

**CHESTERFIELD COUNTY COUNCIL  
REGULAR MEETING  
COUNTY COUNCIL MULTI-PURPOSE BUILDING  
October 7, 2015 .....9:00 A.M.**

**PRESENT:** Chairman J. Matthew Rivers, Vice-Chair Lenora V. Powe, Council Members: Kenneth A. Johnson, Bruce E. Rivers, Robert G. Cole, Gerald L. Miller, Mary Anderson, Douglas Curtis and G. Franklin Plyler.

**OTHERS PRESENT:** Denise Douglass – Administrator; Tim Eubanks – Assistant Administrator/Public Works Director; Susie Boswell – Clerk to Council; Michelle Stanley – Finance Director; C. Heath Ruffner – County Attorney; Lisa Gainey – Human Resource Director; Kim Burch – Chesterfield County Economic Development Director; Cherry McCoy – Chesterfield County Economic Development Senior Project Manager & Existing Industry Coordinator; Pam Jordan – Codes Enforcement; Michelle Wallace – Legislative Delegation; Lorrene Green – Probate Court; Carol Gilmore – Library; Harold Hainey – Emergency Preparedness Director; Kevin Thurman – IT; Michael Kaltwang – Library; Ted Deese – Public Works; Justin Sigmon – Public Works; William Johnson – Public Works; Sheriff Jay Brooks; Undersheriff Rob Lee; Robert Monnie –The Link. There were others attending the meeting who did not sign the sign-in-sheet.

**CALL TO ORDER AND PRAYER**

Chairman J. Matthew Rivers welcomed everyone and Council Member Robert G. Cole opened the meeting with prayer.

**ADOPTION OF AGENDA**

Council Member Plyler made a motion to adopt the October 7, 2015 meeting agenda. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**SPECIAL RECOGNITION:**

Staff has implemented a Service Recognition Program that is designed to honor the County’s Employees. The program will recognize years of service beginning at five years and following in five year increments. The following employees were recognized and presented with their Certificates:

<u>Employee</u>	<u>Department</u>	<u>Number of Years</u>
Pam Jordan	Codes	15 Years
Michelle Wallace	Legislative Delegation	10 Years
Lorrene Green	Probate Court	20 Years
Carol Gilmore	Library	5 Years
Harold Hainey	Emergency Preparedness	5 Years
Kevin Thurman	IT	15 Years
Sandy Norris (Not present)	Public Works	10 Years

Timothy Knight (Not present)	Sheriff	15 Years
Kenneth Lear (Not present)	Detention	5 Years
Daniel Scott (Not present)	Sheriff	10 Years
Sara Lear (Not present)	Sheriff	20 Years

**APPROVAL OF MINUTES**

**a. September 2, 2015 – Regular Meeting**

Council Member Johnson made a motion to approve the September 2, 2015 Regular Meeting Minutes. Council Member Plyler seconded the motion. Voting in favor of the motion were Council Members Johnson, Plyler, Anderson, Cole, Bruce E. Rivers, Miller and Vice-Chair Powe. Council Member Curtis did not vote, as he was not present at the September 2, 2015 meeting. Motion passed.

**SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS**

None

**APPOINTMENTS**

**a. Sheriff Jay Brooks – Special Presentation**

Sheriff Brooks presented a plaque to Tim Eubanks and his building crew for the great job they did on the Sheriff’s Administration Building. He stated that when people walk in the building, they are blown away by how it looks and that 99.9% of that is because of Tim and his crew and the work they did. He said he was extremely proud of their work and he appreciated it very much.

**b. Jack Hurst – Croft Jones Road Paving Project and Douglas Ranch Road**

Appeared before Council regarding the paving of Croft Jones Road and issues with Douglas Ranch Road. Mr. Hurst stated that he was not happy with the way Council had handled this situation.

There was discussion regarding this matter.

Chairman Rivers advised that this matter would be referred to the Road Committee and Mr. Hurst could attend a Road Committee meeting and discuss the matter further with the Committee.

**c. Ellen Hamilton, Executive Director, Pee Dee Coalition Against Domestic & Sexual Assault**

Ms. Hamilton appeared before Council to request that Council pass a Proclamation Declaring October as Domestic Violence Awareness Month and to update Council on the Craig House renovation project and activities planned for the month of October.

Council Member Bruce E. Rivers made a motion to declare the month of October as Domestic Violence Awareness Month. Council Member Johnson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**Betty Barrett, Pee Dee Coalition Against Domestic & Sexual Assault:** Appeared before Council and gave a report on how things were progressing with the Craig House renovation project and a brief overview of the funding, volunteers and repairs. Presented Council with a handout of the floor plans and renovations being made. Thanked Council for their support and the county employees for their help.

**PUBLIC COMMENTS**

None

**PUBLIC HEARINGS**

None

**ORDINANCE READINGS AND RESOLUTIONS**

**a. Lease-Purchase Ordinance (Motor graders) – 1<sup>st</sup> Reading, by title only**

Vice-Chair Powe made a motion to pass 1<sup>st</sup> Reading, *by title only*. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**b. Installment Purchase Revenue Bond Ordinance – 1<sup>st</sup> Reading, by title only**

Council Member Anderson made a motion to pass 1st Reading, *by title only*. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion were Council Members Anderson, Bruce E. Rivers, Miller, Plyler, Cole and Vice-Chair Powe. Voting in opposition of the motion were Council Members Johnson and Curtis. Motion passed.

**c. 2015/2016 General Fund Budget Amendment Ordinance - 1<sup>st</sup> Reading, by title only**

Vice-Chair Powe made a motion to pass 1st Reading, *by title only*. Council Member Cole seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. Project Kitchen II Ordinance – 2<sup>nd</sup> Reading**

Council Member Johnson made a motion to pass 2<sup>nd</sup> Reading. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. Project Extension Ordinance – 2<sup>nd</sup> Reading**

Council Member Johnson made a motion to pass 2<sup>nd</sup> Reading. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**STANDING COMMITTEE REPORTS**

None

**ITEMS SUBMITTED BY COUNCIL**

None

**ITEMS SUBMITTED BY STAFF**

**a. Tourism Committee - Douglass**

Administrator Douglass advised that counties receiving more than \$50,000 in revenue from the accommodations tax are required to appoint an advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax. The advisory committee consists of seven members (two hospitality industry members, one cultural organization member, two lodging members, and two at large members). Additionally, the majority of the committee must be from the highest percentage revenue base town within the county. With the help from Kim Burch, Director of Economic Development, an updated committee was formed as set forth below:

Committee Members

- Restaurants: Gail Stoudemire (Huddle House)  
Ronnie Campbell (Subway, Bojangles, The Bank)
- Hotels: Bella Patel (Guest Lodge – Pageland)  
Mattie Thomas (Quality Inn – Cheraw)
- Cultural: Felicia Flemming-McCall (African-American Heritage Center – Cheraw)
- At Large: Cherry McCoy (Chesterfield County Economic Development)  
Tammy Withrow (Town of Jefferson)

**b. Lisa Hancock Retirement (28 years) – Douglass**

Lisa Hancock was recognized for her 28 years of service to the citizens of Chesterfield County and was presented with a plaque honoring and commemorating her dedication. Administrator Douglass also said she was pleased to advise that Lisa has now returned to work part-time at Emergency Management.

**c. RIA Grant Letter (Nestlé Waters) – Ratification of Amendment – Douglass**

Advised that on September 15, 2015 a letter was sent to the South Carolina Rural Infrastructure Authority (RIA) confirming an amendment to the RIA Grant for infrastructure construction in connection with the Nestlé Waters North America, Inc. Plant. It is requested that Council ratify the amendment.

Council Member Johnson made a motion to ratify the amendment to the RIA Grant. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**d. Animal Shelter Kennels RFP Award – Douglass**

Staff issued an RFP for Animal Shelter Outside Kennels and received the following three proposals: (1) Henley’s Construction in the amount of \$27,500.00; (2) McCormick’s Fencing in

the amount of \$32,649.00; and (3) Fence It in the amount of \$69,896.00. It was recommended by staff that Council award the Animal Shelter Outside Kennels to Henley Construction's in the amount of \$27,500.00.

Council Member Plyler made a motion to award the Animal Shelter Outside Kennels to Henley's Construction in the amount of \$27,500.00. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**e. Animal Services Building (Buy a Brick Program) – Douglass**

Advised that there is an ongoing fundraiser for Animal Services known as the Buy a Brick Program. This fundraiser will help offset the cost of the Chesterfield County Animal Shelter. For more information, call 843-623-2535 or visit <http://www.thatsmybrick.com/ccanimalservicesc>.

**f. Inmate Healthcare RFP – Douglass**

Staff issued an RFP for an Inmate Healthcare Contract and received the following two proposals: (1) Southern Health Partners in the amount of \$108,780.00 and (2) Hartsville Medical Enrichment Services (HMES). In addition to the response from Southern Health Partners being the lowest respondent, our current contract being with them. Therefore, staff recommended that Contract be awarded to Southern Health Partners.

Council Member Cole made a motion to accept the proposal of Southern Health Partners in the amount of \$108,780.00 and award the Inmate Healthcare Contract to Southern Health Partners. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**g. Surplus Property Declaration – Douglass**

Public Works requested that Council declare a 1992 GMC 3500 Bucket Truck, mileage 151,589, as surplus property to be sold and the proceeds of the sale of this truck to be applied toward the purchase of a bucket truck with a longer boom.

Council Member Johnson made a motion to declare the 1992 GMC 3500 Bucket Truck, mileage 151,589, as surplus, to authorize the truck to be sold and the proceeds to be applied toward the purchase of a bucket truck with a longer boom. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

## **ANNOUNCEMENTS**

### **Council Member Johnson**

Town of Jefferson is having a festival this coming weekend.

### **Council Member Cole**

None

### **Council Member Bruce E. Rivers**

Have new 911 Center in operation and commended employees for seeing that through. He stated that you could tell a big difference since 911 has the new equipment. Commended Council members for seeing the need to move forward with getting that accomplished and thanked the employees for a job well done.

### **Council Member Plyler**

None

### **Council Member Curtis**

Stated that when the raises were given, the part-time employees were not included and he would like for Council to address that matter at the next Council meeting. Administrator Douglass indicated that the omission of part-time employees from the COLA was consistent with prior practice as these employees have not normally been included in the COLA in the past.

There was some discussion regarding part-time employee COLA/raises.

Chairman Rivers referred this matter to the Finance Committee.

### **Council Member Anderson**

Jazz Festival starts in Cheraw on October 16.

### **Council Member Miller**

None

### **Council Vice-Chair Powe**

At the annual Industry Appreciation event held on September 29<sup>th</sup>, Chesterfield County was recognized as achieving designation as a Certified Work Ready Community, and previously received an award in Charleston for that accomplishment.

### **Council Chair J. Matthew Rivers**

None

### **Administrator Denise Douglass**

Thanked all employees that worked so hard during the storm.

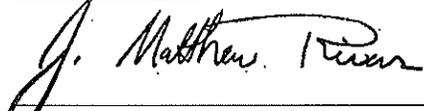
**EXECUTIVE SESSION**

Council did not enter Executive Session.

**ADJOURN**

Council Member Johnson made a motion to adjourn. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

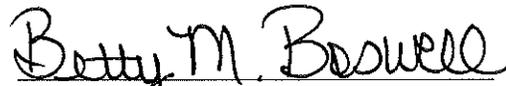
**APPROVED:**



J. Matthew Rivers, Chairman

Date: November 4, 2015

**ATTEST:**



Betty M. Boswell, Clerk to Council