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To: Kester, Tonykester@aging.sc.gov

Watson, Daledwatson@aging.sc.gov

CC: Ronica TolliverMCCRAYR@scdhhs.gov

Date: 12/6/2016 10:59:00 AM

Subject: Lieutenant Governor's Office on Aging

Attachments: Debarment Form 1-2015 - Copy.pdf

DRUG FREE WORKPLACE ACT FORM.pdf

Certification for Contracts, Grants, Loans.pdf

LGOA1725.pdf

Good Morning Mr. Watson/Mr. Kester:

We are in the process of reviewing contracts for payment/reimbursement at this time. Unfortunately, we have noticed the contract has not gone for final signatures. In order to complete the processing of the contract for reimbursement, please sign and complete the attached forms for further processing. We apologize for the inconvenience and would like to thank you for your understanding during this process. Upon receipt, we will send a fully executed copy for your records.

Thanks

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