

**CHESTERFIELD COUNTY COUNCIL
REGULAR MEETING
COUNTY COUNCIL MULTI-PURPOSE BUILDING
September 2, 20159:00 A.M.**

PRESENT: Chairman J. Matthew Rivers, Vice-Chair Lenora V. Powe, Council Members: Kenneth A. Johnson, Bruce E. Rivers, Robert G. Cole, Gerald L. Miller and G. Franklin Plyler.

ABSENT: Council Members Anderson and Curtis.

OTHERS PRESENT: Denise Douglass – Administrator; Susie Boswell – Clerk to Council; Michelle Stanley – Finance Director; C. Heath Ruffner – County Attorney; Lisa Gainey – Human Resource Director; Tim Eubanks – Assistant Administrator/Public Works Director; Kim Burch – Chesterfield County Economic Development Director; Cherry McCoy, CCEDB; Sheila Gillespie – Detention Center Administrator; Lieutenant Bridget Dixon – Detention Center; Major Linda Teal – Detention Center; Amarie Whyte – Walmart; Ruthie Tarlton – Mother’s Board; Laura Green – Mother’s Board; Gwen Cabenes – Mother’s Board and Robert Monnie –The Link. There were others attending the meeting who did not sign the sign-in-sheet.

CALL TO ORDER AND PRAYER

Chairman J. Matthew Rivers welcomed everyone and Council Member George Franklin Plyler opened the meeting with prayer.

ADOPTION OF AGENDA

Chairman Rivers advised that, after consultation with the County Attorney, it was determined that Item 12(e) should be stricken from the Agenda. Council Member Johnson made a motion to adopt the September 2, 2015 meeting agenda, with Item 12(e) being stricken. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. August 12, 2015 – Regular Meeting

Council Member Bruce E. Rivers made a motion to approve the August 12, 2015 Regular Meeting Minutes. Council Member Plyler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

None

APPOINTMENTS

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS

a. Ordinance Suspending Blue Laws - Public Hearing

Council Member Johnson made a motion to open public hearing. Council Member Plyler seconded the motion. Voting in favor of the motion was unanimous. Motion passed. There were no oral comments from the public made nor were any written comments received.

Council Member Bruce E. Rivers made a motion to close public hearing. Council Member Plyler seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ORDINANCE READINGS AND RESOLUTIONS

a. Ordinance Suspending Blue Laws – 3rd Reading

Council Member Bruce E. Rivers made a motion to pass 3rd Reading. Council Member Cole seconded the motion. Voting in favor of the motion were Council Members Bruce E. Rivers, Cole, Miller, Plyler and Vice-Chair Powe. Voting in opposition to the motion was Council Member Johnson. Motion passed.

b. Project Kitchen II Ordinance – 1st Reading, *by title only*

Council Member Bruce E. Rivers made a motion to pass 1st Reading, *by title only*. Council Member Johnson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Project Extension Ordinance – 1st Reading, *by title only*

Council Member Johnson made a motion to pass 1st Reading, *by title only*. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

STANDING COMMITTEE REPORTS

None

ITEMS SUBMITTED BY COUNCIL

a. Cash Rural Fire Department (Open House) – Powe

Invited everyone to attend Open House to view the renovations and improvements to the Fire Department which is scheduled for September 12, 2015 at 11:00 a.m.

ITEMS SUBMITTED BY STAFF

a. Chesterfield County Detention Center – SLED NCIC Audit – Douglass

Advised that on July 22, 2015, the Chesterfield County Detention Center was formally notified by the South Carolina Law Enforcement Division (SLED) that the Detention Center had received a clean audit and was in compliance with Federal Bureau of Investigation (FBI) and State policies regarding the National Crime Information Center (NCIC).

According to Detention Center Administrator Sheila Gillespie, Major Linda Teal, the Agency Terminal Access Coordinator (TAC), put a lot of effort into making sure that the Detention Center was in compliance. Lieutenant Bridget Dixon, who serves as the Assistant Terminal Access Coordinator (ATAC), along with Administrator Gillespie and Major Teal are full access NCIC operators. The actual audit involved training and certification classes for all employees with NCIC terminal access and a review of individual folders for accuracy, completeness and compliance.

Administrator Douglass advised that she wanted to bring this to Council's attention and to commend the Detention Center staff on this important accomplishment which is so critical to the operation of our law enforcement and criminal justice system, and the safety of our community.

Chairman Rivers stated that he would just like to echo Administrator Douglass' sentiments about the staff at the Detention Center and expressed his appreciation to Tim Eubanks for the good job he does in working with the Detention Center.

b. Library Board Appointment – Douglass (Information Only)

Advised that Council Member Miller had appointed Patricia Caudle to the Chesterfield County Library Board to represent District 2.

c. Chesterfield County Board of Assessment Appeals – Douglass (Information Only)

Advised that Council Member Miller had appointed Thomas Tyson to the Chesterfield County Board of Assessment Appeals to represent District 2.

d. Animal Services – Sunday Hours of Operation – Douglass

Advised that she had received a request from Jim McGonigal, Director of Animal Services, that the hours of operation for animal adoptions on Sunday be changed to 9:00 a.m. to 12:00 p.m. The change is based on the requests of community residents and volunteers as it is believed that it will increase the adoption activity on Sundays. Council members expressed no objection to this change and agreed that no vote was necessary to approve this administrative matter.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

Council Member Johnson

None

Council Member Cole

None

Council Member Bruce E. Rivers

None

Council Member Plyler

None

Council Member Miller

None

Council Vice-Chair Powe

None

Council Chair J. Matthew Rivers

None

Administrator Denise Douglass

Staff sent out Requests for Proposals (RFP's) for Sandhills Fire Department for a concrete driveway and pad. She advised that there were only two responses received, one from Henley Construction in the amount of \$45,758.50 and the other from Substation Concrete Services in the amount of \$57,326.83. The bid was awarded to Henley Construction for \$45,758.50.

EXECUTIVE SESSION

Council did not enter Executive Session.

ADJOURN

Council Member Bruce E. Rivers made a motion to adjourn. Council Member Johnson seconded the motion. Voting in favor of the motion was unanimous.

APPROVED:



J. Matthew Rivers, Chairman

Date: October 7, 2015

ATTEST:



Susie Boswell, Clerk to Council