

MEETING OF THE BOARD OF TRUSTEES

September 10, 1975

Agenda

Invocation

Approval of Agenda

Minutes of the meeting on May 14, 1975

Old Business

Reports of Committees' Activities

Building and Grounds

Development

Education

Endowment

Personnel

Special Committee on Nominations for Trustees

New Business:

Budget for 1976-77

Endowment Fund

Miscellaneous

Adjourn

Minutes of the Meeting of the Board of Trustees  
September 10, 1975

The quarterly meeting of the Board of Trustees met at the school on Wednesday, September 10, 1975. The following members were present: Dr. M. B. Webb, Dr. James F. Miles, Dr. J. Carlisle Holler, Mr. James McClary, Rev. James B. Mitchell, Mr. Clarence S. Rowland, Jr., Dr. Oliver Thomas, Dr. Wil Lou Gray, and Dr. J. T. Willis.

Dr. Webb, Chairman, called the meeting to order. Dr. Holler lead in the invocation. The agenda was approved - a copy of which is herewith attached. The minutes of the May meeting were approved as printed, and mailed to the trustees. Dr. Webb introduced the new principal, Mrs. Pauline Lufler.

Dr. Holler reported that the Building and Grounds Committee had not had a meeting since the last regular meeting of the trustees. Dr. Willis reported that repairs had been made to the auditorium, but it was not yet known whether or not the repairs stopped the leaks.

Dr. Thomas reported for the Development Committee that there had been no meeting of his committee.

Dr. Willis reported that the NAPCAE Committee had completed its report and would be ready to make a presentation of the report to the Board at their next quarterly meeting on November 19.

Dr. Miles raised the question as to whether or not we were meeting accreditation requirements and as to whether or not we had implemented the recommendations by the State Auditor, Mr. Pat Smith. Dr. Willis replied that he would be attending a meeting with the State Department of Education at which time a report would be given to that department. The school will then receive notification from that department as to whether or not it is meeting accreditation requirements. Dr. Willis stated that he believes that the school is in full compliance with accreditation requirements. Dr. Willis stated that he believes that the school has implemented the recommendations made by Mr. Pat Smith in his management letter accompanying the 1974 audit.

Dr. Miles reported that the Education Committee had concerned itself with the management agreement between the Department of Vocational Rehabilitation and the Opportunity School relative to the operation of the Evaluation Center. That agreement has been approved and implemented by both agencies.

Dr. Willis did alert the Board that the question was asked by the State Auditor as to whether or not it is legal for the school to pay teachers for annual leave. The school has paid teachers for annual leave since the administration of Mr. W. T. Lander. Dr. Webb referred the matter of teachers' supplement to the Personnel Committee. Mr. Rowland, Chairman of the Personnel Committee, asked that Dr. Willis develop a schedule for teacher supplements and submit it to the Personnel Committee for consideration.

The Personnel Committee submitted the following recommendations for consideration by the Board of Trustees: "Because of the responsibility the school has for more than 200 students on a 24 hour basis, seven days per week, we believe that people occupying certain positions should be required to live on the campus to provide supervision. The positions are as follows: Director, Dean of Students, Maintenance Supervisor, Food Service Supervisor, Nurse, two Counselors,

and a person at large on whom the Director or Dean of Students can call for assistance. We further recommend that any other residences be made available to any members of the staff who will meet either one of the following conditions: 1) would be willing to perform extra duties in the way of supervising students during their off hours from their job or 2) who would be willing to pay the fair rental value of the residence." The motion was passed to accept this recommendation to be implemented as soon as it can be feasibly done.

The special committee appointed to get the nominations for Trustees before the General Assembly was asked to continue to serve until that job is completed.

Dr. Holler reported for the Endowment Committee that the school has \$140,861 invested with the Trust Department of the Citizens and Southern Bank. The current market value of the investment is \$184,243. At the present rate of return, the annual income is \$11,258. Dr. Holler stated that Board policy ABA instructed the Endowment Committee relative to investment of these funds. The portion of the policy relative to investment of funds is quoted herein, "It shall have a seal, which it may change at its discretion, and in its name it may contract for, purchase and hold property for the purposes provided for in this act. It may take any property or money given or conveyed by deed, devised or bequeathed to the school, and hold the same for its benefit and use. The conditions of any such gifts or conveyances shall in no case be inconsistent with the purposes of the school, and the Board shall not by the acceptance thereof incur any obligation on the part of the State. It shall securely invest all funds and keep all property which may come into its possession." He also told the Board that he had received a letter stating that all funds must be deposited with the State Treasurer.

Dr. Willis reported that the officers of the Alumnae Association had requested the Endowment Committee to pay a weekly allowance for incidentals to recipients of Work Scholarships. Some of the recipients had suggested that clients of Vocational Rehabilitation get \$3 a week for incidentals, and thus they felt that they should likewise get some allowance. The motion was passed to authorize the Administration to pay to each of the recipients of Work Scholarships a \$3 allowance per week from the income of the Endowment Fund.

Dr. Gray asked the advise of the Board concerning the Endowment Fund and the possibility of special emphasis to be given during the week of Founders Day, November 19. The Board encouraged Dr. Gray to move ahead with plans for Founders Day and in raising funds for the Endowment Fund.

Dr. Holler reported that Dr. Gray had requested of the Endowment Committee a loan of \$5,000 to match funds for having the Palmetto Patriots game printed. The Board approved the request stating that the money will be loaned from interest earned on unrestricted funds in the Endowment Fund. The Endowment Fund is to be repaid out of the first income from the sale of the game.

Dr. Holler and Dr. Efron were elected as delegates to the annual conference of the South Carolina School Board Association in Myrtle Beach. Dr. Webb and Mr. Rowland were elected as alternates.