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Date: 8/29/2014 10:29:14 AM

Subject: MIPPA Priority 2 (AAA) and 3 (ADRC) No Cost Extension Process (Cross-Post)

From: Glendening, Katherine J. (ACL/AOA)
Sent: Friday, August 29, 2014 10:23 AM
To: SHIP-DIRECTORS@LIST.NIH.GOV; 'mippa@freelists.org'
Cc: Glendening, Katherine J. (ACL/AOA)
Subject: MIPPA Priority 2 (AAA) and 3 (ADRC) No Cost Extension Process.

Good Morning,

ACL will be accepting No-Cost Extension (NCE) requests for the 2013 MIPPA funding (Priority Area 2: AAA and Priority Area 3: ADRC). The ACL Office of Grants Management starts reviewing requests approximately 6 weeks before the end of the grant period. We are now in that period.

Reminder: You have 90 days to draw down obligated funds from PMS after the end of the grant period (9/29/2014). Therefore, if you have not incurred new obligations/expenses you can and should draw down all previously obligated funds by December 28, and you do not need to request a No-Cost Extension.

If you are requesting a No-Cost Extension, ACL needs:

1. A cover letter that includes:

The Grant Award number

A Specific proposed end date (not the # of months), e.g., 12/31/14, 3/31/15, 6/30/15 etc.

Written justification that

☉Explains why the work has not been completed

☉A detailed work plan of how all unfinished activities will be completed by the proposed end date; and

A budget justification that accounts for unobligated funds remaining and briefly describes how these funds will be spent

A recent SF 425 must have been submitted or accompany the request.

A revised budget is needed if significant rebudgeting occurs as described on Part II page 55 and in Appendix B: Glossary (page B-9) in [The HHS Grants Policy Statement](#). Significant rebudgeting occurs when expenditures in a single direct cost budget category increase or decrease from the approved budget amount for that budget category for that budget period by more than 25 percent of the total costs awarded. Significant rebudgeting also occurs if a new budget line item is created.

MIPPA 2013 grants are not in the GrantSolutions system. Please submit your request to the MIPPA Mailbox - MIPPA.Grants@acl.hhs.gov and CC me. In order to process the requests efficiently, please put your state name and the grant number in the email subject line.

If you are requesting NCEs for both priorities, please submit separate requests.

As always, please do not hesitate to contact me if you have questions, or need clarification.

Best regards,
Katie

Katherine Glendening

Office of Supportive and Caregiver Services

Administration on Aging

Administration for Community Living

US Department of Health and Human Services

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