

From: Emily Johnson <ejohnson@scprt.com>

To: Amy Duffyaduffy@scprt.com

Pisarik, HollyHollyPisarik@gov.sc.gov

Date: 12/7/2015 10:09:52 AM

Subject: FOIA request FYI

Attachments: Preprogrammed Software Reports by Manufacturer.pdf

FYI – See attached FOIA request. I understand we receive this same request every six months.

Emily Johnson
General Counsel
SC Department of Parks, Recreation & Tourism
1205 Pendleton St.
Columbia SC 29201

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From: Brittany McGraw [mailto:bmcgraw@smartprocure.us]

Sent: Friday, December 04, 2015 4:57 AM

To: Emily Johnson <ejohnson@scprt.com>

Subject: SmartProcure Public Records Request State of South Carolina Dept. of Parks, Recreation & Tourism For PO/Vendor Information

Dear Emily or Custodian of Public Records,

SmartProcure is submitting a public records request to the State of South Carolina Dept. of Parks, Recreation & Tourism for any and all electronic purchasing records from 2015-07-27 to current. The request is limited to readily available records without copying, scanning or printing.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Although not a requirement for fulfillment, the attached document may be helpful as a reference to fulfill this request if the State of South Carolina Dept. of Parks, Recreation & Tourism stores the records using any of the pre-programmed software reports. Any editable electronic medium is acceptable.

Please email the information or use the following web link. There is no file size limitation:
<http://upload.smartprocure.us/?st=SC&org=StateofSouthCarolinaDeptofParksRecreationTourism>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-289-2768.

Regards,

Brittany McGraw
Data Acquisition Specialist

SmartProcure

Direct: 954-289-2768 | Cell: Email: bmcgraw@smartprocure.us | www.smartprocure.us 700 W. Hillsboro Blvd.
Deerfield Beach, FL - 33441