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Date: 1/14/2015 5:34:28 PM

Subject: 2015 Comprehensive Permanent Improvement Plan (Due March 13)

Attachments: 2015 CPIP Instructions.doc

CPIP Forms 2015 (fill-in).xls

2015 CPIP Letter.docx

Attached are the submittal letter, instructions and forms for the 2015 Comprehensive Permanent Improvement Plan (CPIP). CPIPs are due to our office (and to CHE for colleges and universities) on Friday, March 13, 2015.

If your agency does not have any permanent improvement projects planned, simply submit a letter to the Executive Budget Office using the email address in the instructions stating that no projects are planned. If General Services typically coordinates construction projects for your agency, please work with them to figure out which projects will be included on their CPIP on your behalf and which projects you will need to include separately.

Please do not hesitate to call if you have any questions or concerns. I will be happy to work with you.

-Allyn



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