR S CORPORATION

(Complete a separate Worksheet 2 for each SCK-1)
(Attach each Worksheet 2 to your return)

I-335B
(Rev. 8/4/11)
3422
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name | Spouse's first name | Your Social Security number | Spouse's Social Security number

In order to use the flat rate on active trade or business income, an individual, estate or trust with pass-through income from one or more partnerships, S corporations, or LLCs taxed as partnerships or S corporations must complete a separate Worksheet 2 for each partnership, S corporation or LLC.

Complete a separate Worksheet 2 for each SCK-1.

Name of business:	Column A Federal K-1 amounts	Column B SCK-1 amounts	Column C SC active trade or business amounts
1. Ordinary business income (loss)			1.
2. Net rental real estate income (loss)			2.
3. Other net rental income (loss)			3.
4. Guaranteed payments *			4.
5. Interest income			5.
6. Ordinary/qualified dividends			
7. Royalties			7.
8. Net short-term capital gain (loss)			
9a. Net long-term capital gain (loss)			
9b. Collectibles (28%) gain (loss)			
9c. Unrecaptured section 1250 gain			
10. Net section 1231 gain (loss)			10.
11. Other income (loss)			11.
12. Section 179 deduction			12. ( )
13 Other deductions			
14. Self-employment earnings (loss) *			
15. Credits			
16. Foreign transactions			16.
17. Alternative minimum tax (AMT) items			17.
18. Tax exempt income and nondeductible expenses *			
19. Distributions *			
20. Items affecting shareholder basis **			
21. Other information			
22. Total of Column C			22.

Note: Worksheet 2 combines elements of federal K-1s for Forms 1065 and 1120-S.
* Identifies items on Form 1065, Schedule K-1 but not on Form 1120-S, Schedule K-1.
** Identifies items on Form 1120-S, Schedule K-1 but not on Form 1065, Schedule K-1.

Ownership Interest: _____%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
EXEMPT ORGANIZATION
BUSINESS TAX RETURN
Return is due on or before the **15th day of the 5th month** following the close of the taxable year.

Mail this return to:
SC DEPARTMENT OF REVENUE
Corporation Return
Columbia, SC 29214-0100

SC 990-T
(Rev. 7/22/11)
3315

TAXPAYER ID INFORMATION

SC FILE # _____

INCOME TAX PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period

Attach complete copy of Federal Return.

Extension requested: Yes ☐ No ☐

Check if ☐ **Consolidated Return** ☐ **Amended Return**

If Final Return, Indicate Whether: Merged ☐
Reorganized ☐ Dissolved ☐ Withdrawn ☐

County or Counties In SC Where Property is Located:

City **Audit Location** State

Audit Contact Telephone Number

14-0804

1.	Federal unrelated business taxable income from Form 990T	▶ 1.	
2.	Net Adjustment from line 12, Schedule A and B	2.	
3.	Total Net Income as Reconciled (line 1 plus or minus line 2)	3.	
4.	If Multi-state Organization, enter amount from line 6, Sch. G; otherwise, enter amount from line 3	4.	
5.	**LESS**: South Carolina net operating loss carryover, if applicable	5.	
6.	South Carolina Net Income Subject to tax (line 4 less line 5)	▶ 6.	
7.	TAX: Multiply amount on line 6 by .05 (5.0%)	7.	
8.	Non-refundable credits from line 5, Schedule C	▶ 8.	
9.	Balance of tax (line 7 less line 8) Enter the difference but not less than zero	9.	
10.	**Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s) _____		
	(b) Paid by Declaration _____ (c) Paid with Tentative Return _____		
11.	Total Payments (add lines 10a through 10c)	11.	
12.	Balance of Tax Due (line 9 less line 11)	▶ 12.	
13.	Interest Due ▶ _____ Penalty Due ▶ _____ (See instructions for penalty and interest.)	▶ 13.	
14.	**TOTAL INCOME TAX**, Interest and Penalty (add lines 12 and 13) . . . . . **BALANCE DUE**	▶ 14.	
15.	**OVERPAYMENT** (line 11 less line 9) _____ To be applied as follows:		
	(a) **Estimated Tax** ▶ _____ (b) **REFUNDED** ▶		

Make check payable to: South Carolina Department of Revenue. Include Business Name, FEIN and SC File #.

Please Sign Here

Signature of Officer Date Title

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐

Preparer Printed Name | Check if self-employed ☐ | Preparer telephone number

Paid Preparer's Use Only

Preparer signature | PTIN or FEIN

ZIP Code

Firm's name (or yours if self-employed) and address

33151028

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1. Taxes on or Measured By Income ..... 1. _____
2. Federal Net Operating Loss ..... 2. _____
3. _____ 3. _____
4. _____ 4. _____
5. Other Additions (attach schedule) ..... 5. _____
6. Total Additions (add lines 1 through 5) ..... 6. _____

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

7. Interest On Obligations Of The U.S. ..... 7. _____
8. _____ 8. _____
9. _____ 9. _____
10. Other Deductions (attach schedule) ..... 10. _____
11. Total Deductions (add lines 7 through 10) ..... 11. _____
12. Net Adjustment (line 6 less line 11) Also enter on line 2, Page 1, SC990-T ..... 12. _____

SCHEDULE C SUMMARY OF INCOME TAX CREDITS (FROM SC1120-TC)

1. Credit Carryover From Previous Year's SC990-T, Schedule C (NOTE: Should agree to SC1120-TC Column A, line 16).. 1. _____
2. Enter Total Credits from SC1120-TC, Column B, line 16. **SC1120-TC must be attached to return.**..... 2. _____
3. Total Credits (add lines 1 and 2)..... 3. _____
4. Tax (line 7, SC990-T)..... 4. _____
5. Lesser of line 3 or 4 (enter on line 8, SC990-T) (NOTE: Should agree to SC1120-TC, Column C, line 16.)..... 5. _____
6. Enter Credits Lost Due to Statute (NOTE: Should agree to SC1120-TC, Column D, line 16.)..... 6. _____
7. Credit Carryover (line 3 less line 5 and 6) (NOTE: Should agree to SC1120-TC, Column E, line 16.)..... 7. _____

SCHEDULE D RESERVED

SCHEDULE E RESERVED

ONLY MULTI-STATE ORGANIZATIONS MUST COMPLETE SCHEDULES F, G, AND H

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

	Gross Amounts 1	Less: Related Expenses 2	Net Amounts Allocated Direct. to SC and OtherStates 3	Net Amounts Allocated Directly to SC 4	Payrolls to be Excluded from Payroll Factor 5	Property to be Excluded from Property Factor 6
1. Interest not connected with business						
2. Dividends received						
3. Rents						
4. Gains/losses on real property						
5. Gains/losses on intangible pers. prop.						
6. Investment income directly allocated						
7. TOTAL INCOME DIRECTLY ALLOCATED						
8. INCOME DIRECTLY ALLOCATED TO SC						
9. TOTALS TO APPORTIONMENT FACTORS						

SCHEDULE G COMPUTATION OF TAXABLE INCOME FOR ORGANIZATIONS CLAIMING MULTI-STATE OPERATIONS

1. Total net Income as reconciled. Enter amount from line 3, Page 1	1.
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 7	2.
3. Total net Income subject to apportionment (line 1 less line 2)	3.
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, 2, or 3 and enter result here	4.
5. Add: Income subject to direct allocation to SC from Schedule F, line 8	5.
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Page 1	6.

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

NOTE: If there are no sales anywhere: Enter 100% on line 3 if South Carolina is the principal place of business OR
Enter 0% if the principal place of business is outside of South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 - line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 - line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line1 ÷ line 2)		%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
Withholding Tax Coupon

WH-1601
(Rev. 8/31/11)
3127

Pay WH-1601 electronically at www.sctax.org Click on DOR ePay and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW - Bank Draft). Do not mail this form when paying online.

If you submit 24 or more withholding payments in a year, you must pay electronically. SC Code Section 12-8-1520(D). SC payments must be made at the same time as federal payments.

INSTRUCTIONS FOR FORM WH-1601

1. Only use **black ink** on this form and on your check.
2. **You must enter the SC withholding number.** This is a nine digit number beginning with "25".
3. Enter the Federal Employer Identification Number (FEIN).
4. **Darken the circle** by the quarter for which this payment is to be applied. The date on the employee's paycheck determines the quarter.
5. Enter the **tax year** for the payment, "YYYY".
6. Enter the **payment amount.** Do **not** enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
7. **IMPORTANT - Print the business name and address** in the space under the FEIN.
8. **Provide contact name and date.** Include a daytime telephone contact number including the area code.

Make check payable to SCDOR and enter the **quarter, year and SC withholding number** in the memo section of the check. Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

Mail the completed WH-1601 with payment to:
SC Department of Revenue
Withholding
Columbia, SC 29214-0004

To apply for a withholding number, go online to **www.sctax.org** and click on the SCBOS link or complete and submit form SCDOR-111 (Tax Registration Application).

USE BLACK INK ONLY

detach here

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date** _____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

ONLY MULTI-STATE CORPORATIONS MUST COMPLETE SCHEDULES E, F, G, AND H

SCHEDULE E COMPUTATION OF LICENSE FEE OF MULTI-STATE CORPORATIONS

1. Total Capital and Paid-In-Surplus at end of Year. . . . . $ _____
2. SC PROPORTION: (line 1 X ratio from Schedule H-1, H-2 or H-3, as appropriate). Also enter on line 14, Part II . . $ _____

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

(A) Allocated Income	(B) Gross Amounts	(C) Related Expenses	(D) Net Amounts (Column B minus Column C)	(E) Net Amounts Allocated Directly to SC

1. Total Allocated Income (Enter the total of Column D here) _____
2. Total Income Allocated to SC (Enter the total of Column E) _____

Attach an explanation of each type of Income listed above that is not allocated to South Carolina.

SCHEDULE G COMPUTATION OF TAXABLE INCOME OF MULTI-STATE CORPORATIONS

1. Total net income as reconciled. Enter amount from line 3, Page 1. . . . . 1. _____
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 1 . . . . . 2. _____
3. Total net income subject to apportionment (line 1 less line 2) . . . . . 3. _____
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, H-2, or H-3 and enter result here . . . . . 4. _____
5. Add: Income subject to direct allocation to SC from Schedule F, line 2 . . . . . 5. _____
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Part 1 of Page 1 . . . . . 6. _____

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

Note: If there are no sales anywhere: Enter 100% on Line 3, if South Carolina is the principal place of business OR
Enter 0% on Line 3 if principal place of business is outside South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 – line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 – line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line 1 ÷ line 2)		%

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX ON INCOME OF NONRESIDENT SHAREHOLDERS

SC1120S-WH
(Rev. 8/13/10)
3312

Line by Line Instructions

Line 1 The amount from line 5 of SC1120S is South Carolina taxable income. Reduce the amount from line 5 of SC1120S by the amount of directly allocated income. (Taxpayers requesting an extension of time to file SC1120S must estimate an amount of income subject to withholding. Enter this estimated amount on Line 1).

Line 2 The amount on this line is total income allocated to nonresident shareholders.

Line 3 Reduce line 2 by amounts exempt from withholding by affidavit, by composite filing, or real estate gain subject to buyer withholding. **Include affidavits if not previously filed.**

File this return and pay withholding tax due by the fifteenth day of the third month following taxable year end of the S corporation.

Mail to: South Carolina Department of Revenue, Corporation, Columbia, SC 29214-0006. Include Business Name, FEIN, and SC File Number.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX ON INCOME OF NONRESIDENT SHAREHOLDERS

SC1120S-WH
(Rev. 8/13/10)
3312

CLIP CHECK HERE

SC CORPORATE FILE # | INCOME ACCT PERIOD END (MM-YY)

FEIN

(Signature of duly authorized officer / taxpayer) Date

Corporate Name and Address

1.	Amount from line 5 of SC1120S (less allocated income). . . . . 1.	.00
2.	Line 1 times ____ % of income allocated to non-resident shareholders. . . . . 2.	.00
3.	Amount of line 2 exempt from withholding. Attach statement. See instructions . . . 3.	.00
4.	Subtract line 3 from line 2. . . . . 4.	.00
5.	Withholding tax due -line 4 x .05 . . . 5. ▶	.00

14-0822

33121021

SCHEDULE SC-K WORKSHEET

*** Enter amounts from corresponding lines on your federal Schedule K in Column B.**

	(A) Description	(B) * Amounts From Federal Schedule K	(C) Plus or Minus South Carolina Adjustments	(D) Federal Schedule K Amounts After SC Adjustments	(E) Col. (D) Amounts Not Apportioned or Allocated to SC	(F) Col. (D) Amounts Apportioned or Allocated to SC
1	Ordinary business income (loss)					
2	Net rental real estate income (loss)					
3	Other net rental income (loss)					
4	Interest income					
5	Dividends					
6	Royalties					
7	Net short-term capital gain (loss)					
8	Net long-term capital gain (loss)					
9	Net section 1231 gain (loss)					
10	Other income (loss)					
11	Section 179 deduction					
12a	Contributions					
12b	Investment interest expense					
12c	Section 59(e)(2) expenditures					
12d	Other deductions					

Non-Refundable Tax Credits: Enter Total Credits from SC1120-TC . . . . . _____
SC1120-TC must be attached to return.

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date**_____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ Date_____

Phone _____ Email _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ Date_____

Phone _____ Email _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SC WITHHOLDING FOURTH QUARTER/ANNUAL RECONCILIATION

WH-1606
(Rev. 8/18/11)
3131

NOTE: A return **MUST BE** filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice.

SC WITHHOLDING NO.

FEIN

QUARTER: Oct, Nov, Dec

YEAR _____

Due on or Before Last Day of February

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

CLIP CHECK HERE

4TH QUARTER SC STATE INCOME TAX INFORMATION ONLY:

Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

1. **4th Quarter** SC state income tax withheld (all sources) . . . . . 1. ▶ _____ .
2. **4th Quarter** SC state income tax deposits or payments previously made. . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (*If line 2 is greater than line 1, enter difference.*) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5). . . . . **BALANCE DUE** 6. ▶ _____ .

14-0809

ANNUAL SC STATE RECONCILIATION INFORMATION *(LINE 7 THROUGH 10 INFORMATION IS REQUIRED)*

7. Recap of South Carolina tax withheld by quarter.
   JAN - MAR _____ JUL - SEP _____
   APR - JUN _____ OCT - DEC _____
8. Total SC state income tax **WITHHELD** from all quarters reported from W2s $_____, W2Gs $_____, and 1099s $_____ . . . . . 8. ▶ _____ .
   (should equal the total of line 7)
9. Total **SC INCOME** from W2s, W2Gs, and 1099s . . . . . 9. ▶ _____ .
10. Number of W2s, W2Gs, and 1099s submitted with WH-1612 or online through SCBOS . . . . . 10. ▶ _____

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

For Field Use Only

Preparer's name and phone number _____

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-_____ Email _____ Title _____

31311046

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES AND USE TAX RETURN

Mail To: SC Department of Revenue Sales Tax Return Columbia, SC 29214-0101

ST-3
(Rev. 7/12/11)
5001

If the business is closed permanently, please complete the form C-278 (a copy is enclosed in the Sales Tax Booklet) and return the license.
This is a scannable form, which MUST be completed in black ink only.

☐ Check if your address changed and make corrections below.

If the area below is blank, fill in name, address, SSN or Federal Identification No.

FEIN SID NO.

RETAIL LICENSE OR USE TAX REGISTRATION

FOR OFFICE USE ONLY

FOR FIELD USE ONLY

Period Ended | File Return On or By

File Electronically at www.sctax.org

DO NOT TAKE CREDITS OR REPORT NEGATIVE AMOUNTS ON THIS FORM.
To apply for refunds, see ST-14.

USE BLACK INK ONLY

STOP COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

CLIP CHECK HERE

SALES AND USE TAX

1. Gross Proceeds of Sales, Rentals, Use Tax and Withdrawals for Own Use (From line 3 of Sales and Use Tax Worksheet on reverse side) ..... 1. ▶ _____ .
2. Total Amount of Deductions (From line 5 of Sales and Use Tax Worksheet) ..... 2. ▶ _____ .
3. Net Taxable Sales (Line 1 minus line 2) ..... 3. ▶ _____ .
4. Tax: Multiply Line 3 x 6% (.06) ..... 4. _____ .
5. Taxpayer's Discount (For timely filed and paid returns only) If your combined tax liability is less than $100.00, the discount rate is 3% (.03) of line 4. If the total is $100.00 or more, the discount is 2% (.02) of line 4. ..... 5. ▶ _____ .
   (Combined Discount cannot exceed $3000.00 per fiscal year, returns for June through May, which are filed July through June.)
6. Sales and Use Tax Net Amount Payable (Line 4 minus line 5) ..... 14-4701 / 14-4702 ..... 6. ▶ _____ .
7. Penalty _____ . , Interest _____ .
   (Add Sales and Use Tax penalty and interest. Enter total on line 7 at right.) ..... 7. ▶ _____ .
   OFFICE USE ONLY: _____
8. Total Sales and Use Tax Due (Add lines 6 and 7) ..... 8. _____ .

ADDITIONAL TAX FROM ST-389

STOP **Only complete this section if local taxes are applicable to your sales or purchases.**

REMINDER: ST-389 must be completed and attached for all additional taxes.

If this section does not apply, go to line 10.

9. Total Taxes Due (From Column D, line 5, page 7 of 8 of form ST-389) ..... 9. _____ .

10. *TOTAL AMOUNT DUE* (Add lines 8 and 9) ..... 10. ▶ _____ .

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment due on or before the 20th) following the close of the period. Sign and date the return.

For questions regarding this form, call (803) 898-5788.

Internet/E-mail Address:

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Taxpayer's Signature	Owner, Partner or Title	Daytime Phone Number	Date

50011022

SALES AND USE TAX WORKSHEET

Retail License or Use Tax Registration Number _____ Period Ended MM/YY _____

1. **Gross Proceeds of Sales/Rentals and Withdrawals of Inventory for Own Use** 1. _____

2. **Out-of-State Purchases Subject to Use Tax** 2. _____

3. **Total** (Add lines 1 and 2. Enter here and on line 1 on front of return.) 3. _____
   If local tax is applicable, enter the total on line 1 of ST-389 worksheet.
   Note: Sales of unprepared foods are exempt from the State sales and use tax rate. However, local taxes still apply to sales of unprepared foods unless the local tax law specifically exempts such sales. Sales that are subject to a local tax must be entered on Form ST-389 (local sales tax worksheet.)

4. **Sales and Use Tax Allowable Deductions** (Itemize by Type of Deduction and Amount of Deduction)

Column A Type of Deduction	Column B Amount of Deduction
a. *Sales Exempt During "Sales Tax Holiday" In August	$ _____
b. **Sales over $100.00 delivered onto Catawba Reservation	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

5. **Total Amount of Deductions** (Enter total of Column B here and on line 2 on front of return.) 5. < _____ >

6. **Net Sales and Purchases** (Line 3 minus 5 should agree with line 3 of ST-3.) 6. _____

---

*Sales Exempt During "Sales Tax Holiday"

If your business sells clothing, clothing accessories, footwear, school supplies, computers, printers and printer supplies, computer software, bath wash cloths, blankets, bed spreads, bed linens, sheet sets, comforter sets, bath towels, shower curtains, bath rugs and mats, pillows and pillow cases, South Carolina's "Sales Tax Holiday" may impact your business. This three-day sales tax exemption will occur on the first Friday, Saturday and Sunday in August.

During this time period, the 6% State sales and use tax and any applicable local sales and use tax will not be imposed on sales of qualifying items.

Sales of qualified items during the exemption period should be taken as a deduction on your tax return. The deduction should be labeled "sales tax holiday". A Policy Document with the official list of holidays and exempt items is available on our Internet website: www.sctax.org > Law and Policy: Dept. Advisory Opinions > An Alphabetical Index of Advisory Opinions > Sales, Use, Accommodations & Casual Excise Taxes.

**Catawba Tribal Sales- (See Chart on back of ST-389 for further explanation)

The Tribal Sales Tax is imposed on the delivery of tangible personal property onto the reservation by retail locations in South Carolina when the sale is greater than $100. If the sale (delivery on the reservation) is $100 or less, then the Tribal Sales Tax does not apply and only the 6% State sales tax applies (not local taxes). The Tribal Sales Tax is also imposed on the delivery of tangible personal property on the reservation by retail locations located on the reservation, regardless of the amount of the sale. The Tribal Sales Tax is not imposed on deliveries onto the reservation by retail locations located outside of South Carolina and registered with the Department to collect the State tax; however, these deliveries are subject to the 6% state use tax (not local taxes).

Sales subject to the Catawba Tribal Sales Tax must be included with all other sales in gross proceeds on Line 1 of worksheet on the ST-3 form but are deducted on Line 4b of the ST-3 worksheet and included on Line 1 on the ST-389 local tax worksheet. Remember, individual sales made onto the reservation of $100 or less by retailers located off the reservation are subject to the State sales tax and would not be deducted in this manner.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES, USE, AND ACCOMMODATIONS TAX RETURN

Mail To: SC Department of Revenue, Sales Tax, Columbia, SC 29214-0101

ST-388
(Rev. 6/28/12)
5062

If the business is closed permanently, please complete the form C-278 and return the license. This is a scannable form, which MUST be completed in black ink only.

RETAIL LICENSE OR USE TAX REGISTRATION

☐ Check if address change and make corrections below.

If the area below is blank, fill in name, address, SSN/Federal Identification No. (FEIN)

FEIN

SID NO.

FOR FIELD USE ONLY

Period Ended | File Return On or By

COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

		14-4701/14-4702	14-3701/14-3702	34-2707
		FOR OFFICE USE ONLY		
1	All Gross Proceeds of Sales/Rental, Use Tax, Accommodations, and Withdrawals for Own Use (From item 3 of worksheets)	Column A Sales/Use 6% (Tax Rate)	Column B Sales/Use 5% (Tax Rate)	Column C Accommodations 2% (Tax Rate)
1A	Total Gross Proceeds of Sales/Rental, Use Tax & Withdrawals at 6% Rate (Column A); 5% Rate on Accommodations Rentals (Column B) (From items 6 and 10 of worksheets)			
1B	Total Gross Proceeds of Sales/ Accommodations Rentals at 2% Rate (Column C) (From item 14 of worksheets)			
2	Total Amount of Deductions (From items 8, 12 and 16 of worksheets)			
3	Net Taxable Sales and Purchases (Line 1A or 1B minus line 2)			
4	Tax Due (Line 3 x Tax Rate)			
5	Taxpayer's Discount (See Instructions. For timely filed returns and taxes paid in full only.)			
6	Balance Due (Subtract line 5 from line 4 for each column.)			
	7 Penalty (See Instr.)			
	7A Interest (See Instr.)			
7B	Total Penalty and Interest (Add lines 7 and 7A for each column.)			
8	Amount Due (Add lines 6 and 7B for each column.)			
8A	**Total Sales, Use and Accommodations Due (Add line 8 of columns A, B and C.)**	..... 8A.		
9	**Tax Due ST-389 (From Column D, line 5, page 7 of 8 of form ST-389)**	..... 9.		
10	**Total Amount Due (Add lines 8A and 9 of Column B.)**	..... 10.		

50621044

SALES AND USE TAX - Worksheet #1

Item 1. **Gross Proceeds of Sales, Accommodations, Rentals and Withdrawals for Own Use (Total of All Sales) DO NOT INCLUDE AMOUNT OF SALES TAX.** 1. _____

Item 2. **Out-of-State Purchases Subject to Use Tax** 2. _____

Item 3. **All Gross Proceeds of Sales/Rental, Use Tax, Accommodations and Withdrawals for Own Use** (Add Items 1 and 2. Enter total here and on **line 1 on front of ST-388.**) 3. _____

If local tax is applicable, enter total on line 1 of ST-389 worksheet.

Note: Sales of unprepared foods are exempt from the State sales and use tax rate. However, local taxes still apply to sales of unprepared foods unless the local tax law specifically exempts such sales. Sales that are subject to a local tax must be entered on Form ST-389 (local sales tax worksheet).

6% SALES AND USE TAX - Worksheet #2

This section is used for reporting the total of all sales and purchases subject to the State sales tax rate of 6%. Sales and purchases generally reported in this section include charges for meals, gift items, and additional guest charges (such as room service, amenities, telephone charges, etc.). However, sales of accommodations are excluded from this worksheet section. Total sales of accommodations (subject to State tax rate of 7%) are reported on Worksheet #3 (for 5% tax reporting) and Worksheet #4 (for 2% tax reporting) to determine the total State sales tax due.

Item 4. **Gross Proceeds of Sales/Rentals and Withdrawals of Inventory for Own Use** (Sales subject to 6% tax rate requirements) 4. _____

Item 5. **Out-of-State Purchases Subject to Use Tax** 5. _____

Item 6. **Total Gross Proceeds of Sales at 6%** (Add lines 4 and 5. Enter total here and on **line 1A, Column A on front of ST-388.**) 6. _____

Item 7. **Sales and Use Tax Allowable Deductions** (Itemize by Type of Deduction and Amount of Deduction)

Type of Deduction	Amount of Deduction
a. Sales Exempt During "Sales Tax Holiday"	$ _____
b. Sales over $100.00 delivered onto Catawba Reservation	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

Item 8. **Total Amount of Deductions** (Enter total amount of deductions here and on **line 2, Column A on front of ST-388.**) 8. < _____ >

Item 9. **Net Taxable Sales and Purchases** (Item 6 minus Item 8 should agree with **line 3, Column A on front of ST-388.**) 9. _____

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Owner, Partner or Title	Printed Name	Taxpayer's Signature
Daytime Phone No.	Date	Internet/E-mail Address:

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment *due on or before the* 20th) following the close of the period. Sign and date the return. For questions regarding this form, call (803) 896-1420.

50622042

5% SALES AND USE TAX - Worksheet #3

This section is used for reporting total charges for rooms, lodging and accommodations subject to the State sales tax rate of 7%. The gross proceeds from charges for accommodations must be entered on Item 10 of worksheet #3 (subject to 5% tax rate) and Item 14 of worksheet #4 (subject to 2% tax rate) to properly report sales subject to 7% state sales tax rate.

Item 10. Total Gross Proceeds of Sales/Accommodations Rentals and Withdrawals for Own Use (Sales subject to 5% Sales Tax and Accommodations Tax requirements.) Enter total here and on **line 1A, Column B on front of ST-388.** 10. _____

Item 11. Sales and Use Tax Allowable Deductions (Itemize by Type of Deduction and Amount of Deduction)

Type of Deduction	Amount of Deduction
a. Sales of Accommodations for Resale	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

Item 12. Total Amount of Deductions (Enter total amount of deductions here and on **line 2, Column B on front of ST-388.**) 12. < _____ >

Item 13. Net Taxable Sales and Purchases (Item 10 minus Item 12 should agree with **line 3, Column B on front of ST-388.**) 13. _____

2% ACCOMMODATIONS TAX - Worksheet #4

Item 14. Gross Proceeds of Sales from the Rental of Transient Accommodations (Enter total sales of accommodations here and on **line 1B, Column C, on front of ST-388.**) 14. _____

Item 15. Sales and Use Tax Allowable Deductions (Itemize by Type and Amount of Deduction)

Type of Deduction	Amount of Deduction
Sales of Accommodations for Resale	$ _____
_____	$ _____
_____	$ _____

Item 16. Total Amount of Deductions (Enter total amount of deductions here and on **line 2, Column C on front of ST-388.**) 16. < _____ >

Item 17. Net Taxable Sales and Purchases of Transient Accommodations (Item 14 minus Item16 should agree with **line 3 of Column C on front of ST-388.**) 17. _____

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

BUSINESS PERSONAL PROPERTY RETURN

PT-100
(Rev. 7/20/10)
7002

IMPORTANT - A separate return must be filed for each location on forms approved by the Department of Revenue. This is a scannable form, which must be completed with black ink only.

Tax Year _____ (See instructions on back)

Owner Name and Mailing Address:

Business Name and Location:

☐ New Account ☐ Amended ☐ Final; Closing Acct. ☐ Return Due to Change in Accounting Closing Period
☐ Individual ☐ Corporation ☐ Partnership * ☐ LLC/LLP ☐ Leasing Company
* (A listing of partners and social security number is required)

Property File No. _____ Accounting Closing Period (mo/da/yr) _____

Sales Tax No. _____ Date Business Open (mo/da/yr) _____

*Federal EI/SS No. _____ Telephone No. _____

County _____ NAICS Code _____

Tax Dist _____ **Date Business Closed** _____

***If you have a new account, your FEI/SSN must be provided in the space above. **If you have a retail license and are making changes, please contact (803) 896-1350.**

****CHANGES ONLY**

Owner Name	Business Name
Mailing Address	Business Location
City/State - Mail Zip	City/State/Zip

1. Total Acquisition Cost ..... 1. ▶ .00
   (Excluding Licensed Vehicles and Leasehold Improvements)
2. Less: Income Tax Depreciation
   (Accumulated Depreciation Not To Exceed 90% For Each Item) ..... 2. ▶ .00
3. Net Depreciated Value
   (The Net Depreciated Value Must Include At Least 10% Of Each Item)..... 3. ▶ .00

Lines 1, 2, and 3 must be completed. The preprinted zeros will not be considered as a completed return.

Office Use Only

I declare that this return has been examined by me, and to the best of my knowledge and belief, is a true and complete return, made in good faith, pursuant to the provisions, of the Code of Laws, 1976 and amendments.

Taxpayers Signature _____ Title _____ Date _____

Accountant Signature _____ Date _____

Mail to SC Department of Revenue, Property Division, Columbia, SC 29214-0301 or contact by phone (803) 898-5222.

This return cannot be processed without taxpayer signature.

70021027

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ADMISSIONS/THEATER TAX RETURN

Mail To: SC Department of Revenue, Admissions Tax, Columbia, SC 29214-0136

L-511
(Rev. 2/22/10)
4041

IMPORTANT: *This return is DUE on the 1st day of the month following the period covered by the return, and becomes DELINQUENT on the 21st day.*

This form MUST be completed in black ink only.

SID NUMBER:	**Office Use Only**
	LICENSE NUMBER
	FEIN/SSN
	PERIOD ENDED

PLEASE CHANGE ADDRESS IF NOT CORRECT.

COMPUTATION OF TAX

(1) Total Gross Receipts ..... ▶ $_____

(2) Net Receipts (Divide Line 1 by 105 Percent) ..... $_____

(3) **Tax Due** (Line 2 X 5 %) ..... ▶ $_____

(4) Penalty ..... ▶ $_____

(5) Interest ..... ▶ $_____

TOTAL AMOUNT REMITTED ..... (Check if payment is by EFT) ☐ ..... ▶ $_____

G/L 14-0901

IMPORTANT: DO NOT INCLUDE OTHER TAXES WITH THIS PAYMENT
For questions regarding this form call (803) 896-1970

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Taxpayer Signature	Title	Daytime Phone Number	Date
		Internet/Email Address	

PLEASE COMPLETE THIS SECTION.

Number of Admissions Charged	Total Price of Admissions Including Tax	Gross Receipts of Admissions Including Tax
	$	$
	$	$
	$	$
	Total Gross Receipts (Transfer to Line 1)	$

Penalties - Failure to file a return will result in a penalty of five percent (5%) for the first month plus five percent (5%) for each additional month not to exceed an aggregate of twenty-five percent (25%). Failure to pay will result in *penalties of one half of one percent (.5%) per* month not to exceed twenty-five percent (25%).

Interest - Interest on all overdue accounts will be assessed at the rate provided under Sections 6621 and 6622 of the Internal Revenue Code. Rates will change quarterly depending on the prime rate. In addition Interest will be compounded daily.

You are required to maintain a copy of this return for audit purposes.

40411035

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

MONTHLY TOBACCO TAX RETURN

Mail to: SC Department of Revenue, Tobacco Tax, Columbia SC 29214-0138

L-922
(Rev. 6/24/10)
4064

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return and payment due on or before the 20th) following the close of the period.

Sales Method ☐
Receipt Method ☐

Office Use Only

SID

File Number

FEIN/SSN

Period Ended

If no preaddressed label attached, fill in name, address and FEI number.

SCHEDULE A	Cigarettes 20 ct Packs (A)	Cigarettes 25 ct Packs (B)	OTP Tobacco Products other than cigarettes ($ amount) (C)
1. Beginning inventory			
2. Purchases during month (Sch B, page 2)			
3. Total (line 1 & line 2)			
4. South Carolina tax exempt sales (Sch C, page 2)			
5. Ending inventory			
6. Total tax exempt (line 4 plus line 5)			
7. Taxable sales (*Sales method, subtract line 6 from line 3*)			
8. Total purchases from manufacturer (*Receipt method, subtract line 4 from line 2*)			
9. Tax rate	.57	.7125	.05
10. Tax due (*line 7 times line 9*) (*Receipt, line 8 times line 9*)			
11. Total tax due (add columns A and B)			
12. Less 3.5% Discount for timely pay			
13. Tax due: (line 11 minus 12) column C (line 10 minus 12)	14-1401		14-1408
14. Add: Penalty			
15. Add: Interest			
16. TOTAL AMOUNT DUE (lines 13, 14, and 15.) (Check if payment is by EFT.) ☐			

For questions regarding this form call (803) 896-1970.

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Signature	Title	Internet/Email Address
Name(Print)	Date	Daytime Phone Number

40641029

SOUTH CAROLINA DISTRIBUTORS TRANSACTION REPORT
NON TAX PAID CIGARETTES/OTHER TOBACCO PRODUCTS

SCHEDULE B

NOTE: Cigarettes are recorded in packs and other tobacco products are recorded in dollars (purchase price).

NAME OF MANUFACTURER	CIGARETTES 20S	CIGARETTES 25S	NAME OF MANUFACTURER	OTHER TOBACCO PRODUCTS
				$
				$
				$
				$
				$
				$
				$
Total packs/product received from all sources. Carry to page 1, line 2, Columns A, B, and C.				$

SCHEDULE C

Cigarettes/other tobacco products distributed exempt from South Carolina excise tax (i.e. Federal Government, other states, other S.C. licensed distributors). List by total packs.

NAME, STATE	NAME OF MANUFACTURER	CIGARETTES 20S	CIGARETTES 25S	OTHER TOBACCO PRODUCTS
North Carolina				$
Georgia				$
Tennessee				$
Kentucky				$
Federal Government				$
Other (list)				
				$
				$
				$
Total of all packs/product invoiced exempt. Carry to page 1, line 4, Columns A, B, and C.				$

40642027

SCHEDULE I **RESERVED**

SCHEDULE J **CORPORATIONS INCLUDED IN CONSOLIDATED RETURN**
AFFILIATED CORPORATION NO.____

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in S.C. _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES CLASS SERIES

6. The total number of **issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES CLASS SERIES

7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are: (If additional space is necessary, attach separate schedule).
   NAME TITLE BUSINESS ADDRESS

8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____ SC File # _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year?_____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. Corporate Mailing Address _____
14. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) . . . . . $_____
    B. Total paid in Capital Surplus (cannot be a negative amount) . . . . . $_____
    C. Total amount of stated Capital (cannot be a negative amount) . . . . . $_____

For additional affiliated corporations, include additional Schedule Js as needed.

1350

SCHEDULE D - TOBACCO REPORT OF TAX PAID PRODUCTS OF NON-PARTICIPATING MANUFACTURERS
(see instructions on reverse)

File Number _____ Period Ended _____

A	B	C	D	E	F	G	H
Non-Participating Manufacturers Name & Address	Brand Name	Name, Address & File Number of the person whom each pack of Cigarettes was purchased	Number of packs Sold	Number of Cigarettes per pack	Total = D x E	Roll Your Own (Oz)	G Divided by .09
		TOTAL					

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

LIQUOR BY THE DRINK EXCISE TAX REPORT

Mail to: SC Department of Revenue, Miscellaneous Tax Section, Columbia, SC 29214-0137.

L-2172
(Rev. 8/2/12)
4326

IMPORTANT - This report is to be filed within 20 days from close of each month.

This form MUST be completed in black ink only.

NAME AND ADDRESS

SID NO.

LOCATION ADDRESS

Office Use Only
FILE NUMBER
FEIN/SSN
PERIOD ENDED

1. Gross proceeds from sales of alcoholic liquor by the drink ..... 1. ▶ _____ .

2. Excise Tax due, (Multiply Line 1 by 5%) ..... 2. ▶ _____ .

3. Penalty _____ Interest _____ ..... 3. ▶ _____ .

4. **Total Excise Tax Due** (Add lines 2 and 3) ..... 4. ▶ _____ .
(Check if payment is by EFT) ☐

14-1009

I hereby certify that the information contained in this report has been examined by me and to the best of my knowledge is correct and complete.

Name (Print)	Title	Internet/E-mail Address
Signature	Date	Daytime Phone Number

43261023

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE

SC2848
(Rev. 12/1/11)
3307

Part I Power of Attorney

1 Taxpayer Information (Note: Taxpayer(s) must sign and date this form on page 2, line 8.)

* Taxpayer name(s) and address **(Type or print.)**	* Social Security number(s)	* Employer Identification number
		Plan number (if applicable)
	* Daytime telephone number ( )	Email Address

hereby appoint(s) the following representative(s) as attorney(s) - in fact:

2 Representative(s) (Type or print.)

* Name and address of specific individual	* Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐

to represent the taxpayer(s) before the SC Department of Revenue for the following tax matters:

3 Tax Matters - A general reference to "All years," "All periods," or "All taxes" is **not** acceptable.

* Type of Tax (Individual, Corporate, Withholding, Sales, etc.)	* Tax Form Number (SC1040, WH1605, ST-3, etc.)	* Year(s) or Period(s) (See Line 3 instructions)

4 Acts Authorized - A representative is an individual authorized to receive and inspect confidential tax information and to perform any and all acts on behalf of the taxpayer with respect to the tax matters described in line 3, including the authority to sign any agreements, consents or other documents. You may not use a Power of Attorney form to authorize a representative to receive refund checks. You may authorize a representative to sign a return ONLY as set forth in South Carolina Code Section 12-2-75.

List any specific additions to or deletions from the acts otherwise authorized in this power of attorney: _____

_____

_____

5 Receipt of Refund Checks - If you want to authorize a representative named in line 2 to receive, **BUT NOT TO ENDORSE OR CASH** refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶ _____

6 **Retention/Revocation of Prior Power(s) of Attorney** - The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the South Carolina Department of Revenue for the **same** tax matters for years or periods covered by this document .

If you do not want to revoke a prior power of attorney, check here . . . . . ▶ ☐

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

7 **Signature of Taxpayer(s)** - If a tax matter concerns a joint return, **both** husband and wife must sign if joint representation is requested; otherwise, see the instructions for SC2848 concerning signature of taxpayer(s). If signed by a corporate officer, partner, guardian, tax matters partner/person, LLC members, executor, receiver, personal representative, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ **The Department will not accept a Power of Attorney that is not signed.**

* _____ * _____ _____
Signature Date Title (if applicable)

* _____
Print Name

_____ _____ _____
Signature Date Title (if applicable)

_____
Print Name

NOTICES AND COMMUNICATIONS

All Notices and Communications will be sent to the taxpayer only. However, if you are unable to forward a copy to your named representative, you may contact our office for assistance.

Part II Declaration of Representative

I declare that:

- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified; and
- I am one of the following:
  - **a** Attorney - a member in good standing of the bar of the highest court of the jurisdiction shown below.
  - **b** Certified Public Accountant - duly qualified to practice as a certified public accountant in the jurisdiction shown below.
  - **c** Enrolled Agent - enrolled as an agent under the Requirements of the US Treasury Department Circular No. 230.
  - **d** Officer - a bona fide officer of the taxpayer organization.
  - **e** Full-Time Employee - a full-time employee of the taxpayer.
  - **f** Family Member - a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
  - **g** Return Preparer.
  - **h** Other, please explain. _____

▶ **The Department will not accept a Declaration of Representative that is not signed.**

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. To wilfully furnish a false or fraudulent statement to the Department is a crime.

* Designation - Insert above letter (a-h)	* Jurisdiction (state)	* Signature	* Date

* indicates required field.

From Greg Young, re: Post and Courier article

Greg Young [Greg.Young@experianinteractive.com]

Sent: Sunday, October 28, 2012 10:00 AM

To: Stirling, Bryan; Godfrey, Rob

Gentlemen,

The article itself was not nearly as sharp-ended as the reporter, but I wanted to get your input on her last question. I feel it is bad for both of us to leave it unanswered, but I obviously did not want to jump in and say that it is definitely a risk and folks should continue to monitor, possibly implying the State is giving residents the short end of the stick.

If you are open to it, I'd like to craft messaging that addresses this question in a more holistic manner, reflecting the need to maintain vigilance all the time and providing other methods to monitor, in addition to the credit monitoring. It may benefit the messaging to also identify the difference between credit card fraud and identity theft, of which there seems to be confusion in the media, as well.

This would obviously be part of the FAQ document, but I think it may be something we want to provide separately, prior to the FAQ.

Thoughts?

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

Fwd: revised

Jim Etter [Etter_JF@sctax.org]

Sent: Sunday, October 28, 2012 9:13 PM

To: Stirling, Bryan; Pitts, Ted

Attachments: Schedule of project cost ~1.xlsx (18 KB) ; ATT00001.htm (232 B)

Sorry for the delay, staff has worked all to get best estimate

Jim

Sent from my iPhone

Begin forwarded message:

> **From:** "jim etter" <[redacted]@gmail.com>
> **Date:** October 28, 2012, 9:11:32 PM EDT
> **To:** "jim Etter" <[redacted]@sctax.org>
> **Subject: revised**

SOUTH CAROLINA DEPARTMENT OF REVENUE

Projected Incident Costs, *as of October 28, 2012*

Based on Returns as Filed (Some may have changed subsequently - Raw Data Captured)

ASSUMPTIONS	
Total # of Taxpayers Compromised	3,945,153
Total # of Taxpayers Compromised without Dependents	2,855,132
Total # of Taxpayers Compromised with Dependents	1,087,664
$ Cost per Taxpayer without Dependents for Credit Monitoring Service	$ 15.35
$ Cost per Taxpayer with Dependents for Credit Monitoring Service	$ 21.95
$ Cost per Taxpayer for Calling the Experian Call Center	$ 0.20

QUANTITY				COST				
Taxpayers Compromised Who May Sign-up for Credit Monitoring Service		# of Taxpayers Projected to Sign-up for Credit Monitoring Service		$ Cost for Credit Monitoring Service for Taxpayers		$ Cost for Calling the Experian Call Center	$ Cost for Other Expenses as Shown In Table Below	Total Cost
%	#	Without Dependents	With Dependents	Without Dependents	With Dependents			
15%	591,773	428,270	163,150	$ 6,573,941	$ 3,581,134	$ 118,355	$ 1,591,000	$ 11,864,430
20%	789,031	571,026	217,533	$ 8,765,255	$ 4,774,845	$ 157,806	$ 1,591,000	$ 15,288,906
30%	1,183,546	856,540	326,299	$ 13,147,883	$ 7,162,267	$ 236,709	$ 1,591,000	$ 22,137,859
40%	1,578,061	1,142,053	435,066	$ 17,530,510	$ 9,549,690	$ 315,612	$ 1,591,000	$ 28,986,813
50%	1,972,577	1,427,566	543,832	$ 21,913,138	$ 11,937,112	$ 394,515	$ 1,591,000	$ 35,835,766
70%	2,761,607	1,998,592	761,365	$ 30,678,393	$ 16,711,957	$ 552,321	$ 1,591,000	$ 49,533,672
90%	3,550,638	2,569,619	978,898	$ 39,443,649	$ 21,486,802	$ 710,128	$ 1,591,000	$ 63,231,578

OTHER EXPENSES	
$ Total Cost per Letters Mailed to Out-of-State Taxpayers Compromised[1]	$ 741,000
External IT Forensic Experts (Mandiant)	$ 500,000
External Legal Counsel (Nelson Mullins)	$ 100,000
External PR Firm (Chernoff)	$ 150,000
Miscellaneous	$ 100,000
Total Other Expenses	**$ 1,591,000**

Note 1: As known to date, there are 1.3M out-of-state taxpayers and the cost per letter is estimated to be $0.57. There is no requirement to mail letters to in-state taxpayers compromised.

Taxpayers with dependents	
Filing Joint	494,256
Filing as Single	17,717
Filing as Head of Household	496,474
Filing as a widower	1,521
Unknown Status	77,696
Total	1,087,664

Taxpayers without dependents	
Filing Joint Primary Account	542,956
Filing Joint Secondary	542,956
Filing Joint Separate Not covered under the family Plan	494,256
Filing Married Separately	74,243
Filing as Single	1,199,035
Filing as Head of Household	165
Filing as a widower	1,521
Total	2,855,132

Data file has formatting issues

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Saturday, October 27, 2012 12:38 PM

To: Stirling, Bryan

Bryan:

We have been trying to load the file today but keep running into issues because the data is not formatted uniformly.

For example, some records list the last 4 of your SSN as 1 digit, others have zip codes with as many as 15 digits, and other records have multiple data points merged into single cells instead of multiple cells.

Is there any way that we can get a cleaner list for easier upload?

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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Re: Data file issue

Stirling, Bryan

Sent: Saturday, October 27, 2012 3:36 PM

To: Etter_JF@sctax.org

Thank you for keeping me in the loop.

----- Original Message -----
From: Jim Etter [mailto:Etter_JF@sctax.org]
Sent: Saturday, October 27, 2012 03:33 PM
To: Stirling, Bryan
Subject: Data file issue

The issue related to 5 records

Sent from my iPhone

Re: I will call you at 1:30 Eastern

Stirling, Bryan

Sent: Saturday, October 27, 2012 1:02 PM

To: ofonseca@experianinteractive.com

That is good news. I sent an email and called Jim Etter at DOR about the file problems. I copied you on that email.

----- Original Message -----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Saturday, October 27, 2012 12:49 PM
To: Stirling, Bryan
Subject: I will call you at 1:30 Eastern

I was going to call you in 10 minutes but I have limited information. I have a meeting with the team in about 20 minutes, and will call you right after. From what I understand the recording approach is paying off.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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FW: Status Update - Review of Information Security at the Cabinet Agencies

Pitts, Ted

Sent: Wednesday, October 24, 2012 2:21 PM
To: Godfrey, Rob; Stirling, Bryan
Attachments: Summary Letter to Governo~1.docx (325 KB)

From: Maley, Patrick
Sent: Wednesday, October 24, 2012 1:37 PM
To: Pitts, Ted
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies

Attached letter is a status update of project, dated 9/18/12, which simply states methodology & results, which demonstrates due diligence by the Executive Branch in response to DHHS PII incident.

We have DDS and SLED still hanging. Closing loop with DDS is in near term because they should be nearing completion of their survey instrument. SLED just hired an IT Director and I extended their survey completion until after their IT Director can assess their IT system and accurately complete our survey.

I have had media inquiry from Tim Smith, Greenville on this project. I am generally aware of DOR issue. DOR was the only agency we looked that met expectations for having sound information security practices in all nine categories. Further, DOR has to pass requirements & testing to meet Federal IRS standards due to tax data in its custody.

Having sound IT security practices is not a guarantee of not being hacked—it is due diligence to manage the risk.

Call if you need further.

Thanks

From: Maley, Patrick
Sent: Tuesday, September 18, 2012 3:52 PM
To: Pitts, Ted
Subject: Status Update - Review of Information Security at the Cabinet Agencies

Ted, attached is a letter I will be sending to the Governor through your office. It is a 2 page, light read, summary of the information security review to date, with expected completion in early October 2012. I am sending this because I sense an upcoming cabinet meeting, and this is a corporate issue impacting the entire cabinet with a very positive, but room to improve, outcome.

I have met about half of the cabinet Agency Directors, and they all have been very gracious and helpful. If you could work me in for a minute or two at the next cabinet meeting, I would like to meet them all as a group and brief them on our course change and continue to seek input before I finalize the OIG tangible objectives.

I will have my final draft objectives in a couple of weeks, and will be circulating for input & you will be on the list.

My new cell is 429-4946.

thanks

State of South Carolina
Office of the Inspector General

September 18, 2012

Honorable Nikki R. Haley
Governor of South Carolina
1205 Pendleton Street
Columbia, SC 29201

Re: Status Update - Review of Information Security at the Cabinet Agencies

Dear Governor Haley,

The Office of the Inspector General (OIG) has reviewed the information security practices at 12 of the 16 Cabinet Agencies. The Department of Health & Human Services (DHHS) was not included in the review inasmuch as a consultant has been retained to perform a similar, if not more extensive, evaluation. The OIG will complete its review by early October, 2012.

Of the 12 agencies evaluated, three were found either not to retain any Personally Identifiable Information (PII) other than a minimal amount constituting a minimal risk, or information retained is considered a public record under the State's public record statutes. The remaining nine agencies reviewed to date are in substantial compliance with sound information security practices. It was clear from the review, information security awareness has been heightened throughout the Cabinet Agencies since the April, 2012 DHHS data breach, and agency leadership is proactively engaged in ensuring an adequate information security posture.

Based on recommended security guidelines and best practices in government and the private sector, a questionnaire was developed to test nine major information security categories in each agency against best practices. The questionnaire was completed for each agency and interviews were conducted with employees at different levels within each agency. In some cases, the OIG viewed facilities and observed business processes. These nine categories were:

- Information Security Policy and Other IT Policies
- Inventory/Discovery of PII
- Inventory and Monitoring of Network Devices and Activity
- Password Management
- Workstation, Laptop and Other IT Devices – Setup & Security
- Database Permissions, User Management and Application Security

Office of the Inspector General • Kingstree Building • 110 Centerview Drive, Suite 201 • Columbia, South Carolina 29210
Office: 803.896.4729 • Fax: 803.896.4309 • Email: oig@oig.sc.oig • Toll-free Hotline: 1.855.SCFRAUD (1.855.723.7283)

September 18, 2012
Governor Nikki R. Haley

- Employee Information Security Awareness Training
- Data Loss Protection Tools and Monitoring of Network Activity
- Data Loss Response Plan

Despite all nine agencies being in substantial compliance, the OIG identified three areas with a pattern of non-compliance where information security could be improved. Those areas are as follows:

1. Lack of adequate security for the paper records containing confidential information (4 of the 9 agencies could improve).

2. Lack of a process to periodically conduct an agency-wide discovery process to assure that the locations of all confidential information are known and authorized (8 of the 9 agencies could improve). Most, if not all, agencies expressed confidence that all locations of confidential information were known and authorized, yet these agencies had not undertaken such a process, or at least, had not done so periodically. Periodically conducting an agency-wide discovery process is a major industry recommended best practice.

3. Lack of a data response plan along with a standing committee to execute it should such an information loss occur (7 of the 9 agencies could improve). This is also a major industry recommended best practice.

Agency Directors and their personnel demonstrated commitment to address these areas to improve. Each agency will receive a separate report on its information security, along with corresponding findings and recommendations. Each agency was accommodating and helpful to the OIG in conducting this review, and it was a pleasure working with them. If you or your staff needs any additional information or clarification, please do not hesitate to call me at (803) 896-4721.

Sincerely,

Patrick J. Maley
Inspector General

PM/pw

Fw: Data file has formatting issues

Stirling, Bryan

Sent: Saturday, October 27, 2012 1:01 PM

To: etter_jf@sctax.org

Cc: ofonseca@experianinteractive.com

Jim,
Please see the email below. Keep me updated on this. We need to clean this list up for them.

----- Original Message -----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Saturday, October 27, 2012 12:38 PM
To: Stirling, Bryan
Subject: Data file has formatting issues

Bryan:

We have been trying to load the file today but keep running into issues because the data is not formatted uniformly.

For example, some records list the last 4 of your SSN as 1 digit, others have zip codes with as many as 15 digits, and other records have multiple data points merged into single cells instead of multiple cells.

Is there any way that we can get a cleaner list for easier upload?

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
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Visit us at http://www.experian.com/databreach

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RE: Employer Identification Number Considerations

Stirling, Bryan

Sent: Wednesday, October 31, 2012 1:51 PM

To: Jason.Sweatt@ey.com

Thank you very much.

From: Jason.Sweatt@ey.com [mailto:Jason.Sweatt@ey.com]
Sent: Wednesday, October 31, 2012 1:48 PM
To: Stirling, Bryan
Subject: Employer Identification Number Considerations

Hello, Bryan:

As we discussed, I wanted share some of the points that we discussed regarding Employer Identification Numbers (EINs).

While business taxpayer EINs are not published and available in a resource such as a public directory, most businesses do not consider them to necessarily be "confidential." They are used in too many places to truly be kept as tightly confidential as an individual's Social Security Number. It is also more difficult to use an EIN in conjunction only with an address to open credit lines or apply for credit cards. Generally, for a business, much more information is needed than the identifying information on the business' tax return.

Some places that they are used include:

- On employees' Forms W-2.
- On Forms 1099 issued to most providers of service to the company over $600.
- For public companies, on publicly published findings and readily available from the SEC.
- On certain permits and licenses required to be posted in a public place.
- For Tax Exempt organizations and certain other organizations, the entity's tax forms are public record.
- The numbers are issued to banks in application processes.
- The numbers are many times issued to customers and vendors for various reasons.
- Many other places

If I had a business client who had tax information compromised, whether any additional action was required would depend on the facts and circumstances. I would advise them to consider:

- Was the information taken already available to the general public. If so, no real breach of confidential information has really occurred.
- In the client's line of business, can the thief really take any action? What are the possible actions?
- Did the information contain sensitive information such as bank account numbers or credit card numbers, and were those accounts still active.
- Did the information that was taken include sensitive data, such as officers' salaries or officers' SSNs?
- Was the information taken information that would allow the thief to access other data (such as passwords for tax payments, etc.)

Based on the fact pattern, we would decide if any exposure had been created. If the data obtained was simply

the identifying information of the business and potentially some financial data (numbers on the return), then for most businesses, they may not like the fact that a breach occurred, but in many cases real additional exposure for the business may not be created by a 3rd party obtaining limited information, even including the EIN.

Does that help?

Best Regards, Jason Sweatt

Jason C. Sweatt | Tax Quality & Risk Management

Ernst & Young LLP

75 Beattie Place, Suite 800, Greenville, SC 29601, United States of America

Direct: 1 864 298 3517 | Mobile: 1.864 320 1810 | Jason.Sweatt@ey.com

Fax: 1 866 586 8638 | EY/Comm: 7175277

Website: www.ey.com

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Fw: FAQs

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:39 AM
To: Pitts, Ted
Cc: Grube-Lybarker, Carri
Attachments: Frequently Asked Question~1.docx (35 KB)

Ted,
See below for Consumer Affairs' FAQs.

From: Grube-Lybarker, Carri
Sent: Wednesday, October 31, 2012 11:36 AM
To: Stirling, Bryan
Subject: FAQs

Hi Brian,

Attached are the FAQs we've developed thus far based on calls we've received.

Let me know if you have any questions~

Thanks,
Carri

Carri Grube Lybarker, Esq.
***Administrator* | SC Department of Consumer Affairs**
2221 Devine Street, Suite 200
P.O. Box 5757 | Columbia, SC 29250-5757
803.734.4297 | 803.734.4229 FAX
www.consumer.sc.gov ***Please note new website address****

FREQUENTLY ASKED QUESTIONS: DOR SECURITY BREACH

October 31, 2012

- **My spouse and I have joint accounts, do I have to register both of us for the monitoring, alert or freeze or just myself?** Credit reports are tied to an individual's social security number, so you each need to register.

- **Will my deceased family member's SSN be at risk?** It is possible. Make sure you have notified each of the three major credit reporting agencies of the death so it can be appropriately marked on the credit report. You may also want to pull a copy of the member's credit report and contact to make sure the accounts are marked "deceased." If they are not, contact each creditor.

- **What about my children's SSN?** Currently the Department of Revenue is working to match parents with their dependents. Once completed, the affected families will receive access to a "Family Protection Plan" through Experian. After the parents enroll, they will receive an e-mail from Experian that will allow them to go to a site to enter their children's information. Parents can also try now to put a fraud alert on their child's report, if one exists. If the agency doesn't allow the fraud alert to be placed, it is because a report matching that social security number does not yet exist. You can also contact each of the three credit reporting agencies and ask they perform a manual search of your child's file. They may ask for additional information prior to initiating the search:
  - TransUnion: childidtheft@transunion.com
  - Experian- 888-397-3742
  - Equifax- 800-525-6285

- **I'm a business, does the free credit monitoring, fraud alerts and security freeze apply to me?** If you are a sole proprietor, partnership or single-member LLC and file tax returns for the business through your personal SSN, the programs can be used by you. But, because the programs are tied to an individual's credit report/SSN, if you are a multi-member LLC or corporations, these services are not available. You should continue to monitor your business' finances, checking bank statements regularly, etc.

- **What is the difference between credit monitoring, a fraud alert and a security freeze?**
  - Credit monitoring is where a third party monitors your credit reports for suspicious activity and identity theft red flags. The monitoring service provided by DOR will last one year, with "Extend Care" after the term is up.
  - A fraud alert is FREE, stays in place for 90-days and requires potential creditors take steps to verify that the applicant is not you. You only have to contact 1 of the 3 credit reporting agencies (CRA) to place the alert. Once you place the alert, you will receive notice that you can get 1 free copy of your credit report from each of the CRAs.

- A security freeze is FREE and will prevent potential creditors and other third parties from accessing your credit report at all, unless you temporarily lift the freeze or already have a relationship with the company. You **must call each of the CRAs** to do this. It is FREE to place, thaw and lift the freeze for SC Residents. Once you place the freeze, you will receive a PIN number you can use to thaw or lift the freeze. Make sure to keep it in a safe place. You can place the freeze online at the addresses or numbers below:

www.freeze.equifax.com
www.experian.com/freeze
http://freeze.transunion.com

OR

Equifax: 800-685-1111
TransUnion: 800-680-7289
Experian: 888-397-3742

- **How do I know if my information was included in the hack?** Unfortunately all that has been released at this time is that 3.6 million SSN numbers and debit and credit card numbers have been exposed pertaining to taxpayers who filed a tax return at anytime from 1998 forward. We encourage consumers to assume their information has been compromised and go ahead and take advantage of the protections available. (monitoring, fraud alert, security freeze).

Re: For 11 am DOR call

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:12 AM

To: CheekS@sctax.org; Pitts, Ted

Cc: Godfrey, Rob

Copying Rob Godfrey on this email.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Wednesday, October 31, 2012 11:02 AM
To: Pitts, Ted; Stirling, Bryan
Subject: For 11 am DOR call

What do we plan to do?

-Coordinate a live forum with the Technical College Association – taxpayers can sit in at technical colleges around the state to participate and ask questions during a live forum or webinar about Experian's ProtectMyID and how to protect themselves; representatives from DOR and Consumer Affairs will attend

-Working with the Lt. Governor's Office we will disseminate information to the AARP, Senior Centers, Council on Aging, etc. to advise that demographic on protecting themselves from fraud and how to sign up for the protection plan.

-Coordinate with SC State Libraries to organize a webinar to train librarians so they can help sign up people who come in to use the computers

-DOR ProtectMyID Sign Up Day at state libraries where DOR staff can be on hand to help taxpayers get registered and answer any questions that they may have

-have computers available in the DOR District Offices so taxpayers can sign up when they come in to Taxpayer Assistance – we may book conference rooms to ensure privacy

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

Fw: Invite

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:11 AM

To: LeMoine, Leigh

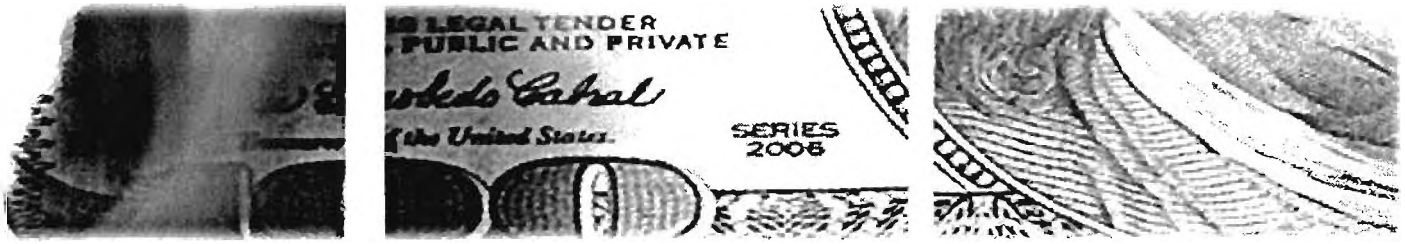
Attachments: Fraud Detection and Preven~1.pdf (518 KB)

From: Dermody, Brandon [mailto:dermody@sostrategy.com]
Sent: Wednesday, October 31, 2012 10:52 AM
To: Stirling, Bryan
Subject: Invite

Here you go.

Thanks.

Don't Get Burned



Fraud Detection and Prevention in Government Programs Symposium

Hosted by State Treasurer Curtis Loftis

Fraud and improper payments in government programs are on the rise nationally. Criminals have become increasingly more organized and sophisticated in their schemes to defraud limited government resources. It's a full-on assault against government programs by hidden attackers. In order to combat these threats, state government must become as sophisticated in our control as the criminals are in their schemes.

At this Fraud Detection and Prevention in Government Programs symposium, learn how modern technology can be used to detect sophisticated fraud schemes and organized criminal enterprises – before substantial losses are incurred. And learn best practices from both government and the private sector in the latest methods for detecting and preventing fraud, including:

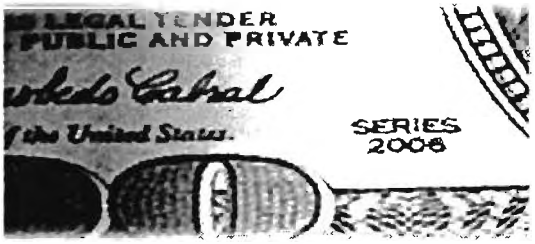
- Current trends in fraud schemes and perpetrators
- Why an enterprise approach to fraud detection and prevention is critical to deterring today's fraud
- How advanced analytics, proven for years in the financial services industry, can help reduce government fraud
- How to incorporate continuous monitoring into the heart of government systems to prevent fraud and improper payments

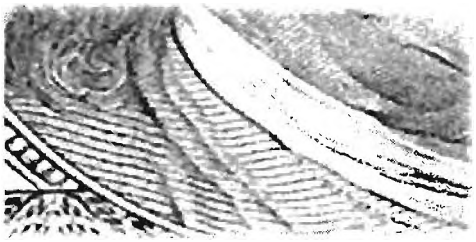
WHAT: Fraud Detection and Prevention in Government Programs Symposium hosted by Treasurer Curtis Loftis

WHEN: November 13th from 8:30am until 11:30am

WHERE: Columbia Metropolitan Convention Center

Don't Get Burned





Speakers to include:

- *Curtis M Loftis, Jr.*: South Carolina State Treasurer
- *Patrick Maley*: South Carolina State Inspector General
- *Chris Swecker*: International expert on fraud and financial crimes; Former senior FBI executive and Chief Security Officer at Bank of America
- *Greg Henderson*: Government Practice Lead, Fraud and Financial Crimes Global Practice, SAS Institute

Agenda at a Glance
8:30 a.m. -- Registration and Networking
9:00 a.m. -- Welcome and introductions
9:10 a.m. -- Roundtable discussions
10:30 a.m. -- Q&A
11:00 a.m. -- Event wrap-up

To register, please respond to this email with your name, agency and title.

Thank you and we look forward to seeing you at the symposium!

Stirling, Bryan

From: Harry Cooper <COOPERH@sctax.org>
Sent: Wednesday, October 31, 2012 4:20 PM
To: Stirling, Bryan
Cc: Pitts, Ted; etter_jf@sctax.org
Subject: FW: Returns/Vouchers Filed/Paid
Attachments: SoleProprietorship.pdf; Partnership.pdf; Corporation.pdf; LLC.pdf; Fiduciary.pdf

...more info on returns businesses file in sc and info on the returns.

From: Sherrie McTeer
Sent: Wednesday, October 31, 2012 4:17 PM
To: Harry Cooper
Cc: Mario Alvarez; Sherrie McTeer (MCTEERS@sctax.org)
Subject: Returns/Vouchers Filed/Paid

Harry,

Attached are separate files that include copies of returns by ownership type that a business may file. They are as follows: 1) Sole Proprietorship, 2) Partnership, 3) Corporation, 4) LLC and 5) Fiduciary.
After the cover sheet, there is a listing of typical forms a business may file. This is not all inclusive. Copies of the returns are also included.

For each return/payment voucher, we would key the primary number depending on the type tax. It may be social security number, SC file number or FEI. In addition we will key the period covered as listed on each return. All fields that have a delta ▶ beside the line item are also keyed and this data is captured and stored on our systems.

For the SC1040 (individual income tax return), all of the taxpayer's information - name, address, filing status, and dependent information is also keyed. These fields are not deltaed but are captured.

If you have any questions, please let me know.

Thanks...Sherrie

Typical Forms Filed By a

Sole Proprietorship

Form Number	Form Name
SC1040	Individual Income Tax Return
SC1040TC	Tax Credits
I-335	Active Trade or Business Income Reduced Rate Computation
SC1040V	Individual Income Tax Payment Voucher
SC1040ES	Individual Declaration of Estimated Tax
SC4868	Request for Extension of Time to File South Carolina Tax Return
SC1040X	Amended SC Individual Income Tax Return
SC2848	Power of Attorney and Declaration of Representative
SCDOR-111	Tax Registration Application
W-2 (state copy)	Wage Statement
WH-1601	SC Withholding Tax Payment
WH-1605	SC Withholding Quarterly Tax Return
WH-1606	SC Withholding Fourth Quarter/Annual Reconciliation
ST-3	State Sales and Use Tax Return (6%)
ST-388	State Sales, Use and Accommodations Tax Return
PT-100	Business Personal Property Return
L-511	Admissions/Theater Tax Return
L-922	Monthly Tobacco Tax Return
L-2172	Liquor By The Drink Excise Tax Report

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2011 INDIVIDUAL INCOME TAX RETURN

SC1040
(Rev. 9/13/11)
3075

Your social security number	Check if deceased ☐
Spouse's social security number	Check if deceased ☐

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your first name and initial	Last name	Suff.
Spouse's first name, if married filing jointly	Last name	

Check if new address ☐	Mailing address (number and street, Apt. no or P. O. Box) Foreign address, see instructions			County code
City	State	Zip	Area code	Daytime telephone
Check if address is outside US ☐	Foreign country address including Postal code (see instructions)			

Check this box if you are filing SC Schedule NR (Part year/Nonresident) ..... ▶ ☐

Check this box if filing a composite return for partnership or "S" corporation ..... ▶ ☐

Check this box if you have filed a federal or state extension ..... ▶ ☐

Check this box if you served in a Military COMBAT ZONE during the filing period ..... ☐

Enter the name of the combat zone:

Check this box if this return is affected by a federally declared DISASTER AREA ..... ☐

Enter the name of the disaster area:

CHECK YOUR FEDERAL FILING STATUS
(1) ☐ Single (3) ☐ Married filing separately. **Enter spouse's SSN here:** _____
(2) ☐ Married filing jointly (4) ☐ Head-of-household (5) ☐ Widow(er) with dependent child

Federal Exemptions

Enter the number of exemptions from your 2011 federal return ..... ▶ _____

Enter the number of exemptions listed above that were under the age of 6 years on December 31, 2011 ..... ▶ _____

Enter the number of taxpayers age 65 or older, as of December 31, 2011 ..... ▶ _____

Dependents:

First name	Last name	Social security number	Relationship	Date of birth (MM/DD/YYYY)

INCOME AND ADJUSTMENTS

1	**Enter federal taxable income from your federal form. If zero or less, enter zero here.** **Nonresident filers complete** Schedule NR and enter total from line 49 on line 5 below ▶				1	Dollars 00
	ADDITIONS TO FEDERAL TAXABLE INCOME					
	a State tax addback, if itemizing on federal return (See instructions) ▶	a		00		
	b Out-of-state losses (See instructions) Check type of loss: ☐ Rental ☐ Business ☐ Other _____ ▶	b		00		
	c Expenses related to National Guard and Military Reserve income	c		00		
	d Interest income on obligations of states and political subdivisions **other than** South Carolina	d		00		
	e Other additions to income. Attach an explanation (See instructions) ▶	e		00		
2	Add lines **a through e** and enter the total here. These are your **total additions** ▶				2	00
3	Add lines 1 and 2 and enter the total here				3	00
	SUBTRACTIONS FROM FEDERAL TAXABLE INCOME					
	f State tax refund, if included on your federal return ▶	f		00		Dollars
	g Total and permanent disability retirement income, if taxed on your federal return ▶	g		00		
	h Out-of-state income/gain – Do not include personal service income (See instructions) Check type of income/gain: ☐ Rental ☐ Business ☐ Other _____ ▶	h		00		
	i 44% of net capital gains held for more than **one year** (See instructions) ▶	i		00		
	j Volunteer deductions (See instructions) Check type of deduction: ☐ Firefighter ☐ HazMat ☐ Rescue Squad ☐ DNR ☐ Reserve Police ☐ Other _____ ▶	j		00		
	k Contributions to the SC College Investment Program ("Future Scholar") or the SC Tuition Prepayment Program (See instructions) ▶	k		00		
	l Active Trade or Business Income deduction (See instructions) ▶	l		00		
	m Interest income from obligations of the US government	m		00		
	n Certain nontaxable National Guard or Reserve Pay (See instructions) ▶	n		00		
	o Social security and/or railroad retirement, if taxed on your federal return ▶	o		00		
	p **Caution: Retirement Deduction (See instructions)**					
	p-1 Taxpayer: date of birth _____ ▶	p-1		00		
	p-2 Spouse: date of birth _____ ▶	p-2		00		
	p-3 Surviving spouse #1: date of birth of deceased spouse _____	p-3		00		
	p-4 Surviving spouse #2: date of birth of deceased spouse _____	p-4		00		
	q Age 65 and older deduction (See instructions)					
	q-1 Taxpayer: date of birth _____ ▶	q-1		00		
	q-2 Spouse: date of birth _____ ▶	q-2		00		
	r Negative amount of federal taxable income ▶	r		00		
	s Subsistence allowance ____ days @ $8.00 ▶	s		00		
	t Dependents under the age of 6 years on December 31 of the tax year ▶	t		00		
	u Other subtractions (See instructions) ▶	u		00		
4	Add lines **f through u** and enter here. These are your **total subtractions** ▶				4	< 00 >
5	Residents subtract line 4 from line 3 and enter the difference. Nonresidents enter amount from Schedule NR, line 49. If less than zero, enter zero here. This is your **South Carolina INCOME SUBJECT TO TAX** ▶				5	00
6	**TAX**: enter tax from SOUTH CAROLINA tax tables	6		00		
7	TAX on Lump Sum Distribution (Attach SC4972) ▶	7		00		
8	TAX on Active Trade or Business Income (Attach I-335) ▶	8		00		
9	TAX on excess withdrawals from Catastrophe Savings Accounts ▶	9		00		
10	Add lines 6 through 9 and enter the total here. This is your **TOTAL SOUTH CAROLINA TAX**				10	00
11	Child and Dependent Care (See instructions) ▶	11		00		
12	Two Wage Earner Credit (See instructions) ▶	12		00		
13	Other non-refundable credits. Attach SC1040TC and other state return(s) ▶	13		00		
14	TOTAL non-refundable credits. Add lines 11 through 13 and enter the total here				14	00
15	SUBTRACT line 14 from line 10 Enter the difference BUT NOT LESS THAN ZERO here				15	00

PAYMENTS AND REFUNDABLE CREDITS

16 SC INCOME TAX WITHHELD (Attach W-2 or SC41)		00	20 Other SC withholding (Attach Form 1099)		00
17 2011 estimated tax payments		00	21 Tuition tax credit (Attach I-319)		00
18 Amount paid with extension		00	22 Other refundable credit(s)		00
19 NR sale of real estate		00	Check type: ☐ Anhydrous Ammonia (Attach I-333) ☐ Milk Credit (Attach I-334)		

23 Add lines 16 through 22 and enter the total here. These are your TOTAL PAYMENTS			23	00
24 If line 23 is LARGER than line 15, subtract line 15 from line 23 and enter the OVERPAYMENT			24	00
25 If line 15 is LARGER than line 23, subtract line 23 from line 15 and enter the AMOUNT DUE			25	00
26 USE TAX: (Due on out-of-state purchases. See instructions)	26	00		
27 Amount of line 24 to be credited to your **2012 Estimated Tax**	27	00		
28 Total Contributions for Check-offs (Attach I-330)	28	00		
29 Add lines 26 through 28 and enter the total here			29	00
30 If line 29 is larger than line 24, go to line 31. Otherwise, subtract line 29 from line 24 and enter the **AMOUNT TO BE REFUNDED TO YOU** (see refund check box below). **REFUND**			30	00
31 Tax Due: Add lines 25 and 29. If line 29 is larger than line 24, subtract line 24 from line 29 and enter the amount			31	00
32 Late filing and/or late payment: Penalties _____ Interest _____ (See instructions) Enter total here			32	00
33 Penalty for Underpayment of Estimated Tax (Attach SC2210) (See instructions and enter letter in box if applicable) Exception to Underpayment of Estimated Tax ☐			33	00
34 Add lines 31 through 33 and enter the **AMOUNT YOU OWE** here **BALANCE DUE**			34	00

Pay electronically free of charge at www.sctax.org. Click on DORePay and pay with Visa, MasterCard or by Electronic Funds Withdrawal (EFW) or include SC1040-V with your check or money order for the full amount payable to "SC Department of Revenue". Write your social security number and "2011 SC1040" on the payment.

NOTE: A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1).

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief.

Your signature	Date	Spouse's signature (if married filing jointly, BOTH must sign)

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer.	Yes ☐ No ☐	Preparer's printed name

If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Paid Preparer's Use Only	Preparer signature	Date	Check if self-employed ☐	PTIN
	Firm name (or yours if self-employed) and address and Zip Code		FEIN	
			Phone No.	

MAIL TO:

REFUNDS OR ZERO TAX	SC1040 Processing Center, PO Box 101100, Columbia, SC 29211-0100
BALANCE DUE	Taxable Processing Center, PO Box 101105, Columbia, SC 29211-0105

☐ **REFUND NOTICE: South Carolina will soon offer the option for taxpayers to receive their refund on a VISA Debit Card!** If you are not using the direct deposit option for your refund and you still prefer to receive a paper check in the mail, please check this box. **Otherwise, if available you will receive a Visa Debit Card.**

Go Paperless! SCDOR will soon offer the option to receive your Form 1099-G/INT on its secure, confidential website **www.sctax.org** instead of receiving it in the mail. Form 1099-G/INT is used when preparing your federal tax return. The website information would allow you to print a copy of the form if needed. Check the box below and provide a valid email address to receive more information and instructions about this new program when available.

☐ Yes, I wish to receive information about accessing my 1099-G/INT information through the SCDOR website.	Email Address

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

2011 TAX CREDITS

SC1040TC
(Rev. 8/5/11)
3913

NAME

YOUR SOCIAL SECURITY NUMBER

Most of these credits are computed on separate forms. **Attach the appropriate credit form(s) and/or SC1040TC Worksheet to the SC1040TC and SC1040. Credits may be disallowed if necessary schedules are not attached to your return.** For lines 6-15, enter credit description and associated code from the following information, along with the dollar amount of the credit claimed.

	Credit Description		Code	Amount
1.	Total Credit for taxes paid to another state **(Attach SC1040TC worksheet for each state)**	1.	100	$ .00
2.	Carryover of unused qualified credits	2.	101	$ .00
3.	Nursing Home Credit	3.	102	$ .00
4.	New Jobs Credit	4.	004	$ .00
5.	Alternative Motor Vehicle Credit	5.	035	$ .00
6.		6.		$ .00
7.		7.		$ .00
8.		8.		$ .00
9.		9.		$ .00
10.		10.		$ .00
11.		11.		$ .00
12.		12.		$ .00
13.		13.		$ .00
14.		14.		$ .00
15.		15.		$ .00
16.	**Total Non-refundable Tax Credits. Add amounts from lines 1-15**	16.		$ .00
17.	Enter the tax from SC1040, line 10	17.		$ .00
18.	Enter the lesser of line 16 or 17. Also, enter this amount on the SC1040, line 13. If filing a Fiduciary income tax return, enter this amount on SC1041, line 10	18.		$ .00

SC 1040 Filers: Attach this form and a complete copy of your federal return to your SC1040. If claiming credit for taxes paid to another state, also include a copy of each of the other state's tax return.

SC1041 or SC1065 Filers: Attach this form to your Fiduciary income tax return SC1041 or your Partnership return of income SC1065.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SC1040TC Worksheet
Credit for Taxes Paid to Another State

SC1040TC
(Rev. 8/5/11)
3434
2011

South Carolina Residents/Part Year Residents Only. Complete a separate worksheet for each state. See SC1040TC instructions.
Attach SC1040TC and SC1040TC Worksheet to the SC1040.
Enter name of state. .....

		Dollars	Cents
1 Enter amount of income from line E of worksheet from instructions.....	1		00
2 The portion of line 1 above which was taxed by another state. (See line 2 instructions)	2		00
3 Percentage. (Divide the amount on line 2 by the amount on line 1, not to exceed 100%. Carry the percentage to the second decimal place.)	3		%
4 Amount of South Carolina Tax from SC1040, line 10.....	4		00
5 Tentative credit. (Percentage on line 3 times the amount on line 4.).....	5		00
6 Net amount of tax calculated as due the other state on the income shown on line 2. (See line 6 instructions) **(Do not use withholding amounts from your other state's W-2s.)**	6		00
7 Allowable credit. Enter the lesser of the tax on line 5 or line 6. Also enter this amount on SC1040TC,line 1. (If more than one worksheet is needed, total all amounts from line 7 of each worksheet enter on SC1040TC, line 1).....	7		00

SC1040TC Worksheet
Credit for Taxes Paid to Another State

South Carolina Residents/Part Year Residents Only. Complete a separate worksheet for each state. See SC1040TC instructions.
Attach SC1040TC and SC1040TC Worksheet to the SC1040.
Enter name of state. .....

		Dollars	Cents
1 Enter amount of income from line E of worksheet from instructions.....	1		00
2 The portion of line 1 above which was taxed by another state. (See line 2 instructions)	2		00
3 Percentage. (Divide the amount on line 2 by the amount on line 1, not to exceed 100%. Carry the percentage to the second decimal place.)	3		%
4 Amount of South Carolina Tax from SC1040, line 10.....	4		00
5 Tentative credit. (Percentage on line 3 times the amount on line 4.).....	5		00
6 Net amount of tax calculated as due the other state on the income shown on line 2. (See line 6 instructions) **(Do not use withholding amounts from your other state's W-2s.)**	6		00
7 Allowable credit. Enter the lesser of the tax on line 5 or line 6. Also enter this amount on SC1040TC,line 1. (If more than one worksheet is needed, total all amounts from line 7 of each worksheet enter on SC1040TC, line 1).....	7		00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)

(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a.	$_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b.	$_____.00
1c.	Add lines 1a and 1b	1c.	$_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a.	$_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b.	$_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c.	$_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3.	$_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4.	$_____.00
	☐ Check here if using Safe Harbor		
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (l); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5.	$_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6.	**5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7.	$_____.00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

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2011 STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

Individual Income Tax Payment Voucher

SC1040-V
(Rev. 7/20/11)
3332

This payment voucher must be used to pay the BALANCE DUE for your South Carolina individual income tax return if filing by paper or electronically.

You may choose to pay your SC1040-V electronically at **www.sctax.org**. Click on **DOR ePay** and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW). Do not mail this form when paying online.
NOTE: A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1).

INSTRUCTIONS FOR FORM SC1040-V

1. Use only black ink on this form and on your check.
2. Enter the primary taxpayer's Social Security number.
3. Enter the spouse's Social Security number.
4. Darken or X the circle in the composite filer box if this payment will be claimed on a composite return filed for nonresident partnership/shareholders of a partnership/S corporation.
5. Enter the taxpayer's name control (the first 4 letters of the taxpayer's last name). Use all upper case letters. Do not use hyphens or apostrophes.
6. Enter the taxpayer's name(s) and address, including apartment number and zip code.
7. Enter the payment amount. Do not enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
8. If filing a paper return, mail your return and SC1040-V with payment.
9. If filing electronically, mail your SC1040-V with payment only. Do not mail a copy of your return.

The total amount of tax due must be paid in full. As an incentive for using an electronic filing method, you will be given until May 1, 2012 to submit the return and full payment of taxes and still avoid interest and penalties. Failure to file and pay the tax due by May 1, 2012 will result in penalties and interest from April 15, 2012 until the return is filed and the tax is paid.

Make check payable to **SCDOR** and enter the Social Security number(s) and "2011 SC1040-V" in the memo section of the check. **Include your SC1040-V and payment in the envelope.** Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

If filing a paper return, mail your return, SC1040-V and payment to:
Taxable Processing Center
PO Box 101105
Columbia, SC 29211-0105

If filing electronically, mail only your SC1040-V and payment to:
SC Department of Revenue
Individual Income Tax Payment
Columbia, SC 29214-0020

Social Security Privacy Act Disclosure
It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

detach here

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SC DEPARTMENT OF REVENUE

2011 **Individual Income Tax Payment Voucher**

SC1040V
(Rev. 7/20/11)
3332

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer	Name Control (first 4 letters of last name)
		○	

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0801 .

Office Use Only

Do not send cash. Write your social security number and "SC1040-V" on check or money order and make payable to **SCDOR**.

33321027

STATE OF SOUTH CAROLINA
INDIVIDUAL DECLARATION OF ESTIMATED TAX
INSTRUCTION AND WORKSHEET

The enclosed declaration payment-vouchers are provided to file and pay your declaration of estimated tax. **Quarterly billings will not be made.** The payment-voucher must be attached to your payment for proper posting of the amount paid.

A WHO MUST FILE A DECLARATION: Every individual must file a declaration of estimated tax for 2012 if the expected total amount of tax owed when the income tax return is filed will be $100.00 or more. Exceptions for filing a declaration are:

(1) **Farmers and Commercial Fishermen** whose gross income from farming or fishing for 2011 or 2012 is at least two-thirds (66.67%) of the total gross income from all sources. These taxpayers may choose to pay all their estimated tax by January 15, 2013 or to file their 2012 SC1040 and pay the total tax due by March 1, 2013 instead of making four quarterly installments.

(2) **Any individual** whose prior year tax liability was zero (0) for a full 12 months.

(3) **Any nonresident taxpayer** doing business in South Carolina on a contract basis when the contract exceeds ten thousand dollars ($10,000) and the tax is withheld at the rate of two (2%) percent from each contract payment.

NOTE: You may be able to avoid making estimated tax payments by asking your employer to withhold more state tax from your earnings, if applicable. To increase your state withholding, file a new withholding exemption certificate W-4 with your employer. Retirees may make changes to their withholding through their pension provider.

B WHEN TO FILE YOUR ESTIMATED TAX: An individual taxpayer on the calendar year period will generally file a declaration of estimated tax voucher on April 17, 2012, June 15, 2012, September 17, 2012 and January 15, 2013. (FOUR EQUAL AMOUNTS)

(1) Other declaration filing dates if not required to file on April 17.

If the requirement is met after:	Filing date is:
April 1 and before June 1	**June 15, 2012**
June 1 and before September 1	**September 17, 2012**
September 1	**January 15, 2013**

(2) Fiscal Year taxpayers must file their declaration of estimated tax vouchers on the 15th day of the 4th, 6th, and 9th months of the fiscal year and the first month of the following fiscal year.

C PAYMENT OF ESTIMATED TAX: Pay your estimated tax in four equal amounts on the required filing dates attached to the corresponding voucher; however, you may pay all of your estimated tax on April 17, when the first installment is due. Instead of making your last payment of estimated tax on January 15 (Voucher Number 4), you may file your completed income tax return by February 1 and pay in full the balance of all income tax owed. **Any overpayment of estimated tax claimed on your individual income tax return may be either refunded or credited to the next year. NOTE:** A taxpayer owing fifteen thousand dollars or more in connection with any return to be filed with the department must pay electronically per SC Code of Laws Section 12-54-250(A)(1). You can pay your SC1040ES vouchers electronically at **www.sctax.org**. Click on **DOR ePay** and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW).

D JOINT VS. SINGLE DECLARATION: If you file a joint declaration, you must file a joint return.

NOTE: If you file a joint SC1040ES and file separate individual income tax returns you may experience delays in processing.

E DECLARATION ADJUSTMENT: If you find that the estimated tax is substantially increased or decreased as a result of (1) a change in income, (2) a change in exemptions or (3) a change in the income tax withholding, the adjusted declaration should be filed on or before the next filing date. A special form for adjusting your declaration will not be needed. Therefore you must use the regular declaration voucher for the filing period.

F PENALTY FOR FAILURE TO FILE AND PAY ESTIMATED TAX: You may be charged a penalty for not paying enough estimated tax, or for not making the payments on time in the required amount. The penalty does not apply if each required payment is timely and the total tax paid is at least 90% of the total tax due. No penalty will be due for underpayments attributable to personal service income earned in another state on which income tax withholding due to the other state was withheld. **Most taxpayers filing a declaration may also avoid penalty by paying 100% of the tax shown to be due on the return filed for the preceding taxable year.** You must have filed a South Carolina return for the preceding tax year and it must have been for a full 12-month year. However, the 100% rule is modified to be 110% of last year's tax liability for an individual with an adjusted gross income of more than $150,000 as shown on the return for the preceding tax year. (To compute adjusted gross income use federal guidelines and make South Carolina adjustments.) Use SC2210 to compute the penalty.

G HOW TO USE THE PAYMENT VOUCHER:

(1) **TYPE OR PRINT** your name, address and Social Security number in the space provided.

(2) Enter the amount shown on line 11 of the worksheet on the Amount of Payment line. If no payment amount is due, no SC1040ES needs to be filed.

(3) Tear off at the perforation.

(4) Attach your check or money order, made payable to the South Carolina Department of Revenue, to the payment voucher.

Mail the payment voucher and remittance to the SC Department of Revenue, Estimated Tax, Columbia, SC 29214-0005.

VERY IMPORTANT – Fill in the Record of Estimated Tax Payments so you will have a record of all payments made. **The Department will not mail you a statement showing the amount of estimated tax paid during the year.**

Darken or X the circle in the composite filer box if this payment will be claimed on a composite return filed for nonresident partners/shareholders of a partnership/corporation.

..... detach here .....

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer	Due April 17, 2012 Payment Voucher Quarter
		○	**1**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due June 15, 2012
Payment Voucher Quarter **2**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

detach here

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due September 17, 2012
Payment Voucher Quarter **3**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

detach here

1350 2012 SC DEPARTMENT OF REVENUE
INDIVIDUAL DECLARATION OF ESTIMATED TAX

SC1040ES
(Rev. 8/29/11)
3080

Your Social Security Number	Spouse's Social Security Number (if joint)	Composite Filer
		○

Due January 15, 2013
Payment Voucher Quarter **4**

Name and Address (include spouse's name if joint)

PAYMENT AMOUNT
14-0806 _____ .

Office Use Only

Mail this form with check or money order (include Social Security Number) payable to: **SC Department of Revenue, Estimated Tax, Columbia SC 29214-0005**

30801021

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

REQUEST FOR EXTENSION OF TIME TO FILE
South Carolina Individual Income Tax Return

SC4868
(Rev. 7/20/11)
3506

File Electronically www.sctax.org

SC file

File a South Carolina extension through SCnetFile. Zero and balance due extensions are accepted. Pay any balance due by credit card or Electronic Funds Withdrawal (EFW). We accept Visa and MasterCard. There is no additional charge for paying your balance due by credit card.

VISA MasterCard

If you pay your balance due by Electronic Funds Withdrawal (EFW), funds are automatically withdrawn from your checking or savings account based on the payment date you select. EFW is also a FREE service to taxpayers.

Who May File:
Use SC4868 to request an extension of time to file SC1040 Individual Income Tax return for:
(1) individual income taxpayers, or
(2) nonresident shareholders of an S corporation, or
(3) nonresident partners of a partnership or LLC.

When to File:
File this request **ON OR BEFORE April 15th,** or before the original due date of your fiscal year return. If the due date for filing your return falls on a Saturday, Sunday, or legal holiday, substitute the next regular working day. This extension will allow you an additional **six months** to file your return.

If You Filed A Federal Extension:
If no income tax is due and you have been granted a federal extension of time to file a federal income tax return, the department will accept a copy of the federal extension. In this case, you do not need to send SC a copy of the federal form by the due date of the tax return.

How To File:
File your extension and pay your balance due on-line at **www.sctax.org** or file a paper form SC4868. Mail the original with payment if any. When you file your SC1040, check the extension box on the front of the return.

This extension cannot be processed without proper Social Security Number(s) for individuals or Federal Employer Identification Number for S corporations or partnerships.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

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State of South Carolina
DEPARTMENT OF REVENUE
Request for Extension of Time to File
South Carolina Individual Income Tax Return

SC4868
(Rev. 7/20/11)
3506
Year 2011

Or other fiscal year beginning _____, _____ and ending _____, _____

1. Your Name (Type or Print)	3. Your Social Security number/FEIN
Spouse Name	Spouse's Social Security number
2. Home Address	4. New Filer or Change of Address, check here ○
	5. Composite Filer, check here ○
City, State and Zip Code	Do not write in this space - OFFICE USE
Make check or money order payable to: **SC DEPARTMENT OF REVENUE** Mail to: SC DEPARTMENT OF REVENUE INCOME TAX COLUMBIA SC 29214-0013	6. Balance Due from Worksheet ▶ $

14-0801

35061027

Complete the following worksheet to calculate the amount to be paid with this form if any.

Tax Computation Worksheet (Keep for your records.)

A.	Total state income tax	A $ _____
B.	Use Tax (Tax on Out-of-State Purchases)	B $ _____
C.	Total Tax (add lines A and B)	C $ _____
D.	South Carolina income tax withheld	D $ _____
E.	Payment on Declaration of Estimated Tax (including last year's overpayment transferred)	E $ _____
F.	Tax credits	F $ _____
G.	Total credits (add lines D, E, F)	G $ _____
H.	Balance Due (subtract line G from line C). Enter this amount on Line 6 of the SC4868	H $ _____

SC4868 INSTRUCTIONS

General Instructions:
Use SC4868 to request an extension of time to file SC1040 Individual Income Tax return including a composite return for nonresident shareholders or partners of an S corporation or partnership or LLC.

NOTE: Partnerships and Fiduciaries now use SC8736 to extend the time to file the SC1065 and SC1041.

Specific Instructions for Individual Taxpayers for lines 1, 2 and 3:
For individuals, fill in name, address, and social security number for you and your spouse if applicable.

Specific Instructions for Composite Taxpayers for lines 1, 2 and 3:
For composite filers, enter the name, address and FEIN of the S corporation, partnership or LLC.

Line 4:
Check this box if this is your first time filing a tax return in South Carolina or if your address has changed since you last filed a SC return.

Line 5:
Check this box if you are a Composite Filer.

Line 6:
Enter the amount from line H from the Tax Computation Worksheet. This amount must be paid in full with SC4868. An extension of time to file your tax return will not extend the time to pay your income tax.

Interest and Penalty for Failure to Pay Tax:
The extension of time to file your SC tax return granted by this request does not extend the time for payment of tax. Any unpaid portion of the final tax due will incur interest at the prevailing federal rates. This amount is computed from the original due date of the tax return to the date of payment. In addition to the interest, a penalty of ½% per month will be incurred for failure to pay at least 90% of the total tax due by the original due date. The penalty will be imposed on the difference between the amount paid with the extension and the tax to be paid for the period.

Filing Your Tax Return: You may file your tax return any time before the extension expires. Attach a copy of your extension to the back of your return. **Mark the extension box on the front of SC1040.**

Instructions for Tax Computation Worksheet:
Complete the worksheet to calculate the amount to be paid with SC4868.

Line A: Enter the amount of income tax you expect to owe for the current tax year.

Line B: Enter Use Tax due on Out-of-state purchases. This line is to be used by individual filers who are reporting use tax on their individual return rather than using the UT-3. See individual income tax booklet for more information.

Line D: Enter total amounts of SC withholding from forms W-2, 1099 and/or SC41.

Line E: Enter amount of estimated tax payments paid using SC1040ES or transferred from last year's return.

Line F: Enter the amount of any applicable tax credits.

Line H: Enter this amount on line 6 of the SC4868.

ITIN - Individual Taxpayer Identification Number:
If you are a nonresident or resident alien and cannot get a Social Security number, you may contact the Internal Revenue Service to apply for and obtain an Individual Taxpayer Identification Number (ITIN) for the purpose of filing income tax returns. South Carolina will accept this number in lieu of a Social Security number for the purposes of processing your individual income tax returns. We are unable to process your return if filed without a Social Security number or Individual Taxpayer Identification Number (ITIN).

Social Security Privacy Act Disclosure
It is mandatory that you provide your Social Security number on this tax form, if you are an individual. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your Social Security number is used for identification purposes.

The Family Privacy Protection Act
Under the Family Privacy Protection Act, the collection of personal information from citizens by the Department of Revenue is limited to the information necessary for the Department to fulfill its statutory duties. In most instances, once this information is collected by the Department, it is protected by law from public disclosure. In those situations where public disclosure is not prohibited, the Family Privacy Protection Act prevents such information from being used by third parties for commercial solicitation purposes.

Do not write in this space - OFFICE USE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

AMENDED INDIVIDUAL INCOME TAX

Fiscal year Ended _____ of _____, OR CALENDAR YEAR _____

SC1040X
(Rev 8/24/11)
3083

Tax Year _____

PART I

Print Your first name and initial (Sr, Jr, 2nd, 3rd, 4th) | Last name | Check if Deceased ☐ | Your Social Security number

Spouse's first name and initial, if married filing jointly | Spouse's last name, if different | Check if Deceased ☐ | Spouse's Social Security number

Mailing address (number and street, or P. O. Box) | Apt No. | Area Code Daytime telephone | Do not write in this space - OFFICE USE

City, state and ZIP code | County code

FILING STATUS: ☐ Single ☐ Married filing jointly ☐ Married filing separately ☐ Head of Household ☐ Qualifying Widow(er)

FEDERAL EXEMPTIONS: Number of exemptions on your federal return

Mail To: SC Department of Revenue, Amended Individual Income Tax, P.O. Box 101104, Columbia, SC 29211-0104

PART II — Attach Check Here — Attach W2's, if applicable

			A Original amount or as previously adjusted	B Net Change- amount of increase or (decrease) explain in Part V	C Correct Amount
Income and Adjustments	1. Federal taxable income SC1040	1		1	1
	2. Net South Carolina adjustment (plus or minus)	2		2	2
	3. Modified South Carolina taxable income (line 1 plus or minus line 2); Nonresident - enter amount from Part IV, line 34 of this form	3		3	3
Tax	4. South Carolina Tax:	4		4	4
	5. Other Taxes (See Instructions)	5		5	5
	6. Total South Carolina Tax (add lines 4 through 5)	6		6	6
Credits	7. Child and Dependent Care Credit	7		7	7
	8. Two Wage Earner Credit	8		8	8
	9. Other Non-Refundable Credits	9		9	9
	10. Total Credits (add lines 7 through 9)	10		10	10
Payments and Transfers	11. Balance: Subtract line 10 from line 6	11		11	11
	12. South Carolina tax withheld (from W-2 and/or 1099)	12		12	12
	13. South Carolina estimated tax payments	13		13	13
	14. Tuition Tax Credit and other refundable credits	14		14	14
	15. Amount of tax paid with extension; original return; and any additional tax paid after original was filed				15
	16. Total of line 12, column C through 15, column C				16
	17. **Net refund** from original return				17
	18. Balance: Subtract line 17 from line 16				18
	19. Amount of Use Tax from out-of-state purchases as recorded on original return				19
	20. **Transfer from original return** for Estimated Tax and/or any contribution check-offs				20
	21. Add lines 19 and 20				21
	22. Subtract line 21 from line 18 (net tax)				22
Refund	23. If line 22 is larger than line 11, column C, subtract and enter the difference .... REFUND				23
Balance Due	24. If line 11, column C is larger than line 22, enter the difference				24
	25. Interest and penalty on tax due (from due date of original return)				25
	26. TOTAL: Add lines 24 and 25 and enter here ..... TOTAL BALANCE DUE				26

30831010

PART III

Please Sign Here I declare that this return and all attachments are true, correct and compiete to the best of my knowledge and belief.

Your Signature | Date | Spouse's Signature (If filing jointly, BOTH must sign.)

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only If prepared by a person other than the taxpayer, his declaration is based on all information of which he has any knowledge.

Prepared by | Date | Address

PTIN or FEIN | Phone Number | City | State | Zip

PART IV - NONRESIDENT (It is best to make necessary corrections on a new Schedule NR before completing the nonresident section of the SC1040X).

		(1) As Originally Reported	(2) Correct Amount	
27.	Federal Adjusted Gross Income			27
28.	SC Adjusted Gross Income			28
29.	Corrected Proration (line 28, column 2 divided by line 27, column 2)		%	29
30.	TOTAL Itemized (standard) Deductions and Exemptions (see instructions)			30
31.	Allowable Itemized (standard) Deductions and Exemptions (multiply line 30, column 2 by line 29.)			31
32.	Total SC Adjustments			32
33.	Line 31 minus line 32, column 2			33
34.	Modified South Carolina taxable income as corrected (line 28, column 2 less line 33, column 2) Enter results from column 2 to line 3 column C on front of SC1040X. **Compute tax and enter on line 4 column C on front of SC1040X.**			34

PART V - EXPLANATION OF CHANGES Enter the line reference from PART II or PART IV for which you are reporting a change and give the reason for each change. Attach applicable documentation.

Failure to provide an explanation or supporting documentation will result in a delay in processing your return.

Explanation: _____

- Have you been advised that your original state return is being or will be audited by the SC Department of Revenue? ☐ Yes ☐ No
- Are you filing this amended return due to a Federal adjustment? If yes, attach a copy of the Federal Audit or adjustment. ☐ Yes ☐ No

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE

SC2848
(Rev. 12/1/11)
3307

Part I Power of Attorney

1 Taxpayer Information (Note: Taxpayer(s) must sign and date this form on page 2, line 8.)

* Taxpayer name(s) and address **(Type or print.)**	* **Social Security number(s)**	* **Employer identification number**
		Plan number (if applicable)
	* Daytime telephone number ( )	Email Address

hereby appoint(s) the following representative(s) as attorney(s) - in fact:

2 Representative(s) (Type or print.)

* Name and address of specific individual	* Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐

to represent the taxpayer(s) before the SC Department of Revenue for the following tax matters:

3 Tax Matters - A general reference to "All years," "All periods," or "All taxes" is **not** acceptable.

* Type of Tax (Individual, Corporate, Withholding, Sales, etc.)	* Tax Form Number (SC1040, WH1605, ST-3, etc.)	* Year(s) or Period(s) (See Line 3 instructions)

4 Acts Authorized - A representative is an individual authorized to receive and inspect confidential tax information and to perform any and all acts on behalf of the taxpayer with respect to the tax matters described in line 3, including the authority to sign any agreements, consents or other documents. You may not use a Power of Attorney form to authorize a representative to receive refund checks. You may authorize a representative to sign a return ONLY as set forth in South Carolina Code Section 12-2-75.

List any specific additions to or deletions from the acts otherwise authorized in this power of attorney: _____

_____

_____

5 Receipt of Refund Checks - If you want to authorize a representative named in line 2 to receive, **BUT NOT TO ENDORSE OR CASH** refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶ _____

6 **Retention/Revocation of Prior Power(s) of Attorney** - The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the South Carolina Department of Revenue for the **same** tax matters for years or periods covered by this document .

If you do not want to revoke a prior power of attorney, check here . . . . . ▶ ☐

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

7 **Signature of Taxpayer(s)** - If a tax matter concerns a joint return, **both** husband and wife must sign if joint representation is requested; otherwise, see the instructions for SC2848 concerning signature of taxpayer(s). If signed by a corporate officer, partner, guardian, tax matters partner/person, LLC members, executor, receiver, personal representative, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ **The Department will not accept a Power of Attorney that is not signed.**

* Signature	* Date	Title (if applicable)
* Print Name		
Signature	Date	Title (if applicable)
Print Name		

NOTICES AND COMMUNICATIONS

All Notices and Communications will be sent to the taxpayer only. However, if you are unable to forward a copy to your named representative, you may contact our office for assistance.

Part II Declaration of Representative

I declare that:

- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified; and
- I am one of the following:
  - **a** Attorney - a member in good standing of the bar of the highest court of the jurisdiction shown below.
  - **b** Certified Public Accountant - duly qualified to practice as a certified public accountant in the jurisdiction shown below.
  - **c** Enrolled Agent - enrolled as an agent under the Requirements of the US Treasury Department Circular No. 230.
  - **d** Officer - a bona fide officer of the taxpayer organization.
  - **e** Full-Time Employee - a full-time employee of the taxpayer.
  - **f** Family Member - a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
  - **g** Return Preparer.
  - **h** Other, please explain. _____

▶ **The Department will not accept a Declaration of Representative that is not signed.**

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. To wilfully furnish a false or fraudulent statement to the Department is a crime.

* Designation - Insert above letter (a-h)	* Jurisdiction (state)	* Signature	* Date

* indicates required field

1350

SOUTH CAROLINA DEPARTMENT OF REVENUE
TAX REGISTRATION APPLICATION

INTERNET REGISTRATION: **SCBOS.SC.GOV**
Mail TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SC 29214-0140

Please Print
Use Blue or
Black Ink

SID# _____
W/H _____
SALES _____
USE _____
PARTNERSHIP _____
LICENSE TAX _____

SCDOR-111
(Rev. 12/20/11)
8048

Section A: Taxes to be Registered for This Business Location - Make Checks Payable to SCDOR

☐ Retail Sales/Accommodations License ($50 license tax is required) ☐ Artist & Craftsman's License ($20 license tax is required)
☐ Withholding Tax (Page 2) ☐ Nonresident Withholding Exemption (Page 2) ☐ Use Tax (No fee required)

1. Owner, Partnership, or Corporate Charter Name

2. FEIN _____
SSN _____

3. Mailing Address (for all correspondence)

_____
In Care Of
_____
Street
_____
City State ZIP

4. Type of Ownership
☐ Sole Proprietor (one owner)
☐ Partnership (two or more owners, other than LLP)
☐ LLC/LLP filing as:
☐ Corporation ☐ Partnership ☐ Single Member
☐ South Carolina Corporation
Date Incorporated _____
☐ Foreign Corporation
State and Date Incorporated _____
☐ Other (explain) _____

5. Business Phone Number

6. Daytime Phone Number

7. Email Address

8. Fax Number

9. Physical Location of Business (No P.O. Box) Required For All Tax Types

_____
Street
_____
City County (Required) State ZIP

10. Is Physical Location within S.C. City Limits?
☐ Yes ☐ No
Which city? _____

Section B: Retail Sales/Accommodations/Artist & Craftsman License/Use Tax

In and out-of-state sellers. A retail license will not be issued to a person with any outstanding state tax liability.

11. How Would You Like to File? ☐ Monthly ☐ Quarterly **(See Instructions)**

12. Is Your Business Seasonal? ☐ Yes ☐ No If yes, list months active: _____

You must file a zero return for periods with no sales. See Instructions for Filing Guidelines.

13. How Many Retail Sales Locations Do You Operate In S.C. under Your Ownership? _____

14. Trade Name (Doing Business As)

15. Location of Records (No P.O. Box)

16. Main Business (i.e., Retail Sales, Manufacturing, Service, etc.)

17. Anticipated Date of First Retail Sales mm/dd/yy

18. Type of Business

☐ Agriculture, Forestry, Fishing, & Hunting (11)
☐ Mining (21)
☐ Utilities (22)
☐ Construction (23)
☐ Manufacturing (31-33)
☐ Wholesale Trade (42)
☐ Durable Medical Equipment (44)
☐ Max Tax (Vehicles) (44)
☐ Retail Trade (44-45)
☐ Artists & Craftsman (45)
☐ Transportation & Warehouse (48-49)
☐ Information (51)
☐ Finance & Insurance (52)
☐ Real Estate, Rental & Leasing (53)
☐ Professional, Scientific, & Technical Services (54)
☐ Management of Companies & Enterprises(55)
☐ Administrative & Support, Waste Management & Remediation Services (56)
☐ Education Services (61)
☐ Health Care & Social Assistance (62)
☐ Arts, Entertainment, & Recreation (71)
☐ Accommodation & Food Services (72)
☐ Other Services (81)
☐ Public Administration (92)

19. Check If You Sell These Products

☐ Motor Oil ☐ Tires ☐ Lead Acid Batteries ☐ Large Appliances ☐ Aviation Gasoline/Jet Fuel
☐ Prepaid Wireless Cards ☐ Service to Cellular and Personal Communications Users

Complete Page 2 of This Form to Apply for Withholding Tax

80481013

Section C: Withholding Tax

Every employer having employees earning wages in SC must register for withholding. Other types of payments also require state tax withholding. See instructions for more information.

20. Check the box that applies to your business:

☐ 02 **Resident business:** Principal place of business is inside South Carolina.

☐ 05 **Nonresident Business:** Principal place of business is outside of South Carolina.

21. Filing Frequency:

☐ **Quarterly:** Returns must be filed every quarter.

☐ 01 **Annual:** All employees are household employees, farmers, fishermen or ministers. Returns are filed at the end of each calendar year.

22. Anticipated Date of First Payroll (mm/dd/yyyy): _____

This date will be used as the open date of your withholding account, and returns must be filed beginning with this date regardless of activity.

Section D: Nonresident Withholding Exemption

Check the appropriate block to administratively register with the Department and claim exemption from nonresident withholding required by SC Code Sections 12-8-540 (rents and royalties), 12-8-550 (temporarily doing business or performing services in SC), or 12-8-570 (trust or estate beneficiaries). The exempt person agrees to be subject to the jurisdiction of the Department and the S.C. courts to determine S.C. tax liability, including withholding, estimated taxes, and interest and penalties, if any. Registering is not an admission of tax liability, and, does not, by itself, require the filing of a tax return.

See instructions for further information.

☐ I agree to file SC tax return ☐ I am not subject to SC Tax Jurisdiction (no NEXUS)

Section E: Name(s) of Business Owner, General Partners, Officers, or Members

Social Security Number	Name/Title/General Partners	Home Address

Social Security Privacy Act

It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-1 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

Upon completion of **both pages, sign and date the application below.**

I certify that all information on this application, including any attachments, is true and correct to the best of my knowledge.

SIGNATURE OF OWNER, ALL PARTNERS, OR CORPORATE OFFICER _____ TITLE _____ DATE

MAIL TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SOUTH CAROLINA 29214-0140

If you have questions about this form, please call (803) 896-1350

22222	a Employee's social security number	OMB No. 1545-0008		
b Employer identification number (EIN)			1 Wages, tips, other compensation	2 Federal income tax withheld
c Employer's name, address, and ZIP code			3 Social security wages	4 Social security tax withheld
			5 Medicare wages and tips	6 Medicare tax withheld
			7 Social security tips	8 Allocated tips
d Control number			9	10 Dependent care benefits
e Employee's first name and initial	Last name	Suff.	11 Nonqualified plans	12a Code
			13 Statutory employee ☐ Retirement plan ☐ Third-party sick pay ☐	12b Code
			14 Other	12c Code
				12d Code
f Employee's address and ZIP code				

15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form **W-2** **Wage and Tax Statement** 2011

Department of the Treasury—Internal Revenue Service

Copy 1—For State, City, or Local Tax Department

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
Withholding Tax Coupon

WH-1601
(Rev. 8/31/11)
3127

Pay WH-1601 electronically at www.sctax.org Click on DOR ePay and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW - Bank Draft). Do not mail this form when paying online.

If you submit 24 or more withholding payments in a year, you must pay electronically. SC Code Section 12-8-1520(D). SC payments must be made at the same time as federal payments.

INSTRUCTIONS FOR FORM WH-1601

1. Only use **black ink** on this form and on your check.
2. **You must enter the SC withholding number**. This is a nine digit number beginning with "25".
3. Enter the Federal Employer Identification Number (FEIN).
4. **Darken the circle** by the quarter for which this payment is to be applied. The date on the employee's paycheck determines the quarter.
5. Enter the **tax year** for the payment, "YYYY".
6. Enter the **payment amount**. Do **not** enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
7. **IMPORTANT - Print the business name and address** in the space under the FEIN.
8. **Provide contact name and date.** Include a daytime telephone contact number including the area code.

Make check payable to SCDOR and enter the **quarter, year and SC withholding number** in the memo section of the check. Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

Mail the completed WH-1601 with payment to:
SC Department of Revenue
Withholding
Columbia, SC 29214-0004

To apply for a withholding number, go online to **www.sctax.org** and click on the SCBOS link or complete and submit form SCDOR-111 (Tax Registration Application).

USE BLACK INK ONLY

detach here

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

14-0811

THIS IS NOT A RETURN

FEIN

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date** _____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING QUARTERLY TAX RETURN

WH-1605
(Rev. 6/1/11)
3129

BUSINESS NAME AND ADDRESS

SC WITHHOLDING NO.

FEIN

QUARTER
- ○ 1st Quarter Jan, Feb, Mar
- ○ 2nd Quarter Apr, May, Jun
- ○ 3rd Quarter Jul, Aug, Sep

DO NOT USE FOR 4TH QUARTER

YEAR _____

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

FOR OFFICE USE ONLY

NOTE: **A return MUST BE filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice. Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).**

CLIP CHECK HERE

QUARTERLY SC STATE INCOME TAX INFORMATION:

1. Quarterly **SC state income tax withheld** (all sources) . . . . . 1. ▶ _____ .
2. Quarterly SC state income tax deposits or payments previously made . . . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5) . . . . . **BALANCE DUE** .6. ▶ _____ .

14-0809

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

Clip payment to this return for the full amount payable to SC Department of Revenue and write the withholding number and quarter on the payment.
Do not include WH-1601 coupon.

For Field Use Only

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

_____
Preparer's name and phone number

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here

Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-____ Email _____ Title _____

31291040

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING FOURTH QUARTER/ANNUAL RECONCILIATION

WH-1606
(Rev. 8/18/11)
3131

NOTE: A return **MUST BE** filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice.

SC WITHHOLDING NO.

QUARTER: Oct, Nov, Dec

YEAR _____

FEIN

Due on or Before Last Day of February

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

CLIP CHECK HERE

4TH QUARTER SC STATE INCOME TAX INFORMATION ONLY:
Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

1. **4th Quarter** SC state income tax withheld (all sources) . . . . . 1. ▶ _____ .
2. **4th Quarter** SC state income tax deposits or payments previously made. . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5). . . . . **BALANCE DUE** 6. ▶ _____ .

14-0809

ANNUAL SC STATE RECONCILIATION INFORMATION *(LINE 7 THROUGH 10 INFORMATION IS REQUIRED)*

7. Recap of South Carolina tax withheld by quarter.
   JAN - MAR _____ JUL - SEP _____
   APR - JUN _____ OCT - DEC _____
8. Total SC state income tax **WITHHELD** from all quarters reported from W2s $_____, W2Gs $_____, and 1099s $_____ . . . . . 8. ▶ _____ .
   (should equal the total of line 7)
9. Total **SC INCOME** from W2s, W2Gs, and 1099s . . . . . 9. ▶ _____ .
10. Number of W2s, W2Gs, and 1099s submitted with WH-1612 or online through SCBOS . . . . . 10. ▶ _____

I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. ☐ Yes ☐ No

For Field Use Only

Preparer's name and phone number _____

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-_____ Email _____ Title _____

31311046

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES AND USE TAX RETURN

Mail To: SC Department of Revenue Sales Tax Return Columbia, SC 29214-0101

ST-3
(Rev. 7/12/11)
5001

If the business is closed permanently, please complete the form C-278 (a copy is enclosed in the Sales Tax Booklet) and return the license.
This is a scannable form, which MUST be completed in black ink only.

☐ Check if your address changed and make corrections below.

If the area below is blank, fill in name, address, SSN or Federal Identification No.

FEIN SID NO.

RETAIL LICENSE OR USE TAX REGISTRATION

FOR OFFICE USE ONLY

FOR FIELD USE ONLY

Period Ended | File Return On or By

File Electronically at www.sctax.org

DO NOT TAKE CREDITS OR REPORT NEGATIVE AMOUNTS ON THIS FORM.
To apply for refunds, see ST-14.

USE BLACK INK ONLY

STOP COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

CLIP CHECK HERE

SALES AND USE TAX

1. Gross Proceeds of Sales, Rentals, Use Tax and Withdrawals for Own Use (From line 3 of Sales and Use Tax Worksheet on reverse side) ..... 1. ▶ .
2. Total Amount of Deductions (From line 5 of Sales and Use Tax Worksheet) ..... 2. ▶ .
3. Net Taxable Sales (Line 1 minus line 2) ..... 3. ▶ .
4. Tax: Multiply Line 3 x 6% (.06) ..... 4. .
5. Taxpayer's Discount (For timely filed and paid returns only) If your combined tax liability is less than $100.00, the discount rate is 3% (.03) of line 4. If the total is $100.00 or more, the discount is 2% (.02) of line 4. ..... 5. ▶ .
   (Combined Discount cannot exceed $3000.00 per fiscal year, returns for June through May, which are filed July through June.)
6. Sales and Use Tax Net Amount Payable (Line 4 minus line 5) ..... 6. ▶ .
   14-4701 / 14-4702
7. Penalty _____ . , Interest _____ .
   (Add Sales and Use Tax penalty and interest. Enter total on line 7 at right.) ..... 7. ▶ .

   OFFICE USE ONLY: _____
8. Total Sales and Use Tax Due (Add lines 6 and 7) ..... 8. .

ADDITIONAL TAX FROM ST-389

STOP **Only complete this section if local taxes are applicable to your sales or purchases.**

REMINDER: ST-389 must be completed and attached for all additional taxes.

If this section does not apply, go to line 10.

9. Total Taxes Due (From Column D, line 5, page 7 of 8 of form ST-389) ..... 9. .

10. **TOTAL AMOUNT DUE** (Add lines 8 and 9) ..... 10. ▶ .

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment due on or before the 20th) following the close of the period. Sign and date the return.

For questions regarding this form, call (803) 898-5788.

Internet/E-mail Address:

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Taxpayer's Signature	Owner, Partner or Title	Daytime Phone Number	Date

50011022

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
STATE SALES, USE, AND ACCOMMODATIONS TAX RETURN
Mail To: SC Department of Revenue, Sales Tax, Columbia, SC 29214-0101

ST-388
(Rev. 6/28/12)
5062

If the business is closed permanently, please complete the form C-278 and return the license. **This is a scannable form, which MUST be completed in black ink only.**

RETAIL LICENSE OR USE TAX REGISTRATION

☐ Check if address change and make corrections below.

If the area below is blank, fill in name, address, SSN/Federal Identification No. (FEIN)

FEIN SID NO.

FOR FIELD USE ONLY

Period Ended | File Return On or By

COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

14-4701/14-4702 | 14-3701/14-3702 | 34-2707

FOR OFFICE USE ONLY

		Column A Sales/Use 6% (Tax Rate)	Column B Sales/Use 5% (Tax Rate)	Column C Accommodations 2% (Tax Rate)
1	**All Gross Proceeds of Sales/Rental, Use Tax, Accommodations, and Withdrawals for Own Use (From Item 3 of worksheets)**			
1A	Total Gross Proceeds of Sales/Rental, Use Tax & Withdrawals at 6% Rate (Column A); 5% Rate on Accommodations Rentals (Column B) (From Items 6 and 10 of worksheets)			
1B	Total Gross Proceeds of Sales/ Accommodations Rentals at 2% Rate (Column C) (From Item 14 of worksheets)			
2	Total Amount of Deductions (From Items 8, 12 and 16 of worksheets)			
3	Net Taxable Sales and Purchases (Line 1A or 1B minus line 2)			
4	Tax Due (Line 3 x Tax Rate)			
5	Taxpayer's Discount (See instructions. For timely filed returns and taxes paid in full only.)			
6	Balance Due (Subtract line 5 from line 4 for each column.)			
	7 Penalty (See Instr.)			
	7A Interest (See Instr.)			
7B	Total Penalty and Interest (Add lines 7 and 7A for each column.)			
8	Amount Due (Add lines 6 and 7B for each column.)			
8A	**Total Sales, Use and Accommodations Due (Add line 8 of columns A, B and C.)**	8A.		
9	**Tax Due ST-389 (From Column D, line 5, page 7 of 8 of form ST-389)**	9		
10	**Total Amount Due (Add lines 8A and 9 of Column B.)**	10		

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

BUSINESS PERSONAL PROPERTY RETURN

PT-100
(Rev. 7/20/10)
7002

IMPORTANT - A separate return must be filed for each location on forms approved by the Department of Revenue. This is a scannable form, which must be completed with black ink only.

Tax Year _____ (See instructions on back)

Owner Name and Mailing Address:

Business Name and Location:

☐ New Account ☐ Amended ☐ Final; Closing Acct. ☐ Return Due to Change in Accounting Closing Period

☐ Individual ☐ Corporation ☐ Partnership * ☐ LLC/LLP ☐ Leasing Company

* (A listing of partners and social security number is required)

Property File No. _____ Accounting Closing Period (mo/da/yr) _____

Sales Tax No. _____ Date Business Open (mo/da/yr) _____

*Federal EI/SS No. _____ Telephone No. _____

County _____ NAICS Code _____

Tax Dist _____ Date Business Closed _____

***If you have a new account, your FEI/SSN must be provided in the space above. **If you have a retail license and are making changes, please contact (803) 896-1350.**

****CHANGES ONLY**

Owner Name	Business Name
Mailing Address	Business Location
City/State - Mail Zip	City/State/Zip

1. Total Acquisition Cost ..... 1. ▶ .00
   (Excluding Licensed Vehicles and Leasehold Improvements)
2. Less: Income Tax Depreciation
   (Accumulated Depreciation Not To Exceed 90% For Each Item) ..... 2. ▶ .00
3. Net Depreciated Value
   (The Net Depreciated Value Must Include At Least 10% Of Each Item)..... 3. ▶ .00

Lines 1, 2, and 3 must be completed. The preprinted zeros will not be considered as a completed return.

Office Use Only

I declare that this return has been examined by me, and to the best of my knowledge and belief, is a true and complete return, made in good faith, pursuant to the provisions, of the Code of Laws, 1976 and amendments.

Taxpayers Signature _____ Title _____ Date _____

Accountant Signature _____ Date _____

Mail to SC Department of Revenue, Property Division, Columbia, SC 29214-0301 or contact by phone (803) 898-5222.

This return cannot be processed without taxpayer signature.

70021027

INSTRUCTIONS

Complete your social security number or federal employer's identification number and county in which the property is located. If you are producing your own form it MUST be PRE-APPROVED by the Department of Revenue.

If there is a change of Ownership/Mailing Address or Business Name/Location, please make those changes in the area blocked off and marked **For Changes Only.**

A file number will be assigned to you by the Department and appear as the property tax file number on the front of a preprinted return. **Always** refer to this number when writing the Property Division.

Zeroes have been preprinted in the cents column of this form, therefore you **must** round off cents to the nearest whole dollar.

Line 1: **All** costs associated with the acquisition of furniture, fixtures and equipment that are used in the business; **EXCLUDING** licensed vehicles.
Line 2: Deduct the adjusted depreciation. The depreciation allowed is the same as used for income tax purposes, except the depreciation may **not exceed 90%** of the total acquisition cost for **EACH** item.
Line 3: Total acquisition cost less the adjusted depreciation.

FILING REQUIREMENTS

Any business which opens **after** the end of the accounting period must file an initial return as of December 31st with the return being due the last day of April. After the initial return, businesses are required to file on or before **the last day of the fourth month** after the close of the accounting period regularly employed by the taxpayer, for income tax purposes.

THERE ARE NO PROVISIONS FOR EXTENSIONS FOR FILING BUSINESS PERSONAL PROPERTY RETURNS.

Failure to File or List Property - Section 12-54-44 provides: A person who willfully attempts to evade or defeat any tax or property assessment, in addition to other penalties provided by law, is guilty of a **FELONY** and, upon conviction, must be fined not more than ten thousand dollars or imprisoned not more than five years, or both, together with the cost of prosecution. The assessment may be estimated from the best available information.

Revocation of License for Failure to Comply - Section 12-54-90 provides: Failure to comply with the law may result in revocation of licenses within 10 days after notification.

Number of locations in SC _____

Location of records _____
Street

_____
City State

Do you lease equipment from another company? Yes ☐ No ☐ (Attach List if needed)

If yes, from whom? _____
Lessor

_____
Address

_____
City State

Do you own equipment which is leased to other businesses? Yes ☐ No ☐

The net depreciate value from line 3 (front of form) will be assessed by the Property Division at the rate of 10.5%. The assessment will be certified to the county in which the property is located, and the district millage applied to determine your tax bill for the coming year. No further notice will be sent prior to the mailing of a tax bill by the county and/or district.

Signature - If someone other than the taxpayer prepares the return, then the property tax return must also contain the signature of the return preparer.

Social Security Privacy Act Disclosure
It is mandatory that you provide your social security number on this tax form if you are an individual taking this credit. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

The Family Privacy Protection Act
Under the Family Privacy Protection Act, the collection of personal information from citizens by the Department of Revenue is limited to the information necessary for the Department to fulfill its statutory duties. In most instances, once this information is collected by the Department, it is protected by law from public disclosure. In those situations where public disclosure is not prohibited, the Family Privacy Protection Act prevents such information from being used by third parties for commercial solicitation purposes.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ADMISSIONS/THEATER TAX RETURN

Mail To: SC Department of Revenue, Admissions Tax, Columbia, SC 29214-0136

L-511
(Rev. 2/22/10)
4041

IMPORTANT: This return is DUE on the 1st day of the month following the period covered by the return, and becomes DELINQUENT on the 21st day.

This form MUST be completed in black ink only.

SID NUMBER:	**Office Use Only**
	LICENSE NUMBER
	FEIN/SSN
	PERIOD ENDED

PLEASE CHANGE ADDRESS IF NOT CORRECT.

COMPUTATION OF TAX

(1) Total Gross Receipts ..... ▶ $_____

(2) Net Receipts (Divide Line 1 by 105 Percent) ..... $_____

(3) **Tax Due** (Line 2 X 5 %) ..... ▶ $_____

(4) Penalty ..... ▶ $_____

(5) Interest ..... ▶ $_____

TOTAL AMOUNT REMITTED ..... (Check if payment is by EFT) ☐ ..... ▶ $_____

G/L 14-0901

IMPORTANT: DO NOT INCLUDE OTHER TAXES WITH THIS PAYMENT
For questions regarding this form call (803) 896-1970

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Taxpayer Signature	Title	Daytime Phone Number	Date
		Internet/Email Address	

PLEASE COMPLETE THIS SECTION.

Number of Admissions Charged	Total Price of Admissions Including Tax	Gross Receipts of Admissions Including Tax
	$	$
	$	$
	$	$
	Total Gross Receipts (Transfer to Line 1)	$

Penalties - Failure to file a return will result in a penalty of five percent (5%) for the first month plus five percent (5%) for each additional month not to exceed an aggregate of twenty-five percent (25%). Failure to pay will result in penalties of one half of one percent (.5%) per month not to exceed twenty-five percent (25%).

Interest - Interest on all overdue accounts will be assessed at the rate provided under Sections 6621 and 6622 of the Internal Revenue Code. Rates will change quarterly depending on the prime rate. In addition interest will be compounded daily.

You are required to maintain a copy of this return for audit purposes.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

MONTHLY TOBACCO TAX RETURN

Mail to: SC Department of Revenue, Tobacco Tax, Columbia SC 29214-0138

L-922
(Rev. 6/24/10)
4064

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return and payment due on or before the 20th) following the close of the period.

Sales Method ☐
Receipt Method ☐

Office Use Only

SID

File Number

FEIN/SSN

Period Ended

If no preaddressed label attached, fill in name, address and FEI number.

SCHEDULE A	Cigarettes 20 ct Packs (A)	Cigarettes 25 ct Packs (B)	OTP Tobacco Products other than cigarettes ($ amount) (C)
1. Beginning inventory			
2. Purchases during month (Sch B, page 2)			
3. Total (line 1 & line 2)			
4. South Carolina tax exempt sales (Sch C, page 2)			
5. Ending inventory			
6. Total tax exempt (line 4 plus line 5)			
7. Taxable sales (*Sales method, subtract line 6 from line 3)*			
8. Total purchases from manufacturer (*Receipt method, subtract line 4 from line 2)*			
9. Tax rate	.57	.7125	.05
10. Tax due (*line 7 times line 9) (Receipt, line 8 times line 9)*			
11. Total tax due (add columns A and B)			
12. Less 3.5% Discount for timely pay			
13. Tax due: (line 11 minus 12) column C (line 10 minus 12) ▶	14-1401		14-1408 ◀
14. Add: Penalty ▶			◀
15. Add: Interest ▶			◀
16. TOTAL AMOUNT DUE (lines 13, 14, and 15.) (Check if payment is by EFT.) ☐			

For questions regarding this form call (803) 896-1970.

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Signature	Title	Internet/Email Address
Name(Print)	Date	Daytime Phone Number

40641029

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

LIQUOR BY THE DRINK EXCISE TAX REPORT

Mail to: SC Department of Revenue, Miscellaneous Tax Section, Columbia, SC 29214-0137.

L-2172
(Rev. 8/2/12)
4326

IMPORTANT - This report is to be filed within 20 days from close of each month.

This form MUST be completed in black ink only.

NAME AND ADDRESS

SID NO.

LOCATION ADDRESS

Office Use Only
FILE NUMBER
FEIN/SSN
PERIOD ENDED

1. Gross proceeds from sales of alcoholic liquor by the drink ..... 1. ▶ _____ .

2. Excise Tax due, (Multiply Line 1 by 5%) ..... 2. ▶ _____ .

3. Penalty _____ Interest _____ ..... 3. ▶ _____ .

4. **Total Excise Tax Due** (Add lines 2 and 3) ..... 4. ▶ _____ .
(Check if payment is by EFT) ☐

14-1009

I hereby certify that the information contained in this report has been examined by me and to the best of my knowledge is correct and complete.

Name (Print)	Title	Internet/E-mail Address
Signature	Date	Daytime Phone Number

43261023

Typical Forms Filed By a

Partnership

Form Number	Form Name
SC1065	Partnership Return
SC1065 K-1	Partner's Share of South Carolina Income, Deduction, Credits, etc.
I-335	Active Trade or Business Income Reduced Rate Computation
I-335A	Worksheet 1 Pass-Through Income from a Sole Proprietorship
I-335B	Worksheet 2 Pass-Through Income from a Partnership or S Corporation
SC8736	Request for Extension of Time to File/Fiduciary and Partnership

STATE OF SOUTH CAROLINA

PARTNERSHIP RETURN
Tax Year 2011

SC1065
(Rev. 9/13/11)
3087

Return is due on or before the 15th day of the fourth month following the close of the taxable year.

Mail to: SC Department of Revenue, Partnership Return, Columbia SC 29214-0008

For the year January 1 - December 31, 2011, or fiscal tax year beginning _____ 2011 and ending _____ 2012

FEIN (Required):	▶ **SC File # (Required):**	County:

Check applicable boxes: (1) ☐ Initial return (2) ☐ Final return (3) ☐ Address change (4) ☐ Amended return

Total Number of Partners:	Number of Partners that are Not SC Residents:

ATTACH A COPY OF FORM 1065 FEDERAL PARTNERSHIP RETURN AND COPIES OF ALL SCHEDULES.
Read the instructions carefully and fill in all applicable lines and schedules.

Location of business property: City _____ State _____ Phone Number _____

COMPLETE SCHEDULE SC-K FIRST

Schedule W-H Withholding Tax on Income of Nonresident Partners

1.	Total from line 21, page 2, SC1065	1.
2.	Amount of line 1 income taxable to nonresident partners (from SC1065 K-1s)	2.
3.	Amount of line 2 exempt from withholding because of I-309 affidavit or composite filing	3.
4.	Subtract line 3 from line 2, if less than zero, enter -0-	4.
5.	Withholding tax due - line 4 times .05 (5%) ▶	5.
6.	Withholding from nonresident sale of real estate (Attach I-290) or SC Withholding from form 1099MISC ▶	6.
7.	Amount paid with extension SC8736 ▶	7.
8.	Add lines 6 and 7	8.
9.	Subtract line 8 from line 5. If zero or less, enter zero here. This is the amount due with this return. Refunds cannot be issued from the SC1065. An overpayment must be claimed and refunded at the partner level. **BALANCE DUE** ▶	9.

STAPLE PAYMENT HERE

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. 14-0832

Please Sign Here	Signature of general partner or LLC/LLP member		Date
	I authorize the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐		
Paid Preparer's Use Only	Preparer Printed Name	Check if self-employed ☐	Preparer telephone number
	Preparer signature		PTIN
			Date
	Firm's name (or yours if self-employed) and address		FEIN

30871016

Form SC1065

SCHEDULE SC-K **PARTNERS' SHARES OF INCOME (LOSSES), DEDUCTIONS, CREDITS ETC.** (See instructions.)

Enter amounts from corresponding lines on your federal Schedule K in Column A.

	(A)* Amounts From Federal Schedule K	(B) Plus or Minus South Carolina Adjustment	(C) Federal Schedule K Amounts After SC Adjustments	(D) Amounts Allocated to SC	(E) Amounts Subject to Apportionment DO NOT Include amounts allocated to other states
1	Ordinary Business Income (loss)				
2	Net Real Estate Rents (loss)				
3	Other Net Rents (loss)				
4	Guaranteed Payments				
5	Interest Income				
6	Dividends				
7	Royalties				
8	Net Short Term Cap. Gain (loss)				
9	Net Long Term Cap. Gain (loss)				
10	Net § 1231 gain (loss)				
11	Other Income (loss)				
12	§ 179 Deduction				
13a	Contributions				
13b	Investment Interest Expense				
13c	§ 59 (e)(2) Expenditures				
13d	Other Deductions				
14	Total				

15.	*Amounts from federal Schedule K (line 14, Schedule SC-K, Col. A)*	15	
16.	Amount Allocated to South Carolina (from line 14, Schedule SC-K, Col. D)	16	
17.	Net income (loss) subject to apportionment (from line 14, Schedule SC-K, Col. E)	17	

APPORTIONMENT

	TOTAL	SC		
18. Total Sales or Gross Receipts				
19. Apportionment factor (SC ÷ TOTAL). 100% if operating entirely within SC			19	%
20. Net business income (loss) apportioned to SC (line 17 multiplied by line 19)			20	
21. Net business income (loss) taxable to SC (line 16 plus line 20)			21	

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

PARTNER'S SHARE OF SOUTH CAROLINA INCOME, DEDUCTIONS, CREDITS, ETC.

SC1065 K-1
(Rev. 5/27/11)
3515

For calendar year _____ or tax year beginning _____ and ending _____

Partner's identifying number ▶	**Partnership's FEIN** ▶
Partner's name, address and ZIP code	Partnership's name, address and ZIP code

Check if applicable: (1) ☐ Final K-1 (2) ☐ Amended K-1 (3) ☐ Nonresident

	Partner's Share of Current Year Income, Deductions, Credits, etc.	(A) Federal K-1 Amounts	(B) Plus or Minus SC Adjustments	(C) Amounts Not Allocated or Apportioned to SC	(D) Amounts Allocated or Apportioned to SC
Income (Loss)	1 Ordinary business income (loss)	1	1	1	1
	2 Net rental real estate income (loss)	2	2	2	2
	3 Other net rental income (loss)	3	3	3	3
	4 Guaranteed payments	4	4	4	4
	5 Interest income	5	5	5	5
	6 Dividends	6	6	6	6
	7 Royalties	7	7	7	7
	8 Net short-term capital gain (loss)	8	8	8	8
	9 Net long-term capital gain (loss)	9	9	9	9
	10 Net Section 1231 gain (loss)	10	10	10	10
	11 Other income (loss)	11	11	11	11
Deductions	12 Section 179 deduction	12	12	12	12
	13 Other deductions _____	13	13	13	13
	14 Withholding tax for nonresident partner				14
Credits	List applicable South Carolina tax credits. (Attach an additional sheet if needed.)				
	15 _____				15
	16 _____				16
	17 _____				17
	18 _____				18
	19 Total South Carolina tax credits				19

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)
(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a. $_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b. $_____.00
1c.	Add lines 1a and 1b	1c. $_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a. $_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b. $_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c. $_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3. $_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4. $_____.00
	☐ Check here if using Safe Harbor	
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (l); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5. $_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6. **5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7. $_____.00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 2
PASS-THROUGH INCOME FROM A PARTNERSHIP OR S CORPORATION

(Complete a separate Worksheet 2 for each SCK-1)
(Attach each Worksheet 2 to your return)

I-335B
(Rev. 8/4/11)
3422
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

In order to use the flat rate on active trade or business income, an individual, estate or trust with pass-through income from one or more partnerships, S corporations, or LLCs taxed as partnerships or S corporations must complete a separate Worksheet 2 for each partnership, S corporation or LLC.

Complete a separate Worksheet 2 for each SCK-1.

Name of business:	Column A Federal K-1 amounts	Column B SCK-1 amounts	Column C SC active trade or business amounts
1. Ordinary business income (loss)			1.
2. Net rental real estate income (loss)			2.
3. Other net rental income (loss)			3.
4. Guaranteed payments *			4.
5. Interest income			5.
6. Ordinary/qualified dividends			
7. Royalties			7.
8. Net short-term capital gain (loss)			
9a. Net long-term capital gain (loss)			
9b. Collectibles (28%) gain (loss)			
9c. Unrecaptured section 1250 gain			
10. Net section 1231 gain (loss)			10.
11. Other income (loss)			11.
12. Section 179 deduction			12. ( )
13 Other deductions			
14. Self-employment earnings (loss) *			
15. Credits			
16. Foreign transactions			16.
17. Alternative minimum tax (AMT) items			17.
18. Tax exempt income and nondeductible expenses *			
19. Distributions *			
20. Items affecting shareholder basis **			
21. Other information			
22. Total of Column C			22.

Note: Worksheet 2 combines elements of federal K-1s for Forms 1065 and 1120-S.
* Identifies items on Form 1065, Schedule K-1 but not on Form 1120-S, Schedule K-1.
** Identifies items on Form 1120-S, Schedule K-1 but not on Form 1065, Schedule K-1.

Ownership Interest: _____%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

REQUEST FOR EXTENSION OF TIME TO FILE SOUTH CAROLINA RETURN FOR FIDUCIARY AND PARTNERSHIP

SC8736
(Rev. 4/23/09)
3390
20____

Or other taxable year beginning , and ending , .

Name	SC File number, if any
Present home address (number and street, or P. O. Box)	FEIN
City, State and ZIP code	Do not write in this space - OFFICE USE
Area Code Daytime telephone / County code number	

This application is a request for extension of time to file the following return:

☐ **FIDUCIARY** SC1041 14-0828 ☐ **PARTNERSHIP** SC1065 14-0832

Check this box if this will be your first time filing a return in South Carolina. ..... ☐

STAPLE PAYMENT HERE

PART I.

1. Total state income tax ..... 1 $
2. Payments on declaration of estimated tax ..... 2 $
3. Tax credits ..... 3 $
4. Total credits (add lines 2 and 3) ..... 4 $
5. Balance due (subtract line 4 from line 1). **BALANCE DUE** ▶ 5 $
   Pay in full with this form .....
   Make check or money order payable to :
   SC DEPARTMENT OF REVENUE
   (Partnerships enter on line 5 the estimated amount required to be withheld on income of nonresident partners)

PART II.

A COPY OF THIS FORM PLUS ANY ADDITIONAL EXTENSION MUST BE ATTACHED TO YOUR FINAL RETURN WHEN FILED.

NOTE: This extension cannot be processed without proper SC file number or FEIN.

Signature _____ Date _____

Prepared by: _____

Mail To: **SC DEPARTMENT OF REVENUE INCOME TAX COLUMBIA SC 29214-0013**

SC8736

33901026

Typical Forms Filed By a

Corporation

Form Number	Form Name
CL-1	Initial Annual Report of Corporations
SCDOR-111	Tax Registration Application
SC1120T	Tentative Corporation Tax Return and Conditional Extension
SC1120	'C' Corporation Income Tax Return
SC1120S	'S' Corporation Income Tax Return
SC1120TC	Corporate Tax Credits
SC1120S-WH	Withholding Tax on Income of Nonresident Shareholders
SC1120S K-1	South Carolina Shareholder's Share of Income, Deductions, Credits, Etc.
I-335	Active Trade or business Income Reduced Rate Computation
SC990T	Exempt Organization Business Income Tax Return
WH-1601	SC Withholding Tax Payment
WH-1605	SC Withholding Quarterly Tax Return
WH-1606	SC Withholding Fourth Quarter/Annual Reconciliation
ST-3	State Sales and Use Tax Return (6%)
ST-388	State Sales, Use and Accommodations Tax Return
PT-100	Business Personal Property Return
L-511	Admissions/Theater Tax Return
L-922	Monthly Tobacco Tax Return
L-2172	Liquor By The Drink Excise Tax Report
SC2848	Power of Attorney and Declaration of Representative

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

INITIAL ANNUAL REPORT OF CORPORATIONS

CL-1
(Rev. 9/7/10)
3134

Office Use Only

▶ File Number _____ ▶ ENDING PERIOD _____ SID Number _____
Month Year

For Secretary of State Use Only

Date "Application for Charter" filed with Secretary of State _____

Date of "Request for authority to do business in this state" (Foreign Corp.) _____

FEIN _____ Business Code _____
(Office Use Only)

☐ Check if subchapter S election

NAME OF CORPORATION Telephone #

PHYSICAL ADDRESS OF HEADQUARTERS (NUMBER AND STREET)	MAILING ADDRESS FOR TAX CORRESPONDENCE
CITY AND STATE ZIP COUNTY	CITY AND STATE ZIP

1. State of incorporation: 2. **Indicate month corporation closes its books:**
3. Nature of principal business in SC:
4. Location of registered office of the corporation in the state of SC is in the city of _____
   Registered agent at such address is _____
5. Location of principal office in SC (street, city, zip and county):
6. Date business commenced in SC: **Effective Date of Incorporation:**
7. If a professional corporation, are all shareholders, one-half of the directors (or individuals functioning as directors) and all officers (other than the secretary and treasurer) qualified to practice the professional services engaged in by the corporation?
8. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the corporation are:

Name/Title	Business Address and Office

9. The total number of **authorized shares** of capital stock itemized by class and series, if any, within each class as follows:

Number of Shares	Class	Series

10. The total number of issued and outstanding shares of capital stock itemized by class and series, if any, within each class is as follows:

Number of Shares	Class	Series

ATTACH REMITTANCE HERE

1. Fee due with this report	1.	25 00
2. Interest due	2.	
3. Penalty due	3.	
4. **Total - Due**	4.	

See instructions for payment and mailing.

AFFIDAVIT

I, the undersigned incorporator or principal officer of the corporation for which this return is made, declare that this return, including accompanying statements and schedules, has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith.

THIS RETURN PREPARED BY

SIGNATURE OF INCORPORATOR OR OFFICER AUTHORIZED TO SIGN

DATE

TITLE

31341027

1350

SOUTH CAROLINA DEPARTMENT OF REVENUE
TAX REGISTRATION APPLICATION

INTERNET REGISTRATION: **SCBOS.SC.GOV**
Mail TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SC 29214-0140

Please Print
Use Blue or
Black Ink

SID# _____
W/H _____
SALES _____
USE _____
PARTNERSHIP _____
LICENSE TAX _____

SCDOR-111
(Rev. 12/20/11)
8048

Section A: Taxes to be Registered for This Business Location - Make Checks Payable to SCDOR

☐ Retail Sales/Accommodations License ($50 license tax is required) ☐ Artist & Craftsman's License ($20 license tax is required)
☐ Withholding Tax (Page 2) ☐ Nonresident Withholding Exemption (Page 2) ☐ Use Tax (No fee required)

1. Owner, Partnership, or Corporate Charter Name

2. FEIN _____
SSN _____

3. Mailing Address (for all correspondence)

_____
In Care Of

_____
Street

_____
City State ZIP

4. Type of Ownership
☐ Sole Proprietor (one owner)
☐ Partnership (two or more owners, other than LLP)
☐ LLC/LLP filing as:
☐ Corporation ☐ Partnership ☐ Single Member
☐ South Carolina Corporation
Date Incorporated _____
☐ Foreign Corporation
State and Date Incorporated _____
☐ Other (explain) _____

5. Business Phone Number

6. Daytime Phone Number

7. Email Address

8. Fax Number

9. Physical Location of Business (No P.O. Box) Required For All Tax Types

_____
Street

_____
City County (Required) State ZIP

10. Is Physical Location within S.C. City Limits?
☐ Yes ☐ No
Which city? _____

Section B: Retail Sales/Accommodations/Artist & Craftsman License/Use Tax

In and out-of-state sellers. A retail license will not be issued to a person with any outstanding state tax liability.

11. How Would You Like to File? ☐ Monthly ☐ Quarterly **(See Instructions)**

12. Is Your Business Seasonal? ☐ Yes ☐ No If yes, list months active: _____

You must file a zero return for periods with no sales. See Instructions for Filing Guidelines.

13. How Many Retail Sales Locations Do You Operate in S.C. under Your Ownership? _____

14. Trade Name (Doing Business As)

15. Location of Records (No P.O. Box)

16. Main Business (i.e., Retail Sales, Manufacturing, Service, etc.)

17. Anticipated Date of First Retail Sales
mm/dd/yy

18. Type of Business

☐ Agriculture, Forestry, Fishing, & Hunting (11)
☐ Mining (21)
☐ Utilities (22)
☐ Construction (23)
☐ Manufacturing (31-33)
☐ Wholesale Trade (42)
☐ Durable Medical Equipment (44)
☐ Max Tax (Vehicles) (44)
☐ Retail Trade (44-45)
☐ Artists & Craftsman (45)
☐ Transportation & Warehouse (48-49)
☐ Information (51)
☐ Finance & Insurance (52)
☐ Real Estate, Rental & Leasing (53)
☐ Professional, Scientific, & Technical Services (54)
☐ Management of Companies & Enterprises(55)
☐ Administrative & Support, Waste Management & Remediation Services (56)
☐ Education Services (61)
☐ Health Care & Social Assistance (62)
☐ Arts, Entertainment, & Recreation (71)
☐ Accommodation & Food Services (72)
☐ Other Services (81)
☐ Public Administration (92)

19. Check If You Sell These Products

☐ Motor Oil ☐ Tires ☐ Lead Acid Batteries ☐ Large Appliances ☐ Aviation Gasoline/Jet Fuel
☐ Prepaid Wireless Cards ☐ Service to Cellular and Personal Communications Users

Complete Page 2 of This Form to Apply for Withholding Tax

80481013

Section C: Withholding Tax

Every employer having employees earning wages in SC must register for withholding. Other types of payments also require state tax withholding. See instructions for more information.

20. Check the box that applies to your business:

- ☐ 02 **Resident business:** Principal place of business is inside South Carolina.
- ☐ 05 **Nonresident Business:** Principal place of business is outside of South Carolina.

21. Filing Frequency:

- ☐ **Quarterly:** Returns must be filed every quarter.
- ☐ 01 **Annual:** All employees are household employees, farmers, fishermen or ministers. Returns are filed at the end of each calendar year.

22. Anticipated Date of First Payroll (mm/dd/yyyy): _____

This date will be used as the open date of your withholding account, and returns must be filed beginning with this date regardless of activity.

Section D: Nonresident Withholding Exemption

Check the appropriate block to administratively register with the Department and claim exemption from nonresident withholding required by SC Code Sections 12-8-540 (rents and royalties), 12-8-550 (temporarily doing business or performing services in SC), or 12-8-570 (trust or estate beneficiaries). The exempt person agrees to be subject to the jurisdiction of the Department and the S.C. courts to determine S.C. tax liability, including withholding, estimated taxes, and interest and penalties, if any. Registering is not an admission of tax liability, and, does not, by itself, require the filing of a tax return.

See instructions for further information.

☐ I agree to file SC tax return ☐ I am not subject to SC Tax Jurisdiction (no NEXUS)

Section E: Name(s) of Business Owner, General Partners, Officers, or Members

Social Security Number	Name/Title/General Partners	Home Address

Social Security Privacy Act

It is mandatory that you provide your social security number on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-1 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

Upon completion of **both pages, sign and date the application below.**

I certify that all information on this application, including any attachments, is true and correct to the best of my knowledge.

SIGNATURE OF OWNER, ALL PARTNERS, OR CORPORATE OFFICER _____ TITLE _____ DATE

MAIL TO: SC DEPARTMENT OF REVENUE
REGISTRATION UNIT
COLUMBIA, SOUTH CAROLINA 29214-0140

If you have questions about this form, please call (803) 896-1350.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE CORPORATION TAX RETURN

SC1120-T
(Rev. 8/29/11)
3096

INSTRUCTIONS

If any corporate income tax or license fee is anticipated to be due, a request for an extension of time must be filed using SC1120-T, on or before the day that the tax return is due. No refund will be issued until a return is filed. Any amounts shown to be due on this form must be paid when the SC1120-T is filed. A penalty will be incurred for failure to pay at least ninety percent (90%) of the total tax due by the original due date.

If no income tax or license fee is anticipated to be due, and the taxpayer has requested a federal extension of time to file a federal income tax return, the department will accept a copy of a properly filed federal extension if the corporate return is received within the time extended by the Internal Revenue Service.

A copy of the federal or South Carolina extension(s) must be attached to the return when filed. The Department may allow an extension of time not to exceed six months.

For consolidated return filers: File a **Single** SC1120-T and attach a schedule listing the corporations to be included in the return. The license fees are computed separately and then added. Fee cannot be less than $25 per taxpayer. **Failure to list members of the affiliated group may result in the group's inability to elect to file a consolidated return.** The license fee is not applicable to savings and loan associations or banks. A federal extension will be accepted if all corporations filing in South Carolina are included in one or more federal extensions.

Mail to: SC Department of Revenue, Corporation, Columbia SC 29214-0006. Include Business Name, FEIN and SC File Number on Check.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE CORPORATION TAX RETURN

SC1120-T
(Rev. 8/29/11)
3096

CLIP CHECK HERE

SC CORPORATE FILE # | INCOME ACCT PERIOD END (MM-YY)

FEIN

Corporate Name and Address

1. Tentative Tax Based on Net Income. 00
2. LESS: Estimated Tax Payments. 00
3. Tentative Tax Due. . ▶ .00
   14-0804
4. Total Capital and Paid in Surplus _____ x .001 plus $15.00 but not less than $25.00 Tentative License Fee. . . . . ▶ .00
   14-0401
5. Balance Remitted. . ▶ .00

CHECK IF:

- ☐ Foreign **Not USA**
- ☐ Tax **EXEMPT**
- ☐ Consolidated Return (Attach a schedule listing each member.)
- ☐ Bank or S & L
- ☐ QSSS Election (Attach a schedule listing each member.)
- ☐ Utility or Electric Cooperative

Signature _____ Date _____

30961031

1350

STATE OF SOUTH CAROLINA

'C' CORPORATION INCOME TAX RETURN

Return is due on or before the 15th day of the 3rd month following the close of the taxable year.

If a refund or zero return, mail to: SC DOR, Corporate Refund, Columbia SC 29214-0032

If a balance due return, mail to: SC DOR, Corporate Taxable, Columbia SC 29214-0033

SC 1120

(Rev. 12/9/11)

3091

SC FILE # _____ - ____

INCOME TAX PERIOD ENDING _____

LICENSE FEE PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period ☐ Officers

Attach complete copy of Federal Return

County or Counties in SC Where Property Is Located:

City **Audit Location** State

Audit Contact Telephone Number

Check If ☐ **Amended Return** ▶ ☐ **Consolidated Return** (Complete Schedule M)

☐ **Includes Disregarded LLC(s)** (Complete Schedule L)

Total Gross Receipts. ▶

Total cost of depreciable personal property in SC. ▶

If Filing a Final Return, see General Instructions, page 6.
You MUST close your account with the SECRETARY OF STATE and complete I-349.
▶ ☐ Merged ☐ Reorganized ☐ Dissolved ☐ Withdrawn

PART I COMPUTATION OF INCOME TAX LIABILITY

1. Federal Taxable Income per federal tax return ▶ 1. _____
2. Net Adjustment from line 12, Schedule A and B 2. _____
3. Total Net Income as Reconciled (line 1 plus or minus line 2) ▶ 3. _____
4. If Multi-state Corporation, enter amount from line 6, Schedule G; otherwise, enter amount from line 3. ▶ 4. _____
5. LESS: South Carolina net operating loss carryover, if applicable 5. _____
6. South Carolina Net Income subject to tax (line 4 less line 5) ▶ 6. _____
7. TAX: Multiply amount on line 6 by 5% (.05) 7. _____
8. Less tax deferred on income from foreign trade receipts (see instructions) ▶ 8. _____
9. Balance (line 7 less line 8) 9. _____
10. Credit Carryover (line 7, Schedule C) ▶ _____ Non-refundable credits (line 5, Schedule C) ▶ 10. < _____ >
11. Balance of tax (line 9 less line 10). Enter the difference but not less than zero. 11. _____
12. Interest on DISC-deferred tax liability _____; or Foreign Trade Deferred Tax Liability _____ 12. _____
13. Total tax and/or interest (add lines 11 and 12) 13. _____
14. **Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s; see instructions) ▶ _____
    (b) Paid by Declaration ▶ _____ (c) Paid with Tentative Return ▶ _____
    (d) Credit from Line 29b ▶ _____
    Refundable Credits: (e) Ammonia Additive ▶ _____ (f) Milk Credit ▶ _____
15. Total Payments and Refundable Credits (add lines 14a through 14f) 15. _____
16. Balance of Tax and/or Interest Due (line 13 less line 15) ▶ 16. _____
17. Interest Due ▶ _____ Penalty Due ▶ _____ (See penalty and interest instructions.) Enter Total. ▶ 17. _____
18. **TOTAL INCOME TAX**, Interest and Penalty Due (add lines 16 and 17) **BALANCE DUE** 18. _____
19. **OVERPAYMENT** (line 15 less line 13) _____ To be applied as follows:
    (a) Estimated Tax ▶ _____ **(b) License Fee** ▶ _____ **(c) REFUNDED** ▶ _____

PART II COMPUTATION OF LICENSE FEE

20. Total Capital And Paid In Surplus (Multi-State Corporations See Schedule E) ▶ 20. _____
21. FEE DUE - Line 20 x .001, plus $15.00 (**Fee cannot be less than $25.00 per taxpayer**) 21. _____
22. Credit Carryover ▶ _____ Credit taken this year from SC1120TC, Part II, Column C ▶ 22. < _____ >
23. Balance (line 21 less line 22) 23. _____
24. Payments: (24a) Paid with Tentative Return ▶ _____ (24b) Credit from line 19b ▶ _____
25. Total Payments (add line 24a and 24b) 25. _____
26. Balance of Fee Due (line 23 less line 25) ▶ 26. _____
27. Interest Due ▶ _____ Penalty Due ▶ _____ (See penalty and interest instructions.) Enter Total. ▶ 27. _____
28. **TOTAL LICENSE FEE**, Interest and Penalty Due (add lines 26 and 27) **BALANCE DUE** 28. _____
29. **OVERPAYMENT** (line 25 less line 23) _____ To be applied as follows:
    (a) Estimated Tax ▶ _____ **(b) Income Tax** ▶ _____ **(c) REFUNDED** ▶ _____
30. **GRAND TOTAL: INCOME TAX and LICENSE FEE DUE** (add lines 18 and 28) . . . EFT ☐ ▶ 30. _____

For Office Use Only

30911010

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1.	Taxes on or Measured By Income	1.	
2.	Federal Net Operating Loss	2.	
3.		3.	
4.		4.	
5.	Other Additions (attach schedule)	5.	
6.	Total Additions (add lines 1 through 5)		6.

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

7.	Interest On Obligations Of The U.S.	7.	
8.		8.	
9.		9.	
10.	Other Deductions (attach schedule)	10.	
11.	Total Deductions (add lines 7 through 10)		11.
12.	Net Adjustment (line 6 less line 11) Also enter on line 2, Part 1, SC1120		12.

SCHEDULE C SUMMARY OF INCOME TAX CREDITS (FROM SC1120-TC)

1.	Credit Carryover From Previous Year's SC1120, Schedule C (NOTE: Should agree to SC1120-TC Column A, line 16)	1.	
2.	Enter Total Credits from SC1120-TC, Column B, line 16. **SC1120-TC must be attached to return.**	2.	
3.	Total Credits (add lines 1 and 2)	3.	
4.	Tax (line 9, Part 1, SC1120)	4.	
5.	Lesser of line 3 or 4 (enter on line 10, Part 1, SC1120) (NOTE: Should agree to SC1120-TC, Column C, line 16.)	5.	
6.	Enter Credits Lost Due to Statute (NOTE: Should agree to SC1120-TC, Column D, line 16.)	6.	
7.	Credit Carryover (line 3 less lines 5 and 6) (NOTE: Should agree to SC1120-TC, Column E, line 16.)	7.	

Please Sign Here

I, the undersigned, a principal officer of the corporation for which this return is made declare that this return, including accompanying Annual Report, statements and schedules, has been examined by me and is to the best of my knowledge and belief, a true and complete return.

Signature of officer | Date | Title | Telephone Number

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ☐	Preparer's Telephone Number
Firm's name (or yours if self-employed) and address		PTIN or FEIN	
		ZIP Code	

If this is a corporation's final return, signing here authorizes the Department of Revenue to disclose that information with the Secretary of State. You must close with the Secretary of State as well as the Department of Revenue and complete I-349.

Taxpayer's Signature | Date

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE D **ANNUAL REPORT TO BE COMPLETED BY ALL CORPORATIONS**

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in SC _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
6. The total number of **issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are:
   (If additional space is necessary, attach separate schedule).

NAME	TITLE	BUSINESS ADDRESS

8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year? _____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. If filing consolidated, complete and attach Schedule J for each Corporation included in the consolidation.
14. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) . . . . . $ _____
    B. Total paid in Capital Surplus (cannot be a negative amount). . . . . $ _____
    C. Total amount of stated Capital (cannot be a negative amount) . . . . . $ _____

	1. Property Within South Carolina		2. Total Property Everywhere	
	(a) Beginning Period	(b) Ending Period	(a) Beginning Period	(b) Ending Period
1. Land				
2. Buildings				
3. Machinery and Equipment				
4. Inventories				
5. Other Property				
6. Exclusions	< >	< >	< >	< >
7. TOTAL (add lines 1 - 5; subtract line 6)				

ONLY MULTI-STATE CORPORATIONS MUST COMPLETE SCHEDULES E, F, G, AND H

SCHEDULE E COMPUTATION OF LICENSE FEE OF MULTI-STATE CORPORATIONS

1. Total Capital and Paid-in-Surplus at end of Year . . . . . $ _____
2. SC PROPORTION: (line 1 X ratio from Schedule H-1, H-2 or H-3, as appropriate). Also enter on line 20, Part II . . . $ _____

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

	Gross Amounts 1	Less: Related Expenses 2	Net Amounts Allocated Direct. to SC and Other States 3	Net Amounts Allocated Directly to SC 4	Payrolls to be Excluded from Payroll Factor 5	Property to be Excluded from Property Factor 6
1. Interest not connected with business						
2. Dividends received						
3. Rents						
4. Gains/losses on real property						
5. Gains/losses on intangible pers. prop						
6. Investment income directly allocated						
7. TOTAL INCOME DIRECTLY ALLOCATED						
8. INCOME DIRECTLY ALLOCATED TO SC						
9. TOTALS TO APPORTIONMENT FACTORS						

SCHEDULE G COMPUTATION OF TAXABLE INCOME OF MULTI-STATE CORPORATIONS

1. Total net income as reconciled. Enter amount from line 3, Page 1. . . . . 1. _____
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 7 . . . . . 2. _____
3. Total net income subject to apportionment (line 1 less line 2) . . . . . 3. _____
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, H-2, or H-3 and enter result here . . . . . 4. _____
5. Add: Income subject to direct allocation to SC from Schedule F, line 8 . . . . . 5. _____
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Part 1 of Page 1 . . . . . 6. _____

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

Note: If there are no sales anywhere: Enter 100% on Line 3, if South Carolina is the principal place of business OR Enter 0% on Line 3, if principal place of business is outside South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 – line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 – line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line 1 ÷ line 2)		%

SCHEDULE L DISREGARDED LLCs INCLUDED IN RETURN

A. If one or more Limited Liability Companies (LLCs) are included, list South Carolina LLCs only.

Name	FEIN	SC File No. (if applicable)

Include additional Schedule Ls as needed.

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE M CONSOLIDATED RETURN AFFILIATIONS SCHEDULE

Include additional Schedule Ms as needed. Include only corporations doing business in SC.

Part 1 General Information

Is the Common Parent Corporation included in the return?

Yes ☐ No ☐

If NO, enter Name and Federal Employer Identification Number (FEIN) of Common Parent Corporation.

NAME OF COMMON PARENT CORPORATION _____ FEIN _____

	Name of Each Corporation Included in This Consolidated Return	FEIN
Corporation 1		
Corporation 2		
Corporation 3		
Corporation 4		
Corporation 5		
Corporation 6		
Corporation 7		
Corporation 8		

Part 2 Income Tax Information

	Federal Taxable Income	Amounts Directly Allocated	Amounts Allocated to SC	SC Adjustments	SC NOL Prior Year Carryovers
Corporation 1	$	$	$	$	$
Corporation 2					
Corporation 3					
Corporation 4					
Corporation 5					
Corporation 6					
Corporation 7					
Corporation 8					
Total					
	Equals page 1, line 1	Equals Sch. F, line 7	Equals Sch. F, line 8	Equals page 1, line 2	Equals page 1, line 5

Part 3 License Fee, Allocation, and Apportionment Information

	Tax Credited on Return	Total Capital and Paid In Surplus	Apportionment Percentage	License Fee
Corporation 1	$	$	%	$
Corporation 2				
Corporation 3				
Corporation 4				
Corporation 5				
Corporation 6				
Corporation 7				
Corporation 8				
Total				
	Equals page 1, line 14	Equals page 1, line 20	Per Schedule H	Equals page 1, line 21

1350

STATE OF SOUTH CAROLINA

'S' CORPORATION INCOME TAX RETURN

Return is due on or before the 15th day of the 3rd month following the close of the taxable year.

If a refund or zero return, mail to: SC DOR, Corporate Refund, Columbia SC 29214-0032

If a balance due return, mail to: SC DOR, Corporate Taxable, Columbia SC 29214-0033

SC 1120S

(Rev. 1/5/12)

3095

SC FILE # _____ - ____

INCOME TAX PERIOD ENDING _____

LICENSE FEE PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period ☐ Officers

Attach complete copy of Federal Return

County or Counties in SC Where Property Is Located:

City **Audit Location** State

Audit Contact Telephone Number

Check if ☐ **Amended Return**

▶ ☐ **Includes QSSS(s) and/or Disregarded LLC(s) (See Schedule L)**

Total Gross Receipts. ▶

Total cost of depreciable personal property in SC. ▶

If Filing a Final Return, see General Instructions, page 6.
You MUST close your account with the SECRETARY OF STATE and complete I-349.

▶ ☐ Merged ☐ Reorganized ☐ Dissolved ☐ Withdrawn

Does the Corporation have any Shareholders who are nonresidents of South Carolina? ..... ☐ Yes ☐ No

PART I COMPUTATION OF INCOME TAX LIABILITY

1. **Total of line 1 through 10, Schedule K of Federal Form 1120S** ▶ 1.
2. Net Adjustment from line 15, Schedule A and B 2.
3. Total Net Income as Reconciled (line 1 plus or minus line 2) ▶ 3.
4. If Multi-state Corporation, enter amount from line 6, Schedule G; otherwise, enter amount from line 3. ▶ 4.
5. LESS: Income on line 4 taxed to shareholders of S Corporation 5. < >
6. South Carolina Net Income subject to tax (line 4 less line 5) ▶ 6.
7. TAX: Multiply amount on line 6 by .05 (5.0%) 7.
8. **Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s; see instructions) ▶
   (b) Paid by Declaration ▶ (c) Paid with Tentative Return ▶
   (d) Credit from Line 23b ▶
   Refundable Credits: (e) Ammonia Additive ▶ (f) Milk Credit ▶
9. Total Payments and Refundable Credits:(add lines 8a through 8f) 9.
10. Balance of Tax Due (line 7 less line 9) ▶ 10.
11. Interest Due ▶ Penalty Due ▶ (See penalty and interest instructions.) Enter Total. ▶ 11.
12. **TOTAL INCOME TAX,** Interest and Penalty Due (add lines 10 and 11) ..... **BALANCE DUE** 12.
13. **OVERPAYMENT** (line 9 less line 7) To be applied as follows:
    (a) Estimated Tax ▶ **(b) License Fee** ▶ **(c) REFUNDED** ▶

PART II COMPUTATION OF LICENSE FEE

14. Total Capital And Paid In Surplus (Multi-State Corporations See Schedule E) ▶ 14.
15. FEE DUE - Line 14 x .001, plus $15.00 **(Fee cannot be less than $25.00)** 15.
16. LESS: Credits taken this year against license fee from SC1120TC, Part II, Column C (attach SC1120-TC) ▶ 16. < >
17. Balance (line 15 less line 16) 17.
18. Payments: (18a) Paid with Tentative Return ▶ (18b) Credit from line 13b ▶
19. Total Payments (add line 18a and 18b) 19.
20. Balance of Fee Due (line 17 less line 19) ▶ 20.
21. Interest Due ▶ Penalty Due ▶ (See penalty and interest instructions.) Enter Total. ▶ 21.
22. **TOTAL LICENSE FEE,** Interest and Penalty Due (add lines 20 and 21) ..... **BALANCE DUE** 22.
23. **OVERPAYMENT** (line 19 less line 17) To be applied as follows:
    (a) Estimated Tax ▶ **(b) Income Tax** ▶ **(c) REFUNDED** ▶
24. **GRAND TOTAL: INCOME TAX and LICENSE FEE DUE (add lines 12 and 22)** ..... **EFT** ☐ ▶ 24.

For Office Use Only

30951016

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
SC WITHHOLDING QUARTERLY TAX RETURN

WH-1605
(Rev. 6/1/11)
3129

BUSINESS NAME AND ADDRESS

SC WITHHOLDING NO.

QUARTER
- O 1st Quarter Jan, Feb, Mar
- O 2nd Quarter Apr, May, Jun
- O 3rd Quarter Jul, Aug, Sep

FEIN

DO NOT USE FOR 4TH QUARTER

YEAR _____

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

O Darken circle completely if this is an **AMENDED** return.
Reason: _____

O Darken circle completely if change of address.

O Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

NOTE: A return MUST BE filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice. Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

CLIP CHECK HERE

QUARTERLY SC STATE INCOME TAX INFORMATION:

1. Quarterly **SC state income tax withheld** (all sources) . . . . . 1. ▶ _____ .
2. Quarterly SC state income tax deposits or payments previously made . . . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (If line 2 is greater than line 1, enter difference.) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5) . . . . . **BALANCE DUE** .6. ▶ _____ .

14-0809

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

Clip payment to this return for the full amount payable to SC Department of Revenue and write the withholding number and quarter on the payment.
Do not include WH-1601 coupon.

For Field Use Only

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

_____
Preparer's name and phone number

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-____ Email _____ Title _____

31291040

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1.	Taxes on or Measured By Income	1.	
2.	Excess net passive income subject to federal tax	2.	
3.	Taxable portion of certain built-in gains subject to federal tax	3.	
4.		4.	
5.		5.	
6.	Other Additions (attach schedule)	6.	
7.	Total Additions (add lines 1 through 6)	7.	

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.	Other Deductions (attach schedule)	13.	
14.	Total Deductions (add lines 8 through 13)	14.	
15.	Net Adjustment (line 7 less line 14) Also enter on line 2, Part 1, SC1120S.	15.	

SCHEDULE C RESERVED

Please Sign Here

I, the undersigned, a principal officer of the corporation for which this return is made declare that this return, including accompanying Annual Report, statements and schedules, has been examined by me and is to the best of my knowledge and belief, a true and complete return.

Signature of officer | Date | Title | Telephone Number

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐ | Preparer's Printed Name

Paid Preparer's Use Only

Preparer's signature	Date	Check if self-employed ☐	Preparer's Telephone Number
Firm's name (or yours if self-employed) and address		PTIN or FEIN	
		ZIP Code	

If this is a corporation's final return, signing here authorizes the Department of Revenue to disclose that information with the Secretary of State. You must close with the Secretary of State as well as the Department of Revenue and complete I-349.

Taxpayer's Signature | Date

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

SCHEDULE D **ANNUAL REPORT TO BE COMPLETED BY ALL CORPORATIONS**

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in SC _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
6. The total number of **Issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES: _____ CLASS: _____ SERIES: _____
7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are: (If additional space is necessary, attach separate schedule).
   NAME TITLE BUSINESS ADDRESS
   _____
   _____
   _____
   _____
8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year? _____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) ..... $ _____
    B. Total paid in Capital Surplus (cannot be a negative amount) ..... $ _____
    C. Total amount of stated Capital (cannot be a negative amount)..... $ _____

	1. Property Within South Carolina		2. Total Property Everywhere	
	(a) Beginning Period	(b) Ending Period	(a) Beginning Period	(b) Ending Period
1. Land				
2. Buildings				
3. Machinery and Equipment				
4. Inventories				
5. Other Property				
6. Exclusions	< >	< >	< >	< >
7. TOTAL (add lines 1 - 5; subtract line 6)				

SCHEDULE L QSSSs AND DISREGARDED LLCs INCLUDED IN RETURN

A. If one or more **Qualified Subchapter S Subsidiaries (QSSSs)** are included, list South Carolina QSSSs only. (Include Limited Liability Companies taxed as QSSSs.)

Name	FEIN	SC File No. (if applicable)

B. If one or more **Limited Liability Companies (LLCs)** are included, list South Carolina LLCs only.

Name	FEIN	SC File No. (if applicable)

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

CORPORATE TAX CREDITS

SC1120-TC
(Rev. 7/26/11)
3370

NAME OF CORPORATION	FEIN	SC FILE #

These credits are computed on separate forms. Be sure to attach the appropriate form(s) to this schedule for the credit you are claiming.

Part I Corporate Income Tax Credits

	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
1. New Jobs Credit (TC-4)					
2. Capital Investment Credit (TC-11)					
3. Family Independence Payments Credit (TC-12)					
4. Research Expenses Credit (TC-18)					

For lines 5-15, enter credit description and associated code from the following information, along with the dollar amount of credit claimed.

Credit Description	Code	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
5.	5.					
6.	6.					
7.	7.					
8.	8.					
9.	9.					
10.	10.					
11.	11.					
12.	12.					
13.	13.					
14.	14.					
15.	15.					
16. Total of Lines 1-15						

****SEE SEPARATE LISTING FOR CREDITS WHICH MAY BE USED AS CREDITS AGAINST LICENSE FEES.**

Part II Corporate License Fee Credits

Credit Description	Code	Column A Previously Accrued	Column B Earned This Year	Column C Taken This Year	Column D Lost Due to Statute	Column E Carried Forward
1.	1.					
2.	2.					
3.	3.					
4.	4.					
5.	5.					
6.	6.					
7. Total Corporate License Fee Credits *(See Instructions)*						

DESCRIPTIONS CONTINUED ON THE FOLLOWING PAGES

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SHAREHOLDER'S SHARE OF SOUTH CAROLINA INCOME, DEDUCTIONS, CREDITS, ETC.

SC1120S K-1
(Rev. 8/11/10)
3517

For calendar year _____ or tax year beginning _____ and ending _____

Shareholder's identifying number ▶	**S Corporation's FEIN** ▶
Shareholder's name, address and ZIP code	S Corporation's name, address and ZIP code

Shareholder's percentage of stock ownership for tax year..... ▶ _____ %

Check if applicable: (1) ☐ Final K-1 (2) ☐ Amended K-1 (3) ☐ Nonresident

	Shareholder's Pro Rata Share of Current Year Income, Deductions, Credits, etc.		(A) Federal K-1 Amounts	(B) Plus or Minus SC Adjustments	(C) Amounts Not Allocated or Apportioned to SC	(D) Amounts Allocated or Apportioned to SC
Income (Loss)	1	Ordinary business income (loss).....	1	1	1	1
	2	Net rental real estate income (loss)...	2	2	2	2
	3	Other net rental income (loss).....	3	3	3	3
	4	Interest income.....	4	4	4	4
	5	Dividends.....	5	5	5	5
	6	Royalties.....	6	6	6	6
	7	Net short-term capital gain (loss).....	7	7	7	7
	8	Net long-term capital gain (loss)....	8	8	8	8
	9	Net Section 1231 gain (loss).....	9	9	9	9
	10	Other income (loss).....	10	10	10	10
Deductions	11	Section 179 deduction.....	11	11	11	11
	12	Other deductions _____	12	12	12	12

	13	Withholding tax for nonresident shareholder.....	13
		List applicable South Carolina tax credits. (Attach an additional sheet if needed.)	
Credits	14	_____	14
	15	_____	15
	16	_____	16
	17	_____	17
	18	Total South Carolina tax credits.....	18

35171016

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ACTIVE TRADE OR BUSINESS INCOME REDUCED RATE COMPUTATION

(Complete one I-335 for each return)

(Attach I-335 and all supporting Worksheets to SC1040 or SC 1041)

I-335
(Rev. 8/4/11)
3410
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name	Spouse's first name	Your Social Security number
		Spouse's Social Security number

1a.	Enter amount from Worksheet 1, line 3	1a. $_____.00
1b.	Enter total of amounts from Worksheets 2, line 22, Column C	1b. $_____.00
1c.	Add lines 1a and 1b	1c. $_____.00
2a.	Enter any adjustments necessary because of at-risk rules, South Carolina net operating losses, and/or passive activity losses. <Enter in brackets if the adjustment is negative.> Enter -0- if no adjustments are necessary	2a. $_____.00
2b.	Enter the deductible part of self-employment tax from your federal return on partnership income related to South Carolina. Do not include the amount on line 2 of Worksheet 1.	2b. $_____.00
2c.	Line 2a minus line 2b. <Enter in brackets if negative.>	2c. $_____.00
3.	Add lines 1c and 2c. If zero or negative, STOP – DO NOT PROCEED...	3. $_____.00
4.	Enter amounts reasonably related to personal services of the taxpayer, the taxpayer's spouse, or any person claimed as dependent on the taxpayer's income tax return (see Rules for Using Safe Harbor below). Do not include amounts from W-2s or guaranteed payments for personal services	4. $_____.00
	☐ Check here if using Safe Harbor	
5.	Subtract line 4 from line 3. If greater than zero, enter on SC1040, line (I); Schedule NR, line 39; or SC1041, Part I, line 2d. If zero or negative, STOP – DO NOT PROCEED	5. $_____.00
6.	Tax Year 2011 rate on qualifying active trade or business income	6. **5% (.05)**
7.	Multiply line 5 by line 6 (enter here and on SC1040, line 8; or on SC1041, line 9)	7. $_____.00

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 1
PASS-THROUGH INCOME FROM A SOLE PROPRIETORSHIP

(Complete one Worksheet 1 for all Schedules C, C-EZ and F)
(Attach Worksheet 1 to your return)

I-335A
(Rev. 8/4/11)
3421
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name | Spouse's first name | Your Social Security number | Spouse's Social Security number

In order to use the flat tax rate on active trade or business income, an individual, estate or trust with pass-through income from one or more sole proprietorships or single-member LLCs not taxed as corporations must complete Worksheet 1.

A taxpayer needs to complete only one Worksheet 1 for all federal Schedules C, C-EZ and F.

1. South Carolina net profit (loss) all federal Schedules C, C-EZ and F ..... 1. $_____.00
2. Deductible part of self-employment tax related to line 1 (enter the amount from federal Form 1040 if all business income is taxable to South Carolina) ..... 2. $_____.00
3. Subtract line 2 from line 1 and enter here and on I-335, line 1a ..... 3. $_____.00

Instructions to Worksheet 1

Line 1 Enter total of South Carolina amounts from federal Schedule C; Schedule C-EZ; and Schedule F.

Line 2 Enter the amount from Form 1040 that applies to line 1. The entire amount applies unless one or more of the Schedules C and F are from a multi-state business or business not taxable to South Carolina.

Line 3 Subtract line 2 from line 1. Enter this amount on I-335, line 1a.

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

WORKSHEET 2
PASS-THROUGH INCOME FROM A PARTNERSHIP OR S CORPORATION

(Complete a separate Worksheet 2 for each SCK-1)
(Attach each Worksheet 2 to your return)

I-335B
(Rev. 8/4/11)
3422
2011

For the year January 1 - December 31, 2011, or fiscal tax year beginning 2011 and ending 2012

Print your name | Spouse's first name | Your Social Security number | Spouse's Social Security number

In order to use the flat rate on active trade or business income, an individual, estate or trust with pass-through income from one or more partnerships, S corporations, or LLCs taxed as partnerships or S corporations must complete a separate Worksheet 2 for each partnership, S corporation or LLC.

Complete a separate Worksheet 2 for each SCK-1.

Name of business:	Column A Federal K-1 amounts	Column B SCK-1 amounts	Column C SC active trade or business amounts
1. Ordinary business income (loss)			1.
2. Net rental real estate income (loss)			2.
3. Other net rental income (loss)			3.
4. Guaranteed payments *			4.
5. Interest income			5.
6. Ordinary/qualified dividends			
7. Royalties			7.
8. Net short-term capital gain (loss)			
9a. Net long-term capital gain (loss)			
9b. Collectibles (28%) gain (loss)			
9c. Unrecaptured section 1250 gain			
10. Net section 1231 gain (loss)			10.
11. Other income (loss)			11.
12. Section 179 deduction			12. ( )
13 Other deductions			
14. Self-employment earnings (loss) *			
15. Credits			
16. Foreign transactions			16.
17. Alternative minimum tax (AMT) items			17.
18. Tax exempt income and nondeductible expenses *			
19. Distributions *			
20. Items affecting shareholder basis **			
21. Other information			
22. Total of Column C			22.

Note: Worksheet 2 combines elements of federal K-1s for Forms 1065 and 1120-S.
* Identifies items on Form 1065, Schedule K-1 but not on Form 1120-S, Schedule K-1.
** Identifies items on Form 1120-S, Schedule K-1 but not on Form 1065, Schedule K-1.

Ownership Interest: _____%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
EXEMPT ORGANIZATION
BUSINESS TAX RETURN
Return is due on or before the **15th day of the 5th month** following the close of the taxable year.

Mail this return to:
SC DEPARTMENT OF REVENUE
Corporation Return
Columbia, SC 29214-0100

SC 990-T
(Rev. 7/22/11)
3315

TAXPAYER ID INFORMATION

SC FILE # _____

INCOME TAX PERIOD ENDING _____

FEIN _____

NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

Change of ☐ Address ☐ Accounting Period

Attach complete copy of Federal Return.

Extension requested: Yes ☐ No ☐

Check if ☐ **Consolidated Return** ☐ **Amended Return**

If Final Return, Indicate Whether: Merged ☐
Reorganized ☐ Dissolved ☐ Withdrawn ☐

County or Counties In SC Where Property is Located:

City **Audit Location** State

Audit Contact Telephone Number

14-0804

1.	Federal unrelated business taxable income from Form 990T	▶ 1.	
2.	Net Adjustment from line 12, Schedule A and B	2.	
3.	Total Net Income as Reconciled (line 1 plus or minus line 2)	3.	
4.	If Multi-state Organization, enter amount from line 6, Sch. G; otherwise, enter amount from line 3	4.	
5.	**LESS**: South Carolina net operating loss carryover, if applicable	5.	
6.	South Carolina Net Income Subject to tax (line 4 less line 5)	▶ 6.	
7.	TAX: Multiply amount on line 6 by .05 (5.0%)	7.	
8.	Non-refundable credits from line 5, Schedule C	▶ 8.	
9.	Balance of tax (line 7 less line 8) Enter the difference but not less than zero	9.	
10.	**Payments:** (a) Tax Withheld (Attach 1099s, I-290s, and/or W-2s) _____		
	(b) Paid by Declaration _____ (c) Paid with Tentative Return _____		
11.	Total Payments (add lines 10a through 10c)	11.	
12.	Balance of Tax Due (line 9 less line 11)	▶ 12.	
13.	Interest Due ▶ _____ Penalty Due ▶ _____ (See instructions for penalty and interest.)	▶ 13.	
14.	**TOTAL INCOME TAX**, Interest and Penalty (add lines 12 and 13) . . . . . **BALANCE DUE**	▶ 14.	
15.	**OVERPAYMENT** (line 11 less line 9) _____ To be applied as follows:		
	(a) **Estimated Tax** ▶ _____ (b) **REFUNDED** ▶		

Make check payable to: South Carolina Department of Revenue. Include Business Name, FEIN and SC File #.

Please Sign Here

Signature of Officer Date Title

I **authorize** the Director of the Department of Revenue or delegate to discuss this return, attachments and related tax matters with the preparer. Yes ☐ No ☐

Preparer Printed Name | Check if self-employed ☐ | Preparer telephone number

Paid Preparer's Use Only

Preparer signature | PTIN or FEIN

ZIP Code

Firm's name (or yours if self-employed) and address

33151028

SCHEDULE A AND B ADDITIONS TO FEDERAL TAXABLE INCOME

1. Taxes on or Measured By Income ..... 1. _____
2. Federal Net Operating Loss ..... 2. _____
3. _____ 3. _____
4. _____ 4. _____
5. Other Additions (attach schedule) ..... 5. _____
6. Total Additions (add lines 1 through 5) ..... 6. _____

DEDUCTIONS FROM FEDERAL TAXABLE INCOME

7. Interest On Obligations Of The U.S. ..... 7. _____
8. _____ 8. _____
9. _____ 9. _____
10. Other Deductions (attach schedule) ..... 10. _____
11. Total Deductions (add lines 7 through 10) ..... 11. _____
12. Net Adjustment (line 6 less line 11) Also enter on line 2, Page 1, SC990-T ..... 12. _____

SCHEDULE C SUMMARY OF INCOME TAX CREDITS (FROM SC1120-TC)

1. Credit Carryover From Previous Year's SC990-T, Schedule C (NOTE: Should agree to SC1120-TC Column A, line 16).. 1. _____
2. Enter Total Credits from SC1120-TC, Column B, line 16. **SC1120-TC must be attached to return.**..... 2. _____
3. Total Credits (add lines 1 and 2)..... 3. _____
4. Tax (line 7, SC990-T)..... 4. _____
5. Lesser of line 3 or 4 (enter on line 8, SC990-T) (NOTE: Should agree to SC1120-TC, Column C, line 16.)..... 5. _____
6. Enter Credits Lost Due to Statute (NOTE: Should agree to SC1120-TC, Column D, line 16.)..... 6. _____
7. Credit Carryover (line 3 less line 5 and 6) (NOTE: Should agree to SC1120-TC, Column E, line 16.)..... 7. _____

SCHEDULE D RESERVED

SCHEDULE E RESERVED

ONLY MULTI-STATE ORGANIZATIONS MUST COMPLETE SCHEDULES F, G, AND H

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

	Gross Amounts 1	Less: Related Expenses 2	Net Amounts Allocated Direct. to SC and OtherStates 3	Net Amounts Allocated Directly to SC 4	Payrolls to be Excluded from Payroll Factor 5	Property to be Excluded from Property Factor 6
1. Interest not connected with business						
2. Dividends received						
3. Rents						
4. Gains/losses on real property						
5. Gains/losses on intangible pers. prop.						
6. Investment income directly allocated						
7. TOTAL INCOME DIRECTLY ALLOCATED						
8. INCOME DIRECTLY ALLOCATED TO SC						
9. TOTALS TO APPORTIONMENT FACTORS						

SCHEDULE G COMPUTATION OF TAXABLE INCOME FOR ORGANIZATIONS CLAIMING MULTI-STATE OPERATIONS

1. Total net Income as reconciled. Enter amount from line 3, Page 1	1.
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 7	2.
3. Total net Income subject to apportionment (line 1 less line 2)	3.
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, 2, or 3 and enter result here	4.
5. Add: Income subject to direct allocation to SC from Schedule F, line 8	5.
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Page 1	6.

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

NOTE: If there are no sales anywhere: Enter 100% on line 3 if South Carolina is the principal place of business OR
Enter 0% if the principal place of business is outside of South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 - line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 - line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line1 ÷ line 2)		%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
Withholding Tax Coupon

WH-1601
(Rev. 8/31/11)
3127

Pay WH-1601 electronically at www.sctax.org Click on DOR ePay and pay with VISA or MasterCard or by Electronic Funds Withdrawal (EFW - Bank Draft). Do not mail this form when paying online.

If you submit 24 or more withholding payments in a year, you must pay electronically. SC Code Section 12-8-1520(D). SC payments must be made at the same time as federal payments.

INSTRUCTIONS FOR FORM WH-1601

1. Only use **black ink** on this form and on your check.
2. **You must enter the SC withholding number.** This is a nine digit number beginning with "25".
3. Enter the Federal Employer Identification Number (FEIN).
4. **Darken the circle** by the quarter for which this payment is to be applied. The date on the employee's paycheck determines the quarter.
5. Enter the **tax year** for the payment, "YYYY".
6. Enter the **payment amount.** Do **not** enter a dollar sign $. If entering a whole dollar amount, you must enter "00" in the cents field. (Example: 154.00)
7. **IMPORTANT - Print the business name and address** in the space under the FEIN.
8. **Provide contact name and date.** Include a daytime telephone contact number including the area code.

Make check payable to SCDOR and enter the **quarter, year and SC withholding number** in the memo section of the check. Coupon must accompany payment. **Do not** staple the check to the coupon. **Do not** fold coupon or check. **Only** use an original coupon. **Do not** send a photocopy.

Mail the completed WH-1601 with payment to:
SC Department of Revenue
Withholding
Columbia, SC 29214-0004

To apply for a withholding number, go online to **www.sctax.org** and click on the SCBOS link or complete and submit form SCDOR-111 (Tax Registration Application).

USE BLACK INK ONLY

detach here

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date** _____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

ONLY MULTI-STATE CORPORATIONS MUST COMPLETE SCHEDULES E, F, G, AND H

SCHEDULE E COMPUTATION OF LICENSE FEE OF MULTI-STATE CORPORATIONS

1. Total Capital and Paid-In-Surplus at end of Year. . . . . $ _____
2. SC PROPORTION: (line 1 X ratio from Schedule H-1, H-2 or H-3, as appropriate). Also enter on line 14, Part II . . $ _____

SCHEDULE F INCOME SUBJECT TO DIRECT ALLOCATION

(A) Allocated Income	(B) Gross Amounts	(C) Related Expenses	(D) Net Amounts (Column B minus Column C)	(E) Net Amounts Allocated Directly to SC

1. Total Allocated Income (Enter the total of Column D here) _____
2. Total Income Allocated to SC (Enter the total of Column E) _____

Attach an explanation of each type of Income listed above that is not allocated to South Carolina.

SCHEDULE G COMPUTATION OF TAXABLE INCOME OF MULTI-STATE CORPORATIONS

1. Total net income as reconciled. Enter amount from line 3, Page 1. . . . . 1. _____
2. Less: Income subject to direct allocation to SC and other states from Schedule F, line 1 . . . . . 2. _____
3. Total net income subject to apportionment (line 1 less line 2) . . . . . 3. _____
4. Multiply amount on line 3 by appropriate ratio from Schedule H-1, H-2, or H-3 and enter result here . . . . . 4. _____
5. Add: Income subject to direct allocation to SC from Schedule F, line 2 . . . . . 5. _____
6. Total SC Net Income (sum of lines 4 and 5 above) also enter on line 4, Part 1 of Page 1 . . . . . 6. _____

SCHEDULE H-1 COMPUTATION OF SALES RATIO

	Amount	Ratio
1. Total Sales Within South Carolina (see instructions)		
2. Total Sales Everywhere (see instructions)		
3. Sales Ratio (line 1 ÷ line 2)		%

Note: If there are no sales anywhere: Enter 100% on Line 3, if South Carolina is the principal place of business OR
Enter 0% on Line 3 if principal place of business is outside South Carolina.

SCHEDULE H-2 COMPUTATION OF GROSS RECEIPTS RATIO

	Amount	Ratio
1. South Carolina Gross Receipts		
2. Amounts Allocated to South Carolina on Schedule F	< >	
3. South Carolina Adjusted Gross Receipts (line 1 – line 2)		
4. Total Gross Receipts		
5. Total Amounts Allocated on Schedule F	< >	
6. Total Adjusted Gross Receipts (line 4 – line 5)		
7. Gross Receipts Ratio (line 3 ÷ line 6)		%

SCHEDULE H-3 COMPUTATION OF RATIO FOR SECTION 12-6-2310 COMPANIES

	Amount	Ratio
1. Total Within South Carolina (see instructions)		
2. Total Everywhere		
3. Taxable Ratio (line 1 ÷ line 2)		%

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX ON INCOME OF NONRESIDENT SHAREHOLDERS

SC1120S-WH
(Rev. 8/13/10)
3312

Line by Line Instructions

Line 1 The amount from line 5 of SC1120S is South Carolina taxable income. Reduce the amount from line 5 of SC1120S by the amount of directly allocated income. (Taxpayers requesting an extension of time to file SC1120S must estimate an amount of income subject to withholding. Enter this estimated amount on Line 1).

Line 2 The amount on this line is total income allocated to nonresident shareholders.

Line 3 Reduce line 2 by amounts exempt from withholding by affidavit, by composite filing, or real estate gain subject to buyer withholding. **Include affidavits if not previously filed.**

File this return and pay withholding tax due by the fifteenth day of the third month following taxable year end of the S corporation.

Mail to: South Carolina Department of Revenue, Corporation, Columbia, SC 29214-0006. Include Business Name, FEIN, and SC File Number.

USE BLACK INK ONLY
PLEASE DO NOT CUT, SUBMIT ENTIRE PAGE

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX ON INCOME OF NONRESIDENT SHAREHOLDERS

SC1120S-WH
(Rev. 8/13/10)
3312

CLIP CHECK HERE

SC CORPORATE FILE # | INCOME ACCT PERIOD END (MM-YY)

FEIN

(Signature of duly authorized officer / taxpayer) Date

Corporate Name and Address

1.	Amount from line 5 of SC1120S (less allocated income). . . . . 1.	.00
2.	Line 1 times ____ % of income allocated to non-resident shareholders. . . . . 2.	.00
3.	Amount of line 2 exempt from withholding. Attach statement. See instructions . . . 3.	.00
4.	Subtract line 3 from line 2. . . . . 4.	.00
5.	Withholding tax due -line 4 x .05 . . . 5. ▶	.00

14-0822

33121021

SCHEDULE SC-K WORKSHEET

*** Enter amounts from corresponding lines on your federal Schedule K in Column B.**

	(A) Description	(B) * Amounts From Federal Schedule K	(C) Plus or Minus South Carolina Adjustments	(D) Federal Schedule K Amounts After SC Adjustments	(E) Col. (D) Amounts Not Apportioned or Allocated to SC	(F) Col. (D) Amounts Apportioned or Allocated to SC
1	Ordinary business income (loss)					
2	Net rental real estate income (loss)					
3	Other net rental income (loss)					
4	Interest income					
5	Dividends					
6	Royalties					
7	Net short-term capital gain (loss)					
8	Net long-term capital gain (loss)					
9	Net section 1231 gain (loss)					
10	Other income (loss)					
11	Section 179 deduction					
12a	Contributions					
12b	Investment interest expense					
12c	Section 59(e)(2) expenditures					
12d	Other deductions					

Non-Refundable Tax Credits: Enter Total Credits from SC1120-TC . . . . . _____
SC1120-TC must be attached to return.

ATTACH COMPLETE COPY OF FEDERAL RETURN

Make check payable to: SC Department of Revenue. Include Business Name, FEIN and SC File Number.
Go to www.sctax.org and look for the DOR ePay logo for other payment options.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ **Date**_____

Phone _____ **Email** _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

detach here

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ Date_____

Phone _____ Email _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

detach here

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
WITHHOLDING TAX COUPON

WH-1601
(Rev. 8/31/11)
3127

SC WITHHOLDING NO.

FEIN

Darken Quarter (Required)
Paycheck Date Determines Quarter

○ 1st Qtr Jan, Feb, Mar	○ 2nd Qtr Apr, May, Jun
○ 3rd Qtr Jul, Aug, Sep	○ 4th Qtr Oct, Nov, Dec

YEAR

PAYMENT AMOUNT

THIS IS NOT A RETURN

14-0811

Business Name and Address:

SC payments must be made at same time as federal payments.

Contact Name _____ Date_____

Phone _____ Email _____

Mail to: SC Department of Revenue, Withholding
Columbia, SC 29214-0004

31271034

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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SC WITHHOLDING FOURTH QUARTER/ANNUAL RECONCILIATION

WH-1606
(Rev. 8/18/11)
3131

NOTE: A return **MUST BE** filed even if no SC state income tax has been withheld during the quarter to prevent a delinquent notice.

SC WITHHOLDING NO.

FEIN

QUARTER: Oct, Nov, Dec

YEAR _____

Due on or Before Last Day of February

FOR OFFICE USE ONLY

Use BLACK INK ONLY.

○ Darken circle completely if this is an **AMENDED** return.
Reason: _____

○ Darken circle completely if change of address.

○ Darken circle completely if no longer required to withhold and account should be closed. Close date: ____/____/____
Reason: _____

Mail to: SC Department of Revenue
Withholding
Columbia SC 29214-0004

CLIP CHECK HERE

4TH QUARTER SC STATE INCOME TAX INFORMATION ONLY:

Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

1. **4th Quarter** SC state income tax withheld (all sources) . . . . . 1. ▶ _____ .
2. **4th Quarter** SC state income tax deposits or payments previously made. . 2. ▶ _____ .
   SC payments must be made at the same time as federal payments.
3. SC **REFUND** (*If line 2 is greater than line 1, enter difference.*) . . . . . 3. ▶ _____ .
   DO NOT PAY THIS AMOUNT
4. SC **TAX DUE** (If line 2 is less than line 1, enter difference.) . . . . . 4. ▶ _____ .
5. Penalty $_____ and interest $_____ due . . . . . 5. ▶ _____ .
6. Net SC state income tax, penalty, and interest due (line 4 plus line 5). . . . . **BALANCE DUE** 6. ▶ _____ .

14-0809

ANNUAL SC STATE RECONCILIATION INFORMATION *(LINE 7 THROUGH 10 INFORMATION IS REQUIRED)*

7. Recap of South Carolina tax withheld by quarter.
   JAN - MAR _____ JUL - SEP _____
   APR - JUN _____ OCT - DEC _____
8. Total SC state income tax **WITHHELD** from all quarters reported from W2s $_____, W2Gs $_____, and 1099s $_____ . . . . . 8. ▶ _____ .
   (should equal the total of line 7)
9. Total **SC INCOME** from W2s, W2Gs, and 1099s . . . . . 9. ▶ _____ .
10. Number of W2s, W2Gs, and 1099s submitted with WH-1612 or online through SCBOS . . . . . 10. ▶ _____

I authorize the Director of the Department of Revenue or delegate to discuss **this return**, attachments and related tax matters with the preparer. ☐ Yes ☐ No

For Field Use Only

Preparer's name and phone number _____

When signing this form, it is important that the information contained in your report be correct and complete. To wilfully furnish a false or fraudulent statement to the Department is a crime. Complete all information below.

Sign Here Signature _____ Name _____ Date ____/____/____

Telephone (____) ____-_____ Email _____ Title _____

31311046

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES AND USE TAX RETURN

Mail To: SC Department of Revenue Sales Tax Return Columbia, SC 29214-0101

ST-3
(Rev. 7/12/11)
5001

If the business is closed permanently, please complete the form C-278 (a copy is enclosed in the Sales Tax Booklet) and return the license.
This is a scannable form, which MUST be completed in black ink only.

☐ Check if your address changed and make corrections below.

If the area below is blank, fill in name, address, SSN or Federal Identification No.

FEIN SID NO.

RETAIL LICENSE OR USE TAX REGISTRATION

FOR OFFICE USE ONLY

FOR FIELD USE ONLY

Period Ended | File Return On or By

File Electronically at www.sctax.org

DO NOT TAKE CREDITS OR REPORT NEGATIVE AMOUNTS ON THIS FORM.
To apply for refunds, see ST-14.

USE BLACK INK ONLY

STOP COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

CLIP CHECK HERE

SALES AND USE TAX

1. Gross Proceeds of Sales, Rentals, Use Tax and Withdrawals for Own Use (From line 3 of Sales and Use Tax Worksheet on reverse side) ..... 1. ▶ _____ .
2. Total Amount of Deductions (From line 5 of Sales and Use Tax Worksheet) ..... 2. ▶ _____ .
3. Net Taxable Sales (Line 1 minus line 2) ..... 3. ▶ _____ .
4. Tax: Multiply Line 3 x 6% (.06) ..... 4. _____ .
5. Taxpayer's Discount (For timely filed and paid returns only) If your combined tax liability is less than $100.00, the discount rate is 3% (.03) of line 4. If the total is $100.00 or more, the discount is 2% (.02) of line 4. ..... 5. ▶ _____ .
   (Combined Discount cannot exceed $3000.00 per fiscal year, returns for June through May, which are filed July through June.)
6. Sales and Use Tax Net Amount Payable (Line 4 minus line 5) ..... 14-4701 / 14-4702 ..... 6. ▶ _____ .
7. Penalty _____ . , Interest _____ .
   (Add Sales and Use Tax penalty and interest. Enter total on line 7 at right.) ..... 7. ▶ _____ .
   OFFICE USE ONLY: _____
8. Total Sales and Use Tax Due (Add lines 6 and 7) ..... 8. _____ .

ADDITIONAL TAX FROM ST-389

STOP **Only complete this section if local taxes are applicable to your sales or purchases.**

REMINDER: ST-389 must be completed and attached for all additional taxes.

If this section does not apply, go to line 10.

9. Total Taxes Due (From Column D, line 5, page 7 of 8 of form ST-389) ..... 9. _____ .

10. *TOTAL AMOUNT DUE* (Add lines 8 and 9) ..... 10. ▶ _____ .

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment due on or before the 20th) following the close of the period. Sign and date the return.

For questions regarding this form, call (803) 898-5788.

Internet/E-mail Address:

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Taxpayer's Signature	Owner, Partner or Title	Daytime Phone Number	Date

50011022

SALES AND USE TAX WORKSHEET

Retail License or Use Tax Registration Number _____ Period Ended MM/YY _____

1. **Gross Proceeds of Sales/Rentals and Withdrawals of Inventory for Own Use** 1. _____

2. **Out-of-State Purchases Subject to Use Tax** 2. _____

3. **Total** (Add lines 1 and 2. Enter here and on line 1 on front of return.) 3. _____
   If local tax is applicable, enter the total on line 1 of ST-389 worksheet.
   Note: Sales of unprepared foods are exempt from the State sales and use tax rate. However, local taxes still apply to sales of unprepared foods unless the local tax law specifically exempts such sales. Sales that are subject to a local tax must be entered on Form ST-389 (local sales tax worksheet.)

4. **Sales and Use Tax Allowable Deductions** (Itemize by Type of Deduction and Amount of Deduction)

Column A Type of Deduction	Column B Amount of Deduction
a. *Sales Exempt During "Sales Tax Holiday" In August	$ _____
b. **Sales over $100.00 delivered onto Catawba Reservation	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

5. **Total Amount of Deductions** (Enter total of Column B here and on line 2 on front of return.) 5. < _____ >

6. **Net Sales and Purchases** (Line 3 minus 5 should agree with line 3 of ST-3.) 6. _____

---

*Sales Exempt During "Sales Tax Holiday"

If your business sells clothing, clothing accessories, footwear, school supplies, computers, printers and printer supplies, computer software, bath wash cloths, blankets, bed spreads, bed linens, sheet sets, comforter sets, bath towels, shower curtains, bath rugs and mats, pillows and pillow cases, South Carolina's "Sales Tax Holiday" may impact your business. This three-day sales tax exemption will occur on the first Friday, Saturday and Sunday in August.

During this time period, the 6% State sales and use tax and any applicable local sales and use tax will not be imposed on sales of qualifying items.

Sales of qualified items during the exemption period should be taken as a deduction on your tax return. The deduction should be labeled "sales tax holiday". A Policy Document with the official list of holidays and exempt items is available on our Internet website: www.sctax.org > Law and Policy: Dept. Advisory Opinions > An Alphabetical Index of Advisory Opinions > Sales, Use, Accommodations & Casual Excise Taxes.

**Catawba Tribal Sales- (See Chart on back of ST-389 for further explanation)

The Tribal Sales Tax is imposed on the delivery of tangible personal property onto the reservation by retail locations in South Carolina when the sale is greater than $100. If the sale (delivery on the reservation) is $100 or less, then the Tribal Sales Tax does not apply and only the 6% State sales tax applies (not local taxes). The Tribal Sales Tax is also imposed on the delivery of tangible personal property on the reservation by retail locations located on the reservation, regardless of the amount of the sale. The Tribal Sales Tax is not imposed on deliveries onto the reservation by retail locations located outside of South Carolina and registered with the Department to collect the State tax; however, these deliveries are subject to the 6% state use tax (not local taxes).

Sales subject to the Catawba Tribal Sales Tax must be included with all other sales in gross proceeds on Line 1 of worksheet on the ST-3 form but are deducted on Line 4b of the ST-3 worksheet and included on Line 1 on the ST-389 local tax worksheet. Remember, individual sales made onto the reservation of $100 or less by retailers located off the reservation are subject to the State sales tax and would not be deducted in this manner.

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

STATE SALES, USE, AND ACCOMMODATIONS TAX RETURN

Mail To: SC Department of Revenue, Sales Tax, Columbia, SC 29214-0101

ST-388
(Rev. 6/28/12)
5062

If the business is closed permanently, please complete the form C-278 and return the license. This is a scannable form, which MUST be completed in black ink only.

RETAIL LICENSE OR USE TAX REGISTRATION

☐ Check if address change and make corrections below.

If the area below is blank, fill in name, address, SSN/Federal Identification No. (FEIN)

FEIN

SID NO.

FOR FIELD USE ONLY

Period Ended | File Return On or By

COMPLETE THE WORKSHEET ON THE REVERSE SIDE FIRST.

		14-4701/14-4702	14-3701/14-3702	34-2707
		FOR OFFICE USE ONLY		
1	All Gross Proceeds of Sales/Rental, Use Tax, Accommodations, and Withdrawals for Own Use (From item 3 of worksheets)	Column A Sales/Use 6% (Tax Rate)	Column B Sales/Use 5% (Tax Rate)	Column C Accommodations 2% (Tax Rate)
1A	Total Gross Proceeds of Sales/Rental, Use Tax & Withdrawals at 6% Rate (Column A); 5% Rate on Accommodations Rentals (Column B) (From items 6 and 10 of worksheets)			
1B	Total Gross Proceeds of Sales/ Accommodations Rentals at 2% Rate (Column C) (From item 14 of worksheets)			
2	Total Amount of Deductions (From items 8, 12 and 16 of worksheets)			
3	Net Taxable Sales and Purchases (Line 1A or 1B minus line 2)			
4	Tax Due (Line 3 x Tax Rate)			
5	Taxpayer's Discount (See Instructions. For timely filed returns and taxes paid in full only.)			
6	Balance Due (Subtract line 5 from line 4 for each column.)			
	7 Penalty (See Instr.)			
	7A Interest (See Instr.)			
7B	Total Penalty and Interest (Add lines 7 and 7A for each column.)			
8	Amount Due (Add lines 6 and 7B for each column.)			
8A	**Total Sales, Use and Accommodations Due (Add line 8 of columns A, B and C.)**	..... 8A.		
9	**Tax Due ST-389 (From Column D, line 5, page 7 of 8 of form ST-389)**	..... 9.		
10	**Total Amount Due (Add lines 8A and 9 of Column B.)**	..... 10.		

50621044

SALES AND USE TAX - Worksheet #1

Item 1. **Gross Proceeds of Sales, Accommodations, Rentals and Withdrawals for Own Use (Total of All Sales) DO NOT INCLUDE AMOUNT OF SALES TAX.** 1. _____

Item 2. **Out-of-State Purchases Subject to Use Tax** 2. _____

Item 3. **All Gross Proceeds of Sales/Rental, Use Tax, Accommodations and Withdrawals for Own Use** (Add Items 1 and 2. Enter total here and on **line 1 on front of ST-388.**) 3. _____

If local tax is applicable, enter total on line 1 of ST-389 worksheet.

Note: Sales of unprepared foods are exempt from the State sales and use tax rate. However, local taxes still apply to sales of unprepared foods unless the local tax law specifically exempts such sales. Sales that are subject to a local tax must be entered on Form ST-389 (local sales tax worksheet).

6% SALES AND USE TAX - Worksheet #2

This section is used for reporting the total of all sales and purchases subject to the State sales tax rate of 6%. Sales and purchases generally reported in this section include charges for meals, gift items, and additional guest charges (such as room service, amenities, telephone charges, etc.). However, sales of accommodations are excluded from this worksheet section. Total sales of accommodations (subject to State tax rate of 7%) are reported on Worksheet #3 (for 5% tax reporting) and Worksheet #4 (for 2% tax reporting) to determine the total State sales tax due.

Item 4. **Gross Proceeds of Sales/Rentals and Withdrawals of Inventory for Own Use** (Sales subject to 6% tax rate requirements) 4. _____

Item 5. **Out-of-State Purchases Subject to Use Tax** 5. _____

Item 6. **Total Gross Proceeds of Sales at 6%** (Add lines 4 and 5. Enter total here and on **line 1A, Column A on front of ST-388.**) 6. _____

Item 7. **Sales and Use Tax Allowable Deductions** (Itemize by Type of Deduction and Amount of Deduction)

Type of Deduction	Amount of Deduction
a. Sales Exempt During "Sales Tax Holiday"	$ _____
b. Sales over $100.00 delivered onto Catawba Reservation	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

Item 8. **Total Amount of Deductions** (Enter total amount of deductions here and on **line 2, Column A on front of ST-388.**) 8. < _____ >

Item 9. **Net Taxable Sales and Purchases** (Item 6 minus Item 8 should agree with **line 3, Column A on front of ST-388.**) 9. _____

I hereby certify that I have examined this return and to the best of my knowledge and belief it is a true and accurate return.

Owner, Partner or Title	Printed Name	Taxpayer's Signature
Daytime Phone No.	Date	Internet/E-mail Address:

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return with payment *due on or before the* 20th) following the close of the period. Sign and date the return. For questions regarding this form, call (803) 896-1420.

50622042

5% SALES AND USE TAX - Worksheet #3

This section is used for reporting total charges for rooms, lodging and accommodations subject to the State sales tax rate of 7%. The gross proceeds from charges for accommodations must be entered on Item 10 of worksheet #3 (subject to 5% tax rate) and Item 14 of worksheet #4 (subject to 2% tax rate) to properly report sales subject to 7% state sales tax rate.

Item 10. Total Gross Proceeds of Sales/Accommodations Rentals and Withdrawals for Own Use (Sales subject to 5% Sales Tax and Accommodations Tax requirements.) Enter total here and on **line 1A, Column B on front of ST-388.** 10. _____

Item 11. Sales and Use Tax Allowable Deductions (Itemize by Type of Deduction and Amount of Deduction)

Type of Deduction	Amount of Deduction
a. Sales of Accommodations for Resale	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____
_____	$ _____

Item 12. Total Amount of Deductions (Enter total amount of deductions here and on **line 2, Column B on front of ST-388.**) 12. < _____ >

Item 13. Net Taxable Sales and Purchases (Item 10 minus Item 12 should agree with **line 3, Column B on front of ST-388.**) 13. _____

2% ACCOMMODATIONS TAX - Worksheet #4

Item 14. Gross Proceeds of Sales from the Rental of Transient Accommodations (Enter total sales of accommodations here and on **line 1B, Column C, on front of ST-388.**) 14. _____

Item 15. Sales and Use Tax Allowable Deductions (Itemize by Type and Amount of Deduction)

Type of Deduction	Amount of Deduction
Sales of Accommodations for Resale	$ _____
_____	$ _____
_____	$ _____

Item 16. Total Amount of Deductions (Enter total amount of deductions here and on **line 2, Column C on front of ST-388.**) 16. < _____ >

Item 17. Net Taxable Sales and Purchases of Transient Accommodations (Item 14 minus Item16 should agree with **line 3 of Column C on front of ST-388.**) 17. _____

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

BUSINESS PERSONAL PROPERTY RETURN

PT-100
(Rev. 7/20/10)
7002

IMPORTANT - A separate return must be filed for each location on forms approved by the Department of Revenue. This is a scannable form, which must be completed with black ink only.

Tax Year _____ (See instructions on back)

Owner Name and Mailing Address:

Business Name and Location:

☐ New Account ☐ Amended ☐ Final; Closing Acct. ☐ Return Due to Change in Accounting Closing Period
☐ Individual ☐ Corporation ☐ Partnership * ☐ LLC/LLP ☐ Leasing Company
* (A listing of partners and social security number is required)

Property File No. _____ Accounting Closing Period (mo/da/yr) _____

Sales Tax No. _____ Date Business Open (mo/da/yr) _____

*Federal EI/SS No. _____ Telephone No. _____

County _____ NAICS Code _____

Tax Dist _____ **Date Business Closed** _____

***If you have a new account, your FEI/SSN must be provided in the space above. **If you have a retail license and are making changes, please contact (803) 896-1350.**

****CHANGES ONLY**

Owner Name	Business Name
Mailing Address	Business Location
City/State - Mail Zip	City/State/Zip

1. Total Acquisition Cost ..... 1. ▶ .00
   (Excluding Licensed Vehicles and Leasehold Improvements)
2. Less: Income Tax Depreciation
   (Accumulated Depreciation Not To Exceed 90% For Each Item) ..... 2. ▶ .00
3. Net Depreciated Value
   (The Net Depreciated Value Must Include At Least 10% Of Each Item)..... 3. ▶ .00

Lines 1, 2, and 3 must be completed. The preprinted zeros will not be considered as a completed return.

Office Use Only

I declare that this return has been examined by me, and to the best of my knowledge and belief, is a true and complete return, made in good faith, pursuant to the provisions, of the Code of Laws, 1976 and amendments.

Taxpayers Signature _____ Title _____ Date _____

Accountant Signature _____ Date _____

Mail to SC Department of Revenue, Property Division, Columbia, SC 29214-0301 or contact by phone (803) 898-5222.

This return cannot be processed without taxpayer signature.

70021027

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

ADMISSIONS/THEATER TAX RETURN

Mail To: SC Department of Revenue, Admissions Tax, Columbia, SC 29214-0136

L-511
(Rev. 2/22/10)
4041

IMPORTANT: *This return is DUE on the 1st day of the month following the period covered by the return, and becomes DELINQUENT on the 21st day.*

This form MUST be completed in black ink only.

SID NUMBER:	**Office Use Only**
	LICENSE NUMBER
	FEIN/SSN
	PERIOD ENDED

PLEASE CHANGE ADDRESS IF NOT CORRECT.

COMPUTATION OF TAX

(1) Total Gross Receipts ..... ▶ $_____

(2) Net Receipts (Divide Line 1 by 105 Percent) ..... $_____

(3) **Tax Due** (Line 2 X 5 %) ..... ▶ $_____

(4) Penalty ..... ▶ $_____

(5) Interest ..... ▶ $_____

TOTAL AMOUNT REMITTED ..... (Check if payment is by EFT) ☐ ..... ▶ $_____

G/L 14-0901

IMPORTANT: DO NOT INCLUDE OTHER TAXES WITH THIS PAYMENT
For questions regarding this form call (803) 896-1970

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Taxpayer Signature	Title	Daytime Phone Number	Date
		Internet/Email Address	

PLEASE COMPLETE THIS SECTION.

Number of Admissions Charged	Total Price of Admissions Including Tax	Gross Receipts of Admissions Including Tax
	$	$
	$	$
	$	$
	Total Gross Receipts (Transfer to Line 1)	$

Penalties - Failure to file a return will result in a penalty of five percent (5%) for the first month plus five percent (5%) for each additional month not to exceed an aggregate of twenty-five percent (25%). Failure to pay will result in *penalties of one half of one percent (.5%) per* month not to exceed twenty-five percent (25%).

Interest - Interest on all overdue accounts will be assessed at the rate provided under Sections 6621 and 6622 of the Internal Revenue Code. Rates will change quarterly depending on the prime rate. In addition Interest will be compounded daily.

You are required to maintain a copy of this return for audit purposes.

40411035

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

MONTHLY TOBACCO TAX RETURN

Mail to: SC Department of Revenue, Tobacco Tax, Columbia SC 29214-0138

L-922
(Rev. 6/24/10)
4064

IMPORTANT: This return becomes DELINQUENT if it is postmarked after the 20th day (return and payment due on or before the 20th) following the close of the period.

Sales Method ☐
Receipt Method ☐

Office Use Only

SID

File Number

FEIN/SSN

Period Ended

If no preaddressed label attached, fill in name, address and FEI number.

SCHEDULE A	Cigarettes 20 ct Packs (A)	Cigarettes 25 ct Packs (B)	OTP Tobacco Products other than cigarettes ($ amount) (C)
1. Beginning inventory			
2. Purchases during month (Sch B, page 2)			
3. Total (line 1 & line 2)			
4. South Carolina tax exempt sales (Sch C, page 2)			
5. Ending inventory			
6. Total tax exempt (line 4 plus line 5)			
7. Taxable sales (*Sales method, subtract line 6 from line 3*)			
8. Total purchases from manufacturer (*Receipt method, subtract line 4 from line 2*)			
9. Tax rate	.57	.7125	.05
10. Tax due (*line 7 times line 9*) (*Receipt, line 8 times line 9*)			
11. Total tax due (add columns A and B)			
12. Less 3.5% Discount for timely pay			
13. Tax due: (line 11 minus 12) column C (line 10 minus 12)	14-1401		14-1408
14. Add: Penalty			
15. Add: Interest			
16. TOTAL AMOUNT DUE (lines 13, 14, and 15.) (Check if payment is by EFT.) ☐			

For questions regarding this form call (803) 896-1970.

I hereby certify that the information contained in this report (including accompanying schedules and statements) has been examined by me and to the best of my knowledge is correct and complete.

Signature	Title	Internet/Email Address
Name(Print)	Date	Daytime Phone Number

40641029

SOUTH CAROLINA DISTRIBUTORS TRANSACTION REPORT
NON TAX PAID CIGARETTES/OTHER TOBACCO PRODUCTS

SCHEDULE B

NOTE: Cigarettes are recorded in packs and other tobacco products are recorded in dollars (purchase price).

NAME OF MANUFACTURER	CIGARETTES 20S	CIGARETTES 25S	NAME OF MANUFACTURER	OTHER TOBACCO PRODUCTS
				$
				$
				$
				$
				$
				$
				$
Total packs/product received from all sources. Carry to page 1, line 2, Columns A, B, and C.				$

SCHEDULE C

Cigarettes/other tobacco products distributed exempt from South Carolina excise tax (i.e. Federal Government, other states, other S.C. licensed distributors). List by total packs.

NAME, STATE	NAME OF MANUFACTURER	CIGARETTES 20S	CIGARETTES 25S	OTHER TOBACCO PRODUCTS
North Carolina				$
Georgia				$
Tennessee				$
Kentucky				$
Federal Government				$
Other (list)				
				$
				$
				$
Total of all packs/product invoiced exempt. Carry to page 1, line 4, Columns A, B, and C.				$

40642027

SCHEDULE I **RESERVED**

SCHEDULE J **CORPORATIONS INCLUDED IN CONSOLIDATED RETURN**
AFFILIATED CORPORATION NO.____

1. Name _____
2. Incorporated under the laws of the State of _____
3. Location of the Registered Office of the Corporation in the State of South Carolina is _____
   In the City of _____ Registered Agent at such address is _____
4. Location of principal office (street address) _____
   Nature of principal business in S.C. _____
5. The total number of **authorized shares** of capital stock, itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES CLASS SERIES

6. The total number of **issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:
   NUMBER OF SHARES CLASS SERIES

7. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the Corporation are: (If additional space is necessary, attach separate schedule).
   NAME TITLE BUSINESS ADDRESS

8. Date Incorporated _____ Date commenced business in the State of South Carolina was _____
9. Date of this report _____ FEIN _____ SC File # _____
10. If Foreign Corporation, the date qualified to do business in the State of South Carolina is _____
11. Was the name of the Corporation changed during the year?_____ Give old name _____
12. The Corporation's books are in the care of _____
    Located at (street address) _____
13. Corporate Mailing Address _____
14. The total amount of stated capital per balance sheet is:
    A. Total paid in Capital Stock (cannot be a negative amount) . . . . . $_____
    B. Total paid in Capital Surplus (cannot be a negative amount) . . . . . $_____
    C. Total amount of stated Capital (cannot be a negative amount) . . . . . $_____

For additional affiliated corporations, include additional Schedule Js as needed.

1350

SCHEDULE D - TOBACCO REPORT OF TAX PAID PRODUCTS OF NON-PARTICIPATING MANUFACTURERS
(see instructions on reverse)

File Number _____ Period Ended _____

A	B	C	D	E	F	G	H
Non-Participating Manufacturers Name & Address	Brand Name	Name, Address & File Number of the person whom each pack of Cigarettes was purchased	Number of packs Sold	Number of Cigarettes per pack	Total = D x E	Roll Your Own (Oz)	G Divided by .09
		TOTAL					

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

LIQUOR BY THE DRINK EXCISE TAX REPORT

Mail to: SC Department of Revenue, Miscellaneous Tax Section, Columbia, SC 29214-0137.

L-2172
(Rev. 8/2/12)
4326

IMPORTANT - This report is to be filed within 20 days from close of each month.

This form MUST be completed in black ink only.

NAME AND ADDRESS

SID NO.

LOCATION ADDRESS

Office Use Only
FILE NUMBER
FEIN/SSN
PERIOD ENDED

1. Gross proceeds from sales of alcoholic liquor by the drink ..... 1. ▶ _____ .

2. Excise Tax due, (Multiply Line 1 by 5%) ..... 2. ▶ _____ .

3. Penalty _____ Interest _____ ..... 3. ▶ _____ .

4. **Total Excise Tax Due** (Add lines 2 and 3) ..... 4. ▶ _____ .
(Check if payment is by EFT) ☐

14-1009

I hereby certify that the information contained in this report has been examined by me and to the best of my knowledge is correct and complete.

Name (Print)	Title	Internet/E-mail Address
Signature	Date	Daytime Phone Number

43261023

1350

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE

SC2848
(Rev. 12/1/11)
3307

Part I Power of Attorney

1 Taxpayer Information (Note: Taxpayer(s) must sign and date this form on page 2, line 8.)

* Taxpayer name(s) and address **(Type or print.)**	* Social Security number(s)	* Employer Identification number
		Plan number (if applicable)
	* Daytime telephone number ( )	Email Address

hereby appoint(s) the following representative(s) as attorney(s) - in fact:

2 Representative(s) (Type or print.)

* Name and address of specific individual	* Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐
Name and address of specific individual	Telephone No. ( ) _____ Fax No. ( ) _____ Check if new: Address ☐ Telephone No. ☐

to represent the taxpayer(s) before the SC Department of Revenue for the following tax matters:

3 Tax Matters - A general reference to "All years," "All periods," or "All taxes" is **not** acceptable.

* Type of Tax (Individual, Corporate, Withholding, Sales, etc.)	* Tax Form Number (SC1040, WH1605, ST-3, etc.)	* Year(s) or Period(s) (See Line 3 instructions)

4 Acts Authorized - A representative is an individual authorized to receive and inspect confidential tax information and to perform any and all acts on behalf of the taxpayer with respect to the tax matters described in line 3, including the authority to sign any agreements, consents or other documents. You may not use a Power of Attorney form to authorize a representative to receive refund checks. You may authorize a representative to sign a return ONLY as set forth in South Carolina Code Section 12-2-75.

List any specific additions to or deletions from the acts otherwise authorized in this power of attorney: _____

_____

_____

5 Receipt of Refund Checks - If you want to authorize a representative named in line 2 to receive, **BUT NOT TO ENDORSE OR CASH** refund checks, initial here _____ and list the name of that representative below.

Name of representative to receive refund check(s) ▶ _____

6 **Retention/Revocation of Prior Power(s) of Attorney** - The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the South Carolina Department of Revenue for the **same** tax matters for years or periods covered by this document .

If you do not want to revoke a prior power of attorney, check here . . . . . ▶ ☐

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

7 **Signature of Taxpayer(s)** - If a tax matter concerns a joint return, **both** husband and wife must sign if joint representation is requested; otherwise, see the instructions for SC2848 concerning signature of taxpayer(s). If signed by a corporate officer, partner, guardian, tax matters partner/person, LLC members, executor, receiver, personal representative, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ **The Department will not accept a Power of Attorney that is not signed.**

* _____ * _____ _____
Signature Date Title (if applicable)

* _____
Print Name

_____ _____ _____
Signature Date Title (if applicable)

_____
Print Name

NOTICES AND COMMUNICATIONS

All Notices and Communications will be sent to the taxpayer only. However, if you are unable to forward a copy to your named representative, you may contact our office for assistance.

Part II Declaration of Representative

I declare that:

- I am authorized to represent the taxpayer(s) identified in Part I for the tax matter(s) specified; and
- I am one of the following:
  - **a** Attorney - a member in good standing of the bar of the highest court of the jurisdiction shown below.
  - **b** Certified Public Accountant - duly qualified to practice as a certified public accountant in the jurisdiction shown below.
  - **c** Enrolled Agent - enrolled as an agent under the Requirements of the US Treasury Department Circular No. 230.
  - **d** Officer - a bona fide officer of the taxpayer organization.
  - **e** Full-Time Employee - a full-time employee of the taxpayer.
  - **f** Family Member - a member of the taxpayer's immediate family (i.e., spouse, parent, child, brother, or sister).
  - **g** Return Preparer.
  - **h** Other, please explain. _____

▶ **The Department will not accept a Declaration of Representative that is not signed.**

I declare that this return and all attachments are true, correct and complete to the best of my knowledge and belief. To wilfully furnish a false or fraudulent statement to the Department is a crime.

* Designation - Insert above letter (a-h)	* Jurisdiction (state)	* Signature	* Date

* indicates required field.

From Greg Young, re: Post and Courier article

Greg Young [Greg.Young@experianinteractive.com]

Sent: Sunday, October 28, 2012 10:00 AM

To: Stirling, Bryan; Godfrey, Rob

Gentlemen,

The article itself was not nearly as sharp-ended as the reporter, but I wanted to get your input on her last question. I feel it is bad for both of us to leave it unanswered, but I obviously did not want to jump in and say that it is definitely a risk and folks should continue to monitor, possibly implying the State is giving residents the short end of the stick.

If you are open to it, I'd like to craft messaging that addresses this question in a more holistic manner, reflecting the need to maintain vigilance all the time and providing other methods to monitor, in addition to the credit monitoring. It may benefit the messaging to also identify the difference between credit card fraud and identity theft, of which there seems to be confusion in the media, as well.

This would obviously be part of the FAQ document, but I think it may be something we want to provide separately, prior to the FAQ.

Thoughts?

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

Fwd: revised

Jim Etter [Etter_JF@sctax.org]

Sent: Sunday, October 28, 2012 9:13 PM

To: Stirling, Bryan; Pitts, Ted

Attachments: Schedule of project cost ~1.xlsx (18 KB) ; ATT00001.htm (232 B)

Sorry for the delay, staff has worked all to get best estimate

Jim

Sent from my iPhone

Begin forwarded message:

> **From:** "jim etter" <[redacted]@gmail.com>
> **Date:** October 28, 2012, 9:11:32 PM EDT
> **To:** "jim Etter" <[redacted]@sctax.org>
> **Subject: revised**

SOUTH CAROLINA DEPARTMENT OF REVENUE

Projected Incident Costs, *as of October 28, 2012*

Based on Returns as Filed (Some may have changed subsequently - Raw Data Captured)

ASSUMPTIONS	
Total # of Taxpayers Compromised	3,945,153
Total # of Taxpayers Compromised without Dependents	2,855,132
Total # of Taxpayers Compromised with Dependents	1,087,664
$ Cost per Taxpayer without Dependents for Credit Monitoring Service	$ 15.35
$ Cost per Taxpayer with Dependents for Credit Monitoring Service	$ 21.95
$ Cost per Taxpayer for Calling the Experian Call Center	$ 0.20

QUANTITY				COST				
Taxpayers Compromised Who May Sign-up for Credit Monitoring Service		# of Taxpayers Projected to Sign-up for Credit Monitoring Service		$ Cost for Credit Monitoring Service for Taxpayers		$ Cost for Calling the Experian Call Center	$ Cost for Other Expenses as Shown In Table Below	Total Cost
%	#	Without Dependents	With Dependents	Without Dependents	With Dependents			
15%	591,773	428,270	163,150	$ 6,573,941	$ 3,581,134	$ 118,355	$ 1,591,000	$ 11,864,430
20%	789,031	571,026	217,533	$ 8,765,255	$ 4,774,845	$ 157,806	$ 1,591,000	$ 15,288,906
30%	1,183,546	856,540	326,299	$ 13,147,883	$ 7,162,267	$ 236,709	$ 1,591,000	$ 22,137,859
40%	1,578,061	1,142,053	435,066	$ 17,530,510	$ 9,549,690	$ 315,612	$ 1,591,000	$ 28,986,813
50%	1,972,577	1,427,566	543,832	$ 21,913,138	$ 11,937,112	$ 394,515	$ 1,591,000	$ 35,835,766
70%	2,761,607	1,998,592	761,365	$ 30,678,393	$ 16,711,957	$ 552,321	$ 1,591,000	$ 49,533,672
90%	3,550,638	2,569,619	978,898	$ 39,443,649	$ 21,486,802	$ 710,128	$ 1,591,000	$ 63,231,578

OTHER EXPENSES	
$ Total Cost per Letters Mailed to Out-of-State Taxpayers Compromised[1]	$ 741,000
External IT Forensic Experts (Mandiant)	$ 500,000
External Legal Counsel (Nelson Mullins)	$ 100,000
External PR Firm (Chernoff)	$ 150,000
Miscellaneous	$ 100,000
Total Other Expenses	**$ 1,591,000**

Note 1: As known to date, there are 1.3M out-of-state taxpayers and the cost per letter is estimated to be $0.57. There is no requirement to mail letters to in-state taxpayers compromised.

Taxpayers with dependents	
Filing Joint	494,256
Filing as Single	17,717
Filing as Head of Household	496,474
Filing as a widower	1,521
Unknown Status	77,696
Total	1,087,664

Taxpayers without dependents	
Filing Joint Primary Account	542,956
Filing Joint Secondary	542,956
Filing Joint Separate Not covered under the family Plan	494,256
Filing Married Separately	74,243
Filing as Single	1,199,035
Filing as Head of Household	165
Filing as a widower	1,521
Total	2,855,132

Data file has formatting issues

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Saturday, October 27, 2012 12:38 PM

To: Stirling, Bryan

Bryan:

We have been trying to load the file today but keep running into issues because the data is not formatted uniformly.

For example, some records list the last 4 of your SSN as 1 digit, others have zip codes with as many as 15 digits, and other records have multiple data points merged into single cells instead of multiple cells.

Is there any way that we can get a cleaner list for easier upload?

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
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www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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Re: Data file issue

Stirling, Bryan

Sent: Saturday, October 27, 2012 3:36 PM

To: Etter_JF@sctax.org

Thank you for keeping me in the loop.

----- Original Message -----
From: Jim Etter [mailto:Etter_JF@sctax.org]
Sent: Saturday, October 27, 2012 03:33 PM
To: Stirling, Bryan
Subject: Data file issue

The issue related to 5 records

Sent from my iPhone

Re: I will call you at 1:30 Eastern

Stirling, Bryan

Sent: Saturday, October 27, 2012 1:02 PM

To: ofonseca@experianinteractive.com

That is good news. I sent an email and called Jim Etter at DOR about the file problems. I copied you on that email.

----- Original Message -----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Saturday, October 27, 2012 12:49 PM
To: Stirling, Bryan
Subject: I will call you at 1:30 Eastern

I was going to call you in 10 minutes but I have limited information. I have a meeting with the team in about 20 minutes, and will call you right after. From what I understand the recording approach is paying off.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
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FW: Status Update - Review of Information Security at the Cabinet Agencies

Pitts, Ted

Sent: Wednesday, October 24, 2012 2:21 PM
To: Godfrey, Rob; Stirling, Bryan
Attachments: Summary Letter to Governo~1.docx (325 KB)

From: Maley, Patrick
Sent: Wednesday, October 24, 2012 1:37 PM
To: Pitts, Ted
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies

Attached letter is a status update of project, dated 9/18/12, which simply states methodology & results, which demonstrates due diligence by the Executive Branch in response to DHHS PII incident.

We have DDS and SLED still hanging. Closing loop with DDS is in near term because they should be nearing completion of their survey instrument. SLED just hired an IT Director and I extended their survey completion until after their IT Director can assess their IT system and accurately complete our survey.

I have had media inquiry from Tim Smith, Greenville on this project. I am generally aware of DOR issue. DOR was the only agency we looked that met expectations for having sound information security practices in all nine categories. Further, DOR has to pass requirements & testing to meet Federal IRS standards due to tax data in its custody.

Having sound IT security practices is not a guarantee of not being hacked—it is due diligence to manage the risk.

Call if you need further.

Thanks

From: Maley, Patrick
Sent: Tuesday, September 18, 2012 3:52 PM
To: Pitts, Ted
Subject: Status Update - Review of Information Security at the Cabinet Agencies

Ted, attached is a letter I will be sending to the Governor through your office. It is a 2 page, light read, summary of the information security review to date, with expected completion in early October 2012. I am sending this because I sense an upcoming cabinet meeting, and this is a corporate issue impacting the entire cabinet with a very positive, but room to improve, outcome.

I have met about half of the cabinet Agency Directors, and they all have been very gracious and helpful. If you could work me in for a minute or two at the next cabinet meeting, I would like to meet them all as a group and brief them on our course change and continue to seek input before I finalize the OIG tangible objectives.

I will have my final draft objectives in a couple of weeks, and will be circulating for input & you will be on the list.

My new cell is 429-4946.

thanks

State of South Carolina
Office of the Inspector General

September 18, 2012

Honorable Nikki R. Haley
Governor of South Carolina
1205 Pendleton Street
Columbia, SC 29201

Re: Status Update - Review of Information Security at the Cabinet Agencies

Dear Governor Haley,

The Office of the Inspector General (OIG) has reviewed the information security practices at 12 of the 16 Cabinet Agencies. The Department of Health & Human Services (DHHS) was not included in the review inasmuch as a consultant has been retained to perform a similar, if not more extensive, evaluation. The OIG will complete its review by early October, 2012.

Of the 12 agencies evaluated, three were found either not to retain any Personally Identifiable Information (PII) other than a minimal amount constituting a minimal risk, or information retained is considered a public record under the State's public record statutes. The remaining nine agencies reviewed to date are in substantial compliance with sound information security practices. It was clear from the review, information security awareness has been heightened throughout the Cabinet Agencies since the April, 2012 DHHS data breach, and agency leadership is proactively engaged in ensuring an adequate information security posture.

Based on recommended security guidelines and best practices in government and the private sector, a questionnaire was developed to test nine major information security categories in each agency against best practices. The questionnaire was completed for each agency and interviews were conducted with employees at different levels within each agency. In some cases, the OIG viewed facilities and observed business processes. These nine categories were:

- Information Security Policy and Other IT Policies
- Inventory/Discovery of PII
- Inventory and Monitoring of Network Devices and Activity
- Password Management
- Workstation, Laptop and Other IT Devices – Setup & Security
- Database Permissions, User Management and Application Security

Office of the Inspector General • Kingstree Building • 110 Centerview Drive, Suite 201 • Columbia, South Carolina 29210
Office: 803.896.4729 • Fax: 803.896.4309 • Email: oig@oig.sc.oig • Toll-free Hotline: 1.855.SCFRAUD (1.855.723.7283)

September 18, 2012
Governor Nikki R. Haley

- Employee Information Security Awareness Training
- Data Loss Protection Tools and Monitoring of Network Activity
- Data Loss Response Plan

Despite all nine agencies being in substantial compliance, the OIG identified three areas with a pattern of non-compliance where information security could be improved. Those areas are as follows:

1. Lack of adequate security for the paper records containing confidential information (4 of the 9 agencies could improve).

2. Lack of a process to periodically conduct an agency-wide discovery process to assure that the locations of all confidential information are known and authorized (8 of the 9 agencies could improve). Most, if not all, agencies expressed confidence that all locations of confidential information were known and authorized, yet these agencies had not undertaken such a process, or at least, had not done so periodically. Periodically conducting an agency-wide discovery process is a major industry recommended best practice.

3. Lack of a data response plan along with a standing committee to execute it should such an information loss occur (7 of the 9 agencies could improve). This is also a major industry recommended best practice.

Agency Directors and their personnel demonstrated commitment to address these areas to improve. Each agency will receive a separate report on its information security, along with corresponding findings and recommendations. Each agency was accommodating and helpful to the OIG in conducting this review, and it was a pleasure working with them. If you or your staff needs any additional information or clarification, please do not hesitate to call me at (803) 896-4721.

Sincerely,

Patrick J. Maley
Inspector General

PM/pw

Fw: Data file has formatting issues

Stirling, Bryan

Sent: Saturday, October 27, 2012 1:01 PM

To: etter_jf@sctax.org

Cc: ofonseca@experianinteractive.com

Jim,
Please see the email below. Keep me updated on this. We need to clean this list up for them.

----- Original Message -----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Saturday, October 27, 2012 12:38 PM
To: Stirling, Bryan
Subject: Data file has formatting issues

Bryan:

We have been trying to load the file today but keep running into issues because the data is not formatted uniformly.

For example, some records list the last 4 of your SSN as 1 digit, others have zip codes with as many as 15 digits, and other records have multiple data points merged into single cells instead of multiple cells.

Is there any way that we can get a cleaner list for easier upload?

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
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RE: Employer Identification Number Considerations

Stirling, Bryan

Sent: Wednesday, October 31, 2012 1:51 PM

To: Jason.Sweatt@ey.com

Thank you very much.

From: Jason.Sweatt@ey.com [mailto:Jason.Sweatt@ey.com]
Sent: Wednesday, October 31, 2012 1:48 PM
To: Stirling, Bryan
Subject: Employer Identification Number Considerations

Hello, Bryan:

As we discussed, I wanted share some of the points that we discussed regarding Employer Identification Numbers (EINs).

While business taxpayer EINs are not published and available in a resource such as a public directory, most businesses do not consider them to necessarily be "confidential." They are used in too many places to truly be kept as tightly confidential as an individual's Social Security Number. It is also more difficult to use an EIN in conjunction only with an address to open credit lines or apply for credit cards. Generally, for a business, much more information is needed than the identifying information on the business' tax return.

Some places that they are used include:

- On employees' Forms W-2.
- On Forms 1099 issued to most providers of service to the company over $600.
- For public companies, on publicly published findings and readily available from the SEC.
- On certain permits and licenses required to be posted in a public place.
- For Tax Exempt organizations and certain other organizations, the entity's tax forms are public record.
- The numbers are issued to banks in application processes.
- The numbers are many times issued to customers and vendors for various reasons.
- Many other places

If I had a business client who had tax information compromised, whether any additional action was required would depend on the facts and circumstances. I would advise them to consider:

- Was the information taken already available to the general public. If so, no real breach of confidential information has really occurred.
- In the client's line of business, can the thief really take any action? What are the possible actions?
- Did the information contain sensitive information such as bank account numbers or credit card numbers, and were those accounts still active.
- Did the information that was taken include sensitive data, such as officers' salaries or officers' SSNs?
- Was the information taken information that would allow the thief to access other data (such as passwords for tax payments, etc.)

Based on the fact pattern, we would decide if any exposure had been created. If the data obtained was simply

the identifying information of the business and potentially some financial data (numbers on the return), then for most businesses, they may not like the fact that a breach occurred, but in many cases real additional exposure for the business may not be created by a 3rd party obtaining limited information, even including the EIN.

Does that help?

Best Regards, Jason Sweatt

Jason C. Sweatt | Tax Quality & Risk Management

Ernst & Young LLP

75 Beattie Place, Suite 800, Greenville, SC 29601, United States of America

Direct: 1 864 298 3517 | Mobile: 1.864 320 1810 | Jason.Sweatt@ey.com

Fax: 1 866 586 8638 | EY/Comm: 7175277

Website: www.ey.com

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Fw: FAQs

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:39 AM
To: Pitts, Ted
Cc: Grube-Lybarker, Carri
Attachments: Frequently Asked Question~1.docx (35 KB)

Ted,
See below for Consumer Affairs' FAQs.

From: Grube-Lybarker, Carri
Sent: Wednesday, October 31, 2012 11:36 AM
To: Stirling, Bryan
Subject: FAQs

Hi Brian,

Attached are the FAQs we've developed thus far based on calls we've received.

Let me know if you have any questions~

Thanks,
Carri

Carri Grube Lybarker, Esq.
***Administrator* | SC Department of Consumer Affairs**
2221 Devine Street, Suite 200
P.O. Box 5757 | Columbia, SC 29250-5757
803.734.4297 | 803.734.4229 FAX
www.consumer.sc.gov ***Please note new website address****

FREQUENTLY ASKED QUESTIONS: DOR SECURITY BREACH

October 31, 2012

- **My spouse and I have joint accounts, do I have to register both of us for the monitoring, alert or freeze or just myself?** Credit reports are tied to an individual's social security number, so you each need to register.

- **Will my deceased family member's SSN be at risk?** It is possible. Make sure you have notified each of the three major credit reporting agencies of the death so it can be appropriately marked on the credit report. You may also want to pull a copy of the member's credit report and contact to make sure the accounts are marked "deceased." If they are not, contact each creditor.

- **What about my children's SSN?** Currently the Department of Revenue is working to match parents with their dependents. Once completed, the affected families will receive access to a "Family Protection Plan" through Experian. After the parents enroll, they will receive an e-mail from Experian that will allow them to go to a site to enter their children's information. Parents can also try now to put a fraud alert on their child's report, if one exists. If the agency doesn't allow the fraud alert to be placed, it is because a report matching that social security number does not yet exist. You can also contact each of the three credit reporting agencies and ask they perform a manual search of your child's file. They may ask for additional information prior to initiating the search:
  - TransUnion: childidtheft@transunion.com
  - Experian- 888-397-3742
  - Equifax- 800-525-6285

- **I'm a business, does the free credit monitoring, fraud alerts and security freeze apply to me?** If you are a sole proprietor, partnership or single-member LLC and file tax returns for the business through your personal SSN, the programs can be used by you. But, because the programs are tied to an individual's credit report/SSN, if you are a multi-member LLC or corporations, these services are not available. You should continue to monitor your business' finances, checking bank statements regularly, etc.

- **What is the difference between credit monitoring, a fraud alert and a security freeze?**
  - Credit monitoring is where a third party monitors your credit reports for suspicious activity and identity theft red flags. The monitoring service provided by DOR will last one year, with "Extend Care" after the term is up.
  - A fraud alert is FREE, stays in place for 90-days and requires potential creditors take steps to verify that the applicant is not you. You only have to contact 1 of the 3 credit reporting agencies (CRA) to place the alert. Once you place the alert, you will receive notice that you can get 1 free copy of your credit report from each of the CRAs.

- A security freeze is FREE and will prevent potential creditors and other third parties from accessing your credit report at all, unless you temporarily lift the freeze or already have a relationship with the company. You **must call each of the CRAs** to do this. It is FREE to place, thaw and lift the freeze for SC Residents. Once you place the freeze, you will receive a PIN number you can use to thaw or lift the freeze. Make sure to keep it in a safe place. You can place the freeze online at the addresses or numbers below:

www.freeze.equifax.com
www.experian.com/freeze
http://freeze.transunion.com

OR

Equifax: 800-685-1111
TransUnion: 800-680-7289
Experian: 888-397-3742

- **How do I know if my information was included in the hack?** Unfortunately all that has been released at this time is that 3.6 million SSN numbers and debit and credit card numbers have been exposed pertaining to taxpayers who filed a tax return at anytime from 1998 forward. We encourage consumers to assume their information has been compromised and go ahead and take advantage of the protections available. (monitoring, fraud alert, security freeze).

Re: For 11 am DOR call

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:12 AM

To: CheekS@sctax.org; Pitts, Ted

Cc: Godfrey, Rob

Copying Rob Godfrey on this email.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Wednesday, October 31, 2012 11:02 AM
To: Pitts, Ted; Stirling, Bryan
Subject: For 11 am DOR call

What do we plan to do?

-Coordinate a live forum with the Technical College Association – taxpayers can sit in at technical colleges around the state to participate and ask questions during a live forum or webinar about Experian's ProtectMyID and how to protect themselves; representatives from DOR and Consumer Affairs will attend

-Working with the Lt. Governor's Office we will disseminate information to the AARP, Senior Centers, Council on Aging, etc. to advise that demographic on protecting themselves from fraud and how to sign up for the protection plan.

-Coordinate with SC State Libraries to organize a webinar to train librarians so they can help sign up people who come in to use the computers

-DOR ProtectMyID Sign Up Day at state libraries where DOR staff can be on hand to help taxpayers get registered and answer any questions that they may have

-have computers available in the DOR District Offices so taxpayers can sign up when they come in to Taxpayer Assistance – we may book conference rooms to ensure privacy

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

Fw: Invite

Stirling, Bryan

Sent: Wednesday, October 31, 2012 11:11 AM

To: LeMoine, Leigh

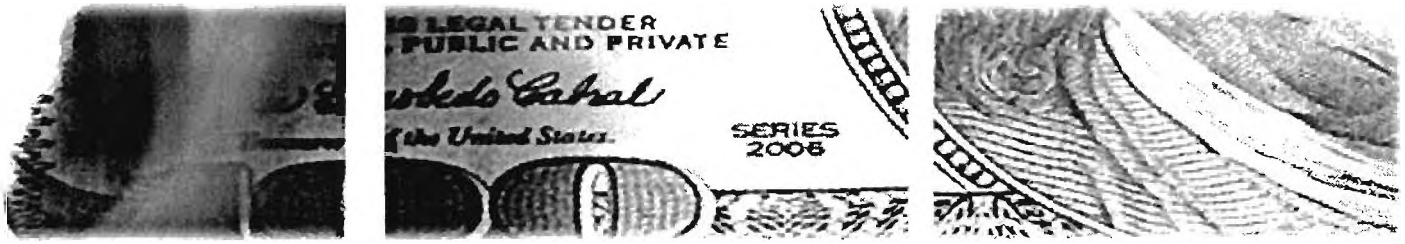
Attachments: Fraud Detection and Preven~1.pdf (518 KB)

From: Dermody, Brandon [mailto:dermody@sostrategy.com]
Sent: Wednesday, October 31, 2012 10:52 AM
To: Stirling, Bryan
Subject: Invite

Here you go.

Thanks.

Don't Get Burned



Fraud Detection and Prevention in Government Programs Symposium

Hosted by State Treasurer Curtis Loftis

Fraud and improper payments in government programs are on the rise nationally. Criminals have become increasingly more organized and sophisticated in their schemes to defraud limited government resources. It's a full-on assault against government programs by hidden attackers. In order to combat these threats, state government must become as sophisticated in our control as the criminals are in their schemes.

At this Fraud Detection and Prevention in Government Programs symposium, learn how modern technology can be used to detect sophisticated fraud schemes and organized criminal enterprises – before substantial losses are incurred. And learn best practices from both government and the private sector in the latest methods for detecting and preventing fraud, including:

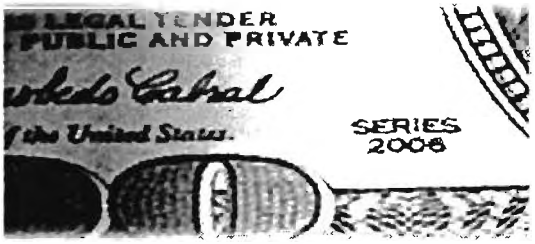
- Current trends in fraud schemes and perpetrators
- Why an enterprise approach to fraud detection and prevention is critical to deterring today's fraud
- How advanced analytics, proven for years in the financial services industry, can help reduce government fraud
- How to incorporate continuous monitoring into the heart of government systems to prevent fraud and improper payments

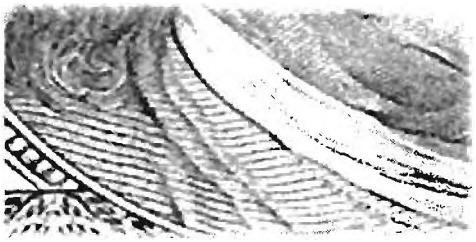
WHAT: Fraud Detection and Prevention in Government Programs Symposium hosted by Treasurer Curtis Loftis

WHEN: November 13th from 8:30am until 11:30am

WHERE: Columbia Metropolitan Convention Center

Don't Get Burned





Speakers to include:

- *Curtis M Loftis, Jr.*: South Carolina State Treasurer
- *Patrick Maley*: South Carolina State Inspector General
- *Chris Swecker*: International expert on fraud and financial crimes; Former senior FBI executive and Chief Security Officer at Bank of America
- *Greg Henderson*: Government Practice Lead, Fraud and Financial Crimes Global Practice, SAS Institute

Agenda at a Glance
8:30 a.m. -- Registration and Networking
9:00 a.m. -- Welcome and introductions
9:10 a.m. -- Roundtable discussions
10:30 a.m. -- Q&A
11:00 a.m. -- Event wrap-up

To register, please respond to this email with your name, agency and title.

Thank you and we look forward to seeing you at the symposium!

From Greg Young, re: numbers for Call Center and ExtendCare info

Greg Young [Greg.Young@experianinteractive.com]

Sent: Tuesday, October 30, 2012 12:47 AM

To: Stirling, Bryan; Godfrey, Rob

Cc: Michael Bruemmer [Michael.Bruemmer@experianinteractive.com]; Ozzie Fonseca [ofonseca@experianinteractive.com]

Gentlemen,

Here is information related to the campaign and message points on ExtendCARE (as of 9 pm Pacific). Seeing images of the storms and hope all is well out there.

- Total calls made to the toll free number: 533,000
- Average wait for representative: 9.5 minutes
- Average time representative spends on phone getting information, explaining process and registering individuals: 9 minutes
- Total number of PMID registrations: 287,000

ExtendCARE

This benefit extends our Fraud Resolution Assistance to SC taxpayers after their memberships have expired. By acting quickly and drawing on proven experience in fraud protection Experian Fraud Resolution Experts help you minimize the loss of time and money associated with identity theft.

Experian Fraud Resolution Agents specialize in:

- Working directly with SC taxpayers from beginning to end to help resolve identity theft once their membership begins and long after it expires.
- Placing a temporary 90-day or extended seven-year fraud alert on consumers' Experian credit reports, as requested, to help stop fraudulent new accounts from opening.
- Sharing the fraud alert with the Equifax® and TransUnion® credit bureaus.
- Assisting with the dispute process for inaccurate information or fraudulent activity on Experian credit reports.
- Drafting and providing dispute letters for SC taxpayers to report credit fraud to Equifax and TransUnion.
- Assisting in scheduling conference calls with financial providers, creditors and service providers to dispute fraudulent charges and accounts.
- Interacting with law enforcement or government agencies to work toward a resolution and assist with filing a police report, if possible.
- Providing copies of all necessary letters to report credit fraud and identity theft to creditors, credit reporting agencies or others who may be involved in the process of reclaiming SC taxpayers' identities.
- Reviewing credit records to help SC taxpayers determine potential areas of fraud.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From Greg Young, re: URGENT

Greg Young [Greg.Young@experianinteractive.com]

Sent: Monday, October 29, 2012 5:34 PM

To: Stirling, Bryan; Godfrey, Rob

Cc: Michael Bruemmer [Michael.Bruemmer@experianinteractive.com]; Ozzie Fonseca [ofonseca@experianinteractive.com]

Gentlemen,

Can you get word out that people should NOT put middle initials in the first name field (see below). For some reason it's creating an issue that is slowing down the registration process for folks. Again, if the media can communicate that people registering for PMID should Not use a middle initial. Let me know if you have questions. We want to create speed in all facets of the process and deliver a great experience.

Best,

GY

You are only 3 steps away from obtaining powerful identity protection.

First Name

Last Name

Suffix

Address

Zip Code

City

State

Email

Have you lived at your current address for more than 6 months? Yes No

Yes, please send me important identity theft information and special offers from Experian

Submit & Continue

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From Greg Young, re: FS overview

Greg Young [Greg.Young@experianinteractive.com]

Sent: Monday, October 29, 2012 3:44 PM

To: Stirling, Bryan; Godfrey, Rob

Cc: Michael Bruemmer [Michael.Bruemmer@experianinteractive.com]; Ozzie Fonseca [ofonseca@experianinteractive.com]

Gentlemen –

Here is a summation of FS:

Process:

- Those individuals that already enrolled in ProtectMyID™ will get an email alerting them to the availability of Family Secure and how to register their minors who were listed on tax paperwork as dependents.
- Those that have not registered yet with the ProtectMyID product will be sent an email with Family Secure registration directions upon completing the ProtectMyID registration.

Requirement:

- Individuals must sign up for ProtectMyID first. Once they are registered, notification and a registration code (different from the one used for ProtectMyID) will be sent to them, with directions what to do to register with Family Secure℠. If they do not have minors listed as dependents, then they can ignore the notice. As with ProtectMyID, the Family Secure registration process may be completed via the phone with a live representative. For the Family Secure product, an email address is required.

Your other questions:

- Parents register their children as part of Family Secure.
- The primary benefit that Family Secure brings to bear in this situation is that it monitors the identity (primarily the SSN) of the minor who has no credit report – thus no alerts. Once registered, in the event a child does have a credit file, if any credit, loan or similar account is opened with that information, the parents are alerted to call customer care. (Detail of the alert on minors is not released unless or until the Parent authenticates themselves with customer care as the parent or guardian of the minor.)

Family Secure features:

Coverage:

- One adult
- Any amount of minors (5 are allowed to enroll on the website; for more than 5, the customer must call Customer Care)

Key Benefits the adult receives:

- $2 million product Guarantee covers the whole family
- Score Tracker
- Fraud Resolution

Benefits the minors receive:

- Monthly monitoring for existence of minor's credit report
  - If a credit report is found, then we monitor for any changes to that report

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

Updated Message for 2100

Haltiwanger, Katherine

Sent: Monday, October 29, 2012 1:23 PM

To: Smoak, Carol

Cc: Godfrey, Rob; Jones, Sheila; Stirling, Bryan

Importance: High

Carol, please have 2100 changed today by 5 p.m. to the following message:

You have reached the Office of Governor Nikki Haley. The office is open Monday through Friday, 8:30 a.m. to 5:00 p.m. If you are calling about the cyber attack, you can visit www.protectmyid.com/scdor and enter the code SCDOR123. Sign-up ends on January 31, 2013. If you do not have access to the internet, you can call 1-866-578-5422 (say the # twice). Thank you.

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Godfrey, Rob

Sent: Monday, October 29, 2012 1:22 PM

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Fw: A question

Veldran, Katherine

Sent: Monday, October 29, 2012 11:30 AM

To: Stirling, Bryan; Pitts, Ted; Schimsa, Rebecca

From: Rep. Phyllis Henderson [mailto:[redacted]@gmail.com]
Sent: Sunday, October 28, 2012 07:10 PM
To: Veldran, Katherine
Subject: A question

Katherine:
First, I want to make sure I have your correct phone #. I called 803-767-7583 and got a generic voicemail so wanted to make sure that was right.
Second, I have received several calls and emails about the computer hacking situation - as I'm sure most of my colleagues and you have, too. One of the biggest complaints is that the media reports made it sound like an individual could call the 866 number and find out if they are affected or not. All you are told is the activation code for protectmyid.com and then are told that IF you were not affected you will have to pay for your memebership!
People want to know if they were affected or not and I think we owe them that information. What is the plan? I hope we will find out more tomorrow morning during the conference call. Phyllis
--
Representative Phyllis Henderson
SC House District 21
864-423-3149

Sign up for my DIstrict 21 newsletter! Click here:
http://oi.vresp.com?fid=58d852d7a6
On Twitter: @phyllish21
View my vote record: http://is.gd/henderson21 and click on "voting record"

Updated Information

Haltiwanger, Katherine

Sent: Monday, October 29, 2012 9:48 AM

To: Jones, Sheila; Thomas, Katherine

Cc: Glover, Christine; Baker, Josh; Bondurant, Kate; Stirling, Bryan; Godfrey, Rob; Hall, Taylor; Jones, Sheila; LeMoine, Leigh; Patel, Swati; Peters, Hal; Pitts, Ted; Schimsa, Rebecca; Soura, Christian; Taillon, Jeff; Veldran, Katherine; Walker, Madison; Walls, Courtney

Importance: High

UPDATED INSTRUCTIONS FOR CONSITUENTS:

As of this morning, the steps to receive Protect My ID have changed. Please notify constituents that they can go on www.protectmyid.com/scdor and enter the code SCDOR123 (not case sensitive). Sign-up ends on January 31. If they don't have access to the internet, they can call 1-866-578-5422.

Please let me know if you have any questions.

Thanks,

Katherine

Fw: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Veldran, Katherine

Sent: Monday, October 29, 2012 9:04 AM

To: Stirling, Bryan

From: Taillon, Jeff
Sent: Monday, October 29, 2012 08:52 AM
To: Pitts, Ted; Veldran, Katherine
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Rita Allison [mailto[redacted]@charter.net]
Sent: Monday, October 29, 2012 8:49 AM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

My people are most concerned about giving ss# to a private company. Thoughts? Rita
Sent from my Verizon Wireless 4G LTE DROID

"Taillon, Jeff" <JeffTaillon@gov.sc.gov> wrote:

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials
WHAT: DOR information security breach update
WHEN: TODAY, Monday, October 29, 10:00 AM
WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Re: Conference Call

Jeff Gossett [JeffGossett@scsenate.gov]

Sent: Sunday, October 28, 2012 9:58 PM

To: Stirling, Bryan

I understand you and Mike talked about the conference call. If you end up sending something new to all Senators, please include Mike and I on the message.

Thanks,

Jeff

His email, if you don't have it, is MikeHitchcock@scsenate.gov

On Oct 26, 2012, at 10:09 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov> wrote:

> Can I call you tomorrow on this? Been a very busy day.
>
> **From**: Jeff Gossett [mailto:JeffGossett@scsenate.gov]
> **Sent**: Friday, October 26, 2012 10:07 PM
> **To**: Stirling, Bryan
> **Subject**: Conference Call
>
> I know it's probably been a bad day, but did y'all really send this out as a press release?
>
> If you want info to go to legislators, you can get it to Charles and I and we can get it to them for you.
>
> Jeff
>
> CONFERENCE CALL INFORMATION FOR LEGISLATORS:
>
> Our office has arranged a conference call for members of the General Assembly to be held on Monday, October 29th at 10:00 a.m. with Chief Mark Keel, Director Jim Etter, and Inspector General Pat Maley. The purpose of the conference call is to give you the opportunity to receive information and ask questions about the cyber-attack at the Department of Revenue. There is a limited number of lines available. This call is only intended for you, members of the General Assembly, or a staff member calling in on your behalf.
>
> Call Number: 1-800-670-1742 (No access code is needed).
>
> Directions:
>
> 1. Upon dialing the conference number, each participant will be asked his or her name and

then be placed into the conference call.
2. Participants should plan to join the call 5-10 minutes prior to the start of the call.
3. Once the speakers have completed their statements, the call operator will provide instructions for the question and answer portion of the call.
4. All participants will be given the opportunity to ask questions.
5. Questions will be announced in the order that they are received.
6. For operator assistance at any time during the call, please press *0.

-###-

Fw: Fwd: Website email from Lisa Hoffman

Veldran, Katherine

Sent: Sunday, October 28, 2012 2:43 PM

To: Stirling, Bryan; Pitts, Ted; Godfrey, Rob

Cc: Schimsa, Rebecca

From: Garry R. Smith [mailto:GarrySmith@schouse.gov]
Sent: Saturday, October 27, 2012 07:13 PM
To: Veldran, Katherine
Subject: Fwd: Website email from Lisa Hoffman

Katherine, the questing from this constituent is what do they do if they do not have Internet access. Can you help with this?

Thanks!

Sent from my iPad

Begin forwarded message:

> **From:** "[redacted]@aol.com" <[redacted]@aol.com>
> **Date:** October 27, 2012, 4:52:56 PM EDT
> **Subject: Website email from Lisa Hoffman**
>
> What do people who do not have internet access do about the SCDOR security breach?
> Thanks!
>
> Lisa [redacted]
> [redacted]
> simpsonville, SC[redacted]

Fw: Problems re Social Security Number Theft -- Senator Rose

Veldran, Katherine

Sent: Sunday, October 28, 2012 2:43 PM

To: Stirling, Bryan; Pitts, Ted; Godfrey, Rob

Cc: Schimsa, Rebecca

From: Michael Rose [mailto[redacted]@sc.rr.com]
Sent: Saturday, October 27, 2012 11:18 PM
To: Veldran, Katherine
Cc: [redacted]@sc.rr.com <[redacted]@sc.rr.com>; 'Vivian Rose' <[redacted]@sc.rr.com>
Subject: Problems re Social Security Number Theft -- Senator Rose

Katherine,

The Governor may want to know the following complaints about the remedies offered the public regarding the theft of social security numbers, etc.:

1. A prominent Republican has complained to me that it was impossible for him to get anyone to answer at the toll free number to which the public has been encouraged to call; and

2. Another citizen has complained that she cannot find where to log in as instructed. See below.

Thank you.

Mike Rose

From: Bonnie[redacted][mailto:[redacted]@bellsouth.net]
Sent: Saturday, October 27, 2012 1:38 PM
To: vivian rose
Subject:

Hey, Vivian. I guess you are as upset as millions of us about the social security #'s, credit card and debit card #'s being compromised. It is so hard to understand why our state did not have a better system of protection. Too hard to believe.

However, I used the number in the paper to call; and, I got the password for SCDOR123, but when I go on the computer to log in--I can't find where to do it. Can you offer me any suggestions? Sorry to bother you. This morning, my facebook was hacked, but my security blocked it. It told me that a computer or mobile device in Cummings, GA tried to get into my facebook. It could not have happened at a worse time; and, I pray it had nothing to do with the other problem.

Family Secure

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Sunday, October 28, 2012 2:14 PM

To: Stirling, Bryan; Jim Etter (etter_jf@sctax.org)

Gentlemen:

I spoke with Greg Young and he asked me to set up a call with you to further discuss Family Secure. I'm available at your convenience.

Please let me know when you will have a moment and I will send a meeting invitation.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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(949) 567-3851 - Desk
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Blog: www.Experian.com/blogs/data-breach
Follow us on Twitter: www.Twitter.com/Experian_DBR
Visit us at http://www.experian.com/databreach

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FW: SC tax record hack

Greg Young [Greg.Young@experianinteractive.com]

Sent: Sunday, October 28, 2012 1:09 PM

To: Stirling, Bryan; Godfrey, Rob

Gentlemen,

Have we thought about providing this confirmation and what that communication will look like (below) or are we foregoing this since we are basically offering the protection to everyone that calls in (that has been a taxpayer between 1998 and now)?

I know we are in the midst of securing a solution to the roll out of Family Secure, but do you (we) want to start thinking about how you want to position the child risk messaging now? I can finesse, but let me know positioning/messaging that's critical for you all.

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
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Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From: Ryan Naquin [mailto:rnaquin@wpde.com]
Sent: Sunday, October 28, 2012 10:00 AM
To: Greg Young
Subject: SC tax record hack

Hey Greg,

I have talked with the SC DOR and know that Experian has no way of knowing at this time who has been affected in the South Carolina tax information hack. I just wanted to know, when you guys do find out and if someone who set up an Experian account, how will you notify them? Will it be an email? Will it be a big ALERT on the page when you log in? if someone takes time to get this done, will an ALERT be on their home screen as soon as they sign up? And with this breach, should parents be concerned about their children's identity as well?

Hope this makes sense.

Thanks,

Ryan Naquin
Reporter
NewsChannel 15 WPDE
Myrtle Beach, SC
843-742-9833

Fw: From the Governor's Office re. cyber-attack at DOR

Schimsa, Rebecca

Sent: Sunday, October 28, 2012 9:14 AM

To: Stirling, Bryan

Cc: Pitts, Ted; Veldran, Katherine

From: James Smith [mailto:JamesSmith@schouse.gov]
Sent: Sunday, October 28, 2012 05:59 AM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine; Mark Keel <mkeel@sled.sc.gov>; Kirkland T. Smith <Kirkland@KirklandSmith.com>; Rep. James E. Smith Jr. <James@JamesSmith.com>
Subject: Re: From the Governor's Office re. cyber-attack at DOR

What about the SSN's of SC Children? If you have dependents listed on your return each have a name, date of birth and SSN provided. Is that information at risk and I don't believe they can access Protect My ID .com as a minor? How can the people of SC protect the ID's of their children? Are we certain that the risk is limited to only those that "filed" a tax return?

Thanks, James

On Oct 26, 2012, at 4:46 PM, "Schimsa, Rebecca" <RebeccaSchimsa@gov.sc.gov> wrote:

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa
Office of the Governor

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that

approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords

immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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VIDEO OF TODAY'S PRESS CONFERENCE:

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**
2. Then you will determine if you wish to have an online or US Mail alert mechanism.
3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

-###-

CONFERENCE CALL INFORMATION FOR LEGISLATORS:

Our office has arranged a conference call for members of the General Assembly to be held on Monday, October 29th at 10:00 a.m. with Chief Mark Keel, Director Jim Etter, and Inspector General Pat Maley. The purpose of the conference call is to give you the opportunity to receive information and ask questions about the cyber-attack at the Department of Revenue. There is a limited number of lines available. This call is only intended for you, members of the General Assembly, or a staff member calling in on your behalf.

Call Number: 1-800-670-1742 (No access code is needed.)

Directions:

1. Upon dialing the conference number, each participant will be asked his or her name and then be placed into the conference call.
2. Participants should plan to join the call 5-10 minutes prior to the start of the call.
3. Once the speakers have completed their statements, the call operator will provide instructions for the question and answer portion of the call.
4. All participants will be given the opportunity to ask questions.
5. Questions will be announced in the order that they are received.
6. For operator assistance at any time during the call, please press *0.

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<Media Release from DOR 10.26.2012.pdf>

FW: From Greg Young, re: Answers to questions - round 2

Greg Young [Greg.Young@experianinteractive.com]

Sent: Saturday, October 27, 2012 9:44 PM

To: Godfrey, Rob

Cc: Stirling, Bryan; [redacted]@gmail.com' [redacted]@gmail.com)

Rob,

Should the reporter respond as she has been and indicate that's not enough, you may want to reference these points from your release. The risk of not immediately registering – i.e., the exposure period without the protection of PMID – is something Bryan and Tim suggested should come from the State. I presume this would be a ranking technology official.

> In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:
>
> - Regularly review credit reports;
> - Place fraud alerts with the three credit bureaus;
> - Place a security freeze on financial and credit information with the three credit bureaus.
>
> If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

In addition, individuals with online access to their credit card/bank card statements have daily access to the transactions and balances. Most can have alerts set up. Credit monitoring does not send immediate usage alerts like credit card services do. Credit monitoring provides alerts for things like if a new credit card is opened in the individuals name or if there is a "hard inquiry" that is usually initiated when one applies for some type of loan. These are timely, but not immediate, like the alerts provided by credit cards themselves.

Let me know if you have more questions on this – I strongly recommend you run this by a ranking member in the technology office to get input on these points as they relate to the question. I think crafting that FAQ and posting to a State blog or media page is sounding more and more like a good idea.

Finally, despite her disappointment at what was provided as answers, she has known since we first talked that I would not be able to answer all the questions. She also did not offer any preference in the order they were answered. Instead, she responded to our efforts in the negative. It's unfortunate since our delay has nothing to do about stalling and is a result of our focus on accuracy.

We'll talk in the morning.

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

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Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 6:27 PM
To: Greg Young
Cc: Godfrey, Rob (RobGodfrey@gov.sc.gov)
Subject: RE: From Greg Young, re: Answers to questions - round 2

Rob, my question was this:

Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said that was a good point and that would be a question for Experian. I do know a lot of people are concerned that they're not able to access the system now

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 9:25 PM
To: Courrege, Diette
Cc: Godfrey, Rob (RobGodfrey@gov.sc.gov)
Subject: RE: From Greg Young, re: Answers to questions - round 2

I believe that contact should be Rob Godfrey (cc'd here). It is my understanding that he can identify an individual to respond, or can get the information from a qualified expert. I will continue to provide you answers to questions related to the monitoring and ID protection product.

Best,

Greg

Greg Young, APR
Director
Public Relations/Consumer Engagement

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Costa Mesa, CA 92626
Direct: 949-567-3791

Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 6:22 PM
To: Greg Young
Subject: RE: From Greg Young, re: Answers to questions - round 2

The state being who? Etter didn't have the information to answer the question.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 9:21 PM
To: Courrege, Diette
Subject: FW: From Greg Young, re: Answers to questions - round 2

Diette –

In regards to Mr. Etter's comments, I have confirmed that the State would prefer to answer that question. Again, I am working as quickly as I can get confirmation on the accuracy of the information I am providing.

Best,

Greg

Greg Young
Director, Public Relations
Experian Consumer Services

From: Greg Young
Sent: Saturday, October 27, 2012 6:15 PM
To: 'Courrege, Diette'
Subject: RE: From Greg Young, re: Answers to questions - round 2

Hi Diette –

Responses below. I apologize for the delay, but I am committed to getting you accurate information.

Greg Young
Director, Public Relations
Experian Consumer Services

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 5:56 PM
To: Greg Young
Subject: RE: From Greg Young, re: Answers to questions - round 1

This is really disappointing, Greg. Why did you reduce my questions to those three? I'm most interested in

answers that aren't listed here, specifically:

- How many folks have signed up for the credit protection thus far? **WE ARE STILL DETERMINING THAT NUMBER**

- How much will the service cost the state on a per person basis? (I know the contract was signed yesterday and the total dollar figure depends on how many folks sign up). **THE STATE WILL NEED TO ANSWER THAT QUESTION**

- Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said he didn't know and that was a question for y'all. I do know a lot of people are concerned that they're not able to access the system now. **I AM WORKING ON GETTING YOU A CLEAR ANSWER ON THIS.**

- Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online? **SOUTH CAROLINA OFFICIALS ARE MONITORING THE SITUATION AND WILL, AFTER CONSULTING WITH EXPERIAN, DECIDE WHEN TO GO BACK TO THE INDIVIDUAL IDENTIFIERS. OUR FOCUS RIGHT NOW IS TO PROTECT EACH AFFECTED TAXPAYER. SOUTH CAROLINA WILL KEEP MONITORING THE CALL CENTER AND UNTIL THE STATE IS SURE ALL AFFECTED TAXPAYERS ARE ABLE TO REGISTER WITHOUT UNREASONABLE DELAY WE WILL MAINTAIN THE CURRENT PROCESS. THE CODE BEING DISTRIBUTED NOW IS A "ONE-TIME" USE. ANYONE WHO HAS USED THE CURRENT CODE WILL NOT BE REQUIRED TO CALL BACK IN FOR AN INDIVIDUAL CODE. THEIR REGISTRATIONS ARE COMPLETED.**

- I'm told you provide this service for a year for free. What happens at the end of the year? Are you automatically re-enrolled for a fee, or will the company notify SC residents that their time is up and to continue the service costs $XXX. **RE-ENROLLMENT WILL BE OFFERED TO EACH INDIVIDUAL AT THE END OF A YEAR.**

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 8:52 PM
To: Courrege, Diette
Subject: From Greg Young, re: Answers to questions - round 1

Diette,

Here are three answers. Struggling on 4th. Will get that to you in next 10 minutes.

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **ALL SC TAXPAYERS FROM 1998 TO PRESENT WILL BE COVERED BY THIS SERVICE AT NO COST TO THEM.**

2. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**

3. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Greg Young
Director, Public Relations
Experian Consumer Services

FW: From Greg Young, re: Answers to questions - round 2

Greg Young [Greg.Young@experianinteractive.com]

Sent: Saturday, October 27, 2012 9:27 PM

To: Godfrey, Rob; Stirling, Bryan; [redacted]@gmail.com' [redacted]@gmail.com)

Gentlemen,

My second email to the reporter.

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

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From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 8:52 PM
To: Courrege, Diette
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Greg Young
Director, Public Relations
Experian Consumer Services

Re: FINALS FOR POST AND COURIER

Tim Pearson[redacted@gmail.com]

Sent: Saturday, October 27, 2012 8:57 PM

To: Greg Young [Greg.Young@experianinteractive.com]; Godfrey, Rob; Stirling, Bryan

I think that's great.

Thanks, Greg.
Sent from my Verizon Wireless BlackBerry

From: Greg Young <Greg.Young@experianinteractive.com>
Date: Sun, 28 Oct 2012 00:55:54 +0000
To: [redacted]@gmail.com<[redacted]@gmail.com>; Godfrey, Rob (RobGodfrey@gov.sc.gov) <RobGodfrey@gov.sc.gov>; Stirling, Bryan (BryanStirling@gov.sc.gov)<BryanStirling@gov.sc.gov>
Subject: RE: FINALS FOR POST AND COURIER

1. Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online? **SOUTH CAROLINA OFFICIALS ARE MONITORING THE SITUATION AND WILL, AFTER CONSULTING WITH EXPERIAN, DECIDE WHEN TO GO BACK TO THE INDIVIDUAL IDENTIFIERS. OUR FOCUS RIGHT NOW IS TO PROTECT EACH AFFECTED TAXPAYER. SOUTH CAROLINA WILL KEEP MONITORING THE CALL CENTER AND UNTIL THE STATE IS SURE ALL AFFECTED TAXPAYERS ARE ABLE TO REGISTER WITHOUT UNREASONABLE DELAY WE WILL MAINTAIN THE CURRENT PROCESS. THE CODE BEING DISTRIBUTED NOW IS A "ONE-TIME" USE. ANYONE WHO HAS USED THE CURRENT CODE WILL NOT BE REQUIRED TO CALL BACK IN FOR AN INDIVIDUAL CODE. THEIR REGISTRATIONS ARE COMPLETED.**

Greg Young, APR
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safetyweb.com

From: Tim Pearson [mailto[redacted]@gmail.com]

Sent: Saturday, October 27, 2012 5:48 PM
To: Greg Young; Godfrey, Rob (RobGodfrey@gov.sc.gov); Stirling, Bryan (BryanStirling@gov.sc.gov)
Subject: Re: FINALS FOR POST AND COURIER

What we have doesn't answer their question, or mine. Let's get it right and fire it off in the next 10 minutes.
Sent from my Verizon Wireless BlackBerry

From: Greg Young <Greg.Young@experianinteractive.com>
Date: Sun, 28 Oct 2012 00:46:10 +0000
To: [redacted]@gmail.com<[redacted]@gmail.com>; Godfrey, Rob (RobGodfrey@gov.sc.gov) <RobGodfrey@gov.sc.gov>; Stirling, Bryan (BryanStirling@gov.sc.gov)<BryanStirling@gov.sc.gov>
Subject: RE: FINALS FOR POST AND COURIER

Latest from PC:

> Greg, I know you're trying to do this as fast as you can, but we're running up against deadline. If I don't have it by 9, it's going to start causing some problems for us. Is there any way you can send me whatever you've got? Obviously, some of those questions are far more important for the reader to understand tomorrow.

I think we can go with what we have and I can clarify anything. Otherwise we miss the window, which I know Rob didn't want to do.

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

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creditreport.com
protectmyid.com
safetyweb.com

From: Tim Pearson [mailto:[redacted]@gmail.com]
Sent: Saturday, October 27, 2012 5:40 PM
To: Greg Young; Godfrey, Rob (RobGodfrey@gov.sc.gov); Stirling, Bryan (BryanStirling@gov.sc.gov)
Subject: Re: FINALS FOR POST AND COURIER

Sorry Greg - not trying to be difficult here, and the answer to 1 is perfect, but not sure 2 answers the question yet. Does entering the code the first time mean that they will never have to enter it again, and we will take care of contacting them if anything is necessary going forward?
Sent from my Verizon Wireless BlackBerry

From: Greg Young <Greg.Young@experianinteractive.com>

Date: Sun, 28 Oct 2012 00:33:58 +0000
To: Godfrey, Rob (RobGodfrey@gov.sc.gov)<RobGodfrey@gov.sc.gov>; Stirling, Bryan (BryanStirling@gov.sc.gov)<BryanStirling@gov.sc.gov>;
'[redacted]@gmail.com' [redacted]@gmail.com)<[redacted]@gmail.com>
Subject: FINALS FOR POST AND COURIER

Gents,

She is definitely ready for this, per her last email. Can I send?

GY

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **ALL SC TAXPAYERS FROM 1998 TO PRESENT WILL BE COVERED BY THIS SERVICE AT NO COST TO THEM.**

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3. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**

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Greg Young
Director, Public Relations
Experian Consumer Services

RE: FINALS FOR POST AND COURIER

Greg Young [Greg.Young@experianinteractive.com]

Sent: Saturday, October 27, 2012 8:42 PM

To: [redacted]@gmail.com; Godfrey, Rob; Stirling, Bryan

Yes – but I didn't read that as the question. Why don't I submit to her and tell her she can contact me with additional questions related to these four. If that comes up, I can clarify?

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

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Greg Young
Director, Public Relations
Experian Consumer Services

Re: Rob and Bryan, please review - TIME SENSITIVE

Godfrey, Rob

Sent: Saturday, October 27, 2012 8:29 PM

To: Stirling, Bryan; Greg.Young@experianinteractive.com

Cc: Ken.Chaplin@experianinteractive.com; Joshua.Light@experianconsumerdirect.com; Ken.Bixler@experianinteractive.com; ofonseca@experianinteractive.com; [redacted]@gmail.com

Looping Tim in here.

From: Stirling, Bryan
Sent: Saturday, October 27, 2012 08:26 PM
To: 'Greg.Young@experianinteractive.com' <Greg.Young@experianinteractive.com>; Godfrey, Rob
Cc: 'Ken.Chaplin@experianinteractive.com' <Ken.Chaplin@experianinteractive.com>; 'Joshua.Light@experianconsumerdirect.com' <Joshua.Light@experianconsumerdirect.com>; 'Ken.Bixler@experianinteractive.com' <Ken.Bixler@experianinteractive.com>; 'ofonseca@experianinteractive.com' <ofonseca@experianinteractive.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

1). All SC taxpayers from 1998 to present will be covered by this service at no cost to them.

2) SC officials are monitoring the situation and will after consulting with Experian decide when to go back to the individual identifiers, our focus right now is to protect each effected taxpayer and SC will keep monitoring the call center and until we sure all effected taxpayers are able to register without unreasonable delay we will maintain the current process.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 07:58 PM
To: Godfrey, Rob; Stirling, Bryan
Cc: Ken Chaplin <Ken.Chaplin@experianinteractive.com>; Joshua Light <Joshua.Light@experianconsumerdirect.com>; Ken Bixler <Ken.Bixler@experianinteractive.com>; Ozzie Fonseca <ofonseca@experianinteractive.com>
Subject: Rob and Bryan, please review - TIME SENSITIVE

Rob and Bryan,

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Greg Young
Director, Public Relations
Experian Consumer Services

RE: Rob and Bryan, please review - TIME SENSITIVE

Greg Young [Greg.Young@experianinteractive.com]

Sent: Saturday, October 27, 2012 8:20 PM

To: Godfrey, Rob; [redacted]@gmail.com; Stirling, Bryan

Cc: Ken Chaplin [Ken.Chaplin@experianinteractive.com]; Joshua Light [Joshua.Light@experianconsumerdirect.com]; Ken Bixler [Ken.Bixler@experianinteractive.com]; Ozzie Fonseca [ofonseca@experianinteractive.com]

Just exchanged emails about 20 minutes ago; but she is waiting.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct. 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Saturday, October 27, 2012 5:19 PM
To: [redacted]@gmail.com'; Greg Young; Stirling, Bryan
Cc: Ken Chaplin; Joshua Light; Ken Bixler; Ozzie Fonseca
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Question: are you in contact with the reporter to ensure that she understands that answers are coming her way tonight? We don't want the paper to run a story without Experian's answers and information - but more importantly we don't want the taxpayers of our state to be without the information.

Please let me know.

Rob

From: Tim Pearson [mailto[redacted]@gmail.com]
Sent: Saturday, October 27, 2012 08:16 PM
To: Godfrey, Rob; 'Greg.Young@experianinteractive.com' <Greg.Young@experianinteractive.com>; Stirling, Bryan
Cc: 'Ken.Chaplin@experianinteractive.com' <Ken.Chaplin@experianinteractive.com>; 'Joshua.Light@experianconsumerdirect.com' <Joshua.Light@experianconsumerdirect.com>; 'Ken.Bixler@experianinteractive.com' <Ken.Bixler@experianinteractive.com>; 'ofonseca@experianinteractive.com' <ofonseca@experianinteractive.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Thanks, Greg. I think the answers to questions 3 and 4 are fine. I don't think the answers to questions 1 and 2 do enough to address the concerns of the reporter, and ultimately, the reader. And honestly, we

don't know the answers - y'all do - so we'll have to rely on you for the information.

On question #1:

Will we be providing service to everyone in the state, or just those who we know to be compromised? Either option seems to me to be totally appropriate, but if it's the former, we should say so, if it is the latter, we should say so and also be prepared to explain how we distinguish the two.

On question #2:

What does the code that everyone is getting them enable them to do? Does it give them the ability to enter further information and then receive services? That was my understanding, and if that is true, we should say so.

Thanks -
Tim
Sent from my Verizon Wireless BlackBerry

From: "Godfrey, Rob" <RobGodfrey@gov.sc.gov>
Date: Sat, 27 Oct 2012 20:01:25 -0400
To: 'Greg.Young@experianinteractive.com'<Greg.Young@experianinteractive.com>; Stirling, Bryan<BryanStirling@gov.sc.gov>
Cc: 'Ken.Chaplin@experianinteractive.com'<Ken.Chaplin@experianinteractive.com>; 'Joshua.Light@experianconsumerdirect.com'<Joshua.Light@experianconsumerdirect.com>; 'Ken.Bixler@experianinteractive.com'<Ken.Bixler@experianinteractive.com>; 'ofonseca@experianinteractive.com'<ofonseca@experianinteractive.com>; [redacted]@gmail.com'<[redacted]@gmail.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

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SHOULD REGISTER.

2. Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online?**THE CURRENT CODE OPOTION IS IN PLACE TO HELP WITH THE TREMENDOUS CALL VOLUME AND PROVIDE A BETTER EXPERIENCE FOR CALLERS. THE INTENT IS TO RETURN TO LIVE SUPPORT FOR ALL CALLERS ONCE THE CALL VOLUME DECREASES.**

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Greg Young
Director, Public Relations
Experian Consumer Services

RE: Rob and Bryan, please review - TIME SENSITIVE

Greg Young [Greg.Young@experianinteractive.com]

Sent: Saturday, October 27, 2012 8:10 PM

To: Godfrey, Rob; Stirling, Bryan

Cc: [redacted]@gmail.com

Gentlemen,

Something to think about for our call tomorrow morning:

Is there a blog or State digital publishing property that we could assemble what would amount to an FAQ and get a lot of the basic information out there? Then we could point media there?

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

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Mobile: 949-294-5701
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Greg Young
Director, Public Relations
Experian Consumer Services

Your message

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Saturday, October 27, 2012 4:20 PM

To: Stirling, Bryan; Greg Young [Greg.Young@experianinteractive.com]

Bryan:

My apologies for not being able to pick up your call. I'm on the phone coordinating other aspects of the initiative.

I spoke with Greg and it might be beneficial to let him be your main point of contact going forward so that you have the most up to date information.

Greg should be able to send you his comments soon.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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I will call you at 1:30 Eastern

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Saturday, October 27, 2012 12:49 PM

To: Stirling, Bryan

I was going to call you in 10 minutes but I have limited information. I have a meeting with the team in about 20 minutes, and will call you right after. From what I understand the recording approach is paying off.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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Re: From the Governor's Office re. cyber-attack at DOR

Schimsa, Rebecca

Sent: Saturday, October 27, 2012 10:54 AM

To: Stirling, Bryan

Will do.

From: Stirling, Bryan
Sent: Friday, October 26, 2012 10:43 PM
To: Schimsa, Rebecca
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Please keep forwarding any legislative responses. I will call them if I have the number if not I will email them. Thank you.

From: Schimsa, Rebecca
Sent: Friday, October 26, 2012 10:40 PM
To: Stirling, Bryan
Subject: Fw: From the Governor's Office re. cyber-attack at DOR

FYI.

From: Leon Stavrinakis [mailto[redacted]@msn.com]
Sent: Friday, October 26, 2012 10:28 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: RE: From the Governor's Office re. cyber-attack at DOR

He did. Thank you all very much for the prompt reply.

Leon E. Stavrinakis / Attorney at Law / Stavrinakis Law Firm
S.C. House of Representatives / District 119, Charleston County
One Cool Blow Street, Suite 201 / Charleston, SC 29403
843.724.1060 (Law Office) / 843.853.7816 (Law Fax)
803.734.3039 (State House Office) / 888.626.9708 (E-Fax)
stavlaw.net / leonforhouse.com

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From: RebeccaSchimsa@gov.sc.gov
To: [redacted]@msn.com
CC: TedPitts@gov.sc.gov; KatherineVeldran@gov.sc.gov

Date: Fri, 26 Oct 2012 19:19:16 -0400
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Thank you for your questions, Representative. I understand that our Chief of Staff, Bryan Stirling, has reached out to you.

If you have any further questions, please let Bryan know.

From: Leon Stavrinakis [mailto:[redacted]@msn.com]
Sent: Friday, October 26, 2012 06:32 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: Re: From the Governor's Office re. cyber-attack at DOR

How will you control access to this conf call now that the time and number have been published in the media?

Representative Leon Stavrinakis
Stavrinakis Law Firm
843-813-2800
leon@stavlaw.net
leonstav@schouse.gov

On Oct 26, 2012, at 4:44 PM, "Schimsa, Rebecca" <RebeccaSchimsa@gov.sc.gov> wrote:

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa

Office of the Governor

-

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

VIDEO OF TODAY'S PRESS CONFERENCE:

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?

v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

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-###-

CONFERENCE CALL INFORMATION FOR LEGISLATORS:

Our office has arranged a conference call for members of the General Assembly to be held on Monday, October 29th at 10:00 a.m. with Chief Mark Keel, Director Jim Etter, and Inspector General Pat Maley. The purpose of the conference call is to give you the opportunity to receive information and ask questions about the cyber-attack at the Department of Revenue. There is a limited number of lines available. This call is only intended for you, members of the General Assembly, or a staff member calling in on your behalf.

Call Number: 1-800-670-1742 (No access code is needed.)

Directions:

1. Upon dialing the conference number, each participant will be asked his or her name and then be placed into the conference call.
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6. For operator assistance at any time during the call, please press *0.

-###-

<Media Release from DOR 10.26.2012.pdf>

Sunday call code

Jim Etter [Etter_JF@sctax.org]

Sent: Saturday, October 27, 2012 8:16 AM

To: Stirling, Bryan

Bryan

I have the code

Thanks
Sent from my iPhone

RE: From Greg Young, re: proposed statement

Greg Young [Greg.Young@experianinteractive.com]

Sent: Friday, October 26, 2012 11:11 PM

To: Godfrey, Rob; Stirling, Bryan

Cc: Ken Chaplin [Ken.Chaplin@experianinteractive.com]

We feel that the statement should come from the State. It would be strange having the company answer for the state in this situation, but we should be included.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 8:10 PM
To: Greg Young; Stirling, Bryan
Cc: Ken Chaplin
Subject: Re: From Greg Young, re: proposed statement

Is this statement/release coming from Experian?

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Friday, October 26, 2012 10:56 PM
To: Stirling, Bryan
Cc: Godfrey, Rob; Ken Chaplin <Ken.Chaplin@experianinteractive.com>
Subject: From Greg Young, re: proposed statement

Statement related to South Carolina citizens' inability to access breach protection services via phone.

The Office of the Governor has worked closely with Experian's ProtectMyID™ to offer taxpayers affected by the recent data breach the opportunity to sign up for one year of credit monitoring and identity protection. The offer has already generated hundreds of thousands of calls. Unfortunately, some residents have experienced challenges getting through due to the high call volume. The Office of the Governor has worked closely with Experian to implement a solution that will help remedy this.

Starting Saturday, October 27 at 11 a.m. Eastern Time, callers will immediately receive a pre-recorded message offering the option to wait for a live operator, or follow instructions to initialize the ProtectMyID product online.

"Despite our preparation, we -- along with our partner, Experian -- were unprepared for the overwhelming response to the breach announcement," said [NAME]. "Unintentionally, an exaggerated sense of urgency was created by omitting to note the registration process will be available for weeks. We deeply regret the inconvenience and anxiety this has caused the citizens of South Carolina and have moved as quickly as possible with Experian to implement a solution."

[please edit as you see fit and we can review]

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

Fw: UPDATE ON COMPUTER HACKING - Please Read

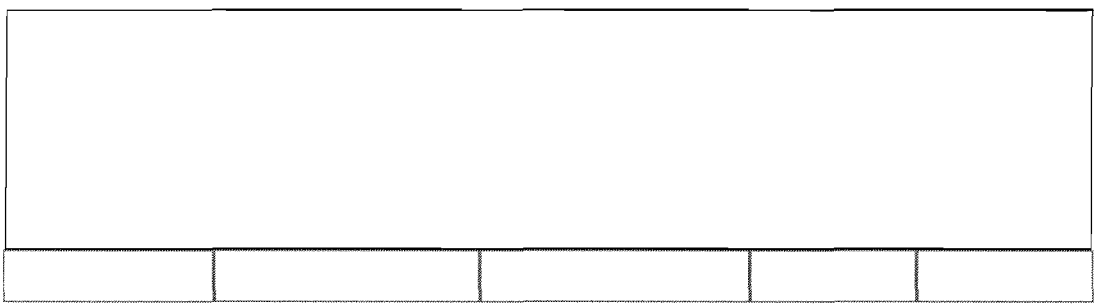
Veldran, Katherine

Sent: Friday, October 26, 2012 7:27 PM

To: Veldran, Katherine

From: Rep. Bill Taylor [mailto:bill@taylorschouse.com]
Sent: Friday, October 26, 2012 07:25 PM
To: Veldran, Katherine
Subject: UPDATE ON COMPUTER HACKING - Please Read

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.



SC's Computer Hacking Update

(Informational Newsletter)

UPDATE

The web link provided in the initial 'Hacker' newsletter doesn't seem to be useful. That web address, which was provided by the Governor's office and is being used by the news media, delivers you to a page that asks for an activation code.

We're told you have to call 866-578-5422 to get the activation code. Of course, the phones lines are so jammed, as one would expect in an event like this, you get a recording asking you to call back later.

It appears patience is the best prescription at the moment.
I'll send out updates as we learn more.

This email was sent to katherineveldran@gov.sc.gov by bill@taylorschouse.com |
Update Profile/Email Address | Instant removal with SafeUnsubscribe™ | Privacy Policy.

Bill Taylor for SC House District 86 | P.O. Box 2646 | Aiken | SC | 29801

Fw: From the Governor's Office re. cyber-attack at DOR

Veldran, Katherine

Sent: Friday, October 26, 2012 7:05 PM

To: Veldran, Katherine

From: Larry Martin [mailto:lmartin@alicemfgco.com]
Sent: Friday, October 26, 2012 07:04 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Not suggesting you reply to my comment this evening, but just want to report that protectmyid.com/scdor simply takes you to the default homepage of protectmyid.com . I tried it a couple of time and it doesn't take you to the scdor page.

Thanks!

Larry

----- Original Message -----
From: Schimsa, Rebecca
Cc: Pitts, Ted ; Veldran, Katherine
Sent: Friday, October 26, 2012 4:44 PM
Subject: From the Governor's Office re. cyber-attack at DOR

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa
Office of the Governor

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6

million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1-866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens

of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

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-###-

CONFERENCE CALL INFORMATION FOR LEGISLATORS:

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Call Number: 1-800-670-1742 (No access code is needed.)

Directions:
1. Upon dialing the conference number, each participant will be asked his or her name and then be placed into the conference call.
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-###-

Fw: SC 's Been HACKED - This is a serious warning OPEN NOW

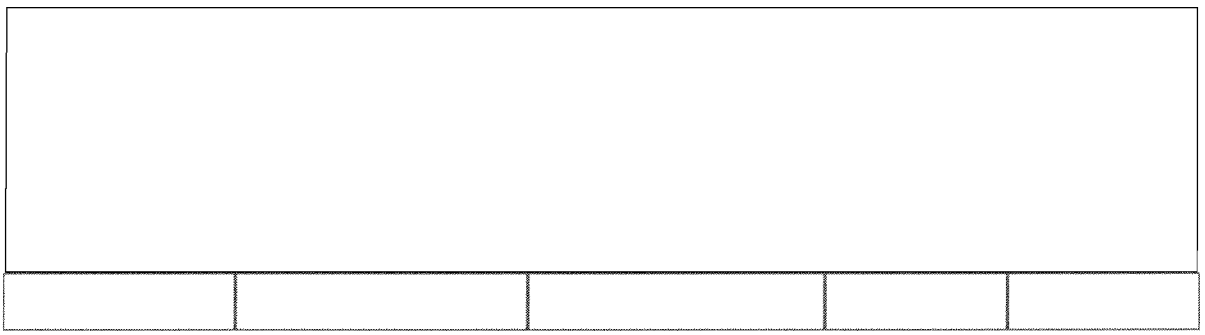
Veldran, Katherine

Sent: Friday, October 26, 2012 6:45 PM

To: Veldran, Katherine

From: Rep. Bill Taylor [mailto:bill@taylorschouse.com]
Sent: Friday, October 26, 2012 06:25 PM
To: Veldran, Katherine
Subject: SC 's Been HACKED - This is a serious warning OPEN NOW

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.



SC's Been *HACKED* !

(Informational Newsletter)

Dear Friends:

You may have heard the late breaking news that your identity may be at risk.

The SC Department of Revenue revealed this afternoon that they experienced a cyber attack and approximately **3.6 million Social Security numbers and 387,000 credit and debit card numbers** have been exposed. I've been receiving calls from folks concerned they may be a victim. Those concerns are justified. 3.6 million Social Security numbers includes most of us. The vast majority of credit cards on file with the Revenue Department are protected by strong encryption, but about **16,000 are unencrypted.**

The state says the cyber hole has been plugged, but you have every right to be concerned and take steps now to protect yourself from identity theft or misuse of your credit or debit card.

Here's what you need to do...

1. Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or **call 866-578-5422** to determine if their information is affected. (Expect long wait times on the phone call.) Phone will be answered until 9:00 pm and will be open again tomorrow.

2. To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection.

3. In addition to the Experian monitoring service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

* Regularly review credit reports
* Place fraud alerts with the three credit bureaus
* Place a security freeze on financial and credit information with the three credit bureaus.

Additional steps to protect yourself...
If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

Final Thought
This is a most serious and regrettable situation that puts you at risk. Legislators will be briefed Monday morning and I'll report back. In the meantime, I urge each of you to be on alert and take the necessary steps to protect your identity, credit and banking information.

In your Service,

Bill Taylor
803-270-2012
Representative
South Carolina General Assembly
Bill@taylorschouse.com
www.Taylorschouse.com

Newsletter not paid for by taxpayer funds.
Paid for by TaylorSCHouse

This email was sent to katherineveldran@gov.sc.gov by bill@taylorschouse.com |
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Bill Taylor for SC House District 86 | P.O. Box 2646 | Aiken | SC | 29801

Fw: A new message from Tommy Pope

Veldran, Katherine

Sent: Friday, October 26, 2012 6:45 PM

To: Veldran, Katherine

From: Tommy Pope via Rally [mailto:team@rally.org]
Sent: Friday, October 26, 2012 05:00 PM
To: Veldran, Katherine
Subject: A new message from Tommy Pope

UPDATE FROM

Tommy Pope

via

RALLY

☐ Share this ☐ Post a comment

The South Carolina Department of Revenue announced today that they experienced a security breach. Approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Although the majority of the credit cards are protected by strong encryption, approximately 16,000 are unencrypted.

The state intends to provide those affected with one year of credit monitoring and identity theft protection. No public funds were accessed or put at risk.

According to a press release from the Department of Revenue, "Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian."

To learn more about the security breach and additional steps to protect your identity and financial information, view the press release here: http://www.sctax.org/NR/rdonlyres/5AF6995A-F9F0-42E7-A430-EC620CCE8C7D/0/1DORmediarelease.pdf

[continue reading]

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with Rally's free, social fundraising tools.

What do you rally for?

Rally.org 144 Second Street, San Francisco, CA 94105

Recording

Ozzie Fonseca [ofonseca@experianinteractive.com]

Sent: Friday, October 26, 2012 5:19 PM

To: Stirling, Bryan

I'm still trying to track down my call center contact to get status. I'll send you an update as soon as I can.

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com

Blog: www.Experian.com/blogs/data-breach
Follow us on Twitter: www.Twitter.com/Experian_DBR
Visit us at http://www.experian.com/databreach

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legislator notifications

Schimsa, Rebecca

Sent: Friday, October 26, 2012 4:47 PM

To: Pitts, Ted; Veldran, Katherine; Stirling, Bryan; Godfrey, Rob

Cc: Haltiwanger, Katherine; Soura, Christian

This afternoon at 4:45 p.m., an email went out to members of the General Assembly including:

1. Media release from our office;
2. Media release from DOR;
3. Video of today's press conference; and
4. Conference call information for Monday.

Thanks.

Rebecca S. Schimsa
Office of Governor Nikki R. Haley
Staff Attorney & Commerce Liaison
O: (803) 734-6068 | C: (803) 429-4561

UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Godfrey, Rob

Sent: Friday, October 26, 2012 4:27 PM

Importance: High

Attachments: Media_Release_10262012.pdf (1 MB)

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Godfrey, Rob

Sent: Friday, October 26, 2012 3:06 PM

Attachments: Media_Release_10262012.pdf (1 MB)

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

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*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

State of South Carolina
Department of Revenue
300A Outlet Pointe Blvd., Columbia, South Carolina 29210
P.O. Box 125, Columbia, South Carolina 29214

C-450 (Rev. 8/29/12) 6371

For Immediate Release:

October 26, 2012

Contact: Rob Godfrey
Office of Gov. Nikki Haley
(803) 734-5074 (803) 429-5086

Samantha Cheek
SC Department of Revenue
(803) 898-5281

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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Chronology

October 10:

- The SC Department of Revenue was informed by the South Carolina Division of Information Technology (DSIT) of a potential cyber attack involving the personal information of taxpayers.
- DOR worked with DSIT throughout the day to determine what may have happened and what steps needed to be taken immediately to deal with the situation.
- DOR consulted with state and federal law enforcement agencies for guidance.
- Law enforcement recommended several steps to be taken, including consulting the nation's top cyber security firms.
- DOR assessed the top 3 recommendations from law enforcement and contacted Mandiant of Alexandria, VA.
- DOR contacted the Governor's office.
- SLED Chief Keel briefed Governor Haley.

October 11:

- DOR met with the Governor's office in the morning to give her a full briefing, including laying out our 4-pronged approach:
    - Contract with Mandiant, which we signed on October 12 with the approval of the Governor, to find and fix the leak;
    - Conduct an internal investigation of all outside contractors and certain employees to see if they have been involved with any security breaches;
    - Develop of a public notification plan;
    - Institute additional protection tools on our system.
- DSIT began monitoring DOR and its main servers to detect any unauthorized intrusions.
- DOR made the decision that if DSIT or DOR identified any unusual exfiltrations of data, the system impacted would be shut down immediately.

October 12:

- DOR signed a contract with Mandiant.
- Mandiant began working on plans to send surveillance and monitoring tools to be installed at DOR in SC.

October 15:

- DOR worked with Mandiant to begin installing surveillance and monitoring equipment which was completely in place within 48 hours.
- DOR began daily status update calls with complete team, including representatives from law enforcement, DSIT, DOR, Mandiant- the first call was planning session.

October 16:

- Mandiant began deploying a monitoring agent on every computer workstation throughout DOR, a process was completed by October 20.

- By the daily status call on Oct. 16, Mandiant was able to confirm that an unknown hacker or hackers probed the system in early September. We also learned that in mid-September, two other intrusions occurred, and to the best of our knowledge, the hacker obtained data for the first time.

October 18:

- Daily team status meetings were held and systems were continuously monitored.

October 19:

- Mandiant sent a four member team to begin the on-site investigation at DOR.
- DOR is still managing day-to-day business of state of SC while managing this major issue.
- DOR contacted South Carolina law firm, Nelson Mullins, about getting assistance with breach management.

October 20:

- The "hole" was closed and system was secured, to the best of our current knowledge.

October 21-25:

- We continued to monitor the system to make sure no more data was compromised.
- The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- We confirmed that NO public funds were accessed or put at risk as those servers are completely separate from those that were breached.
- However, approximately 3.6 million Social Security numbers may be affected. Approximately 387,000 credit card numbers were in the materials that were taken, but approximately 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others are dated from before 2003.

Safety Precautions:

- We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:
  - A free credit report;
  - Daily credit monitoring across three credit bureaus to detect any suspicious activity;
  - A $1 million identity theft insurance policy.
- The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.
- If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning at noon on Friday, October 26, 2012,for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit: ProtectMyID.com/SCDOR.
- Please see list of additional Consumer Safety Solutions.

Consumer Safety Solutions

You can help prevent your information from being misused by taking some of the following simple steps.

In addition to these steps, the South Carolina Department of Revenue will be protecting the taxpayers of South Carolina, by providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:

- A free credit report;
- Daily credit monitoring to detect suspicious activity;
- A $1 million identity theft insurance policy.

The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit ProtectMyID.com/scdor for more information.

1. Review Your Credit Reports and Bank Statements. We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. You can receive free credit reports by placing fraud alerts and through your credit monitoring. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement.

2. Contact Credit/Debit Card Issuer. When credit/debit card information is compromised, the best protection is reissue of the card. So to protect yourself from the possibility of unauthorized charges, we recommend that you check your bank account statements regularly. If you detect any

unauthorized charges, we strongly suggest that ***you contact your credit/debit card issuer immediately by calling the toll-free number located on the back of your card or on your monthly statement, tell them what you have seen, and ask them to cancel and reissue the card.*** You should tell your credit/debit card issuer that your account may have been compromised and review all charges on your account for potentially fraudulent activity. We also recommend that you change your credit/debit card web account password immediately when you discover unauthorized charges.

3. Place Fraud Alerts with the three credit bureaus. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

Credit Bureaus

Equifax Fraud Reporting
1-800-525-6285
P.O. Box 740241
Atlanta, GA 30374-0241
www.equifax.com

Experian Fraud Reporting
1-888-397-3742
P.O. Box 9532
Allen, TX 75013
www.experian.com

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
www.transunion.com

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

4. Security Freeze: By placing a freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. In South Carolina, there is no charge to you for placing, thawing or lifting the freeze.

Credit Bureaus

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
http://freeze.transunion.com

5. You Can Obtain Additional Information about the steps you can take to avoid identity theft from the following:

For South Carolina Residents:
South Carolina Office of the Attorney General
The Honorable Alan Wilson
P.O. Box 11549
Columbia, S.C. 29211
1-803-734-3970
www.scag.gov

South Carolina Department of Consumer Affairs:
1-800-922-1594 (Toll-Free)
803-734-4200
scdca@scconsumer.gov
Mailing Address:
PO Box 5757
Columbia SC 29250-5246
www.consumer.sc.gov

For all U.S. Residents:
Identity Theft Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.consumer.gov/idtheft
1-877-IDTHEFT (438-4338)
TDD: 1-202-326-2502

Talking points gov DOR SLED presser

Pitts, Ted

Sent: Friday, October 26, 2012 12:15 PM

To: LeMoine, Leigh; Stirling, Bryan; Godfrey, Rob

Attachments: Talking points gov DOR SL~1.docx (19 KB)

Gov. Haley Talking Points

- The State of South Carolina is the victim of a crime committed by a very sophisticated hacker.
- On October 10th South Carolina Department of Revenue and SLED were notified that a server that warehouses taxpayer data was breached and copies of taxpayer information was stolen.
- For the last two week's State and Federal law enforcement agencies and SCDOR have been working around the clock on this case.
- We can report that the access point used to access the information has been plugged, SC DOR and it's computer forensic experts have determined what information was compromised and the system is now secure.
- Our State will respond to this crime with an unprecedented, large-scale plan.
- I have ordered Jim Etter and SCDOR to take every means necessary to protect South Carolina's taxpayers. A part of this protection is that every taxpayer can sign up for one year of identity theft protection and credit monitoring. All they have to do is call the 1800 number.
- 1) Call Center- By calling the 1800 number taxpayers can have any questions answered.
- 2) Credit Protection- While we do not believe every taxpayer's information has been exposed, out of an abundance of caution, the state is prepared to offer this protection to any taxpayer who has filed a return with our State since 1998.
- 3) Holistic look and approach by IG- In this day and age, cyber-security is a paramount concern, and we must make every effort to protect ourselves. Because of this, I have asked our State's Inspector General to lead the effort in looking at all of our State IT systems in a holistic view and make recommendations to State leaders on how we can assure we have limited our vulnerabilities.
- I have confidence that Jim Etter and Department of Revenue are working diligently to take the right steps in this constant battle with an evolving information and technology environment we live in.
- I also have confidence in Chief Keel, SLED and our Federal partners as they continue to investigate this matter.
- I cannot emphasize enough that if you have filed a tax return since 1998, it is important that you call the 800 number or visit the website today to find out if your information is at risk and how to protect yourself.

Taillon, Jeff

From: Taillon, Jeff
Sent: Wednesday, October 31, 2012 6:49 PM
To: slargen@postandcourier.com
Subject: Dun & Bradstreet website

Stephen,

Not sure why you're having trouble with the Dun & Bradstreet website. I sent you a screenshot for reference. Let me know if you need anything.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Wednesday, October 31, 2012 5:55 PM
To: Godfrey, Rob
Subject: RE: Background for press conference

What we can do today:

- Starting Friday at 8 AM EST Dun & Bradstreet Credibility Corp will give South Carolina businesses that have filed a tax return since 1998, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business.
- The cost will be waived for business filing tax returns since 1998.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Wednesday, October 31, 2012 3:56 PM
To: Taillon, Jeff; Pitts, Ted
Subject: Background for press conference

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also If you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Walls, Courtney
Sent: Wednesday, October 31, 2012 3:24 PM
To: Taillon, Jeff
Subject: FW: Call Details

From: Hogue, Nathan
Sent: Wednesday, October 31, 2012 3:23 PM
To: Walls, Courtney
Subject: Call Details

Courtney:

Call details below -

Number for all **Speakers**: 800-708-3128

The conference call has been scheduled for 4:00 PM EST on Wednesday, October 31, 2012. **Participants** wishing to join the call should dial 1-800-681-8603.

1. All participants will be asked to provide their first and last name to the operator before being placed into the conference. No password is required.
2. All participants will be muted until they request to speak or ask a question.
3. Participants should plan to join the call 10 to15 minutes before the designated start time.
4. After being placed into the conference, participants will hear music until the conference begins.
5. For operator assistance during the call, please press *0.
6. During the Q&A session participants will be introduced by Caller's First Name and Caller's Last Name.
7. Questions will be announced by the operator in the order they were received.

Please give me a call if you have any questions. I will be on the call to help administer in real-time.

Thanks,

Nathan

Nathan Hogue
SC B&CB Division of State Information Technology
Customer Service Manager
nhogue@cio.sc.gov
803-896-0353
803-237-0984

Taillon, Jeff

From: Walls, Courtney
Sent: Wednesday, October 31, 2012 2:11 PM
To: Taillon, Jeff
Subject: FW: Meeting: {GOV/C. Walls} October 31, 2012 04:00 PM America/New_York {998880}

-----Original Message-----
From: IT Services & Support [mailto:twilson@cio.sc.gov]
Sent: Wednesday, October 31, 2012 2:18 PM
Subject: Meeting: {GOV/C. Walls} October 31, 2012 04:00 PM America/New_York {998880}

IT Services & Support has invited you to a Cisco MeetingPlace Meeting.

Date/Time: October 31, 2012 at 04:00 PM America/New_York
Length: 30 (minutes)
Frequency: once

Meeting ID: 998880

Phone Number: 8038969993

Number of ports: 30

USE OF THE TELECONFERENCING BRIDGE DURING AN EMERGENCY EVENT

During an emergency event such as a natural disaster, pandemic influenza, violent incident, terrorist act or even during a preparedness training exercise, the South Carolina Budget and Control Board reserves the right to maintain and regulate all ports on the teleconferencing bridge for an undetermined period of time or until the emergency concludes. For the duration of the emergency event, there is the possibility that your conference call could be rescheduled or canceled. The goal of these actions is to protect the lives and properties of the residents of the State of South Carolina.

DIRECTIONS FOR JOINING A MEETING

The following directions are necessary for the successful completion of your requested conference call reservation. Prior to joining a meeting, please forward this document to all conference call participants. Each participant joining the call will dial 803-896-9993 and enter the meeting id number (access code). Please contact the Service Center at 803-896-0001 if you experience any difficulties or have questions regarding the conference bridge.

1.Dial the following conference bridge number 803-896-9993 to join a meeting.
2.The conference bridge will state the following: "Welcome to Meeting Place".
3.To attend a meeting, please press "1".
4.The conference bridge will state the following: "enter the meeting id number followed by the # key."
5.Enter the "meeting id number" followed by the # key.
6.The conference bridge will state the following: "you are about to attend the meeting with the ID number (xxxxx).

7.If the "meeting id number" is correct, please press "1"; otherwise press the * key.
8.The conference bridge will state the following: "at the tone please speak your name or location."
9.When finished, please press the # key.
10.You will hear an audible tone, notifying you that you have successfully entered the meeting.

CALLING CARD PROCEDURES

CALLING INTO THE CONFERENCE BRIDGE

1.Dial calling card telephone number 1-800-294-2322.
2.Enter your calling card access number (located on the back of the calling card).
3.Join the conference call by dialing the audio bridge telephone number (803-896-9993).
4.Enter the access code that has been assigned to your conference call (six digit code).
5.If you are the first person to join the conference call you will not hear an audible tone, do not hang up.
6.Please identify yourself when you join the conference call.

ADDING PARTICIPANTS TO A CONFERENCE CALL

1.Dial calling card telephone number 1-800-294-2322.
2.Enter your calling card access number (located on the back of the calling card).
3.Dial telephone number of participant.
4.Once participant is on the line, press the transfer button and dial the conference number (803-896- 9993) and follow the prompts. Press the transfer button again.
5.Repeat the instructions above until all the participants are connected to the call.

TIPS FOR THE MOST SUCCESSFUL CALLING CONDITIONS

--To stop the music press the * key.

--Move the speakerphone as close as possible to the speaker so it will pick up less background noise.

--Mute the phone if your site is not actively participating in the meeting. Turn the mute function off when someone has a question or comment.

--Save side conversations for after the meeting. Even if they are work related they distract from the speaker and other participants.

--Don't tap pens or shuffle papers. These noises sound louder at remote locations than in your meeting room.

--If it won't make the room too uncomfortable, turn off fans and air conditioning as they sound louder through a speakerphone.

--Shut meeting room doors to keep out background noise from your workplace.

--Only one person at a time should speak.

--Limit the use of a secondary conference phone altogether when practical.

--Use LAN lines rather than mobile phones.

--Please identify yourself when you join the conference call.

You can check the status of this maintenance and in addition hear about any other network outage or disruption in service by calling (803) 734-INFO (4636).

If you have any questions or comments relating to this notification, please contact Information Technology Services and Support at (803) 896-0001, or reply to this email.

Thank you,

Information Technology Services and Support
Division of the State Chief Information Officer
SC Budget and Control Board
Columbia, South Carolina 29210
Email: ciohelpdesk@cio.sc.gov
Phone: (803) 896-0001
Fax: (803) 896-0092

Network Status Line (803) 734-INFO (734-4636) State Online Telephone Directory: www.state.sc.us/directory

Taillon, Jeff

From: Taillon, Jeff
Sent: Tuesday, October 30, 2012 12:07 PM
To: robgodfrey@gov.sc.gov
Subject: FW: Press Request

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

-----Original Message-----
From: Office of the Governor Site Support [mailto:cmitchell@florencenews.com]
Sent: Tuesday, October 30, 2012 12:07 PM
To: Taillon, Jeff
Subject: Press Request

Organization: Florence Morning News
Name: Tucker Mitchell
Deadline: 10-30-2012

Telephone: 843-317-7250
Email: cmitchell@florencenews.com

Request:
Cyber Attack calls from readers rolling in. Answers to a few common questions would be helpful:

* How and when will people know their numbers were part of those hacked?

* Are any steps being taken to make more live people available for questions? Many callers report an inability to get through to a live operator, even though that's what they want to do.

* What assurances are there that this will action be sufficient to protect the hacked numbers?

This may be covered in press releases forthcoming, etc., but haven't seen it so far.

Taillon, Jeff

From: Batson, Jesse (CMG-Charlotte) <jesse.batson@wsoc-tv.com>
Sent: Monday, October 29, 2012 10:58 AM
To: Taillon, Jeff
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Thanks

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Monday, October 29, 2012 10:57 AM
To: Batson, Jesse (CMG-Charlotte)
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Yes. We will post it as soon as possible.

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Batson, Jesse (CMG-Charlotte) [mailto:jesse.batson@wsoc-tv.com]
Sent: Monday, October 29, 2012 10:55 AM
To: Taillon, Jeff
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff, do you know if this press conference will be available on YouTube again?

We tried to get the live feed from CNN, but I guess there were some issues with that.

-Jesse

From: Assignment (CMG-Charlotte)
Sent: Monday, October 29, 2012 8:53 AM
To: 'Taillon, Jeff'
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Thanks Jeff

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR

information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:55 AM
To: churchl@email.sc.edu
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Assignment (CMG-Charlotte) <assignment@wsoc-tv.com>
Sent: Monday, October 29, 2012 8:53 AM
To: Taillon, Jeff
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Thanks Jeff

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:52 AM
To: tedpitts@gov.sc.gov; katherineveldran@gov.sc.gov
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Rita Allison [mailto:[redacted]@charter.net]
Sent: Monday, October 29, 2012 8:49 AM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

My people are most concerned about giving ss# to a private company. Thoughts? Rita
Sent from my Verizon Wireless 4G LTE DROID

"Taillon, Jeff" <JeffTaillon@gov.sc.gov> wrote:

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon

(803) 734-5129|Direct Line

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:52 AM
To: assingment@wsoc.com
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:50 AM
To: assignmentdesk@wbtv.com
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Danalynn Mcintyre [mailto:danalynn.mcintyre@wrdw.com]
Sent: Monday, October 29, 2012 8:44 AM
To: Taillon, Jeff
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Got it this time...thanks!

Dana Lynn McIntyre
Assignment Manager
WRDW Television
1301 Georgia Avenue
North Augusta, SC 29841
(803) 278-3111
danalynn.mcintyre@wrdw.com
www.wrdw.com

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Monday, October 29, 2012 8:36 AM
To: Newsroom
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM

To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

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WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:43 AM
To: apcolumbia@ap.org; 'jjones@ap.org'
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

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WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:36 AM
To: newsroom@wrdw.com
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:34 AM
To: producers@wjbf.com
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

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WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:32 AM
To: 'assignmentdesk@wspa.com'
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

Just wanted to make sure y'all had seen this. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Monday, October 29, 2012 8:20 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Godfrey, Rob
Sent: Monday, October 29, 2012 8:25 AM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Start making follow up calls now. TV stations. Start in Midlands. Make sure you touch each one in the Upstate, Midlands and Pee Dee/Grand strand. Thanks.

From: Taillon, Jeff
Sent: Monday, October 29, 2012 08:19 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

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WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Samantha Cheek <CheekS@sctax.org>
Sent: Saturday, October 27, 2012 11:49 AM
To: Godfrey, Rob
Cc: Taillon, Jeff
Subject: RE: Follow up on SC Cyber Attack

Followed up on this and Mr. Etter is getting in touch with WIS for a potential interview today.

Thanks for your help with everything.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Sat 10/27/2012 10:31 AM
To: Samantha Cheek
Cc: Taillon, Jeff
Subject: Fw: Follow up on SC Cyber Attack

Samantha,

Good morning. Please follow up with this reporter and email him answers to his questions.

Confirm when this is finished.

Let me know how you're doing today.

Rob

From: Fraendy Clervaud [mailto:fclervaud@wach.com]
Sent: Saturday, October 27, 2012 10:24 AM
To: Taillon, Jeff
Cc: Godfrey, Rob
Subject: Follow up on SC Cyber Attack

Hey Jeff,
Per our conversation this morning I would like to interview someone on-camera today regarding the SC cyber attack. Anyone from the governor's office, SLED, SC Dept of Revenue would be fine. Here are some of the questions:

1. Any new information on the number of people affected?
2. Phone lines yesterday were extremely busy. Are there new numbers to call? Are there more customer service reps?
3. Any word on WHEN they'll have an idea exactly whose information was compromised?
4. Explain the $1 million id theft insurance policy?
5. Has there been any complaints from SC residents about accounts, credit cards, loans being opened in their names?

Thanks again Jeff. Btw I wanted to know if I could have these questions answered or an interview set up by 3pm today. Let me know.

Fraendy Clervaud
Anchor/Reporter
Good Day Columbia
1400 Pickens Street
Columbia SC, 29201
803-609-0269 (Cell)
803-252-6397 (Newsroom)
www.midlandsconnect.com

Taillon, Jeff

From: Fraendy Clervaud <fclervaud@wach.com>
Sent: Saturday, October 27, 2012 10:24 AM
To: Taillon, Jeff
Cc: Godfrey, Rob
Subject: Follow up on SC Cyber Attack

Hey Jeff,
Per our conversation this morning I would like to interview someone on-camera today regarding the SC cyber attack. Anyone from the governor's office, SLED, SC Dept of Revenue would be fine. Here are some of the questions:

1. Any new information on the number of people affected?
2. Phone lines yesterday were extremely busy. Are there new numbers to call? Are there more customer service reps?
3. Any word on WHEN they'll have an idea exactly whose information was compromised?
4. Explain the $1 million id theft insurance policy?
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Fraendy Clervaud
Anchor/Reporter
Good Day Columbia
1400 Pickens Street
Columbia SC, 29201
803-609-0269 (Cell)
803-252-6397 (Newsroom)
www.midlandsconnect.com

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 6:02 PM
To: 'Ashley Byrd'
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

United States Secret Service Special Agent in Charge Michael Williams

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Ashley Byrd [mailto:abyrd@southcarolinaradionetwork.com]
Sent: Friday, October 26, 2012 5:53 PM
To: Taillon, Jeff
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff,
What is the Secret Service official's name – the one at the press conference?

Ashley Byrd
News Director
South Carolina Radio Network
803-790-4300
www.southcarolinaradionetwork.com
@scrnnews

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 11:32 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, an official from the United States Secret Service, Jim Etter, Director of the South Carolina Department of Revenue (DOR) and Inspector General Patrick Maley will hold a press conference TODAY, Friday, October 26, at 1:30 PM. The press conference will be held at SLED headquarters.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, U.S. Secret Service, DOR Director Jim Etter and Inspector General Patrick Maley

WHAT: Press conference

WHEN: TODAY, Friday, October 26, 1:30 PM

WHERE: SLED headquarters, 4400 Broad River Road, Columbia S.C.

Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 5:34 PM
To: 'southeastdesk@cnn.com'
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

All,

This press release should have all of the information that you are looking for. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 5:19 PM
To: 'kathy.crawford@mail.house.gov'
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: McQuary, Anne <amcquary@WLTX.GANNETT.COM>
Sent: Friday, October 26, 2012 5:00 PM
To: Taillon, Jeff
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Jeff,

So still just the one number? Do we know if they are adding operators to handle the call volume? Have we asked them if they can go 24/7 to handle the volume?? Hearing from folks that you can add family members once you are online, another caller said you can't. So if you get through, can you do yourself and other family members. What about children who have SS#' can they be added?

Thanks

Anne

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 4:32 PM
To: McQuary, Anne
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

Anne,

I think this should help answer your questions. If there is anything else that I can do for you to be of service please let me know.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 4:35 PM
To: 'Beeker, LaDonna'
Subject: RE: Press Request

LaDonna,

Question 1: We have no additional endorsements to announce at this time.

Question 2: Please refer to the press release below, sent from Rob Godfrey.

Please let me know if there is anything else that I can do to be of service.

Jeff

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

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Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

-----Original Message-----
From: Beeker, LaDonna [mailto:lbeeker@wistv.com]
Sent: Friday, October 26, 2012 2:59 PM
To: Taillon, Jeff
Subject: RE: Press Request

Thanks Jeff. I really appreciate it.
Does she expect to endorse any others in the upcoming week before the election?

In another situation, we are getting reports that the number concerning the identity breach isn't working or saying "all circuits are busy." Is there another phone number or is this a result of the high call volume?

LaDonna

-----Original Message-----
From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 2:56 PM
To: Beeker, LaDonna
Subject: RE: Press Request

LaDonna,

Governor Haley has endorsed the following candidates:

State Sen. Lee Bright
State Senate candidate Deedee Vaughters
State Sen. Larry Martin
State Senate candidate Greg Hembree
State Senate candidate Tony Barwick

Let me know if there is anything else that I can do to be of service.

Jeff

-----Original Message-----
From: Office of the Governor Site Support [mailto:lbeeker@wistv.com]
Sent: Friday, October 26, 2012 12:51 PM
To: Taillon, Jeff
Subject: Press Request

Organization: WIS
Name: LaDonna Beeker
Deadline: 10-31-2012

Telephone: 803-309-6518
Email: lbeeker@wistv.com

Request:
Will you send me a list of the candidates, including any petition candidates, that Gov. Haley has endorsed for the November election?

Thank you.
LaDonna Beeker
WIS-TV

Investigative Producer

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 4:32 PM
To: 'McQuary, Anne'
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

Anne,

I think this should help answer your questions. If there is anything else that I can do for you to be of service please let me know.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 4:18 PM
To: [redacted]@gmail.com'
Subject: Press Conference link

Robbie,

This is the link to this afternoon's press conference, http://goo.gl/Bj9zp. If you have any questions after you've reviewed this footage please feel free to reach back out to our office.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: McQuary, Anne <amcquary@WLTX.GANNETT.COM>
Sent: Friday, October 26, 2012 3:22 PM
To: Godfrey, Rob; Taillon, Jeff
Cc: Neal, Sharranda; Santaella, Tony; Cooke, Scott; Jacoby, Marybeth
Subject: question from WLTX about the 1-866 #

Rob, Jeff,

We have tried to call the 1-866 number, it says high call volume, then it says that customer service dept is closed. Please call back between 6am-6pm or Saturday 8am-5pm.

Question is why is it saying that? Is it closed? Also will this number be open 24/7 and also on Saturday and Sunday?

Anne McQuary
Digital media producer
776-9508
www.wtlx.com

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 3:16 PM
To: [redacted]@gmail.com
Subject: FW: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Attachments: Media_Release_10262012.pdf

Harriet,

You should have received this from Rob as well. I just wanted to make sure you got it. Let me know if I can be of service.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later

learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1-866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 3:07 PM
To: 'Harriet McLeod'
Subject: RE: Jeff, do you have a press release to send yet? We just want to ...

Press release is on the way.

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Harriet McLeod [mailto[redacted]@gmail.com]
Sent: Friday, October 26, 2012 3:04 PM
To: Taillon, Jeff
Subject: Jeff, do you have a press release to send yet? We just want to ...

... do something short and then we will watch the investigation with interest.

Thanks,
Harriet

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
[redacted]@gmail.com

Taillon, Jeff

From: Beeker, LaDonna <lbeeker@wistv.com>
Sent: Friday, October 26, 2012 2:59 PM
To: Taillon, Jeff
Subject: RE: Press Request

Follow Up Flag: Follow up
Flag Status: Completed

Thanks Jeff. I really appreciate it.
Does she expect to endorse any others in the upcoming week before the election?

In another situation, we are getting reports that the number concerning the identity breach isn't working or saying "all circuits are busy." Is there another phone number or is this a result of the high call volume?

LaDonna

-----Original Message-----
From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 2:56 PM
To: Beeker, LaDonna
Subject: RE: Press Request

LaDonna,

Governor Haley has endorsed the following candidates:

State Sen. Lee Bright
State Senate candidate Deedee Vaughters
State Sen. Larry Martin
State Senate candidate Greg Hembree
State Senate candidate Tony Barwick

Let me know if there is anything else that I can do to be of service.

Jeff

-----Original Message-----
From: Office of the Governor Site Support [mailto:lbeeker@wistv.com]
Sent: Friday, October 26, 2012 12:51 PM
To: Taillon, Jeff
Subject: Press Request

Organization: WIS
Name: LaDonna Beeker
Deadline: 10-31-2012

Telephone: 803-309-6518
Email: lbeeker@wistv.com

Request:

Will you send me a list of the candidates, including any petition candidates, that Gov. Haley has endorsed for the November election?

Thank you.
LaDonna Beeker
WIS-TV
Investigative Producer

Taillon, Jeff

From: Moura, Sophia B <smoura@hearst.com>
Sent: Friday, October 26, 2012 12:51 PM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Please unsubscribe me.
--

Sophia Banay Moura
Features Editor
Marie Claire
300 West 57th Street
New York, NY 10019
(212) 841-8447

MAgdINEs
The Power of Print

From: <Taillon>, Jeff <JeffTaillon@gov.sc.gov>
Date: Friday, October 26, 2012 11:32 AM
To: "Taillon, Jeff" <JeffTaillon@gov.sc.gov>
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, an official from the United States Secret Service, Jim Etter, Director of the South Carolina Department of Revenue (DOR) and Inspector General Patrick Maley will hold a press conference TODAY, Friday, October 26, at 1:30 PM. The press conference will be held at SLED headquarters.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, U.S. Secret Service, DOR Director Jim Etter and Inspector General Patrick Maley

WHAT: Press conference

WHEN: TODAY, Friday, October 26, 1:30 PM

WHERE: SLED headquarters, 4400 Broad River Road, Columbia S.C.

Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 12:32 PM
To: 'bsmith@ap.org'
Subject: Fw: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

From: Taillon, Jeff
Sent: Friday, October 26, 2012 11:32 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Harriet McLeod <[redacted]@gmail.com>
Sent: Friday, October 26, 2012 2:35 PM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Thanks, Jeff.

Harriet

On Fri, Oct 26, 2012 at 2:26 PM, Taillon, Jeff <JeffTaillon@gov.sc.gov> wrote:
Harriet,

As we try to do with all of the Governor's press conferences we will put up a video at www.youtube.com/nikkihaley as soon as possible. We will also be sending out a press release.

If you have any other questions just let me know.

Jeff

From: Harriet McLeod [mailto:[redacted]@gmail.com]
Sent: Friday, October 26, 2012 02:11 PM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Jeff,

Are you going to put out a statement, press release or video of this press conference?

Thanks,
Harriet

On Fri, Oct 26, 2012 at 11:32 AM, Taillon, Jeff <JeffTaillon@gov.sc.gov> wrote:

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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-###-

Jeff Taillon

(803) 734-5129|Direct Line

(803) 767-7653|Cell

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
harrietmcleod@gmail.com

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
[redacted]@gmail.com

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 12:02 PM
To: news@wach.com
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

All,

I just wanted to make sure y'all got this.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Friday, October 26, 2012 11:32 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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WHERE: SLED headquarters, 4400 Broad River Road, Columbia S.C.

Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Godfrey, Rob
Sent: Friday, October 26, 2012 10:17 AM
To: Taillon, Jeff

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, an official from the United States Secret Service, Jim Etter, Director of the South Carolina Department of Revenue (DOR) and Inspector General Patrick Maley will hold a press conference TODAY, Friday, October 26, at 1:30 PM. The press conference will be held at SLED headquarters.

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Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.
-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Taillon, Jeff

From: Veldran, Katherine
Sent: Friday, October 26, 2012 12:06 PM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Court just sent it to the GA.

From: Taillon, Jeff
Sent: Friday, October 26, 2012 12:04 PM
To: Veldran, Katherine
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

From Ted: This is the press notice that needs to go out to legislatures.

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Taillon, Jeff
Sent: Friday, October 26, 2012 11:32 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Neal, Sharranda <sneal@wltx.gannett.com>
Sent: Friday, October 26, 2012 12:17 PM
To: Taillon, Jeff
Cc: Jacoby, Marybeth; Godfrey, Rob; Cooke, Scott
Subject: FW: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Hi Jeff,
The email you sent out earlier, was forwarded to us from another news organization. No one here at News19 WLTX-TV received it.
When you get a chance, would you please add the following email addresses to your listserv?
News19@wltx.com
MJacoby@wltx.gannett.com
SACooke@wltx.gannett.com
SNeal@wltx.gannett.com
TSantaella@wltx.gannett.com

Thanks,

Sharranda Neal
Content Manager
News19 WLTX-TV
Address: 6027 Garners Ferry Road
Columbia, S.C. 29209
Phone: (803) 695-3741
Cell Phone: (803) 429-9021
Fax: (803) 776-1791

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 11:32 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

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WHO: Gov. Nikki Haley, SLED Chief Mark Keel, U.S. Secret Service, DOR Director Jim Etter and Inspector General Patrick Maley

WHAT: Press conference

WHEN: TODAY, Friday, October 26, 1:30 PM

WHERE: SLED headquarters, 4400 Broad River Road, Columbia S.C.

Note: Media should gather in SLED's lobby and will be escorted to SLED's media room.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Taillon, Jeff

From: Taillon, Jeff
Sent: Friday, October 26, 2012 6:01 PM
To: 'Natalie Denning'
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Natalie,

Just wanted to say thanks again for helping with all this so quickly.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Natalie Denning [mailto:natalied@portal.sc.gov]
Sent: Friday, October 26, 2012 4:19 PM
To: Taillon, Jeff
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Jeff,

It is now on all pages. I have checked different screens to see if it wraps around onto a second line, as you mentioned. It does that on my iPhone, but not on any desktop I've checked. I had a couple of others look at it in our office, and it only seemed to wrap around on a very small screen size. I could try to fix that, but, unfortunately, it would probably not look as good on regular size screens. I will try to tweak it if I can though. Let me know if you are seeing it on a screen size larger than phone-size.

--
Natalie Denning
Web Designer
803.771.0131 x114
803.451.4824 | Direct Line

1301 Gervais Street, Suite 710
www.sc.gov

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 3:58 PM
To: Natalie Denning
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Go ahead and make it all pages. In this case more is better.

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Natalie Denning [mailto:natalied@portal.sc.gov]
Sent: Friday, October 26, 2012 3:39 PM
To: Taillon, Jeff
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

It is now live – on the home page only. Did you want this on all pages?

--

Natalie Denning
Web Designer
803.771.0131 x114
803.451.4824 | Direct Line

1301 Gervais Street, Suite 710
www.sc.gov

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 3:37 PM
To: Natalie Denning
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Good. Update as soon as possible. Let me know when it is live.

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Natalie Denning [mailto:natalied@portal.sc.gov]
Sent: Friday, October 26, 2012 3:35 PM
To: Taillon, Jeff
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Jeff,

Please see screen shot below. Did you want the phone number to look like a button? That may be confusing since it won't link anywhere (or did you want it to link somewhere?).

SC.GOV

▪ Online Services ▪ Agency Listing

South Carolina
Office of the Governor
NIKKI R. HALEY

HOME ABOUT NEWS EXECUTIVE OFFICE INSPECTOR GENERAL LEGISLATIVE REPORT CAR

S.C. Dept. of Revenue Cyber Attack: Cyber Attack Info Call Help Line 1-866-578-5422 Expe

For more information about the Executive Office of Governor Nikki R. Haley, including commissions, the Office of Executive Policy and Programs, gubernatorial proclamatio executive orders, see the Executive Office section of this site.

--

Natalie Denning
Web Designer
803 771.0131 x114
803.451 4824 | Direct Line

1301 Gervais Street, Suite 710
www.sc.gov

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 3:26 PM
To: Natalie Denning
Cc: Tanveer Ahmed
Subject: RE: DOR Alert

Good start. We will need a 3rd button. The first should stay the same. The second should be Call Help Line 1-866-578-5422. Third should stay the same

Increase the size of the wording and buttons. I want it to be on one line but as prominent as possible.

Thanks for your help with this.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Natalie Denning [mailto:natalied@portal.sc.gov]
Sent: Friday, October 26, 2012 3:02 PM
To: Taillon, Jeff
Cc: tanveer@portal.sc.gov
Subject: DOR Alert

Jeff,

Please see the screen shot below for what I've added and let me know what changes are needed before making it live. Also, does this need to appear only on the home page or on all pages of the site?

The two buttons I created go to the following URLs:

Cyber Attack Info:
http://www.sctax.org/security.htm

Experian ProtectMyID Alert System:
http://www.protectmyid.com/scdor

I'll also add a border to the top of the slideshow to divide it some from these buttons.

SC.GOV ▪ Online Services ▪ Agency Listing

South Carolina
Office of the Governor
NIKKI R. HALEY

HOME ABOUT NEWS EXECUTIVE OFFICE INSPECTOR GENERAL LEGISLATIVE REPORT CA

S.C. Dept. of Revenue Cyber Attack: Cyber Attack Info Experian ProtectMyID Ale

For more information about the Executive Office of Governor Nikki R. Haley, including commissions, the Office of Executive Policy and Programs, gubernatorial proclamatio executive orders, see the Executive Office section of this site.

--
Natalie Denning
Web Designer
803.771.0131 x114
803.451.4824 | Direct Line

1301 Gervais Street, Suite 710
www.sc.gov

Haltiwanger, Katherine

From: LeMoine, Leigh
Sent: Friday, October 26, 2012 1:25 PM
To: Thomas, Katherine
Cc: Haltiwanger, Katherine
Subject: FW: Two step process to sign up for protection

Please see updated instructions. Thank you, Leigh

From: Pitts, Ted
Sent: Friday, October 26, 2012 1:24 PM
To: LeMoine, Leigh; Haltiwanger, Katherine; Godfrey, Rob
Subject: Two step process to sign up for protection

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring:

Step #1- Call 1-866-578-5422. To get your unique activation code. We apologize in advance for the wait time.

Step #2 log on to- ProtectMyID.com/scdor and sign up for protection.

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 1:33 PM
To: Jones, Sheila; Thomas, Katherine
Subject: Fw: Two step process to sign up for protection

From: Pitts, Ted
Sent: Friday, October 26, 2012 01:24 PM
To: LeMoine, Leigh; Haltiwanger, Katherine; Godfrey, Rob
Subject: Two step process to sign up for protection

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring:

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Step #2 log on to- ProtectMyID.com/scdor and sign up for protection.

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Haltiwanger, Katherine

From: Thomas, Katherine
Sent: Friday, October 26, 2012 4:47 PM
To: Haltiwanger, Katherine
Subject: RE:

224076

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 4:26 PM
To: Thomas, Katherine
Subject:

Call from the LT. Gov's office…the constituent says his name is AC Flora III 803[redacted]

-Katherine

Haltiwanger, Katherine

From: Stirling, Bryan
Sent: Friday, October 26, 2012 4:49 PM
To: Schimsa, Rebecca; Pitts, Ted; Veldran, Katherine; Godfrey, Rob
Cc: Haltiwanger, Katherine; Soura, Christian
Subject: RE: legislator notifications

Thank you very much.

From: Schimsa, Rebecca
Sent: Friday, October 26, 2012 4:47 PM
To: Pitts, Ted; Veldran, Katherine; Stirling, Bryan; Godfrey, Rob
Cc: Haltiwanger, Katherine; Soura, Christian
Subject: legislator notifications

This afternoon at 4:45 p.m., an email went out to members of the General Assembly including:

1. Media release from our office;
2. Media release from DOR;
3. Video of today's press conference; and
4. Conference call information for Monday.

Thanks.

Rebecca S. Schimsa
Office of Governor Nikki R. Haley
Staff Attorney & Commerce Liaison
O: (803) 734-6068 | C: (803) 429-4561

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 4:55 PM
To: Katherine Thomas
Subject: FW: Maley letter
Attachments: Letter to Maley re EO 2012-10.PDF

Outgoing log

From: Schimsa, Rebecca
Sent: Friday, October 26, 2012 4:48 PM
To: Haltiwanger, Katherine
Subject: Maley letter

Attached.

Rebecca S. Schimsa
Office of Governor Nikki R. Haley
Staff Attorney & Commerce Liaison
O: (803) 734-6068 | C: (803) 429-4561

State of South Carolina
Office of the Governor

NIKKI R. HALEY
GOVERNOR

1205 PENDLETON STREET
COLUMBIA 29201

October 26, 2012

The Honorable Patrick Maley
State Inspector General
110 Centerview Drive, Suite 201
Columbia, South Carolina 29210

Dear Inspector General Maley,

On behalf of the state agencies of South Carolina, I request your assistance in addressing a serious issue affecting state government information security.

Throughout state government, our information technology (IT) policy for security procedures and protocols has been largely uncoordinated and outdated exposing our state to greater risks of internal and external cyber-attacks.

I am committed to ensuring that state government minimize the risk of cyber-attacks and protect the personal information of our citizens kept by state agencies. Accordingly, today, I signed Executive Order 2012-10 directing the IT officers in my Cabinet agencies to take immediate action to work with the Office of the State Inspector General to review and strengthen IT security procedures and protocols.

Pursuant to your authority in Chapter 6 of Title 1 of the South Carolina Code of Laws, I ask that you make recommendations, on a comprehensive and holistic basis, to improve information security policies and procedures in our state agencies. I would appreciate your immediate attention to this matter. My staff is available to assist as needed.

Sincerely,

Nikki R. Haley

Haltiwanger, Katherine

From: Smoak, Carol
Sent: Friday, October 26, 2012 5:05 PM
To: Haltiwanger, Katherine
Subject: RE: Message Change

Ok working on the change now

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 5:03 PM
To: Smoak, Carol
Subject: RE: Message Change

7:30

From: Smoak, Carol
Sent: Friday, October 26, 2012 5:01 PM
To: Haltiwanger, Katherine
Subject: Re: Message Change

What time is she going to. SAC the phone

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 04:54 PM
To: Smoak, Carol
Cc: Glover, Christine
Subject: Message Change

Carol,

We need to change the message when Sheila SACs the phone; needs to be effective by 7:30 p.m. tonight.

You have reached the Office of Governor Nikki Haley. The office is currently closed and will reopen Monday at 8:30 a.m. If you are calling about the cyber attack, please call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EDT on Monday through Friday and 11:00 AM – 8:00 PM EDT on Saturday and Sunday. Thank you.

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Friday, October 26, 2012 6:21 PM
To: Katherine Thomas
Subject: FW: Constituent call

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:21 PM
To: Haltiwanger, Katherine
Subject: Constituent call

Sharon Bailey
864[redacted]

Needs a call back.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Monday, October 29, 2012 9:30 AM
To: Katherine Thomas
Cc: Rob Godfrey (robgodfrey@gov.sc.gov)
Subject: Calls

These were all calls from Rob's voicemail that need to be logged and called back today.

1.Roberta Terris, democratic voter in SC, not enough lines fo4 3.6 million people, no contact #
2. No name, can't get through
3. Don Cynical, 803.[redacted] needs directions on how to get Protect My ID
4. Renee Walls, SC resident, why did it take so long to wait to tell the people of SC, not acceptable, 843.[redacted] or 843.[redacted]
5. No Name or #, needs to be more lines
6. Ronnie Gwynn, concerned, was asked to pay $30 when he was told it was a free service, 864.[redacted]
7. Lou Lesene, 704.[redacted], can't get through
8. Mardy Rush, 864.[redacted], can't get anyone to answer
9. Kay Burton, 843.[redacted]
10. Connie Manos, no #, can't get through
11. James Zimmerman, 803.[redacted] instructions on what to do

-Katherine

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 10:52 AM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent calls

Theodore Ravenel
864[redacted]
Constituent with concerns about the process the state is using to monitor credit reports. Wants a call back.

Jeff Brooker
803[redacted]
Business owner who wants to know if his business information was compromised.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 10:56 AM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: FW: press conference

From: Charlene M. Gunnells [mailto:gunnellsc@citadel.edu]
Sent: Monday, October 29, 2012 10:52 AM
To: Godfrey, Rob
Subject: press conference

I have some personal questions I did not hear addressed at the press conference.
Who can I address them to?

I signed up for the year's protection but I still don't know if my SSN was stolen. What will happen if it is confirmed that mine was stolen. Will someone tell me? What will happen if it is determined mine was not stolen? How will I know that?

I get my refund direct deposited into my checking account each year. I don't see unusual activity on my checking account but could my account number have been compromised in addition to my SSN?

I signed up online for the one-year protection. How can I be sure I am being protected?

I did a fraud alert with the credit reporting agency. Should I also do the more severe 'security alert' too? It seems very disruptive.

Charlene Gunnells
Media Relations Coordinator
External Affairs Office
The Citadel
171 Moultrie Street
Charleston, SC 29409
843.953.2155 office
843.475.0596 cell

Achieving excellence in the education and development of principled leaders

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 11:12 AM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent call

Dana Hollifield
864 576 1040
Hill and Franks Financial Group
Needs a call from someone to discuss DOR breach.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 11:24 AM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent call

Paige Pittard or Patti
Palmetto Bank
864 855 3308

Needs information on what information was compromised to tell the bank's clients. Says DOR is not being helpful.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 12:10 PM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent calls

Madeline Araujo
843[redacted]
Constituent needs assistance with protectmyid.com

Brian Livingston
803 [redacted]
Recently left S.C. Has questions on hacking.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Tuesday, October 30, 2012 12:20 PM
To: Ted Pitts (tedpitts@gov.sc.gov)
Subject: Questions

1. People are calling to say if they currently reside out of SC, they are unable to set-up protection online. It is not letting them register with an out of state address. What address do they use—the one they filed with or their current one?
2. The phone is disconnecting after a certain period of time.
3. If multiple people at a home or resident or using the same computer to sign-up; Experian says that this IP address has registered and they are having to find a different computer.
4. Nursing homes, etc. are calling the office how can they sign-up for people that do not have the capability to sign themselves up; for example; the disabled or elderly.

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Monday, October 29, 2012 1:24 PM
To: Carol Smoak (csmoak@oepp.sc.gov)
Cc: Rob Godfrey (robgodfrey@gov.sc.gov); Sheila Jones; Bryan Stirling (bryanstirling@gov.sc.gov)
Subject: Updated Message for 2100

Importance: High

Carol, please have 2100 changed today by 5 p.m. to the following message:

You have reached the Office of Governor Nikki Haley. The office is open Monday through Friday, 8:30 a.m. to 5:00 p.m. If you are calling about the cyber attack, you can visit www.protectmyid.com/scdor and enter the code SCDOR123. Sign-up ends on January 31, 2013. If you do not have access to the internet, you can call 1-866-578-5422 (say the # twice). Thank you.

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:28 PM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent calls

Laura Hogue
201[redacted]

Linda Hodge
803[redacted]

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:46 PM
To: Haltiwanger, Katherine
Cc: Thomas, Katherine
Subject: Constituent calls

Mr. Kevin McAlister
864[redacted]

Scott Tate
864[redacted]

Holly Jiles
518[redacted]

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Monday, October 29, 2012 4:40 PM
To: Bryan Stirling (bryanstirling@gov.sc.gov)
Subject: Lobbyist

http://www.dlapiper.com/tom_boyd/

Haltiwanger, Katherine

From: Thomas, Katherine
Sent: Tuesday, October 30, 2012 1:52 PM
To: Haltiwanger, Katherine; Pitts, Ted
Subject: Constituent Call

Matthew Buckner 843.[redacted]

Mr. Buckner says that [redacted]

Katherine Thomas
Office of Governor Nikki R. Haley
(803) 734-1058
kthomas@oepp.sc.gov

Haltiwanger, Katherine

From: Thomas, Katherine
Sent: Wednesday, October 31, 2012 3:08 PM
To: Haltiwanger, Katherine; Pitts, Ted
Subject: Additional Concerns

This is a compilation of issues about which people are calling

1) People are still unable to get through on the phone line or web site (keep trying; have until Jan. 31, 2013?)
2) After completing the online application, "error" generated because constituent does not have a credit file
3) Only accepts one application per computer/IP address; Husband was able to enroll for protection but system wouldn't allow spouse to enroll. These are folks who filed SC income tax returns – married filing joint. How can the spouse receive the protection?
4) Concerns re: enrolling elderly and disabled in LTC facilities, especially those with no family
5) Not receiving confirmation e-mail (after 2 days)
6) Coverage for non-residents:
    a. Former residents who filed SC returns since 1998
    b. Adult children who were dependents 1998 and later
    c. People who work in SC but live out of state
    d. Non-residents who file SC tax returns
7) Is there a charge to enroll dependents? (should be linked to parents' return?)
8) What about children under the age of 18 who must file a return? (still should probably be linked to parents' return?)

We have heard from several people who say their credit cards/bank accounts have been hacked. Most recently, a caller said that after notifying her bank about fraudulent activity in her account, the bank told her to contact us.

Thanks

Haltiwanger, Katherine

From: Haltiwanger, Katherine
Sent: Wednesday, October 31, 2012 5:42 PM
To: Stirling, Bryan
Subject: Re: FAQs

Thanks!

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 05:31 PM
To: Haltiwanger, Katherine
Subject: FW: FAQs

Here are the FAQs from Consumer Affairs.

From: Grube-Lybarker, Carri
Sent: Wednesday, October 31, 2012 11:36 AM
To: Stirling, Bryan
Subject: FAQs

Hi Brian,

Attached are the FAQs we've developed thus far based on calls we've received.

Let me know if you have any questions~

Thanks,
Carri

Carri Grube Lybarker, Esq.
***Administrator* | SC Department of Consumer Affairs**
2221 Devine Street, Suite 200
P.O. Box 5757 | Columbia, SC 29250-5757
803.734.4297 | 803.734.4229 FAX
www.consumer.sc.gov ***Please note new website address****

FREQUENTLY ASKED QUESTIONS: DOR SECURITY BREACH

October 31, 2012

- **My spouse and I have joint accounts, do I have to register both of us for the monitoring, alert or freeze or just myself?** Credit reports are tied to an individual's social security number, so you each need to register.

- **Will my deceased family member's SSN be at risk?** It is possible. Make sure you have notified each of the three major credit reporting agencies of the death so it can be appropriately marked on the credit report. You may also want to pull a copy of the member's credit report and contact to make sure the accounts are marked "deceased." If they are not, contact each creditor.

- **What about my children's SSN?** Currently the Department of Revenue is working to match parents with their dependents. Once completed, the affected families will receive access to a "Family Protection Plan" through Experian. After the parents enroll, they will receive an e-mail from Experian that will allow them to go to a site to enter their children's information. Parents can also try now to put a fraud alert on their child's report, if one exists. If the agency doesn't allow the fraud alert to be placed, it is because a report matching that social security number does not yet exist. You can also contact each of the three credit reporting agencies and ask they perform a manual search of your child's file. They may ask for additional information prior to initiating the search:
  - TransUnion: childidtheft@transunion.com
  - Experian- 888-397-3742
  - Equifax- 800-525-6285

- **I'm a business, does the free credit monitoring, fraud alerts and security freeze apply to me?** If you are a sole proprietor, partnership or single-member LLC and file tax returns for the business through your personal SSN, the programs can be used by you. But, because the programs are tied to an individual's credit report/SSN, if you are a multi-member LLC or corporations, these services are not available. You should continue to monitor your business' finances, checking bank statements regularly, etc.

- **What is the difference between credit monitoring, a fraud alert and a security freeze?**
  - Credit monitoring is where a third party monitors your credit reports for suspicious activity and identity theft red flags. The monitoring service provided by DOR will last one year, with "Extend Care" after the term is up.
  - A fraud alert is FREE, stays in place for 90-days and requires potential creditors take steps to verify that the applicant is not you. You only have to contact 1 of the 3 credit reporting agencies (CRA) to place the alert. Once you place the alert, you will receive notice that you can get 1 free copy of your credit report from each of the CRAs.

- A security freeze is FREE and will prevent potential creditors and other third parties from accessing your credit report at all, unless you temporarily lift the freeze or already have a relationship with the company. You **must call each of the CRAs** to do this. It is FREE to place, thaw and lift the freeze for SC Residents. Once you place the freeze, you will receive a PIN number you can use to thaw or lift the freeze. Make sure to keep it in a safe place. You can place the freeze online at the addresses or numbers below:

www.freeze.equifax.com
www.experian.com/freeze
http://freeze.transunion.com

OR

Equifax: 800-685-1111
TransUnion: 800-680-7289
Experian: 888-397-3742

- **How do I know if my information was included in the hack?** Unfortunately all that has been released at this time is that 3.6 million SSN numbers and debit and credit card numbers have been exposed pertaining to taxpayers who filed a tax return at anytime from 1998 forward. We encourage consumers to assume their information has been compromised and go ahead and take advantage of the protections available. (monitoring, fraud alert, security freeze).

Veldran, Katherine

From: Tommy Pope via Rally <team@rally.org>
Sent: Tuesday, October 30, 2012 2:44 PM
To: Veldran, Katherine
Subject: A new message from Tommy Pope

UPDATE FROM

Tommy Pope

via

RALLY

Share this Post a comment

It was revealed last Friday that 3.6 million South Carolina Social Security numbers and 387,000 credit and debit card numbers were compromised in result of a cyber attack on a Department of Revenue server. Gov. Haley said this morning that the credit card numbers were from 2003 and have already expired, and that all security holes in state servers have since been "plugged."

Law enforcement is currently concentrating on bringing the hacker to justice. Gov. Haley said, the average time for seeing activity on a hacking is 6-8 months.

Anyone affected by the breach has until the end of January 2013 to call Experian and receive one year of free credit services. Minors listed as dependents on tax forms will be covered, as well.

Call 1-866-577-5422 or visit www.protectmyid.com/scdor and use the activation code "scdor123" to sign up. The protection covers all three credit agencies for one year, as well as fraud protection for life. Haley said 533,000 calls have come in and 287,000 people have signed up, since the call center opened. Although phone lines were clogged by news media constantly calling Friday, the current average wait time is 10 minutes.

View video of today's Statehouse press conference here:
http://www.youtube.com/watch?v=wIeWyS8_VmA

[continue reading]

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What do you rally for?

Rally.org 144 Second Street, San Francisco, CA 94105

Veldran, Katherine

From: Stirling, Bryan
Sent: Sunday, October 28, 2012 3:22 PM
To: Veldran, Katherine; Pitts, Ted; Godfrey, Rob
Cc: Schimsa, Rebecca
Subject: Re: Fwd: Website email from Lisa Hoffman

Thank you, I have called him back and walked him through the process.

From: Veldran, Katherine
Sent: Sunday, October 28, 2012 02:43 PM
To: Stirling, Bryan; Pitts, Ted; Godfrey, Rob
Cc: Schimsa, Rebecca
Subject: Fw: Fwd: Website email from Lisa Hoffman

From: Garry R. Smith [mailto:GarrySmith@schouse.gov]
Sent: Saturday, October 27, 2012 07:13 PM
To: Veldran, Katherine
Subject: Fwd: Website email from Lisa Hoffman

Katherine, the questing from this constituent is what do they do if they do not have Internet access. Can you help with this?

Thanks!

Sent from my iPad

Begin forwarded message:

> **From:** "[redacted]@aol.com" <[redacted]@aol.com>
> **Date:** October 27, 2012, 4:52:56 PM EDT
> **Subject: Website email from Lisa Hoffman**
>
> What do people who do not have internet access do about the SCDOR security breach? Thanks!
>
> Lisa Hoffman
> 204 Hunters Woods Dr
> simpsonville, SC 29680

Veldran, Katherine

From: Schimsa, Rebecca
Sent: Sunday, October 28, 2012 9:14 AM
To: Stirling, Bryan
Cc: Pitts, Ted; Veldran, Katherine
Subject: Fw: From the Governor's Office re. cyber-attack at DOR

From: James Smith [mailto:JamesSmith@schouse.gov]
Sent: Sunday, October 28, 2012 05:59 AM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine; Mark Keel <mkeel@sled.sc.gov>; Kirkland T. Smith <Kirkland@KirklandSmith.com>; Rep. James E. Smith Jr. <James@JamesSmith.com>
Subject: Re: From the Governor's Office re. cyber-attack at DOR

What about the SSN's of SC Children? If you have dependents listed on your return each have a name, date of birth and SSN provided. Is that information at risk and I don't believe they can access Protect My ID .com as a minor? How can the people of SC protect the ID's of their children? Are we certain that the risk is limited to only those that "filed" a tax return?

Thanks, James

On Oct 26, 2012, at 4:46 PM, "Schimsa, Rebecca" <RebeccaSchimsa@gov.sc.gov> wrote:

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa
Office of the Governor

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6

million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

VIDEO OF TODAY'S PRESS CONFERENCE:

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs&
Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**
2. Then you will determine if you wish to have an online or US Mail alert mechanism.
3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

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CONFERENCE CALL INFORMATION FOR LEGISLATORS:

Our office has arranged a conference call for members of the General Assembly to be held on Monday, October 29th at 10:00 a.m. with Chief Mark Keel, Director Jim Etter, and Inspector General Pat Maley. The purpose of the conference call is to give you the opportunity to receive information and ask questions about the cyber-attack at the Department of Revenue. There is a limited number of lines available. This call is only intended for you, members of the General Assembly, or a staff member calling in on your behalf.

Call Number: 1-800-670-1742 (No access code is needed.)

Directions:

1. Upon dialing the conference number, each participant will be asked his or her name and then be placed into the conference call.
2. Participants should plan to join the call 5-10 minutes prior to the start of the call.

3. Once the speakers have completed their statements, the call operator will provide instructions for the question and answer portion of the call.
4. All participants will be given the opportunity to ask questions.
5. Questions will be announced in the order that they are received.
6. For operator assistance at any time during the call, please press *0.

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<Media Release from DOR 10.26.2012.pdf>

Veldran, Katherine

From: Leon Stavrinakis <[redacted]@msn.com>
Sent: Friday, October 26, 2012 10:29 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: RE: From the Governor's Office re. cyber-attack at DOR

He did. Thank you all very much for the prompt reply.

Leon E. Stavrinakis / Attorney at Law / Stavrinakis Law Firm
S.C. House of Representatives / District 119, Charleston County
One Cool Blow Street, Suite 201 / Charleston, SC 29403
843.724.1060 (Law Office) / 843.853.7816 (Law Fax)
803.734.3039 (State House Office) / 888.626.9708 (E-Fax)
stavlaw.net / leonforhouse.com

This message (including any attachments) is intended solely for the use of the individual(s) to whom it is addressed and may contain information that is privileged, confidential or otherwise exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately reply to this message or notify us by telephone at 843-724-1060 and delete the message. Thank you.

From: RebeccaSchimsa@gov.sc.gov
To: [redacted]@msn.com
CC: TedPitts@gov.sc.gov; KatherineVeldran@gov.sc.gov
Date: Fri, 26 Oct 2012 19:19:16 -0400
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Thank you for your questions, Representative. I understand that our Chief of Staff, Bryan Stirling, has reached out to you.

If you have any further questions, please let Bryan know.

From: Leon Stavrinakis [mailto:[redacted]@msn.com]
Sent: Friday, October 26, 2012 06:32 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: Re: From the Governor's Office re. cyber-attack at DOR

How will you control access to this conf call now that the time and number have been published in the media?

Representative Leon Stavrinakis
Stavrinakis Law Firm
843-813-2800

leon@stavlaw.net
leonstav@schouse.gov

On Oct 26, 2012, at 4:44 PM, "Schimsa, Rebecca" <RebeccaSchimsa@gov.sc.gov> wrote:

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa
Office of the Governor

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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VIDEO OF TODAY'S PRESS CONFERENCE:

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed

in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**
2. Then you will determine if you wish to have an online or US Mail alert mechanism.
3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

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CONFERENCE CALL INFORMATION FOR LEGISLATORS:

Our office has arranged a conference call for members of the General Assembly to be held on Monday, October 29th at 10:00 a.m. with Chief Mark Keel, Director Jim Etter, and Inspector General Pat Maley. The purpose of the conference call is to give you the opportunity to receive information and ask questions about the cyber-attack at the Department of Revenue. There is a limited number of lines available. This call is only intended for you, members of the General Assembly, or a staff member calling in on your behalf.

Call Number: 1-800-670-1742 (No access code is needed.)

Directions:

1. Upon dialing the conference number, each participant will be asked his or her name and then be placed into the conference call.
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<Media Release from DOR 10.26.2012.pdf>

Veldran, Katherine

From: Larry Martin <lmartin@alicemfgco.com>
Sent: Friday, October 26, 2012 7:39 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Rebecca:

They did so. Unfortunately, one has to call the toll free number, and it's swamped. If everyone has to make the call as a precursor for signing up, it will take a long time to get everyone signed up.

Our Tigers did well last night! It was good to see a Thursday night game go so well.

Hope you have a great weekend.

Larry

----- Original Message -----
From: Schimsa, Rebecca
To: 'lmartin@alicemfgco.com'
Cc: Pitts, Ted ; Veldran, Katherine
Sent: Friday, October 26, 2012 7:16 PM
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Thank you for letting us know, Senator. I understand that our Chief of Staff, Bryan Stirling, has reached out to you in addition to our press office to walk you through the steps.

Please let us know if you have any further questions.

From: Larry Martin [mailto:lmartin@alicemfgco.com]
Sent: Friday, October 26, 2012 07:04 PM
To: Schimsa, Rebecca
Cc: Pitts, Ted; Veldran, Katherine
Subject: Re: From the Governor's Office re. cyber-attack at DOR

Not suggesting you reply to my comment this evening, but just want to report that protectmyid.com/scdor simply takes you to the default homepage of protectmyid.com . I tried it a couple of time and it doesn't take you to the scdor page.

Thanks!

Larry

----- Original Message -----
From: Schimsa, Rebecca
Cc: Pitts, Ted ; Veldran, Katherine
Sent: Friday, October 26, 2012 4:44 PM
Subject: From the Governor's Office re. cyber-attack at DOR

NEW INFORMATION INCLUDED.

Dear Members of the General Assembly,

In regards to the cyber-attack at the Department of Revenue announced this afternoon, we are sending you the following information: (1) the media release from our office (below); (2) the media release from the Department of Revenue (attached); (3) a link to the video of today's press conference; and (4) an invitation to a conference call on Monday morning with Chief Keel, Director Etter, and Inspector General Maley (below).

Sincerely,

Rebecca Schimsa
Office of the Governor

MEDIA RELEASE FROM THE GOVERNOR'S OFFICE:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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LeMoine, Leigh

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 5:02 PM
To: Pitts, Ted
Cc: LeMoine, Leigh
Subject: Fw: Talking points
Attachments: Talking points gov.docx

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 07:33 PM
To: Godfrey, Rob
Subject: Talking points

See attached suggestions for the governor.

Gov. Haley Talking Points

- The State of South Carolina is the victim of a crime committed by a very sophisticated hacker.
- When I learned of this situation, I immediately directed Director Etter and Chief Keel to take all necessary measures to protect the taxpayers, seal the system and identify the perpetrators.
- This requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- Among the steps we are taking to protect the taxpayers is providing one year of identity theft protection and credit monitoring to all those who may be affected.
- While we do not believe every taxpayer's information has been exposed, out of an abundance of caution, the state is prepared to offer this protection to any taxpayer who has filed since 1998.
- In this day and age, cyber-security is a paramount concern, and we must make every effort to protect ourselves. Because of this, I have instructed the Inspector General to....
- I have confidence that the Department is taking the right steps and that Chief Keel's investigation will not only uncover who did this, but also give us insight into how to better protect ourselves in the future.
- I cannot emphasize enough that if you have filed a tax return since 1998, it is important that you call the 800 number or visit the website today to find out if your information is at risk and how to protect yourself.

LeMoine, Leigh

From: Godfrey, Rob
Sent: Wednesday, October 31, 2012 6:57 PM
Subject: Video: Haley, Keel, Etter update reporters Wednesday on DOR information security breach

Importance: High

Video: Haley, Keel, Etter update reporters Wednesday on DOR information security breach

Protection for individuals and businesses available at no charge

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today briefed reporters during a Statehouse press conference on the S.C. DOR information security breach. They outlined additional safety solutions – including fraud monitoring for businesses from Dun & Bradstreet Credibility Corp and Experian in addition to extended fraud resolution for individuals and coverage for dependents who are minors from Experian – available to South Carolina taxpayers.

Video of today's Statehouse press conference is available here:
http://www.youtube.com/watch?v=rYohFHnQaE8

S.C. DOR last week announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack, and today state officials said that information from up to 657,000 businesses was also exposed.

As of Wednesday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 620,000 calls and approximately 418,000 signups for Experian's ProtectMyID program. Access to unlimited fraud resolution beyond the one year enrollment period is included in Experian's ProtectMyID membership and available to any taxpayer affected by DOR's information security breach. Taxpayers who sign up for protection will also be notified – by email or letter – about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

The governor also announced that, starting Friday, Dun & Bradstreet Credibility Corp will offer South Carolina businesses that have filed a tax return since 1998 a CreditAlert product that will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner. The cost will be waived for business filing tax returns since 1998. Business owners can visit http://www.dandb.com/sc/ beginning Friday or they can call customer service toll free at this dedicated phone number 1-800-279-9881.

Dun & Bradstreet Credibility Corp Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Experian is offering those impacted South Carolina businesses Business Credit AdvantageSM - a self-monitoring service that allows unlimited access to a company's business credit report and score. Beginning Thursday, South Carolina businesses can sign up for Business Credit AdvantageSM at http://www.smartbusinessreports.com/SouthCarolina.

Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 to enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code SCDOR123 when prompted. South Carolina taxpayers have until the end of January, 2013 to sign up.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

LeMoine, Leigh

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 8:02 PM
To: LeMoine, Leigh; Pitts, Ted
Subject: Re: Talking points

Ted told me he would edit these as needed. Confirm with him.

From: LeMoine, Leigh
Sent: Thursday, October 25, 2012 07:54 PM
To: Godfrey, Rob; Pitts, Ted
Subject: RE: Talking points

Ted- are you going to send these over to NH to review?

Leigh

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 5:02 PM
To: Pitts, Ted
Cc: LeMoine, Leigh
Subject: Fw: Talking points

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 07:33 PM
To: Godfrey, Rob
Subject: Talking points

See attached suggestions for the governor.

LeMoine, Leigh

From: Pitts, Ted
Sent: Friday, October 26, 2012 12:15 PM
To: LeMoine, Leigh; Stirling, Bryan; Godfrey, Rob
Subject: Talking points gov DOR SLED presser
Attachments: Talking points gov DOR SLED presser.docx

Gov. Haley Talking Points

- The State of South Carolina is the victim of a crime committed by a very sophisticated hacker.
- On October 10th South Carolina Department of Revenue and SLED were notified that a server that warehouses taxpayer data was breached and copies of taxpayer information was stolen.
- For the last two week's State and Federal law enforcement agencies and SCDOR have been working around the clock on this case.
- We can report that the access point used to access the information has been plugged, SC DOR and it's computer forensic experts have determined what information was compromised and the system is now secure.
- Our State will respond to this crime with an unprecedented, large-scale plan.
- I have ordered Jim Etter and SCDOR to take every means necessary to protect South Carolina's taxpayers. A part of this protection is that every taxpayer can sign up for one year of identity theft protection and credit monitoring. All they have to do is call the 1800 number.
- 1) Call Center- By calling the 1800 number taxpayers can have any questions answered.
- 2) Credit Protection- While we do not believe every taxpayer's information has been exposed, out of an abundance of caution, the state is prepared to offer this protection to any taxpayer who has filed a return with our State since 1998.
- 3) Holistic look and approach by IG- In this day and age, cyber-security is a paramount concern, and we must make every effort to protect ourselves. Because of this, I have asked our State's Inspector General to lead the effort in looking at all of our State IT systems in a holistic view and make recommendations to State leaders on how we can assure we have limited our vulnerabilities.
- I have confidence that Jim Etter and Department of Revenue are working diligently to take the right steps in this constant battle with an evolving information and technology environment we live in.
- I also have confidence in Chief Keel, SLED and our Federal partners as they continue to investigate this matter.
- I cannot emphasize enough that if you have filed a tax return since 1998, it is important that you call the 800 number or visit the website today to find out if your information is at risk and how to protect yourself.

LeMoine, Leigh

From: Pitts, Ted
Sent: Friday, October 26, 2012 1:24 PM
To: LeMoine, Leigh; Haltiwanger, Katherine; Godfrey, Rob
Subject: Two step process to sign up for protection

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring:

Step #1- Call 1-866-578-5422. To get your unique activation code. We apologize in advance for the wait time.

Step #2 log on to- ProtectMyID.com/scdor and sign up for protection.

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Friday, October 26, 2012 1:25 PM
To: Thomas, Katherine
Cc: Haltiwanger, Katherine
Subject: FW: Two step process to sign up for protection

Please see updated instructions. Thank you, Leigh

From: Pitts, Ted
Sent: Friday, October 26, 2012 1:24 PM
To: LeMoine, Leigh; Haltiwanger, Katherine; Godfrey, Rob
Subject: Two step process to sign up for protection

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Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

LeMoine, Leigh

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Attachments: Media_Release_10262012.pdf

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

State of South Carolina
Department of Revenue
300A Outlet Pointe Blvd., Columbia, South Carolina 29210
P.O. Box 125, Columbia, South Carolina 29214

C-450 (Rev. 8/29/12) 6371

For Immediate Release:

October 26, 2012

Contact: Rob Godfrey
Office of Gov. Nikki Haley
(803) 734-5074 (803) 429-5086

Samantha Cheek
SC Department of Revenue
(803) 898-5281

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

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- DOR worked with DSIT throughout the day to determine what may have happened and what steps needed to be taken immediately to deal with the situation.
- DOR consulted with state and federal law enforcement agencies for guidance.
- Law enforcement recommended several steps to be taken, including consulting the nation's top cyber security firms.
- DOR assessed the top 3 recommendations from law enforcement and contacted Mandiant of Alexandria, VA.
- DOR contacted the Governor's office.
- SLED Chief Keel briefed Governor Haley.

October 11:

- DOR met with the Governor's office in the morning to give her a full briefing, including laying out our 4-pronged approach:
    - Contract with Mandiant, which we signed on October 12 with the approval of the Governor, to find and fix the leak;
    - Conduct an internal investigation of all outside contractors and certain employees to see if they have been involved with any security breaches;
    - Develop of a public notification plan;
    - Institute additional protection tools on our system.
- DSIT began monitoring DOR and its main servers to detect any unauthorized intrusions.
- DOR made the decision that if DSIT or DOR identified any unusual exfiltrations of data, the system impacted would be shut down immediately.

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- DOR signed a contract with Mandiant.
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- DOR is still managing day-to-day business of state of SC while managing this major issue.
- DOR contacted South Carolina law firm, Nelson Mullins, about getting assistance with breach management.

October 20:

- The "hole" was closed and system was secured, to the best of our current knowledge.

October 21-25:

- We continued to monitor the system to make sure no more data was compromised.
- The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- We confirmed that NO public funds were accessed or put at risk as those servers are completely separate from those that were breached.
- However, approximately 3.6 million Social Security numbers may be affected. Approximately 387,000 credit card numbers were in the materials that were taken, but approximately 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others are dated from before 2003.

Safety Precautions:

- We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:
    - A free credit report;
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    - A $1 million identity theft insurance policy.
- The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.
- If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning at noon on Friday, October 26, 2012,for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit: ProtectMyID.com/SCDOR.
- Please see list of additional Consumer Safety Solutions.

Consumer Safety Solutions

You can help prevent your information from being misused by taking some of the following simple steps.

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1. Review Your Credit Reports and Bank Statements. We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. You can receive free credit reports by placing fraud alerts and through your credit monitoring. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement.

2. Contact Credit/Debit Card Issuer. When credit/debit card information is compromised, the best protection is reissue of the card. So to protect yourself from the possibility of unauthorized charges, we recommend that you check your bank account statements regularly. If you detect any

unauthorized charges, we strongly suggest that ***you contact your credit/debit card issuer immediately by calling the toll-free number located on the back of your card or on your monthly statement, tell them what you have seen, and ask them to cancel and reissue the card.*** You should tell your credit/debit card issuer that your account may have been compromised and review all charges on your account for potentially fraudulent activity. We also recommend that you change your credit/debit card web account password immediately when you discover unauthorized charges.

3. Place Fraud Alerts with the three credit bureaus. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

Credit Bureaus

Equifax Fraud Reporting
1-800-525-6285
P.O. Box 740241
Atlanta, GA 30374-0241
www.equifax.com

Experian Fraud Reporting
1-888-397-3742
P.O. Box 9532
Allen, TX 75013
www.experian.com

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
www.transunion.com

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

4. Security Freeze: By placing a freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. In South Carolina, there is no charge to you for placing, thawing or lifting the freeze.

Credit Bureaus

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
http://freeze.transunion.com

5. You Can Obtain Additional Information about the steps you can take to avoid identity theft from the following:

For South Carolina Residents:
South Carolina Office of the Attorney General
The Honorable Alan Wilson
P.O. Box 11549
Columbia, S.C. 29211
1-803-734-3970
www.scag.gov

South Carolina Department of Consumer Affairs:
1-800-922-1594 (Toll-Free)
803-734-4200
scdca@scconsumer.gov
Mailing Address:
PO Box 5757
Columbia SC 29250-5246
www.consumer.sc.gov

For all U.S. Residents:
Identity Theft Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.consumer.gov/idtheft
1-877-IDTHEFT (438-4338)
TDD: 1-202-326-2502

LeMoine, Leigh

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

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C-450 (Rev. 8/29/12) 6371

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Allen, TX 75013
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Credit Bureaus

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze

TransUnion Fraud Reporting
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Fraud Victim Assistance Division
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Fullerton, CA 92834-6790
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South Carolina Office of the Attorney General
The Honorable Alan Wilson
P.O. Box 11549
Columbia, S.C. 29211
1-803-734-3970
www.scag.gov

South Carolina Department of Consumer Affairs:
1-800-922-1594 (Toll-Free)
803-734-4200
scdca@scconsumer.gov
Mailing Address:
PO Box 5757
Columbia SC 29250-5246
www.consumer.sc.gov

For all U.S. Residents:
Identity Theft Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.consumer.gov/idtheft
1-877-IDTHEFT (438-4338)
TDD: 1-202-326-2502

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Monday, October 29, 2012 11:26 AM
To: Godfrey, Rob
Subject: RE: Please proofread - OK

Gov. Nikki Haley's Weekly Schedule: October 29, 2012

COLUMBIA, S.C. – Governor Nikki Haley's schedule for the week of October 29 includes:

Monday, October 29, 10:00 AM: Gov. Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves, Statehouse, first floor floor, Columbia, S.C.

Tuesday, October 30, 10:00 AM: Gov. Haley will attend a Budget and Control Board meeting, Room 252, Edgar Brown Building, Columbia, S.C.

Note: As additional public events are added to the schedule, you'll be notified.

-###-

Gov. Nikki Haley's Schedule: October 22, 2012

COLUMBIA, S.C. – Gov. Nikki Haley's schedule for the week of October 22 included the following:

Tuesday, October 23

12:00 PM: Economic development meeting.

1:30 PM: Gov. Haley arrived at the Office of the Governor for office hours, Statehouse, Columbia, S.C.

2:30 PM: Agency meeting.

3:00 PM: Agency meeting.

4:00 PM: Gov. Haley attended an event with Deedee Vaughters, McGee Real Estate Company, 560 Meeting Street, West Columbia, S.C.

Wednesday, October 24

8:30 AM: Magazine interview.

9:00 AM: Gov. Haley arrived at the Office of the Governor for office hours, Statehouse, Columbia, S.C.

10:30 AM: Gov. Haley joined Department of Public Safety director, Leroy Smith for a press conference, Statehouse, Columbia, S.C.

Thursday, October 25

10:00 AM: Gov. Haley attended a ribbon cutting celebration of AFL and toured the business, Spartangreen

Business Park, 104 Hidden Lake Circle, Duncan, S.C.

12:30 PM: Gov. Haley attended an event with Senator Larry Martin, City Hall of Easley, 205 North 1st Street, Easley, S.C.

2:30 PM: Gov. Haley arrived at the Office of the Governor for office hours, Statehouse, Columbia, S.C.

3:30 PM: Agency meeting.

4:00 PM: Agency meeting.

Friday, October 26

10:30 AM: Gov. Haley presented Jim Davenport with the Order of Palmetto, Columbia, S.C.

1:30 PM: Gov. Haley joined Chief Mark Keel, Department of Revenue director Jim Etter and state officials for a press conference, SLED Headquarters, 4400 Broad River Road, Columbia, S.C.

3:25 PM: Agency call.

3:30 PM: Economic development call.

3:45 PM: Agency call.

4:25 PM: Agency call.

4:30 PM: Economic development call.

4:55 PM: Newspaper interview.

5:00 PM: Newspaper interview.

5:15 PM: Agency call.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

LeMoine, Leigh

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 10:48 AM
To: LeMoine, Leigh
Subject: FW: Draft - Email & Webpost

From: Greg Foster [mailto:GregFoster@schouse.gov]
Sent: Wednesday, October 31, 2012 10:44 AM
To: Stirling, Bryan
Subject: Draft - Email & Webpost

Action Alert! - SC Taxpayers' Identities Hacked; Free Protection Available

Attention: This most likely affects you!

Anyone who has filed a South Carolina tax return since 1998 is potentially a victim of cyber identity theft. Free Protection is available to you, so please read this email carefully.

Last week, South Carolinians were notified of a serious cyber infiltration of sensitive private citizen information at our state's Department of Revenue. **Approximately 3.6 million Social Security Numbers and 387,000 credit card numbers were compromised in this cyber attack**.

To protect taxpayers, **the state is providing one year of FREE credit monitoring and identity theft protection by Experian ProtectMyID Alert**. While you have until January 31, 2013 to sign up, don't wait, it's important you act now to protect you identity from fraud and abuse. And again, **it's totally FREE**.

Hundreds of Thousands of South Carolinians have already signed up and are now protected.

While this cyber attack has raised a number of concerns that must be addressed, our immediate top priority is to make sure that every one of our state's 3.6 million citizens who have been affected get access to this free identity protection.

If you have filed a South Carolina tax return since 1998, here are the steps you need to take to access your free identity protection:

By Phone:

Call **1-866-578-5422** to enroll. The call center is open 9:00am to 9:00pm Monday-Friday & 11:00am to 8:00pm Saturday-Sunday. You can then determine if you would rather have an online or US Mail alert mechanism set up.

By Internet:

Sign up online at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Then follow the quick and easy step-by-step instructions to enroll.

Again you have until January 31, 2013 to sign up...But please do it now, it's totally free.

Once you're enrolled, here are the protections that Experian will be providing you:

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, but you will continue to have access to fraud resolution agents and services beyond the first year. This complimentary 12-month ProtectMyID memberships available to you includes:

Credit Report: A free copy of your Experian credit report.

Daily 3 Bureau Credit Monitoring: Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

Identity Theft Resolution: If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process from start to finish.

ExtendCARE: Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

$1 Million Identity Theft Insurance: As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

Additionally, access to unlimited fraud resolution beyond the one year enrollment period is included in your Experian's ProtectMyID membership. You will also be notified – by email or letter – about how to sign up for a "Family Secure Plan" if you claim minors as dependents.

Please Act Now...

Now is not the time to point blame, but time to make sure all South Carolinians' identities are protected. There are several things that must be addressed following this cyber attack, many of which are already in motion, to better insulate sensitive data and help prevent future attempts to bypass our security measures. But right now, first and foremost, we must ensure that our citizens' identities are protected from fraud and abuse.

While there will no doubt be several exhaustive investigations into determining how exactly this cyber infiltration happened, what you can do right now is follow these steps to make sure your identity is protected.

Greg Foster
Deputy Chief of Staff
& Director of Communications
Office of the Speaker
South Carolina House of Representatives
(803) 734-3125
gregfoster@schouse.gov
twitter.com/gregfoster_sc

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 6:09 PM
To: Walker, Madison
Subject: Fw: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

We invited Cabinet and Christine, OEPP. -Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 03:11 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:48 PM
To: 'bsteward@dew.sc.gov'
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Barbara, please let me know if General Turner is able to attend.

Thank you,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:45 PM
To: 'Pamela Jolley'
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Pam, yes, it will be at 2:30 PM. She should not have to prepare anything, but if she wants to start thinking on how LLR may assist that would be probably be helpful.

-Leigh

From: Pamela Jolley [mailto:Pamela.Jolley@llr.sc.gov]
Sent: Wednesday, October 31, 2012 3:36 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh,
Holly will be there. 2:30 right? Also, does she need to be prepared to present anything or will this be mostly the Governor giving them info?
Thanks!
Pam

PAMELA JOLLEY
EXECUTIVE ASSISTANT TO THE DIRECTOR
SOUTH CAROLINA DEPARTMENT OF LABOR,
LICENSING AND REGULATION
SYNERGY BUSINESS PARK, KINGSTREE BLDG.
110 CENTERVIEW DRIVE
COLUMBIA, SOUTH CAROLINA 29210
(803) 896-4390
PAMELA.JOLLEY@LLR.SC.GOV

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:28 PM
To: Pamela Jolley
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Please confirm Holly is able to attend. Thank you, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:33 PM
To: 'dhamilton@sled.sc.gov'
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Debbie- please let me know if Chief Keel is able to attend.

Thank you,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:30 PM
To: 'vwooten@sccommerce.com'
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:28 PM
To: Pamela Jolley (Pamela.Jolley@llr.sc.gov)
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Please confirm Holly is able to attend. Thank you, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:20 PM
To: Smoak, Carol; Glover, Christine
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:18 PM
To: 'robertson.alice@doc.state.sc.us'
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Shwedo, Kevin A <Kevin.Shwedo@scdmv.net>
Sent: Wednesday, October 31, 2012 6:15 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh and Rob – just getting back from DMV onsite visits – believe my Exec Asst confirmed my attendance. I will come from the IG's event directly to the meeting. Thanks
Kevin

Kevin A. Shwedo
Executive Director
South Carolina Department of Motor Vehicles
10311 Wilson Boulevard
Post Office Box 1498
Blythewood, South Carolina 29016

(O) 803-896-8925
(C) 803-609-4218

Your SCDMV -- Each a Role Model; Competent, Committed, Courteous!

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Steward, Barbara <BSteward@dew.sc.gov>
Sent: Wednesday, October 31, 2012 4:25 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Leigh,

General Turner will not be able to attend, but is sending Joe Lowder in his place.

Thanks
Barbara

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:48 PM
To: Steward, Barbara
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Barbara, please let me know if General Turner is able to attend.

Thank you,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Stillinger, Linda <Linda.Stillinger@dss.sc.gov>
Sent: Wednesday, October 31, 2012 4:25 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh,

Ms. Koller is available and will be at the Cabinet Meeting tomorrow at 2:30 p.m.

Thanks,

Linda

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:34 PM
To: Stillinger, Linda
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Linda, I hope you're well. Please let me know if Director Koller is able to attend.

Sincerely,
Leigh LeMoine

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Jan Polatty <POLATTYJ@scdhhs.gov>
Sent: Wednesday, October 31, 2012 4:17 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh, Tony will be there. Thanks! Jan.

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:32 PM
To: Jan Polatty
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Jan, please see the notification that went out to the directors and let me know if Tony is able to attend.

Take care,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

Confidentiality Note

This message is intended for the use of the person or entity to which it is addressed and may contain information, including health information, that is privileged, confidential, and the disclosure of which is governed by applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this information is STRICTLY PROHIBITED.

LeMoine, Leigh

From: Jan Polatty <POLATTYJ@scdhhs.gov>
Sent: Wednesday, October 31, 2012 4:14 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi, Leigh. Tony has 2 meeting scheduled during this time; however, I'm checking with him for confirmation of his attendance. Will let you know something shortly. Thanks, Jan.

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:32 PM
To: Jan Polatty
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Jan, please see the notification that went out to the directors and let me know if Tony is able to attend.

Take care,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

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LeMoine, Leigh

From: Smith, Leroy <LeroySmith@SCDPS.GOV>
Sent: Wednesday, October 31, 2012 4:08 PM
To: LeMoine, Leigh
Subject: Re: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh,

I will be present.

Leroy

Director Leroy Smith
South Carolina Dept. of Public Safety

From: LeMoine, Leigh <LeighLeMoine@gov.sc.gov>
To: LeMoine, Leigh <LeighLeMoine@gov.sc.gov>
Cc: Godfrey, Rob <RobGodfrey@gov.sc.gov>
Sent: Wed Oct 31 15:11:46 2012
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Toomey, Bob
Sent: Wednesday, October 31, 2012 4:11 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Leigh,
I will not be able to attend tomorrow's Cabinet Meeting as I have a conflict in Charleston.
Sorry to have to miss it.
Bob Toomey

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Brooks, Bonnie <BonnieBrooks@SCDPS.GOV>
Sent: Wednesday, October 31, 2012 4:03 PM
To: LeMoine, Leigh
Subject: Re: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Leigh, yes, Director Smith will be there. Thanks. B

From: LeMoine, Leigh <LeighLeMoine@gov.sc.gov>
To: Brooks, Bonnie
Sent: Wed Oct 31 15:36:58 2012
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Bonnie, please let me know if Director Smith is able to attend.

Sincerely,
Leigh LeMoine

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

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Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Nicholas, Wendy <NicholasWB@dot.state.sc.us>
Sent: Wednesday, October 31, 2012 3:47 PM
To: LeMoine, Leigh
Subject: Re: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Yes he will be there. Thanks!

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 03:46 PM Eastern Standard Time
To: Nicholas, Wendy
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Wendy, please let me know if we may confirm Secretary St. Onge's attendance.

Thank you,
Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Glover, Christine
Sent: Wednesday, October 31, 2012 3:47 PM
To: LeMoine, Leigh
Subject: Re: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

I plan to attend.

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 03:20 PM
To: Smoak, Carol; Glover, Christine
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Lewis, Phleisha E <Phleisha.Lewis@SCDMV.net>
Sent: Wednesday, October 31, 2012 3:40 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Leigh. He will be there.

Thanks,

Phleisha

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:35 PM
To: Lewis, Phleisha E
Subject: FW: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Hi Phleisha, please let me know if Director Shwedo is able to attend.

Sincerely,
Leigh LeMoine

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

The governor will have a Cabinet Meeting on Thursday, November 1, at 2:30 PM in Room 252 of the Edgar Brown Building. The purpose of the meeting is for Cabinet agencies to assist in notifying individuals that they should enroll in credit protection, and potentially assist in helping individuals to enroll.

Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Victoria Lewis <vlewis@scprt.com> on behalf of Duane Parrish <dparrish@scprt.com>
Sent: Wednesday, October 31, 2012 3:28 PM
To: LeMoine, Leigh
Subject: RE: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon Leigh,
Duane will be attending the cabinet meeting tomorrow.

-V-

Victoria Lewis
Executive Assistant to the Director
SC PRT
(803) 734-0166
vlewis@scprt.com

Shaping & Sharing a Better South Carolina

From: LeMoine, Leigh [mailto:LeighLeMoine@gov.sc.gov]
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

Good afternoon,

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: LeMoine, Leigh
Sent: Wednesday, October 31, 2012 3:12 PM
To: LeMoine, Leigh
Cc: Godfrey, Rob
Subject: Notification: Cabinet Meeting - Thursday, November 1st at 2:30 PM

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Please confirm your attendance and/or let me know if you have any questions by contacting me at (803) 734-5151 or by email: leighlemoine@gov.sc.gov.

Sincerely,
Leigh LeMoine
Scheduler

Leigh LeMoine
Office of Governor Nikki Haley
(803) 734-5151

LeMoine, Leigh

From: Schimsa, Rebecca
Sent: Wednesday, October 31, 2012 2:29 PM
To: Stirling, Bryan
Cc: Godfrey, Rob; LeMoine, Leigh
Subject: Notice is posted

The notices are posted for tomorrow's 2:30 p.m. meeting.

Rebecca S. Schimsa
Office of Governor Nikki R. Haley
Staff Attorney & Commerce Liaison
O: (803) 734-6068 | C: (803) 429-4561

LeMoine, Leigh

Subject: Call with Chief Keel

Start: Thu 10/11/2012 12:25 PM
End: Thu 10/11/2012 12:40 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject:	Meeting with Jim Etter
Location:	Governor's Office
Start:	Tue 10/16/2012 10:30 AM
End:	Tue 10/16/2012 10:45 AM
Recurrence:	(none)
Organizer:	Haley, Nikki

Staff: Ted Pitts

LeMoine, Leigh

Subject:	Press Conference
Location:	SLED Headquarters, 4400 Broad River Road, Columbia, SC 29210
Start:	Fri 10/26/2012 1:30 PM
End:	Fri 10/26/2012 2:00 PM
Recurrence:	(none)
Organizer:	Haley, Nikki

LeMoine, Leigh

Subject: Call with Jim Etter

Start: Fri 10/26/2012 3:25 PM
End: Fri 10/26/2012 3:30 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Jim Etter

Start: Fri 10/26/2012 3:45 PM
End: Fri 10/26/2012 3:50 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Robert Behre

Start: Fri 10/26/2012 4:55 PM
End: Fri 10/26/2012 5:00 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Seanna Adcox

Start: Fri 10/26/2012 5:00 PM
End: Fri 10/26/2012 5:05 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Jim Etter

Start: Fri 10/26/2012 5:15 PM
End: Fri 10/26/2012 5:20 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject:	Meeting with Chief Keel, Jim Etter
Location:	Governor's Office
Start:	Mon 10/29/2012 9:00 AM
End:	Mon 10/29/2012 9:30 AM
Recurrence:	(none)
Organizer:	Haley, Nikki

LeMoine, Leigh

Subject:	Press Conference
Location:	Statehouse
Start:	Mon 10/29/2012 10:00 AM
End:	Mon 10/29/2012 10:30 AM
Recurrence:	(none)
Organizer:	Haley, Nikki

LeMoine, Leigh

Subject: Call with Experian CEO

Start: Mon 10/29/2012 7:00 PM
End: Mon 10/29/2012 7:10 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Experian CEO

Start: Mon 10/29/2012 8:50 PM
End: Mon 10/29/2012 9:00 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Ted Pitts

Start: Mon 10/29/2012 9:00 PM
End: Mon 10/29/2012 9:10 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject:	Press Conference
Location:	Statehouse, 1st Floor
Start:	Tue 10/30/2012 9:15 AM
End:	Tue 10/30/2012 9:45 AM
Recurrence:	(none)
Organizer:	Haley, Nikki

LeMoine, Leigh

Subject: Leadership Meeting
Location: Governor's Office

Start: Tue 10/30/2012 1:00 PM
End: Tue 10/30/2012 1:30 PM

Recurrence: (none)

Organizer: Haley, Nikki

Harrell – No
Courson – Yes
Leatherman – Maybe – Diane is confirming.
White – Yes
Martin – No.
Delleney – No, in court.
Peeler – No
Land – has court/seeing if can move it.
Ott – Yes
Bingham – Yes.

LeMoine, Leigh

Subject: Call with Staff

Start: Tue 10/30/2012 5:40 PM
End: Tue 10/30/2012 5:50 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Lindsey Graham

Start: Tue 10/30/2012 5:50 PM
End: Tue 10/30/2012 6:00 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Lindsey Graham

Start: Tue 10/30/2012 7:25 PM
End: Tue 10/30/2012 7:30 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Lindsey Graham

Start: Tue 10/30/2012 7:30 PM
End: Tue 10/30/2012 7:35 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Lindsey Graham

Start: Wed 10/31/2012 9:25 AM
End: Wed 10/31/2012 9:35 AM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject: Call with Lindsey Graham

Start: Wed 10/31/2012 1:20 PM
End: Wed 10/31/2012 1:30 PM

Recurrence: (none)

Organizer: Haley, Nikki

LeMoine, Leigh

Subject:	Call with Kim Wilkerson, Bank of America
Start:	Wed 10/31/2012 3:15 PM
End:	Wed 10/31/2012 3:30 PM
Recurrence:	(none)
Organizer:	Haley, Nikki

LeMoine, Leigh

Subject:	Press Conference
Location:	Statehouse
Start:	Wed 10/31/2012 4:30 PM
End:	Wed 10/31/2012 5:00 PM
Recurrence:	(none)
Organizer:	Haley, Nikki

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:22 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies
Attachments: Summary Letter to Governor_Agcy_Data_Sec.docx

From: Maley, Patrick
Sent: Wednesday, October 24, 2012 1:37 PM
To: Pitts, Ted
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies

Attached letter is a status update of project, dated 9/18/12, which simply states methodology & results, which demonstrates due diligence by the Executive Branch in response to DHHS PII incident.

We have DDS and SLED still hanging. Closing loop with DDS is in near term because they should be nearing completion of their survey instrument. SLED just hired an IT Director and I extended their survey completion until after their IT Director can assess their IT system and accurately complete our survey.

I have had media inquiry from Tim Smith, Greenville on this project. I am generally aware of DOR issue. DOR was the only agency we looked that met expectations for having sound information security practices in all nine categories. Further, DOR has to pass requirements & testing to meet Federal IRS standards due to tax data in its custody.

Having sound IT security practices is not a guarantee of not being hacked—it is due diligence to manage the risk.

Call if you need further.

Thanks

From: Maley, Patrick
Sent: Tuesday, September 18, 2012 3:52 PM
To: Pitts, Ted
Subject: Status Update - Review of Information Security at the Cabinet Agencies

Ted, attached is a letter I will be sending to the Governor through your office. It is a 2 page, light read, summary of the information security review to date, with expected completion in early October 2012. I am sending this because I sense an upcoming cabinet meeting, and this is a corporate issue impacting the entire cabinet with a very positive, but room to improve, outcome.

I have met about half of the cabinet Agency Directors, and they all have been very gracious and helpful. If you could work me in for a minute or two at the next cabinet meeting, I would like to meet them all as a group and brief them on our course change and continue to seek input before I finalize the OIG tangible objectives.

I will have my final draft objectives in a couple of weeks, and will be circulating for input & you will be on the list.

My new cell is 429-4946.

thanks

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:25 PM
To: Godfrey, Rob
Subject: FW: Confidentiality - PHI Info DOADOS

From: Roberson, Lillian
Sent: Wednesday, October 24, 2012 2:20 PM
To: Pitts, Ted
Cc: Toomey, Bob; Dutton, Lee
Subject: Confidentiality - PHI Info

Ted,

Lee Dutton asked that I forward the information below regarding how alcohol and drug treatment records are secured. Additionally, access to PHI is restricted to only six staff members, and we will be issuing encrypted thumb drives to ensure client information is protected.

Lillian

Confidentiality Regs-Policies....

Lillian Roberson
Manager, Division of Operations
S.C. Department of Alcohol and Other Drug Abuse Services
PHYSICAL ADDRESS: 2414 Bull Street, Columbia, SC 29201
MAILING ADDRESS: PO Box 8268, Columbia, SC 29202
phone: 803-896-1145
fax: 803-896-5557

Confidentiality Notice: This email and any attached files may contain confidential health information that is legally privileged in accordance with the Health Insurance Portability and Accountability Act of 1996 and 42 CFR Part 2. The information contained in this message and any attached documents is intended only for the personal and confidential use of the designated recipient(s). The authorized recipient of this information is prohibited from disclosing this information to any other party unless required to do so by law or regulation and is required to secure the received document(s). The recipient is also required to destroy the information after its stated need has been fulfilled.

If you are not the intended recipient (or an agent responsible for delivering these documents to the intended recipient), you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of this email (including attachments) or the information contained therein is strictly prohibited. If you

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:26 PM
To: Godfrey, Rob
Subject: FW: Info from SCDHHS
Attachments: dhhs-datarelease-update-20121022.docx

Importance: High

From: Jeff Stensland [mailto:stensland@scdhhs.gov]
Sent: Wednesday, October 24, 2012 1:33 PM
To: Pitts, Ted
Cc: Anthony Keck
Subject: Info from SCDHHS
Importance: High

Hi Ted,
Attached is the information you requested. Let us know if you need more details.

Confidentiality Note

This message is intended for the use of the person or entity to which it is addressed and may contain information, including health information, that is privileged, confidential, and the disclosure of which is governed by applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this information is STRICTLY PROHIBITED.

If you have received this in error, please notify us immediately and destroy the related message.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:10 PM
To: Godfrey, Rob
Subject: Fw: Info from SCDHHS

From: Anthony Keck [mailto:KECK@scdhhs.gov]
Sent: Wednesday, October 24, 2012 03:15 PM
To: Jeff Stensland <stensland@scdhhs.gov>; Pitts, Ted
Cc: John Supra <SUPRA@scdhhs.gov>
Subject: Re: Info from SCDHHS

Nice job. Thanks.

From: Jeff Stensland
Sent: Wednesday, October 24, 2012 1:33:03 PM
To: tedpitts@gov.sc.gov
Cc: Anthony Keck
Subject: Info from SCDHHS

Hi Ted,
Attached is the information you requested. Let us know if you need more details.

Confidentiality Note

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If you have received this in error, please notify us immediately and destroy the related message.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: SCDPPPS Data Security

----- Original Message -----
From: Kela Thomas [mailto:kthomas@ppp.state.sc.us]
Sent: Wednesday, October 24, 2012 03:12 PM
To: Scott Norton <SNorton@ppp.state.sc.us>
Cc: Pitts, Ted; Jodi Gallman <JGallman@ppp.state.sc.us>; Peter O'Boyle <POboyle@ppp.state.sc.us>
Subject: Re: SCDPPPS Data Security

Thanks guys, I appreciate your timely response. Ted, I hope this helps.

Sent from my iPad

On Oct 24, 2012, at 2:58 PM, "Scott Norton" <SNorton@ppp.state.sc.us>
wrote:

> Ted,
>
> Attached is an overview of our security protocols. Please let me know
if you have any questions.
>
> Scott Norton
> 803-667-2174
> <SCDPPPS Data security.doc>

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw:
Attachments: SCDPS - Personal Protection Securing Data.docx

From: Brooks, Bonnie [mailto:BonnieBrooks@SCDPS.GOV]
Sent: Wednesday, October 24, 2012 03:09 PM
To: Pitts, Ted
Cc: Smith, Leroy <Smith_Leroy@scdps.net>
Subject:

Mr. Pitts, Director Smith asked that I forward the attached report to you. Please let him know if you have any questions or need additional information. Thank you.

Bonnie Brooks
Office of the Director
S.C. Department of Public Safety
10311 Wilson Boulevard (or P.O. Box 1993)
Blythewood, S.C. 29016
803-896-7979 (Office)
803-606-4080 (Cell)
803-896-7881 (Fax)
BonnieBrooks@scdps.gov
www.scdps.gov

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: SCDPPPS Data Security
Attachments: SCDPPPS Data security.doc

From: Scott Norton [mailto:SNorton@ppp.state.sc.us]
Sent: Wednesday, October 24, 2012 02:58 PM
To: Pitts, Ted
Cc: Jodi Gallman <JGallman@ppp.state.sc.us>; Kela Thomas <KThomas@ppp.state.sc.us>; Peter O'Boyle <POboyle@ppp.state.sc.us>
Subject: SCDPPPS Data Security

Ted,

Attached is an overview of our security protocols. Please let me know if you have any questions.

Scott Norton
803-667-2174

Godfrey, Rob

From: Pitts, Ted
Sent: Thursday, October 25, 2012 8:36 AM
To: Godfrey, Rob
Subject: FW: SCDC Information Security
Attachments: Security of Personal Information.pdf; DRAFT ADM-15-05.pdf; OIG Evaluation of Cabinet Agencies' Data Security.pdf

From: Trevis Shealy [mailto:Shealy.Trevis@doc.sc.gov]
Sent: Wednesday, October 24, 2012 6:19 PM
To: Pitts, Ted
Cc: Bill Byars; John Carmichael; Martha Roof; Robert Ward
Subject: SCDC Information Security

Mr. Pitts,

Mr. Carmichael asked me to send you some information regarding our information security review and the steps we have taken to secure personal and confidential information. Attached is a summary of the types of personal information we maintain and the related policies and security practices we have in place. Also attached is our main policy related to the security, acceptable use, and confidentiality of electronic data. This policy has been updated recently and is in the process of being reviewed. The last attachment is the questionnaire used in the evaluation by the Office of the Inspector General, including our responses.

Please let me know if you have any questions or need more information.

Trevis Shealy
Division Director, Resource and Information Management
South Carolina Department of Corrections
803-896-2095

Godfrey, Rob

From: Patel, Swati
Sent: Thursday, October 25, 2012 11:36 AM
To: Godfrey, Rob; Soura, Christian; Pitts, Ted
Cc: Soura, Christian; Schimsa, Rebecca
Subject: 2012-xx Reviewing IT Security
Attachments: 2012-xx Reviewing IT Security.docx

This is the final draft.

Becca will put in final form if and when we get the green light.

Godfrey, Rob

From: [redacted]@gmail.com on behalf of Derham Cole <derham@derhamcole.com>
Sent: Friday, October 26, 2012 3:47 PM
To: Godfrey, Rob
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

FYI, that web link does not permit you to verify if your records have been affected. It only allows you to enter a redemption code if you already have one. The phone number is apparently overwhelmed by volume.

Thanks,
Derham

On Fri, Oct 26, 2012 at 3:06 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time.

No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley

O: (803) 734-5074 | C: (803) 429-5086

--

J. Derham Cole, Jr.
Member, S.C. House of Representatives
District 32
P.O. Box 1467
Spartanburg, SC 29304
www.derhamcole.com

State of South Carolina
Department of Revenue
300A Outlet Pointe Blvd., Columbia, South Carolina 29210
P.O. Box 125, Columbia, South Carolina 29214

C-450 (Rev 8/29/12) 6371

For Immediate Release:

October 26, 2012

Contact: Rob Godfrey
Office of Gov. Nikki Haley
(803) 734-5074 (803) 429-5086

Samantha Cheek
SC Department of Revenue
(803) 898-5281

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

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"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

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Chronology

October 10:

- The SC Department of Revenue was informed by the South Carolina Division of Information Technology (DSIT) of a potential cyber attack involving the personal information of taxpayers.
- DOR worked with DSIT throughout the day to determine what may have happened and what steps needed to be taken immediately to deal with the situation.
- DOR consulted with state and federal law enforcement agencies for guidance.
- Law enforcement recommended several steps to be taken, including consulting the nation's top cyber security firms.
- DOR assessed the top 3 recommendations from law enforcement and contacted Mandiant of Alexandria, VA.
- DOR contacted the Governor's office.
- SLED Chief Keel briefed Governor Haley.

October 11:

- DOR met with the Governor's office in the morning to give her a full briefing, including laying out our 4-pronged approach:
    - Contract with Mandiant, which we signed on October 12 with the approval of the Governor, to find and fix the leak;
    - Conduct an internal investigation of all outside contractors and certain employees to see if they have been involved with any security breaches;
    - Develop of a public notification plan;
    - Institute additional protection tools on our system.
- DSIT began monitoring DOR and its main servers to detect any unauthorized intrusions.
- DOR made the decision that if DSIT or DOR identified any unusual exfiltrations of data, the system impacted would be shut down immediately.

October 12:

- DOR signed a contract with Mandiant.
- Mandiant began working on plans to send surveillance and monitoring tools to be installed at DOR in SC.

October 15:

- DOR worked with Mandiant to begin installing surveillance and monitoring equipment which was completely in place within 48 hours.
- DOR began daily status update calls with complete team, including representatives from law enforcement, DSIT, DOR, Mandiant- the first call was planning session.

October 16:

- Mandiant began deploying a monitoring agent on every computer workstation throughout DOR, a process was completed by October 20.

- By the daily status call on Oct. 16, Mandiant was able to confirm that an unknown hacker or hackers probed the system in early September. We also learned that in mid-September, two other intrusions occurred, and to the best of our knowledge, the hacker obtained data for the first time.

October 18:

- Daily team status meetings were held and systems were continuously monitored.

October 19:

- Mandiant sent a four member team to begin the on-site investigation at DOR.
- DOR is still managing day-to-day business of state of SC while managing this major issue.
- DOR contacted South Carolina law firm, Nelson Mullins, about getting assistance with breach management.

October 20:

- The "hole" was closed and system was secured, to the best of our current knowledge.

October 21-25:

- We continued to monitor the system to make sure no more data was compromised.
- The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- We confirmed that NO public funds were accessed or put at risk as those servers are completely separate from those that were breached.
- However, approximately 3.6 million Social Security numbers may be affected. Approximately 387,000 credit card numbers were in the materials that were taken, but approximately 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others are dated from before 2003.

Safety Precautions:

- We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:
  - A free credit report;
  - Daily credit monitoring across three credit bureaus to detect any suspicious activity;
  - A $1 million identity theft insurance policy.
- The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.
- If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning at noon on Friday, October 26, 2012,for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit: ProtectMyID.com/SCDOR.
- Please see list of additional Consumer Safety Solutions.

Consumer Safety Solutions

You can help prevent your information from being misused by taking some of the following simple steps.

In addition to these steps, the South Carolina Department of Revenue will be protecting the taxpayers of South Carolina, by providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:

- A free credit report;
- Daily credit monitoring to detect suspicious activity;
- A $1 million identity theft insurance policy.

The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit ProtectMyID.com/scdor for more information.

1. Review Your Credit Reports and Bank Statements. We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. You can receive free credit reports by placing fraud alerts and through your credit monitoring. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement.

2. Contact Credit/Debit Card Issuer. When credit/debit card information is compromised, the best protection is reissue of the card. So to protect yourself from the possibility of unauthorized charges, we recommend that you check your bank account statements regularly. If you detect any

unauthorized charges, we strongly suggest that ***you contact your credit/debit card issuer immediately by calling the toll-free number located on the back of your card or on your monthly statement, tell them what you have seen, and ask them to cancel and reissue the card.*** You should tell your credit/debit card issuer that your account may have been compromised and review all charges on your account for potentially fraudulent activity. We also recommend that you change your credit/debit card web account password immediately when you discover unauthorized charges.

3. Place Fraud Alerts with the three credit bureaus. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

Credit Bureaus

Equifax Fraud Reporting
1-800-525-6285
P.O. Box 740241
Atlanta, GA 30374-0241
www.equifax.com

Experian Fraud Reporting
1-888-397-3742
P.O. Box 9532
Allen, TX 75013
www.experian.com

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
www.transunion.com

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

4. Security Freeze: By placing a freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. In South Carolina, there is no charge to you for placing, thawing or lifting the freeze.

Credit Bureaus

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
http://freeze.transunion.com

5. You Can Obtain Additional Information about the steps you can take to avoid identity theft from the following:

For South Carolina Residents:
South Carolina Office of the Attorney General
The Honorable Alan Wilson
P.O. Box 11549
Columbia, S.C. 29211
1-803-734-3970
www.scag.gov

South Carolina Department of Consumer Affairs:
1-800-922-1594 (Toll-Free)
803-734-4200
scdca@scconsumer.gov
Mailing Address:
PO Box 5757
Columbia SC 29250-5246
www.consumer.sc.gov

For all U.S. Residents:
Identity Theft Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.consumer.gov/idtheft
1-877-IDTHEFT (438-4338)
TDD: 1-202-326-2502

Cabinet Agency Information Security Policy Highlights

Department of Commerce

The South Carolina Department of Commerce has:

- Updated its confidentiality agreement with all employees to include social media
- Requires employees will sign a new agreement every year as part of their EPMS process
- Has consulted with the Inspector General's Office to review policies and procedures

Department of Corrections

General IT security measures have been implemented to protect all of the agency's data resources. These are detailed in the sections below, based on the guidelines found in the Information Security Policy developed by the South Carolina Information Technology Solutions Committee.

Access Control and Personnel Security:

- Acceptable Use Policy – SCDC Policy ADM-15.05 Security of and Access to Information Technology details the acceptable use of all SCDC information technology systems, with specific sections regarding use of the internet and internet e-mail. Users must consent to the acceptable use policy each time they sign on to the internet filter.
- User Authentication – Each SCDC staff member has a single user id and password to access all SCDC systems and applications. Since users do not have to remember different user IDs and passwords, they are not tempted to write them down or use passwords that are easy to
- Security Awareness Program – Security training is provided in new employee orientation and is reinforced with computer based training and regular communications through agency wide e-mail, intranet news postings, and employee newsletter articles.
- Role Based Security – SCDC policy requires that access to data and applications be requested by a Warden, Division Director, or higher authority and approved by the appropriate "data owner". For example, access to medical records may only be granted upon the approval of the Division of Health Services.
- Account Deactivation – Procedures are in place to remove user accounts when employees leave the agency and review all application and data access when employees move from one position to another within the agency.

Network Security:

Firewall configured using security industry best practices by specialists at the Division of State Information Technology (DSIT). Firewall service module provides hardware redundancy.

All inbound traffic denied unless specifically allowed:

- Internet web site and web applications
- IP videoconferencing gatekeeper
- Inbound e-mail
- Remote access via Virtual Private Network (VPN)

Remote Access

- Provided primarily via web services such as SSL encrypted web
- applications, Outlook Web Access, ActiveSync, etc.
- Remote network access restricted to only those employees required to
- support network devices.
- SSL encrypted VPN tunnels allowed only to specific network
- segments required for network support.

Internet Content Filter

- Requires authentication and consent to acceptable use policy for
- internet access.
- Blocks inappropriate content and logs all internet browsing sessions.
- Scans all incoming files for viruses and other forms of malware.
- Provides a browser based malware removal tool.

E-Mail Gateway and SPAM filter

- Filters e-mail using real-time blacklists and drops messages from mail
- servers known to propagate unsolicited bulk e-mail (SPAM).
- Assigns each remaining message a score based on the probability it is
- SPAM and tags or drops messages that exceed defined thresholds.
- Scans all email attachments for viruses and other forms of malicious
- software.
- Confidential data may be sent to those outside the SCDC network via
- encrypted email by specifying [ENCRYPT] anywhere in the subject
- line
- Data Leak Prevention monitors outgoing email messages to detect
- certain data patterns, such as social security numbers (xxx-xx-xxxx).

Network Segregation

- User access layer is segregated from server, storage,and other IT infrastructure network segments.

Network Monitoring

- Automated network monitoring is in place for all servers, routers, and
- other critical IT infrastructure.
- SCDC staff actively monitors network bandwidth for signs of
- suspicious activity.
- Intrusion Detection System (IDS) sensor installed inside SCDC
- Network provides daily reports to SCDC and SC-ISAC (DSIT centr

Department of Employment and Workforce

DEW performs the following functions as part of normal business process to prevent Personally Identifiable Information data loss:

- All text email sent from the Agency is automatically scanned for PII - specifically data that appears to be SSNs, credit cards.
- Unauthorized email to a large distribution group is automatically restricted.
- Large emails are prevented from being sent outside the Agency until the email is verified by a human to be valid for work use.
- Tools and devices are in place that prevent malicious hacking of our network and web applications and databases
- Laptops used by agents in the field are encrypted in case of loss
- All employees are required to take IT security training as part of their onboarding that specifically informs of the proper use and protection of PII.
- All employees are required to read and acknowledge security policies, procedures to include acceptable use of PII.
- Sensitive areas with PII are accessed by key card only

Actions taken after the DHHS breach:

- All remote access by employees is secured using two-factor authentication.
- Controls have been implemented to ensure that access to mainframe and other applications is promptly revoked for DEW staff when they terminate employment.
- IT is scanning computers in the SCWorks centers for files containing PII.
- Upgraded the network infrastructure with modern and more secure components (routers, switches).
- Additional security measures and physical controls (sign in log, locked containers) were implemented for the warehouse to increase security over stored paper documents.
- A system configuration issue with the email filter (detecting SSNs) was identified and corrected.
- Hard drives from all computer equipment that will be transferred to State Surplus Property, or disposed of in any other way, are now being removed and destroyed by IT staff prior to the computers being transported to the DEW warehouse.

Because of the Agency re-organization, the following additional steps were taken last week to protect the Agency from possible malicious intent:

- Flagged email that seemed suspicious for affected employees. Follow up to be conducted by IT. Suspicious emails may include those that have large attachments, odd subject lines, or are being sent to outside email addresses (media, etc)
- Audits of application and data access for the affected employees to ensure it was necessary for job duties.

Department of Health and Human Services

Following the Medicaid data breach in April 2012, SCDHHS took several significant steps to alter the way data, including personal health information (PHI) and personally identifiable information (PII) is accessed and managed within the agency.

The following policies and procedures have been updated based on this incident:

DATA ACCESS AND SECURITY POLICIES

- Restricted access to data and data warehouse to align access to employee duties (April, 2012)
- Limit data access to what employee needs to complete job (April, 2012)
- Updated policies for granting access to data and data warehouse (April, 2012)
- Added functionality to data warehouse to mask PHI/PII by default (May, 2012)
- Delivered new tool for program integrity (internal audit) to sample/audit emails

SYSTEMS CHANGES

- Updated email infrastructure (modernized email system, July, 2012)
- Changes to email system to encrypt email communications whenever possible (forced and automated, July, 2012)
- Updated tools to identify potential PHI/PII in email content/body (July, 2012)
- Piloting solution to identify potential PHI/PII in email attachments (in-progress)

TECHNICAL SYSTEMS REVIEW

- Engaged external security experts (SECNAP) to deliver technical assessment and recommendations for infrastructure and security (in-progress)

DATA MANAGEMENT PROCESS REVIEW

- Engaged external security experts (Gartner) to deliver assessment and recommendations for data, process and system related security, compliance and risk (in-progress)

CRISIS MANAGEMENT PLAN

- Completed internal assessment of handling of data release and recommendations for crisis management plan (August 2012)
- Implementation of recommendations for crisis management planning and team identification (in-progress)

RELATED PERSONELL POLICIES AND TRAINING

- Updated HIPAA Policy — Beginning May 2012, the HIPAA policy has been changed from being a one-time training at hire/orientation to an annual review/update by all employees.
- Conflict of Interest/Outside Employment — The agency implemented an Outside Employment Policy and it is now included in the employee orientation. This policy is designed to deter employees from improperly benefitting from their position and/or the data they may have access to at SCDHHS.

Department of Juvenile Justice

The exchange of information now principally is carried out via the Juvenile Justice Management System (JJMS) and the recently-developed Juvenile On-Demand Access (JODA) system. That system has well-know protections, and access is controlled to those staff designated to have a business need-to-know.

Similar protections are in place for Juvenile information in the JJMS. Only those staff who must enter, update and use the files for research for the courts or agency-required research are provided access. Information supplied through JODA to law enforcement (whose department signs a memorandum of agreement [MOA] on the use of the system) e.g., name, address, demographic information and photo, as well as arrest record with case disposition is also closely guarded and supplied only to those with which DJJ has executed the MOA.

The IG review identified, in its preliminary response to DJJ, areas that will require additional resources and some considerable time to execute; however, DJJ has taken some interim steps that it believes to be important.

- Training on information security has already been added to new supervisor's training, and is in the process of being included in the week-long new employee orientation for all new DJJ employees. It will also be a part of recurring training events provided to DJJ staff.
- DJJ employs a single physical network with users who have varying levels of access determined by userid/password and physical location. Educational Services, Rehabilitative Services, etc. have separate storage areas which can be accessed via the DJJ network. Juvenile Justice Management System (JJMS) is an application that is available on the network. It is also available externally via the Internet to authorized users.
- DJJ uses the Symantec Ghost tool to re-image workstations after use (both owned and leased). GDisk disk wipe is a component of the Symantec Ghsot tool that has a secure disk wiping function. GDisk conforms to the U.S. Department of Defense National Industrial Security Program Operating Manual, DoD 5220.22-M.
- DJJ employs the Image Overwrite feature on Xerox devices. This feature provides Immediate Image Overwrite (IIO) and On-Demand Image Overwrite (ODIO). IIO means that all temporary files created by a print, copy, or scan job are overwritten when the job is completed. ODIO allows for the overwriting of all

temporary files on the devices by request from the operator. As a precautionary safeguard, IT staff is validating that the Image Overwrite feature has been installed and is properly functioning on all Xerox devices.

- DJJ has a Working Group, including the Deputy Director for Administrative Services (DDAS), the Information Technology Office Administrator and the Network Administrator (a major function of which is Information Security) to further examine options for improvement of what DJJ believes to be an already very secure information security system.

Department of Labor, Licensing and Regulation

Changes as a result of the data loss at DHHS & illegal data changes with Cosmo

- The main licensing system has been modified such that any change(s) to SSN, last name or DoB are now tied to a role called "Board Admin." Only authorized personnel have access to change this data.
- All building security has been audited and restricted based on an as needed basis outside of core work hours.
- All emails containing SSN or Credit Card # are encrypted using a method that requires recipients to login to retrieve. This includes attachments to an email.
- All board administrators given real time mechanism to check to see what personnel has rights to their respective board.
- LLR has pending "use" policies that restrict further the access of users to external sites and provide for more monitoring of internet usage.
- VPN account are audited on a quarterly basis. Inactivity over a certain time results in disabled accounts.
- Lastly, we are working on a new mechanism for generating documents that limits and logs all user activity to what is generated to prevent unauthorized documents.

The following were in place prior to the DHHS incident and all remain in place today:

- All database permissions are built around the concept of least permissions. All new database objects adhere to this standard.
- Real time database monitors are in place that notify if any suspect access occurs.
- All database backups that contain PI (Personal Information) are encrypted.
- Agency computers have locked USB access. Those requiring USB drives must have a signed request form on record. Form must be authorized by Deputy Director of area.
- Agency laptops use full disk encryption so that in the event the laptop is lost or stolen no one can gain access to the contained agency info.
- LLR just implemented a new firewall with intrusion detection.
- As part of the agency's e-commerce compliance, we undergo quarterly vulnerability scans from an independent 3rd party and issues found must be resolved and rescanned.
- Access to websites termed "Cloud Storage" is blocked. These sites allow users to upload files.
- VPN accounts require a signed request form authorized by Deputy Director of area. All communications through the VPN are encrypted.

- No access to/from agency computers using "Go To My PC", etc.
- Ecommerce data is not kept on file like some web sites. Once transaction is complete, the user data is safely removed.

Department of Motor Vehicles

SCDMV has taken the following measures to prevent data theft from an internal threat:

- We disabled USB ports that provide thumb drive access to our computers. That said, we do have a few specific personnel who retain that capability (less than 20 - primarily in our IT department) so we can update and patch software flaws.
- With respect to our relational database, we have three specific safeguards upon which we rely heavily:
    - A person accessing our database must have 'authorization' to enter into the database.
    - A person entering the database must be connecting from a known IP address.
    - All database transactions are monitored and filed thus establishing a 'fingerprint system' by name of all who were inside the database.
- All SCDMV employees undergo an internal state background investigation prior to offer of employment.
- We have implemented a 'strong password' system across the agency which mitigates casual use by a fellow employee.
- SCDMV monitors all outgoing encrypted e-mails via the "Iron port device". This prevents outgoing email to pass Social Security Numbers outside our network and allows SCDMV to examine the profile of all who are using the internal e-mail system to send items out. This is specifically useful if someone wants to send data out of the agency.
- Per a recommendation from the FBI, we sent all our IT Senior Leaders to a certification class on how to prevent, detect, and respond to Insider IT threats and crimes.

Department of Parks, Recreation and Tourism

Special actions taken since April 2012 include:

- Removed employee SSN from all HR / personnel paperwork (EPMS, leave forms, etc).
- When selected vendors for point-of-sale and reservation system required that they be PCI compliant.
- PRT does not capture or store any credit card numbers – all information is encrypted and sent to vendors.

Department of Probation, Parole and Pardon Services

Protection measures include:

- Department personnel may only access the data system upon granting of security level rights, restricted based on the employee's role and level of responsibility within the Department. Rights are granted through a multi-step approval process involving supervisors and the Department's Strategic Development and Information Technology (SDIT).

- The Department maintains a designated SDIT staff person responsible for monitoring system security. This monitoring includes, but is not limited to: viruses, malware, system breaches, assessment of internal use patterns, etc.
- The Department maintains multiple system monitoring strategies, to include but not limited to: firewalls, networking inspection appliances, network monitoring, and data loss protection
- All data provided in electronic format is encrypted and requires additional security protocols for the user to access.
- The Department maintains written agreements with law enforcement entities for the release of requested data.
- Data released to non-law enforcement entities require a specific request that is reviewed for purpose, data range, etc., prior to being considered for release.

Pending strategies to enhance data security include:

- In conjunction with the Governor's strategy to enhance data security, the Department has participated with the Inspector General's Office to conduct a review of its data security system.
- The Department is scheduled to migrate to a Microsoft platform in early 2013 and this will allow for significant security enhancements and the implementation of a two (2) factor authentication model.
- The Department is pending implementation of annual security awareness training for all staff.

Department of Public Safety

SCDPS' status as a law enforcement agency requires the establishment of clear and explicit standards on appropriate and acceptable uses of computer resources and information systems:

- The department's "network" and information systems adhere to standards set forth in the Commission on Accreditation for Law Enforcement Agencies (CALEA). We are inspected (reaccredited) every 3 years.
- DPS accepts and maintains CJIS (Criminal Justice Information Systems) Security Policy as the minimum level of security requirements acceptable for the transmission, processing, and storage of the nation's CJIS data.
- DPS meets all SLED, CJIS, FBI, NCIC, and NLETS Security and Technical requirements.
- DPS has numerous policy Directives in place to address securing data issues: Computer Privacy Policy, Password Security, Information Technology, Appropriate Use of Computer Resources, Network and Information Systems Management, Records Management, and Release of Information Policies.
- DPS also issued a "Special Directive/Policy" on the Storing of Sensitive Equipment. Equipment items, especially laptops and vehicle consoles, contain sensitive information. Great care will be taken when the equipment remains in an unattended vehicle used by department personnel in the performance of their duties.

The Office of Information Technology (OIT) is charged with assuring the integrity of the Department's network and its information systems by utilizing several requirements (Access controls; Utilizes password security systems; Routinely monitors users' accounts; and Audit trail of computer activity, etc.) Additionally, the OIT utilizes several other measures such as:

- SCDPS has a system to alert IT personnel if an intrusion of an unidentified source tries to gain access to our system.
- The computer operating system is automatically locked after 15 minutes without any user activity.
- SCDPS members are prohibited from sharing passwords.
- All access is password protected.
- Access to Human Resource data is largely administered by the State OHR and SCEIS. Very few personnel with SCDPS have access to this data.

Department of Transportation

- Stopped using Social Security numbers when acquiring data for certain agency functions, for example: requesting a parking space.
- Eliminated SSN from all reports.
- Added encryption onto files that contain Personally Identifiable Information (PII).
- Implemented SCEIS which deleted use of some of the old systems that held personal data, thereby housing data with DSIT and not the agency.
- Implemented strong password policy that requires renewal every 90 days.

Department of Juvenile Justice

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- DJJ has a Working Group, including the Deputy Director for Administrative Services (DDAS), the Information Technology Office Administrator and the Network Administrator (a major function of which is Information Security) to further examine options for improvement of what DJJ believes to be an already very secure information security system.

Godfrey, Rob

From: Smith, Glenn <gsmith@postandcourier.com>
Sent: Monday, October 29, 2012 2:30 PM
To: Godfrey, Rob
Subject: FOIA request
Attachments: Hacking FOIA Governor.docx

Rob,
Attached is a FOIA request related to the hacking of DOR computers. Thanks in advance for your assistance with this matter.

Glenn Smith
Reporter
The Post and Courier
134 Columbus Street
Charleston, SC 29403
843-937-5556
843-937-5579 (fax)
www.postandcourier.com/staff/glenn_smith/

Godfrey, Rob

From: Phillips, Noelle <nophillips@thestate.com>
Sent: Tuesday, October 30, 2012 1:08 PM
To: Godfrey, Rob
Subject: Re: FW: FOI request

Thanks.

On Tue, Oct 30, 2012 at 12:58 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Noelle,

I have forwarded your email to the appropriate person in our office.

Rob

From: Phillips, Noelle [mailto:nophillips@thestate.com]
Sent: Tuesday, October 30, 2012 12:58 PM
To: Samantha Cheek
Cc: Godfrey, Rob
Subject: FOI request

Samantha,

I've attached an FOI letter to this email. If you have any questions, call or send an email. Thanks.

--
Noelle Phillips

Reporter

The State Media Co.

(803) 771-8307

--
Noelle Phillips
Reporter
The State Media Co.
(803) 771-8307

Godfrey, Rob

From: LeMoine, Leigh
Sent: Thursday, October 25, 2012 7:54 PM
To: Godfrey, Rob; Pitts, Ted
Subject: RE: Talking points

Ted- are you going to send these over to NH to review?

Leigh

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 5:02 PM
To: Pitts, Ted
Cc: LeMoine, Leigh
Subject: Fw: Talking points

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 07:33 PM
To: Godfrey, Rob
Subject: Talking points

See attached suggestions for the governor.

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 10:00 PM
To: Godfrey, Rob
Cc: Rick Silver; Tim Kelly
Subject: RE: Experian question

Rob- Have you gotten feedback from Ted/Bryan about Experian? Are they ok with the reasoning for one credit bureau? We are really going to need an answer about moving forward with getting Experian services in place in order to include in our messaging, website, press conference, etc.

Also- is your office reaching out to Consumer Affairs to get them on board? They have a toll-free hotline phone number that we could potentially use if Experian is not in place yet but would need to get them on board. We had discussed having the administrator, Carrie, being at press conference too to explain how consumers can protect themselves.

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wed 10/24/2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

Rob-

We have spoken with Experian about the issue of one credit bureau versus three, and based on the the information they shared with us, here is the answer that we have developed. Please share with Bryan and Ted.

Experian is the largest of all of the three credit bureaus and should catch up to 95% of issues. We made the determination that the maginal increase in protection versus the significance in cost was not justified.

Thank you,
Emily

Emily Brady
Manager of Public Affairs
Chernoff Newman

1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 6:32 PM
To: Godfrey, Rob; Emily Brady
Cc: Rick Silver
Subject: RE: Experian question

Just email it to us.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 24, 2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

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Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 6:27 PM
To: Godfrey, Rob
Cc: Rick Silver; Tim Kelly
Subject: Experian question

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Emily

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Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 10:29 PM
To: Godfrey, Rob
Cc: Rick.Silver@chernoffnewman.com; Tim.Kelly@chernoffnewman.com
Subject: Re: Experian question

Great- thanks!

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

On Oct 24, 2012, at 10:27 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> I reached out to Bryan and Ted as soon as I got your message. They will be able to get you an answer on both fronts first thing in the morning. Thanks for following up.
>
> Rob
>
> **From**: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
> **Sent**: Wednesday, October 24, 2012 09:59 PM
> **To**: Godfrey, Rob
> **Cc**: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
> **Subject**: RE: Experian question
>
> Rob- Have you gotten feedback from Ted/Bryan about Experian? Are they ok with the reasoning for one credit bureau? We are really going to need an answer about moving forward with getting Experian services in place in order to include in our messaging, website, press conference, etc.
>
> Also- is your office reaching out to Consumer Affairs to get them on board? They have a toll-free hotline phone number that we could potentially use if Experian is not in place yet but would need to get them on board. We had discussed having the administrator, Carrie, being at press conference too to explain how consumers can protect themselves.
>
> *Emily Brady*
> *Manager of Public Affairs*
> *Chernoff Newman*
> *1411 Gervais St, 5th Floor*
> *Columbia, SC 29201*
> *(803) 233-2452*
> *Emily.Brady@cnsg.com*
> *www.chernoffnewman.com*

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wed 10/24/2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

Rob-

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Thank you,
Emily

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(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 11:38 AM
To: Godfrey, Rob
Attachments: SC Department of Revenue Investigating Data Breach.docx

Rob, this is still a draft that's very much in flux, but wanted you to have it before we walk over.

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

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Columbia, SC 29201

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SC Department of Revenue Responds To Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 387,000 credit card and 3.3 million Social Security numbers have been compromised in a cyber attack. As a result, state officials will provide any affected taxpayer with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

Of the credit cards, 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others dated from before 2003.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 15, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit www.1111111.com or call 1-800-XXX-XXXX beginning XXXXXX to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of Experian's ProtectMyID™ Alert , an identity protection service, to detect, protect and resolve potential identity theft.

In addition to the Experian service, state officials urged individuals to take additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that imperative," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

Governor Haley has tasked the Inspector General with....

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Thursday, October 25, 2012 2:14 PM
To: Godfrey, Rob
Cc: Tim.Kelly@chernoffnewman.com; Rick.Silver@chernoffnewman.com
Subject: Re: What do y'all need from me this afternoon?

Feedback on documents we shared with you earlier.

Emily Brady
Manager of Public Affairs
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P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

On Oct 25, 2012, at 2:12 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 3:42 PM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

Rob, can I get some of the language in that executive order yet for inclusion in the release?

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Thursday, October 25, 2012 2:15 PM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

Thanks y'all.

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Thursday, October 25, 2012 2:14 PM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

We're working on tightening up Jim's statement with the lawyers, and then we'll make it consistent with press release and timeline. We'll get you some stuff to look at in a bit.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Thursday, October 25, 2012 2:11 PM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: What do y'all need from me this afternoon?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 6:22 PM
To: Godfrey, Rob
Subject: Emailing: DOR.pdf
Attachments: DOR.pdf

<<DOR.pdf>> Visual for press conference...being produced now.

Your message is ready to be sent with the following file or link attachments:

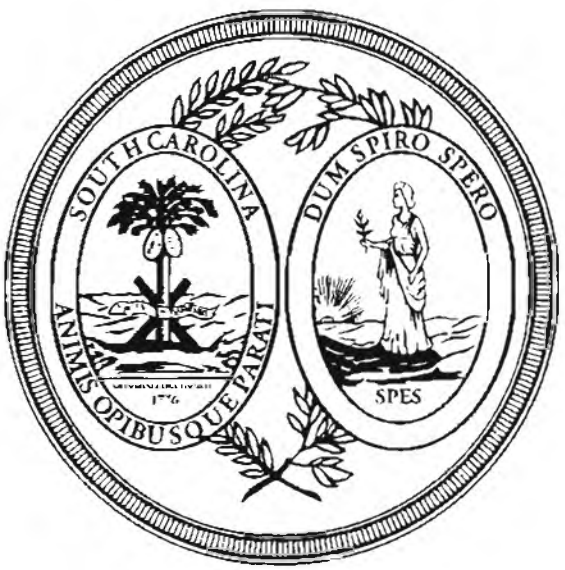
DOR.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

For More Information:

Call Toll Free 1-866-578-5422

Visit protectmyid.com/scdor



Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 9:41 PM
To: Rick Silver; Godfrey, Rob; Emily Brady; etter_jf@sctax.org; Samantha Cheek; Harry Cooper; Rush Smith; jon.neiditz@nelsonmullins.com; marshall.heilman@mandiant.com
Subject: Press Kit
Attachments: DORMeda.zip

<<DORMeda.zip>> The draft media kit materials are attached. We'll add DOR letterhead to the release in the morning. Rob will need a draft for Chief Keel by 8:30, and I'll need final approval of everything by 9 to get everything assembled for the press conference.

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

1411 Gervais Street
Columbia, SC 29201

- Follow Chernoff Newman

Your message is ready to be sent with the following file or link attachments:

DORMeda.zip

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Friday, October 26, 2012 7:49 AM
To: Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com; ofonseca@experianinteractive.com
Attachments: 5. Mandiant Overview.pdf; 4. Cabinet Agency Information Security Policy Highlights.docx; 3. Consumer Safety Solutions.docx; 2. Chronology.docx; 1. DOR media release.docx

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

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Columbia, SC 29201

- Follow Chernoff Newman

Godfrey, Rob

From: Ozzie Fonseca <ofonseca@experianinteractive.com>
Sent: Friday, October 26, 2012 8:10 AM
To: Tim Kelly; Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com
Subject: RE:
Attachments: image001.jpg; image002.png; image003.png; image004.png

The information, as it relates to ProtectMyID Alert, has been approved.

One suggestion is to remove the word "any" from the phrase "any suspicious activity" (the term may be too broad).

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Services
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com><mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/DBBlog<http://www.experian.com/DBBlog>
Follow us on Twitter: www.Twitter.com/Experian_DBR<http://www.twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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From: Tim Kelly [Tim.Kelly@chernoffnewman.com]
Sent: Friday, October 26, 2012 4:49 AM
To: Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com; Ozzie Fonseca
Subject:

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

[ChernoffNewmanHirezLogo]
Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com<mailto:tim.kelly@chernoffnewman.com>
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me: https://www.vizify.com/tim-kelly
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[linkedin-24x24] <http://www.linkedin.com/companies/chernoff-newman> - Follow Chernoff Newman

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Friday, October 26, 2012 9:18 AM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: Executive Order 2012-10 and Letter to Maley

Thanks

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 9:15 AM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: Executive Order 2012-10 and Letter to Maley

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Friday, October 26, 2012 9:29 AM
To: Godfrey, Rob
Subject: RE: Press Conference

Great- thanks

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 9:27 AM
To: Emily Brady
Subject: RE: Press Conference

Has been pushed back.

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Friday, October 26, 2012 9:26 AM
To: Godfrey, Rob
Subject: Fwd: Press Conference

Are you still meeting with wltx and Greenville news now?

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

Begin forwarded message:

> **From:** "Jim Etter" <Etter_JF@sctax.org>
> **Date:** October 26, 2012 9:20:36 AM EDT
> **To:** rush.smith@nelsonmullins.com, Rick.Silver@chernoffnewman.com, Emily.Brady@chernoffnewman.com, Tim.Kelly@chernoffnewman.com, patrickmaley@oig.sc.gov, "Samantha Cheek" <CheekS@sctax.org>, "Harry Cooper" <COOPERH@sctax.org>
> **Cc:** "Ted Pitts" <tedpitts@gov.sc.gov>
> **Subject: Press Conference**
>
> The 11:30 will be delayed. It will happen today but is still in the air.
> I will keep you posted.
>
> Jim Etter
> Director
> SC Department of Revenue

Godfrey, Rob

From: LeBlanc, Clif <cleblanc@thestate.com>
Sent: Sunday, October 28, 2012 6:25 PM
To: Godfrey, Rob; Clif LeBlanc
Subject: Re: What's up? Unable to get to a phone right now

Rob,

Mr. Etter has told WIS that it will take "a few days" before a taxpayer who has submitted his/her name to the protectmyid.com web site to learn whether their tax records were misused and therefore subject to the one year free credit monitoring. Is that the case, and, if so, how long is a few days (2, 3, 5, 10)?

Has state govt. decided to do anything beyond what was announced Friday, such as adding for phone lines, more people to answer calls, or any similar means of providing quicker responses to taxpayers?

When will the state/Mandiant know where the hacker(s) got access to full tax returns that include addresses, children's names, charitable giving, tax delinquencies, etc.?

Clif

On Sun, Oct 28, 2012 at 6:03 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:
Clif,

As far as I know Director Etter isn't doing a media round today - he's currently working on making sure that everything that needs to happen to protect taxpayers is being done. He's going to be at the press conference tomorrow precisely to answer and question's y'all have. But, if there's anything you think you need to know tonight, I'll get it answered for you.

If you have any questions or concerns related to the call center that has been set up to assist taxpayers, I will make sure you are set up to talk to Experian as soon as possible.

As to the timing, there is information we believe is important to get out to the taxpayers, and 10:00 AM is the best time to make sure the press has the time y'all need to put it out by the noon news. We are, as we have been, in constant contact with the legislative leadership, we'll remain in constant contact with members, and we'll brief them at the first available opportunity tomorrow morning. It won't be long after 10, and it may be before if it works for them.

In the meantime, every South Carolinian should call the number (information below) and avail themselves of the free protections the state is offering, and they should do it sooner rather than later. Remember, as the governor said Friday, although we have been attacked, we aren't going to be victims.

Again, thanks for reaching out.

Rob

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers

and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 05:50 PM
To: Godfrey, Rob
Subject: Re: What's up? Unable to get to a phone right now

Your DOR director is doing media interviews, I'd like to talk to him this afternoon.

In addition, what are y'all doing about the conflicting times for Monday's news conference and the phone conference for legislators?

Clif LeBlanc

On Sun, Oct 28, 2012 at 5:46 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Godfrey, Rob

From: Greg Young <Greg.Young@experianinteractive.com>
Sent: Monday, October 29, 2012 1:04 PM
To: Godfrey, Rob
Subject: RE: Referred by Rob Godfrey

Reviewing release now....on con call. Will call as soon as this hangs up.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

-----Original Message-----
From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 10:02 AM
To: Greg Young
Subject: RE: Referred by Rob Godfrey
Importance: High

Greg -

Call me.

Rob

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 1:10 PM
To: Godfrey, Rob
Subject: RE: For review

We've reviewed it. Call me when you can.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 12:52 PM
To: Thad Westbrook
Subject: For review

Video: Gov. Nikki Haley, SLED Chief Mark Keel update reporters on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina DOR Director Jim Etter today provided reporters with an update on the DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability with reporters, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For anyone who wishes to bypass the telephone option, there is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated,

U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Monday, October 29, 2012 3:12 PM
To: Godfrey, Rob
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Rob- is there another strategy meeting/call set up to discuss this among communications crowd?

Thanks,
Emily

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 2:44 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter will hold a press conference on Tuesday, October 30, at 9:15 AM to update the people of South Carolina on the DOR information security breach and discuss what every South Carolinian can and should do to protect themselves.

The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter

WHAT: DOR information security breach update

WHEN: TUESDAY, October 30, 9:15 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Randy Grant <RGRANT@scdjj.net>
Sent: Wednesday, October 24, 2012 1:47 PM
To: Godfrey, Rob; Pitts, Ted
Cc: Margaret Barber
Subject: Information Security

This addresses a request from Ted Pitts to provide information regarding efforts by Cabinet Agencies to reinforce information security efforts in light of a recent breach of personally identifiable information (PII) at a state agency.

Anonymity and confidentiality of PII regarding the children entrusted to the care of the SC Department of Juvenile Justice (DJJ) is a part of our legal and moral obligation, as well as a deeply-ingrained value for DJJ staff. Exchange of some of this information is vital and necessary for the law enforcement, judicial, medical, social service and mental health communities, among others, with which DJJ collaborates in order to carry out its responsibilities—both to the citizens of SC and the children entrusted to our care.

This exchange of information now principally is carried out via the Juvenile Justice Management System (JJMS) and the recently-developed Juvenile On-Demand Access (JODA) system. In the two meetings that DJJ had with George Davis, Investigator, from the Office of the Inspector General (IG), it was explained that SCEIS was (is) not a part of the examination regarding information security. That system has well-know protections, and access is controlled to those staff designated to have a business need-to-know.

Similar protections are in place for Juvenile information in the JJMS. Only those staff who must enter, update and use the files for research for the courts or agency-required research are provided access. Information supplied through JODA to law enforcement (whose department signs a memorandum of agreement [MOA] on the use of the system) e.g., name, address, demographic information and photo, as well as arrest record with case disposition is also closely guarded and supplied only to those with which DJJ has executed the MOA.

The IG review identified, in its preliminary response to DJJ, areas that will require additional resources and some considerable time to execute; however, DJJ has taken some interim steps that it believes to be important.

First, Director Barber addressed her Executive Management Team and the Senior Managers at the agency, where she emphasized the need to be careful with PII of our staff, victims and families of children entrusted to DJJ's care—in addition to the children themselves. Training on information security has already been added to new supervisor's training, and is in the process of being included in the week-long new employee orientation for all new DJJ employees. It will also be a part of recurring training events provided to DJJ staff.

DJJ employs a single physical network with users who have varying levels of access determined by userid/password and physical location. Educational Services, Rehabilitative Services, etc. have separate storage areas which can be accessed via the DJJ network. Juvenile Justice Management System (JJMS) is an application that is available on the network. It is also available externally via the Internet to authorized users.

DJJ uses the Symantec Ghost tool to re-image workstations after use (both owned and leased). GDisk disk wipe is a component of the Symantec Ghsot tool that has a secure disk wiping function. GDisk conforms to the U.S. Department of Defense National Industrial Security Program Operating Manual, DoD 5220.22-M.

DJJ employs the Image Overwrite feature on Xerox devices. This feature provides Immediate Image Overwrite (IIO) and On-Demand Image Overwrite (ODIO). IIO means that all temporary files created by a print, copy, or scan job are overwritten when the job is completed. ODIO allows for the overwriting of all temporary files on the devices by request from the operator. As a precautionary safeguard, IT staff is validating that the Image Overwrite feature has been installed and is properly functioning on all Xerox devices.

DJJ has a Working Group, including the Deputy Director for Administrative Services (DDAS), the Information Technology Office Administrator and the Network Administrator (a major function of which is Information Security) to further examine options for improvement of what DJJ believes to be an already very secure information security system.

Should you have questions or need additional information regarding this, please address they by reply e-mail or by phone at the points of contact information below, or to my personal cell phone (803) 269-6864.

Randy

G. Randall Grant
State House Liaison
SC Department of Juvenile Justice
Goldsmith Building, Room 114
Columbia, SC 29212
rgrant@scdjj.net
(803) 896-9743

Confidentiality Notice: This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the SC Department of Juvenile Justice immediately either by phone (803-896-9505) or reply to this e-mail and delete all copies of this message.

Godfrey, Rob

From: Holly Pisarik <Holly.Pisarik@llr.sc.gov>
Sent: Wednesday, October 24, 2012 2:04 PM
To: Pitts, Ted; Godfrey, Rob
Subject: LLR Security Measures

Changes as a result of the data loss at DHHS & illegal data changes with Cosmo

- The main licensing system has been modified such that any change(s) to SSN, last name or DoB are now tied to a role called "Board Admin". Only authorized personnel have access to change this data.
- All building security has been audited and restricted based on an as needed basis outside of core work hours.
- All emails containing SSN or Credit Card # are encrypted using a method that requires recipients to login to retrieve. This includes attachments to an email.
- All board administrators given real time mechanism to check to see what personnel has rights to their respective board.
- LLR has pending "use" policies that restrict further the access of users to external sites and provide for more monitoring of internet usage.
- VPN account are audited on a quarterly basis. Inactivity over a certain time results in disabled accounts.
- Lastly, we are working on a new mechanism for generating documents that limits and logs all user activity to what is generated to prevent unauthorized documents.

This list was in place prior to the DHHS incident and all remain in place today

- All database permissions are built around the concept of least permissions. All new database objects adhere to this standard.
- Real time database monitors are in place that notify if any suspect access occurs.
- All database backups that contain PI (Personal Information) are encrypted.
- Agency computers have locked USB access. Those requiring USB drives must have a signed request form on record. Form must be authorized by Deputy Director of area.
- Agency laptops use full disk encryption so that in the event the laptop is lost or stolen no one can gain access to the contained agency info.
- LLR just implemented a new firewall with intrusion detection
- As part of the agency's e-commerce compliance, we undergo quarterly vulnerability scans from an independent 3rd party and issues found must be resolved and rescanned.
- Access to websites termed "Cloud Storage" is blocked. These sites allow users to upload files.
- VPN accounts require a signed request form authorized by Deputy Director of area. All communications through the VPN are encrypted.
- No access to/from agency computers using "Go To My PC", etc.
- Ecommerce data is not kept on file like some web sites. Once transaction is complete, the user data is safely removed.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:24 PM
To: Godfrey, Rob
Subject: DOT Info

Importance: High

From: Nicholas, Wendy [mailto:NicholasWB@dot.state.sc.us]
Sent: Wednesday, October 24, 2012 2:16 PM
To: Pitts, Ted
Subject: Info Requested
Importance: High

- Stopped using Social Security numbers when acquiring data for certain agency functions (example: used to require Social Security number when requesting a parking space – it is no longer required and old files have been purged).
- Eliminated SSN from all reports.
- Added encryption onto files that contain Personally Identifiable Information (PII).
- Implemented SCEIS which deleted use of some of the old systems that held personal data, thereby housing data with DSIT and not the agency(Example: Legacy Procurement system had SSN for certain vendors/consultants as the Federal Identification Number(FEIN). SCEIS replaced the FEIN with a new Vendor Number.

- Implemented strong password policy that requires renewal every 90 days.

Wendy Nicholas, Chief of Staff
South Carolina Department of Transportation
(803) 737-0885 [office]
(803) 727-6501 [cell]

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:24 PM
To: Godfrey, Rob
Subject: FW: SCDMV IT protections

From: Shwedo, Kevin A [mailto:Kevin.Shwedo@scdmv.net]
Sent: Wednesday, October 24, 2012 2:20 PM
To: Pitts, Ted
Subject: SCDMV IT protections

Ted - SCDMV has taken the following measures to prevent data theft from an internal threat:

1. We disabled USB ports that provide thumb drive access to our computers. That said, we do have a few specific personnel who retain that capability (less than 20 - primarily in our IT department) so we can update and patch software flaws.
2. With respect to our relational database, we have three specific safeguards upon which we rely heavily:
    a. A person accessing our database must have 'authorization' to enter into the database.
    b. A person entering the database must be connecting from a known IP address.
    c. All database transactions are monitored and filed thus establishing a 'fingerprint system' by name of all who were inside the database.
3. All SCDMV employees undergo an internal state background investigation prior to offer of employment.
4. We have implemented a 'strong password' system across the agency which mitigates casual use by a fellow employee.
5. SCDMV monitors all outgoing encrypted e-mails via the "Iron port device". This prevents outgoing email to pass Social Security Numbers outside our network and allows SCDMV to examine the profile of all who are using the internal e-mail system to send items out. This is specifically useful if someone wants to send data out of the agency.
6. Per a recommendation from the FBI, we sent all our IT Senior Leaders to a certification class on how to prevent, detect, and respond to Insider IT threats and crimes.

Kevin A. Shwedo
Executive Director
South Carolina Department of Motor Vehicles
10311 Wilson Boulevard

Post Office Box 1498
Blythewood, South Carolina 29016

(O) 803-896-8925
(C) 803-609-4218

Your SCDMV -- Each a Role Model; Competent, Committed, Courteous!

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:10 PM
To: Godfrey, Rob
Subject: Fw: Info requested - PRT

From: Amy Duffy [mailto:aduffy@scprt.com]
Sent: Wednesday, October 24, 2012 03:20 PM
To: Pitts, Ted
Subject: Info requested - PRT

Hi Ted –

Our two examples are:

1. Removed employee **SSN** from all HR / personnel paperwork (EPMS, leave forms, etc).

2. When selected vendors for point-of-sale and reservation system required that they be PCI compliant. (We do not capture or store any credit card numbers – all information is encrypted and sent to vendors.)

PRT doesn't really deal with any sensitive, or personal, information from our customers or employees ~~ that is why we can only come up with 2 examples.

Thanks!

Amy D. Duffy
Chief of Staff
SC Department of Parks, Recreation & Tourism
1205 Pendleton Street, Suite 248
Columbia, South Carolina 29201

phone: (803) 734-3272
fax: (803) 734-1409
email: aduffy@scprt.com
www.discoversouthcarolina.com

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: PII Information

----- Original Message -----
From: Lowder, Joe [mailto:JLowder@dew.sc.gov]
Sent: Wednesday, October 24, 2012 03:15 PM
To: Pitts, Ted; Turner, Abraham <ATurner@dew.sc.gov>
Subject: PII Information

Ted,

We perform the following functions as part of normal business process to prevent PII data loss:

Network and Data Security --

- All text email sent from the Agency is automatically scanned for PII - specifically data that appears to be SSNs, credit cards.
- Unauthorized email to a large distribution group is automatically restricted.
- Large emails are prevented from being sent outside the Agency until the email is verified by a human to be valid for work use.
- Tools and devices are in place that prevent malicious hacking of our network and web applications and databases
- Laptops used by agents in the field are encrypted in case of loss

Awareness Training --

- All employees are required to take IT security training as part of their onboarding that specifically informs of the proper use and protection of PII.
- All employees are required to read and acknowledge security policies, procedures to include acceptable use of PII

Physical Protection --

- Sensitive areas with PII are accessed by key card only

Actions taken after the DHHS breach:

- All remote access by employees is secured using best practice authentication measures ("two-factor authentication")
- Controls have been implemented to ensure that access to mainframe and other applications is promptly revoked for DEW staff when they terminate employment.
- IT is scanning computers in the SCWorks centers for files containing PII.
- Upgraded the network infrastructure with modern and more secure components (routers, switches).
- Additional security measures and physical controls (sign in log, locked containers) were implemented for the warehouse to increase security over stored paper documents.
- A system configuration issue with the email filter (detecting SSNs) was identified and corrected.

- Hard drives from all computer equipment that will be transferred to State Surplus Property, or disposed of in any other way, are now being removed and destroyed by IT staff prior to the computers being transported to the DEW warehouse.

Because of the Agency re-organization, the following additional steps were taken last week to protect the Agency from possible malicious intent:

- Flagged email that seemed suspicious for affected employees. Follow up to be conducted by IT. Suspicious emails may include those that have large attachments, odd subject lines, or are being sent to outside email addresses (media, etc)
- Audits of application and data access for the affected employees to ensure it was necessary for job duties.

Please let me know if you have any questions.

Joe

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:12 PM
To: Godfrey, Rob
Subject: Fw: Security changes

From: Huffman, Chris [mailto:chuffman@sccommerce.com]
Sent: Wednesday, October 24, 2012 02:47 PM
To: Pitts, Ted
Cc: Hitt, Bobby <bhitt@commerce.state.sc.us>; Patrick, George <gpatrick@sccommerce.com>
Subject: Security changes

The South Carolina Department of Commerce updated its confidentiality agreement with all of our employees to include social media. In addition, employees will sign a new agreement every year as part of their EPMS process.

In June of 2012, our agency met with an auditor from the Inspector General's Office working on a security project for the Governor's Office. He indicated that Commerce did not maintain personal information and was outside the scope of his current review.

Thanks and let me know if you have any questions.

Chris Huffman
Chief Financial Officer
South Carolina Department of Commerce
1201 Main Street, Suite 1600
Columbia, SC 29201
803.737.0462 Office
803.553.4875 Cell

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Friday, October 26, 2012 2:15 PM
To: Godfrey, Rob
Subject: Re: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Done.

Samantha Cheek

SC Department of Revenue

(803) 898-5281

On Oct 26, 2012, at 2:03 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Please make sure Natalie Caula ncaula@postandcourier.com is in receipt of the press kit ASAP.
>
> **From**: Samantha Cheek [mailto:CheekS@sctax.org]
> **Sent**: Friday, October 26, 2012 02:00 PM
> **To**: Samantha Cheek <CheekS@sctax.org>
> **Subject**: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> **For Immediate Release: October 26, 2012**
>
> ### SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> *Hacker illegally obtained credit card and Social Security numbers*
>
> [Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.
>
> To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.
>
> "On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have

happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

###

Godfrey, Rob

From: Shane Massey <[redacted]@bellsouth.net>
Sent: Friday, October 26, 2012 4:45 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Ah, I thought it was call the center OR go online. It's actually both. Thanks, Rob.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:44 PM
To: Shane Massey
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Sen. Massey,

The first step is to call the call center. There, you'll be provided with an activation code. Here are the steps to take:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Let me know if you need anything else.

Rob

From: Shane Massey [mailto:[redacted]@bellsouth.net]
Sent: Friday, October 26, 2012 4:39 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob,

To do the online protection, you need an activation code. Any idea what that is?

Shane Massey

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Saturday, October 27, 2012 3:32 PM
To: Godfrey, Rob
Subject: Post and courier

Had a good conversation with Diette

Sent from my iPhone

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Sunday, October 28, 2012 1:01 PM
To: Godfrey, Rob
Cc: [redacted]@gmail.com
Subject: Re: Phone interview

I've already spoken with him at 11 this morning. Basic questions about the situation and protection program...

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 28, 2012, at 12:23 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Samantha,
>
> Please reach out to the reporter and figure out what questions they have. Submit answers to them in writing. Shoot the written answers my way, and we'll sign off.
>
> Rob
>
> ----- Original Message -----
> From: Jim Etter [mailto[redacted]@gmail.com]
> Sent: Sunday, October 28, 2012 12:14 PM
> To: Samantha Cheek <CheekS@sctax.org>
> Cc: Godfrey, Rob
> Subject: Re: Phone interview
>
> Ron,
> Are handling this????
> Jim
>
> Sent from my iPhone
>
> On Oct 28, 2012, at 10:27 AM, "Samantha Cheek" <CheekS@sctax.org> wrote:
>
>> Later this morning with WPDE to answer questions.
>>
>> Samantha Cheek
>> SC Department of Revenue
>> (803) 898-5281

Godfrey, Rob

From: Haltiwanger, Katherine
Sent: Monday, October 29, 2012 9:31 AM
To: Godfrey, Rob
Cc: Pitts, Ted
Subject: Voicemail

Rob,

Here is one voicemail I wanted to pass along that was on your machine…

Catherine Salazar, Info. Security Director at the DOR in the State of AZ, 602.316.5714. She requested a confidential briefing.

-Katherine

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Monday, October 29, 2012 1:11 PM
To: Godfrey, Rob
Cc: Harry Cooper
Subject: Fwd: SC Department of Revenue Cyber Attack

Do you us to respond

Sent from my iPhone

Begin forwarded message:

> **From:** "Harry Cooper" <COOPERH@sctax.org>
> **Date:** October 29, 2012, 12:56:14 PM EDT
> **To:** "Jim Etter" <Etter_JF@sctax.org>
> **Subject: FW: SC Department of Revenue Cyber Attack**
>
> ...do you want to reply?
>
> **From:** Tom Britt [mailto:tomb@bankoftravelersrest.com]
> **Sent:** Monday, October 29, 2012 12:16 PM
> **To:** Director
> **Cc:** Harry Cooper; Alvin "Mont" Alexander; watts@sctax.org; Nancy Wilson; Sherrie McTeer; Meredith Cleland; Mike Garon; kimpsom@sctax.otg; Rick Handel; Kimberly Haley
> **Subject:** SC Department of Revenue Cyber Attack
>
> Director Etter:
>
> I work for Bank of Travelers Rest in Travelers Rest, SC. I have a question I need to help our customers with, the questions is: Where the bank account numbers and bank routing numbers of our Customers, your Taxpayers compromised in this Cyber Attack? As you know when Taxpayers get a refund from the State many times they have the money deposited directly into their checking account-this is done with the information, bank account number and bank routing number provided by the Taxpayer to the State this potentially seems to be the most dangerous concern other than Social Security Numbers being breached. With SS#'s and bank account numbers and routing numbers a lot of damage can be done. How do we respond to our customers? Many of our customers depend on the Bank of Travelers Rest for all of their financial advice and many of our customers are very scared and concerned, we want to direct them in a professional and accurate manor.
>
> An immediate response would be greatly appreciated. The 1-866-578-5422 phone number I cannot get through, the last time I tried it simply hung up or the line went dead.
>
> Thanks for your time and look forward to hearing from you!
>
> Tom Britt
> Executive Vice President
> 864-660-7638

Godfrey, Rob

From: McManus, Ken
Sent: Monday, October 29, 2012 3:14 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Rob: Once again, thanks for these. I forwarded the one from last week on this topic to another OEPP Director and his response was, "Wow. Great information. Shouldn't all the directors be getting these?" Thanks to you, I get to hear from the Governor via video on all these matters of great importance, but most of my colleagues do not. Also, many of our friends and neighbors think we in OEPP work more closely with the Governor than we do. When asked about issues, I find it useful to be able to forward these messages to them, so that they can hear the Governor in her own words. They will watch something I send them, but otherwise rely on media sound bites. Your thoughts? Ken McManus

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- ***Daily 3 Bureau Credit Monitoring:*** *Alerts you of suspicious activity including new inquiries, newly opened* accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 3:48 PM
To: Godfrey, Rob
Subject: RE: Have y'all removed my numbers from website?

....Still trying to get someone from IRM to do this ASAP.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 3:46 PM
To: Samantha Cheek
Subject: Have y'all removed my numbers from website?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 4:02 PM
To: Godfrey, Rob
Subject: FW: WIS request

Carrie will be handling this one solo.

From: Till, Shana [mailto:shanatill@wistv.com]
Sent: Monday, October 29, 2012 3:14 PM
To: Samantha Cheek
Subject: WIS request

Hi Samantha!

We are dedicating an hour of newstime tomorrow to answer viewer questions about the hack.
Carri with Consumer Affairs will be in our studios to answer questions on air – and we'll also have an online chat going.
Would be available for interview tomorrow as well? We're starting at 5:00 p.m.
We'd love to have you. Thanks so much!

Shana Till
Assistant News Director
O: (803) 758-1165
C: (803) 608-5726
shanatill@wistv.com
Follow Us On Twitter - @WIS10
WIS HD
1111 Bull Street, Columbia SC 29201
—wistv.com—
WIS INVESTIGATES

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 3:52 PM
To: Godfrey, Rob
Subject: Tim Smith

Followed up.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

Godfrey, Rob

From: Fairwell, Adrienne <AFairwell@dew.sc.gov>
Sent: Wednesday, October 31, 2012 9:37 AM
To: Godfrey, Rob
Subject: RE: Executive order

Got it; thx!

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 31, 2012 9:34 AM
To: Fairwell, Adrienne
Subject: Executive order

http://governor.sc.gov/ExecutiveOffice/Documents/2012-10%20Reviewing%20IT%20Security.pdf

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Adcox, Seanna M. <SAdcox@ap.org>
Sent: Wednesday, October 31, 2012 12:43 PM
To: Godfrey, Rob
Subject: Email request

Can I get copies of Gov. Haley's emails since Sept. 13 that reference or in any way pertain to the security breach at the Department of Revenue. Also, on the same subject and time frame, copies of emails written or received by Tim Pearson and Bryan Stirling.

Seanna

The information contained in this communication is intended for the use of the designated recipients named above. If the reader of this communication is not the intended recipient, you are hereby notified that you have received this communication in error, and that any review, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify The Associated Press immediately by telephone at +1-212-621-1898 and delete this email. Thank you.
[IP_US_DISC]

msk dccc60c6d2c3a6438f0cf467d9a4938

Godfrey, Rob

From: Jacoby, Marybeth <mjacoby@WLTX.GANNETT.COM>
Sent: Wednesday, October 31, 2012 1:38 PM
To: Godfrey, Rob
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

Rob,
Thanks we will be there but is there a little more you can tell me about content?

Marybeth

Marybeth Jacoby

News Director

News 19, WLTX and online

6027 Garners Ferry Road

Columbia, SC 29209

Work: 803.647.0231

Mobile: 803.429.5268

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 31, 2012 1:24 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter will hold a press conference **TODAY, Wednesday, October 31, at 4:30 PM** to update the people of South Carolina on the DOR information security breach. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter

WHAT: DOR information security breach update

WHEN: TODAY, Wednesday, October 31, 4:30 PM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Rep. Bill Taylor <bill@taylorschouse.com>
Sent: Wednesday, October 31, 2012 3:53 PM
To: Godfrey, Rob
Subject: SC 's HACKED - FAQs

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.

HACKING - FAQs

(Informational Newsletter)

Dear Friends:

I trust you're keeping up-to-date on the S.C. cyber hacking situation through various news media reports. As you know, the Department of Revenue's computer system was hacked and 3.6 million Social Security numbers were stolen along with nearly 400,000 credit card numbers. This is a troubling situation for every South Carolinian and for state government. Every day there are new developments with more questions. To help provide answers, here are the most Frequently Asked Questions:

How bad is the situation?
Information hacked from DOR could haunt SC taxpayers for years to come. Hackers could have in their possession taxpayer information that would allow crooks to take over bank accounts, file for bogus tax refunds or get fraudulent loans. One security analyst was quoted. "This is about the worst you can get."

How do I sign up for credit monitoring?
Anyone who has filed a South Carolina tax return since 1998 should visit http://www.protectmyid.com/scdor and enter the code **"scdor123"** to enroll in one year of credit monitoring provided by Experian. **You need to click the button** that says **"Click to redeem your activation code"** instead of pressing enter. Or, call 1-866-578-5422 to determine if your information is affected and to enroll in one year of credit monitoring provided by Experian.

Could we not have a portal provided that would allow quicker, more direct and easier access?
Based on my experience today, using the Experian website is easy; it took me about two minutes to complete the form. A way to confirm that you are on the correct page is the picture of the person/model on the page should be a female. Some people are being bounced directly to the Experian home page (the picture on this page is a male) this is a problem on the user's end not Experian's. If you don't have access to the internet, please call 1-866-578-5422. The wait times are getting shorter.

Why was it so difficult to get through on the phone lines over the weekend?
Even with 300+ phone operators, the Experian call center was overwhelmed. To alleviate the

congestion the code "scdor123" was made available publically rather than forcing people to call the phone center.

What's my protection against future fraud?
Experian's ProtectMyID™ Alert is designed to detect, protect, and resolve potential identity theft and includes daily monitoring of all three credit bureaus.

How long will state government protect me from fraud?
Under a deal negotiated with a credit monitoring agency Experian, SC citizens whose tax returns were hacked will be eligible for credit fraud resolution for life.

Are young adults that previously filed in SC covered?
If a tax return was filed from 1998 until present and a person's SS# was listed on the return as the filer or a dependent - they can sign up for the protection. Individuals currently 18 and older must enroll themselves. Individuals currently 17 and younger must be added on the family plan by their parent or legal guardian. Laws do not allow them to consent to this agreement on their own. SCDOR will cross check SS#s with all enrollments.

Why doesn't SCDOR just enroll taxpayers?
It is against the law to enroll taxpayers without their consent.

How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait?
The Governor's office and DOR are in the process of working with the Department of Defense to make the notification enrollment process as easy as possible. Details will be released when confirmed.

Were checking account routing numbers compromised?
Of the files accessed an individual's entire return was accessed. The Social Security #'s and bank information were not encrypted. Credit cards were encrypted on returns after 2003. Any unencrypted credit card information would be for cards that have expired.

Were business accounts compromised?
The state DOR doesn't know if business accounts were compromised by a hacker who broke into the agency's computer files of tax returns. As the investigation is still ongoing, a DOR spokesperson says it cannot determine at this time exactly who was affected.

What about my credit card I had on file with DOR?
DOR says that the vast majority of credit cards are protected by strong encryption, but about 16,000 of the card numbers are not encrypted.

Why wasn't the DOR database information encrypted?
The state had used the same standards as banks and other private institutions when it decided not to encrypt your data. The state has now opted to begin encrypting all of the agency's files - a process that should be completed in the next several months. Increasing security for all of the state's informational technology has also become a priority.

Should we be concerned with scammers taking advantage of the situation?
Yes! One constituent wrote me that she received two e-mails already from what appeared to be American Express asking for her to update some of her information. She says the Web Site looked OK, but the information requested was too detailed. She didn't fall for the scam and instead called Amex. They confirmed both emails are from hackers. Amex has put a fraud alert on her account. We all have to be personally vigilant and smart.

Who is to blame?
Sophisticated international cyber crooks are at fault. No one at DOR has been cited for being at fault. A senate legislative committee is investigating.

What's being done to see this doesn't happen again?

Gov. Haley has signed an executive order directing all of her Cabinet agencies to designate someone to cooperate with state Inspector General Patrick Maley on a new effort to improve the state's cyber-security. She's stated, "State government's fragmented approach to IT security makes South Carolina vulnerable to serious cyber and information breaches,"

More Questions?
These FAQ's don't answer everything, so if you have a question send it to me and I'll do my best to get you an answer. Please be patient because with the process - it's a dynamic situation.

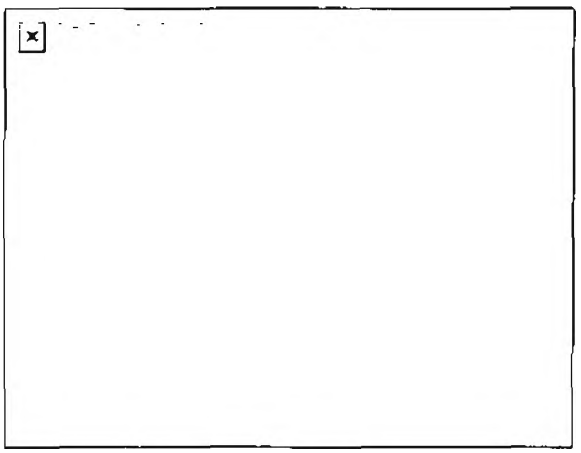
OF SPECIAL NOTE: I urge you take advantage of the protection offer by going to http://www.protectmyid.com/scdor and enter the code **"scdor123"** to enroll in one year of credit monitoring provided by Experian. You need to click the button that says "Click to redeem your activation code" instead of pressing enter. Or, call 1-866-578-5422 to determine if your information is affected and to enroll in one year of credit monitoring provided by Experian. *REMEMBER:* We all have to be personally vigilant and smart.

In your Service,

Bill Taylor
803-270-2012
Representative
South Carolina General Assembly
Bill@taylorschouse.com
www.Taylorschouse.com

Newsletter not paid for by taxpayer funds.
Paid for by TaylorSCHouse

Picture of the Week



Aiken's Vocational Rehabilitation Center is about a 'Hand Up' as opposed to a 'Hand Out'. House Candidate Don Wells and I were accompanied by Center Manager John McMurtrie on a tour of the York Street facility. These folks partner with local industries to train and re-train people who want to work. It's all about JOBS!

This email was sent to robgodfrey@gov.sc.gov by bill@taylorschouse.com
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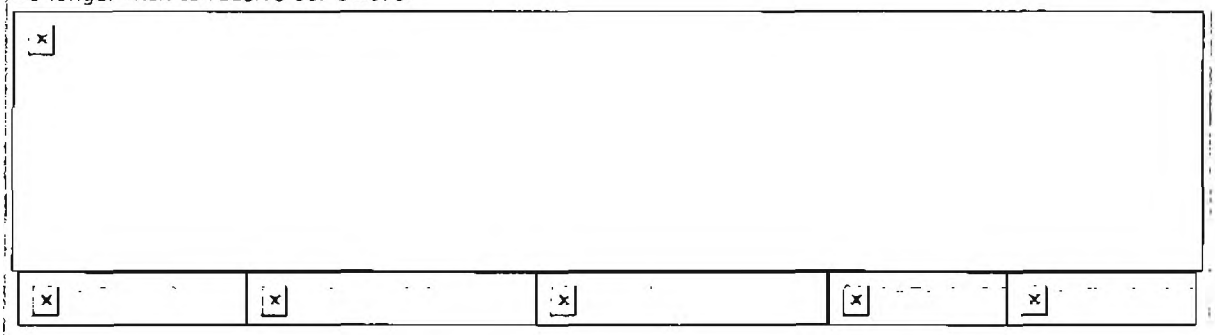
Bill Taylor for SC House District 86 P.O. Box 2646 Aiken SC 29801

Godfrey, Rob

From: Rep. Bill Taylor <bill@taylorschouse.com>
Sent: Friday, October 26, 2012 6:26 PM
To: Godfrey, Rob
Subject: SC 's Been HACKED - This is a serious warning OPEN NOW

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.



SC's Been *HACKED* !

(Informational Newsletter)

Dear Friends:

You may have heard the late breaking news that your identity may be at risk.

The SC Department of Revenue revealed this afternoon that they experienced a cyber attack and approximately **3.6 million Social Security numbers and 387,000 credit and debit card numbers** have been exposed. I've been receiving calls from folks concerned they may be a victim. Those concerns are justified. 3.6 million Social Security numbers includes most of us. The vast majority of credit cards on file with the Revenue Department are protected by strong encryption, but about **16,000 are unencrypted**.

The state says the cyber hole has been plugged, but you have every right to be concerned and take steps now to protect yourself from identity theft or misuse of your credit or debit card.

Here's what you need to do...

1. Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call **866-578-5422** to determine if their information is affected. (Expect long wait times on the phone call.) Phone will be answered until 9:00 pm and will be open again tomorrow.

2. To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection.

3. In addition to the Experian monitoring service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

* Regularly review credit reports
* Place fraud alerts with the three credit bureaus
* Place a security freeze on financial and credit information with the three credit bureaus.

Additional steps to protect yourself...

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

Final Thought

This is a most serious and regrettable situation that puts you at risk. Legislators will be briefed Monday morning and I'll report back. In the meantime, I urge each of you to be on alert and take the necessary steps to protect your identity, credit and banking information.

In your Service,

Bill Taylor

803-270-2012

Representative
South Carolina General Assembly

Bill@taylorschouse.com

www.Taylorschouse.com

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This email was sent to robgodfrey@gov.sc.gov by bill@taylorschouse.com
Update Profile/Email Address Instant removal with SafeUnsubscribe™ Privacy Policy.
Bill Taylor for SC House District 86 P.O. Box 2646 Aiken SC 29801

Godfrey, Rob

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:54 PM
To: Godfrey, Rob
Subject: FW: D&B Credibility Corp.

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 5:53 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also if you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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Godfrey, Rob

From: Neal, Sharranda <sneal@wltx.gannett.com>
Sent: Wednesday, October 31, 2012 5:58 PM
To: Godfrey, Rob
Subject: Request from News19 WLTX-TV

Pursuant to the SC Freedom of Information Act, News19 WLTX-TV requests the following information:

*all email/ written correspondence between Governor Nikki Haley and her staff with Pat Malley and James Etter between August 26, 2012 to present (October 31, 2012)
* any written requests, from Governor Nikki Haley requesting an investigation into how hackers breached the computer servers maintained by the South Carolina Department of Revenue
This request is for correspondence sent between August 26, 2012 and October 31, 2012

I request any fees associated with this request be waived, because the information requested will serve the public interest.
Please let me know if there is anything more I need to do to facilitate this request.
Thanks for your prompt response,

Sharranda Neal
Content Manager
News19 WLTX-TV
Address: 6027 Garners Ferry Road
Columbia, S.C. 29209
Phone: (803) 695-3741
Cell Phone: (803) 429-9021
Fax: (803) 776-1791

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Saturday, October 27, 2012 2:31 PM
To: Godfrey, Rob
Subject: Contact

FYI
Sent from my iPhone

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 2:24 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

I'm contacting Experian about this. There should be no charge.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:58 PM
To: Stirling, Bryan; Thad Westbrook
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From: Klump, Allen [mailto:Allen.Klump@mail.house.gov]
Sent: Monday, October 29, 2012 1:55 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

FYI, I just did this and it made me pay $3 for my credit report

Allen G. Klump
Communications Director
The Office of Congressman Jeff Duncan SC-3
303 West Beltline Blvd.
Anderson, SC 29625
Cell: 864-915-4059

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that

approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 2:41 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Thanks. I just spoke to Experian about this issue. They are investigating and addressing the issue right now.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 2:26 PM
To: Thad Westbrook
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From Senator Graham's spokesman:

Bishop, Kevin (L. Graham)

Hey man, know you have million things going on right now. Just wanted to give you guys a heads up so you could let the credit people know about this issue with their website.

When you use Google Chrome browser it takes you to the page where you have to sign up to pay. I know people will get hacked getting that page after being told its free. I got that message.

When you use Internet Explorer it takes you to the correct page and allows you to use the Code you are providing.

Just FYI.

From: Thad Westbrook [mailto:thad.westbrook@nelsonmullins.com]
Sent: Monday, October 29, 2012 2:24 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

I'm contacting Experian about this. There should be no charge.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:58 PM
To: Stirling, Bryan; Thad Westbrook
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From: Klump, Allen [mailto:Allen.Klump@mail.house.gov]
Sent: Monday, October 29, 2012 1:55 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

FYI, I just did this and it made me pay $3 for my credit report

Allen G. Klump
Communications Director
The Office of Congressman Jeff Duncan SC-3
303 West Beltline Blvd.
Anderson, SC 29625
Cell: 864-915-4059

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure

Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:22 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies
Attachments: Summary Letter to Governor_Agcy_Data_Sec.docx

From: Maley, Patrick
Sent: Wednesday, October 24, 2012 1:37 PM
To: Pitts, Ted
Subject: FW: Status Update - Review of Information Security at the Cabinet Agencies

Attached letter is a status update of project, dated 9/18/12, which simply states methodology & results, which demonstrates due diligence by the Executive Branch in response to DHHS PII incident.

We have DDS and SLED still hanging. Closing loop with DDS is in near term because they should be nearing completion of their survey instrument. SLED just hired an IT Director and I extended their survey completion until after their IT Director can assess their IT system and accurately complete our survey.

I have had media inquiry from Tim Smith, Greenville on this project. I am generally aware of DOR issue. DOR was the only agency we looked that met expectations for having sound information security practices in all nine categories. Further, DOR has to pass requirements & testing to meet Federal IRS standards due to tax data in its custody.

Having sound IT security practices is not a guarantee of not being hacked—it is due diligence to manage the risk.

Call if you need further.

Thanks

From: Maley, Patrick
Sent: Tuesday, September 18, 2012 3:52 PM
To: Pitts, Ted
Subject: Status Update - Review of Information Security at the Cabinet Agencies

Ted, attached is a letter I will be sending to the Governor through your office. It is a 2 page, light read, summary of the information security review to date, with expected completion in early October 2012. I am sending this because I sense an upcoming cabinet meeting, and this is a corporate issue impacting the entire cabinet with a very positive, but room to improve, outcome.

I have met about half of the cabinet Agency Directors, and they all have been very gracious and helpful. If you could work me in for a minute or two at the next cabinet meeting, I would like to meet them all as a group and brief them on our course change and continue to seek input before I finalize the OIG tangible objectives.

I will have my final draft objectives in a couple of weeks, and will be circulating for input & you will be on the list.

My new cell is 429-4946.

thanks

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:25 PM
To: Godfrey, Rob
Subject: FW: Confidentiality - PHI Info DOADOS

From: Roberson, Lillian
Sent: Wednesday, October 24, 2012 2:20 PM
To: Pitts, Ted
Cc: Toomey, Bob; Dutton, Lee
Subject: Confidentiality - PHI Info

Ted,

Lee Dutton asked that I forward the information below regarding how alcohol and drug treatment records are secured. Additionally, access to PHI is restricted to only six staff members, and we will be issuing encrypted thumb drives to ensure client information is protected.

Lillian

Confidentiality Regs-Policies....

Lillian Roberson
Manager, Division of Operations
S.C. Department of Alcohol and Other Drug Abuse Services
PHYSICAL ADDRESS: 2414 Bull Street, Columbia, SC 29201
MAILING ADDRESS: PO Box 8268, Columbia, SC 29202
phone: 803-896-1145
fax: 803-896-5557

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Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:26 PM
To: Godfrey, Rob
Subject: FW: Info from SCDHHS
Attachments: dhhs-datarelease-update-20121022.docx

Importance: High

From: Jeff Stensland [mailto:stensland@scdhhs.gov]
Sent: Wednesday, October 24, 2012 1:33 PM
To: Pitts, Ted
Cc: Anthony Keck
Subject: Info from SCDHHS
Importance: High

Hi Ted,
Attached is the information you requested. Let us know if you need more details.

Confidentiality Note

This message is intended for the use of the person or entity to which it is addressed and may contain information, including health information, that is privileged, confidential, and the disclosure of which is governed by applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this information is STRICTLY PROHIBITED.

If you have received this in error, please notify us immediately and destroy the related message.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:10 PM
To: Godfrey, Rob
Subject: Fw: Info from SCDHHS

From: Anthony Keck [mailto:KECK@scdhhs.gov]
Sent: Wednesday, October 24, 2012 03:15 PM
To: Jeff Stensland <stensland@scdhhs.gov>; Pitts, Ted
Cc: John Supra <SUPRA@scdhhs.gov>
Subject: Re: Info from SCDHHS

Nice job. Thanks.

From: Jeff Stensland
Sent: Wednesday, October 24, 2012 1:33:03 PM
To: tedpitts@gov.sc.gov
Cc: Anthony Keck
Subject: Info from SCDHHS

Hi Ted,
Attached is the information you requested. Let us know if you need more details.

Confidentiality Note

This message is intended for the use of the person or entity to which it is addressed and may contain information, including health information, that is privileged, confidential, and the disclosure of which is governed by applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this information is STRICTLY PROHIBITED.

If you have received this in error, please notify us immediately and destroy the related message.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: SCDPPPS Data Security

----- Original Message -----
From: Kela Thomas [mailto:kthomas@ppp.state.sc.us]
Sent: Wednesday, October 24, 2012 03:12 PM
To: Scott Norton <SNorton@ppp.state.sc.us>
Cc: Pitts, Ted; Jodi Gallman <JGallman@ppp.state.sc.us>; Peter O'Boyle <POboyle@ppp.state.sc.us>
Subject: Re: SCDPPPS Data Security

Thanks guys, I appreciate your timely response. Ted, I hope this helps.

Sent from my iPad

On Oct 24, 2012, at 2:58 PM, "Scott Norton" <SNorton@ppp.state.sc.us>
wrote:

> Ted,
>
> Attached is an overview of our security protocols. Please let me know
if you have any questions.
>
> Scott Norton
> 803-667-2174
> <SCDPPPS Data security.doc>

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw:
Attachments: SCDPS - Personal Protection Securing Data.docx

From: Brooks, Bonnie [mailto:BonnieBrooks@SCDPS.GOV]
Sent: Wednesday, October 24, 2012 03:09 PM
To: Pitts, Ted
Cc: Smith, Leroy <Smith_Leroy@scdps.net>
Subject:

Mr. Pitts, Director Smith asked that I forward the attached report to you. Please let him know if you have any questions or need additional information. Thank you.

Bonnie Brooks
Office of the Director
S.C. Department of Public Safety
10311 Wilson Boulevard (or P.O. Box 1993)
Blythewood, S.C. 29016
803-896-7979 (Office)
803-606-4080 (Cell)
803-896-7881 (Fax)
BonnieBrooks@scdps.gov
www.scdps.gov

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: SCDPPPS Data Security
Attachments: SCDPPPS Data security.doc

From: Scott Norton [mailto:SNorton@ppp.state.sc.us]
Sent: Wednesday, October 24, 2012 02:58 PM
To: Pitts, Ted
Cc: Jodi Gallman <JGallman@ppp.state.sc.us>; Kela Thomas <KThomas@ppp.state.sc.us>; Peter O'Boyle <POboyle@ppp.state.sc.us>
Subject: SCDPPPS Data Security

Ted,

Attached is an overview of our security protocols. Please let me know if you have any questions.

Scott Norton
803-667-2174

Godfrey, Rob

From: Pitts, Ted
Sent: Thursday, October 25, 2012 8:36 AM
To: Godfrey, Rob
Subject: FW: SCDC Information Security
Attachments: Security of Personal Information.pdf; DRAFT ADM-15-05.pdf; OIG Evaluation of Cabinet Agencies' Data Security.pdf

From: Trevis Shealy [mailto:Shealy.Trevis@doc.sc.gov]
Sent: Wednesday, October 24, 2012 6:19 PM
To: Pitts, Ted
Cc: Bill Byars; John Carmichael; Martha Roof; Robert Ward
Subject: SCDC Information Security

Mr. Pitts,

Mr. Carmichael asked me to send you some information regarding our information security review and the steps we have taken to secure personal and confidential information. Attached is a summary of the types of personal information we maintain and the related policies and security practices we have in place. Also attached is our main policy related to the security, acceptable use, and confidentiality of electronic data. This policy has been updated recently and is in the process of being reviewed. The last attachment is the questionnaire used in the evaluation by the Office of the Inspector General, including our responses.

Please let me know if you have any questions or need more information.

Trevis Shealy
Division Director, Resource and Information Management
South Carolina Department of Corrections
803-896-2095

Godfrey, Rob

From: Patel, Swati
Sent: Thursday, October 25, 2012 11:36 AM
To: Godfrey, Rob; Soura, Christian; Pitts, Ted
Cc: Soura, Christian; Schimsa, Rebecca
Subject: 2012-xx Reviewing IT Security
Attachments: 2012-xx Reviewing IT Security.docx

This is the final draft.

Becca will put in final form if and when we get the green light.

Godfrey, Rob

From: [redacted]@gmail.com on behalf of Derham Cole <derham@derhamcole.com>
Sent: Friday, October 26, 2012 3:47 PM
To: Godfrey, Rob
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

FYI, that web link does not permit you to verify if your records have been affected. It only allows you to enter a redemption code if you already have one. The phone number is apparently overwhelmed by volume.

Thanks,
Derham

On Fri, Oct 26, 2012 at 3:06 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time.

No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley

O: (803) 734-5074 | C: (803) 429-5086

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J. Derham Cole, Jr.
Member, S.C. House of Representatives
District 32
P.O. Box 1467
Spartanburg, SC 29304
www.derhamcole.com

State of South Carolina
Department of Revenue
300A Outlet Pointe Blvd., Columbia, South Carolina 29210
P.O. Box 125, Columbia, South Carolina 29214

C-450 (Rev 8/29/12) 6371

For Immediate Release:

October 26, 2012

Contact: Rob Godfrey
Office of Gov. Nikki Haley
(803) 734-5074 (803) 429-5086

Samantha Cheek
SC Department of Revenue
(803) 898-5281

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

###

Chronology

October 10:

- The SC Department of Revenue was informed by the South Carolina Division of Information Technology (DSIT) of a potential cyber attack involving the personal information of taxpayers.
- DOR worked with DSIT throughout the day to determine what may have happened and what steps needed to be taken immediately to deal with the situation.
- DOR consulted with state and federal law enforcement agencies for guidance.
- Law enforcement recommended several steps to be taken, including consulting the nation's top cyber security firms.
- DOR assessed the top 3 recommendations from law enforcement and contacted Mandiant of Alexandria, VA.
- DOR contacted the Governor's office.
- SLED Chief Keel briefed Governor Haley.

October 11:

- DOR met with the Governor's office in the morning to give her a full briefing, including laying out our 4-pronged approach:
    - Contract with Mandiant, which we signed on October 12 with the approval of the Governor, to find and fix the leak;
    - Conduct an internal investigation of all outside contractors and certain employees to see if they have been involved with any security breaches;
    - Develop of a public notification plan;
    - Institute additional protection tools on our system.
- DSIT began monitoring DOR and its main servers to detect any unauthorized intrusions.
- DOR made the decision that if DSIT or DOR identified any unusual exfiltrations of data, the system impacted would be shut down immediately.

October 12:

- DOR signed a contract with Mandiant.
- Mandiant began working on plans to send surveillance and monitoring tools to be installed at DOR in SC.

October 15:

- DOR worked with Mandiant to begin installing surveillance and monitoring equipment which was completely in place within 48 hours.
- DOR began daily status update calls with complete team, including representatives from law enforcement, DSIT, DOR, Mandiant- the first call was planning session.

October 16:

- Mandiant began deploying a monitoring agent on every computer workstation throughout DOR, a process was completed by October 20.

- By the daily status call on Oct. 16, Mandiant was able to confirm that an unknown hacker or hackers probed the system in early September. We also learned that in mid-September, two other intrusions occurred, and to the best of our knowledge, the hacker obtained data for the first time.

October 18:

- Daily team status meetings were held and systems were continuously monitored.

October 19:

- Mandiant sent a four member team to begin the on-site investigation at DOR.
- DOR is still managing day-to-day business of state of SC while managing this major issue.
- DOR contacted South Carolina law firm, Nelson Mullins, about getting assistance with breach management.

October 20:

- The "hole" was closed and system was secured, to the best of our current knowledge.

October 21-25:

- We continued to monitor the system to make sure no more data was compromised.
- The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- We confirmed that NO public funds were accessed or put at risk as those servers are completely separate from those that were breached.
- However, approximately 3.6 million Social Security numbers may be affected. Approximately 387,000 credit card numbers were in the materials that were taken, but approximately 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others are dated from before 2003.

Safety Precautions:

- We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:
  - A free credit report;
  - Daily credit monitoring across three credit bureaus to detect any suspicious activity;
  - A $1 million identity theft insurance policy.
- The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.
- If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning at noon on Friday, October 26, 2012,for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit: ProtectMyID.com/SCDOR.
- Please see list of additional Consumer Safety Solutions.

Consumer Safety Solutions

You can help prevent your information from being misused by taking some of the following simple steps.

In addition to these steps, the South Carolina Department of Revenue will be protecting the taxpayers of South Carolina, by providing one year of credit monitoring to those who may be affected through Experian's ProtectMyID Alert. This service includes:

- A free credit report;
- Daily credit monitoring to detect suspicious activity;
- A $1 million identity theft insurance policy.

The public is urged to be aware of scams. DOR will never call or otherwise contact those affected asking for personal information. Beneficiaries are advised to never give out their Social Security numbers or other identifying information to people you do not know.

If you filed a South Carolina tax return since 1998, you are urged to call the toll-free call center that DOR has established, which will be operating 24/7 beginning noon on Friday, October 26, 2012, for anyone who wishes to know if their personal information was included and to immediately enroll in one year of credit monitoring: 1-866-578-5422. Also please visit ProtectMyID.com/scdor for more information.

1. Review Your Credit Reports and Bank Statements. We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. You can receive free credit reports by placing fraud alerts and through your credit monitoring. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement.

2. Contact Credit/Debit Card Issuer. When credit/debit card information is compromised, the best protection is reissue of the card. So to protect yourself from the possibility of unauthorized charges, we recommend that you check your bank account statements regularly. If you detect any

unauthorized charges, we strongly suggest that ***you contact your credit/debit card issuer immediately by calling the toll-free number located on the back of your card or on your monthly statement, tell them what you have seen, and ask them to cancel and reissue the card.*** You should tell your credit/debit card issuer that your account may have been compromised and review all charges on your account for potentially fraudulent activity. We also recommend that you change your credit/debit card web account password immediately when you discover unauthorized charges.

3. Place Fraud Alerts with the three credit bureaus. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three bureaus is as follows:

Credit Bureaus

Equifax Fraud Reporting
1-800-525-6285
P.O. Box 740241
Atlanta, GA 30374-0241
www.equifax.com

Experian Fraud Reporting
1-888-397-3742
P.O. Box 9532
Allen, TX 75013
www.experian.com

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
www.transunion.com

It is necessary to contact only ONE of these bureaus and use only ONE of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

4. Security Freeze: By placing a freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. You will need to contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. In South Carolina, there is no charge to you for placing, thawing or lifting the freeze.

Credit Bureaus

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze

TransUnion Fraud Reporting
1-800-680-7289
Fraud Victim Assistance Division
P.O. Box 6790
Fullerton, CA 92834-6790
http://freeze.transunion.com

5. You Can Obtain Additional Information about the steps you can take to avoid identity theft from the following:

For South Carolina Residents:
South Carolina Office of the Attorney General
The Honorable Alan Wilson
P.O. Box 11549
Columbia, S.C. 29211
1-803-734-3970
www.scag.gov

South Carolina Department of Consumer Affairs:
1-800-922-1594 (Toll-Free)
803-734-4200
scdca@scconsumer.gov
Mailing Address:
PO Box 5757
Columbia SC 29250-5246
www.consumer.sc.gov

For all U.S. Residents:
Identity Theft Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.consumer.gov/idtheft
1-877-IDTHEFT (438-4338)
TDD: 1-202-326-2502

Cabinet Agency Information Security Policy Highlights

Department of Commerce

The South Carolina Department of Commerce has:

- Updated its confidentiality agreement with all employees to include social media
- Requires employees will sign a new agreement every year as part of their EPMS process
- Has consulted with the Inspector General's Office to review policies and procedures

Department of Corrections

General IT security measures have been implemented to protect all of the agency's data resources. These are detailed in the sections below, based on the guidelines found in the Information Security Policy developed by the South Carolina Information Technology Solutions Committee.

Access Control and Personnel Security:

- Acceptable Use Policy – SCDC Policy ADM-15.05 Security of and Access to Information Technology details the acceptable use of all SCDC information technology systems, with specific sections regarding use of the internet and internet e-mail. Users must consent to the acceptable use policy each time they sign on to the internet filter.
- User Authentication – Each SCDC staff member has a single user id and password to access all SCDC systems and applications. Since users do not have to remember different user IDs and passwords, they are not tempted to write them down or use passwords that are easy to
- Security Awareness Program – Security training is provided in new employee orientation and is reinforced with computer based training and regular communications through agency wide e-mail, intranet news postings, and employee newsletter articles.
- Role Based Security – SCDC policy requires that access to data and applications be requested by a Warden, Division Director, or higher authority and approved by the appropriate "data owner". For example, access to medical records may only be granted upon the approval of the Division of Health Services.
- Account Deactivation – Procedures are in place to remove user accounts when employees leave the agency and review all application and data access when employees move from one position to another within the agency.

Network Security:

Firewall configured using security industry best practices by specialists at the Division of State Information Technology (DSIT). Firewall service module provides hardware redundancy.

All inbound traffic denied unless specifically allowed:

- Internet web site and web applications
- IP videoconferencing gatekeeper
- Inbound e-mail
- Remote access via Virtual Private Network (VPN)

Remote Access

- Provided primarily via web services such as SSL encrypted web
- applications, Outlook Web Access, ActiveSync, etc.
- Remote network access restricted to only those employees required to
- support network devices.
- SSL encrypted VPN tunnels allowed only to specific network
- segments required for network support.

Internet Content Filter

- Requires authentication and consent to acceptable use policy for
- internet access.
- Blocks inappropriate content and logs all internet browsing sessions.
- Scans all incoming files for viruses and other forms of malware.
- Provides a browser based malware removal tool.

E-Mail Gateway and SPAM filter

- Filters e-mail using real-time blacklists and drops messages from mail
- servers known to propagate unsolicited bulk e-mail (SPAM).
- Assigns each remaining message a score based on the probability it is
- SPAM and tags or drops messages that exceed defined thresholds.
- Scans all email attachments for viruses and other forms of malicious
- software.
- Confidential data may be sent to those outside the SCDC network via
- encrypted email by specifying [ENCRYPT] anywhere in the subject
- line
- Data Leak Prevention monitors outgoing email messages to detect
- certain data patterns, such as social security numbers (xxx-xx-xxxx).

Network Segregation

- User access layer is segregated from server, storage,and other IT infrastructure network segments.

Network Monitoring

- Automated network monitoring is in place for all servers, routers, and
- other critical IT infrastructure.
- SCDC staff actively monitors network bandwidth for signs of
- suspicious activity.
- Intrusion Detection System (IDS) sensor installed inside SCDC
- Network provides daily reports to SCDC and SC-ISAC (DSIT centr

Department of Employment and Workforce

DEW performs the following functions as part of normal business process to prevent Personally Identifiable Information data loss:

- All text email sent from the Agency is automatically scanned for PII - specifically data that appears to be SSNs, credit cards.
- Unauthorized email to a large distribution group is automatically restricted.
- Large emails are prevented from being sent outside the Agency until the email is verified by a human to be valid for work use.
- Tools and devices are in place that prevent malicious hacking of our network and web applications and databases
- Laptops used by agents in the field are encrypted in case of loss
- All employees are required to take IT security training as part of their onboarding that specifically informs of the proper use and protection of PII.
- All employees are required to read and acknowledge security policies, procedures to include acceptable use of PII.
- Sensitive areas with PII are accessed by key card only

Actions taken after the DHHS breach:

- All remote access by employees is secured using two-factor authentication.
- Controls have been implemented to ensure that access to mainframe and other applications is promptly revoked for DEW staff when they terminate employment.
- IT is scanning computers in the SCWorks centers for files containing PII.
- Upgraded the network infrastructure with modern and more secure components (routers, switches).
- Additional security measures and physical controls (sign in log, locked containers) were implemented for the warehouse to increase security over stored paper documents.
- A system configuration issue with the email filter (detecting SSNs) was identified and corrected.
- Hard drives from all computer equipment that will be transferred to State Surplus Property, or disposed of in any other way, are now being removed and destroyed by IT staff prior to the computers being transported to the DEW warehouse.

Because of the Agency re-organization, the following additional steps were taken last week to protect the Agency from possible malicious intent:

- Flagged email that seemed suspicious for affected employees. Follow up to be conducted by IT. Suspicious emails may include those that have large attachments, odd subject lines, or are being sent to outside email addresses (media, etc)
- Audits of application and data access for the affected employees to ensure it was necessary for job duties.

Department of Health and Human Services

Following the Medicaid data breach in April 2012, SCDHHS took several significant steps to alter the way data, including personal health information (PHI) and personally identifiable information (PII) is accessed and managed within the agency.

The following policies and procedures have been updated based on this incident:

DATA ACCESS AND SECURITY POLICIES

- Restricted access to data and data warehouse to align access to employee duties (April, 2012)
- Limit data access to what employee needs to complete job (April, 2012)
- Updated policies for granting access to data and data warehouse (April, 2012)
- Added functionality to data warehouse to mask PHI/PII by default (May, 2012)
- Delivered new tool for program integrity (internal audit) to sample/audit emails

SYSTEMS CHANGES

- Updated email infrastructure (modernized email system, July, 2012)
- Changes to email system to encrypt email communications whenever possible (forced and automated, July, 2012)
- Updated tools to identify potential PHI/PII in email content/body (July, 2012)
- Piloting solution to identify potential PHI/PII in email attachments (in-progress)

TECHNICAL SYSTEMS REVIEW

- Engaged external security experts (SECNAP) to deliver technical assessment and recommendations for infrastructure and security (in-progress)

DATA MANAGEMENT PROCESS REVIEW

- Engaged external security experts (Gartner) to deliver assessment and recommendations for data, process and system related security, compliance and risk (in-progress)

CRISIS MANAGEMENT PLAN

- Completed internal assessment of handling of data release and recommendations for crisis management plan (August 2012)
- Implementation of recommendations for crisis management planning and team identification (in-progress)

RELATED PERSONELL POLICIES AND TRAINING

- Updated HIPAA Policy — Beginning May 2012, the HIPAA policy has been changed from being a one-time training at hire/orientation to an annual review/update by all employees.
- Conflict of Interest/Outside Employment — The agency implemented an Outside Employment Policy and it is now included in the employee orientation. This policy is designed to deter employees from improperly benefitting from their position and/or the data they may have access to at SCDHHS.

Department of Juvenile Justice

The exchange of information now principally is carried out via the Juvenile Justice Management System (JJMS) and the recently-developed Juvenile On-Demand Access (JODA) system. That system has well-know protections, and access is controlled to those staff designated to have a business need-to-know.

Similar protections are in place for Juvenile information in the JJMS. Only those staff who must enter, update and use the files for research for the courts or agency-required research are provided access. Information supplied through JODA to law enforcement (whose department signs a memorandum of agreement [MOA] on the use of the system) e.g., name, address, demographic information and photo, as well as arrest record with case disposition is also closely guarded and supplied only to those with which DJJ has executed the MOA.

The IG review identified, in its preliminary response to DJJ, areas that will require additional resources and some considerable time to execute; however, DJJ has taken some interim steps that it believes to be important.

- Training on information security has already been added to new supervisor's training, and is in the process of being included in the week-long new employee orientation for all new DJJ employees. It will also be a part of recurring training events provided to DJJ staff.
- DJJ employs a single physical network with users who have varying levels of access determined by userid/password and physical location. Educational Services, Rehabilitative Services, etc. have separate storage areas which can be accessed via the DJJ network. Juvenile Justice Management System (JJMS) is an application that is available on the network. It is also available externally via the Internet to authorized users.
- DJJ uses the Symantec Ghost tool to re-image workstations after use (both owned and leased). GDisk disk wipe is a component of the Symantec Ghsot tool that has a secure disk wiping function. GDisk conforms to the U.S. Department of Defense National Industrial Security Program Operating Manual, DoD 5220.22-M.
- DJJ employs the Image Overwrite feature on Xerox devices. This feature provides Immediate Image Overwrite (IIO) and On-Demand Image Overwrite (ODIO). IIO means that all temporary files created by a print, copy, or scan job are overwritten when the job is completed. ODIO allows for the overwriting of all

temporary files on the devices by request from the operator. As a precautionary safeguard, IT staff is validating that the Image Overwrite feature has been installed and is properly functioning on all Xerox devices.

- DJJ has a Working Group, including the Deputy Director for Administrative Services (DDAS), the Information Technology Office Administrator and the Network Administrator (a major function of which is Information Security) to further examine options for improvement of what DJJ believes to be an already very secure information security system.

Department of Labor, Licensing and Regulation

Changes as a result of the data loss at DHHS & illegal data changes with Cosmo

- The main licensing system has been modified such that any change(s) to SSN, last name or DoB are now tied to a role called "Board Admin." Only authorized personnel have access to change this data.
- All building security has been audited and restricted based on an as needed basis outside of core work hours.
- All emails containing SSN or Credit Card # are encrypted using a method that requires recipients to login to retrieve. This includes attachments to an email.
- All board administrators given real time mechanism to check to see what personnel has rights to their respective board.
- LLR has pending "use" policies that restrict further the access of users to external sites and provide for more monitoring of internet usage.
- VPN account are audited on a quarterly basis. Inactivity over a certain time results in disabled accounts.
- Lastly, we are working on a new mechanism for generating documents that limits and logs all user activity to what is generated to prevent unauthorized documents.

The following were in place prior to the DHHS incident and all remain in place today:

- All database permissions are built around the concept of least permissions. All new database objects adhere to this standard.
- Real time database monitors are in place that notify if any suspect access occurs.
- All database backups that contain PI (Personal Information) are encrypted.
- Agency computers have locked USB access. Those requiring USB drives must have a signed request form on record. Form must be authorized by Deputy Director of area.
- Agency laptops use full disk encryption so that in the event the laptop is lost or stolen no one can gain access to the contained agency info.
- LLR just implemented a new firewall with intrusion detection.
- As part of the agency's e-commerce compliance, we undergo quarterly vulnerability scans from an independent 3rd party and issues found must be resolved and rescanned.
- Access to websites termed "Cloud Storage" is blocked. These sites allow users to upload files.
- VPN accounts require a signed request form authorized by Deputy Director of area. All communications through the VPN are encrypted.

- No access to/from agency computers using "Go To My PC", etc.
- Ecommerce data is not kept on file like some web sites. Once transaction is complete, the user data is safely removed.

Department of Motor Vehicles

SCDMV has taken the following measures to prevent data theft from an internal threat:

- We disabled USB ports that provide thumb drive access to our computers. That said, we do have a few specific personnel who retain that capability (less than 20 - primarily in our IT department) so we can update and patch software flaws.
- With respect to our relational database, we have three specific safeguards upon which we rely heavily:
    - A person accessing our database must have 'authorization' to enter into the database.
    - A person entering the database must be connecting from a known IP address.
    - All database transactions are monitored and filed thus establishing a 'fingerprint system' by name of all who were inside the database.
- All SCDMV employees undergo an internal state background investigation prior to offer of employment.
- We have implemented a 'strong password' system across the agency which mitigates casual use by a fellow employee.
- SCDMV monitors all outgoing encrypted e-mails via the "Iron port device". This prevents outgoing email to pass Social Security Numbers outside our network and allows SCDMV to examine the profile of all who are using the internal e-mail system to send items out. This is specifically useful if someone wants to send data out of the agency.
- Per a recommendation from the FBI, we sent all our IT Senior Leaders to a certification class on how to prevent, detect, and respond to Insider IT threats and crimes.

Department of Parks, Recreation and Tourism

Special actions taken since April 2012 include:

- Removed employee SSN from all HR / personnel paperwork (EPMS, leave forms, etc).
- When selected vendors for point-of-sale and reservation system required that they be PCI compliant.
- PRT does not capture or store any credit card numbers – all information is encrypted and sent to vendors.

Department of Probation, Parole and Pardon Services

Protection measures include:

- Department personnel may only access the data system upon granting of security level rights, restricted based on the employee's role and level of responsibility within the Department. Rights are granted through a multi-step approval process involving supervisors and the Department's Strategic Development and Information Technology (SDIT).

- The Department maintains a designated SDIT staff person responsible for monitoring system security. This monitoring includes, but is not limited to: viruses, malware, system breaches, assessment of internal use patterns, etc.
- The Department maintains multiple system monitoring strategies, to include but not limited to: firewalls, networking inspection appliances, network monitoring, and data loss protection
- All data provided in electronic format is encrypted and requires additional security protocols for the user to access.
- The Department maintains written agreements with law enforcement entities for the release of requested data.
- Data released to non-law enforcement entities require a specific request that is reviewed for purpose, data range, etc., prior to being considered for release.

Pending strategies to enhance data security include:

- In conjunction with the Governor's strategy to enhance data security, the Department has participated with the Inspector General's Office to conduct a review of its data security system.
- The Department is scheduled to migrate to a Microsoft platform in early 2013 and this will allow for significant security enhancements and the implementation of a two (2) factor authentication model.
- The Department is pending implementation of annual security awareness training for all staff.

Department of Public Safety

SCDPS' status as a law enforcement agency requires the establishment of clear and explicit standards on appropriate and acceptable uses of computer resources and information systems:

- The department's "network" and information systems adhere to standards set forth in the Commission on Accreditation for Law Enforcement Agencies (CALEA). We are inspected (reaccredited) every 3 years.
- DPS accepts and maintains CJIS (Criminal Justice Information Systems) Security Policy as the minimum level of security requirements acceptable for the transmission, processing, and storage of the nation's CJIS data.
- DPS meets all SLED, CJIS, FBI, NCIC, and NLETS Security and Technical requirements.
- DPS has numerous policy Directives in place to address securing data issues: Computer Privacy Policy, Password Security, Information Technology, Appropriate Use of Computer Resources, Network and Information Systems Management, Records Management, and Release of Information Policies.
- DPS also issued a "Special Directive/Policy" on the Storing of Sensitive Equipment. Equipment items, especially laptops and vehicle consoles, contain sensitive information. Great care will be taken when the equipment remains in an unattended vehicle used by department personnel in the performance of their duties.

The Office of Information Technology (OIT) is charged with assuring the integrity of the Department's network and its information systems by utilizing several requirements (Access controls; Utilizes password security systems; Routinely monitors users' accounts; and Audit trail of computer activity, etc.) Additionally, the OIT utilizes several other measures such as:

- SCDPS has a system to alert IT personnel if an intrusion of an unidentified source tries to gain access to our system.
- The computer operating system is automatically locked after 15 minutes without any user activity.
- SCDPS members are prohibited from sharing passwords.
- All access is password protected.
- Access to Human Resource data is largely administered by the State OHR and SCEIS. Very few personnel with SCDPS have access to this data.

Department of Transportation

- Stopped using Social Security numbers when acquiring data for certain agency functions, for example: requesting a parking space.
- Eliminated SSN from all reports.
- Added encryption onto files that contain Personally Identifiable Information (PII).
- Implemented SCEIS which deleted use of some of the old systems that held personal data, thereby housing data with DSIT and not the agency.
- Implemented strong password policy that requires renewal every 90 days.

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Godfrey, Rob

From: Smith, Glenn <gsmith@postandcourier.com>
Sent: Monday, October 29, 2012 2:30 PM
To: Godfrey, Rob
Subject: FOIA request
Attachments: Hacking FOIA Governor.docx

Rob,
Attached is a FOIA request related to the hacking of DOR computers. Thanks in advance for your assistance with this matter.

Glenn Smith
Reporter
The Post and Courier
134 Columbus Street
Charleston, SC 29403
843-937-5556
843-937-5579 (fax)
www.postandcourier.com/staff/glenn_smith/

Godfrey, Rob

From: Phillips, Noelle <nophillips@thestate.com>
Sent: Tuesday, October 30, 2012 1:08 PM
To: Godfrey, Rob
Subject: Re: FW: FOI request

Thanks.

On Tue, Oct 30, 2012 at 12:58 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Noelle,

I have forwarded your email to the appropriate person in our office.

Rob

From: Phillips, Noelle [mailto:nophillips@thestate.com]
Sent: Tuesday, October 30, 2012 12:58 PM
To: Samantha Cheek
Cc: Godfrey, Rob
Subject: FOI request

Samantha,

I've attached an FOI letter to this email. If you have any questions, call or send an email. Thanks.

--
Noelle Phillips

Reporter

The State Media Co.

(803) 771-8307

--
Noelle Phillips
Reporter
The State Media Co.
(803) 771-8307

Godfrey, Rob

From: LeMoine, Leigh
Sent: Thursday, October 25, 2012 7:54 PM
To: Godfrey, Rob; Pitts, Ted
Subject: RE: Talking points

Ted- are you going to send these over to NH to review?

Leigh

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 5:02 PM
To: Pitts, Ted
Cc: LeMoine, Leigh
Subject: Fw: Talking points

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 07:33 PM
To: Godfrey, Rob
Subject: Talking points

See attached suggestions for the governor.

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 10:00 PM
To: Godfrey, Rob
Cc: Rick Silver; Tim Kelly
Subject: RE: Experian question

Rob- Have you gotten feedback from Ted/Bryan about Experian? Are they ok with the reasoning for one credit bureau? We are really going to need an answer about moving forward with getting Experian services in place in order to include in our messaging, website, press conference, etc.

Also- is your office reaching out to Consumer Affairs to get them on board? They have a toll-free hotline phone number that we could potentially use if Experian is not in place yet but would need to get them on board. We had discussed having the administrator, Carrie, being at press conference too to explain how consumers can protect themselves.

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wed 10/24/2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

Rob-

We have spoken with Experian about the issue of one credit bureau versus three, and based on the the information they shared with us, here is the answer that we have developed. Please share with Bryan and Ted.

Experian is the largest of all of the three credit bureaus and should catch up to 95% of issues. We made the determination that the maginal increase in protection versus the significance in cost was not justified.

Thank you,
Emily

Emily Brady
Manager of Public Affairs
Chernoff Newman

1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 6:32 PM
To: Godfrey, Rob; Emily Brady
Cc: Rick Silver
Subject: RE: Experian question

Just email it to us.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 24, 2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

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Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Wednesday, October 24, 2012 10:29 PM
To: Godfrey, Rob
Cc: Rick.Silver@chernoffnewman.com; Tim.Kelly@chernoffnewman.com
Subject: Re: Experian question

Great- thanks!

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

On Oct 24, 2012, at 10:27 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> I reached out to Bryan and Ted as soon as I got your message. They will be able to get you an answer on both fronts first thing in the morning. Thanks for following up.
>
> Rob
>
> **From**: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
> **Sent**: Wednesday, October 24, 2012 09:59 PM
> **To**: Godfrey, Rob
> **Cc**: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
> **Subject**: RE: Experian question
>
> Rob- Have you gotten feedback from Ted/Bryan about Experian? Are they ok with the reasoning for one credit bureau? We are really going to need an answer about moving forward with getting Experian services in place in order to include in our messaging, website, press conference, etc.
>
> Also- is your office reaching out to Consumer Affairs to get them on board? They have a toll-free hotline phone number that we could potentially use if Experian is not in place yet but would need to get them on board. We had discussed having the administrator, Carrie, being at press conference too to explain how consumers can protect themselves.
>
> *Emily Brady*
> *Manager of Public Affairs*
> *Chernoff Newman*
> *1411 Gervais St, 5th Floor*
> *Columbia, SC 29201*
> *(803) 233-2452*
> *Emily.Brady@cnsg.com*
> *www.chernoffnewman.com*

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wed 10/24/2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

Rob-

We have spoken with Experian about the issue of one credit bureau versus three, and based on the the information they shared with us, here is the answer that we have developed. Please share with Bryan and Ted.

Experian is the largest of all of the three credit bureaus and should catch up to 95% of issues. We made the determination that the maginal increase in protection versus the significance in cost was not justified.

Thank you,
Emily

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 11:38 AM
To: Godfrey, Rob
Attachments: SC Department of Revenue Investigating Data Breach.docx

Rob, this is still a draft that's very much in flux, but wanted you to have it before we walk over.

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

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SC Department of Revenue Responds To Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 387,000 credit card and 3.3 million Social Security numbers have been compromised in a cyber attack. As a result, state officials will provide any affected taxpayer with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

Of the credit cards, 371,000 are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders, and the others dated from before 2003.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 15, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit www.1111111.com or call 1-800-XXX-XXXX beginning XXXXXX to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of Experian's ProtectMyID™ Alert , an identity protection service, to detect, protect and resolve potential identity theft.

In addition to the Experian service, state officials urged individuals to take additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that imperative," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

Governor Haley has tasked the Inspector General with....

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Thursday, October 25, 2012 2:14 PM
To: Godfrey, Rob
Cc: Tim.Kelly@chernoffnewman.com; Rick.Silver@chernoffnewman.com
Subject: Re: What do y'all need from me this afternoon?

Feedback on documents we shared with you earlier.

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

On Oct 25, 2012, at 2:12 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 3:42 PM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

Rob, can I get some of the language in that executive order yet for inclusion in the release?

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Thursday, October 25, 2012 2:15 PM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

Thanks y'all.

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Thursday, October 25, 2012 2:14 PM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: What do y'all need from me this afternoon?

We're working on tightening up Jim's statement with the lawyers, and then we'll make it consistent with press release and timeline. We'll get you some stuff to look at in a bit.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Thursday, October 25, 2012 2:11 PM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: What do y'all need from me this afternoon?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 6:22 PM
To: Godfrey, Rob
Subject: Emailing: DOR.pdf
Attachments: DOR.pdf

<<DOR.pdf>> Visual for press conference...being produced now.

Your message is ready to be sent with the following file or link attachments:

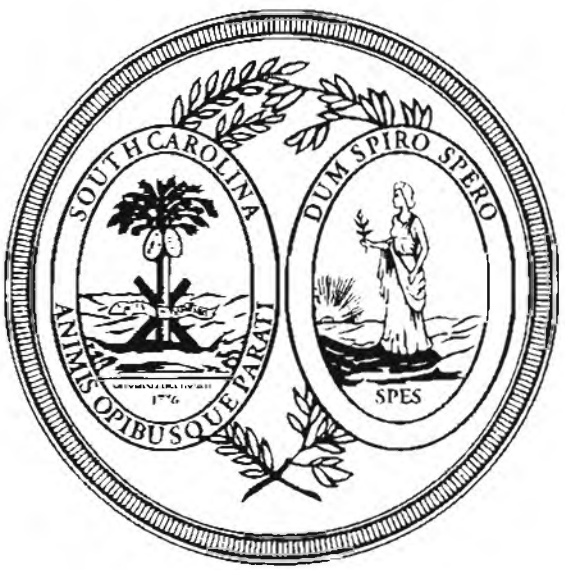
DOR.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

For More Information:

Call Toll Free 1-866-578-5422

Visit protectmyid.com/scdor



Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Thursday, October 25, 2012 9:41 PM
To: Rick Silver; Godfrey, Rob; Emily Brady; etter_jf@sctax.org; Samantha Cheek; Harry Cooper; Rush Smith; jon.neiditz@nelsonmullins.com; marshall.heilman@mandiant.com
Subject: Press Kit
Attachments: DORMeda.zip

<<DORMeda.zip>> The draft media kit materials are attached. We'll add DOR letterhead to the release in the morning. Rob will need a draft for Chief Keel by 8:30, and I'll need final approval of everything by 9 to get everything assembled for the press conference.

Tim Kelly
Public Relations Strategist
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w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

1411 Gervais Street
Columbia, SC 29201

- Follow Chernoff Newman

Your message is ready to be sent with the following file or link attachments:

DORMeda.zip

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Friday, October 26, 2012 7:49 AM
To: Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com; ofonseca@experianinteractive.com
Attachments: 5. Mandiant Overview.pdf; 4. Cabinet Agency Information Security Policy Highlights.docx; 3. Consumer Safety Solutions.docx; 2. Chronology.docx; 1. DOR media release.docx

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

Tim Kelly
Public Relations Strategist
Chernoff Newman
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me: https://www.vizify.com/tim-kelly
p: 803.233.2459

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Columbia, SC 29201

- Follow Chernoff Newman

Godfrey, Rob

From: Ozzie Fonseca <ofonseca@experianinteractive.com>
Sent: Friday, October 26, 2012 8:10 AM
To: Tim Kelly; Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com
Subject: RE:
Attachments: image001.jpg; image002.png; image003.png; image004.png

The information, as it relates to ProtectMyID Alert, has been approved.

One suggestion is to remove the word "any" from the phrase "any suspicious activity" (the term may be too broad).

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Services
535 Anton, Suite 100. Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 - Cell
(949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com><mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/DBBlog<http://www.experian.com/DBBlog>
Follow us on Twitter: www.Twitter.com/Experian_DBR<http://www.twitter.com/Experian_DBR>
Visit us at http://www.experian.com/databreach

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From: Tim Kelly [Tim.Kelly@chernoffnewman.com]
Sent: Friday, October 26, 2012 4:49 AM
To: Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; jon.neiditz@nelsonmullins.com; Ozzie Fonseca
Subject:

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

[ChernoffNewmanHirezLogo]
Tim Kelly
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[linkedin-24x24] <http://www.linkedin.com/companies/chernoff-newman> - Follow Chernoff Newman

Godfrey, Rob

From: Tim Kelly <Tim.Kelly@chernoffnewman.com>
Sent: Friday, October 26, 2012 9:18 AM
To: Godfrey, Rob; Rick Silver; Emily Brady
Subject: RE: Executive Order 2012-10 and Letter to Maley

Thanks

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 9:15 AM
To: Tim Kelly; Rick Silver; Emily Brady
Subject: Executive Order 2012-10 and Letter to Maley

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Friday, October 26, 2012 9:29 AM
To: Godfrey, Rob
Subject: RE: Press Conference

Great- thanks

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 9:27 AM
To: Emily Brady
Subject: RE: Press Conference

Has been pushed back.

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Friday, October 26, 2012 9:26 AM
To: Godfrey, Rob
Subject: Fwd: Press Conference

Are you still meeting with wltx and Greenville news now?

Emily Brady
Manager of Public Affairs
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Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

Begin forwarded message:

> **From:** "Jim Etter" <Etter_JF@sctax.org>
> **Date:** October 26, 2012 9:20:36 AM EDT
> **To:** rush.smith@nelsonmullins.com, Rick.Silver@chernoffnewman.com, Emily.Brady@chernoffnewman.com, Tim.Kelly@chernoffnewman.com, patrickmaley@oig.sc.gov, "Samantha Cheek" <CheekS@sctax.org>, "Harry Cooper" <COOPERH@sctax.org>
> **Cc:** "Ted Pitts" <tedpitts@gov.sc.gov>
> **Subject: Press Conference**
>
> The 11:30 will be delayed. It will happen today but is still in the air.
> I will keep you posted.
>
> Jim Etter
> Director
> SC Department of Revenue

Godfrey, Rob

From: LeBlanc, Clif <cleblanc@thestate.com>
Sent: Sunday, October 28, 2012 6:25 PM
To: Godfrey, Rob; Clif LeBlanc
Subject: Re: What's up? Unable to get to a phone right now

Rob,

Mr. Etter has told WIS that it will take "a few days" before a taxpayer who has submitted his/her name to the protectmyid.com web site to learn whether their tax records were misused and therefore subject to the one year free credit monitoring. Is that the case, and, if so, how long is a few days (2, 3, 5, 10)?

Has state govt. decided to do anything beyond what was announced Friday, such as adding for phone lines, more people to answer calls, or any similar means of providing quicker responses to taxpayers?

When will the state/Mandiant know where the hacker(s) got access to full tax returns that include addresses, children's names, charitable giving, tax delinquencies, etc.?

Clif

On Sun, Oct 28, 2012 at 6:03 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:
Clif,

As far as I know Director Etter isn't doing a media round today - he's currently working on making sure that everything that needs to happen to protect taxpayers is being done. He's going to be at the press conference tomorrow precisely to answer and question's y'all have. But, if there's anything you think you need to know tonight, I'll get it answered for you.

If you have any questions or concerns related to the call center that has been set up to assist taxpayers, I will make sure you are set up to talk to Experian as soon as possible.

As to the timing, there is information we believe is important to get out to the taxpayers, and 10:00 AM is the best time to make sure the press has the time y'all need to put it out by the noon news. We are, as we have been, in constant contact with the legislative leadership, we'll remain in constant contact with members, and we'll brief them at the first available opportunity tomorrow morning. It won't be long after 10, and it may be before if it works for them.

In the meantime, every South Carolinian should call the number (information below) and avail themselves of the free protections the state is offering, and they should do it sooner rather than later. Remember, as the governor said Friday, although we have been attacked, we aren't going to be victims.

Again, thanks for reaching out.

Rob

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers

and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 05:50 PM
To: Godfrey, Rob
Subject: Re: What's up? Unable to get to a phone right now

Your DOR director is doing media interviews, I'd like to talk to him this afternoon.

In addition, what are y'all doing about the conflicting times for Monday's news conference and the phone conference for legislators?

Clif LeBlanc

On Sun, Oct 28, 2012 at 5:46 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Godfrey, Rob

From: Greg Young <Greg.Young@experianinteractive.com>
Sent: Monday, October 29, 2012 1:04 PM
To: Godfrey, Rob
Subject: RE: Referred by Rob Godfrey

Reviewing release now....on con call. Will call as soon as this hangs up.

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

-----Original Message-----
From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 10:02 AM
To: Greg Young
Subject: RE: Referred by Rob Godfrey
Importance: High

Greg -

Call me.

Rob

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 1:10 PM
To: Godfrey, Rob
Subject: RE: For review

We've reviewed it. Call me when you can.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 12:52 PM
To: Thad Westbrook
Subject: For review

Video: Gov. Nikki Haley, SLED Chief Mark Keel update reporters on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina DOR Director Jim Etter today provided reporters with an update on the DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability with reporters, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For anyone who wishes to bypass the telephone option, there is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated,

U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Emily Brady <Emily.Brady@chernoffnewman.com>
Sent: Monday, October 29, 2012 3:12 PM
To: Godfrey, Rob
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Rob- is there another strategy meeting/call set up to discuss this among communications crowd?

Thanks,
Emily

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 2:44 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter will hold a press conference on Tuesday, October 30, at 9:15 AM to update the people of South Carolina on the DOR information security breach and discuss what every South Carolinian can and should do to protect themselves.

The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter

WHAT: DOR information security breach update

WHEN: TUESDAY, October 30, 9:15 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Randy Grant <RGRANT@scdjj.net>
Sent: Wednesday, October 24, 2012 1:47 PM
To: Godfrey, Rob; Pitts, Ted
Cc: Margaret Barber
Subject: Information Security

This addresses a request from Ted Pitts to provide information regarding efforts by Cabinet Agencies to reinforce information security efforts in light of a recent breach of personally identifiable information (PII) at a state agency.

Anonymity and confidentiality of PII regarding the children entrusted to the care of the SC Department of Juvenile Justice (DJJ) is a part of our legal and moral obligation, as well as a deeply-ingrained value for DJJ staff. Exchange of some of this information is vital and necessary for the law enforcement, judicial, medical, social service and mental health communities, among others, with which DJJ collaborates in order to carry out its responsibilities—both to the citizens of SC and the children entrusted to our care.

This exchange of information now principally is carried out via the Juvenile Justice Management System (JJMS) and the recently-developed Juvenile On-Demand Access (JODA) system. In the two meetings that DJJ had with George Davis, Investigator, from the Office of the Inspector General (IG), it was explained that SCEIS was (is) not a part of the examination regarding information security. That system has well-know protections, and access is controlled to those staff designated to have a business need-to-know.

Similar protections are in place for Juvenile information in the JJMS. Only those staff who must enter, update and use the files for research for the courts or agency-required research are provided access. Information supplied through JODA to law enforcement (whose department signs a memorandum of agreement [MOA] on the use of the system) e.g., name, address, demographic information and photo, as well as arrest record with case disposition is also closely guarded and supplied only to those with which DJJ has executed the MOA.

The IG review identified, in its preliminary response to DJJ, areas that will require additional resources and some considerable time to execute; however, DJJ has taken some interim steps that it believes to be important.

First, Director Barber addressed her Executive Management Team and the Senior Managers at the agency, where she emphasized the need to be careful with PII of our staff, victims and families of children entrusted to DJJ's care—in addition to the children themselves. Training on information security has already been added to new supervisor's training, and is in the process of being included in the week-long new employee orientation for all new DJJ employees. It will also be a part of recurring training events provided to DJJ staff.

DJJ employs a single physical network with users who have varying levels of access determined by userid/password and physical location. Educational Services, Rehabilitative Services, etc. have separate storage areas which can be accessed via the DJJ network. Juvenile Justice Management System (JJMS) is an application that is available on the network. It is also available externally via the Internet to authorized users.

DJJ uses the Symantec Ghost tool to re-image workstations after use (both owned and leased). GDisk disk wipe is a component of the Symantec Ghsot tool that has a secure disk wiping function. GDisk conforms to the U.S. Department of Defense National Industrial Security Program Operating Manual, DoD 5220.22-M.

DJJ employs the Image Overwrite feature on Xerox devices. This feature provides Immediate Image Overwrite (IIO) and On-Demand Image Overwrite (ODIO). IIO means that all temporary files created by a print, copy, or scan job are overwritten when the job is completed. ODIO allows for the overwriting of all temporary files on the devices by request from the operator. As a precautionary safeguard, IT staff is validating that the Image Overwrite feature has been installed and is properly functioning on all Xerox devices.

DJJ has a Working Group, including the Deputy Director for Administrative Services (DDAS), the Information Technology Office Administrator and the Network Administrator (a major function of which is Information Security) to further examine options for improvement of what DJJ believes to be an already very secure information security system.

Should you have questions or need additional information regarding this, please address they by reply e-mail or by phone at the points of contact information below, or to my personal cell phone (803) 269-6864.

Randy

G. Randall Grant
State House Liaison
SC Department of Juvenile Justice
Goldsmith Building, Room 114
Columbia, SC 29212
rgrant@scdjj.net
(803) 896-9743

Confidentiality Notice: This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the SC Department of Juvenile Justice immediately either by phone (803-896-9505) or reply to this e-mail and delete all copies of this message.

Godfrey, Rob

From: Holly Pisarik <Holly.Pisarik@llr.sc.gov>
Sent: Wednesday, October 24, 2012 2:04 PM
To: Pitts, Ted; Godfrey, Rob
Subject: LLR Security Measures

Changes as a result of the data loss at DHHS & illegal data changes with Cosmo

- The main licensing system has been modified such that any change(s) to SSN, last name or DoB are now tied to a role called "Board Admin". Only authorized personnel have access to change this data.
- All building security has been audited and restricted based on an as needed basis outside of core work hours.
- All emails containing SSN or Credit Card # are encrypted using a method that requires recipients to login to retrieve. This includes attachments to an email.
- All board administrators given real time mechanism to check to see what personnel has rights to their respective board.
- LLR has pending "use" policies that restrict further the access of users to external sites and provide for more monitoring of internet usage.
- VPN account are audited on a quarterly basis. Inactivity over a certain time results in disabled accounts.
- Lastly, we are working on a new mechanism for generating documents that limits and logs all user activity to what is generated to prevent unauthorized documents.

This list was in place prior to the DHHS incident and all remain in place today

- All database permissions are built around the concept of least permissions. All new database objects adhere to this standard.
- Real time database monitors are in place that notify if any suspect access occurs.
- All database backups that contain PI (Personal Information) are encrypted.
- Agency computers have locked USB access. Those requiring USB drives must have a signed request form on record. Form must be authorized by Deputy Director of area.
- Agency laptops use full disk encryption so that in the event the laptop is lost or stolen no one can gain access to the contained agency info.
- LLR just implemented a new firewall with intrusion detection
- As part of the agency's e-commerce compliance, we undergo quarterly vulnerability scans from an independent 3rd party and issues found must be resolved and rescanned.
- Access to websites termed "Cloud Storage" is blocked. These sites allow users to upload files.
- VPN accounts require a signed request form authorized by Deputy Director of area. All communications through the VPN are encrypted.
- No access to/from agency computers using "Go To My PC", etc.
- Ecommerce data is not kept on file like some web sites. Once transaction is complete, the user data is safely removed.

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:24 PM
To: Godfrey, Rob
Subject: DOT Info

Importance: High

From: Nicholas, Wendy [mailto:NicholasWB@dot.state.sc.us]
Sent: Wednesday, October 24, 2012 2:16 PM
To: Pitts, Ted
Subject: Info Requested
Importance: High

- Stopped using Social Security numbers when acquiring data for certain agency functions (example: used to require Social Security number when requesting a parking space – it is no longer required and old files have been purged).
- Eliminated SSN from all reports.
- Added encryption onto files that contain Personally Identifiable Information (PII).
- Implemented SCEIS which deleted use of some of the old systems that held personal data, thereby housing data with DSIT and not the agency(Example: Legacy Procurement system had SSN for certain vendors/consultants as the Federal Identification Number(FEIN). SCEIS replaced the FEIN with a new Vendor Number.

- Implemented strong password policy that requires renewal every 90 days.

Wendy Nicholas, Chief of Staff
South Carolina Department of Transportation
(803) 737-0885 [office]
(803) 727-6501 [cell]

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 2:24 PM
To: Godfrey, Rob
Subject: FW: SCDMV IT protections

From: Shwedo, Kevin A [mailto:Kevin.Shwedo@scdmv.net]
Sent: Wednesday, October 24, 2012 2:20 PM
To: Pitts, Ted
Subject: SCDMV IT protections

Ted - SCDMV has taken the following measures to prevent data theft from an internal threat:

1. We disabled USB ports that provide thumb drive access to our computers. That said, we do have a few specific personnel who retain that capability (less than 20 - primarily in our IT department) so we can update and patch software flaws.
2. With respect to our relational database, we have three specific safeguards upon which we rely heavily:
    a. A person accessing our database must have 'authorization' to enter into the database.
    b. A person entering the database must be connecting from a known IP address.
    c. All database transactions are monitored and filed thus establishing a 'fingerprint system' by name of all who were inside the database.
3. All SCDMV employees undergo an internal state background investigation prior to offer of employment.
4. We have implemented a 'strong password' system across the agency which mitigates casual use by a fellow employee.
5. SCDMV monitors all outgoing encrypted e-mails via the "Iron port device". This prevents outgoing email to pass Social Security Numbers outside our network and allows SCDMV to examine the profile of all who are using the internal e-mail system to send items out. This is specifically useful if someone wants to send data out of the agency.
6. Per a recommendation from the FBI, we sent all our IT Senior Leaders to a certification class on how to prevent, detect, and respond to Insider IT threats and crimes.

Kevin A. Shwedo
Executive Director
South Carolina Department of Motor Vehicles
10311 Wilson Boulevard

Post Office Box 1498
Blythewood, South Carolina 29016

(O) 803-896-8925
(C) 803-609-4218

Your SCDMV -- Each a Role Model; Competent, Committed, Courteous!

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:10 PM
To: Godfrey, Rob
Subject: Fw: Info requested - PRT

From: Amy Duffy [mailto:aduffy@scprt.com]
Sent: Wednesday, October 24, 2012 03:20 PM
To: Pitts, Ted
Subject: Info requested - PRT

Hi Ted –

Our two examples are:

1. Removed employee **SSN** from all HR / personnel paperwork (EPMS, leave forms, etc).

2. When selected vendors for point-of-sale and reservation system required that they be PCI compliant. (We do not capture or store any credit card numbers – all information is encrypted and sent to vendors.)

PRT doesn't really deal with any sensitive, or personal, information from our customers or employees ~~ that is why we can only come up with 2 examples.

Thanks!

Amy D. Duffy
Chief of Staff
SC Department of Parks, Recreation & Tourism
1205 Pendleton Street, Suite 248
Columbia, South Carolina 29201

phone: (803) 734-3272
fax: (803) 734-1409
email: aduffy@scprt.com
www.discoversouthcarolina.com

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: PII Information

----- Original Message -----
From: Lowder, Joe [mailto:JLowder@dew.sc.gov]
Sent: Wednesday, October 24, 2012 03:15 PM
To: Pitts, Ted; Turner, Abraham <ATurner@dew.sc.gov>
Subject: PII Information

Ted,

We perform the following functions as part of normal business process to prevent PII data loss:

Network and Data Security --

- All text email sent from the Agency is automatically scanned for PII - specifically data that appears to be SSNs, credit cards.
- Unauthorized email to a large distribution group is automatically restricted.
- Large emails are prevented from being sent outside the Agency until the email is verified by a human to be valid for work use.
- Tools and devices are in place that prevent malicious hacking of our network and web applications and databases
- Laptops used by agents in the field are encrypted in case of loss

Awareness Training --

- All employees are required to take IT security training as part of their onboarding that specifically informs of the proper use and protection of PII.
- All employees are required to read and acknowledge security policies, procedures to include acceptable use of PII

Physical Protection --

- Sensitive areas with PII are accessed by key card only

Actions taken after the DHHS breach:

- All remote access by employees is secured using best practice authentication measures ("two-factor authentication")
- Controls have been implemented to ensure that access to mainframe and other applications is promptly revoked for DEW staff when they terminate employment.
- IT is scanning computers in the SCWorks centers for files containing PII.
- Upgraded the network infrastructure with modern and more secure components (routers, switches).
- Additional security measures and physical controls (sign in log, locked containers) were implemented for the warehouse to increase security over stored paper documents.
- A system configuration issue with the email filter (detecting SSNs) was identified and corrected.

- Hard drives from all computer equipment that will be transferred to State Surplus Property, or disposed of in any other way, are now being removed and destroyed by IT staff prior to the computers being transported to the DEW warehouse.

Because of the Agency re-organization, the following additional steps were taken last week to protect the Agency from possible malicious intent:

- Flagged email that seemed suspicious for affected employees. Follow up to be conducted by IT. Suspicious emails may include those that have large attachments, odd subject lines, or are being sent to outside email addresses (media, etc)
- Audits of application and data access for the affected employees to ensure it was necessary for job duties.

Please let me know if you have any questions.

Joe

Godfrey, Rob

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:12 PM
To: Godfrey, Rob
Subject: Fw: Security changes

From: Huffman, Chris [mailto:chuffman@sccommerce.com]
Sent: Wednesday, October 24, 2012 02:47 PM
To: Pitts, Ted
Cc: Hitt, Bobby <bhitt@commerce.state.sc.us>; Patrick, George <gpatrick@sccommerce.com>
Subject: Security changes

The South Carolina Department of Commerce updated its confidentiality agreement with all of our employees to include social media. In addition, employees will sign a new agreement every year as part of their EPMS process.

In June of 2012, our agency met with an auditor from the Inspector General's Office working on a security project for the Governor's Office. He indicated that Commerce did not maintain personal information and was outside the scope of his current review.

Thanks and let me know if you have any questions.

Chris Huffman
Chief Financial Officer
South Carolina Department of Commerce
1201 Main Street, Suite 1600
Columbia, SC 29201
803.737.0462 Office
803.553.4875 Cell

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Friday, October 26, 2012 2:15 PM
To: Godfrey, Rob
Subject: Re: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Done.

Samantha Cheek

SC Department of Revenue

(803) 898-5281

On Oct 26, 2012, at 2:03 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Please make sure Natalie Caula ncaula@postandcourier.com is in receipt of the press kit ASAP.
>
> **From**: Samantha Cheek [mailto:CheekS@sctax.org]
> **Sent**: Friday, October 26, 2012 02:00 PM
> **To**: Samantha Cheek <CheekS@sctax.org>
> **Subject**: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> **For Immediate Release: October 26, 2012**
>
> ### SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> *Hacker illegally obtained credit card and Social Security numbers*
>
> [Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.
>
> To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.
>
> "On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have

happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

###

Godfrey, Rob

From: Shane Massey <[redacted]@bellsouth.net>
Sent: Friday, October 26, 2012 4:45 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Ah, I thought it was call the center OR go online. It's actually both. Thanks, Rob.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:44 PM
To: Shane Massey
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Sen. Massey,

The first step is to call the call center. There, you'll be provided with an activation code. Here are the steps to take:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Let me know if you need anything else.

Rob

From: Shane Massey [mailto:[redacted]@bellsouth.net]
Sent: Friday, October 26, 2012 4:39 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob,

To do the online protection, you need an activation code. Any idea what that is?

Shane Massey

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Saturday, October 27, 2012 3:32 PM
To: Godfrey, Rob
Subject: Post and courier

Had a good conversation with Diette

Sent from my iPhone

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Sunday, October 28, 2012 1:01 PM
To: Godfrey, Rob
Cc: [redacted]@gmail.com
Subject: Re: Phone interview

I've already spoken with him at 11 this morning. Basic questions about the situation and protection program...

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 28, 2012, at 12:23 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Samantha,
>
> Please reach out to the reporter and figure out what questions they have. Submit answers to them in writing. Shoot the written answers my way, and we'll sign off.
>
> Rob
>
> ----- Original Message -----
> From: Jim Etter [mailto[redacted]@gmail.com]
> Sent: Sunday, October 28, 2012 12:14 PM
> To: Samantha Cheek <CheekS@sctax.org>
> Cc: Godfrey, Rob
> Subject: Re: Phone interview
>
> Ron,
> Are handling this????
> Jim
>
> Sent from my iPhone
>
> On Oct 28, 2012, at 10:27 AM, "Samantha Cheek" <CheekS@sctax.org> wrote:
>
>> Later this morning with WPDE to answer questions.
>>
>> Samantha Cheek
>> SC Department of Revenue
>> (803) 898-5281

Godfrey, Rob

From: Haltiwanger, Katherine
Sent: Monday, October 29, 2012 9:31 AM
To: Godfrey, Rob
Cc: Pitts, Ted
Subject: Voicemail

Rob,

Here is one voicemail I wanted to pass along that was on your machine…

Catherine Salazar, Info. Security Director at the DOR in the State of AZ, 602.316.5714. She requested a confidential briefing.

-Katherine

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Monday, October 29, 2012 1:11 PM
To: Godfrey, Rob
Cc: Harry Cooper
Subject: Fwd: SC Department of Revenue Cyber Attack

Do you us to respond

Sent from my iPhone

Begin forwarded message:

> **From:** "Harry Cooper" <COOPERH@sctax.org>
> **Date:** October 29, 2012, 12:56:14 PM EDT
> **To:** "Jim Etter" <Etter_JF@sctax.org>
> **Subject: FW: SC Department of Revenue Cyber Attack**
>
> ...do you want to reply?
>
> **From:** Tom Britt [mailto:tomb@bankoftravelersrest.com]
> **Sent:** Monday, October 29, 2012 12:16 PM
> **To:** Director
> **Cc:** Harry Cooper; Alvin "Mont" Alexander; watts@sctax.org; Nancy Wilson; Sherrie McTeer; Meredith Cleland; Mike Garon; kimpsom@sctax.otg; Rick Handel; Kimberly Haley
> **Subject:** SC Department of Revenue Cyber Attack
>
> Director Etter:
>
> I work for Bank of Travelers Rest in Travelers Rest, SC. I have a question I need to help our customers with, the questions is: Where the bank account numbers and bank routing numbers of our Customers, your Taxpayers compromised in this Cyber Attack? As you know when Taxpayers get a refund from the State many times they have the money deposited directly into their checking account-this is done with the information, bank account number and bank routing number provided by the Taxpayer to the State this potentially seems to be the most dangerous concern other than Social Security Numbers being breached. With SS#'s and bank account numbers and routing numbers a lot of damage can be done. How do we respond to our customers? Many of our customers depend on the Bank of Travelers Rest for all of their financial advice and many of our customers are very scared and concerned, we want to direct them in a professional and accurate manor.
>
> An immediate response would be greatly appreciated. The 1-866-578-5422 phone number I cannot get through, the last time I tried it simply hung up or the line went dead.
>
> Thanks for your time and look forward to hearing from you!
>
> Tom Britt
> Executive Vice President
> 864-660-7638

Godfrey, Rob

From: McManus, Ken
Sent: Monday, October 29, 2012 3:14 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Rob: Once again, thanks for these. I forwarded the one from last week on this topic to another OEPP Director and his response was, "Wow. Great information. Shouldn't all the directors be getting these?" Thanks to you, I get to hear from the Governor via video on all these matters of great importance, but most of my colleagues do not. Also, many of our friends and neighbors think we in OEPP work more closely with the Governor than we do. When asked about issues, I find it useful to be able to forward these messages to them, so that they can hear the Governor in her own words. They will watch something I send them, but otherwise rely on media sound bites. Your thoughts? Ken McManus

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- ***Daily 3 Bureau Credit Monitoring:*** *Alerts you of suspicious activity including new inquiries, newly opened* accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 3:48 PM
To: Godfrey, Rob
Subject: RE: Have y'all removed my numbers from website?

....Still trying to get someone from IRM to do this ASAP.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 3:46 PM
To: Samantha Cheek
Subject: Have y'all removed my numbers from website?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 4:02 PM
To: Godfrey, Rob
Subject: FW: WIS request

Carrie will be handling this one solo.

From: Till, Shana [mailto:shanatill@wistv.com]
Sent: Monday, October 29, 2012 3:14 PM
To: Samantha Cheek
Subject: WIS request

Hi Samantha!

We are dedicating an hour of newstime tomorrow to answer viewer questions about the hack.
Carri with Consumer Affairs will be in our studios to answer questions on air – and we'll also have an online chat going.
Would be available for interview tomorrow as well? We're starting at 5:00 p.m.
We'd love to have you. Thanks so much!

Shana Till
Assistant News Director
O: (803) 758-1165
C: (803) 608-5726
shanatill@wistv.com
Follow Us On Twitter - @WIS10
WIS HD
1111 Bull Street, Columbia SC 29201
—wistv.com—
WIS INVESTIGATES

Godfrey, Rob

From: Samantha Cheek <CheekS@sctax.org>
Sent: Monday, October 29, 2012 3:52 PM
To: Godfrey, Rob
Subject: Tim Smith

Followed up.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

Godfrey, Rob

From: Fairwell, Adrienne <AFairwell@dew.sc.gov>
Sent: Wednesday, October 31, 2012 9:37 AM
To: Godfrey, Rob
Subject: RE: Executive order

Got it; thx!

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 31, 2012 9:34 AM
To: Fairwell, Adrienne
Subject: Executive order

http://governor.sc.gov/ExecutiveOffice/Documents/2012-10%20Reviewing%20IT%20Security.pdf

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Adcox, Seanna M. <SAdcox@ap.org>
Sent: Wednesday, October 31, 2012 12:43 PM
To: Godfrey, Rob
Subject: Email request

Can I get copies of Gov. Haley's emails since Sept. 13 that reference or in any way pertain to the security breach at the Department of Revenue. Also, on the same subject and time frame, copies of emails written or received by Tim Pearson and Bryan Stirling.

Seanna

The information contained in this communication is intended for the use of the designated recipients named above. If the reader of this communication is not the intended recipient, you are hereby notified that you have received this communication in error, and that any review, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify The Associated Press immediately by telephone at +1-212-621-1898 and delete this email. Thank you.
[IP_US_DISC]

msk dccc60c6d2c3a6438f0cf467d9a4938

Godfrey, Rob

From: Jacoby, Marybeth <mjacoby@WLTX.GANNETT.COM>
Sent: Wednesday, October 31, 2012 1:38 PM
To: Godfrey, Rob
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

Rob,
Thanks we will be there but is there a little more you can tell me about content?

Marybeth

Marybeth Jacoby

News Director

News 19, WLTX and online

6027 Garners Ferry Road

Columbia, SC 29209

Work: 803.647.0231

Mobile: 803.429.5268

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wednesday, October 31, 2012 1:24 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter will hold a press conference **TODAY, Wednesday, October 31, at 4:30 PM** to update the people of South Carolina on the DOR information security breach. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter

WHAT: DOR information security breach update

WHEN: TODAY, Wednesday, October 31, 4:30 PM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Rep. Bill Taylor <bill@taylorschouse.com>
Sent: Wednesday, October 31, 2012 3:53 PM
To: Godfrey, Rob
Subject: SC 's HACKED - FAQs

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.

HACKING - FAQs

(Informational Newsletter)

Dear Friends:

I trust you're keeping up-to-date on the S.C. cyber hacking situation through various news media reports. As you know, the Department of Revenue's computer system was hacked and 3.6 million Social Security numbers were stolen along with nearly 400,000 credit card numbers. This is a troubling situation for every South Carolinian and for state government. Every day there are new developments with more questions. To help provide answers, here are the most Frequently Asked Questions:

How bad is the situation?
Information hacked from DOR could haunt SC taxpayers for years to come. Hackers could have in their possession taxpayer information that would allow crooks to take over bank accounts, file for bogus tax refunds or get fraudulent loans. One security analyst was quoted. "This is about the worst you can get."

How do I sign up for credit monitoring?
Anyone who has filed a South Carolina tax return since 1998 should visit http://www.protectmyid.com/scdor and enter the code **"scdor123"** to enroll in one year of credit monitoring provided by Experian. **You need to click the button** that says **"Click to redeem your activation code"** instead of pressing enter. Or, call 1-866-578-5422 to determine if your information is affected and to enroll in one year of credit monitoring provided by Experian.

Could we not have a portal provided that would allow quicker, more direct and easier access?
Based on my experience today, using the Experian website is easy; it took me about two minutes to complete the form. A way to confirm that you are on the correct page is the picture of the person/model on the page should be a female. Some people are being bounced directly to the Experian home page (the picture on this page is a male) this is a problem on the user's end not Experian's. If you don't have access to the internet, please call 1-866-578-5422. The wait times are getting shorter.

Why was it so difficult to get through on the phone lines over the weekend?
Even with 300+ phone operators, the Experian call center was overwhelmed. To alleviate the

congestion the code "scdor123" was made available publically rather than forcing people to call the phone center.

What's my protection against future fraud?
Experian's ProtectMyID™ Alert is designed to detect, protect, and resolve potential identity theft and includes daily monitoring of all three credit bureaus.

How long will state government protect me from fraud?
Under a deal negotiated with a credit monitoring agency Experian, SC citizens whose tax returns were hacked will be eligible for credit fraud resolution for life.

Are young adults that previously filed in SC covered?
If a tax return was filed from 1998 until present and a person's SS# was listed on the return as the filer or a dependent - they can sign up for the protection. Individuals currently 18 and older must enroll themselves. Individuals currently 17 and younger must be added on the family plan by their parent or legal guardian. Laws do not allow them to consent to this agreement on their own. SCDOR will cross check SS#s with all enrollments.

Why doesn't SCDOR just enroll taxpayers?
It is against the law to enroll taxpayers without their consent.

How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait?
The Governor's office and DOR are in the process of working with the Department of Defense to make the notification enrollment process as easy as possible. Details will be released when confirmed.

Were checking account routing numbers compromised?
Of the files accessed an individual's entire return was accessed. The Social Security #'s and bank information were not encrypted. Credit cards were encrypted on returns after 2003. Any unencrypted credit card information would be for cards that have expired.

Were business accounts compromised?
The state DOR doesn't know if business accounts were compromised by a hacker who broke into the agency's computer files of tax returns. As the investigation is still ongoing, a DOR spokesperson says it cannot determine at this time exactly who was affected.

What about my credit card I had on file with DOR?
DOR says that the vast majority of credit cards are protected by strong encryption, but about 16,000 of the card numbers are not encrypted.

Why wasn't the DOR database information encrypted?
The state had used the same standards as banks and other private institutions when it decided not to encrypt your data. The state has now opted to begin encrypting all of the agency's files - a process that should be completed in the next several months. Increasing security for all of the state's informational technology has also become a priority.

Should we be concerned with scammers taking advantage of the situation?
Yes! One constituent wrote me that she received two e-mails already from what appeared to be American Express asking for her to update some of her information. She says the Web Site looked OK, but the information requested was too detailed. She didn't fall for the scam and instead called Amex. They confirmed both emails are from hackers. Amex has put a fraud alert on her account. We all have to be personally vigilant and smart.

Who is to blame?
Sophisticated international cyber crooks are at fault. No one at DOR has been cited for being at fault. A senate legislative committee is investigating.

What's being done to see this doesn't happen again?

Gov. Haley has signed an executive order directing all of her Cabinet agencies to designate someone to cooperate with state Inspector General Patrick Maley on a new effort to improve the state's cyber-security. She's stated, "State government's fragmented approach to IT security makes South Carolina vulnerable to serious cyber and information breaches,"

More Questions?
These FAQ's don't answer everything, so if you have a question send it to me and I'll do my best to get you an answer. Please be patient because with the process - it's a dynamic situation.

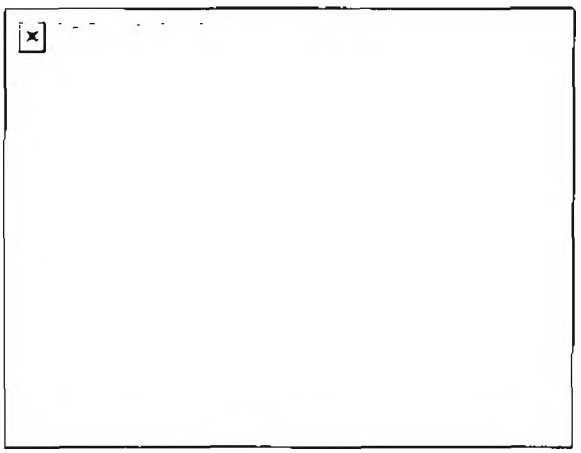
OF SPECIAL NOTE: I urge you take advantage of the protection offer by going to http://www.protectmyid.com/scdor and enter the code **"scdor123"** to enroll in one year of credit monitoring provided by Experian. You need to click the button that says "Click to redeem your activation code" instead of pressing enter. Or, call 1-866-578-5422 to determine if your information is affected and to enroll in one year of credit monitoring provided by Experian. *REMEMBER:* We all have to be personally vigilant and smart.

In your Service,

Bill Taylor
803-270-2012
Representative
South Carolina General Assembly
Bill@taylorschouse.com
www.Taylorschouse.com

Newsletter not paid for by taxpayer funds.
Paid for by TaylorSCHouse

Picture of the Week



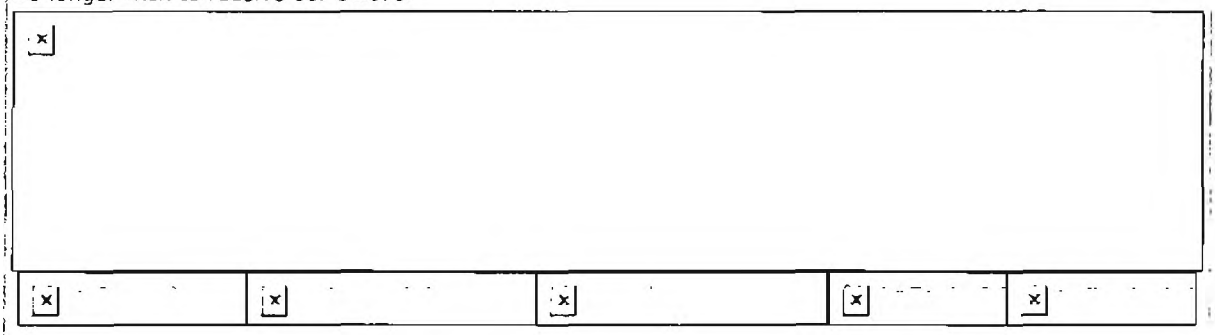
Aiken's Vocational Rehabilitation Center is about a 'Hand Up' as opposed to a 'Hand Out'. House Candidate Don Wells and I were accompanied by Center Manager John McMurtrie on a tour of the York Street facility. These folks partner with local industries to train and re-train people who want to work. It's all about JOBS!

This email was sent to robgodfrey@gov.sc.gov by bill@taylorschouse.com
Update Profile/Email Address Instant removal with SafeUnsubscribe™ Privacy Policy.
Bill Taylor for SC House District 86 P.O. Box 2646 Aiken SC 29801

Godfrey, Rob

From: Rep. Bill Taylor <bill@taylorschouse.com>
Sent: Friday, October 26, 2012 6:26 PM
To: Godfrey, Rob
Subject: SC 's Been HACKED - This is a serious warning OPEN NOW

You're receiving this email because of your relationship with **TaylorSCHouse**. You may **unsubscribe** if you no longer wish to receive our emails.



SC's Been *HACKED* !

(Informational Newsletter)

Dear Friends:

You may have heard the late breaking news that your identity may be at risk.

The SC Department of Revenue revealed this afternoon that they experienced a cyber attack and approximately **3.6 million Social Security numbers and 387,000 credit and debit card numbers** have been exposed. I've been receiving calls from folks concerned they may be a victim. Those concerns are justified. 3.6 million Social Security numbers includes most of us. The vast majority of credit cards on file with the Revenue Department are protected by strong encryption, but about **16,000 are unencrypted**.

The state says the cyber hole has been plugged, but you have every right to be concerned and take steps now to protect yourself from identity theft or misuse of your credit or debit card.

Here's what you need to do...

1. Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call **866-578-5422** to determine if their information is affected. (Expect long wait times on the phone call.) Phone will be answered until 9:00 pm and will be open again tomorrow.

2. To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection.

3. In addition to the Experian monitoring service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

* Regularly review credit reports
* Place fraud alerts with the three credit bureaus
* Place a security freeze on financial and credit information with the three credit bureaus.

Additional steps to protect yourself...

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

Final Thought

This is a most serious and regrettable situation that puts you at risk. Legislators will be briefed Monday morning and I'll report back. In the meantime, I urge each of you to be on alert and take the necessary steps to protect your identity, credit and banking information.

In your Service,

Bill Taylor

803-270-2012

Representative
South Carolina General Assembly

Bill@taylorschouse.com

www.Taylorschouse.com

Newsletter not paid for by taxpayer funds.

Paid for by TaylorSCHouse

This email was sent to robgodfrey@gov.sc.gov by bill@taylorschouse.com
Update Profile/Email Address Instant removal with SafeUnsubscribe™ Privacy Policy.
Bill Taylor for SC House District 86 P.O. Box 2646 Aiken SC 29801

Godfrey, Rob

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 5:54 PM
To: Godfrey, Rob
Subject: FW: D&B Credibility Corp.

From: Judy Hackett [mailto:jhackett@dandb.com]
Sent: Wednesday, October 31, 2012 5:53 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also if you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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Godfrey, Rob

From: Neal, Sharranda <sneal@wltx.gannett.com>
Sent: Wednesday, October 31, 2012 5:58 PM
To: Godfrey, Rob
Subject: Request from News19 WLTX-TV

Pursuant to the SC Freedom of Information Act, News19 WLTX-TV requests the following information:

*all email/ written correspondence between Governor Nikki Haley and her staff with Pat Malley and James Etter between August 26, 2012 to present (October 31, 2012)
* any written requests, from Governor Nikki Haley requesting an investigation into how hackers breached the computer servers maintained by the South Carolina Department of Revenue
This request is for correspondence sent between August 26, 2012 and October 31, 2012

I request any fees associated with this request be waived, because the information requested will serve the public interest.
Please let me know if there is anything more I need to do to facilitate this request.
Thanks for your prompt response,

Sharranda Neal
Content Manager
News19 WLTX-TV
Address: 6027 Garners Ferry Road
Columbia, S.C. 29209
Phone: (803) 695-3741
Cell Phone: (803) 429-9021
Fax: (803) 776-1791

Godfrey, Rob

From: Jim Etter <Etter_JF@sctax.org>
Sent: Saturday, October 27, 2012 2:31 PM
To: Godfrey, Rob
Subject: Contact

FYI
Sent from my iPhone

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 2:24 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

I'm contacting Experian about this. There should be no charge.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:58 PM
To: Stirling, Bryan; Thad Westbrook
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From: Klump, Allen [mailto:Allen.Klump@mail.house.gov]
Sent: Monday, October 29, 2012 1:55 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

FYI, I just did this and it made me pay $3 for my credit report

Allen G. Klump
Communications Director
The Office of Congressman Jeff Duncan SC-3
303 West Beltline Blvd.
Anderson, SC 29625
Cell: 864-915-4059

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that

approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Thad Westbrook <thad.westbrook@nelsonmullins.com>
Sent: Monday, October 29, 2012 2:41 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Thanks. I just spoke to Experian about this issue. They are investigating and addressing the issue right now.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 2:26 PM
To: Thad Westbrook
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From Senator Graham's spokesman:

Bishop, Kevin (L. Graham)

Hey man, know you have million things going on right now. Just wanted to give you guys a heads up so you could let the credit people know about this issue with their website.

When you use Google Chrome browser it takes you to the page where you have to sign up to pay. I know people will get hacked getting that page after being told its free. I got that message.

When you use Internet Explorer it takes you to the correct page and allows you to use the Code you are providing.

Just FYI.

From: Thad Westbrook [mailto:thad.westbrook@nelsonmullins.com]
Sent: Monday, October 29, 2012 2:24 PM
To: Godfrey, Rob; Stirling, Bryan
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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From: Klump, Allen [mailto:Allen.Klump@mail.house.gov]
Sent: Monday, October 29, 2012 1:55 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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Allen G. Klump
Communications Director
The Office of Congressman Jeff Duncan SC-3
303 West Beltline Blvd.
Anderson, SC 29625
Cell: 864-915-4059

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

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Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

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- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Jon Neiditz <Jon.Neiditz@nelsonmullins.com>
Sent: Friday, October 26, 2012 8:17 AM
To: Tim Kelly; Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; ofonseca@experianinteractive.com
Subject: RE:

But you tweet well, which puts you ahead of most, Tim. Excellent work, everyone! No changes from me. Having a working call center of well-trained professionals that can handle high volumes by 8:00 a.m. Pacific Time will make this go 10 times as well as it would have otherwise. Make sure you share expectations regarding escalation of calls; Experian's experiance in the State should be helpful.

Regarding the press conference, I would anticipate that the law enforcement involvement will be a silent 800 pound gorilla in the room. Once you get through the press conference, please reconnect with me on the alternative notice, on which I am working.

Congratulations (knock on wood), thanks and best,

Jon

Nelson Mullins

Jon A. Neiditz
Partner
jon.neiditz@nelsonmullins.com

Nelson Mullins Riley & Scarborough LLP
Atlantic Station
201 17th Street NW, Suite 1700
Atlanta, GA 30363
Tel: 404.322.6139 Fax: 404.322.6033
www.nelsonmullins.com
(View Bio)

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Friday, October 26, 2012 7:49 AM
To: Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; Jon Neiditz; ofonseca@experianinteractive.com
Subject:

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

1411 Gervais Street
Columbia, SC 29201

- Follow Chernoff Newman

Godfrey, Rob

From: Harry Cooper <COOPERH@sctax.org>
Sent: Friday, October 26, 2012 10:21 AM
To: Jon Neiditz; Tim Kelly; Godfrey, Rob; Rick Silver; Jim Etter; Samantha Cheek; Liz Mason
Cc: Rush Smith; ofonseca@experianinteractive.com
Subject: RE:

...yes well done team! Thanks.

From: Jon Neiditz [mailto:Jon.Neiditz@nelsonmullins.com]
Sent: Friday, October 26, 2012 8:17 AM
To: Tim Kelly; Godfrey, Rob; Rick Silver; Jim Etter; Harry Cooper; Samantha Cheek; Liz Mason
Cc: Rush Smith; ofonseca@experianinteractive.com
Subject: RE:

But you tweet well, which puts you ahead of most, Tim. Excellent work, everyone! No changes from me. Having a working call center of well-trained professionals that can handle high volumes by 8:00 a.m. Pacific Time will make this go 10 times as well as it would have otherwise. Make sure you share expectations regarding escalation of calls; Experian's experiance in the State should be helpful.

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w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
p: 803.233.2459

1411 Gervais Street
Columbia, SC 29201

Follow Chernoff Newman

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 5:58 PM
To: 'Greg.Young@experianinteractive.com'
Cc: Stirling, Bryan
Subject: Re: Experian PR contact

What are y'all providing to the P and C?

----- Original Message -----
From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 02:47 PM
To: Godfrey, Rob
Subject: RE: Experian PR contact

Got it

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

-----Original Message-----
From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Saturday, October 27, 2012 11:43 AM
To: Greg Young; Stirling, Bryan
Subject: Re: Experian PR contact

Greg -- Diette Courrege, The Charleston Post and Courier, 8439375546 dcourrege@postandcourier.com

----- Original Message -----
From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Friday, October 26, 2012 10:48 PM
To: Stirling, Bryan

Cc: Godfrey, Rob
Subject: RE: Experian PR contact

Rob -

We'll be sending a statement out to you in the very near future; just wordsmithing a couple items. I understand the late night news is about to kick in, and we may miss that window, but again -- want to say this correctly and communicate that we are in control.

Greg

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com
protectmyid.com
safetyweb.com

-----Original Message-----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 5:59 PM
To: Greg Young
Cc: Godfrey, Rob
Subject: RE: Experian PR contact

Greg,
Please send us that statement so Rob can look at it and decide how to handle.
Thank you.

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To: Stirling, Bryan
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Bryan,

Still on call. Have some message points but getting more. Apologies for delay.

GY

Greg Young, APR
Experian Consumer Direct
Director, Public Relations /Consumer Engagement
949-294-5701

Sent by my iPhone

On Oct 26, 2012, at 3:48 PM, "Stirling, Bryan" <BryanStirling@gov.sc.gov<mailto:BryanStirling@gov.sc.gov>> wrote:

That works for me. Thank you.

-----Original Message-----
From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:47 PM
To: Stirling, Bryan
Cc: Ozzie Fonseca; Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Bryan:

As long as the call center is recording the message, I would suggest stating that people have until January 31st ,2013 to request an activation code. If that works for you I'll have them add that language immediately.

Thanks

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

Experian Consumer Direct
535 Anton, Suite 100.
Costa Mesa, CA 92626
(949) 567-3851 - Desk
(949) 302-2299 -
Cell (949) 242-2938 - Fax
ozzie.fonseca@experian.com<mailto:ozzie.fonseca@experian.com><mailto:ozzie.fonseca@experian.com>

Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach><http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
www.Twitter.com/Experian_DBR<http://www.Twitter.com/Experian_DBR><http://www.Twitter.com/Experian_DBR>
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"Stirling, Bryan" <BryanStirling@gov.sc.gov<mailto:BryanStirling@gov.sc.gov>> wrote:

Thank you.

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Bryan:

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Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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-----Original Message-----
From: Stirling, Bryan [mailto:BryanStirling@gov.sc.gov]
Sent: Friday, October 26, 2012 3:23 PM
To: Ozzie Fonseca
Cc: Greg Young; Thad Westbrook
Subject: RE: Experian PR contact

Thank you, call him now.

-----Original Message-----

From: Ozzie Fonseca [mailto:ofonseca@experianinteractive.com]
Sent: Friday, October 26, 2012 6:22 PM
To: Stirling, Bryan
Cc: Greg Young; Thad Westbrook
Subject: Experian PR contact

Bryan:

Here is our PR contact:

Greg Young
949 567-3791
Greg.Young@experianinteractive.com<mailto:Greg.Young@experianinteractive.com>

Ozzie Fonseca, CIPP/US
Senior Director, Data Breach Resolution

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Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 6:36 PM
To: 'Greg.Young@experianinteractive.com'
Cc: Stirling, Bryan
Subject: Re: Experian PR contact

Thanks.

----- Original Message -----
From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 06:29 PM
To: Godfrey, Rob
Cc: Stirling, Bryan
Subject: RE: Experian PR contact

We are getting together a response on about 10 questions she threw into one email. Will run response by you first.

GY

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
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Thanks

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Senior Director, Data Breach Resolution

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Blog: www.Experian.com/blogs/data-breach<http://www.Experian.com/blogs/data-breach><http://www.Experian.com/blogs/data-breach>
Follow us on Twitter:
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Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 4:46 PM
To: 'tcsmith@greenvillenews.com' (tcsmith@greenvillenews.com)
Subject: Tim, the Inspector General is going to call you regarding his work with the governor to secure our state's computer systems.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 5:14 PM
To: 'tcsmith@greenvillenews.com' (tcsmith@greenvillenews.com)
Subject: Letter from IG to the governor
Attachments: Summary Letter to Governor_Agcy_Data_Sec.docx

State of South Carolina
Office of the Inspector General

September 18, 2012

Honorable Nikki R. Haley
Governor of South Carolina
1205 Pendleton Street
Columbia, SC 29201

Re: Status Update - Review of Information Security at the Cabinet Agencies

Dear Governor Haley,

The Office of the Inspector General (OIG) has reviewed the information security practices at 12 of the 16 Cabinet Agencies. The Department of Health & Human Services (DHHS) was not included in the review inasmuch as a consultant has been retained to perform a similar, if not more extensive, evaluation. The OIG will complete its review by early October, 2012.

Of the 12 agencies evaluated, three were found either not to retain any Personally Identifiable Information (PII) other than a minimal amount constituting a minimal risk, or information retained is considered a public record under the State's public record statutes. The remaining nine agencies reviewed to date are in substantial compliance with sound information security practices. It was clear from the review, information security awareness has been heightened throughout the Cabinet Agencies since the April, 2012 DHHS data breach, and agency leadership is proactively engaged in ensuring an adequate information security posture.

Based on recommended security guidelines and best practices in government and the private sector, a questionnaire was developed to test nine major information security categories in each agency against best practices. The questionnaire was completed for each agency and interviews were conducted with employees at different levels within each agency. In some cases, the OIG viewed facilities and observed business processes. These nine categories were:

- Information Security Policy and Other IT Policies
- Inventory/Discovery of PII
- Inventory and Monitoring of Network Devices and Activity
- Password Management
- Workstation, Laptop and Other IT Devices – Setup & Security
- Database Permissions, User Management and Application Security

Office of the Inspector General • Kingstree Building • 110 Centerview Drive Suite 201 • Columbia, South Carolina 29210
Office: 803.896.4729 • Fax: 803.896.4309 • Email: oig@oig.sc.oig • Toll-free Hotline: 1.855.SCFRAUD (1.855.723.7283)

September 18, 2012
Governor Nikki R. Haley

- Employee Information Security Awareness Training
- Data Loss Protection Tools and Monitoring of Network Activity
- Data Loss Response Plan

Despite all nine agencies being in substantial compliance, the OIG identified three areas with a pattern of non-compliance where information security could be improved. Those areas are as follows:

1. Lack of adequate security for the paper records containing confidential information (4 of the 9 agencies could improve).

2. Lack of a process to periodically conduct an agency-wide discovery process to assure that the locations of all confidential information are known and authorized (8 of the 9 agencies could improve). Most, if not all, agencies expressed confidence that all locations of confidential information were known and authorized, yet these agencies had not undertaken such a process, or at least, had not done so periodically. Periodically conducting an agency-wide discovery process is a major industry recommended best practice.

3. Lack of a data response plan along with a standing committee to execute it should such an information loss occur (7 of the 9 agencies could improve). This is also a major industry recommended best practice.

Agency Directors and their personnel demonstrated commitment to address these areas to improve. Each agency will receive a separate report on its information security, along with corresponding findings and recommendations. Each agency was accommodating and helpful to the OIG in conducting this review, and it was a pleasure working with them. If you or your staff needs any additional information or clarification, please do not hesitate to call me at (803) 896-4721.

Sincerely,

Patrick J. Maley
Inspector General

PM/pw

Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 5:18 PM
To: 'tcsmith@greenvillenews.com' (tcsmith@greenvillenews.com)
Subject: Agency follow up
Attachments: Confidentiality Regs-Policies.pdf

Importance: High

Department of Commerce:

The South Carolina Department of Commerce updated its confidentiality agreement with all of our employees to include social media. In addition, employees will sign a new agreement every year as part of their EPMS process.

In June of 2012, our agency met with an auditor from the Inspector General's Office working on a security project for the Governor's Office. He indicated that Commerce did not maintain personal information and was outside the scope of his current review.

Thanks and let me know if you have any questions.

Chris Huffman
Chief Financial Officer
South Carolina Department of Commerce
1201 Main Street, Suite 1600
Columbia, SC 29201
803.737.0462 Office
803.553.4875 Cell

PPP:

SCDPPPS has jurisdiction over more than 32,000 criminal offenders who are on probation, parole or other forms of supervision. Records are maintained on all of them, as well data on previous offenders who are no longer under the Department's supervision. Some of the data are public by law (sentences and convictions), and confidential (SSNs, victim and family names).The Department has policies, procedures and software in place to protect the disclosure of the confidential data. The Department is committed to ensuring the integrity and safety of its data and data system by continuously assessing and enhancing its security measures. Some of those protection measures include internal and external systems such as:

Current Internal / External Protocols

- Department personnel may only access the data system upon granting of security level rights. The restricted rights are based on the employee's role and level of responsibility within the Department. Rights are granted through a multi-step approval process involving supervisors and the Department's Strategic Development and Information Technology (SDIT).
- The Department maintains a designated SDIT staff person responsible for monitoring system security. This monitoring includes, but is not limited to: viruses, malware, system breaches, assessment of internal use patterns, etc.
- The Department maintains multiple system monitoring strategies, to include but not limited to: firewalls, networking inspection appliances, network monitoring, and data loss protection systems.

Data Authorization / Control
The Department maintains strict protocols for managing the release of data.

- All data provided in electronic format is encrypted and requires additional security protocols for the user to access.
- The Department maintains written agreements with law enforcement entities for the release of requested data.
- Data released to non-law enforcement entities require a specific request that is reviewed for purpose, data range, etc., prior to being considered for release.
- Department maintains a formal data request process for internal and external customers. Each request is outlined and submitted for review by Divisional Management before being approved. All data requests require the approval of the Director before being approved.

Pending Strategies to Enhance Data Security
- In conjunction with the Governor's strategy to enhance data security, the Department has participated with the Inspector General's Office to conduct a review of its data security system.
- The Department is scheduled to migrate to a Microsoft platform in early 2013 and this will allow for significant security enhancements and the implementation of a two (2) factor authentication model.
- The Department is pending implementation of annual security awareness training for all staff.

DPS:

SCDPS - Personal Protection / Securing Data

SCDPS' status as a law enforcement agency requires us to establish clear and explicit standards on appropriate and acceptable uses of our computer resources and information systems.

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DPS meets all SLED, CJIS, FBI, NCIC, and NLETS Security and Technical requirements. (Criminal History information.)

DPS has numerous policy Directives in place to address securing data issues: Computer Privacy Policy, Password Security, Information Technology, Appropriate Use of Computer Resources, Network and Information Systems Management, Records Management, and Release of Information Policies.

DPS also issued a "Special Directive/Policy" on the Storing of Sensitive Equipment. Equipment items, especially laptops and vehicle consoles, contain sensitive information. Great care will be taken when the equipment remains in an unattended vehicle used by department personnel in the performance of their duties.

Our Office of Information Technology (OIT) is charged with assuring the integrity of the Department's network and its information systems by utilizing several requirements (Access controls; Utilizes password security systems; Routinely monitors users' accounts; and Audit trail of computer activity, etc.) Additionally, the OIT utilizes several other measures such as:

- SCDPS has a system to alert IT personnel if an intrusion of an unidentified source tries to gain access to our system.
- The computer operating system is automatically locked after 15 minutes without any user activity.
- SCDPS members are prohibited from sharing passwords.
- All access is password protected.
- Access to Human Resource data is largely administered by the State OHR and SCEIS. Very few personnel with SCDPS have access to this data.

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We perform the following functions as part of normal business process to prevent PII data loss:

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Actions taken after the DHHS breach:

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Please let me know if you have any questions.

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1. Removed employee SSN from all HR / personnel paperwork (EPMS, leave forms, etc).

2. When selected vendors for point-of-sale and reservation system required that they be PCI compliant. (We do not capture or store any credit card numbers – all information is encrypted and sent to vendors.)

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Anonymity and confidentiality of PII regarding the children entrusted to the care of the SC Department of Juvenile Justice (DJJ) is a part of our legal and moral obligation, as well as a deeply-ingrained value for DJJ staff. Exchange of some of this information is vital and necessary for the law enforcement, judicial, medical, social service and mental health communities, among others, with which DJJ collaborates in order to carry out its responsibilities—both to the citizens of SC and the children entrusted to our care.

This exchange of information now principally is carried out via the Juvenile Justice Management System (JJMS) and the recently-developed Juvenile On-Demand Access (JODA) system. In the two meetings that DJJ had with George Davis, Investigator, from the Office of the Inspector General (IG), it was explained that SCEIS was (is) not a part of the examination regarding information security. That system has well-know protections, and access is controlled to those staff designated to have a business need-to-know.

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The IG review identified, in its preliminary response to DJJ, areas that will require additional resources and some considerable time to execute; however, DJJ has taken some interim steps that it believes to be important.

First, Director Barber addressed her Executive Management Team and the Senior Managers at the agency, where she emphasized the need to be careful with PII of our staff, victims and families of children entrusted to DJJ's care—in addition to the children themselves. Training on information security has already been added to new supervisor's training, and is in the process of being included in the week-long new employee orientation for all new DJJ employees. It will also be a part of recurring training events provided to DJJ staff.

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 6:34 PM
To: 'Tim Kelly'
Subject: FW: Agency follow up
Attachments: Confidentiality Regs-Policies.pdf

Importance: High

Department of Commerce:

The South Carolina Department of Commerce updated its confidentiality agreement with all of our employees to include social media. In addition, employees will sign a new agreement every year as part of their EPMS process.

In June of 2012, our agency met with an auditor from the Inspector General's Office working on a security project for the Governor's Office. He indicated that Commerce did not maintain personal information and was outside the scope of his current review.

PPP:

SCDPPPS has jurisdiction over more than 32,000 criminal offenders who are on probation, parole or other forms of supervision. Records are maintained on all of them, as well data on previous offenders who are no longer under the Department's supervision. Some of the data are public by law (sentences and convictions), and confidential (SSNs, victim and family names).The Department has policies, procedures and software in place to protect the disclosure of the confidential data. The Department is committed to ensuring the integrity and safety of its data and data system by continuously assessing and enhancing its security measures. Some of those protection measures include internal and external systems such as:

Current Internal / External Protocols

- Department personnel may only access the data system upon granting of security level rights. The restricted rights are based on the employee's role and level of responsibility within the Department. Rights are granted through a multi-step approval process involving supervisors and the Department's Strategic Development and Information Technology (SDIT).
- The Department maintains a designated SDIT staff person responsible for monitoring system security. This monitoring includes, but is not limited to: viruses, malware, system breaches, assessment of internal use patterns, etc.
- The Department maintains multiple system monitoring strategies, to include but not limited to: firewalls, networking inspection appliances, network monitoring, and data loss protection systems.

Data Authorization / Control

The Department maintains strict protocols for managing the release of data.

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O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 6:46 PM
To: 'tcsmith@greenvillenews.com'
Subject: Follow up - quote from our office

Quote from Rob Godfrey, Haley spokesman:

"State government is entrusted with vital personal information from South Carolinians, it's our job to secure that personal information, and that's why the governor asked Inspector General Patrick Maely to review information security at Cabinet agencies and make recommendations for how to strengthen it. Many Cabinet agencies have already strengthened their information security, and we're not going to stop until we have the strongest information security practices in the country."

Godfrey, Rob

From: Godfrey, Rob
Sent: Wednesday, October 24, 2012 10:27 PM
To: 'Emily.Brady@chernoffnewman.com'
Cc: 'Rick.Silver@chernoffnewman.com'; 'Tim.Kelly@chernoffnewman.com'
Subject: Re: Experian question

I reached out to Bryan and Ted as soon as I got your message. They will be able to get you an answer on both fronts first thing in the morning. Thanks for following up.

Rob

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 09:59 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: RE: Experian question

Rob- Have you gotten feedback from Ted/Bryan about Experian? Are they ok with the reasoning for one credit bureau? We are really going to need an answer about moving forward with getting Experian services in place in order to include in our messaging, website, press conference, etc.

Also- is your office reaching out to Consumer Affairs to get them on board? They have a toll-free hotline phone number that we could potentially use if Experian is not in place yet but would need to get them on board. We had discussed having the administrator, Carrie, being at press conference too to explain how consumers can protect themselves.

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Wed 10/24/2012 6:30 PM
To: Emily Brady
Cc: Rick Silver; Tim Kelly
Subject: Re: Experian question

How do y'all want me to handle getting y'all background from state agencies regarding steps take to strengthen information security?

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 06:27 PM
To: Godfrey, Rob
Cc: Rick Silver <Rick.Silver@chernoffnewman.com>; Tim Kelly <Tim.Kelly@chernoffnewman.com>
Subject: Experian question

Rob-

We have spoken with Experian about the issue of one credit bureau versus three, and based on the the information they shared with us, here is the answer that we have developed. Please share with Bryan and Ted.

Experian is the largest of all of the three credit bureaus and should catch up to 95% of issues. We made the determination that the maginal increase in protection versus the significance in cost was not justified.

Thank you,
Emily

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
(803) 233-2452
Emily.Brady@cnsg.com
www.chernoffnewman.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 5:02 PM
To: Pitts, Ted
Cc: LeMoine, Leigh
Subject: Fw: Talking points
Attachments: Talking points gov.docx

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Wednesday, October 24, 2012 07:33 PM
To: Godfrey, Rob
Subject: Talking points

See attached suggestions for the governor.

Gov. Haley Talking Points

- The State of South Carolina is the victim of a crime committed by a very sophisticated hacker.
- When I learned of this situation, I immediately directed Director Etter and Chief Keel to take all necessary measures to protect the taxpayers, seal the system and identify the perpetrators.
- This requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens.
- Among the steps we are taking to protect the taxpayers is providing one year of identity theft protection and credit monitoring to all those who may be affected.
- While we do not believe every taxpayer's information has been exposed, out of an abundance of caution, the state is prepared to offer this protection to any taxpayer who has filed since 1998.
- In this day and age, cyber-security is a paramount concern, and we must make every effort to protect ourselves. Because of this, I have instructed the Inspector General to....
- I have confidence that the Department is taking the right steps and that Chief Keel's investigation will not only uncover who did this, but also give us insight into how to better protect ourselves in the future.
- I cannot emphasize enough that if you have filed a tax return since 1998, it is important that you call the 800 number or visit the website today to find out if your information is at risk and how to protect yourself.

Godfrey, Rob

From: Godfrey, Rob
Sent: Thursday, October 25, 2012 6:24 PM
To: 'Tim.Kelly@chernoffnewman.com'
Subject: Re: Emailing: DOR.pdf

Great.

----- Original Message -----
From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Thursday, October 25, 2012 06:21 PM
To: Godfrey, Rob
Subject: Emailing: DOR.pdf

<<DOR.pdf>> Visual for press conference...being produced now.

Your message is ready to be sent with the following file or link attachments:

DOR.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

State of South Carolina

Executive Department

FILED

OCT 26 2012

Mark Hammond
SECRETARY OF STATE

Office of the Governor

EXECUTIVE ORDER NO. 2012-10

WHEREAS, the State's information technology (IT) policy for governance of IT initiatives throughout state government, including security procedures and protocols, has been largely uncoordinated and outdated exposing the State to greater risks of internal and external cyber-attacks on IT infrastructure and records; and

WHEREAS, state government's fragmented approach to IT security makes South Carolina vulnerable to serious cyber and information breaches and requires immediate action to minimize cyber-attacks and protect personal information of our State's citizens; and

WHEREAS, Section 1-6-30 of the South Carolina Code of Laws authorizes the State Inspector General to "coordinate investigations" and "recommend policies and carry out other activities designed to deter, detect, and eradicate fraud, waste, abuse, mismanagement . . . "; and

WHEREAS, Section 1-6-20(E) states, "Upon request of the State Inspector General for information or assistance, all agencies are directed to fully cooperate with and furnish the State Inspector General with all documents, reports, answers, records, accounts, papers, and other necessary data and documentary information to perform the mission of the State Inspector General[;]" and

WHEREAS, the State Inspector General is authorized to recommend policies to address holistic mismanagement of state government's information security policies and procedures and state agencies are required to fully cooperate with the State Inspector General to perform his mission.

NOW, THEREFORE, I hereby direct all cabinet agencies to immediately designate an information technology officer to cooperate with the State Inspector General who is authorized to make recommendations to improve information security policies and procedures in state agencies, on a comprehensive and holistic basis,

pursuant to his authority under Chapter 6 of Title 1 of the South Carolina Code of Laws with the following additional guidance:

1. Collaborate with the Division of State Information Technology of the Budget and Control Board to identify weaknesses in current statewide cyber-security systems, to include vulnerabilities to internal and external cyber-attacks, and develop a holistic strategy to improve information security;

2. Consult with national cyber-security sources including, but not limited to, the Multi-State Information and Sharing Analysis Center;

3. Determine state agencies' current information security staffing and their specific duties, and work with agencies to identify designated information security officers (ISOs) and their duties at each agency where appropriate; and

4. Improve and increase training of ISOs and all state government employees on information security measures to include cyber-security and records protection.

This Order shall take effect immediately.

GIVEN UNDER MY HAND AND THE GREAT SEAL OF THE STATE OF SOUTH CAROLINA, THIS 26th DAY OF OCTOBER 2012.

NIKKI R. HALEY
Governor

ATTEST:

MARK HAMMOND
SECRETARY OF STATE

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 9:27 AM
To: 'Emily Brady'
Subject: RE: Press Conference

Has been pushed back.

From: Emily Brady [mailto:Emily.Brady@chernoffnewman.com]
Sent: Friday, October 26, 2012 9:26 AM
To: Godfrey, Rob
Subject: Fwd: Press Conference

Are you still meeting with wltx and Greenville news now?

Emily Brady
Manager of Public Affairs
Chernoff Newman
1411 Gervais St, 5th Floor
Columbia, SC 29201
P 803.233.2452
F 803.252.2016
Emily.Brady@cnsg.com
www.chernoffnewman.com

Sent from my iPhone

Begin forwarded message:

> **From:** "Jim Etter" <Etter_JF@sctax.org>
> **Date:** October 26, 2012 9:20:36 AM EDT
> **To:** rush.smith@nelsonmullins.com, Rick.Silver@chernoffnewman.com, Emily.Brady@chernoffnewman.com, Tim.Kelly@chernoffnewman.com, patrickmaley@oig.sc.gov, "Samantha Cheek" <CheekS@sctax.org>, "Harry Cooper" <COOPERH@sctax.org>
> **Cc:** "Ted Pitts" <tedpitts@gov.sc.gov>
> **Subject: Press Conference**
>
> The 11:30 will be delayed. It will happen today but is still in the air.
> I will keep you posted.
>
> Jim Etter
> Director
> SC Department of Revenue
> 803-315-0192

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 12:49 PM
To: 'tcsmith@greenvillenews.com'
Subject: Re: website, toll free number problems

Just called you.

----- Original Message -----
From: Smith, Tim [mailto:tcsmith@greenvillenews.com]
Sent: Friday, October 26, 2012 12:40 PM
To: Godfrey, Rob
Subject: website, toll free number problems

Rob,

The website for taxpayers to visit requires a login. What do we tell readers? And the toll-free number has a wait. If you are asking millions of taxpayers to visit/call, we need to know how they can get through.

Tim

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 1:02 PM
To: Pitts, Ted
Subject: Fw:
Attachments: 5. Mandiant Overview.pdf; 4. Cabinet Agency Information Security Policy Highlights.docx; 3. Consumer Safety Solutions.docx; 2. Chronology.docx; 1. DOR media release.docx

From: Tim Kelly [mailto:Tim.Kelly@chernoffnewman.com]
Sent: Friday, October 26, 2012 07:49 AM
To: Godfrey, Rob; Rick Silver <Rick.Silver@chernoffnewman.com>; Jim Etter <Etter_JF@sctax.org>; Harry Cooper <COOPERH@sctax.org>; Samantha Cheek <CheekS@sctax.org>; Liz Mason <MasonL@sctax.org>
Cc: Rush Smith <rush.smith@nelsonmullins.com>; jon.neiditz@nelsonmullins.com <jon.neiditz@nelsonmullins.com>; ofonseca@experianinteractive.com <ofonseca@experianinteractive.com>
Subject:

Media package contents are attached, including the formatted press release. I'll need any changes to the release by 9:15 am in order to assemble the press kits. If there are no changes to the other documents, I'm going to print those at 8:30 come hell or high water.

Thanks to everyone for your patience and professionalism, two qualities I rarely display myself!

TK

Tim Kelly
Public Relations Strategist
Chernoff Newman
e: tim.kelly@chernoffnewman.com
w: www.chernoffnewman.com
me: https://www.vizify.com/tim-kelly
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Columbia, SC 29201

Follow Chernoff Newman

MANDIANT

Mandiant Overview

OVERVIEW

Mandiant is the go to company for organizations that want to protect their most valuable assets from advanced attack groups including the Advanced Persistent Threat (APT). Our products and services equip you to find and stop advanced attackers before they achieve their objectives. Our engineers and security consultants hold top government security clearances, have written 12 books and are regularly quoted by leading media organizations.

THE PROBLEM WE SOLVE

The majority of advanced targeted attacks proceed undetected and proliferate undefended. Simply stated, Mandiant is the only information security company that can tell an organization when it has been compromised and to what extent its defenses have been violated. Mandiant's unique blend of intelligence, expertise and advanced technology prepare you to respond as fast as the attackers no matter how advanced or persistent they are. Our approach --- backed up by our experience on the front lines of advanced attacks -- is why one third of the Fortune 100 rely on Mandiant to detect, respond to and contain targeted attackers.

CUSTOMERS

Mandiant's 450+ customers are comprised of a "Who's Who" of the Fortune 1000 including top financial institutions, manufacturers, biotech and technology companies. Highlights include:

- 33% of the Fortune 100
- 70% of the largest defense contractors
- World's largest financial institutions
- The U.S. Department of Defense & federal law enforcement

WHAT MAKES MANDIANT DIFFERENT

Our clients are often surprised at the difference before and after engaging Mandiant. In short, with Mandiant you can package up your smartest and most effective incident responders and forensics analysts and scale them to investigate thousands of systems.

We Help You Triage Alerts & Investigate Incidents Faster and at Scale: We routinely work in environments with 100,000 endpoints or more. With Mandiant you can sweep thousands of endpoints an hour using our Indicators of Compromise (IOC) while traditional forensics providers would only be able to analyze a few dozen.

We Use Automated Processes to Create & Share Threat Intelligence. We have developed tools, processes and techniques to rapidly share threat intelligence, analyze malware and create new intelligence in a machine-readable format. This minimizes the time from when a new threat is identified to when you are able to search for it across every system in your environment.

We Know What to Look For. Our products and services are directed by the latest intelligence from the front lines. If we've seen it before (and we've seen a lot) we capture it in our Indicators of Compromise library so you'll be able to search for the same threats across your organization.

We See What Others Can't. With visibility into both your endpoints and your network, we find evidence of compromise that goes well beyond malware. Our intelligence and tools enable you to find where the attacker has been and what they've accessed.

We're Experts At What We Do. We're on the front lines every day but we can't be everywhere. That's why we created products that put the same tools and intelligence in your hands that our consultants use in the field every day.

"With Mandiant, we believe we can determine the scope of an attack so that we can respond faster, limit losses and minimize the disruption to our ongoing business."

- Global Security Architect, Aerospace Manufacturer

Mandiant Overview

PRODUCTS

Whether you are looking to equip your own incident response team or hire Mandiant to assess your environment and protect you from advanced threats, our products have you covered. Our two major product offerings include:

- **Mandiant Intelligent Response®:** Today's threat actors are savvy, sophisticated, and relentless. They target human vulnerabilities to slip through your preventive defenses. When they do, Mandiant Intelligent Response (MIR®) enables you to hunt for advanced attackers in your environment by scaling your security team and forensics experts to investigate thousands of endpoints, scope an incident and contain the threat.
- **MCIRT™ Managed Defense:** The MCIRT Managed Defense is a full service offering that brings together all of the experts, experience and technology required to find attackers at any stage of the attack and respond aggressively before they complete their mission. Whether it's a spear phishing e-mail, command and control activity or attackers logging into your VPN with stolen user credentials we'll tell you. And we do more than just alert you. We give you context, tell you how to respond and where threats belong on your priority list.

PROFESSIONAL SERVICES

Mandiant offers a full portfolio of professional services to train and equip you to identify, investigate and respond to advanced attackers. Our major service offerings include:

- **Incident Response:** Incident response is Mandiant's primary focus and expertise. We have performed hundreds of computer security investigations across all industries, organization sizes and technical environments. We'll tell you who's behind the attack (organized crime, nation state or malicious insider), how much damage was done, and work with you to recover from the incident while minimizing the impact of the event on the organization.
- **Security Program Development:** Do you need help scaling your own incident response (IR) and forensics team? Our IR program development services draw on our own automated processes and experience responding to some of the most complex and high-profile security breaches. We'll benchmark your incident response team against leading practices and help you determine where your program needs to go — and how you can get there.
- **Litigation Support & Forensics:** Mandiant supports organizations facing the prospect of legal action when the interpretation of electronic evidence is required. This can involve supporting its clients in court, protecting them from potential litigation or providing analysis that can be used during internal inquiries.
- **Threat & Vulnerability Assessments:** While many security consulting organizations look for theoretical vulnerabilities, Mandiant works with its clients to assess the strength of their defenses against the tactics that are most likely to be used by actual attackers. Mandiant offers a complete portfolio of threat and vulnerability assessment services that allow organizations to determine when they are already compromised and identify critical security vulnerabilities that attackers could exploit.

PARTNERS

We recognize that every good security program includes products and services from many different vendors. With that in mind, Mandiant has developed an extensive network of partners to enhance the value and accelerate the delivery of our solutions. We work hand-in-hand with some of the most respected technology vendors, audit firms and regional channel partners to define the requirements for our products and better serve our global customer base.

"By knowing what indicators to look for and having the ability to search our entire network in a matter of hours we are able to shrink our window of exposure when threats evade our preventive measures."

– Chief Information Security Officer, Fortune 500 Financial Services Company

MANDIANT

Mandiant's products and services protect the world's most valuable data every day from targeted attacks. Our unique combination of intelligence, experience and technology equip organizations to detect, respond and contain attackers before they reach their objective.

TEL +1 (703) 683-3141 TOLL FREE (800) 647-7020 WASHINGTON NEW YORK LOS ANGELES SAN FRANCISCO WWW.MANDIANT.COM

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 2:03 PM
To: 'CheekS@sctax.org'
Cc: 'ncaula@postandcourier.com'
Subject: Re: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Please make sure Natalie Caula ncaula@postandcourier.com is in receipt of the press kit ASAP.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 02:00 PM
To: Samantha Cheek <CheekS@sctax.org>
Subject: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

For Immediate Release: October 26, 2012

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

[Columbia, S.C.] The S.C. Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other

intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Governor Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1-866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

###

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Attachments: Media_Release_10262012.pdf

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

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*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:09 PM
To: 'Cohen, Keven'
Subject: RE: from Keven Cohen

Keven,

Thanks for reaching out. It's always good to hear from you. We are in the process of making sure that you and every media outlet in the state have all of the information you'll need to pass along to your listeners/readers. As we continue to work through that process, I will get with the governor's scheduler to see if the governor has flexibility in the schedule this afternoon – but I'm not sure she does right now.

Again, thanks for reaching out.

Rob

From: Cohen, Keven [mailto:kev@wvoc.com]
Sent: Friday, October 26, 2012 3:06 PM
To: Godfrey, Rob
Subject: from Keven Cohen

Rob---do you want five minutes for the Gov to call in with advice and to call people down? My phones are blowing up with people who are frustrated cause they can't get through.

Thanks,

Keven

Keven Cohen | The Afternoon Drive with Keven Cohen | Clear Channel Media + Entertainment
803.343.1054
316 Greystone Boulevard | Columbia | South Carolina | 29210

Clear Channel Media and Entertainment, with its 237 million monthly U.S. listeners,
is the leading media company in America with a greater reach than any radio, digital or television outlet.

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:31 PM
To: 'CheekS@sctax.org'
Subject: Re: press inquiry re cyber attack

thanks for handling.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 03:30 PM
To: Ballard, Andrew <aballard@bna.com>; Godfrey, Rob
Subject: RE: press inquiry re cyber attack

Andrew,

As this is an ongoing criminal investigation we cannot comment as to the origin of this attack. We are unaware of any misuse of victims' confidential information related to this incident.

Regards,

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: Ballard, Andrew [mailto:aballard@bna.com]
Sent: Friday, October 26, 2012 2:40 PM
To: Samantha Cheek; Rob Godfrey (RobGodfrey@gov.sc.gov)
Subject: press inquiry re cyber attack

Hello Samantha and Rob...am looking at a potential story for BNA's Privacy & Security Law Report on the cyber attack on the SC Dept of Revenue.

Was the attack from a foreign individual/entity or do we know its origin yet?

Also, are you aware of any cases of fraudulent charges/misuse of victims' bank accounts or any other situations involving identity theft?

Thanks for your time!

Andrew M. Ballard
Staff Correspondent
Raleigh, NC

BNA, Inc.

Direct 919.841.1240
aballard@bna.com

more information about BNA is available at http://www.bna.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:41 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: FW: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Can you get this one handled?

From: GMoore@wspa.com [mailto:GMoore@wspa.com]
Sent: Friday, October 26, 2012 3:40 PM
To: Godfrey, Rob
Cc: CheekS@sctax.org
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hey Rob and Samantha -
So, I just visited protectmyid.com/scdor -- and I'm stumped. If I am, I know our viewers will be. It says enter an activation code, but one is not provided. Can you provide further? To even try to create an account, you need one of these activation codes. Any clue?
Thanks,
Graeme Moore
WSPA-TV
864-809-1806

From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

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"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:53 PM
To: 'Jonathan Allen'
Cc: 'shawn@patch.com' (shawn@patch.com)
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Y'all had a reporter at this event, and these questions were covered there. Please get with Shawn.

From: Jonathan Allen [mailto:jonathan.allen@patch.com]
Sent: Friday, October 26, 2012 3:52 PM
To: Godfrey, Rob
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

Thank you for sending this information along.

I know people will ask, so I'd like to have an explanation for them, why there was a 16-day lag between Oct. 10 when the state first got knowledge of the cyber attack and today when the state issued a statement about it? Did it just take that long to assess the full scale of the attack? Was it not possible to alert state residents sooner that the security of their identities are potentially at risk?

Also the 866 phone number seems to be swamped with recordings telling people to try calling back later, is the state taking measures to increase the staffing on that phone line since 3.6 million residents could potentially be calling it?

Thanks,

--
Jonathan Allen
Editor - West Ashley Patch
www.WestAshley.Patch.com
843-608-0092
843-283-9008
facebook.com/pages/West-Ashley-Patch
twitter.com/WestAshleyPatch

On Fri, Oct 26, 2012 at 3:06 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in

a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

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"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

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In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

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"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley

O: (803) 734-5074 | **C:** (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:53 PM
To: 'Harriet McLeod'
Subject: RE: Rob, is there a video coming or quotes from the Governor?

Yes.

From: Harriet McLeod [mailto:[redacted]@gmail.com]
Sent: Friday, October 26, 2012 3:53 PM
To: Godfrey, Rob
Subject: Rob, is there a video coming or quotes from the Governor?

Thanks,
Harriet

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
[redacted]@gmail.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 3:55 PM
To: 'Samantha Cheek'
Subject: RE: For Tim Smith at the Greenville News

Call me. Cell phone.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 3:55 PM
To: Godfrey, Rob
Subject: RE: For Tim Smith at the Greenville News

If you're referring to this, I never received this as well... I don't think it was included at all.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 3:45 PM
To: Samantha Cheek
Subject: For Tim Smith at the Greenville News

Please provide him with the one pager on information security technology that we asked Director Etter to prepare ahead of today's press conference. It was not included in the press kit, and his story says that no report was prepared.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:05 PM
To: 'Samantha Cheek'
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

What is your cell?

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 3:59 PM
To: GMoore@wspa.com; Godfrey, Rob
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Graeme,

Taxpayers will need to dial the number provided in order to receive an activation code. They can then sign up via phone or use the activation code online to activate the protection service.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: GMoore@wspa.com [mailto:GMoore@wspa.com]
Sent: Friday, October 26, 2012 3:40 PM
To: RobGodfrey@gov.sc.gov
Cc: Samantha Cheek
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hey Rob and Samantha -
So, I just visited protectmyid.com/scdor -- and I'm stumped. If I am, I know our viewers will be. It says enter an activation code, but one is not provided. Can you provide further? To even try to create an account, you need one of these activation codes. Any clue?
Thanks,
Graeme Moore
WSPA-TV
864-809-1806

From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:05 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: FW: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
Attachments: Media_Release_10262012.pdf; ATT00001.htm

From: Gatson, Judi [mailto:jgatson@wistv.com]
Sent: Friday, October 26, 2012 3:24 PM
To: Godfrey, Rob
Subject: Fwd: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

Viewers can't get through to the number provided (tel:866-578-5422) and we can't either. Are they sure the number has been set up? Who is the best point of contact for us to get information about that phone line/service?

~ jg

Begin forwarded message:

> **From:** "Turner, Michael" <mturner@wistv.com>
> **To:** "All WIS Producers" <AllWISProducers@wistv.com>
> **Subject: FW: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers**
>
> From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
> Sent: Friday, October 26, 2012 3:06 PM
> Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
> Hacker illegally obtained credit card and Social Security numbers
>
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>
> ***Press kit attached with information regarding the chronology of the investigation and

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:16 PM
To: 'Samantha Cheek'
Subject: RE: Number info - from SCDOR

Call me.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 4:16 PM
To: Gatson, Judi
Cc: Norman, Meaghan; Godfrey, Rob
Subject: RE: Number info - from SCDOR

We're unsure as to those details – the call center is open and available for taxpayers to call 24/7.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: Gatson, Judi [mailto:jgatson@wistv.com]
Sent: Friday, October 26, 2012 3:31 PM
To: Samantha Cheek
Cc: Norman, Meaghan
Subject: Fwd: Number info - from SCDOR

Samantha,

How many operators are currently working that phone line? How many operators do you hope to add? Where is the call center located? And Is the line open 24 hours a day?

Many thx,
~ jg

Begin forwarded message:

> **From:** "Beeker, LaDonna" <lbeeker@wistv.com>
> **Date:** October 26, 2012, 3:29:25 PM EDT
> **To:** All WIS Producers <AllWISProducers@wistv.com>
> **Subject: Number info - from SCDOR**
>
> Just got this ...
>
> **From:** Samantha Cheek [mailto:CheekS@sctax.org]
> **Sent:** Friday, October 26, 2012 3:29 PM
> **To:** Beeker, LaDonna
> **Subject:** RE: Public contact info

We are working to get more representatives on the 866 line in order to take taxpayers calls. The number provided is working, however it is just at a high volume at the moment. As time progresses we will be able to identify which taxpayers' confidential numbers were compromised and we will alert those individuals.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: Beeker, LaDonna [mailto:lbeeker@wistv.com]
Sent: Friday, October 26, 2012 3:18 PM
To: Samantha Cheek
Subject: Public contact info

Hi Samantha,

We are getting a lot of calls complaining about the 866-number not working and/or they can't get through because of "high call volume." Is there more than one phone number available? Or any suggestions for the callers who are getting this recording? Is the DOR working on anything else to get the public in touch with a person to find out if they have been compromised?

Please advise of any info we can give the viewers as they call and as we are coming up on future broadcasts. Thanks for your help.

LaDonna Beeker
Investigative producer
WIS-TV
803-309-6518
lbeeker@wistv.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:19 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: FW: Mandiant

From: Phillips, Noelle [mailto:nophillips@thestate.com]
Sent: Friday, October 26, 2012 3:25 PM
To: Godfrey, Rob
Subject: Mandiant

Hey Rob,

What is the name and title of the Mandiat rep who spoke at today's press conference? Thanks.

--
Noelle Phillips
Reporter
The State Media Co.
(803) 771-8307

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:26 PM
To: 'Caula, Natalie'
Subject: RE: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Available at governor.sc.gov

From: Caula, Natalie [mailto:ncaula@postandcourier.com]
Sent: Friday, October 26, 2012 4:23 PM
To: Godfrey, Rob
Subject: RE: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Thanks Rob. Also, Governor Haley mentioned an executive order during the press conference. Do you have any information on that for release?

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 2:03 PM
To: Caula, Natalie
Subject: Fw: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Friday, October 26, 2012 02:00 PM
To: Samantha Cheek <CheekS@sctax.org>
Subject: SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

For Immediate Release: October 26, 2012

SC Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

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###

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:26 PM
To: Caula, Natalie (ncaula@postandcourier.com)
Subject: FW: Executive Order 2012-10 and Letter to Maley
Attachments: 2012-10 Reviewing IT Security.PDF; Letter to Maley re EO 2012-10.PDF

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:31 PM
To: '[redacted]@gmail.com' ([redacted]@gmail.com); 'robbieb@nytimes.com' (robbieb@nytimes.com)
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

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O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:38 PM
To: 'Ashley Byrd'
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

The call center is up.

From: Ashley Byrd [mailto:abyrd@southcarolinaradionetwork.com]
Sent: Friday, October 26, 2012 4:37 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob, the call center is not up

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

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Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:44 PM
To: 'Shane Massey'
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Sen. Massey,

The first step is to call the call center. There, you'll be provided with an activation code. Here are the steps to take:
1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Let me know if you need anything else.

Rob

From: Shane Massey [mailto:asmlaw30@bellsouth.net]
Sent: Friday, October 26, 2012 4:39 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob,

To do the online protection, you need an activation code. Any idea what that is?

Shane Massey

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

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Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 5:35 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

From: Taillon, Jeff
Sent: Friday, October 26, 2012 5:35 PM
To: Godfrey, Rob
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: McQuary, Anne [mailto:amcquary@WLTX.GANNETT.COM]
Sent: Friday, October 26, 2012 5:00 PM
To: Taillon, Jeff
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Jeff,

So still just the one number? Do we know if they are adding operators to handle the call volume? Have we asked them if they can go 24/7 to handle the volume?? Hearing from folks that you can add family members once you are online, another caller said you can't. So if you get through, can you do yourself and other family members. What about children who have SS#' can they be added?

Thanks

Anne

From: Taillon, Jeff [mailto:JeffTaillon@gov.sc.gov]
Sent: Friday, October 26, 2012 4:32 PM
To: McQuary, Anne
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

Anne,

I think this should help answer your questions. If there is anything else that I can do for you to be of service please let me know.

Jeff

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 5:36 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: Call me

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:00 PM
To: 'Ashley Byrd'
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

We have increased and are continuing to increase the number of people assisting South Carolinians who call the call center.

From: Ashley Byrd [mailto:abyrd@southcarolinaradionetwork.com]
Sent: Friday, October 26, 2012 4:37 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob, the call center is not up

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
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Godfrey, Rob

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From: Shane Massey [mailto:asmlaw30@bellsouth.net]
Sent: Friday, October 26, 2012 4:39 PM
To: Godfrey, Rob
Subject: RE: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions

Rob,

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Shane Massey

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
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Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:00 PM
To: 'Jonathan Allen'
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

We have increased and are continuing to increase the number of people assisting South Carolinians who call the call center.

From: Jonathan Allen [mailto:jonathan.allen@patch.com]
Sent: Friday, October 26, 2012 3:52 PM
To: Godfrey, Rob
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

Thank you for sending this information along.

I know people will ask, so I'd like to have an explanation for them, why there was a 16-day lag between Oct. 10 when the state first got knowledge of the cyber attack and today when the state issued a statement about it? Did it just take that long to assess the full scale of the attack? Was it not possible to alert state residents sooner that the security of their identities are potentially at risk?

Also the 866 phone number seems to be swamped with recordings telling people to try calling back later, is the state taking measures to increase the staffing on that phone line since 3.6 million residents could potentially be calling it?

Thanks,

--
Jonathan Allen
Editor - West Ashley Patch
www.WestAshley.Patch.com
843-608-0092
843-283-9008
facebook.com/pages/West-Ashley-Patch
twitter.com/WestAshleyPatch

On Fri, Oct 26, 2012 at 3:06 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hacker illegally obtained credit card and Social Security numbers

COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately

3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.

*****Press kit attached with information regarding the chronology of the investigation and consumer safety solutions is attached.*****

To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."

-###-

Rob Godfrey
Office of Gov. Nikki Haley

O: (803) 734-5074 | **C:** (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:00 PM
To: 'GMoore@wspa.com'
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

We have increased and are continuing to increase the number of people assisting South Carolinians who call the call center.

From: GMoore@wspa.com [mailto:GMoore@wspa.com]
Sent: Friday, October 26, 2012 3:40 PM
To: Godfrey, Rob
Cc: CheekS@sctax.org
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Hey Rob and Samantha -
So, I just visited protectmyid.com/scdor -- and I'm stumped. If I am, I know our viewers will be. It says enter an activation code, but one is not provided. Can you provide further? To even try to create an account, you need one of these activation codes. Any clue?
Thanks,
Graeme Moore
WSPA-TV
864-809-1806

From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Friday, October 26, 2012 3:06 PM
Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

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-###-

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Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:00 PM
To: 'Phillips, Noelle'
Subject: RE: Mandiant

We have increased and are continuing to increase the number of people assisting South Carolinians who call the call center.

From: Phillips, Noelle [mailto:nophillips@thestate.com]
Sent: Friday, October 26, 2012 3:25 PM
To: Godfrey, Rob
Subject: Mandiant

Hey Rob,

What is the name and title of the Mandiat rep who spoke at today's press conference? Thanks.

--
Noelle Phillips
Reporter
The State Media Co.
(803) 771-8307

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:01 PM
To: 'Gatson, Judi'
Subject: RE: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

We have increased and are continuing to increase the number of people assisting South Carolinians who call the call center.

From: Gatson, Judi [mailto:jgatson@wistv.com]
Sent: Friday, October 26, 2012 3:24 PM
To: Godfrey, Rob
Subject: Fwd: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob,

Viewers can't get through to the number provided (tel:866-578-5422) and we can't either. Are they sure the number has been set up? Who is the best point of contact for us to get information about that phone line/service?

~ jg

Begin forwarded message:

> **From:** "Turner, Michael" <mturner@wistv.com>
> **To:** "All WIS Producers" <AllWISProducers@wistv.com>
> **Subject: FW: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers**
>
> From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
> Sent: Friday, October 26, 2012 3:06 PM
> Subject: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
>
> S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers
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To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.

"On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."

Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.

On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.

"The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."

Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:

- Regularly review credit reports;
- Place fraud alerts with the three credit bureaus;
- Place a security freeze on financial and credit information with the three credit bureaus.

If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.

"From the first moment we learned of this, our top priority has been to protect the taxpayers and

the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."
-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:01 PM
To: 'ellism@independentmail.com'
Subject: FW: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Attachments: Media_Release_10262012.pdf

Importance: High

From: Godfrey, Rob
Sent: Friday, October 26, 2012 4:28 PM
Subject: UPDATE - Video: Gov. Nikki Haley, SLED, U.S. Secret Service, S.C. DOR respond to cyber attack with consumer safety solutions
Importance: High

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:12 PM
To: 'Mary Henry'
Subject: RE: Activation Code

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. **The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.**

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

From: Mary Henry [mailto:marybhenry@gmail.com]
Sent: Friday, October 26, 2012 3:16 PM
To: Godfrey, Rob
Subject: Activation Code

Rob,

The website info is useless unless you have an activation code and the phone lines are jammed.

How can we get a code?

Mary

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 6:21 PM
To: Haltiwanger, Katherine
Subject: Constituent call

Sharon Bailey
864 [redacted]

Needs a call back.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 9:49 PM
To: 'tcsmith@greenvillenews.com'
Subject: Re: PRESS RELEASE: Nikki Haley, yet again, proves she is more interested in helping her political career than helping South Carolina

First of all, off the record, you and I both know, Tim, that experts, including the one from Mandiant standing with SLED and the Secret Service today, concede there is nothing to Harpootlian's criticism because, as Mandiant's guy said, there are two kinds of businesses: those which have been hacked and those which will be hacked.

Second, on the record, for attribution to Rob Godfrey, Haley spokesman:

"Just because Dick Harpootlian decided it was appropriate to try and turn a criminal attack on South Carolina into a partisan political issue doesn't mean we'll respond in kind. Our focus will remain on making sure the people of our state have the protection they deserve."

----- Original Message -----
From: Smith, Tim [mailto:tcsmith@greenvillenews.com]
Sent: Friday, October 26, 2012 09:31 PM
To: Godfrey, Rob
Subject: FW: PRESS RELEASE: Nikki Haley, yet again, proves she is more interested in helping her political career than helping South Carolina

Rob,

Any response to Harpootlian's stuff, especially the last graf?

Tim

From: [redacted]@gmail.com [[redacted]@gmail.com] On Behalf Of Amanda Loveday [aloveday@scdp.org]
Sent: Friday, October 26, 2012 3:59 PM
To: Amanda Loveday
Subject: PRESS RELEASE: Nikki Haley, yet again, proves she is more interested in helping her political career than helping South Carolina

Immediate Release

Press Contact:
Amanda Loveday
803-315-5837
aloveday@scdp.org<mailto:aloveday@scdp.org>

Nikki Haley, yet again, proves she is more interested in helping her political career than helping South Carolina

South Carolina Democratic Party Chairman, Dick Harpootlian, released the following statement in response to the personal information hacked from the Department of Revenue:

Nikki Haley today contradicted the Nikki Haley of yesterday – or maybe came down with a case of Romnesia, which I've heard is contagious.

Haley surrounded herself with federal officials today while telling the people of South Carolina that more than a third of the state's social security numbers and credit card numbers were stolen from her Department of Revenue by a computer hacker. This is a different story than the past year where we've heard Haley stomp her feet and shout that the federal government has no place in our state when it came to the Voter ID law, Medicaid and education funding.

Just two months ago, Haley said in her National Convention speech, "The hardest part of my job continues to be this federal government."

Maybe if she spent more time doing her job in South Carolina rather than traveling around the country raising money and playing politics, someone would have been paying attention and not let more than a third of our state's personal information be compromised.

If she were the CEO of a company that had a third of its data hacked especially after all the public warnings of the danger of hackers, she would be fired. Too bad she has two more years on her contract.

Godfrey, Rob

From: Godfrey, Rob
Sent: Friday, October 26, 2012 11:10 PM
To: 'Greg.Young@experianinteractive.com'; Stirling, Bryan
Cc: 'Ken.Chaplin@experianinteractive.com'
Subject: Re: From Greg Young, re: proposed statement

Is this statement/release coming from Experian?

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Friday, October 26, 2012 10:56 PM
To: Stirling, Bryan
Cc: Godfrey, Rob; Ken Chaplin <Ken.Chaplin@experianinteractive.com>
Subject: From Greg Young, re: proposed statement

Statement related to South Carolina citizens' inability to access breach protection services via phone.

The Office of the Governor has worked closely with Experian's ProtectMyID™ to offer taxpayers affected by the recent data breach the opportunity to sign up for one year of credit monitoring and identity protection. The offer has already generated hundreds of thousands of calls. Unfortunately, some residents have experienced challenges getting through due to the high call volume. The Office of the Governor has worked closely with Experian to implement a solution that will help remedy this.

Starting Saturday, October 27 at 11 a.m. Eastern Time, callers will immediately receive a pre-recorded message offering the option to wait for a live operator, or follow instructions to initialize the ProtectMyID product online.

"Despite our preparation, we -- along with our partner, Experian -- were unprepared for the overwhelming response to the breach announcement," said [NAME]. "Unintentionally, an exaggerated sense of urgency was created by omitting to note the registration process will be available for weeks. We deeply regret the inconvenience and anxiety this has caused the citizens of South Carolina and have moved as quickly as possible with Experian to implement a solution."

[please edit as you see fit and we can review]

Greg Young, APR
Director
Public Relations/Consumer Engagement

Experian Consumer Services
535 Anton, suite 100
Costa Mesa, CA 92626
Direct: 949-567-3791
Mobile: 949-294-5701
greg.young@experianinteractive.com

freecreditreport.com
freecreditscore.com
creditreport.com

protectmyid.com
safetyweb.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 10:32 AM
To: 'CheekS@sctax.org'
Cc: Taillon, Jeff
Subject: Fw: Follow up on SC Cyber Attack

Samantha,

Good morning. Please follow up with this reporter and email him answers to his questions.

Confirm when this is finished.

Let me know how you're doing today.

Rob

From: Fraendy Clervaud [mailto:fclervaud@wach.com]
Sent: Saturday, October 27, 2012 10:24 AM
To: Taillon, Jeff
Cc: Godfrey, Rob
Subject: Follow up on SC Cyber Attack

Hey Jeff,
Per our conversation this morning I would like to interview someone on-camera today regarding the SC cyber attack. Anyone from the governor's office, SLED, SC Dept of Revenue would be fine. Here are some of the questions:

1. Any new information on the number of people affected?
2. Phone lines yesterday were extremely busy. Are there new numbers to call? Are there more customer service reps?
3. Any word on WHEN they'll have an idea exactly whose information was compromised?
4. Explain the $1 million id theft insurance policy?
5. Has there been any complaints from SC residents about accounts, credit cards, loans being opened in their names?

Thanks again Jeff. Btw I wanted to know if I could have these questions answered or an interview set up by 3pm today. Let me know.

Fraendy Clervaud
Anchor/Reporter
Good Day Columbia
1400 Pickens Street
Columbia SC, 29201
803-609-0269 (Cell)
803-252-6397 (Newsroom)
www.midlandsconnect.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 2:12 PM
To: 'dcourrege@postandcourier.com'
Cc: 'CheekS@sctax.org'
Subject: Follow up

Diette --

Good to talk to you. Samantha Cheek or Director Jim Etter at the Department of Revenue should be able to walk you through the answers to your questions. Let me know if you need any answers from our office, such as any you have about timing, but please also watch the full press conference and media avail beforehand at http://www.youtube.com/nikkihaley

Thanks.

Rob

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 2:15 PM
To: 'dcourrege@postandcourier.com'
Cc: 'CheekS@sctax.org'
Subject: More follow up

Diette --

Below you will find information for your story from the second eblast our office provided reporters statewide yesterday afternoon.

Additionally, please visit http://governor.sc.gov to download the full press kit released yesterday, including a chronology of the events leading up to yesterday's announcement.

Thanks.

Rob

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

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Rob Godfrey
Office of Gov. Nikki Haley

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 2:39 PM
To: 'Etter_JF@sctax.org'
Subject: Fw: Follow up

Diette Courrage, The Post and Courier 8439375546

----- Original Message -----
From: Godfrey, Rob
Sent: Saturday, October 27, 2012 02:12 PM
To: 'dcourrege@postandcourier.com' <dcourrege@postandcourier.com>
Cc: 'CheekS@sctax.org' <CheekS@sctax.org>
Subject: Follow up

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Rob

Godfrey, Rob

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Subject: Fw: More follow up

Diette Courrage, The Post and Courier, 8439375546

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From: Godfrey, Rob
Sent: Saturday, October 27, 2012 02:15 PM
To: 'dcourrege@postandcourier.com' <dcourrege@postandcourier.com>
Cc: 'CheekS@sctax.org' <CheekS@sctax.org>
Subject: More follow up

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 5:55 PM
To: 'dcourrege@postandcourier.com'
Subject: Re: update

Got it. Thanks.

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 05:04 PM
To: Godfrey, Rob
Subject: FW: update

FYI ... here's what I sent earlier, and I left a message for Jim.

From: Courrege, Diette
Sent: Saturday, October 27, 2012 4:08 PM
To: Godfrey, Rob (RobGodfrey@gov.sc.gov)
Subject: update

Rob,

Thanks again for all of your help today.

Just wanted to give you an update on where I was. I had a long and good conversation with Jim. He provided some really, really consumer-friendly information, and I appreciate you connecting us.

Also, Greg Young from Experion reached out to me via e-mail, and I've submitted questions. I'm waiting on those answers (just sent in the questions a few minutes ago).

The one question that I'm not sure whether Greg is going to answer and Jim couldn't (he didn't remember the #) was the per person dollar figure for the cost of the contract with Experion. Jim said he had that number in his office but didn't have access to today, and he couldn't give me an estimate. Could you?

And I'd like to go ahead and request a copy of the contract the state signed yesterday with Experion. I realize it's Saturday, but if there's anyone who could provide that today, that would be great.

Thanks again.
Diette

Diette Courrege Casey
The Post and Courier
134 Columbus St.
Charleston, S.C. 29403
843.937.5546
843.937.5579 fax
dcourrege@postandcourier.com
http://www.facebook.com/diettecourrege

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 5:57 PM
To: 'Etter_JF@sctax.org'
Subject: Re: Post and courier

Thanks for the update.

----- Original Message -----
From: Jim Etter [mailto:Etter_JF@sctax.org]
Sent: Saturday, October 27, 2012 03:32 PM
To: Godfrey, Rob
Subject: Post and courier

Had a good conversation with Diette

Sent from my iPhone

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 9:18 PM
To: 'dcourrege@postandcourier.com'; 'Greg.Young@experianinteractive.com'
Cc: 'coquinn@postandcourier.com'
Subject: Re: From Greg Young at Experian, re; questions related to data breach resolution

Diette and Cleve,

First of all, thank you for all of your patience today. I realize you both have deadlines to meet.

Mr. Young will be in touch with you shortly.

Thanks again for your patience today and through out the last 48 hours.

Rob

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 09:02 PM
To: Greg Young <Greg.Young@experianinteractive.com>
Cc: Godfrey, Rob; O'Quinn, Cleve <coquinn@postandcourier.com>
Subject: RE: From Greg Young at Experian, re; questions related to data breach resolution

Greg,

I just want it to be clear that I sent you these questions at 4 p.m. and I'm pasting below the responses I've received. Our preference is to be able to answer these questions for the public. But in the event that you do not respond in the next 15 minutes with the answers, the article will make it clear that the Governor's Office referred questions to you, and you refused to provide the information.

Thanks.
Diette

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **ALL SC TAXPAYERS FROM 1998 TO PRESENT WILL BE COVERED BY THIS SERVICE AT NO COST TO THEM.**
2. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**
3. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Diette Courrege Casey
The Post and Courier
134 Columbus St.
Charleston, S.C. 29403
843.937.5546
843.937.5579 fax
dcourrege@postandcourier.com
http://www.facebook.com/diettecourrege

From: Courrege, Diette
Sent: Saturday, October 27, 2012 3:58 PM
To: 'Greg Young'
Subject: RE: From Greg Young at Experian, re; questions related to data breach resolution

A conversation might be easier once you look at these, but happy to take your e-mail responses, too. Appreciate your help with this.

-
- How many folks have signed up for the credit protection thus far?
- How much will the service cost the state on a per person basis? (I know the contract was signed yesterday and the total dollar figure depends on how many folks sign up).
- Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said he didn't know and that was a question for y'all. I do know a lot of people are concerned that they're not able to access the system now.
- Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it.
- I'm told you provide this service for a year for free. What happens at the end of the year? Are you automatically re-enrolled for a fee, or will the company notify SC residents that their time is up and to continue the service costs $XXX.
- Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online?
- Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday?
- One of the press releases said you'll provide consumers with "access to fraud resolution agents and services beyond the first year." What does that mean? Will we have to pay for that, or will the cost to access them be covered if the theft is somehow associated with this security breach? Just didn't understand what that meant.
- One reader asked me if your SSN and credit card number were involved in this breach, those who accessed it could wait years before using it to affect your finances. Is that true? And if so, wouldn't it make sense to have Experion for longer than one year? Why the one-year threshold?

- In addition to Experion, the state recommended the following: review your credit reports regularly, place fraud alerts with the three credit bureaus and place a security freeze on financial and credit information with the three credit bureaus. Are those services that you can provide to SC residents, and if so, are they covered by the state?
- What am I not asking that you want to make sure you say?

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 2:52 PM
To: Courrege, Diette
Subject: From Greg Young at Experian, re; questions related to data breach resolution

Diette,

Rob Godfrey asked that I get in touch with you regarding some questions you have. I apologize for the need to do this in email, but there is a lot going on, numbers are involved and I want to make sure I am getting you accurate information and in a format that is clear.

Please shoot me a list of questions and I will respond as quickly as possible.

Best,

Greg

Greg Young, APR
Director
Public Relations

Experian Consumer Services

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 9:24 PM
To: 'dcourrege@postandcourier.com'
Subject: Re: From Greg Young at Experian, re; questions related to data breach resolution

I understand you had a question about the timing of the announcement:

Quote from Rob Godfrey, Haley spokesman:

"Throughout the process we spoke with law enforcement constantly, and repeatedly asked the same question, and both SLED and the Secret Service assured us the answer was no, and we acted as such. Because they made it clear no South Carolinian would be further compromised, we allowed them the time they needed to do two things: make significant progress in their investigation, and, more importantly, gather information that would help us better protect the people of our state."

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 09:17 PM
To: Godfrey, Rob
Subject: RE: From Greg Young at Experian, re; questions related to data breach resolution

Really appreciate your help today.

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Saturday, October 27, 2012 9:14 PM
To: Courrege, Diette
Subject: Re: From Greg Young at Experian, re; questions related to data breach resolution

Thanks for your patience. You should hear from the company shortly.

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 09:02 PM
To: Greg Young <Greg.Young@experianinteractive.com>
Cc: Godfrey, Rob; O'Quinn, Cleve <coquinn@postandcourier.com>
Subject: RE: From Greg Young at Experian, re; questions related to data breach resolution

Greg,

I just want it to be clear that I sent you these questions at 4 p.m. and I'm pasting below the responses I've received. Our preference is to be able to answer these questions for the public. But in the event that you do not respond in the next 15 minutes with the answers, the article will make it clear that the Governor's Office referred questions to you, and you refused to provide the information.

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1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **ALL SC TAXPAYERS FROM 1998 TO PRESENT WILL BE COVERED BY THIS SERVICE AT NO COST TO THEM.**
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3. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Diette Courrege Casey
The Post and Courier
134 Columbus St.
Charleston, S.C. 29403
843.937.5546
843.937.5579 fax
dcourrege@postandcourier.com
http://www.facebook.com/diettecourrege

From: Courrege, Diette
Sent: Saturday, October 27, 2012 3:58 PM
To: 'Greg Young'
Subject: RE: From Greg Young at Experian, re; questions related to data breach resolution

A conversation might be easier once you look at these, but happy to take your e-mail responses, too. Appreciate your help with this.

- How many folks have signed up for the credit protection thus far?
- How much will the service cost the state on a per person basis? (I know the contract was signed yesterday and the total dollar figure depends on how many folks sign up).
- Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said he didn't know and that was a question for y'all. I do know a lot of people are concerned that they're not able to access the system now.
- Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it.

- I'm told you provide this service for a year for free. What happens at the end of the year? Are you automatically re-enrolled for a fee, or will the company notify SC residents that their time is up and to continue the service costs $XXX.
- Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online?
- Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday?
- One of the press releases said you'll provide consumers with "access to fraud resolution agents and services beyond the first year." What does that mean? Will we have to pay for that, or will the cost to access them be covered if the theft is somehow associated with this security breach? Just didn't understand what that meant.
- One reader asked me if your SSN and credit card number were involved in this breach, those who accessed it could wait years before using it to affect your finances. Is that true? And if so, wouldn't it make sense to have Experion for longer than one year? Why the one-year threshold?
- In addition to Experion, the state recommended the following: review your credit reports regularly, place fraud alerts with the three credit bureaus and place a security freeze on financial and credit information with the three credit bureaus. Are those services that you can provide to SC residents, and if so, are they covered by the state?
- What am I not asking that you want to make sure you say?

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 2:52 PM
To: Courrege, Diette
Subject: From Greg Young at Experian, re; questions related to data breach resolution

Diette,

Rob Godfrey asked that I get in touch with you regarding some questions you have. I apologize for the need to do this in email, but there is a lot going on, numbers are involved and I want to make sure I am getting you accurate information and in a format that is clear.

Please shoot me a list of questions and I will respond as quickly as possible.

Best,

Greg

Greg Young, APR
Director
Public Relations

Experian Consumer Services

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 9:41 PM
To: 'dcourrege@postandcourier.com'
Cc: 'Greg.Young@experianinteractive.com'
Subject: Re: From Greg Young, re: Answers to questions - round 2

As the governor said Friday, every South Carolinian should call the number and avail themselves of the free protections the state is offering, and they should do it sooner rather than later.

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 09:27 PM
To: Greg Young <Greg.Young@experianinteractive.com>
Cc: Godfrey, Rob
Subject: RE: From Greg Young, re: Answers to questions - round 2

Rob, my question was this:

Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said that was a good point and that would be a question for Experian. I do know a lot of people are concerned that they're not able to access the system now

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 9:25 PM
To: Courrege, Diette
Cc: Godfrey, Rob (RobGodfrey@gov.sc.gov)
Subject: RE: From Greg Young, re: Answers to questions - round 2

I believe that contact should be Rob Godfrey (cc'd here). It is my understanding that he can identify an individual to respond, or can get the information from a qualified expert. I will continue to provide you answers to questions related to the monitoring and ID protection product.

Best,

Greg

Greg Young, APR
Director
Public Relations Consumer Engagement

Experian Consumer Services
535 Anton, Suite 100
Costa Mesa, CA 92626
Direct: 949.567.3791
Mobile: 949.294.5701
greg.young@experianinteractive.com

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 6:22 PM
To: Greg Young
Subject: RE: From Greg Young, re: Answers to questions - round 2

The state being who? Etter didn't have the information to answer the question.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 9:21 PM
To: Courrege, Diette
Subject: FW: From Greg Young, re: Answers to questions - round 2

Diette --

In regards to Mr. Etter's comments, I have confirmed that the State would prefer to answer that question. Again, I am working as quickly as I can get confirmation on the accuracy of the information I am providing.

Best,

Greg

Greg Young
Director, Public Relations
Experian Consumer Services

From: Greg Young
Sent: Saturday, October 27, 2012 6:15 PM
To: 'Courrege, Diette'
Subject: RE: From Greg Young, re: Answers to questions - round 2

Hi Diette –

Responses below. I apologize for the delay, but I am committed to getting you accurate information.

Greg Young
Director, Public Relations
Experian Consumer Services

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Saturday, October 27, 2012 5:56 PM
To: Greg Young
Subject: RE: From Greg Young, re: Answers to questions - round 1

This is really disappointing, Greg. Why did you reduce my questions to those three? I'm most interested in answers that aren't listed here, specifically:

- How many folks have signed up for the credit protection thus far? **WE ARE STILL DETERMINING THAT NUMBER**

- How much will the service cost the state on a per person basis? (I know the contract was signed yesterday and the total dollar figure depends on how many folks sign up). **THE STATE WILL NEED TO ANSWER THAT QUESTION**
- Jim Etter with the state Department of Revenue said it didn't matter if someone signed up today or in a month for the Experion service; they wouldn't be hurt by waiting. Is that true? If so, can you explain why? It didn't make sense to me. Isn't the idea of credit monitoring that you would know asap if someone were using your identity to make atypical purchases, so it would be best to have that now vs. to wait a few weeks when someone could've used your identity to buy those plasma TVs? When I asked Jim, he said he didn't know and that was a question for y'all. I do know a lot of people are concerned that they're not able to access the system now. **I AM WORKING ON GETTING YOU A CLEAR ANSWER ON THIS.**
- Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online? **SOUTH CAROLINA OFFICIALS ARE MONITORING THE SITUATION AND WILL, AFTER CONSULTING WITH EXPERIAN, DECIDE WHEN TO GO BACK TO THE INDIVIDUAL IDENTIFIERS. OUR FOCUS RIGHT NOW IS TO PROTECT EACH AFFECTED TAXPAYER. SOUTH CAROLINA WILL KEEP MONITORING THE CALL CENTER AND UNTIL THE STATE IS SURE ALL AFFECTED TAXPAYERS ARE ABLE TO REGISTER WITHOUT UNREASONABLE DELAY WE WILL MAINTAIN THE CURRENT PROCESS. THE CODE BEING DISTRIBUTED NOW IS A "ONE-TIME" USE. ANYONE WHO HAS USED THE CURRENT CODE WILL NOT BE REQUIRED TO CALL BACK IN FOR AN INDIVIDUAL CODE. THEIR REGISTRATIONS ARE COMPLETED.**
- I'm told you provide this service for a year for free. What happens at the end of the year? Are you automatically re-enrolled for a fee, or will the company notify SC residents that their time is up and to continue the service costs $XXX. **RE-ENROLLMENT WILL BE OFFERED TO EACH INDIVIDUAL AT THE END OF A YEAR.**

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 8:52 PM
To: Courrege, Diette
Subject: From Greg Young, re: Answers to questions - round 1

Diette,

Here are three answers. Struggling on 4th. Will get that to you in next 10 minutes.

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **ALL SC TAXPAYERS FROM 1998 TO PRESENT WILL BE COVERED BY THIS SERVICE AT NO COST TO THEM.**
2. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**

3. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Greg Young
Director, Public Relations
Experian Consumer Services

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 8:19 PM
To: [redacted]@gmail.com'; 'Greg.Young@experianinteractive.com'; Stirling, Bryan
Cc: 'Ken.Chaplin@experianinteractive.com'; 'Joshua.Light@experianconsumerdirect.com'; 'Ken.Bixler@experianinteractive.com'; 'ofonseca@experianinteractive.com'
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Question: are you in contact with the reporter to ensure that she understands that answers are coming her way tonight? We don't want the paper to run a story without Experian's answers and information - but more importantly we don't want the taxpayers of our state to be without the information.

Please let me know.

Rob

From: Tim Pearson [mailto:[redacted]@gmail.com]
Sent: Saturday, October 27, 2012 08:16 PM
To: Godfrey, Rob; 'Greg.Young@experianinteractive.com' <Greg.Young@experianinteractive.com>; Stirling, Bryan
Cc: 'Ken.Chaplin@experianinteractive.com' <Ken.Chaplin@experianinteractive.com>; 'Joshua.Light@experianconsumerdirect.com' <Joshua.Light@experianconsumerdirect.com>; 'Ken.Bixler@experianinteractive.com' <Ken.Bixler@experianinteractive.com>; 'ofonseca@experianinteractive.com' <ofonseca@experianinteractive.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Thanks, Greg. I think the answers to questions 3 and 4 are fine. I don't think the answers to questions 1 and 2 do enough to address the concerns of the reporter, and ultimately, the reader. And honestly, we don't know the answers - y'all do - so we'll have to rely on you for the information.

On question #1:

Will we be providing service to everyone in the state, or just those who we know to be compromised? Either option seems to me to be totally appropriate, but if it's the former, we should say so, if it is the latter, we should say so and also be prepared to explain how we distinguish the two.

On question #2:

What does the code that everyone is getting them enable them to do? Does it give them the ability to enter further information and then receive services? That was my understanding, and if that is true, we should say so.

Thanks -
Tim
Sent from my Verizon Wireless BlackBerry

From: "Godfrey, Rob" <RobGodfrey@gov.sc.gov>
Date: Sat, 27 Oct 2012 20:01:25 -0400
To: 'Greg.Young@experianinteractive.com'<Greg.Young@experianinteractive.com>; Stirling, Bryan<BryanStirling@gov.sc.gov>

Cc: 'Ken.Chaplin@experianinteractive.com'<Ken.Chaplin@experianinteractive.com>;
'Joshua.Light@experianconsumerdirect.com'<Joshua.Light@experianconsumerdirect.com>;
'Ken.Bixler@experianinteractive.com'<Ken.Bixler@experianinteractive.com>;
'ofonseca@experianinteractive.com'<ofonseca@experianinteractive.com>;
'tcpearson@gmail.com'<[redacted]@gmail.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Looping Tim Pearson in.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 07:58 PM
To: Godfrey, Rob; Stirling, Bryan
Cc: Ken Chaplin <Ken.Chaplin@experianinteractive.com>; Joshua Light <Joshua.Light@experianconsumerdirect.com>; Ken Bixler <Ken.Bixler@experianinteractive.com>; Ozzie Fonseca <ofonseca@experianinteractive.com>
Subject: Rob and Bryan, please review - TIME SENSITIVE

Rob and Bryan,

I am not prepared to answer all of the Post and Courier questions at this point, but here are answers for the ones I feel we can answer. Obviously the paper needs this soon for EOD publishing.

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **THE STATE HAS INDICATED THAT SOUTH CAROLINA TAXPAYERS DATING BACK TO 1998 SHOULD REGISTER.**
2. Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online?**THE CURRENT CODE OPOTION IS IN PLACE TO HELP WITH THE TREMENDOUS CALL VOLUME AND PROVIDE A BETTER EXPERIENCE FOR CALLERS. THE INTENT IS TO RETURN TO LIVE SUPPORT FOR ALL CALLERS ONCE THE CALL VOLUME DECREASES.**
3. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**
4. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Greg Young
Director, Public Relations
Experian Consumer Services

Godfrey, Rob

From: Godfrey, Rob
Sent: Saturday, October 27, 2012 8:30 PM
To: Stirling, Bryan; 'Greg.Young@experianinteractive.com'
Cc: 'Ken.Chaplin@experianinteractive.com'; 'Joshua.Light@experianconsumerdirect.com'; 'Ken.Bixler@experianinteractive.com'; 'ofonseca@experianinteractive.com'; '[redacted]@gmail.com'
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

Looping Tim in here.

From: Stirling, Bryan
Sent: Saturday, October 27, 2012 08:26 PM
To: 'Greg.Young@experianinteractive.com' <Greg.Young@experianinteractive.com>; Godfrey, Rob
Cc: 'Ken.Chaplin@experianinteractive.com' <Ken.Chaplin@experianinteractive.com>; 'Joshua.Light@experianconsumerdirect.com' <Joshua.Light@experianconsumerdirect.com>; 'Ken.Bixler@experianinteractive.com' <Ken.Bixler@experianinteractive.com>; 'ofonseca@experianinteractive.com' <ofonseca@experianinteractive.com>
Subject: Re: Rob and Bryan, please review - TIME SENSITIVE

1). All SC taxpayers from 1998 to present will be covered by this service at no cost to them.

2) SC officials are monitoring the situation and will after consulting with Experian decide when to go back to the individual identifiers, our focus right now is to protect each effected taxpayer and SC will keep monitoring the call center and until we sure all effected taxpayers are able to register without unreasonable delay we will maintain the current process.

From: Greg Young [mailto:Greg.Young@experianinteractive.com]
Sent: Saturday, October 27, 2012 07:58 PM
To: Godfrey, Rob; Stirling, Bryan
Cc: Ken Chaplin <Ken.Chaplin@experianinteractive.com>; Joshua Light <Joshua.Light@experianconsumerdirect.com>; Ken Bixler <Ken.Bixler@experianinteractive.com>; Ozzie Fonseca <ofonseca@experianinteractive.com>
Subject: Rob and Bryan, please review - TIME SENSITIVE

Rob and Bryan,

I am not prepared to answer all of the Post and Courier questions at this point, but here are answers for the ones I feel we can answer. Obviously the paper needs this soon for EOD publishing.

1. Will you be providing your service to everyone in the state who calls and requests it, or just to those who call and you have further reason to believe their identity has been compromised? I'm not sure whether everyone can get it, or whether it just would be for certain people who may be at a higher risk (and whether you have a way of knowing that)? Some woman e-mailed me and said she tried to sign up and was being told she'd have to pay for it. **THE STATE HAS INDICATED THAT SOUTH CAROLINA TAXPAYERS DATING BACK TO 1998 SHOULD REGISTER.**
2. Right now, everyone has to call to get the same code to register for the service online (or you can wait to talk to a customer representative). I'm told on Monday, you'll have unique identifiers for everyone who calls, right? Does that mean you'll have to wait to talk to someone, or will you be able to input your social security number (or some other sort of identifier) to get a code to go online?**THE CURRENT**

CODE OPOTION IS IN PLACE TO HELP WITH THE TREMENDOUS CALL VOLUME AND PROVIDE A BETTER EXPERIENCE FOR CALLERS. THE INTENT IS TO RETURN TO LIVE SUPPORT FOR ALL CALLERS ONCE THE CALL VOLUME DECREASES.

3. Some readers e-mailed us and said they tried to register with the code, but the Web site was apparently down. How long has your Web site been unable to process SC residents' requests for protection since this was announced on Friday? **WE ARE NOT AWARE THAT THE WEB SITE HAS NEVER BEEN DOWN AND HAS HAD NO ISSUES ACCEPTING THE CODES, TO THIS POINT.**
4. What else is there we'd like to say? **AT THIS TIME, WE ARE STILL EXPERIENCING ELEVATED CALL VOLUMES, BUT THE CODE OPTION HAS BEEN WELL RECEIVED. WE ENCOURAGE INDIVIDUALS TO USE THE CODE, UNLESS THEY HAVE NO INTERNET ACCESS OR SOME OTHER REASON PREVENTS THEM FROM USING THE CODE. IN THAT CASE, THEY SHOULD CALL IN AND TALK TO A LIVE REPRESENTATIVE.**

Greg Young
Director, Public Relations
Experian Consumer Services

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 1:08 PM
To: 'CheekS@sctax.org'
Cc: [redacted]@gmail.com'
Subject: Re: Phone interview

Great. This answers basic questions about the situation and protection program. Send it their way:

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

----- Original Message -----
From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Sunday, October 28, 2012 01:01 PM
To: Godfrey, Rob
Cc: [redacted]@gmail.com <[redacted]@gmail.com>
Subject: Re: Phone interview

I've already spoken with him at 11 this morning. Basic questions about the situation and protection program...

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 28, 2012, at 12:23 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Samantha,
>
> Please reach out to the reporter and figure out what questions they have. Submit answers to them in writing. Shoot the written answers my way, and we'll sign off.
>
> Rob
>
> ----- Original Message -----
> From: Jim Etter [mailto:[redacted]@gmail.com]
> Sent: Sunday, October 28, 2012 12:14 PM
> To: Samantha Cheek <CheekS@sctax.org>
> Cc: Godfrey, Rob
> Subject: Re: Phone interview
>
> Ron,
> Are handling this????
> Jim
>
> Sent from my iPhone
>
> On Oct 28, 2012, at 10:27 AM, "Samantha Cheek" <CheekS@sctax.org> wrote:
>
>> Later this morning with WPDE to answer questions.
>>
>> Samantha Cheek
>> SC Department of Revenue
>> (803) 898-5281

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 1:32 PM
To: 'CheekS@sctax.org'
Subject: Re: Fwd: WTMA1250AM Charleston Guest Invite

Experian contact: Greg Young Greg.Young@experianinteractive.com

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Sunday, October 28, 2012 01:23 PM
To: Godfrey, Rob
Subject: Fwd: WTMA1250AM Charleston Guest Invite

Rob, please see below..

Also, I received a questions regarding signing up the deceased for the protection plan. Do you have a contact at Experian?

Samantha Cheek
SC Department of Revenue
(803) 898-5281

Begin forwarded message:

> **From:** "Tara Servatius" <Tara.Servatius@cumulus.com>
> **Date:** October 28, 2012, 1:19:30 PM EDT
> **To:** "Samantha.Cheek@sctax.org" <Samantha.Cheek@sctax.org>
> **Subject: WTMA1250AM Charleston Guest Invite**
>
> Hello.
>
> We're already getting emails asking about the SSN #s and what people should do. I was hoping we could have someone on to talk about the situation and what people can expect.
>
> The show runs from 6:00 to 10:00 am Monday through Friday. I'd love to have someone on Monday morning to talk about the situation if that is possible.
>
> Thank you!
>
> Tara Servatius
> Host, WTMA 1250 AM, Charleston

Cumulus Media Disclaimer
This message contains confidential information and is intended only for the individual(s) named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 2:19 PM
To: 'CheekS@sctax.org'
Subject: Re: WTMA1250AM Charleston Guest Invite

Reach out to Consumer Affairs, and have a surrogate from their operation get on the radio. Thanks Samantha.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Sunday, October 28, 2012 02:17 PM
To: Godfrey, Rob
Subject: Re: WTMA1250AM Charleston Guest Invite

Thanks... How would you like for me to handle the radio request below?

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 28, 2012, at 1:32 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Experian contact: Greg Young Greg.Young@experianinteractive.com
>
> **From**: Samantha Cheek [mailto:CheekS@sctax.org]
> **Sent**: Sunday, October 28, 2012 01:23 PM
> **To**: Godfrey, Rob
> **Subject**: Fwd: WTMA1250AM Charleston Guest Invite
>
> Rob, please see below..
>
> Also, I received a questions regarding signing up the deceased for the protection plan. Do you have a contact at Experian?
>
> Samantha Cheek
> SC Department of Revenue
> (803) 898-5281
>
> Begin forwarded message:
>
> > **From:** "Tara Servatius" <Tara.Servatius@cumulus.com>
> > **Date:** October 28, 2012, 1:19:30 PM EDT
> > **To:** "Samantha.Cheek@sctax.org" <Samantha.Cheek@sctax.org>
> > **Subject: WTMA1250AM Charleston Guest Invite**
> >
> > Hello.
> >
> > We're already getting emails asking about the SSN #s and what people should do. I was hoping we could have someone on to talk about the situation and what people can expect.

The show runs from 6:00 to 10:00 am Monday through Friday. I'd love to have someone on Monday morning to talk about the situation if that is possible.

Thank you!

Tara Servatius
Host, WTMA 1250 AM, Charleston

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Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 3:23 PM
To: 'CheekS@sctax.org'
Subject: Re: Hacked FAQ's

Note: news conference is Monday, not Tuesday.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Sunday, October 28, 2012 03:18 PM
To: Godfrey, Rob
Subject: Re: Hacked FAQ's

Very helpful. Thanks.

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 28, 2012, at 3:11 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> FYI
>
> **From**: Godfrey, Rob
> **Sent**: Sunday, October 28, 2012 03:11 PM
> **To**: 'slittlefield@wistv.com' <slittlefield@wistv.com>
> **Subject**: Re: Hacked FAQ's
>
> Susan-Elizabeth,
>
> First of all, thanks for reaching out. It's good to hear from you. We're going to get you and your viewers every bit of information y'all need during this process.
>
> Second, you and your viewers can rest assured that all dependents of taxpayers will be protected. No question.
>
> Third, for your planning purposes, the governor - and the state officials from Friday's news conference - will hold a 10 AM Statehouse news conference on Tuesday to update taxpayers with the latest information about what they can and should do to protect themselves. In the meantime, every South Carolinian should call the number (information below) and avail themselves of the free protections the state is offering, and they should do it sooner rather than later. Remember, as the governor said Friday, although we have been attacked, we aren't going to be victims.
>
> Again, thanks for reaching out.
>
> Rob
>
> ---
>
> The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social

Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley today responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs&
Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

From: Littlefield, Susan [mailto:slittlefield@wistv.com]
Sent: Sunday, October 28, 2012 02:42 PM
To: Godfrey, Rob
Subject: Hacked FAQ's

Rob,

I'm getting a stream of the same questions over and over. Who do you think would be my best point of contact this afternoon to give me some answers over the phone. A lot of people are worried about their kids info.

Hopefully if I can answer some of these, it will cut down on the call volume for all parties.

Appreciate your help as always.

Susan-Elizabeth Littlefield
Anchor/Reporter
WIS-TV
C:803.608.5731
Let's connect on Facebook or Twitter! Click below to follow me online!
<image001.jpg><image002.jpg><image003.png>

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 3:50 PM
To: 'SLewis@wspa.com'
Subject: Re: PRESS CONF MONDAY?

True.

From Twitter:

@RobGodfrey: Gov. @NikkiHaley SLED Chief Mark Keel & state officials to hold 10 AM Statehouse news conference Monday to deliver #SChacked update.

From: SLewis@wspa.com [mailto:SLewis@wspa.com]
Sent: Sunday, October 28, 2012 03:48 PM
To: Godfrey, Rob
Subject: PRESS CONF MONDAY?

Good afternoon,
We have received information that the Governor will answer questions about the security breach at 10 a.m. Monday. Is this true? If so can you provide any details?
Thanks,
Sara

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 4:02 PM
To: 'tcsmith@greenvillenews.com'
Subject: 10 AM Statehouse news conference -- update on DOR situation

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 9:10 AM
To: 'shawn@patch.com'
Subject: Fw: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

From: Taillon, Jeff
Sent: Monday, October 29, 2012 08:19 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 9:05 AM
To: 'Greg.Suskin@wsoc-tv.com'
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

We typically run a little late, as you know, so I'd encourage you to come.

----- Original Message -----
From: Suskin, Greg (CMG-Charlotte) [mailto:Greg.Suskin@wsoc-tv.com]
Sent: Monday, October 29, 2012 09:02 AM
To: Godfrey, Rob
Subject: Re: S.C. Department of Revenue Responds to Cyber Attack, Will Provide Credit Monitoring and Identity Theft Protection to Taxpayers

Rob. Any way to push back this news conference. To say 11?
Really short notice today. We'd like to come from Rock Hill.
Greg

On Oct 26, 2012, at 3:36 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> S.C. Department of Revenue Responds to Cyber Attack, Will Provide
> Credit Monitoring and Identity Theft Protection to Taxpayers Hacker
> illegally obtained credit card and Social Security numbers
>
> COLUMBIA, S.C. – The South Carolina Department of Revenue today announced that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack. Of the credit cards, the vast majority are protected by strong encryption deemed sufficient under the demanding credit card industry standards to protect the data and cardholders. Approximately 16,000 are unencrypted.
>
> ***Press kit attached with information regarding the chronology of the
> investigation and consumer safety solutions is attached.***
>
> To protect taxpayers, the state will provide those affected with one year of credit monitoring and identity theft protection. Officials emphasized that no public funds were accessed or put at risk.
>
> "On October 10, the S.C. Division of Information Technology informed the S.C. Department of Revenue of a potential cyber attack involving the personal information of taxpayers," said DOR Director James Etter. "We worked with them throughout that day to determine what may have happened and what steps to take to address the situation. We also immediately began consultations with state and federal law enforcement agencies and briefed the governor's office."
>
> Upon the recommendation of law enforcement officials, DOR contracted Mandiant, one of the world's top information security companies, to assist in the investigation, help secure the system, install new equipment and software and institute tighter controls on access.
>

> On October 16, investigators uncovered two attempts to probe the system in early September, and later learned that a previous attempt was made in late August. In mid-September, two other intrusions occurred, and to the best of the department's knowledge, the hacker obtained data for the first time. No other intrusions have been uncovered at this time. On October 20, the vulnerability in the system was closed and, to the best of the department's knowledge, secured.
>
> "The number of records breached requires an unprecedented, large-scale response by the Department of Revenue, the State of South Carolina and all our citizens," said Gov. Nikki Haley. "We are taking immediate steps to protect the taxpayers of South Carolina, including providing one year of credit monitoring and identity protection to those affected."
>
> Anyone who has filed a South Carolina tax return since 1998 is urged to visit protectmyid.com/scdor or call 1- 866-578-5422 to determine if their information is affected. If so, the taxpayer can immediately enroll in one year of identity protection service provided by Experian.
>
> Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.
>
> In addition to the Experian service, state officials urged individuals to consider additional steps to protect their identity and financial information, including:
>
> • Regularly review credit reports;
> • Place fraud alerts with the three credit bureaus;
> • Place a security freeze on financial and credit information with the three credit bureaus.
>
> If credit card information is compromised, the best protection is to have the bank reissue the card. Anyone who has used a credit card in a transaction with the Department of Revenue should check bank accounts regularly to see if any unauthorized charges have occurred. If so, the cardholder should contact the credit card issuer immediately by calling the toll-free number located on the back of the card or on a monthly statement, tell them what you have seen, and ask them to cancel and reissue the card. Consumers should also change any credit card web account passwords immediately when unauthorized charges are detected.
>
> "From the first moment we learned of this, our top priority has been to protect the taxpayers and the citizens of South Carolina, and every action we've taken has been consistent with that priority," Etter said. "We have an obligation to protect the personal information entrusted to us, and we are redoubling our efforts to meet that obligation."
> -###-
>
> Rob Godfrey
> Office of Gov. Nikki Haley
> O: (803) 734-5074 | C: (803) 429-5086
>
> <Media_Release_10262012.pdf>

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 8:47 AM
To: 'jlimon@hearst.com'
Subject: Re: WYFF issue

The governor won't be available for a one-on-one, but WIS will be here for the 10 AM newser - y'all content share with WIS, right?

From: Limon, Janice L [mailto:jlimon@hearst.com]
Sent: Monday, October 29, 2012 08:43 AM
To: Godfrey, Rob
Subject: WYFF issue

Rob,

Due to the late notice on this important news conference, WYFF from Greenville will not be able to attend. We SHOULD be there, but there is just no way for us to scramble a crew together that quickly.

Is there any way we could get a 1 on 1 interview with the governor, since we can't be at the news conference?

At this point, we could be there by 11 or 11:15.

Please let me know asap.

Thanks,

Janice at WYFF

Janice Limon
WYFF News 4 Executive Producer
Direct 864 240 5256
Fax 864.240 5305
jlimon@hearst.com
WYFF NEWS 4 WYFF4.COM

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 8:25 AM
To: Taillon, Jeff
Subject: Re: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Start making follow up calls now. TV stations. Start in Midlands. Make sure you touch each one in the Upstate, Midlands and Pee Dee/Grand strand. Thanks.

From: Taillon, Jeff
Sent: Monday, October 29, 2012 08:19 AM
To: Taillon, Jeff
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

Gov. Nikki Haley, SLED Chief Mark Keel, others to hold press conference TODAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel, South Carolina Department of Revenue (DOR) Director Jim Etter and other officials will hold a press conference TODAY, Monday, October 29, at 10:00 AM to update the people of South Carolina on the DOR information security breach and reiterate what every South Carolinian can and should do to protect themselves. The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter and other officials

WHAT: DOR information security breach update

WHEN: TODAY, Monday, October 29, 10:00 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Jeff Taillon
(803) 734-5129|Direct Line
(803) 767-7653|Cell

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 8:15 AM
To: 'Cody.Alcorn@foxcarolina.com'
Subject: Re: Newser @ 10

First floor lobby, Statehouse, 10 AM

From: Cody Alcorn [mailto:Cody.Alcorn@foxcarolina.com]
Sent: Monday, October 29, 2012 08:13 AM
To: Godfrey, Rob
Subject: Newser @ 10

Can you just confirm the news conference at 10AM and where it will happen?

Thanks,

Cody Alcorn
The Morning News
WHNS-TV | Meredith Corporation
21 INTERSTATE COURT, GREENVILLE, SC 29615
T: 864-213-2232 | C: 864-905-9559
cody.alcorn@foxcarolina.com

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Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 11:22 PM
To: 'LCollins@wcbd.com'
Subject: Re: Press Conference?

10 AM. First floor lobby. SC Statehouse. She and other state officials will update South Carolinians on DOR.

----- Original Message -----
From: LCollins@wcbd.com [mailto:LCollins@wcbd.com]
Sent: Sunday, October 28, 2012 11:19 PM
To: Godfrey, Rob
Subject: Press Conference?

Hey Rob,

Does Gov. Haley have a press conference planned for tomorrow? If so when and where will it be held and what is the subject matter?

Thanks!
Larry Collins
WCBD
Charleston

Sent from my iPhone

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 7:09 AM
To: 'slargen@postandcourier.com'
Subject: Re: news conference Monday

Firsrt floor. Same plaxe as always.

----- Original Message -----
From: Largen, Stephen [mailto:slargen@postandcourier.com]
Sent: Monday, October 29, 2012 12:32 AM
To: Godfrey, Rob
Subject: news conference Monday

Dis a release go out? I assume it's on the first floor?

Stephen Largen
Reporter, The Post and Courier
(864) 641-8172
follow me on Twitter @stephenlargen

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 8:58 PM
To: 'ashain@thestate.com'
Subject: Please forward

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 07:53 PM
To: 'cleblanc@thestate.com' <cleblanc@thestate.com>
Subject: Re: What's up? Unable to get to a phone right now

1) Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive.

2) The moment we learned there were waits for callers trying to contact the call center, we made sure the number of customer services assisting taxpayers was increased - and the number of representatives has continued to increase over the weekend. We also enabled people to get an immediate code and sign on online without having to wait to speak to a representative. If we need to take any further action to make sure our taxpayers are protected, we will do so - and do so swiftly.

3) Mandiant has already determined where the breach occurred and has closed the hole.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 06:25 PM
To: Godfrey, Rob; Clif LeBlanc <cleblanc@thestate.com>
Subject: Re: What's up? Unable to get to a phone right now

Rob,

Mr. Etter has told WIS that it will take "a few days" before a taxpayer who has submitted his/her name to the protectmyid.com web site to learn whether their tax records were misused and therefore subject to the one year free credit monitoring. Is that the case, and, if so, how long is a few days (2, 3, 5, 10)?

Has state govt. decided to do anything beyond what was announced Friday, such as adding for phone lines, more people to answer calls, or any similar means of providing quicker responses to taxpayers?

When will the state/Mandiant know where the hacker(s) got access to full tax returns that include addresses, children's names, charitable giving, tax delinquencies, etc.?

Clif

On Sun, Oct 28, 2012 at 6:03 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Clif,

As far as I know Director Etter isn't doing a media round today - he's currently working on making sure that everything that needs to happen to protect taxpayers is being done. He's going to be at the press conference tomorrow precisely to answer and question's y'all have. But, if there's anything you think you need to know tonight, I'll get it answered for you.

If you have any questions or concerns related to the call center that has been set up to assist taxpayers, I will make sure you are set up to talk to Experian as soon as possible.

As to the timing, there is information we believe is important to get out to the taxpayers, and 10:00 AM is the best time to make sure the press has the time y'all need to put it out by the noon news. We are, as we have been, in constant contact with the legislative leadership, we'll remain in constant contact with members, and we'll brief them at the first available opportunity tomorrow morning. It won't be long after 10, and it may be before if it works for them.

In the meantime, every South Carolinian should call the number (information below) and avail themselves of the free protections the state is offering, and they should do it sooner rather than later. Remember, as the governor said Friday, although we have been attacked, we aren't going to be victims.

Again, thanks for reaching out.

Rob

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

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3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 05:50 PM
To: Godfrey, Rob

Subject: Re: What's up? Unable to get to a phone right now

Your DOR director is doing media interviews, I'd like to talk to him this afternoon.

In addition, what are y'all doing about the conflicting times for Monday's news conference and the phone conference for legislators?

Clif LeBlanc

On Sun, Oct 28, 2012 at 5:46 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 7:38 PM
To: 'cleblanc@thestate.com'
Subject: Re: What's up? Unable to get to a phone right now

Will have you everything you need on this front shortly.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 06:25 PM
To: Godfrey, Rob; Clif LeBlanc <cleblanc@thestate.com>
Subject: Re: What's up? Unable to get to a phone right now

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Sent: Sunday, October 28, 2012 05:50 PM
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Clif LeBlanc

On Sun, Oct 28, 2012 at 5:46 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 7:07 PM
To: 'KellyGolden2@clearchannel.com'
Subject: Re: Hacking help ...

I'll check the governor's availability with our scheduler, but, given that it's late on a Sunday, I'm not sure when I'll hear back.

From: Golden, Kelly [mailto:KellyGolden2@clearchannel.com]
Sent: Sunday, October 28, 2012 07:05 PM
To: Godfrey, Rob
Subject: RE: Hacking help ...

Show is live 6-9 a.m 'in the morning' so I'll find consumer affairs contact info. if you have a name (state?). Also, is that a no on the governor? Thanks for rapid response - Kg, 94.3 WSC

From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Sunday, October 28, 2012 5:56 PM
To: Golden, Kelly
Subject: Re: Hacking help ...

Consumer affairs would be your best resource. I will provide you with their contact info in the morning.

From: Golden, Kelly [mailto:KellyGolden2@clearchannel.com]
Sent: Sunday, October 28, 2012 06:55 PM
To: Godfrey, Rob
Subject: Hacking help ...

Is Governor Haley avail. for live interview tomorrow morning at 8:38 to :45 re: hacking update? Hotline to studio (843) 856.6176 Back up (843) 721.6397

Also, how best can I get a quick response from SLED Chief, Jim Etter & Patrick Male re: live a.m. phoner?

Thank You,
Kelly Golden, Host-*'Mornings with Kelly Golden'*
News Radio 94.3 WSC
Fox News Radio
Charleston, SC
Cell: (843) 696.5987
E: Kelly@943wsc.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Sunday, October 28, 2012 7:54 PM
To: 'cleblanc@thestate.com'
Subject: Re: What's up? Unable to get to a phone right now

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If you have any questions or concerns related to the call center that has been set up to assist taxpayers, I will make sure you are set up to talk to Experian as soon as possible.

As to the timing, there is information we believe is important to get out to the taxpayers, and 10:00 AM is the best time to make sure the press has the time y'all need to put it out by the noon news. We are, as we have been, in constant contact with the legislative leadership, we'll remain in constant contact with members, and we'll brief them at the first available opportunity tomorrow morning. It won't be long after 10, and it may be before if it works for them.

In the meantime, every South Carolinian should call the number (information below) and avail themselves of the free protections the state is offering, and they should do it sooner rather than later. Remember, as the governor said Friday, although we have been attacked, we aren't going to be victims.

Again, thanks for reaching out.

Rob

The S.C. Department of Revenue announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers have been exposed in a cyber attack.

Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel, United States Secret Service Special Agent in Charge Michael Williams, South Carolina Department of Revenue Director Jim Etter and State Inspector General Patrick Maley responded to news of the cyber attack with consumer safety solutions during an afternoon press conference.

Video of the press conference is available here: http://www.youtube.com/watch?v=0Dax66JEzVs& Attached you will find a press kit that includes consumer safety solutions.

Anyone who has filed a South Carolina tax return since 1998 should take the following steps:

1. Call 1-866-578-5422 where you will enroll in a consumer protection service. The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.

2. Then you will determine if you wish to have an online or US Mail alert mechanism.

3. For the online service, visit http://www.protectmyid.com/scdor. For the US Mail service, you will receive notifications via the US mail.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year.

From: LeBlanc, Clif [mailto:cleblanc@thestate.com]
Sent: Sunday, October 28, 2012 05:50 PM
To: Godfrey, Rob
Subject: Re: What's up? Unable to get to a phone right now

Your DOR director is doing media interviews, I'd like to talk to him this afternoon.

In addition, what are y'all doing about the conflicting times for Monday's news conference and the phone conference for legislators?

Clif LeBlanc

On Sun, Oct 28, 2012 at 5:46 PM, Godfrey, Rob <RobGodfrey@gov.sc.gov> wrote:

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 9:54 AM
To: [redacted]@gmail.com'
Subject: Re: Rob, question: Is there a live feed of the governor's press conference this morning available anywhere?

We'll circulate video afterwards.

From: Harriet McLeod [mailto:[redacted]@gmail.com]
Sent: Monday, October 29, 2012 09:49 AM
To: Godfrey, Rob
Subject: Rob, question: Is there a live feed of the governor's press conference this morning available anywhere?

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
[redacted]@gmail.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 10:35 AM
To: 'jlimon@hearst.com'
Cc: 'tberry@sled.sc.gov'
Subject: Re: WYFF issue

Video of what the governor said, including her Q and A with reporters, will be available in the video we circulate after the conclusion of the newser.

Please reach out to SLED's PIO for any questions you have for the chief. If you are unable to catch up with SLED, let me know, and I will reach out to them.

Thom Berry/SLED PIO
tberry@sled.sc.gov
803-896-7136 (Office)
803-331-7314 (Cell)

Reach out to Kathryn

From: Limon, Janice L [mailto:jlimon@hearst.com]
Sent: Monday, October 29, 2012 10:28 AM
To: Godfrey, Rob
Cc: Barkley, Bruce T <bbarkley@hearst.com>; Brown, Lee J <lbrown@hearst.com>; Deal, Kim A <kdeal@hearst.com>; Rodriguez, Angela M <amrodriguez@hearst.com>
Subject: RE: WYFF issue

Rob:

WYFF has been left out in the cold on this one, as I predicted.

WIS could not help us with live coverage of the news conference. Our backup was WLTX but their signal went down just as she approached the podium.

We were left with nothing.

Question 1 – can you shoot us a verbatim of what she said?
Question 2 - we will take you up on your offer to help us get an interview with Mark Keil with SLED. Our crew won't be in Columbia until noon.

Waiting for your reply.

Janice @ WYFF

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 8:47 AM
To: Limon, Janice L
Subject: Re: WYFF issue

The governor won't be available for a one-on-one, but WIS will be here for the 10 AM newser - y'all content share with WIS, right?

From: Limon, Janice L [mailto:jlimon@hearst.com]
Sent: Monday, October 29, 2012 08:43 AM
To: Godfrey, Rob
Subject: WYFF issue

Rob,

Due to the late notice on this important news conference, WYFF from Greenville will not be able to attend. We SHOULD be there, but there is just no way for us to scramble a crew together that quickly.

Is there any way we could get a 1 on 1 interview with the governor, since we can't be at the news conference?

At this point, we could be there by 11 or 11:15.

Please let me know asap.

Thanks,

Janice at WYFF

Janice Limon
WYFF News 4 Executive Producer
Direct 864.240.5256
Fax 864.240.5305
jlimon@hearst.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 11:26 AM
To: 'sdunning@foxcarolina.com'
Subject: Follow up

Importance: High

Thanks for reaching out to our office. I understand your frustration, and I will work to make sure we do what we can to minimize it.

That said, we will circulate video of today's news conference – just as we did Friday's – and in the meantime, please send me any questions you needed answered on the record, and I will do everything I can to get you in touch with the correct administration official. Thanks again!

Rob

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 12:36 PM
To: 'Steve Dunning'
Subject: RE: Follow up

http://www.youtube.com/watch?v=ni9jQS3Nb80

From: Steve Dunning [mailto:Steve.Dunning@foxcarolina.com]
Sent: Monday, October 29, 2012 11:47 AM
To: Godfrey, Rob
Subject: RE: Follow up

Rob,

Thanks for your email and your time this morning.

I appreciate your efforts to help us cover events in Columbia in person as much as possible. As we discussed, often an extra hour of lead time will make it possible for us to attend events like today's news conference.

Thanks again for your aid in covering this and other stories that impact residents of South Carolina.

Sincerely,

Steve

Steve Dunning
Assignment Manager
WHNS Fox Carolina
steve.dunning@foxcarolina.com
www.foxcarolina.com
Office: (864) 213-2121
Cell: (864) 444-3708

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 11:26 AM
To: Steve Dunning
Subject: Follow up
Importance: High

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Rob

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

This electronic message, including any attachments, may contain proprietary, confidential or privileged information for the sole use of the intended recipient(s). You are hereby notified that any unauthorized disclosure, copying, distribution, or use of this message is prohibited. If you have received this message in error, please immediately notify the sender by reply e-mail and delete it.

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 12:36 PM
To: 'Harriet McLeod'
Subject: RE: Rob, question: Is there a live feed of the governor's press conference this morning available anywhere?

http://www.youtube.com/watch?v=ni9jQS3Nb80

From: Harriet McLeod [mailto:[redacted]@gmail.com]
Sent: Monday, October 29, 2012 9:49 AM
To: Godfrey, Rob
Subject: Rob, question: Is there a live feed of the governor's press conference this morning available anywhere?

--
Harriet McLeod
Reuters America
www.reuters.com

Charleston, South Carolina
843-270-4619 (mobile)
[redacted]@gmail.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 12:36 PM
To: 'Limon, Janice L'
Subject: RE: WYFF issue

http://www.youtube.com/watch?v=ni9jQS3Nb80

From: Limon, Janice L [mailto:jlimon@hearst.com]
Sent: Monday, October 29, 2012 10:29 AM
To: Godfrey, Rob
Cc: Barkley, Bruce T; Brown, Lee J; Deal, Kim A; Rodriguez, Angela M
Subject: RE: WYFF issue

Rob:

WYFF has been left out in the cold on this one, as I predicted.

WIS could not help us with live coverage of the news conference. Our backup was WLTX but their signal went down just as she approached the podium.

We were left with nothing.

Question 1 – can you shoot us a verbatim of what she said?
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Waiting for your reply.

Janice @ WYFF

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 8:47 AM
To: Limon, Janice L
Subject: Re: WYFF issue

The governor won't be available for a one-on-one, but WIS will be here for the 10 AM newser - y'all content share with WIS, right?

From: Limon, Janice L [mailto:jlimon@hearst.com]
Sent: Monday, October 29, 2012 08:43 AM
To: Godfrey, Rob
Subject: WYFF issue

Rob,

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Is there any way we could get a 1 on 1 interview with the governor, since we can't be at the news conference?

At this point, we could be there by 11 or 11:15.

Please let me know asap.

Thanks,

Janice at WYFF

Janice Limon

WYFF News 4 Executive Producer

Direct 864.240 5256

Fax 864 240 5305

jlimon@hearst com

WYFF NEWS 4 WYFF4.COM

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 12:54 PM
To: 'Samantha Cheek'
Subject: RE: Breech

http://www.youtube.com/watch?v=ni9jQS3Nb80

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Monday, October 29, 2012 11:47 AM
To: Godfrey, Rob
Subject: Re: Breech

Calling from 312 cell phone

Samantha Cheek
SC Department of Revenue
(803) 898-5281

On Oct 29, 2012, at 11:42 AM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> Call me at my desk. 4-5074
>
> **From:** Samantha Cheek [mailto:CheekS@sctax.org]
> **Sent:** Monday, October 29, 2012 11:40 AM
> **To:** Godfrey, Rob
> **Subject:** Fwd: Breech
>
> Just making you aware of this request. I can send over all materials we've used as well as the Consumer Affairs bulletin from Friday and the video from today's news conference. Let me know if you have any other thoughts.
>
> Samantha Cheek
> SC Department of Revenue
> (803) 898-5281
>
> Begin forwarded message:
>
> > **From:** "Noelle Knell" <nknell@erepublic.com>
> > **Date:** October 29, 2012, 11:35:51 AM EDT
> > **To:** "CheekS@sctax.org" <CheekS@sctax.org>
> > **Subject: Breech**
> >
> > Hi Samantha,
> >
> > I'm a staff writer for Government Technology (govtech.com) and I'd like to talk to someone in your office regarding the recent security breech. I've read your press release and followed some of the other news coverage, but our story would take a little bit

different approach. Our interest is really to offer some lessons learned on the breech, so that other government agencies might learn from this.

Please let me know who would be the best person to talk to on this.

Thanks in advance for your help, Samantha.

Best regards,
Noelle Knell
Staff Writer
www.govtech.com
(916) 932-1486
@GovTechNoelle

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:02 PM
To: 'Greg Young'
Subject: RE: Referred by Rob Godfrey

Importance: High

Greg -

Call me.

Rob

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:07 PM
To: 'Samantha Cheek'
Subject: RE: Questions

Call me. At desk.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Monday, October 29, 2012 1:06 PM
To: Godfrey, Rob
Subject: FW: Questions

... FYI, I sent the video for this one.

From: Knight, Deja [mailto:dknight@live5news.com]
Sent: Monday, October 29, 2012 12:22 PM
To: Samantha Cheek
Cc: All WCSC Desk
Subject: Questions

Hey Samantha,

Thanks so much for the help! Here are the list of questions from our viewers.

I get my refund direct deposited into my checking account each year. I don't see unusual activity on my checking account but could my account number have been compromised in addition to my SSN?

I signed up online for the one-year protection. How can I be sure I am being protected?

I did a fraud alert with the credit reporting agency. Should I also do the more severe 'security alert' too? It seems very disruptive.

I signed up for the year's protection but I still don't know if my SSN was stolen. What will happen if it is confirmed that mine was stolen? Will someone tell me? What will happen if it is determined mine was not stolen? How will I know that?

When I call **1-866-578-5422 I only get a recording. If I stay on the line, will it eventually take me to a real person? Is there another number I should call?**

What happens after the protection expires after one year? What is the state's plan of action for the future?

What if I was a SC resident and moved to another state? Will I be qualified to receive the free protection?

Thanks so much!

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:16 PM
To: 'cheeks@sctax.org' (cheeks@sctax.org)
Subject: FW: SC Department of Revenue Cyber Attack

From: Jim Etter [mailto:Etter_JF@sctax.org]
Sent: Monday, October 29, 2012 1:11 PM
To: Godfrey, Rob
Cc: Harry Cooper
Subject: Fwd: SC Department of Revenue Cyber Attack

Do you us to respond

Sent from my iPhone

Begin forwarded message:

> **From:** "Harry Cooper" <COOPERH@sctax.org>
> **Date:** October 29, 2012, 12:56:14 PM EDT
> **To:** "Jim Etter" <Etter_JF@sctax.org>
> **Subject: FW: SC Department of Revenue Cyber Attack**
>
> ...do you want to reply?
>
> **From:** Tom Britt [mailto:tomb@bankoftravelersrest.com]
> **Sent:** Monday, October 29, 2012 12:16 PM
> **To:** Director
> **Cc:** Harry Cooper; Alvin "Mont" Alexander; watts@sctax.org; Nancy Wilson; Sherrie McTeer; Meredith Cleland; Mike Garon; kimpsom@sctax.otg; Rick Handel; Kimberly Haley
> **Subject:** SC Department of Revenue Cyber Attack
>
> Director Etter:
>
> I work for Bank of Travelers Rest in Travelers Rest, SC. I have a question I need to help our customers with, the questions is: Where the bank account numbers and bank routing numbers of our Customers, your Taxpayers compromised in this Cyber Attack? As you know when Taxpayers get a refund from the State many times they have the money deposited directly into their checking account-this is done with the information, bank account number and bank routing number provided by the Taxpayer to the State this potentially seems to be the most dangerous concern other than Social Security Numbers being breached. With SS#'s and bank account numbers and routing numbers a lot of damage can be done. How do we respond to our customers? Many of our customers depend on the Bank of Travelers Rest for all of their financial advice and many of our customers are very scared and concerned, we want to direct them in a professional and accurate manor.
>
> An immediate response would be greatly appreciated. The 1-866-578-5422 phone number I cannot get through, the last time I tried it simply hung up or the line went dead.

Thanks for your time and look forward to hearing from you!

Tom Britt
Executive Vice President
864-660-7638

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

Experian's ProtectMyID™ Alert is designed to detect, protect and resolve potential identity theft, and includes daily monitoring of all three credit bureaus. The alerts and daily monitoring services are provided for one year, and consumers will continue to have access to fraud resolution agents and services beyond the first year. Complimentary 12-month ProtectMyID memberships available to South Carolina taxpayers affected by the DOR information security breach include:

- **Credit Report:** A free copy of your Experian credit report.

- **Daily 3 Bureau Credit Monitoring:** Alerts you of suspicious activity including new inquiries, newly opened accounts, delinquencies, or medical collections found on your Experian, Equifax® and TransUnion® credit reports.

- **Identity Theft Resolution:** If you have been a victim of identity theft, you will be assigned a dedicated, U.S.-based Experian Identity Theft Resolution Agent who will walk you through the fraud resolution process, from start to finish.

- **ExtendCARE:** Full access to the same personalized assistance from a highly-trained Fraud Resolution Agent even after your initial ProtectMyID membership expires.

- **$1 Million Identity Theft Insurance:** As a ProtectMyID member, you are immediately covered by a $1 Million insurance policy that can help you cover certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:32 PM
To: 'Courrege, Diette'; Greg Young
Subject: RE: additional questions

Diette –

Great to hear from you. Thanks for the questions.

Greg –

Let's make sure we get these answered ASAP.

Rob

From: Courrege, Diette [mailto:dcourrege@postandcourier.com]
Sent: Monday, October 29, 2012 1:31 PM
To: Greg Young
Cc: Godfrey, Rob
Subject: additional questions

Greg,

Thanks for your help over the weekend.

We're going to do another Q&A for tomorrow's paper, and I had a few additional questions. They are as follows:

- We're getting A LOT of questions about the kids aspect of this. SC officials have made it clear that kids will be covered under their parents' Social Security number, even though parents don't give Experian their kids' Social Security number. The state said South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents. Can you explain what that Family Secure Plan is because that's not an option when you go through the online system. Do you have to call the hotline to have your children covered? How are you going to connect children to their parents' SSN? Any additional details (even if it's process) about how this works would help people understand because they don't right now.
- And the coverage of children applies to anyone under the age of 18, even if they might not have any credit yet, right?
- I asked this Saturday, and didn't get an answer (and Rob, this might be more of a state question): Those who accessed the state's files could wait years before using the information to affect residents' finances, right? If so, wouldn't it make sense to have Experion for longer than one year? Why the one-year threshold?

Thanks, Greg.
Diette

Diette Courrege Casey
The Post and Courier
134 Columbus St.
Charleston, S.C. 29403
843.937.5546

843.937.5579 fax
dcourrege@postandcourier.com
http://www.facebook.com/diettecourrege

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:58 PM
To: Stirling, Bryan; 'thad.westbrook@nelsonmullins.com'
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

From: Klump, Allen [mailto:Allen.Klump@mail.house.gov]
Sent: Monday, October 29, 2012 1:55 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

FYI, I just did this and it made me pay $3 for my credit report

Allen G. Klump
Communications Director
The Office of Congressman Jeff Duncan SC-3
303 West Beltline Blvd.
Anderson, SC 29625
Cell: 864-915-4059

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 2:26 PM
To: 'Samantha Cheek'
Subject: RE: WSOC request - local rep. to go on cam?

Let them know that.

From: Samantha Cheek [mailto:CheekS@sctax.org]
Sent: Monday, October 29, 2012 2:09 PM
To: Godfrey, Rob
Subject: FW: WSOC request - local rep. to go on cam?

Just FYI, this is another incoming I've received. We don't have anyone in that area that can jump on camera.

Samantha Cheek
Public Information Director
SC Department of Revenue
P.O. Box 125, Columbia, SC 29214
P: 803.898.5281 | F: 803.898.5020
www.sctax.org | Twitter: @SCDOR

From: Batson, Jesse (CMG-Charlotte) [mailto:jesse.batson@wsoc-tv.com]
Sent: Monday, October 29, 2012 1:40 PM
To: Samantha Cheek
Subject: WSOC request - local rep. to go on cam?

Hi Samantha,

My name is Jesse, with the WSOC Assignment Desk.

Our reporter Katie Burcham is following up on the security breach story today.

We have the YouTube link to the press conference that was held in Columbia, but we're wondering if there were any representatives from the Rock Hill area who would be available to talk to us on camera today.

We also heard that York Co. may be one of the areas that has the most amount of people affected. Do you know if that's the case?

-Jesse
Newsroom: 704-335-4871

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 2:32 PM
To: Patel, Swati; Schimsa, Rebecca
Subject: FW: FOIA request
Attachments: Hacking FOIA Governor.docx

From: Smith, Glenn [mailto:gsmith@postandcourier.com]
Sent: Monday, October 29, 2012 2:30 PM
To: Godfrey, Rob
Subject: FOIA request

Rob,
Attached is a FOIA request related to the hacking of DOR computers. Thanks in advance for your assistance with this matter.

Glenn Smith
Reporter
The Post and Courier
134 Columbus Street
Charleston, SC 29403
843-937-5556
843-937-5579 (fax)
www.postandcourier.com/staff/glenn_smith

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 2:44 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

State officials will provide update on S.C. DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division (SLED) Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter will hold a press conference on Tuesday, October 30, at 9:15 AM to update the people of South Carolina on the DOR information security breach and discuss what every South Carolinian can and should do to protect themselves.

The press conference will be held in the first floor lobby of the Statehouse.

WHO: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter

WHAT: DOR information security breach update

WHEN: TUESDAY, October 30, 9:15 AM

WHERE: S.C. Statehouse, first floor lobby, Columbia S.C.

-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 2:59 PM
To: 'ABridges@wjbf.com'
Subject: RE: On Deadline: Ashley at WJBF: DOR hacking questions

Ashley,

Great to hear from you. Feel free to use the video we circulated of the governor's morning newser. Should give you all the sound you need.

Rob

From: ABridges@wjbf.com [mailto:ABridges@wjbf.com]
Sent: Monday, October 29, 2012 11:38 AM
To: Godfrey, Rob
Subject: On Deadline: Ashley at WJBF: DOR hacking questions
Importance: High

Hi Rob,

This is Ashley from WJBF in Augusta. It was a pleasure to meet you at Governor Haley's ethics committee presser.

I have a few questions about the DOR breach and what citizens can do: I'm sure you're crazed, but could you please help me arrange a phone interview with someone in your office?

Thanks so much and I look forward to talking with you.

Warmly,
Ashley
704-813-0831

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 3:00 PM
To: 'ABridges@wjbf.com'
Subject: RE: On Deadline: Ashley at WJBF: DOR hacking questions

Also, feel free to reach out to S.C. Consumer Affairs as well.

Carrie Lybarker
clybarker@scconsumer.gov

From: ABridges@wjbf.com [mailto:ABridges@wjbf.com]
Sent: Monday, October 29, 2012 11:38 AM
To: Godfrey, Rob
Subject: On Deadline: Ashley at WJBF: DOR hacking questions
Importance: High

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Warmly,
Ashley
704-813-0831

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 3:18 PM
To: 'Golden, Kelly'
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

Thom Berry/SLED PIO
tberry@sled.sc.gov
803-896-7136 (Office)
803-331-7314 (Cell)

From: Golden, Kelly [mailto:KellyGolden2@clearchannel.com]
Sent: Monday, October 29, 2012 3:15 PM
To: Godfrey, Rob
Subject: RE: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

State Consumer Affair'sJuliana Harris was on live this a.m. So thanks for headsup last night. Looking for SLED Chief or DOR Director Jim Etter. Any contact info. you can share would be appreciated. Missed the Gov. this a.m.. Thanks, Kelly G. , 94.3 WSC

Kelly Golden | *Host* 94.3 WSCC-FM | *News & Public Affairs Director*
Clear Channel Media + Entertainment
843.856.6118| Kelly@943wsc.com
950 Houston Northcutt Boulevard | Suite 201 | Mount Pleasant, SC | 29464

- **Clear Channel Media and Entertainment, with its 239 million monthly U.S. listeners, is the leading media company in America with a greater reach than any radio, digital or television outlet.**

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 2:44 PM
Subject: Gov. Nikki Haley, SLED Chief Mark Keel, DOR Director Jim Etter to hold press conference TUESDAY

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Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 3:21 PM
To: 'tcsmith@greenvillenews.com' (tcsmith@greenvillenews.com)
Subject: Checking in

What do you need from us?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 3:32 PM
To: Drew Stewart
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Yes. Advisory went out a half hour ago. Did y'all get it?

From: Drew Stewart [mailto:dstewart@wach.com]
Sent: Monday, October 29, 2012 3:23 PM
To: Godfrey, Rob
Subject: RE: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Rob-

Is there another press briefing tomorrow? Stephen Largen tweeted out that there is one set for Tuesday morning.

DREW STEWART
ASSIGNMENT EDITOR
WACH-TV
1400 PICKENS ST.
COLUMBIA,SC 29201
(803)212-7284(o)
(803)260-2587(m)

Because electronic mail can be altered, the intetgrity of this communication cannot be guaranteed.

twitter.com/wachfox facebook.com/wachfox

From: Godfrey, Rob [mailto:RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

COLUMBIA, S.C. – Governor Nikki Haley, South Carolina Law Enforcement Division Chief Mark Keel and South Carolina Department of Revenue (DOR) Director Jim Etter today provided reporters with an update on the S.C. DOR information security breach and discussed consumer safety solutions available to South Carolinians during a Statehouse press conference. S.C. DOR announced on October 26, 2012 that approximately 3.6 million Social Security numbers and 387,000 credit and debit card numbers had been

exposed in a cyber attack.

Video of today's Statehouse press conference, including remarks by the governor and Chief Keel as well as a media availability, is available here: http://www.youtube.com/watch?v=ni9jQS3Nb80

As of Monday morning, the Experian call center set up to assist South Carolina taxpayers had received approximately 455,000 calls and approximately 154,000 signups. Gov. Haley and Chief Keel reiterated that anyone who has filed a South Carolina tax return since 1998 should take the following steps:

- Call 1-866-578-5422 where you will enroll in a consumer protection service. (The call center is open 9:00 AM – 9:00 PM EST on Monday through Friday and 11:00 AM – 8:00 PM EST on Saturday and Sunday.)

- For any South Carolina taxpayer residing in South Carolina who wishes to bypass the telephone option, there currently is an online service available at http://www.protectmyid.com/scdor. Enter the code **SCDOR123** when prompted. Every South Carolina taxpayer who takes the time to sign up will be afforded the protection, and that protection is retroactive. South Carolina taxpayers have until the end of January, 2013 to sign up. South Carolina taxpayers who sign up for protection will be notified about how to sign up for a "Family Secure Plan" if they claim minors as dependents.

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 3:45 PM
To: 'Largen, Stephen'
Subject: RE: Checking in

http://www.zdnet.com/blog/security/medicaid-hack-update-500000-records-and-280000-ssns-stolen/11444

-----Original Message-----
From: Largen, Stephen [mailto:slargen@postandcourier.com]
Sent: Monday, October 29, 2012 3:36 PM
To: Godfrey, Rob
Subject: RE: Checking in

-- The governor said nobody has been fired over this and the target of ire should be the hacker. Is she ruling out firing anybody at DOR going forward?

-- If this was something that was largely unpreventable, why haven't other states experienced this? Is the administration aware of any breaches of this magnitude of another state's government?

-- Were all 3.6 million social security numbers unencrypted?

Thanks

Stephen Largen
Reporter, The Post and Courier
(864) 641-8172
follow me on Twitter @stephenlargen

From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 3:21 PM
To: Largen, Stephen
Subject: Checking in

What do you need from us? We just got Diette a bunch of stuff.

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 4:12 PM
To: 'Danalynn Mcintyre'
Subject: RE: Questions?

They will be protected. If they have questions, they can call S.C. Consumer Affairs at 803 734 4200

From: Danalynn Mcintyre [mailto:danalynn.mcintyre@wrdw.com]
Sent: Monday, October 29, 2012 4:09 PM
To: Godfrey, Rob
Subject: Questions?

Good afternoon...

Did you receive my question about what to tell non-SC residents who file SC tax returns?

Thank you,
Dana Lynn McIntyre
Assignment Manager
WRDW Television
1301 Georgia Avenue
North Augusta, SC 29841
(803) 278-3111
danalynn.mcintyre@wrdw.com
www.wrdw.com

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 4:31 PM
To: 'Hicks, Brian'
Subject: RE: DOR question

Called you.

From: Hicks, Brian [mailto:bhicks@postandcourier.com]
Sent: Monday, October 29, 2012 4:29 PM
To: Godfrey, Rob
Subject: DOR question

Hey Rob,

Hope you aren't completely snowed under up there. Could you tell me the employment status of Michael Garon, who was/is the Chief Information Officer for the Department of Revenue? I'm hearing that he has left DOR.

If you need to talk, I'm at 843-708-1946.

Thanks,

Brian

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 5:11 PM
To: 'Largen, Stephen'
Subject: RE: Sens.Hutto, Sheheen & others letter to SC DOR

On the issue of whether business information was compromised:

Quote from Rob Godfrey, Haley spokesman: "As of now, we're not aware of any business information that has been compromised. If that changes, we'll let you know, and they'll be covered."

On the issue of whether DOR files will be encrypted:

Quote from Rob Godfrey, Haley spokesman: "We're in the process of going far beyond industry standards and encrypting all DOR files – a process that should be completed in the next 60-90 days."

-----Original Message-----
From: Largen, Stephen [mailto:slargen@postandcourier.com]
Sent: Monday, October 29, 2012 5:09 PM
To: Godfrey, Rob
Subject: FW: Sens.Hutto, Sheheen & others letter to SC DOR

Stephen Largen
Reporter, The Post and Courier
(864) 641-8172
follow me on Twitter @stephenlargen

From: Phil Bailey [philcbailey@yahoo.com]
Sent: Monday, October 29, 2012 4:06 PM
To: Phillip Bailey
Subject: Sens.Hutto, Sheheen & others letter to SC DOR

Attached is a letter that Senators Brad Hutto and Vincent Sheheen and Representatives James Smith and Mia Butler Garrick sent today to the SC Dept of Revenue Director posing questions on the massive security breach of DOR computers and theft of millions of taxpayers' personal identification data.

Thanks
-Phil Bailey

Phil Bailey
philcbailey@yahoo.com<mailto:philcbailey@yahoo.com>
803.318.2763 (c)

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 5:12 PM
To: 'Smith, Tim'
Subject: RE: Checking in

On the issue of whether business information was compromised:

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Quote from Rob Godfrey, Haley spokesman: "We're in the process of going far beyond industry standards and encrypting all DOR files – a process that should be completed in the next 60-90 days."

-----Original Message-----
From: Smith, Tim [mailto:tcsmith@greenvillenews.com]
Sent: Monday, October 29, 2012 3:31 PM
To: Godfrey, Rob
Subject: RE: Checking in

Rob,

Still haven't heard how DOR is notifying people who haven't heard through news media, especially those in other states.

Also, if the state reaches agreement with Experian today on cost, I'd like to know. And was the $8 (and up) wholesale rate the governor mentioned per month per person?

Thanks!

Tim
From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
Sent: Monday, October 29, 2012 3:20 PM
To: Smith, Tim
Subject: Checking in

What do you need from us?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 5:27 PM
To: 'kev@wvoc.com' (kev@wvoc.com)
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Did you see all of this updated information today? The governor and state officials will hold another update tomorrow morning.

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 5:31 PM
To: 'Donohue, Patrick'
Subject: RE: On Deadline

Importance: High

Patrick,

First of all, thanks for reaching out - it's great to hear from you.

No. Experian will not provide free service to anyone who has not been a South Carolina taxpayer. They will verify the identity of everyone who signs up and will not charge the state for any short term costs they incur as a result of a fraudulent enrollment.

Thanks, again,

Rob
-----Original Message-----
From: Donohue, Patrick [mailto:pdonohue@islandpacket.com]
Sent: Monday, October 29, 2012 10:16 AM
To: Godfrey, Rob
Subject: On Deadline

Hey Rob -- Wondering if there is any concern in the Governor's office that freely providing the activation code for a year of credit monitoring services will put the state on the hook for thousands of people outside the state of South Carolina unaffected by this recent security breach? In other words, someone in Pennsylvania who has never lived in South Carolina will read The State story online, see the activation code and use it for a year of free credit monitoring and South Carolina will be left to pick up the tab. Thanks.

--
Patrick Donohue
Staff writer
The Beaufort Gazette and Island Packet
(843) 706 - 8152 (work)
(843) 321 - 9845 (mobile)

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 5:56 PM
To: 'Smith, Tim'
Subject: RE: Checking in

At least 55.

-----Original Message-----
From: Smith, Tim [mailto:tcsmith@greenvillenews.com]
Sent: Monday, October 29, 2012 5:16 PM
To: Godfrey, Rob
Subject: Re: Checking in

Also, can you tell me about how many lawmakers called in today?
Thanks!
Tim

Sent from my iPhone

On Oct 29, 2012, at 3:21 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov<mailto:RobGodfrey@gov.sc.gov>> wrote:

What do you need from us?

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 6:01 PM
Subject: FW: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

The governor wanted to make sure you saw the following release.

From: Godfrey, Rob
Sent: Monday, October 29, 2012 1:22 PM
Subject: Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

Video: Gov. Nikki Haley, SLED Chief Mark Keel update taxpayers, media on DOR information security breach

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-###-

Rob Godfrey
Office of Gov. Nikki Haley
O: (803) 734-5074 | C: (803) 429-5086

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 6:05 PM
To: 'Largen, Stephen'
Subject: RE: Checking in

More info:

At least 55 legislators participated in a conference call with our office to update them on SCDOR's information security breach.

-----Original Message-----
From: Largen, Stephen [mailto:slargen@postandcourier.com]
Sent: Monday, October 29, 2012 3:36 PM
To: Godfrey, Rob
Subject: RE: Checking in

-- The governor said nobody has been fired over this and the target of ire should be the hacker. Is she ruling out firing anybody at DOR going forward?

-- If this was something that was largely unpreventable, why haven't other states experienced this? Is the administration aware of any breaches of this magnitude of another state's government?

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Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 6:28 PM
To: 'DDYKES@greenvillenews.com'
Subject: Re: Greenville News

We should have a number to release tomorrow morning - but that estimate is astronomically high.

From: Dykes, David [mailto:DDYKES@greenvillenews.com]
Sent: Monday, October 29, 2012 06:20 PM
To: Godfrey, Rob
Subject: Greenville News

Rob –

Stephen Cobb, a California-based computer expert with the security firm ESET, said using a carefully calculated, industry-accepted cost of nearly $200 per record breached, the price tag for South Carolina could total $720 million for the DOR breach.

He bases that on a study this year by Deloitte and the National Association of State Chief Information Officers on cybersecurity that highlighted the challenges state enterprises and security personnel face in protecting states' critically important systems and data.

The study said government agencies have lost more than 94 million citizens' records since 2009 and the average cost per lost of breached record is $190.

Cobb used the figures on his public blog, http://blog.eset.com/2012/10/29/sad-state-breach-in-south-carolina-highlights-states-data-security-woes. The Deloitte report is 2012 Deloitte-NASCIO Cybersecurity Study.

Thanks.

Dave Dykes

Godfrey, Rob

From: Godfrey, Rob
Sent: Monday, October 29, 2012 6:48 PM
To: 'tcsmith@greenvillenews.com'
Subject: Re: Checking in

No, not per month - per individual, total. If y'all will please hold tight, the governor will have a cost estimate tomorrow.

----- Original Message -----
From: Smith, Tim [mailto:tcsmith@greenvillenews.com]
Sent: Monday, October 29, 2012 06:45 PM
To: Godfrey, Rob
Subject: Re: Checking in

Rob,

I asked before but wanted to know if the wholesale price of $8 quoted by the governor was per individual per month.

Tim

Sent from my iPhone

On Oct 29, 2012, at 5:11 PM, "Godfrey, Rob" <RobGodfrey@gov.sc.gov> wrote:

> On the issue of whether business information was compromised:
>
> Quote from Rob Godfrey, Haley spokesman: "As of now, we're not aware of any business information that has been compromised. If that changes, we'll let you know, and they'll be covered."
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> Sent: Monday, October 29, 2012 3:31 PM
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>
> Also, if the state reaches agreement with Experian today on cost, I'd like to know. And was the $8 (and up) wholesale rate the governor mentioned per month per person?
>
> Thanks!

>
> Tim_____
> From: Godfrey, Rob [RobGodfrey@gov.sc.gov]
> Sent: Monday, October 29, 2012 3:20 PM
> To: Smith, Tim
> Subject: Checking in
>
> What do you need from us?
>
> Rob Godfrey
> Office of Gov. Nikki Haley
> O: (803) 734-5074 | C: (803) 429-5086
>

Patel, Swati

From: Godfrey, Rob
Sent: Wednesday, October 31, 2012 2:29 PM
To: Patel, Swati; Stirling, Bryan; Schimsa, Rebecca
Subject: FW: John Hawkins suing the governor
Attachments: DOC002.PDF; ATT00001.htm

Let's discuss.

From: Doughman, Andrew [mailto:Andrew.Doughman@shj.com]
Sent: Wednesday, October 31, 2012 2:27 PM
To: Godfrey, Rob
Subject: John Hawkins suing the governor

Rob,

Have you seen this yet?

The former senator is filing or has just filed a lawsuit against the governor and revenue that alleges they broke state law in failing to promptly disclose the data security breach.

What's the governor's interpretation of the claims asserted by Hawkins? Do they have any merit?

Given that the governor endorsed Hawkins' opponent in the primary this year, is this a politically motivated lawsuit?

Regards,

-Andrew Doughman

From: John Hawkins [john@hawkinslawsc.com]
Sent: Wednesday, October 31, 2012 2:11 PM
To: Doughman, Andrew
Subject: Fwd: press release

John Hawkins
The Hawkins Law Firm
P.O. Box 5048
Spartanburg, SC 29304
john@hawkinslawsc.com
www.hawkinslawsc.com
864-574-8801
FAX: 574-8810

Begin forwarded message:

From: Jennifer Smith <jennifer@hawkinslawsc.com>
Subject: press release
Date: October 31, 2012 1:51:09 PM EDT
To: John Hawkins <john@hawkinslawsc.com>, Logan Rollins <logan@hawkinslawsc.com>, Amy Southern <amy@hawkinslawsc.com>

Jennifer E Galbraith

Mrs. Jennifer E Galbraith

Paralegal for The Hawkins Law Firm

Post Office Box 5048

Spartanburg, SC 29304

Phone : 864-574-8801

Fax: 864-886-2053

Email: jennifer@hawkinslawsc.com

Patel, Swati

From: Stirling, Bryan
Sent: Wednesday, October 31, 2012 3:18 PM
To: Thad H. Westbrook (thad.westbrook@nelsonmullins.com)
Cc: Patel, Swati
Subject: FW: John Hawkins suing the governor
Attachments: DOC002.PDF; ATT00001.htm

FYI

From: Godfrey, Rob
Sent: Wednesday, October 31, 2012 2:29 PM
To: Patel, Swati; Stirling, Bryan; Schimsa, Rebecca
Subject: FW: John Hawkins suing the governor

Let's discuss.

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Paralegal for The Hawkins Law Firm

Post Office Box 5048

Spartanburg, SC 29304

Phone : 864-574-8801

Fax: 864-886-2053

Email: jennifer@hawkinslawsc.com

Pitts, Ted

From: Maley, Patrick
Sent: Friday, October 12, 2012 9:04 AM
To: Pitts, Ted
Subject: lil help

Thanks for calling back yesterday. All I need is when you receive the final DOR IT checklist report which we sent out yestereday, pls toss it in the trash. DOR was OK with draft, but called yesterday and wanted another week. Once we iron out their issue, I will forward final. No findings in our report after analyzing their inspection checklist data so no sure what is issue.

thanks

Pitts, Ted

From: Pitts, Ted
Sent: Tuesday, October 30, 2012 8:45 AM
To: Ozzie Fonseca (ofonseca@experianinteractive.com)
Subject: RE: Questions & comments

Ozzie,

Can you have someone follow up with me on this question.

This does not appear to be a dependent but an actual filer whom is under 18.

Thanks,

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

From: [redacted]@comcast.net [mailto:[redacted]@comcast.net]
Sent: Monday, October 29, 2012 9:00 PM
To: Shannon Erickson
Cc: Bryan Sterling; Pitts, Ted
Subject: Re: Questions & comments

Ted,
Sorry I missed the conference call.
I have a constituent that has a child under 18 who has filed SC income taxes and she tried to apply for the fraud alert. Experian told the parents that no provisions were made for anyone under 18 years of age. How will we address this?

Thank you,
Joe Daning
843-[redacted]

From: "Shannon Erickson" <[redacted]@gmail.com>
To: TedPitts@gov.sc.gov
Cc: "Bryan Sterling" <bstirling@scag.gov>
Sent: Monday, October 29, 2012 12:38:47 PM
Subject: Questions & comments

Ted,
Thanks for the opportunity to listen in today. The conflicting information on the times/numbers, etc. was a bit disconcerting, however, and I hope that it did not lower "attendance".

I am very concerned that we were not allowed to ask questions, or at the very least, advised to send questions in to you ahead of the call.

Some of my questions were answered but others were not. Here are some that I would like more info on:

- How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait?

- A constituent called concerned that her Credit Union accounts did not show up on the Experion System. Is that a problem or issue that needs to be addressed?

- What type of taxes/documents/filers were breached? Individual, corporate, payroll, sales tax, unemployment? If corporate or payroll, will all data (employees & their info) included in those filings be covered by the protection system?

- What type of information has been compromised? Banking Account router data? EIN? Social Security Numbers? Credit Card information?

- Inspector General Maley said that 9 agencies had been inspected for secure practices. What are they and was DOR one of them? If it was not, when was it slated to be?

- It was said in a nut shell that everyone was notified on a "need to know" and law enforcement legal basis. Please cite the specific laws & code and timeline that was followed based on them.

For the record, that we were not given a minimal "head's up" prior to public notification/media releases is troubling. We could have been helpful with spreading the word that action was being taken and that the state considered this a serious issue. Since we had no knowledge, I was told by several of my constituents that it looked like a cover up and they wouldn't trust what was happening. I understand that this was probably not your call but please share with others that better communication in some form would have been greatly appreciated.

Again, thank you. I understand that this is difficult for all involved and will try to help in any way.

Shannon Erickson
843-[redacted]

Pitts, Ted

From: Bill Sandifer <[redacted]@bellsouth.net>
Sent: Wednesday, October 31, 2012 9:26 AM
To: Pitts, Ted
Cc: 'Andy Fiffick'; jameygoldin@schouse.gov
Subject: RE: Legislative follow up

Ted,
Not sure I understand why you have to consult your attorneys before answering questions.

The following is a question from a constituent that I am unable to answer. However, I fall in this category also. I signed up for the protection the first day it was available. My kids were minors during the time frame indicated but are now grown & out of the home. One moved to NC this summer. What kind of protection will she be given? The paper article made it sound like it is only available to her if she lives in SC.

One other question. Was the employment of a senior IT person at DOR recently? If so, can you explain what the grounds for termination were?

Will appreciate your response to these issues as well as the ones submitted by all of us over the last few days.

Representative Bill Sandifer
112 Cardinal Drive
Seneca, SC 29672
Message Center:(864)885-2240
Fax: (864) 888-3125

From: Pitts, Ted [mailto:TedPitts@gov.sc.gov]
Sent: Tuesday, October 30, 2012 7:11 PM
To: Pitts, Ted
Cc: Veldran, Katherine; Stirling, Bryan
Subject: Legislative follow up

All,

I am having the attorneys, Experian, SLED, the Inspector General and SCDOR review the answers to the questions we have received. We want to make sure that you have accurate information to distributed to your constituents.

Below are answers to the most frequently asked questions that I can confirm:

Are young adults that previously filed in SC covered? If a tax return was filed from 1998 until present and a person's SS# was listed on the return as the filer or a dependent they can sign up for the protection. Individuals currently 18 and older must enroll themselves. Individuals currently 17 and younger must be added on the family plan by their parent or legal guardian. Laws do not allow them to consent to this agreement on their own. SCDOR will cross check SS#s with all enrollments.

Why doesn't SCDOR just enroll taxpayers? It is against the law to enroll taxpayers without their consent.

Could we not have a portal provided that would allow quicker, more direct and easier access? Experian has a South Carolina portal/page it is- www.protectmyid.com/scdor . The activation code is SCDOR123 (not case sensitive) to enroll. A way to confirm that you are on the correct page is the picture of the person/model on the page should be a female. Some people are being bounced directly to the Experian home page (the picture on this page is a male) this is a problem on the user's end not Experian's. If they don't have access to the internet, they can call 1-866-578-5422. Experian is working to address wait times.

How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait? We are in the process of working with the Department of Defense to make the notification enrollment process as easy as possible. Details will be released when confirmed.

Were checking account routing numbers compromised? Of the files accessed an individual's entire return was accessed. The Social Security #'s and bank information were not encrypted. Credit cards were encrypted on returns older 2003. Any unencrypted credit card information would be for cards that have expired.

We will follow up as soon as possible regarding other questions, our goal is to email the General Assembly a comprehensive FAQs packet as soon as it is finished.

Thanks,
Ted

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Joan AOL <[redacted]@aol.com>
Sent: Monday, October 29, 2012 3:02 PM
To: Pitts, Ted
Subject: DOR breach questions

Ted,
Are young adults that previously filed in SC and now live out of state covered?
Are checking account routing numbers compromised?

I will look for legislative group email response.

Rep. Joan Brady

Sent from my iPad

Pitts, Ted

From: Director <director@sctax.org>
Sent: Wednesday, October 31, 2012 3:22 PM
To: Pitts, Ted
Cc: Harry Cooper; etter_jf@sctax.org
Subject: FW: Business Credit Monitor - Press Urgent

Importance: High

I took this call and asked him to put it in email form to Director@sctax.org address.

Jenny Renedo
Office of the Director
SC Department of Revenue

From: Aaron Stibel [mailto:astibel@dandb.com]
Sent: Wednesday, October 31, 2012 2:58 PM
To: Director
Subject: Business Credit Monitor - Press Urgent
Importance: High

Thanks for taking my call and reviewing this email.

As a background I was with RSI for 12 years and was one of the original architects of DiscoverTax. I figured I would reach out directly since I know the state fairly well.

I am the CTO at Dun & Bradstreet Credibility Corp now . Jennifer with WISTV contacted our CMO about what we were doing for SC businesses. I understand that the press release does not mention specifically FEIN being compromised, but optically, this is becoming part of the story. We are planning to launch a South Carolina web site that will offer any SC business free business credit monitoring products.

We owe the press a call back ***today***, but I wanted to reach out to DOR so we can either keep you informed or have you be a part of this release. We would like the DOR to have input into how we position our release that best reflects the department's efforts.

I would suggest we have a call ASAP.

Please see our product offer below:

Dun & Bradstreet Credibility Corp will give SC businesses a free CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. If someone were to steal your business identity, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

Thanks,
-Aaron

Aaron Stibel

SVP, Technology
astibel@dandb.com
(310) 919 - 2214

Dun & Bradstreet
CREDIBILITY CORP

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Pitts, Ted

From: Judy Hackett <jhackett@dandb.com>
Sent: Wednesday, October 31, 2012 5:58 PM
To: Pitts, Ted
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan
Subject: RE: D&B Credibility Corp.

Importance: High

No big deal but several news outlets have already incorrectly referred to our company. More importantly, they have been linking to www.dnb.com/sc, not www.dandb.com/sc. We have also seen incorrect phone numbers. We're reaching out but it's more important to get a statement out to get company right, phone number right, and url right.

Here are a few examples:

http://www.wltx.com/news/article/207332/2/Gov-Haley-Provides-Update-on-SC-DOR-Hacking-Case

- "Haley said **Dunn and Bradstreet** will activate a website at 8AM Friday morning that businesses can visit to register for free monitoring service: **www.dnb.com/sc**, or by calling 800279-9881, also available Friday."

http://www.wistv.com/story/19967676/haley-state-to-provide-protection-to-up-to-657k-businesses

- "The state has contacted **Dun and Bradstreet**, a company that provides credit monitoring and protection for businesses, to assist South Carolina business owners."

http://www.carolinalive.com/news/story.aspx?id=819863#.UJGbccXA-6M

- "**Dun and Bradstreet** is launching free credit reports for all South Carolina businesses. The website says the monitoring services will be live Friday, November 2nd. Businesses can also call 1-800-279-9881 at that time."

http://www.abcnews4.com/story/19965332/sc-security-breach-draws-3rd-news-conference-in-3-days

- Gov. Nikki Haley said a new website – **www.dnb.com/SC** -- was being set up by **Dun & Bradstreet Credibility Corporation** that would allow businesses to sign up for credit protection. Businesses can also call 800-279-9881 to get coverage as well, she said.

http://www.southcarolinaradionetwork.com/2012/10/30/sc-tax-director-reveals-business-id-numbers-were-also-breached/

- He said the business credit information company **Dun and Bradstreet** has a monitoring service that his agency would look into.

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
C: 770-337-4869
F: 310-919-2948
www.DandB.com

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 2:53 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel; Stirling, Bryan (BryanStirling@gov.sc.gov)
Subject: RE: D&B Credibility Corp.

Ted,

We watched the press conference. Great job by the Governor. One point of clarification is that our official name is Dun & Bradstreet Credibility Corp. The reason that's important is because we are the business that does credit monitoring for businesses. D&B focuses on other areas. We don't want your constituents confused and calling the wrong group. I have notified their press and customer support operations so that they can transfer the calls to us but it would be great if we could make that distinction clear in any future communications so that your constituents aren't transferred needlessly. We've already seen incorrect messaging come across the media wires. Perhaps we should draft a joint release of this information so that we make sure that the information is accurate and the product readily available. I have asked my PR firm to get this started just so that we have something to respond to but happy to let your team take the lead.

Judy Hackett
Chief Marketing Officer
Dun & Bradstreet Credibility Corp
22761 Pacific Coast Highway
Malibu, CA 90265
O: 310-919-2233
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F: 310-919-2948
www.DandB.com

Dun & Bradstreet
CREDIBILITY CORP

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From: Judy Hackett
Sent: Wednesday, October 31, 2012 12:50 PM
To: 'TedPitts@gov.sc.gov'
Cc: Aaron Stibel; Jeff Stibel
Subject: D&B Credibility Corp.
Importance: High

What we can do today:

- Dun & Bradstreet Credibility Corp will give South Carolina businesses affected, a CreditAlert product that will help them stay alerted to changes in their scores or ratings and other indicators of fraudulent activity that could be taking place on their business. The cost will be waived for residents of the state.
- They should visit DandB.com/SC starting Friday, 11-2 or they can call customer service toll free at this dedicated phone number 800-279-9881

For Background

- How does the product help? If someone were to steal your business identity, items could be purchased, your bills could go unpaid, new lines of credit could be opened up. This product will alert customers to changes taking place in their business credit file. Even something as simple as a change to a business address or a company officer change would set off an alert to the business owner.

As we mentioned on the phone, if you need anything else now or in the future, please do not hesitate to reach out.

Also If you need a quote from our CEO, feel free to use what he said on the phone:

Chairman and CEO Jeff Stibel said, "When our nation or our states are in need, Dun & Bradstreet Credibility Corp. will drop everything to help. We are honored to serve this great state and tremendous governor."

Judy Hackett
Chief Marketing Officer
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Dun & Bradstreet
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Pitts, Ted

From: Maley, Patrick
Sent: Tuesday, October 30, 2012 4:42 PM
To: Adams, Marcia; Pitts, Ted
Subject: FW: IG State-Wide Information Security Initiative--MEETING NOTIFICATION, 10AM, THURSDAY, 11/1

FYI below—sorry for not putting you in the original email.

Plan is to get CIO input on DSIT DRAFT "to do" list for short term measures/protocols to raise our confidence, then email final product by cob Friday. General plan will be for Agency Heads to respond to IG re covering leads. Task force will collate data for pulse check feedback and itemize any immediate critical PII at risk.

Marcia, DSIT has been great in getting us rolling.

thanks

From: Maley, Patrick
Sent: Tuesday, October 30, 2012 4:34 PM
To: 'Abdallah Haddad (abdallah@coastal.edu)'; 'Alison Hammett (ahamett@emd.sc.gov)'; 'Alton "Al" Hoy (aphoy@scdjj.net)'; 'Ami Franklin (ami@ethics.sc.gov)'; 'Andrew Ford (andrew.ford@sceis.sc.gov)'; 'Anthony Caldwell (acaldwell@scsu.edu)'; 'Barbara Bailey (bbailey@bcbis.sc.gov)'; 'Barry Langley (BarryLangley@scdps.net)'; 'Betsy Hartman (bhartman@wcc.sc.gov)'; 'Bill Croteau (bcroteau@statelibrary.sc.gov)'; 'Bill Hogue (hogue@sc.edu)'; 'Bill Miller (bmiller@ppp.state.sc.us)'; 'Bob Cape (caper@cofc.edu)'; 'Boles, Les (LBoles@budget.sc.gov)'; 'Brian Davis (bdavis@irf.sc.gov)'; 'Bryan Leach (bleach@elections.sc.gov)'; 'Bryce Hoverman (bhoverman@scconsumer.gov)'; 'Camille Brown (cbrown@che.sc.gov)'; 'Candice Pou (cpou@lac.sc.gov)'; 'Catherine Lee (clee@arts.sc.gov)'; 'Chuck Fallaw (chuck.fallaw@sto.sc.gov)'; 'Cliff Stanley (cliff.stanley@delahowe.k12.sc.us)'; 'Dave Smith (dave@schac.sc.gov)'; 'David "Ric" Lawson (ric.lawson@dss.sc.gov)'; 'David Beverly (dbeverly@scetv.org)'; 'David Elwart (delwart@scprt.com)'; 'David Foshee (dfoshee@ddsn.sc.gov)'; 'David Ross (dross@cpc.sc.gov)'; 'Dawn Hipp (dhipp@regstaff.sc.gov)'; 'Del Collins (del.collins@sclot.com)'; 'Derrick Brown'; 'Don Cantrell (dcantrel@ed.sc.gov)'; 'Douglas Harper (harperds@scdot.org)'; 'Earley, Jimmy (jearley@cio.sc.gov)'; 'Elaine Knight (elaine.knight@scseagrant.org)'; 'Gayle Fletcher (gayle.fletcher@bofi.sc.gov)'; 'Guang Zhao (zhaog@dhec.sc.gov)'; 'Hammond, Carol'; 'Harrill, Ken (kharrill@osa.sc.gov)'; 'Herbert Drucker (hed00@scdmh.org)'; 'James Hammond (hammondj@winthrop.edu)'; 'James Manning (jmanning@ic.sc.gov)'; 'James Swindler (jswindler@sccb.sc.gov)'; 'JamesR.MacDougall@cio.sc.gov'; 'Jay Rolin (jrolin@scvrd.state.sc.us)'; 'Jeff Baumann (jbaumann@forestry.state.sc.us)'; 'Jeffrey Smith (jsmith@sccid.sc.gov)'; 'Jim Bottom (jb@clemson.edu)'; 'Jim Scurry (scurryj@dnr.sc.gov)'; 'Joan Assey (jassey@sccourts.org)'; 'John Dixon (jdixon@fmarion.edu)'; 'John Supra (supra@scdhhs.gov)'; 'Katie Harrison (katie@sctuitiongrants.org)'; 'Kevin Pondy (pondyk@aging.sc.gov)'; 'Kevin Steele (ksteele@scda.sc.gov)'; 'Khush Tata (tata@sctechsystem.edu)'; 'Larry Hubbard (lhubbard@sos.sc.gov)'; 'Lisa Nichols (lbnichols@eoc.sc.gov)'; 'Margaret Sanders (msanders@scalc.net)'; 'Mark Phipps (mark.phipps@schousing.com)'; 'Marshall Hollis'; 'Matt Baker (mbaker@aeronautics.sc.gov)'; 'Matt Faile (matt@llr.sc.gov)'; 'Melissa Forinash (forinash@musc.edu)'; 'Michael Harris (mharris@sif.sc.gov)'; 'Michael Wingard (mhwingard@sccja.sc.gov)'; 'Michelle Moore (mmore@sled.sc.gov)'; 'Mike Garon (GaronM@sctax.org)'; 'Pam Everitt (peveritt@scspa.com)'; 'Pat Smith (smithp@wlgos.sc.gov)'; 'Paul Harmon (pharmon@scdah.state.sc.us)'; 'Randy Erskine (randy.erskine@psc.sc.gov)'; 'Renee Dzek (renee.dzek@banking.sc.gov)'; 'Richard Nelson (richard.nelson@citadel.edu)'; 'Richard Rasmussen (rrasmussen@oepp.sc.gov)'; 'Rick Green (rick.green@banking.sc.gov)'; 'Robert Clark (rclark@patriotspoint.org)'; 'Robert Wilson (rwilson@sccommerce.com)'; 'Robin Lawrence (rlawrence@lander.edu)'; 'Rolf Dolder (Rolf.Dolder@scdmv.net)'; 'Ron Mitchell (mitchellrw@tag.scmd.state.sc.us)'; 'Ronnie Finley (ronnie.finley@us.army.mil)'; 'Sam Jones Jr. (sjones@ohr.sc.gov)'; 'Sandee Sprang (ssprang@scag.gov)'; 'Scott Houston (shouston@cg.sc.gov)'; 'Sherry Copeland (sherry.copeland@prp.sc.gov)'; 'Steve Flowers (sflowers@saf.sc.gov)'; 'Steve Sklar (steve.sklar@ors.sc.gov)'; 'Susan Worthy (susan.worthy@scmuseum.org)'; 'Thomas Smith (tsmith@cfma.sc.gov)'; 'Trad Robinson (trobinson@scsdb.org)'; 'Trevis Shealy (shealy.trevis@doc.state.sc.us)'; 'Troy Pound (troypound@scstatehouse.gov)'; 'Walt Oliver (woliver@daodas.sc.gov)'; 'Yolanda McKnight

(youlanda.mcknight@pcf.sc.gov)'
Subject: IG State-Wide Information Security Initiative--MEETING NOTIFICATION, 10AM, THURSDAY, 11/1

I was overwhelmed by the show of support for this effort--thanks. As set out in the below email last Friday & reinforced by media reports of the public's concern, we will be having a meeting at **10AM, Thursday, November 1, at the Forestry Commission, 5500 Broad River Road, Columbia**. The primary purpose of this meeting will be to seek input on immediate measures/protocols that can be deployed to agencies state-wide to increase our collective information security confidence in the short-run, as well as identify critical weaknesses needing immediate attention.

To start the conversation, I will be sending an email out shortly (later today or Wednesday morning) containing a list of **DRAFT** recommendations from DSIT on this topic. Please look at this list prior to the meeting, and add/subtract/modify. We need everyone's experience & perspective on how best to swiftly check our own information security programs, deploy pragmatic measures, and identify any area that has immediate exposure to compromising PII.

Although the topic for this meeting will be a short-term response, similar to a military stand down day to re-emphasize and re-focus the importance of information security, the meeting will also start the process of planning a way forward to address longer-term issues.

I need four full-time volunteer subject matter experts from Agencies to fully staff the initial task force of six. I will personally lead this group. The group will set up the task force at DSIT offices, 4430 Broad River Road, Columbia. This task force will get it done in several months. We will add more staff if needed to hit that timeline rather than elongate a review given the significance and impact of the issue on the state. Please email me direct with your volunteer.

Thanks for your interest & support.

I
G Email to CIOs, Friday, 10/26:

If you have not already heard via media outlets, the Department of Revenue had a cyber intrusion resulting in the loss of 3.6 million names and social security numbers, as well as 387,000 credit card numbers. The Governor requested the Inspector General lead a state-wide information security (INFOSEC) initiative to assess our INFOSEC and make recommendations. This computer intrusion could have happened to anyone of us, but this large data loss of tax information has to impact our citizen's trust & confidence in state government to professionally protect their confidential information. After 30 years in the FBI, I don't get over-excited unless someone is shooting at me, but in my opinion, this is a crisis situation for information technology in state government.

I need your help. I am not an INFOSEC expert. My expertise is taking a mission, assembling the right team, developing objectives, collecting data on the objectives, and arriving at options & recommendations. I do know enough at this time to break this initiative into two phases. Phase I will identify measures or protocols to deploy to all agencies state-wide for immediate due diligence to give confidence to the public, as well as each other, that the collective IT components in state government are at a common quality assurance baseline. After our due diligence baseline, then Phase II will look at issues from a state-wide, longer term strategy perspective.

I will be assembling a team of subject matter IT experts to work full-time on this task force. I ask each agency CIO to think about voluntarily contributing a qualified staff member to this full-time task force. It will certainly

be highly developmental, as well as contribute to an outcome having a long lasting impact on state government IT.

I am also soliciting volunteer CIOs to attend an initial organizing/strategy meeting to primarily address Phase I which has a time sensitive quality. If you are interested, please email me back at patrickmaley@oig.sc.gov or call my cell (803) 429-4946.

Due to time constraints, I am unable to send a copy to each of your respective Agency Heads for situational awareness, so I would appreciate you forwarding this email up your chain of command.

I will be back in touch to all CIOs early next week.

Thanks in advance for your time & interest in this critical initiative.

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 9:57 AM
To: 'Bill Sandifer'
Subject: RE: Legislative follow up

Bill,

Your daughter should enroll herself if she is over 18 and her SS# has been on a South Carolina tax return since 1998. It doesn't matter where she currently lives. She will be covered.

Not clear on your second question but I think you are asking if a SCDOR IT guy was fired recently. No.
A guy did resign a month or so ago for no reason related to this security incident.

Ted

From: Bill Sandifer [mailto:[redacted]@bellsouth.net]
Sent: Wednesday, October 31, 2012 9:26 AM
To: Pitts, Ted
Cc: 'Andy Fiffick'; jameygoldin@schouse.gov
Subject: RE: Legislative follow up

Ted,
Not sure I understand why you have to consult your attorneys before answering questions.

The following is a question from a constituent that I am unable to answer. However, I fall in this category also.
I signed up for the protection the first day it was available. My kids were minors during the time frame indicated but are now grown & out of the home. One moved to NC this summer. What kind of protection will she be given? The paper article made it sound like it is only available to her if she lives in SC.

One other question. Was the employment of a senior IT person at DOR recently? If so, can you explain what the grounds for termination were?

Will appreciate your response to these issues as well as the ones submitted by all of us over the last few days.

Representative Bill Sandifer
112 Cardinal Drive
Seneca, SC 29672
Message Center:(864)885-2240
Fax: (864) 888-3125

From: Pitts, Ted [mailto:TedPitts@gov.sc.gov]
Sent: Tuesday, October 30, 2012 7:11 PM
To: Pitts, Ted
Cc: Veldran, Katherine; Stirling, Bryan
Subject: Legislative follow up

All,

I am having the attorneys, Experian, SLED, the Inspector General and SCDOR review the answers to the questions we have received. We want to make sure that you have accurate information to distributed to your constituents.

Below are answers to the most frequently asked questions that I can confirm:

Are young adults that previously filed in SC covered? If a tax return was filed from 1998 until present and a person's SS# was listed on the return as the filer or a dependent they can sign up for the protection. Individuals currently 18 and older must enroll themselves. Individuals currently 17 and younger must be added on the family plan by their parent or legal guardian. Laws do not allow them to consent to this agreement on their own. SCDOR will cross check SS#s with all enrollments.

Why doesn't SCDOR just enroll taxpayers? It is against the law to enroll taxpayers without their consent.

Could we not have a portal provided that would allow quicker, more direct and easier access? Experian has a South Carolina portal/page it is- www.protectmyid.com/scdor . The activation code is SCDOR123 (not case sensitive) to enroll. A way to confirm that you are on the correct page is the picture of the person/model on the page should be a female. Some people are being bounced directly to the Experian home page (the picture on this page is a male) this is a problem on the user's end not Experian's. If they don't have access to the internet, they can call 1-866-578-5422. Experian is working to address wait times.

How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait? We are in the process of working with the Department of Defense to make the notification enrollment process as easy as possible. Details will be released when confirmed.

Were checking account routing numbers compromised? Of the files accessed an individual's entire return was accessed. The Social Security #'s and bank information were not encrypted. Credit cards were encrypted on returns older 2003. Any unencrypted credit card information would be for cards that have expired.

We will follow up as soon as possible regarding other questions, our goal is to email the General Assembly a comprehensive FAQs packet as soon as it is finished.

Thanks,
Ted

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:10 PM
To: Godfrey, Rob
Subject: Fw: Info requested - PRT

From: Amy Duffy [mailto:aduffy@scprt.com]
Sent: Wednesday, October 24, 2012 03:20 PM
To: Pitts, Ted
Subject: Info requested - PRT

Hi Ted –

Our two examples are:

1. Removed employee **SSN** from all HR / personnel paperwork (EPMS, leave forms, etc).

2. When selected vendors for point-of-sale and reservation system required that they be PCI compliant. (We do not capture or store any credit card numbers – all information is encrypted and sent to vendors.)

PRT doesn't really deal with any sensitive, or personal, information from our customers or employees ~~ that is why we can only come up with 2 examples.

Thanks!

Amy D. Duffy
Chief of Staff
SC Department of Parks, Recreation & Tourism
1205 Pendleton Street, Suite 248
Columbia, South Carolina 29201

phone: (803) 734-3272
fax: (803) 734-1409
email: aduffy@scprt.com
www.discoversouthcarolina.com

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:12 PM
To: Godfrey, Rob
Subject: Fw: Security changes

From: Huffman, Chris [mailto:chuffman@sccommerce.com]
Sent: Wednesday, October 24, 2012 02:47 PM
To: Pitts, Ted
Cc: Hitt, Bobby <bhitt@commerce.state.sc.us>; Patrick, George <gpatrick@sccommerce.com>
Subject: Security changes

The South Carolina Department of Commerce updated its confidentiality agreement with all of our employees to include social media. In addition, employees will sign a new agreement every year as part of their EPMS process.

In June of 2012, our agency met with an auditor from the Inspector General's Office working on a security project for the Governor's Office. He indicated that Commerce did not maintain personal information and was outside the scope of his current review.

Thanks and let me know if you have any questions.

Chris Huffman
Chief Financial Officer
South Carolina Department of Commerce
1201 Main Street, Suite 1600
Columbia, SC 29201
803.737.0462 Office
803.553.4875 Cell

Pitts, Ted

From: Pitts, Ted
Sent: Monday, October 29, 2012 10:49 AM
To: 'hankpage@scstatehouse.gov'; Leidinger, Bill (Bill.Leidinger@sto.sc.gov); Holly, Jim (jholly@cg.sc.gov)
Subject: FW: Legislative Conference Call moved to 11 am

All,

Sorry for the late notice.

You or members of the staff are welcome on the call.

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

From: Pitts, Ted
Sent: Monday, October 29, 2012 9:20 AM
To: Schimsa, Rebecca
Cc: Jeff Gossett; Charles Reid (charlesreid@schouse.gov)
Subject: Legislative Conference Call moved to 11 am

Members of the General Assembly,

We have had to move the legislative conference call to 11:00 am. Please note the instructions below.

Email any specific questions to TedPitts@gov.sc.gov

The conference call has been rescheduled for 11:00 AM EST on Monday, October 29, 2012. Participants wishing to join the call should dial 1-800-708-6791.

1. All participants will be asked to provide their first and last name to the operator before being placed into the conference. No password is required.
2. Due to large number of participants those that are attending will be in listen only mode.
3. Participants should plan to join the call 10 to15 minutes before the designated start time.
4. After being placed into the conference, participants will hear music until the conference begins.
5. For operator assistance during the call, please press *0.

The briefers are: Ted Pitts Governor's Office, Jim Etter Director Department of Revenue, and Mark Keel Chief SLED.

Pitts, Ted

From: Pitts, Ted
Sent: Monday, October 29, 2012 4:27 PM
To: Thad Westbrook (thad.westbrook@nelsonmullins.com); Mike Shealy (MikeShealy@scsenate.gov)
Subject: Bio

Thad,

Mike Shealy needs a bio on you for tomorrows hearing. The two of you can communicate directly.

Thanks,

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Tuesday, October 30, 2012 10:00 AM
To: 'BradHutto@scsenate.gov'; 'dj1@scsenate.gov'; 'JohnLand@scsenate.gov'; 'PhilLeventis@scsenate.gov'; 'JoelLourie@scsenate.gov'; 'GeraldMalloy@scsenate.gov'; 'FloydNicholson@scsenate.gov'; 'ClementaPickney@scsenate.gov'; 'JohnScott@scsenate.gov'; 'NikkiSetzler@scsenate.gov'; 'KentWilliams@scsenate.gov'; 'ThomasAlexander@scsenate.gov'; 'LeeBright@scsenate.gov'; 'KevinBryant@scsenate.gov'; 'PaulCampbell@scsenate.gov'; 'ChipCampsen@scsenate.gov'; 'RayCleary@scsenate.gov'; 'RonnieCromer@scsenate.gov'; 'TomDavis@scsenate.gov'; 'MikeFair@scsenate.gov'; 'GregGregory@scsenate.gov'; 'transcomm@scsenate.gov'; 'sethicscomm@scsenate.gov'; 'LarryMartin@scsenate.gov'; 'ShaneMartin@scsenate.gov'; 'ShaneMassey@scsenate.gov'; 'JohnHazzard@scsenate.gov'; 'WilliamOdell@scsenate.gov'; 'MarthaCasto@scsenate.gov'; 'LukeRankin@scsenate.gov'; 'MikeRose@scsenate.gov'; 'DannyVerdin@scsenate.gov'; [redacted]@aol.com'; 'andy@andypatrick.org'; [redacted]@charter.net'; [redacted]@bellsouth.net'; 'bsellers@stromlaw.com'; 'bill@taylorschouse.com'; 'bbannister@bannisterwyatt.com'; [redacted]@yahoo.com'; 'chandradillard@schouse.gov'; 'chiphuggins@schouse.gov'; 'chris@murphylawfirmllc.com'; 'chrishart@schouse.gov'; 'curtisbrantley@schouse.gov'; 'dhamilton@kw.com'; 'davidmack@schouse.gov'; [redacted]@bellsouth.net'; [redacted]@charter.net'; [redacted]@comporium.net'; [redacted]@gmail.com'; 'dennyneilson@schouse.gov'; [redacted]@yahoo.com'; [redacted]@yahoo.com'; 'eddysouthard@schouse.gov'; [redacted]@bellsouth.net'; 'emunnerlyn@munnerlynlaw.com'; 'eric@ericbikas.com'; [redacted]@gmail.com'; 'HDHATTYS@Chestertel.com'; [redacted]@aol.com'; 'murrell@leeandmoise.com'; [redacted]@charter.net'; 'ghearn@sccoast.net'; 'gildacobbhunter@schouse.gov'; 'gradybrown@schouse.gov'; 'haroldmitchell@schouse.gov'; [redacted]@yahoo.com'; 'harryott@schouse.gov'; 'anneparks@schouse.gov'; 'davidweeks@schouse.gov'; 'derham@derhamcole.com'; 'greatcars@carolinamotorworks.com'; [redacted]@bellsouth.com'; 'sethwhipper@schouse.gov'; 'toddrutherford@schouse.gov'; 'jackiehayes@schouse.gov'; 'jimbattle@schouse.gov'; 'jamessmith@schouse.gov'; 'jim@jharrisonlaw.com'; [redacted]@gmail.com'; 'jmgeech@homesc.com'; 'jimmyneal@schouse.gov'; 'jenny@jennyhornelaw.com'; 'jerrygovan@schouse.gov'; 'jimmybales@schouse.gov'; [redacted]@aol.com'; 'joemceachern@schouse.gov'; 'josephjefferson@schouse.gov'; [redacted]@gmail.com'; [redacted]@comcast.net'; 'karlallen@schouse.gov'; 'kbingham@aec-sc.com'; 'kennethhodges@schouse.gov'; 'kevinjohnson@schouse.gov'; 'kevinryan@schouse.gov'; 'kcrawford@physicianspm.com'; 'kitspires@schouse.gov'; [redacted]@bellsouth.net'; 'leonhoward@schouse.gov'; 'leon@stavlaw.net'; 'lesterbranham@schouse.gov'; 'genepinson@schouse.gov'; 'listonbarfield@schouse.gov'; 'lonniehosey@schouse.gov'; 'marionfrye@schouse.gov'; [redacted]@gmail.com'; [redacted]@sc.rr.com'; [redacted]@charter.net'; 'mia@schouse.gov'; 'michaelanthony@schouse.gov'; 'schd14@prtcnet.com'; [redacted]@bellsouth.net'; [redacted]@aol.com'; [redacted]@sc.rr.com'; [redacted]@yahoo.com'; [redacted]@charter.net'; 'patsyknight@schouse.gov'; 'paulagnew@schouse.gov'; 'peter@petermccoylaw.com'; 'lowestherapy@cs.com'; [redacted]@aol.com'; [redacted]@gmail.com'; 'ralph@warrennormaninc.com'; 'rick@rqasc.com'; 'robertwilliams@schouse.gov'; 'Bobby@BobbyHarrell.com'; 'ronniesabb@schouse.gov'; [redacted]@charter.net'; [redacted]@bellsouth.net'; [redacted]@hotmail.com'; 'terryalexander@schouse.gov'; [redacted]@bellsouth.net'; 'tpope@elrodpope.com'; 'tyoung@tomyounglaw.com'; 'todd@scmanet.org';

To: 'tommy@stringercompany.com'; 'tracy.edge@bccompany.com'; '[redacted]@gmail.com'; '[redacted]@charter.net'; 'waltmcleod@schouse.gov'; [redacted]@bellsouth.net'; [redacted]@att.net'; 'billclyburn@schouse.gov'; '[redacted]@comcast.net'; 'bill@sandifer.us'; '[redacted]@aol.com'; 'bill@hixonco.com'; [redacted]@gmail.com'; 'billwhitmire@schouse.gov'

Subject: Questions

All,

I am working on pulling together the answers to your questions from yesterday. It will be this afternoon before I can get out the questions with confirmed answers.

We will get them out today. I appreciate your patience.

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Tuesday, October 30, 2012 7:11 PM
To: Pitts, Ted
Cc: Veldran, Katherine; Bryan Stirling (bryanstirling@gov.sc.gov)
Subject: Legislative follow up

All,

I am having the attorneys, Experian, SLED, the Inspector General and SCDOR review the answers to the questions we have received. We want to make sure that you have accurate information to distributed to your constituents.

Below are answers to the most frequently asked questions that I can confirm:

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Thanks,
Ted

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 8:55 AM
To: 'Tommy Stringer'
Subject: RE: Questions

Tomy,

I wanted to go a head and get you a response.

The calls are being fielded by US call centers. This is a provision of the contract.

Ted

From: Tommy Stringer [mailto:tommy@stringercompany.com]
Sent: Tuesday, October 30, 2012 4:12 PM
To: Pitts, Ted
Subject: RE: Questions

Ted,

Why did the state choose a foreign based company (Experian)?

One of my constituents called the toll free number and asked the Experian person who answered where they were located. The Experian person said that he was not allowed to say.

So, any idea what country the calls are being directed to?

Thanks.

From: Pitts, Ted [mailto:TedPitts@gov.sc.gov]
Sent: Tuesday, October 30, 2012 10:00 AM
To: BradHutto@scsenate.gov; dj1@scsenate.gov; JohnLand@scsenate.gov; PhilLeventis@scsenate.gov; JoelLourie@scsenate.gov; GeraldMalloy@scsenate.gov; FloydNicholson@scsenate.gov; ClementaPickney@scsenate.gov; JohnScott@scsenate.gov; NikkiSetzler@scsenate.gov; KentWilliams@scsenate.gov; ThomasAlexander@scsenate.gov; LeeBright@scsenate.gov; KevinBryant@scsenate.gov; PaulCampbell@scsenate.gov; ChipCampsen@scsenate.gov; RayCleary@scsenate.gov; RonnieCromer@scsenate.gov; TomDavis@scsenate.gov; MikeFair@scsenate.gov; GregGregory@scsenate.gov; stranscomm@scsenate.gov; sethicscomm@scsenate.gov; LarryMartin@scsenate.gov; ShaneMartin@scsenate.gov; ShaneMassey@scsenate.gov; JohnHazzard@scsenate.gov; WilliamOdell@scsenate.gov; MarthaCasto@scsenate.gov; LukeRankin@scsenate.gov; MikeRose@scsenate.gov; DannyVerdin@scsenate.gov; [redacted]@aol.com; andy@andypatrick.org; [redacted]@charter.net; [redacted]@bellsouth.net; bsellers@stromlaw.com; bill@taylorschouse.com; bbannister@bannisterwyatt.com; [redacted]@yahoo.com; chandradillard@schouse.gov; chiphuggins@schouse.gov; chris@murphylawfirmllc.com; chrishart@schouse.gov; curtisbrantley@schouse.gov; dhamilton@kw.com; davidmack@schouse.gov; [redacted]@bellsouth.net; [redacted]@charter.net; [redacted]@comporium.net; [redacted]@gmail.com; dennyneilson@schouse.gov; [redacted]@yahoo.com; [redacted]@yahoo.com; eddysouthard@schouse.gov; [redacted]@bellsouth.net; emunnerlyn@munnerlynlaw.com; eric@ericbikas.com; [redacted]@gmail.com; HDHATTYS@Chestertel.com; [redacted]@aol.com; murrell@leeandmoise.com; [redacted]@charter.net; ghearn@sccoast.net; gildacobbhunter@schouse.gov; gradybrown@schouse.gov; haroldmitchell@schouse.gov; [redacted]@yahoo.com; harryott@schouse.gov; anneparks@schouse.gov; davidweeks@schouse.gov; derham@derhamcole.com; greatcars@carolinamotorworks.com; [redacted]@bellsouth.com; sethwhipper@schouse.gov; toddrutherford@schouse.gov; jackiehayes@schouse.gov; jimbattle@schouse.gov;

jamessmith@schouse.gov; jim@jharrisonlaw.com; [redacted]@gmail.com; jmgeech@homesc.com; jimmyneal@schouse.gov; jenny@jennyhornelaw.com; jerrygovan@schouse.gov; jimmybales@schouse.gov; [redacted]@aol.com; joemceachern@schouse.gov; josephjefferson@schouse.gov; [redacted]@gmail.com; [redacted]@comcast.net; karlallen@schouse.gov; kbingham@aec-sc.com; kennethhodges@schouse.gov; kevinjohnson@schouse.gov; kevinryan@schouse.gov; kcrawford@physicianspm.com; kitspires@schouse.gov; [redacted]@bellsouth.net; leonhoward@schouse.gov; leon@stavlaw.net; lesterbranham@schouse.gov; genepinson@schouse.gov; listonbarfield@schouse.gov; lonniehosey@schouse.gov; marionfrye@schouse.gov; [redacted]@gmail.com; [redacted]@sc.rr.com; [redacted]@charter.net; mia@schouse.gov; michaelanthony@schouse.gov; schd14@prtcnet.com; [redacted]@bellsouth.net; [redacted]@aol.com; [redacted]@sc.rr.com; [redacted]@yahoo.com; [redacted]@charter.net; patsyknight@schouse.gov; paulagnew@schouse.gov; peter@petermccoylaw.com; lowestherapy@cs.com; [redacted]@aol.com; [redacted]@gmail.com; ralph@warrennormaninc.com; rick@rqasc.com; robertwilliams@schouse.gov; Bobby@BobbyHarrell.com; ronniesabb@schouse.gov; [redacted]@charter.net; [redacted]@bellsouth.net; [redacted]@hotmail.com; terryalexander@schouse.gov; [redacted]@bellsouth.net; tpope@elrodpope.com; tyoung@tomyounglaw.com; todd@scmanet.org; tommy@stringercompany.com; tracy.edge@bccompany.com; [redacted]@gmail.com; [redacted]@charter.net; waltmcleod@schouse.gov; [redacted]@bellsouth.net; [redacted]@att.net; billclyburn@schouse.gov; [redacted]@comcast.net; bill@sandifer.us; [redacted]@aol.com; bill@hixonco.com; [redacted]@gmail.com; billwhitmire@schouse.gov

Subject: Questions

All,

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Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 10:27 AM
To: 'Mike Forrester'
Subject: RE: Legislative follow up

Mike,

Experian will send an email in a week or two letting parents know that they are eligible to enroll their minors. They will not be able to sign them up when they enroll initially. Individuals will be sent an email letting them know that "family plan" enrollment is open.

Ted

From: Mike Forrester [mailto:[redacted]@charter.net]
Sent: Tuesday, October 30, 2012 7:32 PM
To: Pitts, Ted
Cc: Pitts, Ted; Veldran, Katherine; Stirling, Bryan
Subject: Re: Legislative follow up

Ted, I just had a constituent tell me that they won't accept a dependent for coverage whose birthday is past 1994. Is that true? If so why?

Sent from my iPad

On Oct 30, 2012, at 7:11 PM, "Pitts, Ted" <TedPitts@gov.sc.gov> wrote:

> All,
>
> I am having the attorneys, Experian, SLED, the Inspector General and SCDOR review the answers to the questions we have received. We want to make sure that you have accurate information to distributed to your constituents.
>
> Below are answers to the most frequently asked questions that I can confirm:
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Thanks,

Ted

Ted Pitts

Deputy Chief of Staff

Governor Nikki Haley

Cabinet and Legislative Affairs

803.767.7862

TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 10:37 AM
To: '[redacted]@aim.com'
Subject: RE: Legislative follow up

Mo,

You can do whatever you want. I would wait until we issue a more detailed "Frequently asked questions" sheet hopefully by cob today.

Ted

From: Representative Nathan Ballentine [mailto:[redacted]@aim.com]
Sent: Tuesday, October 30, 2012 7:26 PM
To: Pitts, Ted
Subject: Re: Legislative follow up

Can I cut/paste and put on my website (from you to legislators)?
Stay informed about our community and state issues at www.nathansnews.com

---

From: "Pitts, Ted" <TedPitts@gov.sc.gov>
Date: Tue, 30 Oct 2012 19:11:10 -0400
To: Pitts, Ted<TedPitts@gov.sc.gov>
Cc: Veldran, Katherine<KatherineVeldran@gov.sc.gov>; Stirling, Bryan<BryanStirling@gov.sc.gov>
Subject: Legislative follow up

All,

I am having the attorneys, Experian, SLED, the Inspector General and SCDOR review the answers to the questions we have received. We want to make sure that you have accurate information to distributed to your constituents.

Below are answers to the most frequently asked questions that I can confirm:

Are young adults that previously filed in SC covered? If a tax return was filed from 1998 until present and a person's SS# was listed on the return as the filer or a dependent they can sign up for the protection. Individuals currently 18 and older must enroll themselves. Individuals currently 17 and younger must be added on the family plan by their parent or legal guardian. Laws do not allow them to consent to this agreement on their own. SCDOR will cross check SS#s with all enrollments.

Why doesn't SCDOR just enroll taxpayers? It is against the law to enroll taxpayers without their consent.

Could we not have a portal provided that would allow quicker, more direct and easier access? Experian has a South Carolina portal/page it is- www.protectmyid.com/scdor . The activation code is SCDOR123 (not case sensitive) to enroll. A way to confirm that you are on the correct page is the picture of the person/model on the page should be a female. Some people are being bounced directly to the Experian home page (the picture on this

page is a male) this is a problem on the user's end not Experian's. If they don't have access to the internet, they can call 1-866-578-5422. Experian is working to address wait times.

How much time should deployed, overseas military expect to wait before they are contacted? Is there any "extra" contact, perhaps specifically assigned to this group, that we can share to get them in touch with the right people without having a phone line wait? We are in the process of working with the Department of Defense to make the notification enrollment process as easy as possible. Details will be released when confirmed.

Were checking account routing numbers compromised? Of the files accessed an individual's entire return was accessed. The Social Security #'s and bank information were not encrypted. Credit cards were encrypted on returns older 2003. Any unencrypted credit card information would be for cards that have expired.

We will follow up as soon as possible regarding other questions, our goal is to email the General Assembly a comprehensive FAQs packet as soon as it is finished.

Thanks,
Ted

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 10:38 AM
To: 'Eddie Tallon'
Subject: RE: Legislative follow up

Eddie,

This should not happen. Sounds like they are on the wrong home page. www.protectmyid.com/scdor

Ted

From: Eddie Tallon [mailto:[redacted]@gmail.com]
Sent: Tuesday, October 30, 2012 7:21 PM
To: Pitts, Ted
Subject: Re: Legislative follow up

Ted,
I am having constituents tell me they are being asked for a credit card when they call Experian. I don't believe this should be happening.
Eddie

Eddie Tallon
SC House of Representatives
864-529-2860
[redacted]@gmail.com

On Oct 30, 2012, at 7:11 PM, "Pitts, Ted" <TedPitts@gov.sc.gov> wrote:

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Ted

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 10:50 AM
To: Mark Keel (mkeel@sled.sc.gov)
Subject: FW: Constituent Call identity theft

Chief,

See email below.

Don't know that there is any tie but can you forward it to your team that works on these issues.

Ted

From: Thomas, Katherine
Sent: Tuesday, October 30, 2012 1:52 PM
To: Haltiwanger, Katherine; Pitts, Ted
Subject: Constituent Call

Matthew [redacted] 843.[redacted]

Mr. [redacted] says that credit cards he used to pay taxes were used fraudulently a few days after the breach and that he would be happy to speak with investigators if it could be of any help.

Katherine Thomas
Office of Governor Nikki R. Haley
(803) 734-1058
kthomas@oepp.sc.gov

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 31, 2012 3:28 PM
To: 'astibel@dandb.com'
Subject: Call me

Aaron

Can you call me?

Ted Pitts
Deputy Chief of Staff
Gov Nikki Haley
South Carolina
8037677862

Pitts, Ted

From: Pitts, Ted
Sent: Thursday, November 01, 2012 9:52 AM
To: 'mhbarb@scdjj.net'; 'gmcriff@doi.gov'; 'byars.bill@doc.state.sc.us'; 'etter_jf@sctax.org'; 'bhitt@sccommerce.com'; 'keck@scdhhs.gov'; 'mkeel@sled.sc.gov'; 'Lillian.B.Koller@dss.sc.gov'; 'leroysmith@scdps.net'; 'dparrish@scprt.com'; 'kevin.shwedo@scdmv.net'; 'stongerj@scdot.org'; 'templetonc@scdllr.com'; 'kthomas@ppp.state.sc.us'; 'btoomey@daodas.state.sc.us'; 'aturner@dew.sc.gov'; Gwen McGriff (GMcGriff@doi.sc.gov)
Cc: Maley, Patrick; LeMoine, Leigh (LeighLeMoine@gov.sc.gov)
Subject: FW: Request of the Governor

Cabinet Directors,

Please come prepared to today's Cabinet meeting to discuss how your agency can help with notifying and/or enrolling South Carolina taxpayers in credit protection.

Examples from a couple of agencies that have already offered are:

COL Shwedo at DMV is offering to help enroll people at all of his locations.

Tony Keck at DHHS is assigning an IT employee to join the Inspector General while he conducts his assessment (See email below).

The Governor looks forward to hearing how your agency can help.

Thanks,

Ted Pitts
Deputy Chief of Staff
Governor Nikki Haley
Cabinet and Legislative Affairs
803.767.7862
TedPitts@gov.sc.gov

-----Original Message-----
From: Maley, Patrick
Sent: Thursday, November 01, 2012 7:48 AM
To: Pitts, Ted
Cc: Earley, Jimmy; Davis, George
Subject: Request of the Governor

Ted, the IG has two investigators, and I am one of them. I have done dozens of similar reviews like this INFOSEC issue. I will scope the Governor's request to narrow on the initial milestone, which will be options + recommendations on a state-wide governance model and infosec strategies. These decisions need to be made to build the sustainable

framework from which the rest will flow in terms of policy, procedures, and monitoring mechanisms to be implemented state-wide by agencies.

Where my role ends and a state-wide governance model starts will become apparent in time. The first milestone is a report on current assessment of state-wide Infosec from a variety of data points which will certainly lead to the top tier issues of state-wide governance + strategies.

To meet this first milestone, I will need all IG resources (2), DSIT (they have been great), and 4 agency personnel with IT backgrounds to do better interviews and interface with IT world we will work in. Depending on how the data lines up, this first phase can be quick or take many weeks.

I have asked for volunteers and HHS has someone to volunteer. I need 3 more.

It will be for 3-5 weeks and it will be interviewing experts+CIOs with structure interview questionnaires and analyzing IT data from the industry + survey results.

The decision makers need options + recommendations on the type of vehicle, road map, and estimated costs before anyone gets into the weeds on specific policies and procedures to raise infosec and lower enterprise risk.

I need these 4 executive branch people ready to roll Monday morning and report to our task force space at DSIT. They can call me on my cell 429-4946.

Thanks

Pitts, Ted

From: Pitts, Ted
Sent: Wednesday, October 24, 2012 4:11 PM
To: Godfrey, Rob
Subject: Fw: PII Information

----- Original Message -----
From: Lowder, Joe [mailto:JLowder@dew.sc.gov]
Sent: Wednesday, October 24, 2012 03:15 PM
To: Pitts, Ted; Turner, Abraham <ATurner@dew.sc.gov>
Subject: PII Information

Ted,

We perform the following functions as part of normal business process to prevent PII data loss:

Network and Data Security --

- All text email sent from the Agency is automatically scanned for PII - specifically data that appears to be SSNs, credit cards.
- Unauthorized email to a large distribution group is automatically restricted.
- Large emails are prevented from being sent outside the Agency until the email is verified by a human to be valid for work use.
- Tools and devices are in place that prevent malicious hacking of our network and web applications and databases
- Laptops used by agents in the field are encrypted in case of loss

Awareness Training --

- All employees are required to take IT security training as part of their onboarding that specifically informs of the proper use and protection of PII.
- All employees are required to read and acknowledge security policies, procedures to include acceptable use of PII

Physical Protection --

- Sensitive areas with PII are accessed by key card only

Actions taken after the DHHS breach:

- All remote access by employees is secured using best practice authentication measures ("two-factor authentication")
- Controls have been implemented to ensure that access to mainframe and other applications is promptly revoked for DEW staff when they terminate employment.
- IT is scanning computers in the SCWorks centers for files containing PII.
- Upgraded the network infrastructure with modern and more secure components (routers, switches).
- Additional security measures and physical controls (sign in log, locked containers) were implemented for the warehouse to increase security over stored paper documents.
- A system configuration issue with the email filter (detecting SSNs) was identified and corrected.

- Hard drives from all computer equipment that will be transferred to State Surplus Property, or disposed of in any other way, are now being removed and destroyed by IT staff prior to the computers being transported to the DEW warehouse.

Because of the Agency re-organization, the following additional steps were taken last week to protect the Agency from possible malicious intent:

- Flagged email that seemed suspicious for affected employees. Follow up to be conducted by IT. Suspicious emails may include those that have large attachments, odd subject lines, or are being sent to outside email addresses (media, etc)
- Audits of application and data access for the affected employees to ensure it was necessary for job duties.

Please let me know if you have any questions.

Joe