

**From:** Van Cleave, Jennifer <jvancleave@aging.sc.gov>  
**To:** Kester, Tonykester@aging.sc.gov  
**Date:** 10/28/2014 9:49:24 AM  
**Subject:** State Nutrition Contract

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Tony,

Katherine and I talked to Sam at MMO yesterday and we have developed a tentative timeline. We would like to send the final draft of the contract to him no later than Friday. When would be a good time for us to meet with you to discuss any changes or edits you have for the draft? Katherine and I will be in the office all day today and tomorrow.

Thanks,  
Jennifer

Jennifer J. Van Cleave  
Program Coordinator  
South Carolina Lieutenant Governor's Office on Aging  
1301 Gervais Street, Suite 350  
Columbia, SC 29201  
Phone 803-734-9933, Fax 803-734-9886  
jvancleave@aging.sc.gov

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