

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR**

**ACTION REFERRAL**

TO <i>Roberts/FOIA</i>	DATE <i>10-24-13</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000149</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>C.C. Cox</i> <i>cleared 11/8/13, letter attached</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <i>11-8-13</i>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

## Brenda James

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**From:** Kim Cox  
**Sent:** Thursday, October 24, 2013 4:47 PM  
**To:** Brenda James  
**Subject:** Fwd: FOIA Request

Brenda,  
Please log and route this FOIA request.

Thanks,  
Kim

Begin forwarded message:

**From:** Andrew Yates <[awcyates9@gmail.com](mailto:awcyates9@gmail.com)>  
**Date:** October 24, 2013 at 4:40:52 PM EDT  
**To:** undisclosed-recipients;;  
**Subject:** FOIA Request

Dear Sir or Madam:

Pursuant to state and federal public records laws, I request copies of the following public documents:

Recommendation letters, in hard copy or electronic form, written by Governor Nikki Haley or written by her staff on her behalf, addressed to your agency.

Recommendation letters, in hard copy or electronic form, written by Senator Vincent Sheheen or written by his staff on his behalf, addressed to your agency.

I believe these documents are of public interest and I request that you provide them as quickly as possible at the lowest cost possible, thank you for your time and attention.

Sincerely,

Andrew Yates  
353 Fairlane Drive  
Spartanburg, SC  
29307

864-497-6296



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
<b>Total Amount Due SCDHHS:</b>		<b>\$ _____</b>

Please remit the above amount to the following address:

**Bureau of Fiscal Affairs**  
 South Carolina Department of Health and Human Services  
 Post Office Box 8297  
 Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:



November 8, 2013

Mr. Andrew Yates  
335 Fairlane Drive  
Spartanburg, SC 29307

Dear Mr. Yates:

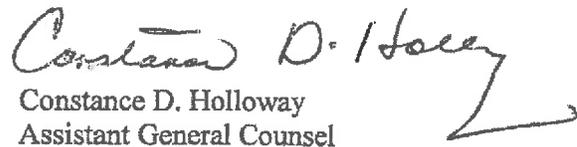
Your Freedom of Information Act request dated October 24, 2013 was referred to me for handling. You requested a copy of "recommendation letters, in hard copy or electronic form written by Governor Nikki Haley or written by her staff on her behalf addressed to your agency and recommendation letters, in hard copy or electronic form written by Senator Vincent Sheheen or written by his staff on his behalf addressed to your agency."

The Human Resources Office and Director's Office have searched their records and found that there was one letter received from Senator Vincent Sheheen. However, at this time that letter is exempt from disclosure under S.C. Code Ann. §30-4-40(a) (3) (b).

If you like, we will continue the search for recommendation letters by requesting that each individual in a supervisory capacity in the agency check their records. We estimate the cost of conducting such a search will be \$1,400.00, therefore we are requesting a deposit of \$700.00. Please let me know if you would like the additional search conducted by indicating so in writing and providing the deposit of \$700.00.

Thank you for your request. If you have any questions, please feel free to contact me at (803-898-0062).

Sincerely,

  
Constance D. Holloway  
Assistant General Counsel

CDH/h

cc: Kim Cox