MINUTES OF

BUDGET AND CONTROL BOARD

MEETING

August 13, 1991

001390

STATE OF SOUTH CAROLINA

State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

August 13, 1991

MEMORANDUM

TO: Budget and Control Board Division Directors

FROM: Donna K. Williams, Assistant Executive Director

SUBJECT: Summary of Board Actions at August 13, 1991, Meeting

This listing of actions is an unofficial **summary** of the Board actions taken at the referenced meeting. The minutes of the meeting are presented in a separate, more detailed document which becomes official when approved by the Board at a subsequent meeting.

1. Adopted the agenda after having been advised that regular session item #10, relating to regulations of the Board for Barrier Free Design, had been withdrawn, and after adding the following items to executive session: receipt of legal advice relating to the Department of Education, and consideration of a personnel matter relating to agency head performance appraisals;

2. Approved the minutes of the July 30, 1991, meeting;

3. Received as information the FTE position operating report for the month of July which showed that a net of 15.25 FTE positions had been deleted during the month to bring the base total to 72,866.63 FTE positions of which 66,819.60 were filled and 6,047.03 were vacant;

4. Received as information a Budget Division report that the transfer of $210,312 of personal service funds had been approved during July and that the transfer of $112,674 of personal service funds had been approved during the thirteenth month to bring the total approved for transfer during fiscal year 1990-91 to $3,012,265;

5. Received as information the summary report of agency management plans for the 1991-92 1% allocation reduction and 2% sequestered account;

001391

FAX (803) 734-2117

6. In accord with Code Sections 1-11-80, 1-11-90 and 1-11-100, approved the following easements, as recommended by the Division of General Services:

(a)	County Location:	Marlboro
	From:	Budget and Control Board
	To:	Becker Minerals
	Description/Purpose:	conveyor over Crooked Creek to connect two mineral reserves to allow transportation of raw materials between the reserves and the processing plant
	Consideration:	$224
(b)	County Location:	Laurens
	From:	Budget and Control Board
	To:	Highways & Public Transportation
	Description/Purpose:	permanent and temporary easement and right to slope the area adjacent to National Guard Armory in Clinton to improve the drainage and to provide erosion control
	Consideration:	$1

7. In accord with Code Section 10-1-130, approved the following easement, as recommended by the Division of General Services:

County Location:	McCormick
From:	John de la Howe School
To:	South Carolina Electric & Gas Company
Description/Purpose:	electric transmission line to provide electrical service to John de la Howe School
Consideration:	$1

8. Received as information the Division of General Services Installment Purchase Program Annual Report for fiscal year 1990-91, prepared in accord with Regulation 19-400.1;

9. Received as information the Insurance Services activity report for June on the State Health, Dental and Insured Benefits Plans;

10. Received as information a Division of Insurance Services report on the State Health Plan rates for 1992;

11. Received as information a Division of Insurance Services report that the State Health Plan Administrative Services Only (ASO) Contract has been awarded to Blue Cross/Blue Shield of South Carolina;

12. Received as information a Division of Insurance Services report on participating facilities of the State Health Plan Hospital Network;

13. Received as information a Division of Insurance Services report on the renewal extension of Hartford Life Insurance Company contract for the Optional Life Coverage plan;

14. Received as information a Division of Insurance Services report on the Flexible Benefits Administrator Plan contract extension to Hunt, DuPree, Rhine and Associates for the January 1 - December 31, 1992, period;

15. Received as information Division of Local Government reports on rural improvement program expenditures during the April-July 19, 1991, period for the following programs: (a) Federal Match, 7 projects involving a total of $512,142; (b) Special Match, 6 projects involving a total of $387,000; and (c) Discretionary Fund, 11 projects involving a total of $297,256;

16. Approved the 1991-92 sedan vehicle specifications and optional equipment to be placed on contract with vendors throughout the State, as recommended by the State Motor Vehicle Specifications Committee;

17. Received as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Francis Marion College (7) and Mental Health (1);

18. Adopted a resolution providing for June 1991 Education Improvement Act sales tax collected under Section 12-36-2579 to be credited to the Education Improvement Act fund and subsequently disbursed to the Department of Education;

19. Supported the State Auditor's opinion that the Board's intent was that 1990-91 funds should have lapsed to the general fund in instances where an agency request for an exemption from the budget freeze had been denied;

20. Approved the following Civil Contingent Fund budget reduction and encumbrance:

1% reduction	$3,298
2% set aside	$6,595

21. Exempted the State Law Enforcement Division from the requirement to place 2% of its 1991-92 appropriation in escrow;

22. Agreed to consider on an agency-by-agency basis requests for an exemption from the requirement to place 2% of 1991-92 appropriations in escrow;

23. Authorized the Educational Television Commission to finance the acquisition of equipment through the Installment Purchase Program and to refinance an existing IPP note of $7.8 million for a period of twelve years, for a total of $17,483,925, as follows: satellite system, $4,900,000; ITFS Expansion, $900,000; equipment, new facility, $3,940,974, refinance existing IPP note, $7,783,925;

24. Approved the initial allocation of state funds for the 1992-93 budget, after the 1% reduction and the 2% escrow amount was deducted from the appropriated base;

25. Rescinded the July 30 decision to forgo 1992-93 budget hearings; approved a modified format for 1992-93 budget hearings; and tentatively agreed to hear revenue reports on October 24;

26. Approved the selection of The McNair Firm to provide bond counsel services for the University of South Carolina issue of student and faculty housing revenue bonds, Coastal Carolina Campus project H32-9508;

27. Petitioned the City of Columbia to annex the University of South Carolina's Williams Brice Stadium property;

28. Approved for submission to the General Assembly final regulations for the South Carolina Manufactured Housing Board;

29. In accord with Section 11-35-1210, granted procurement recertification to Spartanburg Technical College within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Good and Services (Local Funds Only), $5,000; and Information Technology in accordance with the approved Information Technology Plan (Local Funds Only), $5,000;

30. Carried over consideration of a request that the USC Spartanburg, Campus Life Center A&E project (H34-9504) in the schematic stage proceed to the final stage;

31. Canceled the regular meeting scheduled for August 27, and agreed to meet at 10 a.m. on Tuesday, September 10, 1991, in the Governor's conference room in the State House;

32. Of the 1991-92 Education Improvement Act Construction and Renovation Fund, authorized the transfer of $8,059,622, and, of the EIA Debt Service/Bond Program, authorized the transfer of $3,000,000 to EIA Section X3 for salaries and fringe benefits, provided that no such funds may be used to provide salary increases or new hires;

33. Appointed the following persons to serve four-year terms (expiring September 1, 1995) on the Retirement and Pre-Retirement Advisory Board: Dr. Alfonso J. Evans; Mr. William C. Gibson; L. C. Greene; and Mr. Johnny Wallace;

34. Agreed to consider on September 10 requests for pay increases for unclassified faculty members to address extraordinary circumstances;

35. Received as information the Mobile Data Communications System Evaluation Committee report on responses to the mobile data communication system solicitation and concurred in plans for awarding the contract for a mobile data communication system to the apparent successful vendor;

36. Authorized the Insurance Department to enter into a settlement of the insurance premium tax lawsuit; and

37. Received as information a report on agency head performance evaluations.

DKW:nsf

MINUTES OF STATE BUDGET AND CONTROL BOARD MEETING
AUGUST 13, 1991 10:00 A. M.

The Budget and Control Board met at 10:00 a.m. on Tuesday, August 13, 1991, in the Governor's conference room in the State House, with the following members in attendance:

Governor Carroll A. Campbell, Jr., Chairman;
Mr. Grady L. Patterson, Jr., State Treasurer;
Mr. Earle E. Morris, Jr., Comptroller General;
Senator James M. Waddell, Jr., Chairman, Senate Finance Committee;
Representative William D. Boan, Chairman, Ways and Means Committee.

Also attending were Executive Director Jesse A. Coles, Jr.; Deputy Executive Director J. Samuel Griswold; Board Secretary Donna K. Williams; Chief Deputy Attorney General Joseph D. Shine; Governor's Senior Executive Assistant Luther F. Carter; Senior Assistant State Treasurer C. C. "Chuck" Sanders, Jr.; Assistant Comptrollers General Kinsey Jenkins, Donald Lovett, and George M. Lusk; Finance Committee Senior Research Analyst Susan K. Hooks; Ways and Means Committee Director of Research Frank Fusco; and other Board staff.

Adoption of Agenda

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board adopted the agenda after having been advised that regular session item #10, relating to regulations of the Board for Barrier Free Design, had been withdrawn, and after adding the following items to executive session: receipt of legal advice relating to the Department of Education; and consideration of a personnel matter relating to agency head performance appraisals.

Minutes of Previous Meeting

Board members previously had been furnished a draft version of the minutes of the July 30, 1991, Budget and Control Board meeting.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the referenced minutes as written.

Blue Agenda

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved all items included on the blue agenda.

Blue agenda items are identified as such in these minutes.

Budget Division: FTE Operating Report, July (Blue Agenda #1)

The Board received as information the FTE position operating report for the month of July which showed that a net of 15.25 FTE positions had been deleted during the month to bring the base total to 72,866.63 FTE positions of which 66,819.60 were filled and 6,047.03 were vacant.

Information relating to this matter has been retained in these files and is identified as Exhibit 1.

Budget Division: 1991-92 Authorized Personal Service Transfers Report (B#2)

The Board received as information a Budget Division report that the transfer of $210,312 of personal service funds had been approved during July and that the transfer of $112,674 of personal service funds had been approved during the thirteenth month to bring the total approved for transfer during fiscal year 1990-91 to $3,012,265.

Information relating to this matter has been retained in these files and is identified as Exhibit 2.

Budget Division: Budget Reduction Management Summary (Blue #3)

On July 30, 1991, the Board directed agencies to submit management plans for the fiscal year 1991-92 1% appropriation reduction and the 2% sequestered account. The reduction and expenditure restriction are part of the Board's plan to address the potential revenue shortfall in 1991-92.

A summary of the agency plans was distributed separately.

The Board received as information the summary report of agency management plans for the 1991-92 1% allocation reduction and 2% sequestered account.

Information relating to this matter has been retained in these files and is identified as Exhibit 3.

General Services: Easements (Blue Agenda #4)

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board, in accord with Code Sections 1-11-80, 1-11-90 and 1-11-100, approved the following easements, as recommended by the Division of General Services:

(a)	County Location:	Marlboro
	From:	Budget and Control Board
	To:	Becker Minerals
	Description/Purpose:	conveyor over Crooked Creek to connect two mineral reserves to allow transportation of raw materials between the reserves and the processing plant
	Consideration:	$224
(b)	County Location:	Laurens
	From:	Budget and Control Board
	To:	Highways & Public Transportation
	Description/Purpose:	permanent and temporary easement and right to slope the area adjacent to National Guard Armory in Clinton to improve the drainage and to provide erosion control
	Consideration:	$1

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board, in accord with Code Section 10-1-130, concurred and acquiesced in the granting of the following easement, as recommended by the Division of General Services:

County Location:	McCormick
From:	John de la Howe School
To:	SC Electric & Gas Company
Description/Purpose:	electric transmission line to provide electrical service to John de la Howe School
Consideration:	$1

Information relating to this matter has been retained in these files and is identified as Exhibit 4.

General Services: Installment Purchase Program Annual Report (Blue Agenda #5)

The Board received as information the Division of General Services Installment Purchase Program Annual Report for fiscal year 1990-91, prepared in accord with Regulation 19-400.1.

Information relating to this matter has been retained in these files and is identified as Exhibit 5.

Insurance Services: Activity Report, June (Blue Agenda #6)

The Board received as information the Insurance Services activity report for June on the State Health, Dental and Insured Benefits Plans.

Information relating to this matter has been retained in these files and is identified as Exhibit 6.

Insurance Services: State Health Plan Rates for 1992 (Blue Agenda #7)

The 1991-92 Appropriations Act provides for a 1.75% increase in the employer contribution rate for the State Health Plan, raising the monthly amount from $130.55 to $132.83.

With the current plan of benefits and the implementation of fixed-rate reimbursement for in-patient hospital services, the Division has maintained the current subscriber rates for 1992 as was listed in the schedule provided in the agenda materials.

Also included on the schedule were HMO rates provided by the HMOs less the risk-adjusted employer contributions from the State. The HMOs will receive the full $2.28 per month increase as appropriated for 1992.

The Board received as information the Division of Insurance Services report on the State Health Plan rates for 1992.

Information relating to this matter has been retained in these files and is identified as Exhibit 7.

Insurance Svcs: State Health Plan Administrative Services Only Contract (B#8)

The Division advised that the current Administrative Services Only (ASO) contract for the State Health Plan expires December 31, 1991.

The Division selected by competitive bid an ASO contractor for a five-year period beginning January 1, 1992. Two bids were received, and the low bidder was Blue Cross/Blue Shield of South Carolina at a price of $4.75 per subscriber per month. The Division advised that preparation of the new contract is underway.

The Board received as information a Division of Insurance Services report that the State Health Plan Administrative Services Only (ASO) Contract has been awarded to Blue Cross/Blue Shield of South Carolina.

Information relating to this matter has been retained in these files and is identified as Exhibit 8.

Insurance Services: State Health Plan Hospital Network (Blue Agenda #9)

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to implement a fixed-rate reimbursement system for inpatient hospital services effective January 1, 1992, and to invite each general hospital in the State to participate in this network.

Participation requires that a hospital accept State Plan allowable charges for a given diagnosis as payment in full for the admission. Subscribers could be billed only for applicable deductibles and coinsurance for covered services.

The Division advised that at the close of the solicitation period, 67 of the State's 69 general hospitals had enrolled in the Network. The participating facilities include all hospitals in Columbia, Charleston, Greenville, Spartanburg and Florence which represents 99.3% of the Plan's 1990 inpatient cases.

The Board received as information a Division of Insurance Services report on participating facilities of the State Health Plan Hospital Network.

Information relating to this matter has been retained in these files and is identified as Exhibit 9.

Insurance Services: Optional Life Coverage Renewal Extension Contract (B#10)

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to negotiate a renewal extension contract with the Hartford Life Insurance Company for the Optional Life Coverage program for the January 1, 1992, through October 31, 1993, period.

The Hartford Company proposed an average renewal rate increase of 15.4% for the Optional Life Plan and increases that range from 21.8% (under age 35) to 65% (age 65+) for the Supplemental Optional Life Plan. The Division's independent actuarial consultants, The Wyatt Company, recommended acceptance based on the claims experience of the two plans.

The Division advised that Hartford also has agreed to provide a second option for employees to purchase higher amounts of coverage for dependents. During the contract period, employees will be able to purchase $5,000 coverage on their spouses and $2,500 coverage for each child at a total monthly premium of $1.40.

The Division also advised that the current option of $1,000 for spouse and each child age five and older will reduce in premium from $.29 to $.28 per month.

This class of coverage will be closed to any new enrollees on or after January 1, 1992.

Senator Waddell asked why there had been such a great rate increase.

Insurance Services Division Director James Bennett advised that the program had been bid in 1988, and was a loss leader at that time. He noted that the life insurance industry has changed significantly in the past several years and that many companies are not now looking for loss leaders. He said that, in the three years of the contract, the program had run at a 99% loss ratio. He further noted that the program had not included the portability option until it was negotiated in at the Board's instruction last year. He noted that program has been in effect for six months and is running an 87% loss ratio.

Mr. Bennett advised that the program is adverse selection and said that, while about 35-50% participation had been anticipated, there is only 10% participation in the program.

Mr. Bennett advised that the optional life program had only a 15% increase, and the portability portion of the supplemental program had the major increase because of the adverse selection and low participation. He said the Division is not particularly happy with the increase, either, but noted that the Division is pleased that there is no increase in the health insurance rates for employees.

The Board received as information a Division of Insurance Services report on the renewal extension of Hartford Life Insurance Company contract for the Optional Life Coverage plan.

Information relating to this matter has been retained in these files and is identified as Exhibit 10.

Ins. Svcs.: Flexible Benefits (MoneyPlus) Administrative Contract Extension (B#11)

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to negotiate a one-year extension of the Hunt, DuPree, Rhine and Associates (MoneyPlus) contract for third-party administration of the State's expanded flexible benefits plan with no changes in fees or services for the January 1 - December 31, 1992, period.

Hunt, DuPree, Rhine and Associates has served as administrator since implementation of the plan on January 1, 1989. The plan, which qualifies under Section 125 of the Internal Revenue Code, allows employees to pay the following

benefits on a pre-tax basis: group health, dental and long term care premiums; a medical spending account; and a dependent child care spending account.

The Board received as information a Division of Insurance Services report on the Flexible Benefits Administrator Plan contract extension to Hunt, DuPree, Rhine and Associates for the January 1 - December 31, 1992, period.

Information relating to this matter has been retained in these files and is identified as Exhibit 11.

Local Government: Rural Improvement Expenditures, April-July 19, 1991 (B#12)

The Division of Local Government reported that the following grants of rural development funds had been approved during April-July 19, 1991:

A. Federal Match

Applications Approved During April-July 19, 1991:	
Number	7
Amount	$512,142
Applications Approved through July 19, 1991:	
Number	30
Amount (includes budget reductions)	$5,472,642
Balance Available:	$4,885,251

B. Special Match

Applications Approved During April-July 19, 1991:	
Number	6
Amount	$387,000
Applications Approved through July 19, 1991:	
Number	20
Amount (includes budget reductions)	$1,779,181
Balance Available:	$2,134,819

C. Discretionary

Applications Approved During April-July 19, 1991:	
Number	11
Amount	$297,256
Applications Approved through July 19, 1991:	
Number	22
Amount (includes budget reductions)	$2,076,839
Balance Available:	$923,161

The Board received the report as information.

Information relating to this matter has been retained in these files and is identified as Exhibit 12.

Motor Vehicle Management: State Vehicle Specifications (Blue Agenda #13)

The Board was advised that the State Motor Vehicle Specifications Committee has established the type of vehicles and optional equipment to be placed on contract with vendors throughout the State. The vehicles will be well-equipped with comfort, convenience, and safety items necessary for travel requirements of State employees conducting official State business. The specifications are essentially the same as those of last year.

Most vehicles are equipped with automatic transmission, air conditioner, tinted glass, AM-FM stereo radio, cruise control, steel-belted tires, and power brakes and steering.

The recommended 1992 sedan lineup consisted of:

Full-size V8 Engine
Chevrolet Caprice
Ford Crown Victoria
Mercury Grand Marquis

Compact
Chevrolet Corsica
Chrysler Lebaron
Plymouth Acclaim
Dodge Spirit

Intermediate V6 Engine
Chevrolet Lumina
Buick Century
Dodge Dynasty
Dodge Monaco
Pontiac Grand Prix

Sub-compact
Mercury Topaz
Ford Tempo
Pontiac Sunbird
Chevrolet Cavalier

Police Pursuit Vehicles
Full Size:
Chevrolet Caprice 350 CID Engine
Ford Crown Victoria 4.6 L Engine
Intermediate:
Ford Taurus
Chevrolet Lumina

Compact:
Chevrolet Camaro
Ford Mustang

Non-pursuit Vehicles

Chevrolet Caprice 305 CID Engine
Ford Crown Victoria 4.6 L Engine

Task related vehicles (pickups, 4x4 utility trucks, etc.) will be available as required.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the 1991-92 sedan vehicle specifications and optional equipment to be placed on contract with vendors throughout the State, as recommended by the State Motor Vehicle Specifications Committee.

Information relating to this matter has been retained in these files and is identified as Exhibit 13.

Executive Director: Interviewee Travel Expense Reimbursement (Blue #14)

The Board received as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Francis Marion College (7) and Mental Health (1).

Information relating to this matter has been retained in these files and is identified as Exhibit 14.

Executive Director: Education Improvement Act Tax (Regular Session #1)

The Board was asked to adopt a resolution providing the following:

- that for July 1991 Education Improvement Act tax collected in the month of June to be remitted to the State no later than July 20 shall be credited to the Education Improvement Act fund

- that the amount due the EIA fund from July 20, 1991, collections shall be transferred to that fund and subsequently remitted to the Department of Education as follows:

$5,000,000.00	September 1991
$5,000,000.00	October 1991
$5,000,000.00	November 1991
$4,485,091.52	December 1991

- that the Department of Education shall determine the amount from the July 1991 EIA tax collection that shall be remitted to the School Building Aid Program

- that, in future years, the EIA fund portion of the July sales tax accrual shall be transferred in total to the EIA fund for credit to the prior fiscal year.

At the meeting, Dr. Griswold advised that, after a review by the Board's attorney, the proposed resolution had been amended slightly. He distributed the following revised resolution:

BE IT RESOLVED by the South Carolina State Budget and Control Board that the June 1991 Education Improvement Act sales tax collected under Section 12-36-2570, Code of Laws of South Carolina, 1976, as amended, which were collected in the month of June and remitted to the South Carolina Tax Commission no later than July 20, shall be credited to the Education Improvement Act Fund.

The Board further resolves that the amount due the Education Improvement Act Fund from the June 1991 sales tax collections shall be transferred to the Education Improvement Act Fund and subsequently disbursed to the State Department of Education in the following manner:

$5,000,000.00	-	September, 1991
$5,000,000.00	-	October, 1991
$5,000,000.00	-	November, 1991
$4,485,091.52	-	December, 1991

The State Department of Education shall transfer any unexpended funds or excess revenue from the Education Improvement Act Fund to the School Building Aid Program in accord with Section 28.51 of the 1990-91 General Appropriations Act.

In future years, the Education Improvement Act Fund portion of the June sales tax collections shall be transferred to the Education Improvement Act Fund for credit during that current fiscal year notwithstanding that the remittance of the sales tax collections does occur no later than July 20.

Dr. Griswold advised that the proposed resolution allows putting appropriate accounting procedures in place to treat the 1% of the sales tax associated with the EIA the same as the 4% addressed as part of the deficit reduction issue. He said it allows the money to be put in the EIA building fund and alleviates cash flow problems of agencies which use that money to offset programmatic expenses.

Dr. Griswold noted that the money will be placed in the building fund over a four-month period.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board, adopted the resolution providing for June 1991 Education Improvement Act sales tax collected under Section 12-36-2579 to be credited to the Education

Improvement Act fund and subsequently disbursed to the Department of Education.

Information relating to this matter has been retained in these files and is identified as Exhibit 15.

State Auditor's Office: Agency Compliance With Budget Freeze (Regular #2)

State Auditor Edgar A. Vaughn, Jr., appeared before the Board on this matter.

Mr. Vaughn had advised by letter that the vast majority of requests for exemptions from the budget freeze imposed on May 14, 1991, had been denied by the Budget and Control Board.

Mr. Vaughn sought the following information with respect to the hiring and spending freeze:

1. Was it the intent of the Budget and Control Board, in instances where a request for an exemption was denied, that the funds denied in the exemption be lapsed to the General Fund?

2. Could an agency transfer funds for which an exemption was denied and spend those funds for another purpose?

Mr. Vaughn advised that some audits for 1990-91 are beginning, and information with respect to the Board's intent would be of great assistance in designing the audit program for test of compliance with the freeze.

Mr. Patterson advised that the Board's intent was to save money. Senator Waddell noted that a list of requests for exceptions had been presented to the Board, and that the Board had denied all of them.

In responding to Mr. Morris' request for his opinion, Mr. Vaughn said that, if the Board had denied the purchase of equipment, the funds to have been used for the purchase should have lapsed.

Governor Campbell expressed the view that the Board took action to save money and had not denied the purchase of equipment or hiring in order to allow an agency to shift the money to other accounts and spend it.

Following this discussion, upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board supported the State Auditor's opinion that the Board's intent was that 1990-91 funds should have lapsed to the general fund in instances

where an agency request for an exemption from the budget freeze had been denied.

Information relating to this matter has been retained in these files and is identified as Exhibit 16.

Executive Dir.: Civil Contingent Fund Budget Reduction and Encumbrance (R#3)

The Board was asked to approve the following Civil Contingent Fund budget reduction and encumbrance:

1% reduction	$3,298
2% set aside	$6,595

The Board was advised that the unencumbered balance available after the reduction and set aside is $61,058.

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board approved the referenced Civil Contingent Fund budget reduction and encumbrance.

Information relating to this matter has been retained in these files and is identified as Exhibit 17.

Budget Div: Exemption from 2% Budget Escrow Requirement (SLED) (Regular #4)

Budget Division Director Charles Brooks and State Law Enforcement Division Chief Robert Stewart appeared before the Board on this matter.

The State Law Enforcement Division requested an exemption from the requirement to place 2% of its 1991-92 appropriation in escrow.

Chief Stewart advised that many of its services are interlocked with the operation of the court system and local law enforcement. New judges have been added at the circuit court level in an effort to expedite completion of criminal cases. Many prosecutions, including those dealing with illegal drugs, murders and rapes, cannot progress through the courts until laboratory tests have been completed at SLED.

Chief Stewart also advised that SLED's Criminal Justice Information Center provides criminal records for use by judges in sentencing offenders. Agents are used by the courts to sequester juries.

He noted that local law enforcement depends heavily on SLED for services that cannot be obtained elsewhere. Last year in South Carolina, violent crime increased 19%, double the national average. SLED is most often requested to render assistance in these cases.

Two SLED agents were shot in an incident involving a kidnapping; they have not yet been able to return to full duty status. Other vacancies are being held open due to lack of funds, creating further problems.

In his August 6 letter, Chief Stewart advised that law enforcement is the first line of defense for the citizens of our state and, while many very important services are provided by state government, all is in vain if communities are not safe.

At the meeting, Chief Stewart advised that SLED's situation is unique in that it is so interlocked with the court system and with local law enforcement. He noted that the Judicial Department recently had added nine new judges to deal with the backlog in the court system. He said the courts cannot move forward if SLED doesn't move forward. He noted that South Carolina now ranks fifth in the nation in violent crime.

Chief Stewart advised that SLED has cut over a million dollars from its budget and is holding 15 positions vacant. He said that SLED would take the 1% mandated cut, but asked permission to be exempted from the 2% hold back to enable the agency to fill some of the positions, which he estimated would cost about $450,000.

He said that SLED has a serious situation. He acknowledged that other agencies have serious situations, and said that, while it is clear that health and education are priorities, if the streets aren't safe enough to allow going to school and going to the doctor, they become meaningless. He asked for any assistance the Board could grant.

Senator Waddell said that SLED could be classified as similar to the Judicial System since they are part of the system.

In further discussion, Chief Stewart advised that he has 500 applicants for every vacancy, and that the agency could fill positions quickly.

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board exempted the State Law Enforcement Division from the requirement to place 2% of its 1991-92 appropriation in escrow.

Mr. Morris moved that the Board exempt licensing boards that generate 120% of the amount required to run those boards. He said that has no impact on the general fund. The motion was not seconded.

Mr. Brooks asked for Board guidance in handling agency requests for exemptions.

Following a brief discussion, the Board agreed to consider on an agency-by-agency basis requests for an exemption from the requirement to place 2% of 1991-92 appropriations in escrow.

Information relating to this matter has been retained in these files and is identified as Exhibit 18.

Budget Division: ETV Equipment Purchase (Regular Session #5)

The Budget Division recommended approval of the Educational Television Commission request to purchase equipment through the Installment Purchase Program for a twelve-year period rather than for five years.

The purchase would be combined with the refinancing of ETV's existing IPP note of $7.8 million for a total of $17,483,925, as follows:

Satellite system	$ 4,900,000
ITFS Expansion	900,000
Equipment - new facility	3,940,974
Refinance existing IPP note	7,783,925
Total	$17,483,925

Proviso 29.8 authorizes ETV to finance or refinance the purchase of equipment related to the relocation of the tower and expanded delivery, including digital satellite services.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board authorized the Educational Television Commission to finance the acquisition of equipment through the Installment Purchase Program and to refinance an existing IPP note of $7.8 million for a period of twelve years, for a total of $17,483,925, as follows: satellite system, $4,900,000; ITFS Expansion, $900,000; equipment, new facility, $3,940,974, refinance existing IPP note, $7,783,925.

Information relating to this matter has been retained in these files and is identified as Exhibit 19.

Budget Division: Initial State Funds Allocation for 1992-93 Budget (Regular #6)

Budget Division Director Charles Brooks appeared before the Board on this matter.

The Budget Division advised that it will forward instructions to agencies relating to the 1992-93 budget. In accord with provisions of the 1991-92 Appropriations Act, those instructions include:

1. Employer contribution rate increases (Section 14.9)
2. Retiree health insurance adjustments (Section 14.9)
3. Property insurance premium rate reduction (Section 14.90)
4. 1% reduction per Budget and Control Board 7/30/91 action in accordance with Section 129.6

The Division recommended the allocation of a $1,569,467 annualization for 1992-93 for health insurance rate increases.

The Division requested that the 1992-93 initial allocation be made during August to facilitate agencies' preparation of detailed base budgets by September 30, 1991.

The Division recommended approval of the following initial allocation of state funds for 1992-93:

Appropriated base per FY 1991-92 Appropriations Act, Less Veto	$3,582,512,939
Less: 1% BCB Reduction	-33,686,373
Adjusted Base FY 1992-93	$3,548,826,566
Annualization of Health Insurance Rate Increase Effective 1/1/92	+1,569,467
Total Initial Allocation of FY 1992-93	$3,550,396,033

Governor Campbell asked how the 2% escrow will be considered.

Mr. Brooks advised that it will be taken into consideration when the time comes and when the Board knows whether it will be used. He said that, in November or December, if it is determined that the 2% escrowed funds will be needed, agency budgets will be cut at that time.

Governor Campbell said that he does not want to send a misleading signal when, in fact, there is a 3% reduction. He said that, if agencies are told there will be $3.5 billion available, they would have $67 million more than actually will

be available if the 2% escrowed funds are taken. He said it would be much better to add the 2% back rather than to raise false expectations.

Upon a motion by Mr. Boan, seconded by Mr. Patterson, the Board approved the initial allocation of state funds for the 1992-93 budget, after the 1% reduction and the 2% escrow amount was deducted from the appropriated base of $3,548,826,566.

Information relating to this matter has been retained in these files and is identified as Exhibit 20.

Budget Division: 1992-93 Budget Hearings (Regular Session #7)

Budget Division Director Charles Brooks appeared before the Board on this matter.

On July 30, the Board had agreed that budget hearings for the 1992-93 appropriations bill would not be held.

Subsequent to that meeting, legal counsel advised staff that Code Section 11-11-60 directs the Board to provide for public hearings on any and all estimates to be included in the budget.

The Division recommended that the Board reconsider its decision to forgo the budget hearings and approve an abbreviated format for budget hearings.

The proposed abbreviated format would last approximately four hours and would address the overall revenue and budget outlook for 1992-93. Agencies would not make presentations to the Board during the hearings.

The Division recommended that the hearings be held on October 24.

The Board was advised that a regular meeting is scheduled for October 31. The Division suggested that the Board may wish to change the format for October 24 to accommodate a short regular Board meeting agenda or to hold the regular meeting as scheduled on October 31 and extend that meeting to hear the briefings on the revenue/budget outlook for 1992-93.

Mr. Brooks advised that the Board previously had authorized the Division to set up budget hearings on October 22, 23, and 24. He said that noted speakers had been invited to address the Board on economics and aspects of budgeting and expressed the view that the Board should hear some of the presentations.

Mr. Brooks listed the following proposed speakers and topics: Dr. David Weeks, national economic outlook; Dr. Bruce Yandle from Clemson, state economic outlook and the state tax base study; Dr. Chester Finn from Vanderbilt University, restructuring education; and Lieutenant Governor Nick Theodore and Representative David Wilkins, restructuring state government. He advised that the presentations would take about six hours.

Mr. Boan advised that his intention at the last meeting was that agencies not be asked to come in. He supported Mr. Brooks' recommendation.

Following a brief discussion, upon a motion by Mr. Boan, seconded by Mr. Patterson, the Board rescinded the July 30 decision to forgo 1992-93 budget hearings; approved a modified format for 1992-93 budget hearings; and tentatively agreed to hear revenue reports on October 24.

Information relating to this matter has been retained in these files and is identified as Exhibit 21.

State Treasurer: Bond Counsel Selection (Regular Session #8)

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the selection of The McNair Firm to provide bond counsel services for the University of South Carolina issue of student and faculty housing revenue bonds, Coastal Carolina Campus project H32-9508.

Information relating to this matter has been retained in these files and is identified as Exhibit 22.

Gen. Svcs.: Annexation of Williams Brice Stadium Property by City of Columbia (R#9)

Division Director Richard Kelly appeared before the Board on this matter.

The Board was asked to petition the City of Columbia to annex the University of South Carolina's Williams Brice Stadium property.

The Board was advised that the University of South Carolina supports this annexation.

Mr. Kelly said that, at a previous meeting when the Board dealt with the annexation of the ETV property in the Bluff Road area, he had advised that USC would be requesting that the football stadium be annexed. He reminded the Board that a hearing was held and no one spoke in opposition to the annexation issue. He recommended approval.

Mr. Kelly advised that the property across the street from the stadium is the state-owned Farmers' Market, and property on the other side is the State Fairgrounds, which also wants to be annexed. He said that ETV is on the other side of the stadium. He again said that no one had spoken in opposition to the annexation.

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board petitioned the City of Columbia to annex the University of South Carolina's Williams Brice Stadium property.

Information relating to this matter has been retained in these files and is identified as Exhibit 23.

General Services: Board for Barrier Free Design Final Regulations (Regular #10)

The item relating to final regulations of the Board for Barrier Free Design had been withdrawn from the agenda.

General Services: Manufactured Housing Board Final Regulations (Regular #11)

Division Director Richard Kelly appeared before the Board on this matter.

A Notice of Drafting Period was published in the State Register on December 28, 1990. The proposed regulations, along with a fiscal impact statement, were published in the April 26, 1991, edition of the State Register and no comments were received.

The proposed changes to Regulation 19-425 relating to uniform standards for manufactured housing were drafted by the Manufactured Housing Board in accordance with Section 40-29-50.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved for submission to the General Assembly final regulations for the South Carolina Manufactured Housing Board.

Information relating to this matter has been retained in these files and is identified as Exhibit 24.

Gen. Svcs.: Spartanburg Technical College Procurement Recertification (R#13)

Division Director Richard Kelly appeared before the Board on this matter.

The Division of General Services, in accord with Section 11-35-1210, has audited Spartanburg Technical College and recommends its recertification within

the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Good and Services (Local Funds Only), $5,000; and Information Technology in accordance with the approved Information Technology Plan (Local Funds Only), $5,000.

The Board was advised that the College had not requested increased certification.

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board, in accord with Section 11-35-1210, granted procurement recertification to Spartanburg Technical College within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Good and Services (Local Funds Only), $5,000; and Information Technology in accordance with the approved Information Technology Plan (Local Funds Only), $5,000.

Information relating to this matter has been retained in these files and is identified as Exhibit 25.

General Services: Schematic Design Review, A&E Project (Regular Session #14)

Division Director Richard Kelly appeared before the Board on this matter.

On August 4, 1988, the Board adopted a procedure required by Section 5 of Act 638 of 1988 for monitoring the A&E work undertaken on permanent improvement projects. The procedure developed calls for two reviews, the first of which is to occur after completion of the architectural program and the schematic drawings. The second review is to occur following the completion of the project plans and specifications.

The Division requested approval for the following project in the schematic stage to proceed to the final stage: USC Spartanburg, Campus Life Center Project A&E (project H34-9504).

A project fact sheet was included in the agenda materials.

Mr. Kelly advised that the current project budget is approximately $12 million. He said that the Board's proposed bond bill did not include the project; the Ways and Means Committee version included a $7 million recommendation; and the Senate Finance version included a $4 million recommendation. He observed that the bond bill had not passed.

Following a brief discussion, the Board carried over consideration of the request that the USC Spartanburg, Campus Life Center A&E project (H34-9504) in the schematic stage proceed to the final stage.

Information relating to this matter has been retained in these files and is identified as Exhibit 26.

Future Meeting

The Board canceled the regular meeting scheduled for August 27, and agreed to meet at 10 a.m. on Tuesday, September 10, 1991, in the Governor's conference room in the State House.

Executive Session

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board agreed to consider the following items, which had been published previously, in executive session, whereupon Governor Campbell declared the meeting to be in executive session.

1	Budget and Control Board	Receipt of Legal Advice (Department of Education)
2	Retirement Systems	Discussion of Appointment (Retirement and Pre-Retirement Advisory Board)
3	Human Resource Mgmt.	Salary Considerations for Unclassified Faculty
4	Information Resource Mgmt.	Proposed Contractual Arrangement (Mobile Data Communication System Solicitation)
5	Department of Insurance	Settlement of Legal Claim (Insurance Premium Tax Lawsuit)
6	Budget and Control Board	Consideration of Personnel Matter (Agency Head Performance Appraisals)

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board asked the Superintendent of Education and Board staff members to remain for consideration of executive session item #1, receipt of legal advice relating to the Department of Education.

Report on Matter Discussed in Executive Session

Following the executive session, the meeting was opened, and the Board voted on the following item which had been discussed during executive session:

(a) Receipt of Legal Advice (Department of Education) (Exec. Add-on)

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board, of the 1991-92 Education Improvement Act Construction and Renovation Fund, authorized the transfer of $8,059,622, and, of the EIA Debt Service/Bond Program, authorized the transfer of $3,000,000 to EIA Section X3 for salaries and fringe benefits, provided that no such funds may be used to provide salary increases or new hires.

(b) Retirement Systems: Discussion of Appointment (Retirement and Pre-Retirement Advisory Board) (Executive Session #1)

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board appointed the following persons to serve four-year terms (expiring September 1, 1995) on the Retirement and Pre-Retirement Advisory Board: Dr. Alfonso J. Evans; Mr. William C. Gibson; L. C. Greene; and Mr. Johnny Wallace.

(c) Human Res. Mgt.: Unclassified Faculty Salary Considerations (X#2)

The Board agreed to consider on September 10 requests for pay increases for unclassified faculty members to address extraordinary circumstances.

(d) Information Res. Mgmt.: Proposed Contractual Arrangement (Mobile Data Communication System Solicitation) (X#3)

The Board received as information the Mobile Data Communications System Evaluation Committee report on responses to the mobile data communication system solicitation and concurred in plans for awarding the contract for a mobile data communication system to the apparent successful vendor.

(e) Insurance Department: Settlement of Legal Claim (Insurance Premium Tax Lawsuit) (X#4)

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board authorized the Insurance Department to enter into a settlement of the insurance premium tax lawsuit.

(f) BCB: Personnel Matter (Agency Head Performance Appraisals) (Exec. Add-on)

The Board received as information a report on agency head performance evaluations.

Adjournment

Upon a motion by Mr. Morris, seconded by Senator Waddell, the meeting was adjourned at 1:25 p.m.

[Secretary's Note: In compliance with Code §30-4-80, public notice of and the agenda for this meeting were posted on bulletin boards in the office of the Governor's Press Secretary and in the Press Room in the State House, near the Board Secretary's office in the Wade Hampton Building, and in the lobby of the Wade Hampton Office Building at 8:45 a.m. on Monday, August 12, 1991.]

EXHIBIT

AUG 1 3 1991 1

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 1

AGENCY: Budget Division

SUBJECT: FTE Operating Report, July

The Budget Division reports that a net of 15.25 full-time-equivalent positions (-28.05 State, 6.55 federal and 6.25 other) was deleted from the authorized base during July. This brought the base to a total of 72,866.63 FTE positions.

At the end of the month, 66,819.60 of the authorized positions were filled and 6,047.03 were vacant.

BOARD ACTION REQUESTED:

Receive as information the FTE position operating report for the month of July which shows that a net of 15.25 FTE positions was deleted during the month to bring the base total to 72,866.63 FTE positions of which 66,819.60 were filled and 6,047.03 were vacant.

ATTACHMENTS:

Agenda item worksheet and referenced report.

001418

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-11
Meeting Scheduled for: August 13, 1991 Blue Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   1991-92 FTE Operating Report for the Month of July 1991

3. Summary Background Information:
   The attached report is submitted in accordance with Section 129.23 of the 1991-92 Appropriation Act. The report exempts all legislative Employees (712.50) and Judiciary Employees (448.47) which totals (1,160.97). Attached also is a copy of the year-to-date summary reflecting, by month, all authorized adjustments.

EXHIBIT

AUG 13 1991 1

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?
   Information only.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. FY 1990-91 vs 1991-92 FTE Position Base Calculation
      2. Year-to-Date Monthly Summary FTE Position Operational Report
      3. Director's Letter
      4. Authorized FTE Position Operating Report

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT

AUG 1 3 1991 1

STATE BUDGET & CONTROL BOARD

STATE BUDGET DIVISION
FY 1991-91 - FY 1991-92 FTE POSITION BASE CALCULATION

	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
1990-91 Appropriated FTE Position Base	73,911.45	42,752.71	8,553.23	22,605.51
1990-91 Position Base Adjustments as made by the Joint Legislative Committee and the Budget and Control Board	3.87	(152.04)	78.95	76.96
Total Authorized FTE Position Base at June 30, 1991	73,915.32	42,600.67	8,632.18	22,682.47
1991-92 Legislative Appropriated Adjustments:				
New FTE Positions Added	1,162.20	71.86	93.64	996.70
Existing Position Adjustments	(1,034.67)	(973.36)	(50.42)	(10.89)
Net 1991-92 Legislative Appropriated Adjustment	127.53	(901.50)	43.22	985.81
1991-92 Appropriated FTE Position Base	74,042.85	41,699.17	8,675.40	23,668.28
Less Exempt Employees:				
Legislative Employees	712.50	710.50		2.00
Judicial Employees	448.47	448.47		
Total Adjustment Exempt Employees	1,160.97	1,158.97	0.00	2.00
Total 1991-92 Authorized FTE Position Base 7/1/91	72,881.88	40,540.20	8,675.40	23,666.28

Prepared
August 1, 1991

001420

STATE BUDGET DIVISION
FTE POSITION AUTHORIZED ADJUSTMENTS
TO DATE
7/31/91

	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
Total Appropriated FTE Position Base per 1991-92 Appropriation Act	74,042.85	41,699.17	8,675.40	23,668.28
Monthly Adjustments				
July	(15.25)	(28.05)	6.55	6.25
Total Net Adjustments	(15.25)	(28.05)	6.55	6.25
Total Adjusted Appropriated FTE Position Base 7/31/91	74,027.60	41,671.12	8,681.95	23,674.53
Less:				
1991-92 Legislative Employees	712.50	710.50	0.00	2.00
1991-92 Judiciary Employees	448.47	448.47		
Total Authorized FTE Position Base 7/31/91	72,866.63	40,512.15	8,681.95	23,672.53

Prepared
August 1, 1991

001421

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

August 1, 1991

The Honorable John Drummond
Joint Legislative Committee on Personal
Service Financing and Budgeting
213 Gressette Building
Columbia, South Carolina 29201

Dear Senator Drummond:

Attached is a copy of the July 1991-92 Authorized FTE Position Operating Report. I have approved and adjusted the Authorized FTE Position Base accordingly.

I have also attached for the Committee's review a copy of FY 1990-91 to FY 1991-92 FTE Postion Base Calculation and a copy of the year-to-date monthly Authorized FTE Position Summary Report.

If you should have any questions, please feel free to call.

Sincerely,

Charles A. Brooks, Jr.

CAB/db

Attachments

001422

STATE BUDGET DIVISION
FULL-TIME EQUIVALENT POSITION
OPERATIONAL REPORT
FOR THE MONTH OF JULY, 1991

SECTION NO.	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
	Total Authorized FTE Position Base 7/1/91	72,881.88	40,540.20	8,675.40	23,666.28
	July Authorized Adjustments				
5B	Governor's Office-SLED	2.00	2.00		
5C	Governor's Office-OEPP			0.50	(0.50)
12	Adjutant General	(6.00)		(5.00)	(1.00)
14G	BCB-General Services	1.00			1.00
14H	BCB-Fire Marshal	(2.00)	(2.00)		
14K	BCB-HRM	(1.00)			(1.00)
19	College of Charleston	(1.00)	(0.80)		(0.20)
27	Technical Education	(1.00)			(1.00)
49	Human Affairs	(2.00)	(2.00)		
50	Veterans Affairs	(1.00)	(1.00)		
53	Probation, Parole & Pardon			(3.20)	3.20
55	Criminal Justice Academy			(1.00)	1.00
58	Land Resources	(0.25)	(0.25)		
59	Forestry Commission		(15.00)	15.00	
60	Department of Agriculture	(1.00)			(1.00)
63	Wildlife & Marine Resources			(0.75)	0.75
63	Wildlife & Marine Resources		(5.00)		5.00
64	Coastal Council		(1.00)	1.00	
74	Workers' Compensation	(1.00)	(1.00)		
79B	Fin. Inst.-Examiners Div.	(1.00)	(1.00)		
113	Residential Home Builders	(1.00)	(1.00)		
	Total Net Adjustments--July	(15.25)	(28.05)	6.55	6.25
	Total Authorized FTE Position Base 7/31/91	72,866.63	40,512.15	8,681.95	23,672.53
	Total Filled FTE Positions 7/31/91	66,819.60	38,236.90	7,558.84	21,023.86
	Total Vacant FTE Positions 7/31/91	6,047.03	2,275.25	1,123.11	2,648.67

Percent Vacant 7/31/91	8.30%	5.62%	12.94%	11.19%
Percent Vacant 7/31/90	10.51%	9.25%	13.88%	11.55%
Percent Vacant 7/31/89	10.00%	8.84%	13.41%	10.87%

Prepared:
August 1, 1991

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

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CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

EXHIBIT

AUG 13 1991 1

STATE BUDGET & CONTROL BOARD

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

__X__ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: D10 Governor's Office - State Law Enforcement Division (5B)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	477.25	469.25	-	8.00
Adjusted FTE Position Base				479.25	471.25	-	8.00
Authorized Adjustment				2.00	2.00	-	-

Authorization/Explanation:
Requested by the agency in accordance with Proviso #14.96. Transferred from BCB-State Fire Marshal (arson control).

001425

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
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(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: D17 Governor's Office - OEPP (5C)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	208.10	120.23	76.86	11.01
Adjusted FTE Position Base				208.10	120.23	77.36	10.51
Authorized Adjustment				-	-	0.50	(0.50)

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001426

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

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(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: E24 Adjutant General (12)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	207.00	60.50	131.25	15.25
Adjusted FTE Position Base				201.00	60.50	126.25	14.25
Authorized Adjustment				(6.00)	-	(5.00)	(1.00)

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001427

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

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CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

__X__ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F12 BCB - General Services Division (14G)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	374.85	134.27	-	240.58
Adjusted FTE Position Base				375.85	134.27	-	241.58
Authorized Adjustment				1.00	-	-	1.00

Authorization/Explanation:
Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of South Carolina as amended. Transferred from BCB - Human Resource Management.

001428

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F14 BCB-State Fire Marshal (14H)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	59.00	56.50	-	2.50
Adjusted FTE Position Base				57.00	54.50	-	2.50
Authorized Adjustment				(2.00)	(2.00)	-	-

Authorization/Explanation:
Requested by the agency in accordance with Proviso #14.96. Transferred to the Governor's Office-State Law Enforcement Division (arson control).

001429

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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CHARLES A. BROOKS, JR.
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WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EXHIBIT

AUG 13 1991

STATE BUDGET & CONTROL BOARD

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F24 BCB - Human Resource Management (14K)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	100.00	72.38	-	27.62
Adjusted FTE Position Base				99.00	72.38	-	26.62
Authorized Adjustment				(1.00)	-	-	(1.00)

Authorization/Explanation:
Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of South Carolina as amended. Transferred to BCB - General Services.

001430

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

ROBERT A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY T. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: H15 College of Charleston (19)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	678.34	486.98	4.10	187.26
Adjusted FTE Position Base				677.34	486.18	4.10	187.06
Authorized Adjustment				(1.00)	(0.80)	-	(0.20)

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001431

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: H59 State Board for Technical and Comprehensive Education (27)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	3,597.19	2,965.50	299.22	332.47
Adjusted FTE Position Base				3,596.19	2,965.50	299.22	331.47
Authorized Adjustment				(1.00)	-	-	(1.00)

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001432

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

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1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

M E M O R A N D U M

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: L36 Commission on Human Affairs (49)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	54.00	42.55	11.45	-
Adjusted FTE Position Base				52.00	40.55	11.45	-
Authorized Adjustment				(2.00)	(2.00)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001433

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

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COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: L40 Veterans Affairs (50)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	22.00	22.00	-	-
Adjusted FTE Position Base				21.00	21.00	-	-
Authorized Adjustment				(1.00)	(1.00)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

001434

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

[illegible] CHAIRMAN

[illegible]

[illegible]

EDGAR BROWN BUILDING, SUITE 425
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 23, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: N08 Probation, Parole and Pardon Services (53)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	770.00	491.20	7.00	271.80
Adjusted FTE Position Base				770.00	491.20	3.80	275.00
Authorized Adjustment				-	-	(3.20)	3.20

Authorization/Explanation:

Requested by the agency.

001435

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

CARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

EXHIBIT

AUG 13 1991 1

STATE BUDGET & CONTROL BOARD

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 12, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: N20 Criminal Justice Academy (55)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	113.95	-	5.00	108.95
Adjusted FTE Position Base				113.95	-	4.00	109.95
Authorized Adjustment				-	-	(1.00)	1.00

Authorization/Explanation:

Requested by the agency.

001436

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P08 Land Resources Conservation Commission (58)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	72.25	70.25	2.00	-
Adjusted FTE Position Base				72.00	70.00	2.00	-
Authorized Adjustment				(0.25)	(0.25)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

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COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P12 Forestry Commission (59)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	599.55	578.54	21.01	-
Adjusted FTE Position Base				599.55	563.54	36.01	-
Authorized Adjustment				-	(15.00)	15.00	-

Authorization/Explanation:
Requested by the agency for Fiscal Year 1991-92 only. Do not carry forward into Fiscal Year 1992-93.

001438

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

[illegible] CHAIRMAN
[illegible]
[illegible]
[illegible]
[illegible]

1201 MAIN STREET, SUITE 525
COLUMBIA, SOUTH CAROLINA 29201
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JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

HARRIS A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 16, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P16 Department of Agriculture (60)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	213.13	158.00	-	55.13
Adjusted FTE Position Base				212.13	158.00	-	54.13
Authorized Adjustment				(1.00)	-	-	(1.00)

Authorization/Explanation:

Approved by the Joint Legislative Committee on Personal Service, Financing and Budgeting, and the Budget and Control Board in accordance with Section 129.23 of the 1991-92 Appropriation Act. Authorized FTE position vacant for nine (9) months.

001439

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

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COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P24 Wildlife and Marine Resources Department (63)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	773.55	432.00	100.75	240.80
Adjusted FTE Position Base				773.55	432.00	100.00	241.55
Authorized Adjustment				-	-	(0.75)	0.75

Authorization/Explanation:

Requested by the agency.

001440

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 2, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P24 Wildlife and Marine Resources Department (63)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/2/91	773.55	432.00	100.00	241.55
Adjusted FTE Position Base				773.55	427.00	100.00	246.55
Authorized Adjustment				-	(5.00)	-	5.00

Authorization/Explanation:
Requested by the agency. Permanent FTE funding change beginning in FY 1992.

001441

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

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1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 1, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P25 Coastal Council (64)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	42.00	21.00	21.00	-
Adjusted FTE Position Base				42.00	20.00	22.00	-
Authorized Adjustment				-	(1.00)	1.00	

Authorization/Explanation:
Requested by the agency. This adjustment is for FY 1991-92 only. Do not carry forward into FY 1992-93 (New Federal Grants - NOAA).

001442

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STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: R08 Workers' Compensation Commission (74)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	92.10	90.48	-	1.62
Adjusted FTE Position Base				91.10	89.48	-	1.62
Authorized Adjustment				(1.00)	(1.00)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

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001443

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

ARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

NDY T. PATTERSON, JR.
STATE TREASURER

ARLE E. MORRIS, JR.
OMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: R24 State Board of Financial Institutions - Examiners Division (79B)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	26.00	26.00	-	-
Adjusted FTE Position Base				25.00	25.00	-	-
Authorized Adjustment				(1.00)	(1.00)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

4

001444

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

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CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

MEMORANDUM

TO: Mr. George Harris

FROM: Curtis Holt, Jr., Assistant Director

DATE: July 5, 1991

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

__X__ Action represents a net decrease in authorized F.T.E. Positions

_____ Action represents a Change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: S40 Residential Home Builders Commission (113)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base			7/1/91	25.00	25.00	-	-
Adjusted FTE Position Base				24.00	24.00	-	-
Authorized Adjustment				(1.00)	(1.00)	-	-

Authorization/Explanation:
Interim FTE position adjustment not included in the FY 1991-92 Appropriation Act.

EXHIBIT

AUG 13 1991 1

STATE BUDGET & CONTROL BOARD

001445

EXHIBIT

AUG 1 3 1991 2

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 2

AGENCY: Budget Division

SUBJECT: 1991-92 Authorized Personal Service Transfers Reports

The Budget Division reports that the transfer of $210,312 of personal service funds was approved during July ($130,312 to other operating expenses and $80,000 to equipment).

The Budget Division also reports that the transfer of $112,674 of personal service funds to other operating expenses was approved during the thirteenth month.

This brought the total of personal service funds approved for transfer during fiscal year 1990-91 to $3,012,265.

BOARD ACTION REQUESTED:

Receive as information a Budget Division report that the transfer of $210,312 of personal service funds was approved during July and that the transfer of $112,674 of personal service funds was approved during the thirteenth month to bring the total approved for transfer during fiscal year 1990-91 to $3,012,265.

ATTACHMENTS:

Agenda item worksheets and attachments

001446

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-13
Blue Agenda

Meeting Scheduled for: August 13, 1991

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   FY 1991-92 Authorized Transfer Report for the Month of July

3. Summary Background Information:
   The State Budget Division's July Authorized Transfer Report for Fiscal Year 1991-92 is attached.

4. What is Board asked to do?
   Information only.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
   Authorized Transfer Operating Report

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT
AUG 13 1991 2
STATE BUDGET & CONTROL BOARD

001447

STATE BUDGET DIVISION
ANALYSIS OF 1991-92 AUTHORIZED PERSONAL SERVICE
TRANSFER REQUESTS

DATE	REQUEST NO.	AGENCY	SOURCE OF FUNDS	FROM PERSONAL SERVICE	TO OTHER OPERATING EXPENSES	TO EQUIPMENT
Total Authorized Transfers (0)				$ 0	$ 0	$ 0
July Authorized Transfers						
(A) 7/09/91	- E24	Adjutant General's Office	State	$ 17,500	$ 17,500	$
(B) 7/09/91	- P32	State Development Board	State	192,812	112,812	80,000
Total Authorized Transfers For July (2)				$ 210,312	$ 130,312	$ 80,000
Total Authorized Transfers Year-To-Date (2)				$ 210,312	$ 130,312	$ 80,000

NOTE:	Current Month	Year-To-Date
State Funds	$ 210,312	$ 210,312
Federal Funds	0	0
Other Funds	0	0
TOTAL FUNDS	$ 210,312	$ 210,312

Prepared
August 2, 1991

001448

PAGE 1 OF

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
E24	6	358	35,000.00			

AGENCY VOUCHER NUMBER: 6

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: Adjutant General

ADDRESS: 1 National Guard Road

Columbia, SC 29201

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (DR)

NAME: Adjutant General

ADDRESS: 1 National Guard Road

Columbia, SC 29201

REASON FOR TRANSFER: Tp provide matching funds to pay for one EPD employee in Govenor's Office.

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	E24	0098	1001						A004	0158		17,500.00	
											TOTAL		0158	17,500.00

RECEIVED
JUL 09 1991
Budget and Control Board
FIN. BUDGET DIVISION

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	E24	1860	1001						A009	0200		17,500.00	
											TOTAL		200	17,500.00

REQUESTED BY C Babbitt DATE 7/3/91 STATE BUDGET ANALYST S Bamer DATE 7-9-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001449 (A)

STATE AUDITOR _____ DATE _____

ARS FORM 30 10 1 80

Submit original and 3 copies

The State of South Carolina
Military Department

EXHIBIT

AUG 1 3 1991 2

STATE BUDGET & CONTROL BOARD

ESTON MARCHANT
MAJOR GENERAL
THE ADJUTANT GENERAL

OFFICE OF THE ADJUTANT GENERAL
1 NATIONAL GUARD ROAD
COLUMBIA, S.C. 29201-4766

July 3, 1991

TAG-DAG-BF

Mr. Scott Barnes
Budget and Control Board Budget Division
Edgar Brown Building, Suite 525
1205 Pendleton Street
Columbia, SC 29201

RECEIVED
JUL 09 1991
Budget and Control Board
STATE BUDGET DIVISION

Re: Transfer No. 6

Dear Scott:

Please approve the attached transfer of funds. We are moving appropriations from Military Personnel salaries to Emergency Preparedness contractual services.

The Governor's Office requires that the Adjutant General pay the salary of one of his employees who coordinates emergency operations between the Governor's Office and the Adjutant General's Office. EPD was cut drastically in contractual services for fiscal year FY1991-92 and could not pay the $17,500 state portion of the total salary of $35,000. Last year EPD gave up $9,000 to Military Personnel to cover their salaries and supplies, so it seemed logical to return that money to EPD.

Military Personnel has a vacant position which provided the extra salary funds. We will fill that position at a lower grade or transfer the FTE to another program.

001450

Sincerely,

Evelyn Babbitt

Evelyn Babbitt, CPA
Budget & Finance Director

(A)

Will fine program into Emergency Preparedness. Copy has been given to C. Holt

P/S/C int. contractual svcs. S. Barnes 7-9-91

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCU
P32		76,486	16,997,366			

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: SC Development Board
ADDRESS: P O Box 927
Columbia SC 29202

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (
NAME: SC Development Board
ADDRESS: P O Box 927
Columbia SC 29202

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0805	1001							0115		97,076.00	
01	350	P32	0805	1001							0158		45,841.00	
01	350	P32	0805	1001							0160		77,879.00	
01	350	P32	0805	1001							0172		14,505.00	
01	350	P32	0805	1001							0200		59,309.00	
01	350	P32	0805	1001							0300		967.00	
01	350	P32	0805	1001							0400		11,604.00	

345,314 PS
to
Other operating
345,314

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0101	1001	0115		97,076.00	
01	300	P32	0101	1001	0158		27,620.00	
01	300	P32	0101	1001	0172		15,000.00	
01	300	P32	0101	1001	0200		62,000.00	
01	300	P32	0101	1001	0300		1,000.00	
01	300	P32	0101	1001	0400		11,000.00	
01	300	P32	0101	1001	0500		46,000.00	

TOTAL

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

QUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

STATE AUDITOR 001451 DATE

(B)

ABS FORM 10

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUM

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR):
NAME: SC Development Board
ADDRESS:

AGENCY TRANSFERRED FROM (D):
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0805	1001						0500	30,934.00	
01	350	P32	0200	1001						0158	488,404.00	
01	350	P32	0200	1001						0160	57,453.00	
01	350	P32	0200	1001						0200	43,041.00	
01	350	P32	0200	1001						0300	967.00	
01	350	P32	0200	1001						0400	1,450.00	
01	350	P32	0200	1001						0500	60,273.00	
									TOTAL			

EXHIBIT 2

AUG 13 1991

STATE BUDGET & CONTROL BOARD

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0201	1001						0158	265,606.00	
01	300	P32	0201	1001						0200	6,000.00	
01	300	P32	0201	1001						0400	800.00	
01	300	P32	0201	1001						0500	4,800.00	
01	300	P32	0301	1001						0158	282,481.00	
01	300	P32	0301	1001						0200	315,379.00	
01	300	P32	0301	1001						0300	178,300.00	
									TOTAL			

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001452

STATE AUDITOR _____ DATE _____

(B)

ARS FORM 10-

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUMENT

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR):
NAME: SC Development Board
ADDRESS:

AGENCY TRANSFERRED FROM (D:
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0300	1001							0158		317,350.00	
01	350	P32	0300	1001							0160		54,823.00	
01	350	P32	0300	1001							0171		9,838.00	
01	350	P32	0300	1001							0200		70,709.00	
01	350	P32	0300	1001							0300		7,543.00	
01	350	P32	0300	1001							0400		2,417.00	
01	350	P32	0300	1001							0500		131,151.00	
												TOTAL		

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0301	1001							0400		588,875.00	
01	300	P32	0301	1001							0500		91,500.00	
01	300	P32	0301	1001							0600		80,000.00	
01	300	P32	0301	1001							2400		55,000.00	
01	300	P32	0401	1001							0158		519,513.00	
01	300	P32	0401	1001							0160		58,712.00	
01	300	P32	0401	1001							0200		130,500.00	
												TOTAL		

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET

REQUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

STATE AUDITOR 001453 DATE _____

(B)

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUM

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (D
NAME: SC Development Board
ADDRESS:

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0340	1001							6100		1,051,220.00	
01	350	P32	0400	1001							0158		449,960.00	
01	350	P32	0400	1001							0160		59,972.00	
01	350	P32	0400	1001							0171		99,375.00	
01	350	P32	0400	1001							0200		246,253.00	
01	350	P32	0400	1001							0300		3,868.00	
01	350	p32	0400	1001							0400		2,127.00	

TOTAL

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0401	1001							0300		-0-	NB
01	300	P32	0401	1001							0400		2,950.00	
01	300	P32	0401	1001							0500		116,743.00	
01	300	P32	0501	1001							0158		323,812.00	
01	300	P32	0501	1001							0160		57,780.00	
01	300	P32	0501	1001							0200		164,800.00	
01	300	P32	0501	1001							0300		5,000.00	

TOTAL

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorize

001454

STATE AUDITOR _____ DATE _____

(B)

LBS FORM

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUME

AGENCY VOUCHER NUMBER

AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER

AGENCY TRANSFERRED TO (CR)

NAME
SC Development Board

ADDRESS

AGENCY TRANSFERRED FROM (D

NAME
SC Development Board

ADDRESS

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

EASON FOR TRANSFER:

ROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE		AGENCY REFERENCE NUMBER	OBJECT CODE		TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0400	1001							0500		33,205.00	
01	350	P32	0470	1001							6100		96,700.00	
01	350	P32	0600	1001							0158		432,282.00	
01	350	P32	0600	1001							0160		50,951.00	
01	350	P32	0600	1001							0171		10,869.00	
01	350	P32	0600	1001							0200		98,494.00	
01	350	P32	0600	1001							0300		27,076.00	
											TOTAL			

O

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE		AGENCY REFERENCE NUMBER	OBJECT CODE		TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0501	1001							0400		9,900.00	
01	300	P32	0501	1001							0500		261,600.00	
01	300	P32	0601	1001							0158		394,745.00	
01	300	P32	0601	1001							0160		62,510.00	
01	300	P32	0601	1001							0171		62,324.00	
01	300	P32	0601	1001							0200		580,752.00	
01	300	P32	0601	1001							0300		5,400.00	
											TOTAL			

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

QUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001455

STATE AUDITOR _____ DATE _____

(B)

GENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUME

AGENCY VOUCHER NUMBER

AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER

AGENCY TRANSFERRED TO (CR)

NAME
SC Development Board

ADDRESS

AGENCY TRANSFERRED FROM (D

NAME
SC Development Board

ADDRESS

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer

EASON FOR TRANSFER:

ROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0600	1001							0400		2,901.00	
01	350	P32	0600	1001							0500		11,245.00	
01	350	P32	0600	1001							0600		82,950.00	
01	350	P32	5839	1001							0158		333,786.00	
01	350	P32	5839	1001							0171		3,748.00	
01	350	P32	5839	1001							0200		171,565.00	
01	350	P32	5839	1001							0300		967.00	
										TOTAL				

EXHIBIT 2

AUG 13 1991

STATE BUDGET & CONTROL BOARD

M	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0601	1001							0400		3,300.00	
01	300	P32	0601	1001							0500		31,691.00	
01	300	P32	0701	1001							0158		168,739.00	
01	300	P32	0701	1001							0200		85,443.00	
01	300	P32	0701	1001							0300		1,750.00	
01	300	P32	0701	1001							0400		-0-	RBS
01	300	P32	0701	1001							0500		31,460.00	
										TOTAL				

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

UESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001456

STATE AUDITOR _____ DATE _____

13

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCU

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (
NAME: SC Development Board
ADDRESS:

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	5839	1001							0400		3,549.00	R53
01	350	P32	5839	1001							0500		39,574.00	
01	350	P32	5840	1001							6100		1,036,671.00	
01	350	P32	5841	1001							0158		159,177.00	
01	350	P32	5841	1001							0200		83,361.00	R53
01	350	P32	5841	1001							0300		25,142.00	
01	350	P32	5841	1001							0400		483.00	
											TOTAL			

O

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0801	1001							0158		503,974.00	
01	300	P32	0801	1001							0160		51,975.00	
01	300	P32	0801	1001							0200		83,693.00	
01	300	P32	0801	1001							0300		35,911.00	
01	300	P32	0801	1001							0400		2,973.00	
01	300	P32	0801	1001							0500		20,522.00	
01	300	P32	0901	1001							0158		107,974.00	
											TOTAL			

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

QUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001457

STATE AUDITOR _____ DATE _____

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCU

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR):
NAME: SC Development Board
ADDRESS:

AGENCY TRANSFERRED FROM (
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	5841	1001						0500	26,996.00	
01	350	P32	0800	1001						0158	432,419.00	
01	350	P32	0800	1001						0171	21,618.00	
01	350	P32	0800	1001						0200	288,274.00	
01	350	P32	0800	1001						0300	155,107.00	
01	350	P32	0800	1001						0400	486,522.00	
01	350	P32	0800	1001						0500	83,303.00	
										TOTAL		

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	300	P32	0901	1001						0160	44,528.00	
01	300	P32	0901	1001						0200	141,222.00	
01	300	P32	0901	1001						0300	15,000.00	
01	300	P32	0901	1001						0400	2,500.00	
01	300	P32	0901	1001						0500	19,000.00	
01	300	P32	1001	1001						1300	653,850.00	
01	300	P32	0591	1001						6100	884,000.00	233
										TOTAL		

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY _____ DATE _____ STATE BUDGET ANALYST _____ DATE _____

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001458

STATE AUDITOR _____ DATE _____

(13)

AGENCY NUMBER | AGENCY BATCH NUMBER | OBJECT CODE HASH TOTAL | TOTAL BATCH AMOUNT | BATCH DATE | BATCH NUMBER | DOCUM

AGENCY VOUCHER NUMBER: AT 1

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: SC Development Board
ADDRESS:

AGENCY TRANSFERRED FROM (
NAME: SC Development Board
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
01	350	P32	0800	1001							0600		48,422.00	
01	350	P32	0800	1001							2000		97.00	
01	350	P32	0800	1001							2400		81,215.00	
01	350	P32	0955	1001							1300		673,705.00	
											TOTAL	39,606	8,498,683.00	

O

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
~~01~~	~~300~~	~~P32~~	~~0591~~	~~1001~~							~~0200~~		~~774,000.00~~	RJ3
~~01~~	~~300~~	~~P32~~	~~0591~~	~~1001~~							~~0300~~		~~4,000.00~~	RJ3
~~01~~	~~300~~	~~P32~~	~~0591~~	~~1001~~							~~0500~~		~~6,000.00~~	RJ3
01	300	P32	0691	1001							6100		96,700.00	RJ3
01	300	P32	0891	1001							6100		627,000.00	RJ3
											TOTAL	36,880	8,498,683.00	

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

(13)

REQUESTED BY Tom McSwain Mgr, Admin DATE 7-2-91 STATE BUDGET ANALYST Robert J. [illegible] DATE 7/9/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001459

STATE AUDITOR [signature] DATE 7-9-91

SOUTH CAROLINA
STATE DEVELOPMENT BOARD

July 2, 1991

Dr. Robert A. Stein
Budget Analyst
Budget & Control Board
Room 527 Brown Building
Columbia, South Carolina

Dear Bob:

The attached appropriation transfer AT 1 transfers our appropriation of state funds in the amount of $8,498,683 from our old account structure to our new account structure for FY92 prior to opening the FY92 books. It also realigns our budget to conform with our revised FY92 budget in accordance with our recent agency reorganization and zero based budget as allowed in Proviso 67.4 of the FY92 Appropriation Act.

This transfer will need to be approved and entered on STARS prior to any expenditures or other transactions for the FY92 fiscal year.

Sincerely,

Lou

Lou Schumpert
Manager
Administration

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

001460

(13)

Post Office Box 927 Columbia, South Carolina 29202
(803)737-0400 (800)922-6684 (In State) Fax (803)737-0418

2. Comprehensive approach to technology transfer.
3. Educational environment for entrepreneurial development.
4. Statewide business information center.

These contractual services may be funded through the transfer of up to $750,000 of budgetary monies from the South Carolina State Development Board. The corporation, as a condition of receiving the contract, must provide in its charter that the Chairmen of the House Ways and Means Committee and the Senate Finance Committee, or their designees, are ex-officio members of the corporate board.

67.3. Of the funds appropriated to the State Development Board, $25,000 shall be used as dues for the Southern Center for International Studies.

67.4. The State Development Board is authorized to realign its Fiscal Year 1991-1992 appropriations into a revised program format in the first quarter of the fiscal year.

JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

001461

STATE OF SOUTH CAROLINA

State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

To: Curtis Holt
Assistant Director

From: Bob Stein RJS
State Budget Analyst

Date: July 11, 1991

Subject: State Development Board Transfer Out of Personal Service

George Dorn asked me to let you know that the attached Transfer Request results in a net transfer of $345,314 out of Personal Service into Other Operating funds. George notes that while this transfer must be reported, it does not violate the $25,000 limit because Proviso 67.4 gives the agency the authority to completely realign this budget.

Please call me if you have any questions.

Thank you.

BS/db

attachments

001462 (13)

Analysis of Transfer Between AT I and Participation Fee

FROM:		TO:	
MIN	Program	Mini	Program
0201	I Exec & Board	101	I.A. Exec & Board
Personnel:	- 235,301		+ 139,696 ✓
Operating:	- 102,814		+ 120,000
TOTAL OUT =	- 338,115	TOTAL IN TO 0101 =	259,696

MINI	Program	Mini	Program
0200	II National Bus. Devel.	0201	I.B. Admin
Personnel:	- 545,457		+ 265,606
Operating:	- 105,731		+ 11,600
TOTAL OUT =	- 651,188	TOTAL IN TO 0201 =	277,206

MINI	Program	Mini	Program
0300	II International Bus Devel.	0301	I.C. Support Svcs
Personnel:	- 382,011		+ 282,481
Operating:	- 211,820		+ 1,309,054
TOTAL OUT =	- 593,831	TOTAL IN =	1,591,535

001463

(13)

MINI	Program	
0240	II Internat'l Bus Devel: FOREIGN OFFICES	
MISC	-1,051,220	
TOTAL OUT = -1,051,220		

MINI	Program	
0591	II. B. International Bus Dev Foreign Offices	
MISC	+ 884,000	
TOTAL IN = 884,000		

MINI	Program	
0400	IV Special Programs	
INC-SC:	-609,307	
[illegible]:	- 285,453	
TOTAL OUT =	- 894,760	

MINI	Program	
0401	II.A. National Bus Devel.	
	+ 578.225	
	+ 250,193	
TOTAL IN =	828,418	

MINI	Program	
0470	IV Special Programs MAIN STREET	
MISC	-96,700	
TOTAL OUT	96,700	

MINI	Program	
0691	II.C. Special Programs MAIN STREET	
MISC	+ 96,700	
TOTAL IN	96,700	

(13)

FROM:		TO:	
MIN	Program	MIN	Program
0601	II Research / Info.	0501	II B. Industrial Rsch Dev
Pers Svc :	- 494,102	+	381,592
Operating :	- 222,666	+	441,300
TOTAL OUT =	- 716,768	TOTAL IN =	822,892

MIN	Program	MIN	Program
6839	VIII Mktg & Pub. Rel.	0601	II C. Special Programs
Pers Svc :	- 337,634	+	519,579
Operating :	- 215,655	+	621,143
TOTAL OUT =	- 553,289	TOTAL IN =	1,140,722

MIN	~~Program~~	MIN	Program
6840	VIII Mktg / Pub Rel Advertising	0891	II E. Research / Communications Advertising
MISC :	- 1,036,671	MISC	+ 627,000
Total Out	- 1,036,671	TOTAL IN =	627,000

(B)

FROM:

Mmn	Program	
6841	IX Film Office	
Pers Svc :		- 159,177
Operating :		- 135,982
TOTAL OUT =		-295,159

TO:

Mmn	Program	
0701	II. D. Film Office	
		+ 168,739
		- 118,653
TOTAL IN =		287,392

Mmn	Program	
0800	V Finance & Admin	
Pers Svc :		- 454,037
Operating :		- 1,142,940
TOTAL OUT =		- 1,596,977

Mmn	Program	
0801	II. E. Research/Communication	
		+ 555,949
		+ 143,099
TOTAL IN =		699,048

Mmn	Program	
9955	II Emp Benefits	
P. Servs		- 673,705
TOTAL OUT =		- 673,705

Mmn	Program	
1001	II Emp Benefits	
		+ 653,550
TOTAL IN =		653,550

001466

(13)

FROM:

Name	Program
Pers -vc	
Pers Lang	

TOTAL OUT = 0

TO:

Name	Program
0901	H.F Public Relations
	+ 152,502
	+ 177,722

TOTAL IN = 330,224

TOTAL OUT: 8,498,683

Pers -vc: 3,891,031

TOTAL IN: 8,498,683

Pers Svc: ~~3,668,719~~ 3,698,219

-142,812

(13)

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-12
Blue Agenda

Meeting Scheduled for: August 13, 1991

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   FY 1990-91 Authorized Transfer Report for the Thirteenth Month

3. Summary Background Information:
   The State Budget Division's Thirteenth Month Authorized Transfer Operating Report for Fiscal Year 1990-91 is attached.

Final Report
Fiscal Year 1990-91

EXHIBIT
AUG 13 1991 21
STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?
   Information only.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Authorized Transfer Operating Report

   (b) List Those Not Attached But Available From Submitter:

STATE BUDGET DIVISION
ANALYSIS OF 1990-91 AUTHORIZED PERSONAL SERVICE
TRANSFER REQUESTS

DATE	REQUEST NO.		AGENCY	SOURCE OF FUNDS	FROM PERSONAL SERVICE	TO OTHER OPERATING EXPENSES	EQUIPMENT
Total Authorized Transfers (71)					$2,899,591	$2,860,081	$ 39,510
Thirteenth Month Authorized Transfers							
(A) 6/28/91	-	H03	Comm. on Higher Education	State	$ 4,486	$ 4,486	$
(B) 7/15/91	-	H03	Comm. on Higher Education	State	181	181	
(C) 7/09/91	-	H67	Educational Television	Other	20,000	20,000	
(D) 7/03/91	-	H71	Wil Lou Gray Opp. Sch.	Other	60,618	60,618	
(E) 7/03/91	-	J03	Continuum of Care	Other	11,000	11,000	
(F) 7/11/91	-	L12	John de la Howe School	Federal	2,500	2,500	
(G) 7/18/91	-	L36	Human Affairs Commission	Federal	7,682	7,682	
(H) 7/18/91	-	N12	Youth Services	State	291	291	
(I) 7/11/91	-	R16	Second Injury Fund	Other	1,500	1,500	
(J) 7/11/91	-	R28	Dept. of Consumer Affairs	State	584	584	
(K) 7/22/91	-	R88	Dentistry Board	State	1,243	1,243	
(L) 7/17/91	-	R96	Foresters Registration Bd.	State	77	77	
(M) 7/19/91	-	S12	Nursing Home Admin. Bd.	State	1,136	1,136	
(N) 7/16/91	-	S44	Reg. Sanitarians Exam. Bd.	State	280	280	
(O) 7/15/91	-	S48	Social Work Examiners Bd.	State	314	314	
(P) 7/19/91	-	S56	Veterinary Med. Exam. Bd.	State	782	782	
Total Authorized Transfers For Thirteenth Month (16)					$ 112,674	$ 112,674	$ 0
Total Authorized Transfers Year-To-Date (87)					$3,012,265	$2,972,755	$ 39,510

001469

NOTE:	Current Month	Year-To-Date
State Funds	$ 9,374	$2,479,458
Federal Funds	93,118	405,834
Other Funds	10,182	126,973
TOTAL FUNDS	$ 112,674	$3,012,265

Prepared
August 2, 1991

001470

PAGE 1 OF 1

ER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMEN
13	04	4689	20,983.42	6/25/91	68	

ENCY VOUCHER NUMBER: BT 68

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: CHE

ADDRESS: Main St

Cola. SC

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (DF)

NAME: CHE

ADDRESS: Main St

Cola. SC

EASON FOR TRANSFER: To Cover Commitments

ROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
2	350	H03	0185	1001						0171	4486.11	
2	350	H03	0185	1001						0400	5779.86	
2	350	H03	0185	1001						0618	77.75	
2	350	H03	0185	1001						2400	147.99	
										TOTAL	3589	10491.71

EXHIBIT

AUG 13 1991

2

STATE BUDGET & CONTROL BOARD

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
2	300	H03	0185	1001						0800	4486.11	
2	300	H03	0185	1001						0200	5779.86	
2	300	H03	0185	1001						0200	77.75	
2	300	H03	0185	1001						0200	147.99	
										TOTAL	1100	10.491.71

RECEIVED

JUN 28 199

Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Tallman DATE 6/25/91 STATE BUDGET ANALYST Susan Dill DATE 6/28/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001471

STATE AUDITOR _____ DATE _____

(A)

Submit original and 3 copies

PAGE 1 OF 1

Y NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCU
H03		672	362.	7/15/91		

AGENCY VOUCHER NUMBER: BT73

CG WARRANT NUMBER:

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CR)
NAME: CHE
ADDRESS: Main
Cola. SC

AGENCY TRANSFERRED FROM (DR)
NAME: CHE
ADDRESS: Main
Cola. SC

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	450	H03	0185	1001							0172		105.	
13	450	H03	0185	1001							0200		76.	
											TOTAL		372	181

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	400	H03	0185	1001							0300		181.	
											TOTAL		300	181.

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JUL 1 5 1991
Budget and Control Board
BUDGET DIVISION

REQUESTED BY J. Tillman DATE 7/15/91 STATE BUDGET ANALYST [signature] DATE 7/15/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001472 (B)

STATE AUDITOR _____ DATE _____

STARS FORM JO 10-1 80

Submit original and 3 copies

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUM
H67	070919	0588	$40,000.00			

AGENCY VOUCHER NUMBER: A9114

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: SC ETV Commission

ADDRESS: Drawer L

Columbia, SC 29205

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (D

NAME:

ADDRESS: SAME

REASON FOR TRANSFER: To change authorization per attached

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H67	0424	3000							0188		20,000.00	
										TOTAL	0188		20,000.00	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H67	0424	3000							0400		20,000.00	
										TOTAL	0400		20,000.00	

RECEIVED
JUL 09 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY H. C. Christopher DATE 07/09/91 STATE BUDGET ANALYST DATE 7-9-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001473

STATE AUDITOR DATE 7/9

south carolina
educational television

drawer L
2712 millwood avenue
columbia, south carolina 29250

MEMORANDUM

To: Les Boles
State Budget Analyst

From: Chris Christopher
Accounting Director

Subject: Requested change in authorization (Re: Form 30 A9114 (08/09/91)

Date: July 9, 1991

Mini/object 9424 0400: An increase in the cost of insurance, State (Object 0418) due to B&C Board, insurance services has caused us to exceed our authorization. There is currently an IDT being held by the CG's Office until this Form 30 clears. The other transfer is short approximately $2,000.00.

CC/

001474

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable ___
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes ___ No ___

2. Does this transfer involve Personal Service funds (0100)? Yes ___ Not Applicable ___

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	___	___	C. Is it for reclassification/reallocation?	___	___
B. Is it to fill vacant positions?	___	___	D. Is it to balance (at year-end)?	___	___

3. What created the need for this transfer?

4. Will this transfer impact future year(s) budget or request for new funds? Yes ___ No ___

If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes ___ Not applicable: X

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

Special contract employees

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

Cannot pay insurance bill to F20

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JUL 09 1991
Budget and Control Board
STATE BUDGET DIVISION

Agency Name & No. SC ETV Commission Submitted by H. C. Christopher Date 7/09/91

For State Budget Analyst use only:

001475

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes ☑ No ☐

Transfer does not exceed 20% of progra Yes ☐ No ☐

PAGE ____ OF ____
F

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOC
H71	AT9133	629	188,712.34	6/28/91		

AGENCY VOUCHER NUMBER: AT9133

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Wil Lou Gray Oppor Sch
ADDRESS: West Campus Rd
W.Cola., S.C. 29170

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM
NAME: Same
ADDRESS:

REASON FOR TRANSFER: To reconcile payroll expenditures to budget

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0435	1001							300		94,356.17	

Other Funds 60,618.48

EXHIBIT
AUG 13 1991
2
STATE BUDGET & CONTROL BOARD

TOTAL 300 94,356.17

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0435	1001							0158		75,421.72	
13	300	H71	0435	1001							0171		18,934.45	

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JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

TOTAL 329 94,356.17

REQUESTED by Mary C. Harwood DATE 7-1-91 STATE BUDGET ANALYST GBB DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR Allan Kincaid DATE 7-3-91

TARS FORM 30 10/1/80 Submit original and 3 copies

001476

(D)

TRANSFER DOCUMENTATION F.

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [X]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [X]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[X]	C. Is it for reclassification/reallocation?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? To reconcile payroll expenditures to budget

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Payroll expenditures different than budget

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Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Budget records payroll expenditures to budget

Agency Name & No. [illegible] Submitted by Mary F. Warren Date 7/1/91

For State Budget Analyst use only:

001477

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [X] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [X]

D

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUME
H71	AT9146	1600	5,724.20	7/1/91		

AGENCY VOUCHER NUMBER: AT9146

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Wil Lou Gray Oppor Sch
ADDRESS: West Campus Rd.
W. Cola., SC 29170

AGENCY TRANSFERRED FROM (DE
NAME: SAME
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: To align payroll expenditures with budget

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0435	1001							0300		2,862.10	
										TOTAL	0300		2,862.10	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	1416	1001							1300		2,862.10	
										TOTAL	1300		2,862.10	

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JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

(D)

REQUESTED BY Mary C. Lawrence DATE 7-1-91 STATE BUDGET ANALYST [illegible] DATE 7/3/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001478

STATE AUDITOR [illegible] DATE 7-3-91

STARS FORM 30 10/1/80

Submit original and 3 copies

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [X]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [ ]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[X]	C. Is it for reclassification/reallocation?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? Higher than expected expenditures with the budget

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Lower expenditures than estimated.

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Control Board

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Will not reconcile payroll expenditures to budget

Agency Name & No. Dept For Mgmt Submitted by Mary C Howard Date 7/1/91

For State Budget Analyst use only:

001479

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [✓] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [✓]

PAGE ____ OF ✓

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
H71	AT9147	958	21,800.66	7/1/91		

AGENCY VOUCHER NUMBER: AT9147

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: Wil Lou Gray Oppor Sch
ADDRESS: West Campus Rd
W. Cola., SC 29170

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (DF

NAME: SAME
ADDRESS:

REASON FOR TRANSFER: To cover expenditures that were not budgeted prior to incurring obligations.

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0429	1001							0158		10,900.33	

TOTAL 0158 10,900.33

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0429	1001							0300		3,096.33	
13	300	H71	0429	1001							0500		7,804.00	

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Budget and Control Board
STATE BUDGET DIVISION

TOTAL 0800 10,900.33

REQUESTED BY Mary C. Sherwood DATE 7-1-91 STATE BUDGET ANALYST [illegible] DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR [illegible] DATE 7-3-91

STARS FORM 30 10/1/80 Submit original and 3 copies

001480

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [X]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [ ]

2. Does this transfer involve Personal Service funds (0100)? Yes [ ] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[ ]	C. Is it for reclassification/reallocation?	[ ]	[ ]
B. Is it to fill vacant positions?	[ ]	[ ]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? To reconcile payroll expenditure to budget

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Payroll expenditure did not follow budget

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NOV 02 1991
Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Could not reconcile payroll expenditure to budget.

Agency Name & No. Wildlife Dept Submitted by Sherry C. Kennedy Date 11/1/91

For State Budget Analyst use only: Lynn Smith 001481 See Worksheet

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines.	Yes [X]	No [ ]
Transfer does not exceed 20% of program budget.	Yes [X]	No [ ]

PAGE ____ OF ____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
H71	AT9136	1532	7252.22	7/1/91		

AGENCY VOUCHER NUMBER: AT9136

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Wil Lou Gray Oppor. Sch
ADDRESS: West Campus Rd
W. Cola., S.C. 29170

AGENCY TRANSFERRED FROM (DR
NAME: SAME
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: To reconcile payroll expenditures to budget

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0429	1001							0172		5.00	
13	350	H71	0429	1001							0200		731.96	
13	350	H71	0431	1001							0160		2,889.15	
											TOTAL		532	3,626.11

EXHIBIT
AUG 13 1991
2
STATE BUDGET & CONTROL BOARD

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0431	1001							0200		2,889.15	
13	300	H71	0429	1001							0300		2.53	
13	300	H71	0429	1001							0500		734.43	
											TOTAL		1000	3626.11

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JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY: Mary C. Howard DATE 7-1-91 STATE BUDGET ANALYST: [illegible] DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR: [illegible] DATE 7-3-91

STARS FORM 30 10/1/80 Submit original and 3 copies

001482

(1)

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [ ]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [X]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[X]	C. Is it for reclassification/reallocation?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? [illegible] budget.

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan. Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column? [illegible]

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   [illegible]

Agency Name & No. [illegible] Submitted by Mary C. Harwood Date [illegible]

RECEIVED
[illegible] 1991
[illegible] Control Board
STATE BUDGET DIVISION

For State Budget Analyst use only:

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board gudelines. See worksheet Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. **001483** Yes [ ] No [ ] (D)

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMEN
H71	AT9135	2136	80,943.56	6/28/91		3

AGENCY VOUCHER NUMBER: AT9135

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Wilhou Gray Oppor. Sch
ADDRESS: West Campus Rd
W. Cola., SC 29170

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (DR
NAME: SAME
ADDRESS:

REASON FOR TRANSFER: To reconcile payroll expenditures to budget

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0430	4973							0158		23,483.50	
13	350	H71	0434	4973							0158		13,417.28	
13	350	H71	1416	1001							1300		3,571.00	
											TOTAL		40,471.78	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0430	4973							0160		23,483.50	
13	300	H71	0434	4973							0160		13,417.28	
13	300	H71	0431	1001							0200		3,571.00	
											TOTAL	0520	40,471.78	

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Mary C. Harwood DATE 7-1-91 STATE BUDGET ANALYST [signature] DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR [signature] DATE 7-3-91

STARS FORM 30 10/1/80 Submit original and 3 copies

001484

(D)

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [X]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [X]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[X]	C. Is it for reclassification/reallocation?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? To reconcile payroll expenditures to budget

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Higher expenditures in 1st pay of budget

JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Will not reconcile payroll expenditures to budget

Agency Name & No. [illegible] Submitted by [signature] Date 7/1/91

For State Budget Analyst use only:

See worksheet

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. **001485** Yes [ ] No [ ]

D

PAGE 3 OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUME
H71	AT9142	4253	108,920.46	7/1/91		

AGENCY VOUCHER NUMBER: AT9143

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Wil Lou Gray Oppor Sch
ADDRESS: West Campus Rd.
West Cola., SC 29170

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (DF
NAME: Same
ADDRESS:

REASON FOR TRANSFER: To cover expenditures not budgeted prior to incurring obligation

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0435	3037							0158		40,300.00	
13	350	H71	1417	3037							0195		10,354.00	
13	350	H71	1416	3037							1300		3,806.23	

EXHIBIT

AUG 13 1991 2

STATE BUDGET & CONTROL BOARD

TOTAL 1653 54,460.23

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0435	3037							2300		14,160.23	
13	300	H71	0435	3037							0300		40,300.00	

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

TOTAL 2600 54,460.23

REQUESTED BY Sheryl C. Harwood DATE 7-1-91 STATE BUDGET ANALYST _____ DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR _____ DATE 7-3-91

STARS FORM 30 10/1/80 Submit original and 3 copies 001486

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [/]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [ ]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

   If yes:

	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[ ]	C. Is it for reclassification/reallocation?	[X]	[ ]
B. Is it to fill vacant positions?	[ ]	[ ]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? Expenditures were not budgeted prior to incurring obligations.

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Vacancy Savings Adoptions due FY 90-91 act

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JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Family services cannot be provided

Agency Name & No. [illegible] Submitted by Mary C. Harwood Date 7/1/91

For State Budget Analyst use only:

All items checked

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [ ]

001487

6452

(D)

PAGE 1 OF 2

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
H71	AT9141	2589	37,504.04	6/28/91		

AGENCY VOUCHER NUMBER: AT9141

CG WARRANT NUMBER:

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CRI)

NAME: Wil Lou Gray Oppor Sch
ADDRESS: West Campus Rd
W. Cola., SC 29170

AGENCY TRANSFERRED FROM (DF

NAME: Same
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: To distribute earmarked funds to cover incurred expenses that had not been budgeted.

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	H71	0429	3037							0158		10,330.00	
13	350	H71	0429	3037							0500		5,394.02	
13	350	H71	0430	3037							0400		2,793.00	
13	350	H71	0429	3037							0400		235.00	
											TOTAL		1458	18,752.02

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	H71	0429	3037							0160		2,025.00	
13	300	H71	0429	3037							0171		2,146.75	
13	300	H71	0434	3037							0300		2,793.00	
13	300	H71	0429	3037							0200		5,714.61	
13	300	H71	0429	3037							0300		6,072.66	
											TOTAL		1131	18,752.02

RECEIVED
JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Nancy C. Harwood DATE 7-1-91 STATE BUDGET ANALYST [illegible] DATE 7/2/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001488

STATE AUDITOR [illegible] DATE 7-3-91

STARS FORM 30 10/1/80

Submit original and 3 copies

(D)

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [ ]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [X]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[X]	C. Is it for reclassification/reallocation?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]	D. Is it to balance (at year-end)?	[X]	[X]

3. What created the need for this transfer? [illegible] funds to [illegible] personal services that could not be budgeted

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   Vacancies & Expense Reductions due FY 90-91 auto

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JUL 02 1991
Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Funds monies could not be found.

Agency Name & No. [illegible] Submitted by Mary C. Norwood Date 7/1/91

For State Budget Analyst use only:

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [ ]

001489

See worksheet

D

471 – Wilcox Hrgn Op. School
Consolidated Trans. Action Recap

9133 9136
9135 9141
9143
9146
9147

7/2/41

FROM				3000		P/S & L.C.		O.O.	
I. ADMIN	0429	158	10900.55	10330-		- 21230.33			
		172	5-			- 5-			
		0200	731.42					731.42	
		0500		394.02				394.02	
		0400		235-				235	
II EDUC. PROG.	0430	0158			23483.50-	23483.50			
		0400		2743-				2743	
	0431	0160	2889.15			- 2889.15			
III STUD. SVC.	0434	0158			13417.28-	13417.28			
IV SUP. SVC.	0435	0158		40300-		- 40300-			
		0300	2862-					2862	
			44356.17					44356.17	
V L.C.	1416	1300	3571-	3806.23		- 7377.23			
	1417	145		10354-		- 10354-			
			115315.41	73212.25	36900.75	119056.49		225428.64	10372.75

TO I ADMIN	0429	0160		2025-		- 2025-			
		0171		2146.75		- 2146.75			
		0200	3046.33	5714.61				5714.61	
		0300	2.53	4072.66				4717.52	
		0500	734.43					734.43	
		0500	7804-					7804-	
II EDUC. PROG.	0430	0160			23483.50-	23483.50			
	0431	0200	2889.15					2889.15	
	0481	0200	3571.-					3571.-	
III STUD. SVC	0434	0160			13417.28-	13417.28			
		0300		2793-				2793-	
IV SUP SVC.	0435	0158	75421.72			- 75421.72			
		0171	18934.45			- 18934.45			
		0300		40300-				40300	
		2300		14160.23				14160.23	
II L.C.	1416	1300	2862-			- 2862-			
						1382910.70		87137.94	
			115315.41	73212.25	36900.75			225428.64	

001490

(8)

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
J03	00000280	1458	22,000.00			3

AGENCY VOUCHER NUMBER: AT91013

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: COC
ADDRESS: 1340 PICKENS ST
COLA, SC 29201

AGENCY TRANSFERRED FROM (DR)
NAME:
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	350	J03	5145	3478							0158		11,000.00		
TOTAL											0158		11,000.00		

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	300	J03	5145	3478							0200		8,000.00		
13	300	J03	5145	3478							1100		3,000.00		
TOTAL											1300		11,000.00		

RECEIVED
JUL 03 1991
Budget and Control Board
STATE BUDGET DIVISION

(E)

REQUESTED BY: [signature] DATE 7-3-91 STATE BUDGET ANALYST: [signature] DATE 7/3/91

To the Comptroller General and Treasurer. By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001491

STATE AUDITOR: [signature] DATE 7-3-91

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
L12	189	360	5,000.00			3

AGENCY VOUCHER NUMBER: 28

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: John de la Howe School
ADDRESS: Rt. 1, Box 154
McCormick, SC 29835

APPROPRIATION TRANSFER

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (DR)

NAME: John de la Howe School
ADDRESS: Rt. 1, Box 154
McCormick, SC 29835

REASON FOR TRANSFER: Provide Authorization in Contractual Service Federal Funds

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	350	L12	0645	5000				1005	00	28	0160		2,500.00		
											160		2,500.00		

TOTAL

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	300	L12	0645	5000				1005	00	28	0200		2,500.00		
											200		2,500.00		

TOTAL

RECEIVED
JUL 10 1991
Budget & Control Board
STATE BUDGET DIVISION

REQUESTED BY George H. Spruce DATE 7/9/91 STATE BUDGET ANALYST Joanne Y. Payton DATE 7/11/91

To the Comptroller General and Treasurer. By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001492

STATE AUDITOR _____ DATE _____

(F)

PAGE_____ OF____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCU
L36	24T	7974	$16,154.00			

AGENCY VOUCHER NUMBER: 24T

CG WARRANT NUMBER:

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CR)
NAME: Human Affairs Comm.
ADDRESS: Post Office Box 4490
Columbia, S. C. 29240

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM
NAME: Human Affairs Comm.
ADDRESS: Post Office Box 4490
Columbia, S. C. 2924(

REASON FOR TRANSFER: This transfer is drawn to facilitate the final payments of 90-91 obligations

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	L36	0678	5056				3685	10	E91	0158		1,315.00	
13	340	L36	0679	5056				3685	10	E91	0158		250.00	
13	350	L36	0680	5056				3685	10	E91	0158		1,017.00	
13	350	L36	1476	5056	Federal			3685	10	E91	1300		1,749.00	
13	350	L36	1476	5056				3685	10	E91	1300		204.00	
13	350	L36	1476	5056	1,652			3685	10	E91	1300		3,147.00	
13	350	L36	0678	5056				3685	10	E91	0600		395.00	
											TOTAL	4974	8,077.00	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	L36	0678	5056				3685	10	E91	0500		1,315.00	
13	300	L36	0678	5056				3685	10	E91	0500		250.00	
13	300	L36	0678	5056				3685	10	E91	0500		1,017.00	
13	300	L36	0678	5056				3685	10	E91	0500		1,749.00	
13	300	L36	0678	5056				3685	10	E91	0300		204.00	
13	300	L36	0678	5056				3685	10	E91	0200		3,147.00	
13	300	L36	0678	5056				3685	10	E91	0500		395.00	
											TOTAL	3000	8,077.00	

RECEIVED JUL 16 1991 Budget and Control Board STATE BUDGET DIVISION

REQUESTED BY James E Clyburn DATE 7/17/91 STATE BUDGET ANALYST [illegible] DATE 7/18/91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001493

STATE AUDITOR [illegible] DATE 7-19-91

TARS FORM 30 10.1.80 Submit original and 3 copies

PAGE_____ OF____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCU
L36	24T	7974	$16,154.00			

AGENCY VOUCHER NUMBER: 24T

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Human Affairs Comm.
ADDRESS: Post Office Box 4490
Columbia, S. C. 29240

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM
NAME: Human Affairs Comm.
ADDRESS: Post Office Box 4490
Columbia, S. C. 2924(

REASON FOR TRANSFER: This transfer is drawn to facilitate the final payments of 90-91 obligations

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE		AGENCY REFERENCE NUMBER	OBJECT CODE		TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	L36	0678	5056				3685	10	E91	0158		1,315.00	
13	340	L36	0679	5056				3685	10	E91	0158		250.00	
13	350	L36	0680	5056				3685	10	E91	0158		1,017.00	
13	350	L36	1476	5056	Federal			3685	10	E91	1300		1,749.00	
13	350	L36	1476	5056				3685	10	E91	1300		204.00	
13	350	L36	1476	5056	7,682			3685	10	E91	1300		3,147.00	
13	350	L36	0678	5056				3685	10	E91	0600		395.00	
											TOTAL		4974	8,077.00

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE		AGENCY REFERENCE NUMBER	OBJECT CODE		TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	L36	0678	5056				3685	10	E91	0500		1,315.00	
13	300	L36	0678	5056				3685	10	E91	0500		250.00	
13	300	L36	0678	5056				3685	10	E91	0500		1,017.00	
13	300	L36	0678	5056				3685	10	E91	0500		1,749.00	
13	300	L36	0678	5056				3685	10	E91	0300		204.00	
13	300	L36	0678	5056				3685	10	E91	0200		3,147.00	
13	300	L36	0678	5056				3685	10	E91	0500		395.00	
											TOTAL		3000	8,077.00

RECEIVED NOV 18 1991 Budget and Control Board STATE BUDGET DIVISION

REQUESTED BY James E Clyburn DATE 11/17/91 STATE BUDGET ANALYST [illegible] DATE 11-18-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001493

STATE AUDITOR [signature] DATE 11-19-91

TARS FORM 30 10.1.80 Submit original and 3 copies

SOUTH CAROLINA
HUMAN AFFAIRS
COMMISSION

James E. Clyburn
Commissioner

MEMORANDUM

TO: Charles A. Brooks, Jr.
Director of Budget Development

FROM: James E. Clyburn
Commissioner

RE: Appropriation Transfers #24T

DATE: July 17, 1991

ATTN.: Joanne Payton
Budget Analyst

The enclosed appropriation transfer numbered 24T is drawn to facilitate the final payments of 90-91 expenses incurred via our federal contracts. It pertains to obligations made prior to May 14, 1991, and doe not exceed the 25% rule.

Your cooperation will again be appreciated.

/pw

enclosure

91
nd Control Board
UDGET DIVISION

001494

2611 Forest Drive Post Office Box 4490 Columbia, South Carolina 29240
Administration (803) 253-6336 Conciliation Services (803) 253-6432 Investigations (803) 253-6366
Complaints (803) 253-6389 or Toll Free (in-state only) 1-800-521-0725 FAX (803) 253-4191

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable [X]
Cite specific authority if provided by section in annual Appropriation Act or statute.

TU-

If equipment is involved, is it replacement of existing equipment? Yes [ ] No [ ]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:

	Yes	No
A. Will a RIF be necessary?	[ ]	[X]
B. Is it to fill vacant positions?	[ ]	[X]
C. Is it for reclassification/reallocation?	[ ]	[X]
D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer?

This pertains to our federal funds only. Projected Personal Services needs were less than expected, other operating costs were more than expected, due mainly to the complete renovation of office space, during FY90-91.

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

See item #3.

RECEIVED
JUL 19 1991
DC Control Board
BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

Year-end bills will not be charged to the proper fiscal year.

Agency Name & No. Human Affairs Comm. L36 Submitted by [signature] Date 7/17/91

For State Budget Analyst use only:

001495

(G)

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [✓] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [✓]

AGENCY NUMB	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMEN
N12	T 89	1488	1,293.64			3

AGENCY VOUCHER NUMBER: S 44

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME: Dept. Youth Services
ADDRESS:

AGENCY TRANSFERRED FROM (DR
NAME: Dept.Youth Services
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	EXT	AGENCY REFERENCE NUMBER	OBJECT CODE	EXT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	N12	3745	1001							0188		290.92	
13	350	N12	3256	1001							0300		351.79	
13	350	N12	5435	1001							0400		4.11	
										TOTAL	888		646.82	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	EXT	AGENCY REFERENCE NUMBER	OBJECT CODE	EXT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	N12	3257	1001							0200		243.79	
13	300	N12	3256	1001							0200		216.32	
13	300	N12	3745	1001							0200		186.71	
										TOTAL	600		646.82	

RECEIVED
JUL 18 1991
Budget and Control Board
STATE BUDGET DIVISION

(H)

REQUESTED BY Kathryn Mills DATE July 18, 1991 STATE BUDGET ANALYST [illegible] DATE 7-18-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001496

STATE AUDITOR [illegible] DATE 7-18-91

STARS FORM 10 10.1.89 SUBMIT ORIGINAL AND 3 COPIES

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable [✓]
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes [ ] No [✓]

2. Does this transfer involve Personal Service funds (0100)? Yes [ ] Not Applicable [✓]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[ ]	C. Is it for reclassification/reallocation?	[ ]	[ ]
B. Is it to fill vacant positions?	[ ]	[ ]	D. Is it to balance (at year-end)?	[✓]	[ ]

3. What created the need for this transfer?

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [✓]

If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes [ ] Not applicable [✓]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

A canceled payroll check for a contract agent and journal entries transferring charges from state to other revenue.

RECEIVED
JUL 19 1991
Budget and Control Board
STATE BUDGET DIVISION

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

We have June telephone bills that would not clear the Comptroller's in fy 91 and would have to be carried forward into fy92.

Agency Name & No. (N12) Youth Services Submitted by Kathryn Neely Date July 18,1991

For State Budget Analyst use only:

001497 (H)

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [✓]

Transfer does not exceed 20% of program budget. Yes [ ] No [X]

PAGE _____ OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMEN
R16		371	3000.00			3

AGENCY VOUCHER NUMBER: AT 47

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: Second Injury Fund

ADDRESS: 220 Executive Dr, Suite 119

Columbia, SC 29210

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (DR)

NAME:

ADDRESS: Same

REASON FOR TRANSFER: _____

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT ...	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT ...	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	R16	0842	4799							0171		1500.00	
											TOTAL	0171	1500.00	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT ...	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT ...	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	R16	0842	4799							0200		1500.00	
											TOTAL	0200	1500.00	

RECEIVED
JUL 11 1991
Budget and Control Board
STATE BUDGET DIVISION

(1)

REQUESTED BY Michael F. Harris DATE 7/10/91 STATE BUDGET ANALYST Frances H Bon DATE 7-11-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001498 STATE AUDITOR _____ DATE 7-11-91

7-11-91 CWS to Curtis W

CARS FORM 30 ... 10 1 90 Submit original and ... copies

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column..
Not applicable ☐ To pay for services received in FY 90/91 but billed in July 91. They are USC computer SUCs, DIRM phone bill and Telecom long distance phone bill
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes ☐ No ☐ NA

2. Does this transfer involve Personal Service funds (0100)? Yes ☒ Not Applicable ☐

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	☐	☒	C. Is it for reclassification/reallocation?	☐	☒
B. Is it to fill vacant positions?	☐	☒	D. Is it to balance (at year-end)?	☐	☒

3. What created the need for this transfer? Late receipt of invoices

4. Will this transfer impact future year(s) budget or request for new funds? Yes ☐ No ☒

If yes, to what extent and how will it be handled?

RECEIVED
JUL 11 1991
Budget and Control Board
STATE BUDGET DIVISION

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes ☐ Not applicable ☐ NA

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
Over budgeted for consultant

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
Bills will not be paid out of correct fiscal year funds

Agency Name & No. Second Injury Fund R16 Submitted by Michael A. Hamm Date 7/10/91

For State Budget Analyst use only:

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes ☑ No ☐

Transfer does not exceed 20% of program budget. Yes ☐ No ☒

(I)

001499

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUM
R28	11	2589	2,158.00			

AGENCY VOUCHER NUMBER: 11

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: Consumer Affairs
ADDRESS: 2801 Devine Street
Columbia, S. C. 2920[illegible]

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (D)

NAME: Consumer Affairs
ADDRESS: 2801 Devine Street
Columbia, S. C. 2920[illegible]

REASON FOR TRANSFER: To balance accounts at year end

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	R28	0856	1001							0172		470.00	
13	350	R28	0856	1001							0125		.69	
13	350	R28	0856	1001							0158		16.01	
13	350	R28	0856	1001							0160		12.91	
13	350	R28	0856	1001							0600		31.00	
13	350	R28	5014	1001							0158		50.35	
13	350	R28	0857	1001							0158		19.00	
											TOTAL		see continuation sheet	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
											TOTAL			

RECEIVED
JUL 10 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Herbert Walker DATE 7/10/91 STATE BUDGET ANALYST [signature] DATE 7-11-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001500

STATE AUDITOR [signature] DATE 7-11-91

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUM
R28	11	2589	2,158.00			

AGENCY VOUCHER NUMBER: 11

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)

NAME: Consumer Affairs
ADDRESS: 2801 Devine Street
Columbia, S. C. 29205

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (D

NAME: Consumer Affairs
ADDRESS: 2801 Devine Street
Columbia, S. C. 292(

REASON FOR TRANSFER: To balance accounts at year end

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PROJECT	AGENCY REFERENCE NUMBER	OBJECT CODE	OBJECT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	R28	0858	1001							0158		15.04	
13	350	R28	0856	1001							0400		464.00	

The State of South Carolina

Department of Consumer Affairs

2801 DEVINE STREET
P. O. BOX 5757
COLUMBIA, S.C. 29250-5757

EQUAL OPPORTUNITY EMPLOYER

July 9, 1991

STEVEN W. HAMM
ADMINISTRATOR
AND
CONSUMER ADVOCATE

COMMISSIONERS
LEHMAN A. MOSELEY, JR.
CHAIRMAN
GREENVILLE
LONNIE RANDOLPH, JR.
VICE CHAIRMAN
COLUMBIA
EMIL W. WALD
ROCK HILL
JIM MILES
SEC. OF STATE
GREENVILLE
SEN. THOMAS L. MOORE
CLEARWATER
RICHARD C. MOORE
GREENVILLE
REP. TIMOTHY F. ROGERS
COLUMBIA
HARRY WALKER
COLUMBIA
A. CLARK JENKINS
JOHNS ISLAND
GENE McCASKILL
CAMDEN
DEANNE S. TROUT
MONCKS CORNER

Ms. Francis Barr
Budget Analyst
State Budget Division
707 Wade Hampton Bldg.
Columbia, SC 29211

Dear Ms. Barr:

Enclosed please find our Appropriation Transfer Request for your approval. If approved, these transfers will enable our Agency to meet its obligations without exceeding budgeted appropriations.

Your approval will be greatly appreciated.

Sincerely,

Herbert Walker

Herbert Walker
Deputy Director for Administrative
and Regulatory Services

RLS/acs

RECEIVED
JUL 10 1991
Budget and Control Board
STATE BUDGET DIVISION

001502

TELEPHONES (AREA CODE 803)
ADMINISTRATION 734-9458
ACCOUNTING 734-9450
PUBLIC INFORMATION 734-9462
CONSUMER COMPLAINTS 734-9452
WATTS 1-800-922-1594
INVESTIGATORS 734-9461
ENFORCEMENT 734-9460
CONSUMER ADVOCACY 734-9464
FAX: 734-9365

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable [X]
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes [ ] No [XX]

2. Does this transfer involve Personal Service funds (0100)? Yes [XX] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[ ]	C. Is it for reclassification/reallocation?	[ ]	[ ]
B. Is it to fill vacant positions?	[ ]	[ ]	D. Is it to balance (at year-end)?	[XX]	[ ]

3. What created the need for this transfer?

Actual and anticipated expenditures will exceed budgeted appropriations

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [XX]

If yes, to what extent and how will it be handled?

RECEIVED
JUL 10 1991
Budget and Control Board
STATE BUDGET DIVISION

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes [ ] Not applicable [XX]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

Actual and anticipated expendutures will be less than budgeted appropriations.

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

Agency will be unable to pay obligations

Agency Name & No. R28 Consumer Affairs Submitted by [signature] Date 7/10/91

For State Budget Analyst use only:

001503

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [ ]

PAGE 1 OF 1

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
R88	001					3

AGENCY VOUCHER NUMBER: 001

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

C G WARRANT NUMBER:

AGENCY TRANSFERRED TO (CRI)

NAME: S.C. Dentistry Board
ADDRESS: 1315 Blanding St.
Columbia, S.C.

AGENCY TRANSFERRED FROM (DRI)

NAME: SAME
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: ANNUAL YEAR ENDING

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	350	R88	0913	1001							0172		1,242.00		
13	350	R88	0913	1001							0200		97.50		
13	350	R88	0913	1001							0500		440.38		
13	350	R88	0913	1001							0600		419.83		
											TOTAL		1472 2,200.71		

TO

RECEIVED
JUL 19 1991
Budget and Control Board
STATE BUDGET DIVISION

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE	CGR
13	300	R88	0913	1001							0400		1,683.38		
~~13~~	~~300~~	~~R88~~	~~0913~~	~~1001~~							~~0400~~		~~440.38~~		
13	300	R88	0913	1001							0300		34.46		
13	300	R88	0913	1001							0200		250.92		
~~13~~	~~300~~	~~R88~~	~~0913~~	~~1001~~							~~0500~~		~~184.88~~		
13	300	R88	0913	1001							0400		231.95		
											TOTAL		8100 2200.71		

REQUESTED BY H. R. Cathy DATE 7-19-91 STATE BUDGET ANALYST Frances H. Barr DATE 7-22-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

copy to Curtis

001504

STATE AUDITOR _____ DATE _____ (K)

STARS FORM 30 10/1/80

Submit original and 3 copies

PAGE _____ OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUM
R-96	9091-012	1018	797.28	7/15/91		

AGENCY VOUCHER NUMBER

C G WARRANT NUMBER

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CR)

NAME: Forestry Reg. Bd.

ADDRESS: PO Box 21707

Columbia, SC 29221

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (D

NAME: Forestry Reg. Bd.

ADDRESS: PO Box 21707

Columbia, SC 292

REASON FOR TRANSFER: Transfer Documents attached

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	R96	0919	1001						0158	6.88	
13	350	R96	0919	1001						0172	70.00	
13	350	R96	0919	1001						0188	.16	
13	350	R96	0919	1001						0200	321.60	
									TOTAL	0718	398.64	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	R96	0919	1001						0300	398.64	
									TOTAL	0300	398.64	

RECEIVED
JUL 17 1991
Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Claude Barden DATE 7/15/91 STATE BUDGET ANALYST Frances H Bow DATE 7-17-91

To the Comptroller General and Treasurer. By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001505

STATE AUDITOR _____ DATE _____

7-17-91 copy to Carolyn for

(L)

STARS FORM 10 10.1.89

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable [NA] to pay Commission - billed 90-91
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes [ ] No [N]

2. Does this transfer involve Personal Service funds (0100)? Yes [Y] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[N]	C. Is it for reclassification/reallocation?	[ ]	[N]
B. Is it to fill vacant positions?	[ ]	[N]	D. Is it to balance (at year-end)?	[Y]	[ ]

3. What created the need for this transfer?

Balance end of year billing.

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [N]

If yes, to what extent and how will it be handled?

EXHIBIT

AUG 13 1991 2

STATE BUDGET & CONTROL BOARD

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes [ ] Not applicable [N]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

To replinish postage machine.

Agency Name & No. R-96 Foresters Reg. Bd. Submitted by Claude Barden Date 7/15/91

RECEIVED

For State Budget Analyst use only:

001506 Budget and Control Board STATE BUDGET DIVISION

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [ ] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [✓]

(L)

Curtis' copy - 2

PAGE _____ OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUME
S12	0999	0830	3020.78	07/18/91		

AGENCY VOUCHER NUMBER: T91-06

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER:

AGENCY TRANSFERRED TO (CR)
NAME ST BD OF EX FOR NHA & CRCFA
ADDRESS 2221 DEVINE ST. SUITE 414
COLUMBIA, SC 29205

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer

AGENCY TRANSFERRED FROM (D)
NAME ST BD OF EX FOR NHA & CRCFA
ADDRESS 2221 DEVINE ST. SUITE 414
COLUMBIA, SC 29205

REASON FOR TRANSFER: TO PROVIDE FUNDS FOR TELECOMMUNICATIONS INVOICES AND EXAMINATIONS.

FROM ST BD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS AND COMMUNITY RESIDENTIAL CARE FACILITY AD

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	S12	0926	1001							0158		745.41	
13	350	S12	0926	1001							0172		390.28	
13	350	S12	0926	1001							0300		374.70	
										TOTAL	630		1510.39	

TO ST BD OF EXAM FOR NURSING HOME ADMIN & COMMUNITY RESIDENTIAL CARE FACILITY ADMIN

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	S12	0926	1001							0200		1510.39	
										TOTAL	0200		1510.39	

RECEIVED JUL 1 1 1991
STATE Budget and Control Board
STATE BUDGET DIVISION

REQUESTED BY Phyllis Campbell DATE 07/18/91 STATE BUDGET ANALYST Cheryl H. Morris DATE 7-19-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

001507

STATE AUDITOR _____ DATE _____

(m)

STARS FORM 30 10/1/80

Submit original and 3 copies

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable [ ]
   Cite specific authority if provided by section in annual Appropriation Act or statute.

   Funds are needed to pay for the last of FY91 telecommunications. Funds are also needed to pay for examinations given June 6, 1991.

   If equipment is involved, is it replacement of existing equipment? Yes [ ] No [ ]

2. Does this transfer involve Personal Service funds (0100)? Yes [X] Not Applicable [ ]

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	[ ]	[ ]	C. Is it for reclassification/reallocation?	[ ]	[ ]
B. Is it to fill vacant positions?	[ ]	[ ]	D. Is it to balance (at year-end)?	[X]	[ ]

3. What created the need for this transfer? Telephone bills are due to be paid as are national examinations (part of this agency's program under administration).

4. Will this transfer impact future year(s) budget or request for new funds? Yes [ ] No [X]

   If yes, to what extent and how will it be handled?

RECEIVED
JUL 10 1991
Budget and Control Board
BUDGET DIVISION

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes [ ] Not applicable [X]

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   There was a surplus in classified positions at the year end; as there is little board activity extra funds exist in per diem; and there is a freeze on supplies so money is left in supplies and materials.

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.
   Telephone bills cannot be paid and neither can payment be made to the National Association of Boards for Nursing Home Administrators for examinations given in June, 1991.

Agency Name & No. S12 ST BD OF EX FOR NHA & CRCFA Submitted by Preston T. Cantrell Date 07/19/91

For State Budget Analyst use only:

001508

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes [V] No [ ]

Transfer does not exceed 20% of program budget. Yes [ ] No [✓]

copy to Curtis

(m)

PAGE _____ OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT

AGENCY VOUCHER NUMBER

25

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

CG WARRANT NUMBER

AGENCY TRANSFERRED TO (CR)

NAME

ADDRESS

P. O. Box 143

Lugoff, SC 29078

AGENCY TRANSFERRED FROM (D

NAME

ADDRESS

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: Division of funds

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
3	350	544	C943	1CC1						0172	230.00	
3	350	544	C943	1CC1						0300	307.00	
3										0500	174.00	
3	350	544	C943	1CC1						0400	50.00	
										TOTAL 0872	537.00	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
3	350	544	C943	1CC1						0200	361.00	
3	350	544	C943	1CC1						0500	174.00	
										TOTAL 0700	537.00	

RECEIVED
JUL 16 1991
Budget and Control Board
FINANCE DIVISION

REQUESTED BY Leonard A. Gordon DATE 7-15-91 STATE BUDGET ANALYST Frances H Bass DATE 7-16-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

7-16-91 copy to

STATE AUDITOR 001509 DATE (N)

STARS FORM 30 - 10 - 80 Submit original and 3 copies

STATE OF SOUTH CAROLINA

Board of Examiners for Registered Environmental Sanitarians

June 27, 1991

Office of Comptorller General
Post Office Box 11228
Columbia, SC 29221

Dear Sirs:

We are requesting a transfer of funds from object code(s) 0172 (Per Diem) 0300 (Supplies) 0400 (Fixed Charges) to object codes 0200 (Contractual Services and 0500 (Travel) To cover Administrative and travel expenses for the remainder of fiscal year 1991.

Thank you for your cooperation.

Sincerely,

Jack Haffner
Treasurer

RECEIVED
JUL 16 '91
Budget & Control Board
STATE BUDGET DIVISION

001510

(2)

NUMBER OF DOCUMENTS 1

FISCAL MONTH 1

STATE OF SOUTH CAROLINA

COMPTROLLER GENERAL'S OFFICE

TRANSMITTAL CONTROL

AGENCY NAME

PREPARED BY

DATE

AGENCY'S USE:

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	TOTAL NET AMOUNT
421	10	13732	11 k 71	11 k 45

CIRCLE ONE OF THE FOLLOWING BATCH TYPES:

0 JOURNAL VOUCHER
1 APPROPRIATION BUDGET
2 RECEIPT
3 APPROPRIATION TRANSFER
4 INTERDEPARTMENTAL TRANSFER
5 N/A
6 CONTINGENT VOUCHER (REGULAR TRAVEL ENCUMBRANCE)
7 N/A
8 N/A
9 PAYROLL

COMPTROLLER GENERAL'S USE:

SEQUENCE NO

THROUGH NO

BATCH DATE (MMDDYY)	BATCH NUMBER	BATCH TYPE

PUNCHED BY DATE VERIFIED BY DATE

DOCUMENT REJECTION INFORMATION:

AGENCY VOUCHER NUMBER	PAYEE NAME	OBJECT CODE HASH TOTAL	BATCH AMOUNT TOTAL	NET AMOUNT TOTAL	REASON
001511					
	TOTAL				

RECEIVED
JUL 16 1991
Budget & Control Board
STATE BUDGET DIVISION

STARS FORM 100 10 1 80

C.G. AUDITOR

PAGE _____ OF _____

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
548	N5	1572	$3,480	6/26/91	45	3

AGENCY VOUCHER NUMBER: 81

CG WARRANT NUMBER:

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD · FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CR)

NAME: Soc. Work Exam.
ADDRESS: P.O. Box 1083
Cola. SC 29202

AGENCY TRANSFERRED FROM (DR)

NAME: Same
ADDRESS:

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: Deletion of funds in Object Codes 0300, 0400 + 0200

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	350	548	0944	1001							0172		314	
13	350	548	0944	1001							0500		1,426	

TOTAL 0672 1,740

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	DETAIL	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
13	300	548	0944	1001							0300		806	
13	300	548	0944	1001							0400		241	
13	300	548	0944	1001							0200		693	

TOTAL 0900 1,740

REQUESTED BY _____ DATE 6-26-91 STATE BUDGET ANALYST Frances H. Barr DATE 7-15-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001512

STATE AUDITOR _____ DATE _____

7-15-91 copy to Curtis

STARS FORM 30 10-1 80

Submit original and 3 copies

STATE OF SOUTH CAROLINA

BOARD OF SOCIAL WORK EXAMINERS
P.O. BOX 1083
COLUMBIA, SOUTH CAROLINA 29202
(803) 765-2214

June 26, 1991

Office of Comptroller Feneral
Post Office Box 11228
Columbia, SC 29221

Dear Sirs:

We are requesting a transfer of funds from object code 0172 (Per Diem and 0500 (Travel) to object code 0200 (Contractual Services) 0300 (supplies) and 0400 Fixed charges to cover Administrative and supplies expenses for the remainder o the fiscal year.

Thank you for your cooperation.

Sinverely,

William J. Deemer
Treasurer

001513

(a)

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
Not applicable ___ Office Supplies, Administrative Services, Court Reporting
Cite specific authority if provided by section in annual Appropriation Act or statute.

If equipment is involved, is it replacement of existing equipment? Yes ___ No ___ N/A

2. Does this transfer involve Personal Service funds (0100)? Yes ___ Not Applicable X

If yes:

	Yes	No
A. Will a RIF be necessary?	___	___
B. Is it to fill vacant positions?	___	___
C. Is it for reclassification/reallocation?	___	___
D. Is it to balance (at year-end)?	___	___

3. What created the need for this transfer?

Increase in Complaints brought on by increase in number of Licensee

4. Will this transfer impact future year(s) budget or request for new funds? Yes ___ No X

If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
Yes X Not applicable ___

6. What circumstances and/or events created the funds available reflected in the "FROM" column?

Board meetings were cancelled due to Budget cut, which made the funds available.

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

These bills will then get paid out of next years budget.

Agency Name & No. Board of Social Work Examiners Submitted by Sheila Taylor Date 6/26/91

For State Budget Analyst use only:

001514

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes ___ No ___

Transfer does not exceed 20% of program budget. Yes ___ No ___

NUMBER OF DOCUMENTS 1

FISCAL MONTH 13

STATE OF SOUTH CAROLINA
COMPTROLLER GENERAL'S OFFICE

TRANSMITTAL CONTROL

AGENCY NAME Dept. Veterans Affairs

PREPARED BY S. Boyle

DATE 6/30/71

AGENCY'S USE:

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	TOTAL NET AMOUNT
548	45	1572	3480 00	3480 00

CIRCLE ONE OF THE FOLLOWING BATCH TYPES:

0 JOURNAL VOUCHER
1 APPROPRIATION BUDGET
2 RECEIPT
(3) APPROPRIATION TRANSFER
4 INTERDEPARTMENTAL TRANSFER
5 N/A
6 CONTINGENT VOUCHER (REGULAR TRAVEL ENCUMBRANCE)
7 N/A
8 N/A
9 PAYROLL

COMPTROLLER GENERAL'S USE:

SEQUENCE NO	THROUGH NO
BATCH DATE (MMDDYY)	BATCH NUMBER	BATCH TYPE

PUNCHED BY DATE VERIFIED BY DATE

DOCUMENT REJECTION INFORMATION:

AGENCY VOUCHER NUMBER	PAYEE NAME	OBJECT CODE HASH TOTAL	BATCH AMOUNT TOTAL	NET AMOUNT TOTAL	REASON
001515					

STARS FORM 100 10 1 80 C.G. AUDITOR TOTAL

PAGE 1 OF 1

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUME
S56	13	1272	4272.00	07-17-91		

AGENCY VOUCHER NUMBER: 13

CG WARRANT NUMBER:

STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

APPROPRIATION TRANSFER

AGENCY TRANSFERRED TO (CR)
NAME: SC Bd of Vet. Examiners
ADDRESS: PO Box 11293
Cola., SC 29211

TO REQUESTING AGENCY:
This form must be supported with documentation indicating the reason for the transfer. No committment should be made in anticipation of the approval of a transfer.

AGENCY TRANSFERRED FROM (D)
NAME: SC Bd. Of Vet. Examine
ADDRESS: P.O. Box 11293
Cola., SC 29211

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
3	350	S56	0947	1001							0172		782.00	
3	350	S56	0947	1001							0600		1354.00	
						182.00								
											TOTAL		0772	2136.00

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	PHASE	AGENCY REFERENCE NUMBER	OBJECT CODE	DETAIL	TRANSACTION AMOUNT	MULTI PURPOSE CODE
3	300	S56	0947	1001							0500		2136.00	
											TOTAL		0500	2136.00

REQUESTED BY Angie Combs DATE July 17, 1991 STATE BUDGET ANALYST Frances H Bass DATE 7-19-91

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

001516

7-19-91 Copy to Curtis K

STATE AUDITOR _____ DATE (P)

STARS FORM 30 10/1/80

Submit original and 3 copies

TRANSFER DOCUMENTATION

1. Describe briefly all goods and/or services to be purchased with the funds reflected in the "TO" column.
   Not applicable ☐
   Cite specific authority if provided by section in annual Appropriation Act or statute.
   To cover travel expenses for examination and Board meetings
   If equipment is involved, is it replacement of existing equipment? Yes ☐ No ☐

2. Does this transfer involve Personal Service funds (0100)? Yes ☑ Not Applicable ☐

If yes:	Yes	No		Yes	No
A. Will a RIF be necessary?	☐	☑	C. Is it for reclassification/reallocation?	☐	☑
B. Is it to fill vacant positions?	☐	☑	D. Is it to balance (at year-end)?	☐	☑

3. What created the need for this transfer?
   increased travel expenses

4. Will this transfer impact future year(s) budget or request for new funds? Yes ☐ No ☑

   If yes, to what extent and how will it be handled?

5. This transfer is in compliance with our approved or revised Information Technology Plan.
   Yes ☐ Not applicable ☐

6. What circumstances and/or events created the funds available reflected in the "FROM" column?
   No equipment was purchased this fiscal year.

7. Explain what the consequences will be and/or the action you will take if this transfer is not approved.

Agency Name & No. SC Board of Veterinary Medical Examiners 556 Submitted by Bruce Combs Date 07-10-91

For State Budget Analyst use only:

001517

Net transfer from Personal Service to Other Operating Expenses within Budget and Control Board guidelines. Yes ☑ No ☐

Transfer does not exceed 20% of program budget. Yes ☐ No ☑

EXHIBIT 2

AUG 13 1991

STATE BUDGET & CONTROL BOARD

(P1)

EXHIBIT

AUG 13 1991 3

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 3

AGENCY: Budget Division

SUBJECT: Budget Reduction Management Summary

On July 30, 1991, the Board directed agencies to submit management plans for the fiscal year 1991-92 1% appropriation reduction and the 2% sequestered account. The reduction and expenditure restriction are part of the Board's plan to address the potential revenue shortfall in 1991-92.

A summary of the agency plans will be distributed separately.

BOARD ACTION REQUESTED:

Receive as information the summary report of agency management plans for the 1991-92 1% allocation reduction and 2% sequestered account.

ATTACHMENTS:

Agenda item worksheet

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-16
Meeting Scheduled for: August 13, 1991 Blue Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature: _____

2. Subject:
   Agency Management Plans for the Fiscal Year 1991-92 1% Allocation Reduction and 2% Sequestered Account

3. Summary Background Information:
   At the meeting of July 30, 1991, the Board directed that agencies submit fiscal management plans for the FY 1991-92 1% agency appropriation reduction and the 2% sequestered account. The appropriation reduction and expenditure restriction are part of the Board's plan to address the potential revenue shortfall for the fiscal year.

4. What is Board asked to do?
   Receive the summary report of agency fiscal management plans.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT

AUG 13 1991 3

STATE BUDGET & CONTROL BOARD

001519

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	1% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
A01	LEG. DEPT-THE SENATE	75,238								75,238
A05	LEG. DEPT-HOUSE OF REPRESENTATIVES	85,190	41,165							44,025
A10	LEG. DEPT-SPECIAL SERVICES FOR BOTH HOUSES	3,120	3,120							
A15	LEG. DEPT-CODIFICATION OF LAWS & LEG COUNCIL	21,077								21,077
A17	LEG. DEPT-LEG PRINTING & INF. TECH. RES.	26,511						26,511		
A20	LEG. DEPT-LEG AUDIT COUNCIL	10,884	10,884							
A25	LEG. DEPT-LEG INFORMATION SYSTEMS	8,895	8,895							
A27	REORGANIZATION COMMISSION	10,272						10,272		
A28	S. C. INTERGOVERNMENTAL RELATIONS ADV COMM	2,523						2,523		
A30	JOINT LEGISLATIVE COMMITTEES	29,309								29,309
B06	SENTENCING GUIDELINES COMMISSION	890						890		
D05	GOVERNOR'S OFF-EXECUTIVE CONTROL OF STATE	12,972	5,667				7,305			
D10	GOVERNOR'S OFF-STATE LAW ENFORCEMENT DIVISION	228,077								
D17	GOVERNOR'S OFF-EXECUTIVE POLICY & PROGRAMS	65,427	20,894			5,000	39,533			
D20	GOVERNOR'S OFF-MANSION AND GROUNDS	2,108	2,108							
E04	LIEUTENANT GOVERNOR'S OFFICE	2,744				2,060	684			
E08	SECRETARY OF STATE'S OFFICE	13,626						13,626		
E12	COMPTROLLER GENERAL'S OFFICE	43,893					5,000	38,893		
E16	STATE TREASURER'S OFFICE	36,211						36,211		
E20	ATTORNEY GENERAL'S OFFICE	65,361	5,000			6,061	38,000	16,300		
E21	PROSECUTION COORDINATION COMMISSION	56,281							56,281	
E22	COMMISSION ON APPELLATE DEFENSE	8,544						8,544		
E24	ADJUTANT GENERAL'S OFFICE	55,302							55,302	
E28	ELECTION COMMISSION	17,242				786		10,302		6,154
	BUDGET AND CONTROL BOARD	387,730	177,828				40,360	33,930	135,611	
F27	B & C-AUDITOR'S OFFICE	40,346				30,000		10,346		
F30	B & C-EMPLOYEE BENEFITS	93,681								93,681
H03	COMMISSION ON HIGHER EDUCATION	37,889						21,975		15,914
H06	HIGHER EDUCATION TUITION GRANTS COMMISSION	170,418							170,418	
H09	THE CITADEL	132,034	132,034							
H12	CLEMSON UNIVERSITY (EDUCATIONAL & GENERAL)	793,609					358,350	145,534		289,725
H15	COLLEGE OF CHARLESTON	210,344								
H18	FRANCIS MARION COLLEGE	122,964						122,964		
H21	LANDER COLLEGE	80,641	5,641			75,000				
H24	SOUTH CAROLINA STATE COLLEGE	188,513	188,513							
H27	UNIV OF SOUTH CAROLINA	1,221,375						1,221,375		
H28	U S C - MEDICAL SCHOOL	187,665	187,665							
H29	U S C - AIKEN CAMPUS	74,444	40,674					33,770		
H32	U S C - COASTAL CAROLINA CAMPUS	103,184	38,184				65,000			
H34	U S C - SPARTANBURG CAMPUS	94,210	80,000					14,210		
H36	U S C - BEAUFORT CAMPUS	17,442						17,442		
H37	U S C - LANCASTER CAMPUS	23,788						23,788		
H38	U S C - SALKEHATCHIE CAMPUS	17,350						17,350		
H39	U S C - SUMTER CAMPUS	32,719						32,719		
H40	U S C - UNION CAMPUS	9,230						9,230		
H47	WINTHROP COLLEGE	194,297	194,297							
H51	MEDICAL UNIVERSITY OF SOUTH CAROLINA	813,452				271,150	271,150	271,150		
H52	MEDICAL UNIVERSITY OF S C HOSPITAL	187,808	73,418				57,195	57,195		
H53	S. C. CONSORTIUM OF COMM. TEACHING HOSPITALS	145,855	19,718					118,074	8,063	

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	1% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
H55	STATE COUNCIL ON VOCATIONAL & TECHNICAL ED	826						826		
H59	ST. BD. FOR TECHNICAL & COMPREHENSIVE ED	1,173,535	798,201			25,190	311,775	38,369		
H63	STATE EDUCATION DEPARTMENT	11,780,974	49,694			99,640	64,472	507,549	11,059,619	
H67	EDUCATIONAL TELEVISION COMMISSION	185,729				10,902		174,827		
H71	WIL LOU GRAY OPPORTUNITY SCHOOL	27,653					27,653			
H73	VOCATIONAL REHABILITATION	152,269				8,268	36,771	107,230		
H75	SCHOOL FOR THE DEAF AND THE BLIND	105,320	76,919					26,830	1,571	
H79	DEPARTMENT OF ARCHIVES AND HISTORY	42,616	7,111					35,505		
H83	CONFEDERATE RELIC ROOM	2,046					2,046			
H87	S. C. STATE LIBRARY	61,410						21,739	39,671	
H91	S. C. ARTS COMMISSION	36,697				2,000	8,000	4,672	19,698	2,327
H95	STATE MUSEUM COMMISSION	37,134								37,134
J02	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN	1,922,399	64,374			1,761	1,910	23,385	41,139	1,789,830
J03	CONT OF CARE - EMOTIONALLY DISTURBED CHILDREN	23,782				3,000	1,000	19,782		
J04	DEPARTMENT OF HEALTH & ENVIRONMENTAL CONTROL	992,413	391,226			9,419		82,597	6,248	502,923
J12	DEPARTMENT OF MENTAL HEALTH	1,808,775	1,668,775					140,000		
J16	DEPARTMENT OF MENTAL RETARDATION	883,483					96,168	787,315		
J20	S. C. COMMISSION ON ALCOHOL & DRUG ABUSE	101,167							101,167	
L04	DEPARTMENT OF SOCIAL SERVICES	1,109,500	609,500							500,000
L12	JOHN DE LA HOWE SCHOOL	33,876					33,876			
L16	CHILDREN'S FOSTER CARE REVIEW BOARD SYSTEM	11,325				1,000		5,855	4,470	
L24	COMMISSION FOR THE BLIND	33,614					10,756	22,858		
L28	COMMISSION ON AGING	25,148				9,400		15,748		
L32	STATE HOUSING FINANCE & DEVELOPMENT AUTH	4,833						4,833		
L36	HUMAN AFFAIRS COMMISSION	18,257				18,257				
L40	DEPARTMENT OF VETERANS' AFFAIRS	12,782								12,782
L44	COMMISSION ON THE STATUS OF WOMEN	789						789		
N04	DEPARTMENT OF CORRECTIONS	2,051,543	1,002,626			100,000	228,917	720,000		
N08	PROBATION, PAROLE AND PARDON SERVICES	146,509				51,509		95,000		
N12	DEPARTMENT OF YOUTH SERVICES	347,059	263,064			5,508	12,000	19,873		46,614
N20	LAW ENFORCEMENT TRAINING COUNCIL	0								
N24	LAW ENFORCEMENT OFFICERS' HALL OF FAME	0								
P04	WATER RESOURCES COMMISSION	42,662						42,662		
P08	STATE LAND RESOURCES CONSERVATION COMMISSION	32,589						11,309	21,280	
P12	STATE FORESTRY COMMISSION	167,782		167,782	17.00					
P16	DEPARTMENT OF AGRICULTURE	64,127	10,911			7,383	11,183	34,650		
P20	CLEMSON UNIVERSITY-PUBLIC SERVICE ACTIVITIES	437,839	374,609			25,148		38,082		
P22	MIGRATORY WATERFOWL COMMITTEE	307				307				
P24	WILDLIFE & MARINE RESOURCES DEPARTMENT	196,213	38,227			5,195	47,698	105,093		
P25	COASTAL COUNCIL	15,593				15,593				
P26	SEA GRANT CONSORTIUM	5,125	5,098					27		
P28	DEPARTMENT OF PARKS, RECREATION & TOURISM	155,103				5,103		150,000		
P32	STATE DEVELOPMENT BOARD	84,987						84,987		
P33	S. C. ECONOMIC DEVELOPMENT COORD COUNCIL	0								
P34	JOBS-ECONOMIC DEVELOPMENT AUTHORITY	6,769						6,769		
P36	PATRIOTS POINT DEVELOPMENT AUTHORITY	0								
P40	SAVANNAH VALLEY AUTHORITY	15,836						15,836		
P45	COLUMBIAN QUINCENTENNIAL COMMISSION	0								
P48	OLD EXCHANGE BUILDING COMMISSION	1,243						1,243		

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STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	1% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
R04	PUBLIC SERVICE COMMISSION	72,555				25,000	10,000	37,555		
R08	STATE WORKERS' COMPENSATION COMMISSION	37,726	7,621			24,400		5,705		
R12	STATE WORKERS' COMPENSATION FUND	6,230							6,230	
R14	PATIENTS' COMPENSATION FUND	0								
R16	SECOND INJURY FUND	0								
R20	DEPARTMENT OF INSURANCE	52,886	52,886							
R23	BOARD OF FINANCIAL INSTITUTIONS	254	254							
R24	FINANCIAL INST BD-BANK EXAMINING DIVISION	11,205				3,205		8,000		
R25	FINANCIAL INST BD-CONSUMER FINANCE DIVISION	4,621					4,621			
R28	DEPARTMENT OF CONSUMER AFFAIRS	22,422						22,422		
R36	DEPARTMENT OF LABOR	41,822	19,160				8,659	14,003		
R44	STATE TAX COMMISSION	353,381	13,178			55,783	177,217	107,203		
R48	ALCOHOLIC BEVERAGE CONTROL COMMISSION	41,431					41,431			
R52	STATE ETHICS COMMISSION	2,718		2,718	1.00					
R60	EMPLOYMENT SECURITY COMMISSION	2,006						2,006		
R64	BOARD OF ACCOUNTANCY	3,714						3,714		
R68	BOARD OF ARCHITECTURAL EXAMINERS	2,900						2,900		
R69	AUCTIONEERS' COMMISSION	1,601				1,601				
R72	BOARD OF BARBER EXAMINERS	2,055					2,055			
R74	STATE ATHLETIC COMMISSION	289						289		
R76	CEMETERY BOARD	237								
R80	BOARD OF CHIROPRACTIC EXAMINERS	732				732				
R82	CONTRACTORS LICENSING BOARD	4,362	4,362							
R84	BOARD OF COSMETOLOGY	5,166	2,000			2,000	1,166			
R88	BOARD OF DENTISTRY	3,075					3,075			
R92	BOARD OF ENGINEERS AND LAND SURVEYORS	4,672				4,672				
R94	ENVIRONMENTAL CERTIFICATION BOARD	2,065				2,065				
R96	BOARD OF FORESTERS REGISTRATION	266	266							
R99	BOARD OF FUNERAL SERVICE	1,111						1,111		
S02	BOARD OF GEOLOGISTS REGISTRATIONS	570						570		
S04	BOARD OF MEDICAL EXAMINERS	8,446					8,446			
S08	BOARD OF NURSING	8,209	8,209							
S10	NURS HOME ADMIN-RES CARE FAC ADMIN EX BOARD	692	692							
S14	BOARD OF OCCUPATIONAL THERAPY	219						219		
S17	BOARD OF OPTICIANRY EXAMINERS	448					448			
S18	BOARD OF OPTOMETRY EXAMINERS	539					539			
S20	BOARD OF PHARMACY	2,933	2,933							
S24	BOARD OF PHYSICAL THERAPY EXAMINERS	729					729			
S28	BOARD OF PODIATRY EXAMINERS	48						48		
S30	BOARD OF PROF. COUNSELORS & THERAPISTS	663						663		
S32	BOARD OF PSYCHOLOGY EXAMINERS	532					532			
S36	REAL ESTATE COMMISSION	19,138						19,138		
S40	RESIDENTIAL HOME BUILDERS COMMISSION	9,739	9,739							
S44	BOARD OF REGISTERED SANITARIANS EXAMINERS	58								
S48	SOCIAL WORK EXAMINERS BOARD	995						995		
S52	SPEECH PATHOLOGY & AUDIOLOGY EXAM BOARD	179						179		
S56	BOARD OF VETERINARY MEDICAL EXAMINERS	482	482							
S60	PROCUREMENT REVIEW PANEL	1,212					1,212			
X22	AID TO SUBDIVISIONS	2,287,321							2,287,321	

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STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	1% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
X40	AERONAUTICS COMMISSION	27,700	27,700							
X50	DEPARTMENT OF HIGHWAYS/PUBLIC TRANSPORTATION	11,696						11,696		
	TOTALS	33,686,373	6,745,522	170,500	18.00	914,098	2,036,932	5,899,780	11,726,768	5,982,131

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	2% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
A01	LEG. DEPT-THE SENATE	150,476								150,476
A05	LEG. DEPT-HOUSE OF REPRESENTATIVES	170,380								170,380
A10	LEG. DEPT-SPECIAL SERVICES FOR BOTH HOUSES	6,240	6,240							
A15	LEG. DEPT-CODIFICATION OF LAWS & LEG COUNCIL	42,155								42,155
A17	LEG. DEPT-LEG PRINTING & INF. TECH. RES.	53,022						53,022		
A20	LEG. DEPT-LEG AUDIT COUNCIL	21,767	21,767							
A25	LEG. DEPT-LEG INFORMATION SYSTEMS	17,790	17,673					117		
A27	REORGANIZATION COMMISSION	20,544						20,544		
A28	S. C. INTERGOVERNMENTAL RELATIONS ADV COMM	5,046						5,046		
A30	JOINT LEGISLATIVE COMMITTEES	58,618								58,618
B06	SENTENCING GUIDELINES COMMISSION	1,779						1,779		
D05	GOVERNOR'S OFF-EXECUTIVE CONTROL OF STATE	25,943	7,826					18,117		
D10	GOVERNOR'S OFF-STATE LAW ENFORCEMENT DIVISION	456,154								
D17	GOVERNOR'S OFF-EXECUTIVE POLICY & PROGRAMS	130,854	123,836					7,018		
D20	GOVERNOR'S OFF-MANSION AND GROUNDS	4,217	4,217							
E04	LIEUTENANT GOVERNOR'S OFFICE	5,487					193	4,294		1,000
E08	SECRETARY OF STATE'S OFFICE	27,251						27,251		
E12	COMPTROLLER GENERAL'S OFFICE	87,786		87,786	3.00					
E16	STATE TREASURER'S OFFICE	72,423	33,634			10,000		28,789		
E20	ATTORNEY GENERAL'S OFFICE	130,722				11,939		90,200		28,583
E21	PROSECUTION COORDINATION COMMISSION	112,563							112,563	
E22	COMMISSION ON APPELLATE DEFENSE	17,087						17,087		
E24	ADJUTANT GENERAL'S OFFICE	110,605	79,166			500		25,420	5,719	
E28	ELECTION COMMISSION	34,483	500			1,501	3,117	16,203		13,162
	BUDGET AND CONTROL BOARD	775,459	26,000			18,376	159,718	308,490	262,874	
F27	B & C-AUDITOR'S OFFICE	80,693	21,166				6,000	53,527		
F30	B & C-EMPLOYEE BENEFITS	187,362								187,362
H03	COMMISSION ON HIGHER EDUCATION	75,778				7,000			36,950	31,828
H06	HIGHER EDUCATION TUITION GRANTS COMMISSION	340,836							340,836	
H09	THE CITADEL	264,067	216,034			15,523	32,510			
H12	CLEMSON UNIVERSITY (EDUCATIONAL & GENERAL)	1,587,218					498,140	295,469		793,609
H15	COLLEGE OF CHARLESTON	420,688								
H18	FRANCIS MARION COLLEGE	245,928						245,928		
H21	LANDER COLLEGE	161,282	161,282							
H24	SOUTH CAROLINA STATE COLLEGE	377,026						377,026		
H27	UNIV OF SOUTH CAROLINA	2,442,751								2,442,751
H28	U S C - MEDICAL SCHOOL	375,330	224,430					150,900		
H29	U S C - AIKEN CAMPUS	148,888	17,238					92,393		39,257
H32	U S C - COASTAL CAROLINA CAMPUS	206,367	34,953			25,585	40,000	105,829		
H34	U S C - SPARTANBURG CAMPUS	188,419	126,200					62,219		
H36	U S C - BEAUFORT CAMPUS	34,883						34,883		
H37	U S C - LANCASTER CAMPUS	47,576						47,576		
H38	U S C - SALKEHATCHIE CAMPUS	34,701						34,701		
H39	U S C - SUMTER CAMPUS	65,438						65,438		
H40	U S C - UNION CAMPUS	18,460						18,460		
H47	WINTHROP COLLEGE	388,594	363,594					25,000		
H51	MEDICAL UNIVERSITY OF SOUTH CAROLINA	1,626,904	1,183,988			1,542	25,557	415,817		
H52	MEDICAL UNIVERSITY OF S C HOSPITAL	375,616	146,835				114,391	114,390		
H53	S. C. CONSORTIUM OF COMM. TEACHING HOSPITALS	291,711	39,438					236,145	16,128	

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	2% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
H55	STATE COUNCIL ON VOCATIONAL & TECHNICAL ED	1,652						1,652		
H59	ST. BD. FOR TECHNICAL & COMPREHENSIVE ED	2,347,070	832,705			15,248	1,496,172	2,945		
H63	STATE EDUCATION DEPARTMENT	23,561,949	218,563			27,602	412,446	784,099	22,119,239	
H67	EDUCATIONAL TELEVISION COMMISSION	371,459					371,459			
H71	WIL LOU GRAY OPPORTUNITY SCHOOL	55,305				4,243	13,256	37,806		
H73	VOCATIONAL REHABILITATION	304,539				6,148	27,341	271,050		
H75	SCHOOL FOR THE DEAF AND THE BLIND	210,639	41,832			12,575	90,121	62,988	3,123	
H79	DEPARTMENT OF ARCHIVES AND HISTORY	85,233					30,000	55,233		
H83	CONFEDERATE RELIC ROOM	4,093						4,093		
H87	S. C. STATE LIBRARY	122,819						43,478	79,341	
H91	S. C. ARTS COMMISSION	73,394				5,500	500	28,612	34,128	4,654
H95	STATE MUSEUM COMMISSION	74,267				15,000		51,401		7,866
J02	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN	3,844,799	128,744			3,522	3,821	46,769	82,278	3,579,665
J03	CONT OF CARE - EMOTIONALLY DISTURBED CHILDREN	47,564	10,000			1,000	3,000	8,564	25,000	
J04	DEPARTMENT OF HEALTH & ENVIRONMENTAL CONTROL	1,984,825	8,530				5,000	1,925,445		45,850
J12	DEPARTMENT OF MENTAL HEALTH	3,617,550	2,177,550			365,000	900,000	175,000		
J16	DEPARTMENT OF MENTAL RETARDATION	1,766,966						1,766,966		
J20	S. C. COMMISSION ON ALCOHOL & DRUG ABUSE	202,334				5,550	14,020		182,764	
L04	DEPARTMENT OF SOCIAL SERVICES	2,218,999				533,254	39,514	196,231		1,450,000
L12	JOHN DE LA HOWE SCHOOL	67,753	50,354				17,399			
L16	CHILDREN'S FOSTER CARE REVIEW BOARD SYSTEM	22,650	13,710						8,940	
L24	COMMISSION FOR THE BLIND	67,229				14,174	9,175			43,880
L28	COMMISSION ON AGING	50,296							50,296	
L32	STATE HOUSING FINANCE & DEVELOPMENT AUTH	9,666						9,666		
L36	HUMAN AFFAIRS COMMISSION	36,514	36,514							
L40	DEPARTMENT OF VETERANS' AFFAIRS	25,563								25,563
L44	COMMISSION ON THE STATUS OF WOMEN	1,578						1,578		
N04	DEPARTMENT OF CORRECTIONS	4,103,085				75,000	94,672	3,933,413		
N08	PROBATION, PAROLE AND PARDON SERVICES	293,018	127,530			88,941	76,547			
N12	DEPARTMENT OF YOUTH SERVICES	694,118					15,000	59,118	620,000	
N20	LAW ENFORCEMENT TRAINING COUNCIL	0								
N24	LAW ENFORCEMENT OFFICERS' HALL OF FAME	0								
P04	WATER RESOURCES COMMISSION	85,323						85,323		
P08	STATE LAND RESOURCES CONSERVATION COMMISSION	65,177				1,817	7,710	32,650	23,000	
P12	STATE FORESTRY COMMISSION	335,565	250,994			60,000		24,571		
P16	DEPARTMENT OF AGRICULTURE	128,253	21,823			14,766	22,367	69,297		
P20	CLEMSON UNIVERSITY-PUBLIC SERVICE ACTIVITIES	875,679	843,705			5,769		26,205		
P22	MIGRATORY WATERFOWL COMMITTEE	613				613				
P24	WILDLIFE & MARINE RESOURCES DEPARTMENT	392,425				2,000		278,182		112,243
P25	COASTAL COUNCIL	31,185				31,185				
P26	SEA GRANT CONSORTIUM	10,249	5,296			451	208	4,294		
P28	DEPARTMENT OF PARKS, RECREATION & TOURISM	310,206	40,595			4,897		88,564		176,150
P32	STATE DEVELOPMENT BOARD	169,974							169,974	
P33	S. C. ECONOMIC DEVELOPMENT COORD COUNCIL	0								
P34	JOBS-ECONOMIC DEVELOPMENT AUTHORITY	13,538					4,035	9,503		
P36	PATRIOTS POINT DEVELOPMENT AUTHORITY	0								
P40	SAVANNAH VALLEY AUTHORITY	31,672					1,745	9,927	20,000	
P45	COLUMBIAN QUINCENTENNIAL COMMISSION	0								
P48	OLD EXCHANGE BUILDING COMMISSION	2,485						2,485		

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	2% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
R04	PUBLIC SERVICE COMMISSION	145,109				90,000		55,109		
R08	STATE WORKERS' COMPENSATION COMMISSION	75,452	43,286			15,184		16,982		
R12	STATE WORKERS' COMPENSATION FUND	12,459							12,459	
R14	PATIENTS' COMPENSATION FUND	0								
R16	SECOND INJURY FUND	0								
R20	DEPARTMENT OF INSURANCE	105,773						105,773		
R23	BOARD OF FINANCIAL INSTITUTIONS	508	299					209		
R24	FINANCIAL INST BD-BANK EXAMINING DIVISION	22,410	11,500			7,910	3,000			
R25	FINANCIAL INST BD-CONSUMER FINANCE DIVISION	9,242	9,242							
R28	DEPARTMENT OF CONSUMER AFFAIRS	44,845				5,465		39,380		
R36	DEPARTMENT OF LABOR	83,645				37,676		45,970		
R44	STATE TAX COMMISSION	706,762	171,761	153,000	8.00	35,000	22,000	325,000		
R48	ALCOHOLIC BEVERAGE CONTROL COMMISSION	82,863				25,000	32,136	25,727		
R52	STATE ETHICS COMMISSION	5,435		5,435	1.00					
R60	EMPLOYMENT SECURITY COMMISSION	4,011						4,011		
R64	BOARD OF ACCOUNTANCY	7,427						7,427		
R68	BOARD OF ARCHITECTURAL EXAMINERS	5,800					5,800			
R69	AUCTIONEERS' COMMISSION	3,203				3,203				
R72	BOARD OF BARBER EXAMINERS	4,110	4,110							
R74	STATE ATHLETIC COMMISSION	579						579		
R76	CEMETERY BOARD	474								
R80	BOARD OF CHIROPRACTIC EXAMINERS	1,464				1,464				
R82	CONTRACTORS LICENSING BOARD	8,724					8,724			
R84	BOARD OF COSMETOLOGY	10,332	10,332							
R88	BOARD OF DENTISTRY	6,149					6,149			
R92	BOARD OF ENGINEERS AND LAND SURVEYORS	9,343				9,343				
R94	ENVIRONMENTAL CERTIFICATION BOARD	4,130					4,130			
R96	BOARD OF FORESTERS REGISTRATION	531	531							
R99	BOARD OF FUNERAL SERVICE	2,223						2,223		
S02	BOARD OF GEOLOGISTS REGISTRATIONS	1,140						1,140		
S04	BOARD OF MEDICAL EXAMINERS	16,893					16,893			
S08	BOARD OF NURSING	16,417	5,000			453	10,964			
S10	NURS HOME ADMIN-RES CARE FAC ADMIN EX BOARD	1,384	1,384							
S14	BOARD OF OCCUPATIONAL THERAPY	437						437		
S17	BOARD OF OPTICIANRY EXAMINERS	896					896			
S18	BOARD OF OPTOMETRY EXAMINERS	1,078	500			578				
S20	BOARD OF PHARMACY	5,865	5,865							
S24	BOARD OF PHYSICAL THERAPY EXAMINERS	1,459					1,459			
S28	BOARD OF PODIATRY EXAMINERS	97						97		
S30	BOARD OF PROF. COUNSELORS & THERAPISTS	1,325				1,325				
S32	BOARD OF PSYCHOLOGY EXAMINERS	1,064					1,064			
S36	REAL ESTATE COMMISSION	38,276						38,276		
S40	RESIDENTIAL HOME BUILDERS COMMISSION	19,477	19,477							
S44	BOARD OF REGISTERED SANITARIANS EXAMINERS	117								
S48	SOCIAL WORK EXAMINERS BOARD	1,990						1,990		
S52	SPEECH PATHOLOGY & AUDIOLOGY EXAM BOARD	357				357				
S56	BOARD OF VETERINARY MEDICAL EXAMINERS	964	964							
S60	PROCUREMENT REVIEW PANEL	2,423					2,423			
X22	AID TO SUBDIVISIONS	4,574,641								4,574,641

STATE OF SOUTH CAROLINA
MIDYEAR REDUCTION PLANS
FISCAL YEAR 1991-92

	AGENCY NAME	2% REDUCTION	PERSONAL SERVICE VACANCY	RIF	(FTE)	TRAVEL	EQUIPMENT	OTHER OPERATING	SPECIAL ITEM	OTHER
X40	AERONAUTICS COMMISSION	55,401							55,401	
X50	DEPARTMENT OF HIGHWAYS/PUBLIC TRANSPORTATION	23,392						23,392		
	TOTALS	67,372,733	7,948,713	246,221	12.00	1,619,179	4,650,772	13,789,908	24,261,013	14,435,847

EXHIBIT

AUG 1 3 1991 4

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 4

AGENCY: General Services

SUBJECT: Easements

A. The Division of General Services recommends approval of the following easements in accord with Code Sections 1-11-80, 1-11-90 and 1-11-100:

1. County Location: Marlboro
From: Budget and Control Board
To: Becker Minerals
Description/Purpose: conveyor over Crooked Creek to connect two mineral reserves to allow transportation of raw materials between the reserves and the processing plant
Consideration: $224

2. County Location: Laurens
From: Budget and Control Board
To: Dept. of Highways & Public Transportation
Description/Purpose: permanent and temporary easement and right to slope the area adjacent to National Guard Armory in Clinton to improve the drainage and erosion control
Consideration: $1

B. The Division recommends that the Board concur and acquiesce in the granting of the following easement in accord with Code Section 10-1-130:

County Location: McCormick
From: John de la Howe School
To: South Carolina Electric & Gas Company
Description/Purpose: electric transmission line to provide electrical service to John de la Howe School
Consideration: $1

BOARD ACTION REQUESTED:

A. Approve the referenced easements as recommended by the Division of General Services.

B. Concur and acquiesce in the referenced easement.

ATTACHMENTS:

"Section 1-11-65. (A) All transactions involving real property, made for or by any governmental bodies, excluding political subdivisions of the State, must be approved by and recorded with the State Budget and Control Board. Upon approval of the transaction by the Budget and Control Board, there must be recorded simultaneously with the deed, a certificate of acceptance, which acknowledges the board's approval of the transaction. The county recording authority cannot accept for recording any deed not accompanied by a certificate of acceptance. The board may exempt a governmental body from the provisions of this subsection.

(B) All state agencies, departments, and institutions authorized by law to accept gifts of tangible personal property shall have executed by its governing body an acknowledgment of acceptance prior to transfer of the tangible personal property to the agency, department, or institution."

§ 1–11–80. Board authorized to grant easements for public utilities on vacant State lands.

The State Budget and Control Board is authorized to grant easements and rights of way to any person for construction and maintenance of power lines, pipe lines, water and sewer lines and railroad facilities over, on or under such vacant lands or marshland as are owned by the State, upon payment of the reasonable value thereof.

HISTORY: 1962 Code § 1-357.1; 1963 (53) 177.

Cross references—

As to sale or donation of, or rights of way over, public lands, see SC Const. Art 3, § 31.

§ 1–11–90. Board authorized to grant rights of way over State marshlands for roads or power or pipe lines to State agencies or political subdivisions.

The State Budget and Control Board may grant to agencies or political subdivisions of the State, without compensation, rights of way through and over such marshlands as are owned by the State for the construction and maintenance of roads, streets and highways or power or pipe lines, if, in the judgment of the Budget and Control Board, the interests of the State will not be adversely affected thereby.

HISTORY: 1962 Code § 1-357.2; 1963 (53) 177.

Cross references—

As to sale or donation of, or rights of way over, public lands, see SC Const. Art 3, § 31.

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§ 1–11–100. Execution of instruments conveying rights of way or easements over marshlands or vacant lands.

Deeds or other instruments conveying such rights of way or easements over such marshlands or vacant lands as are owned by the State shall be executed by the Governor in the name of the State, when authorized by resolution of the Budget and Control Board, duly recorded in the minutes and records of such Board and when duly approved by the office of the Attorney General; deeds or other instruments conveying such easements over property in the name of or under the control of State agencies, institutions, commissions or other bodies shall be executed by the majority of the governing body thereof, shall name both the State of South Carolina and the institution, agency, commission or governing body as grantors, and shall show the written approval of the majority of the members of the State Budget and Control Board.

HISTORY: 1962 Code § 1-357.3; 1963 (53) 177.

Cross References—

As to authority of State institutions and agencies to grant easements and rights of way, see § 10-1-130.

Research and Practice References—

63A Am Jur 2d, Public Lands § 115.

73B CJS, Public Lands §§ 178, 180.

17 Am Jur Legal Forms 2d, States, Territories, and Dependencies § 239.21 (agricultural lease-provision-reservation of right to grant easements).

§ 10–1–130. State institutions and agencies may grant easements and rights of way on consent of Budget and Control Board.

The trustees or governing bodies of State institutions and agencies may grant easements and rights of way over any property under their control, upon the concurrence and acquiescence of the State Budget and Control Board, whenever it appears that such easements will not materially impair the utility of the property or damage it and, when a consideration is paid therefor, any such amounts shall be placed in the State Treasury to the credit of the institution or agency having control of the property involved.

HISTORY: 1962 Code § 1-49.3; 1963 (53) 177.

Cross references—

As to composition, powers and duties of State Budget and Control Board generally, see Chapter 11 of Title 1.

As to the State Budget and Control Board, generally, see §§ 1-11-10 et seq.

As to execution of conveyances of such easements, see § 1-11-100.

§ 25–1–1660. Transfer of surplus armories to political subdivisions.

The State Budget and Control Board may transfer to a political subdivision ownership of a national guard armory being replaced and declared surplus if the political subdivision has donated real property for use as a site for a replacement armory.

HISTORY: 1985 Act No. 201, Part II, § 12, eff June 20, 1985.

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: **August 13, 1991** **Blue Agenda**

1. **Submitted By**:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. **Subject**: Easement from SC Budget and Control Board to Becker Minerals for a conveyor over Crooked Creek, Marlboro County

3. **Summary Background Information**:

   Becker Minerals is seeking an easement for a conveyor over Crooked Creek in Marlboro County. The easement is required to connect two mineral reserves to allow transportation of raw materials between the reserves and the processing plant.

   The easement has been approved by the Attorney General's Office.

   A consideration of $224.00 has been paid by Becker Minerals.

EXHIBIT

AUG 13 1991 4

STATE BUDGET & CONTROL BOARD

4. **What is Board asked to do**?

   Approve the easement as proposed

5. **What is recommendation of Board Division involved**?

   That the easement be approved

6. **Recommendation of other Division/agency (as required)**?

   (a) Authorized Signature:_____
   (b) Division/Agency Name:_____

7. **List of Supporting Documents**:

   LIST THOSE ATTACHED:
   1. Easement Document with Drawing
   2. Statutory Authority, Code Section 1-11-80

001530

A.1

EXHIBIT

AUG 1 3 1991 4

STATE BUDGET & CONTROL BOARD

STATE OF SOUTH CAROLINA)
)
COUNTY OF MARLBORO)

EASEMENT

THIS EASEMENT, made and entered into this 26 day of JULY, 1991, by and between the State of South Carolina, Budget and Control Board, as Grantor (hereinafter "State"), and BECKER MINERALS, INC. as Grantee (hereinafter "GRANTEE").

W I T N E S S E T H

WHEREAS, GRANTEE is an aggregate producer, and GRANTEE's mailing address is P. O. Box 848, Highway 52 North, Cheraw, S. C. 29520; and

WHEREAS, GRANTEE proposes to construct a conveyor across Crooked Creek at a location two miles southwest of Bennettsville, Marlboro County, South Carolina. The conveyor and easement are more particularly shown and delineated on a drawing entitled, Becker Minerals, Inc. by S. C. Water Resources Commission for conveyor crossing of Crooked Creek and associated wetlands, which is attached hereto and incorporated herein.

WHEREAS, pursuant to 1-11-80 of the South Carolina Code of Laws, 1976, as amended, the STATE is empowered to grant certain rights-of-way or easements through and over riverbeds and marshlands for construction, operation, and maintenance of power lines, pipe lines, water and sewer lines over, on or under such vacant lands or marshlands as are owned by the STATE; and

WHEREAS, GRANTEE is desirous of obtaining the hereinafter described easement through and over riverbeds and marshlands in MARLBORO County, and the STATE considers the granting of such an easement to be in the public interest.

001531

NOW, THEREFORE, the STATE as Grantor, in consideration of the sum of TWO HUNDRED TWENTY FOUR DOLLARS ($224.00) DOLLAR(S) and other valuable consideration, receipt of which is hereby acknowledged, does hereby grant, remise, and

release unto GRANTEE its successors and assigns, a right-of-way easement in, to, upon and over the below described portion of riverbed and marshland; such riverbed and marshland situate in MARLBORO County and lying below the mean high water line.

This easement of right-of-way shall be used solely for the purposes incidental with the installation, operation and maintenance of a conveyor. The easement area is more particularly described as follows:

Beginning at an existing rebar on the southern wetlands limit of Crooked Creek (said marker being located generally northeast from a nail and cap set on the centerline of the railroad leading to the Williamette Industries paper mill and over the run of Crooked Creek and more specifically on the courses and distances indicated on the previously referenced plat from the nail and cap); thence North 40 Degrees, 00 Minutes, 00 Seconds West, approximately 855 feet to a corner on the southern boundary of Parcel 6, being an upland island within the wetlands limit to a point; thence South 40 Degrees, 00 Minutes, 00 Seconds East, approximately 825 feet to a corner on the southern wetlands limit of Crooked Creek; thence with the wetlands limit South 19 Degrees, 02 Minutes, 11 Seconds West, 58.30 feet to the point of beginning.

The easement area is more particularly shown and delineated on a drawing entitled Becker Minerals, Inc. for Conveyor Crossing of Crooked Creek and associated wetlands, City of Bennettsville, Marlboro County, prepared by Stephen F. Howiler, SC R.C.S. # 7006, dated November 7, 1990., attached hereto and incorporated herein.

This easement of right-of-way is subject to all easements and rights-of-way of record or which may be revealed by inspection of the property and extends only to the STATE's prima facie ownership.

GRANTEE hereby agrees and covenants with the STATE that GRANTEE, its successors and assigns, shall not block or obstruct navigable waters or cause unreasonable adverse impact on fish, wildlife, or water quality in its use of the easement area. GRANTEE shall use the easement area solely for the purpose incidental with the construction, operation, and maintenance of said conveyor and shall maintain such easement area and conveyor in good condition.

GRANTEE further agrees and covenants that GRANTEE shall indemnify and hold harmless the STATE from and against any and all liabilities, claims, causes of action and expenses including, but not limited to, reasonable costs of attorney fees, resulting from

bodily injury or death to any person or persons or damage to any property at any time that arises from or is incident to the construction, operation, maintenance, or use of the easement granted herein.

In the event of major maintenance, after construction, affecting the bed of the waterway, the South Carolina Coastal Council and the South Carolina Water Resources Commission shall be notified in writing prior thereto.

GRANTEE will comply with and be bound by any and all applicable State statutes, regulations, and terms and conditions of any permits or agreements concerning this project and any and all lands and waters involved therewith.

This Easement may be terminated by the STATE, in its discretion and such interests as the STATE may have shall revert to the STATE if GRANTEE, its successors and assigns: (1) quits and abandons all use of such conveyor in which case this easement of right-of-way shall terminate thirty (30) days after the date of such abandonment; or (2) continues an uncorrected violation or breech of any of the terms and conditions herein.

It is further understood and agreed that this easement is not to be construed as an easement granted to the exclusion of the STATE or to others later granted a similar right. This easement is subject to all easements, permits, restriction and covenants of record, or of plats of record, or which may be revealed upon inspection of the property.

001533

IN WITNESS WHEREOF, this instrument is being executed in accordance with the action of the South Carolina Budget and Control Board at its meeting held on the 26th 13th day of July August, 1991.

WITNESSES:

STATE OF SOUTH CAROLINA
BUDGET & CONTROL BOARD

BY:

Governor Carroll A. Campbell, Jr.
Chairman, Budget and Control Board

WITNESSES:
AND

BECKER MINERALS, INC.

BY: Dale M Salesky

President
TITLE

Approved
OFFICE OF THE ATTORNEY GENERAL

BY: /Kenneth P. Woodington
Kenneth P. Woodington

DATE: 7/1/91

C01534

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

PERSONALLY appeared before me Michael L. Thompson and made oath that he/she saw the within named State of South Carolina, Budget and Control Board, by its Chairman, Governor Carroll A. Campbell, Jr., sign, seal, and as its act and deed deliver the within written Easement, and that he/she, along with Bonnie Brooks, witnessed the execution thereof.

Michael L. Thompson

SWORN to before me this 13th

day of August, 1991.

Faye A. Holley (L.S.)
Notary Public for South Carolina

My Commission expires: 3-21-95

****

STATE OF SOUTH CAROLINA)
)
COUNTY OF MARLBORO)

PERSONALLY appeared before me N. F. Wilds and made oath that he/she saw the within named ~~Becker Minerals, Inc.~~ by David M. Bakeley, its President, sign, seal, and as its act and deed deliver the within written Easement, and that he/she, along with Joel Purvis, witnessed the execution thereof.

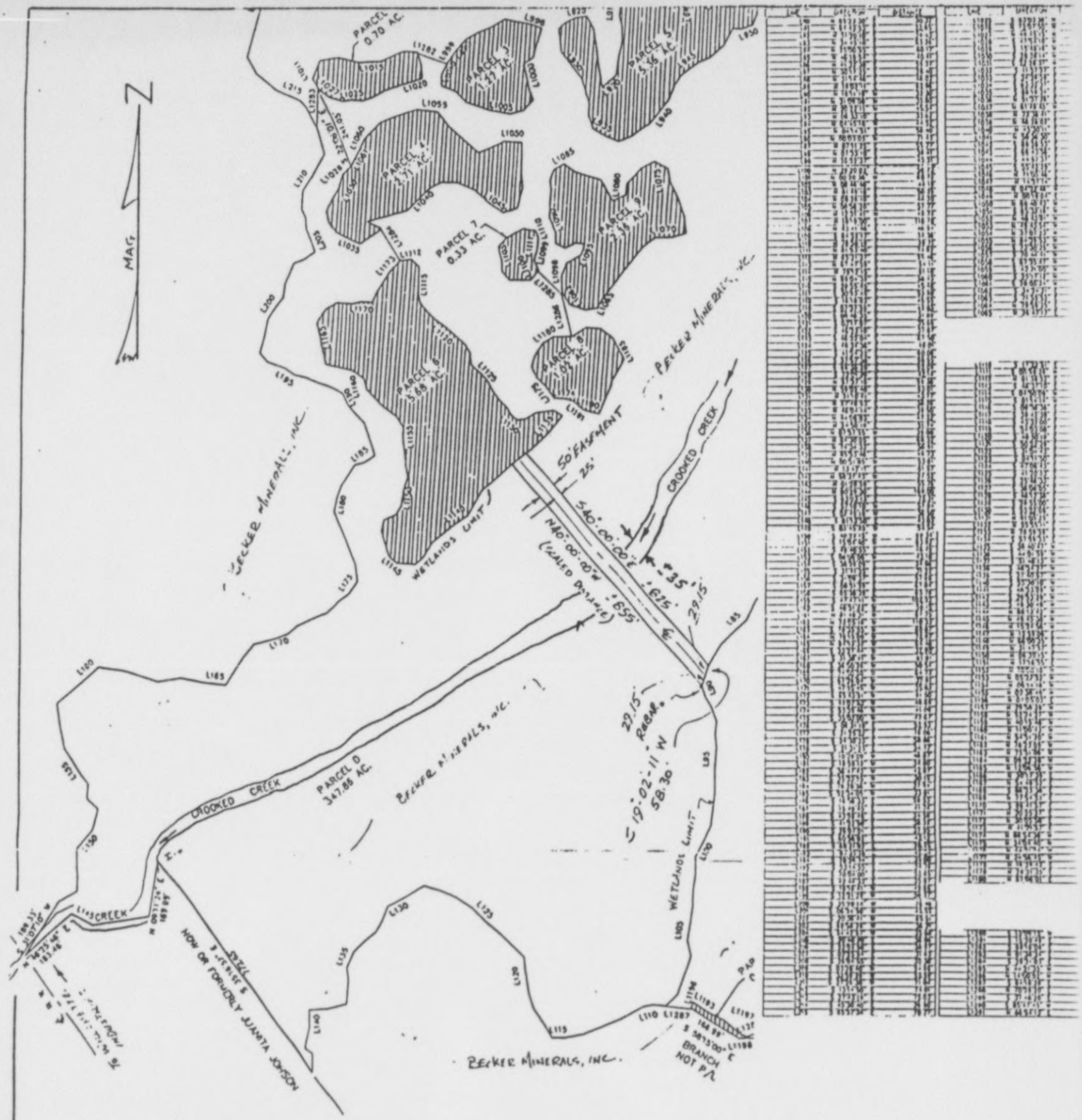
SWORN to before me this 26th

day of July, 1991.

Deborah B Poole (L.S.)
Notary Public for South Carolina

My Commission Expires: 9-18-96

001535



LOCATION MAP

MAP OF EASEMENT
TO SUBMERGED LANDS
TO BE GRANTED

BECKER MINERALS, INC.

BY

S.C. WATER RESOURCES COMMISSION

FOR CONVEYOR CROSSING OF CROOKED CREEK
AND ASSOCIATED WETLANDS
2.5 MILES SOUTHWEST OF CITY OF BENNETTSVILLE,
MARLBORO COUNTY, SOUTH CAROLINA

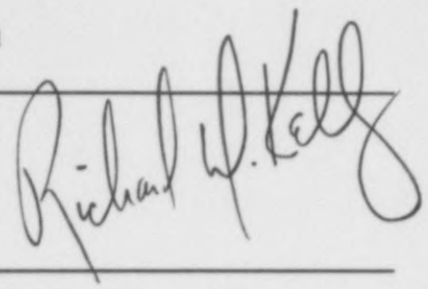
001536

BASE MAP AND DATA FROM JUNE, 1990 PLAT OF WETLANDS BY
CAVE MANESS & ASSOCIATES FOR BECKER MINERALS, INC.

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: **August 13, 1991** **Blue Agenda**

1. **Submitted By**:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly



2. **Subject**: Easement, Temporary Easement and Permission for construction slopes to SC Highway Department from SC Budget and Control Board, Clinton National Guard Armory, Laurens County.

3. **Summary Background Information**:

   SC Highway Department is seeking a permanent easement, a temporary easement and the right to slope the area adjacent to the National Guard Armory in Clinton, SC. The easement and the associated rights are to improve the drainage and erosion control on the property.

   A consideration of $1.00 has been acknowledged.

4. **What is Board asked to do**?

   Approve the easement as proposed

5. **What is recommendation of Board Division involved**?

   That the easement be approved

6. **Recommendation of other Division/agency (as required)**?

   (a) Authorized Signature:_____
   (b) Division/Agency Name:_____

7. **List of Supporting Documents**:

   LIST THOSE ATTACHED:
   1. Easement Document
   2. Temporary Easement
   3. Permission for Construction Slopes
   4. Statutory Authority, Code Section 10-1-130

EXHIBIT

AUG 13 1991 4

STATE BUDGET & CONTROL BOARD

001537 A.2.

Form 801 (Rev. 4-27-88)

THE STATE OF SOUTH CAROLINA

RIGHT OF WAY EASEMENT

COUNTY OF Laurens

APPROXIMATE SURVEY STATION

Road/Route No. S. C. Route 72 & Route P-3002 — 36+82.68 TO 41+52 Rt. (S. C. Rte

File No. 30.693 — TO

Project No. SHP-0689 — TO

KNOW ALL MEN BY THESE PRESENTS, That I (or we) THE STATE OF SOUTH CAROLINA

in consideration of the sum of One Dollar, to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering thereof, by the South Carolina Department of Highways and Public Transportation, receipt of which is hereby acknowledged, have granted, bargained, sold and released and by these presents do grant, give, bargain, sell, release and quitclaim, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns, an easement or right of way for the construction, improvement, operation and maintenance of a public road as a State Highway from (1)A Point Appr. 0.12 M. W. of Route P-3 (2)The Intersection with U. S. Rte. to (1)A Point Appr. 0.25 M. N.E. of the I-26 Interchange (1) S. C. Route 72 776 (2)A Point Appr. 0.16 M. N.W. of S. C. Route 72 on Road (2) Route P-3002, State and County aforesaid, as shown by plans prepared by the South Carolina Department of Highways and Public Transportation, upon and across the land which I (or we) may own, in whole or in part, between the survey stations referenced above and as depicted and described on the above referenced plans together with, all and singular, the rights, members, hereditaments, and appurtenances thereunto belonging, or in any way incident or appertaining.

Said right of way to have a width of -- feet, that is 40 feet on right side of the centerline of the highway. The grantor expressly recognizes the possibility that the property described herein may be used in the future by a public utility or others granted the statutory right to use the right of way.

SPECIAL PROVISIONS: Also granted herein is a 40 X 40 foot triangular area on the right opposite approximate survey station 36+43 along the survey for S. C. Route 72 at the intersection of the right of way line of S. C. Route 72 and Route P-3002.

Also granted herein is additional right of way being described as follows: being a portion of a new 36X265 foot right of way and being 60 feet (present right of way) from the survey centerline along the survey for Route P-3002 at survey station 92+52.79(property line) and increasing along property line to 96 feet from the survey centerline at survey station 92+52.79(property line) and continuing 96 feet (over, see Special Provisions, continued)

TO HAVE AND TO HOLD, all and singular, the said easement or right of way and the rights hereinbefore granted, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns forever for a public road, highway, other public transportation purposes or other public uses as are permitted within and in conjunction with highway rights of way and the grantors hereby dedicate their respective interest in said strip of land to public use for such purposes.

It is agreed that buildings, fences, signs or other obstructions will not be erected by me (or us), my (or our) heirs, assigns or administrators within the limits of the right of way herein conveyed and that such buildings and fences as are now within the limits of the right of way herein conveyed will be moved from the right of way and restored in as good condition as before moving at the expense of the South Carolina Department of Highways and Public Transportation.

IN WITNESS WHEREOF, I (or we) have hereunto set my (or our) hand and seal this 13th day of August, in the year of our Lord, One Thousand Nine Hundred and Ninety-one.

Signed, sealed and delivered in the presence of:

Michael R. Thompson
1st Witness

By: [signature] (L.S.)

2nd Witness

Title: Chairman, Budget and Control Board (L.S.)

NOTE: All right of way agreements must be in writing and are subject to rejection by the South Carolina Department of Highways and Public Transportation.

THE STATE OF SOUTH CAROLINA

COUNTY OF Richland

Personally appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and as the grantor's act and deed, deliver the within written easement; and that s/he with the other witness whose signature appears above witnessed the execution thereof.

Sworn to before me this 13th day of August, A.D., 1991

Faye A. Holley (L.S.)

My Commission Expires: 3-21-95

Michael R. Thompson
1st Witness sign here

001538

Recorded ____ By: ____ File ____

Project ____ Tract 13

EXHIBIT 4

AUG 13 1991

STATE BUDGET & CONTROL BOARD

Form 801 (Rev. 4-27-88)

THE STATE OF SOUTH CAROLINA

TEMPORARY RIGHT OF WAY EASEMENT

COUNTY OF Laurens

APPROXIMATE SURVEY STATION

Road/Route No. S. C. Route 72 & Route P-3002 — 93+55 TO 94+00 Rt. (Route P-3

File No. 30.693 — TO

Project No. SHP-0689 — TO

KNOW ALL MEN BY THESE PRESENTS, That I (or we) THE STATE OF SOUTH CAROLINA

in consideration of the sum of One Dollar, to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering thereof, by the South Carolina Department of Highways and Public Transportation, receipt of which is hereby acknowledged, have granted, bargained, sold and released and by these presents do grant, give, bargain, sell, release and quitclaim, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns, an easement or right of way for the construction, improvement, operation and maintenance of a public road as a State Highway from (1)A Point Appr. 0.12 M. W. of Route P-3 (2)The Intersection with U. S. Rt. to (1)A Point Appr. 0.25 M. N.E. of the I-26 Interchange Route (1)S. C. Route 72 76 (2)A Point Appr. 0.16 M. N.W. of S. C. Route 72 on New (2)Route P-3002, State and County aforesaid, as shown by plans prepared by the South Carolina Department of Highways and Public Transportation, upon and across the land which I (or we) may own, in whole or in part, between the survey stations referenced above and as depicted and described on the above referenced plans together with, all and singular, the rights, members, hereditaments, and appurtenances thereunto belonging, or in any way incident or appertaining.

Said right of way to have a width of -- See Special Provisions feet, that is feet on -- side of the centerline of the highway. The grantor expressly recognizes the possibility that the property described herein may be used in the future by a public utility or others granted the statutory right to use the right of way.

SPECIAL PROVISIONS: Right of way herein granted being a temporary 36X45 foot area described as follows: being 60 feet(present right of way) from the survey centerline along the survey for Route P-3002 at survey station 93+55, thence increasing along a straight line to 96 feet at survey station 93+55 and continuing 96 feet to survey station 94+00, thence decreasing along a straight line to 60 feet(present right of way) at survey station 94+00.

The above mentioned temporary right of way is for the construction and maintenance of Drainage structures and Erosion Control structures and will become void at the completion of the construction for this project.

TO HAVE AND TO HOLD, all and singular, the said easement or right of way and the rights hereinbefore granted, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns forever for a public road, highway, other public transportation purposes or other public uses as are permitted within and in conjunction with highway rights of way and the grantors hereby dedicate their respective interest in said strip of land to public use for such purposes.

It is agreed that buildings, fences, signs or other obstructions will not be erected by me (or us), my (or our) heirs, assigns or administrators within the limits of the right of way herein conveyed and that such buildings and fences as are now within the limits of the right of way herein conveyed will be moved from the right of way and restored in as good condition as before moving at the expense of the South Carolina Department of Highways and Public Transportation.

IN WITNESS WHEREOF, I (or we) have hereunto set my (or our) hand and seal this 13th day of August in the year of our Lord, One Thousand Nine Hundred and Ninety-one.

Signed, sealed and delivered in the presence of:

Michael L. Thompson
1st Witness

By: Carroll A. Campbell, Jr. (L.S.)

Title: Chairman, Budget and Control Board (L.S.)

2nd Witness

NOTE: All right of way agreements must be in writing and are subject to rejection by the South Carolina Department of Highways and Public Transportation.

THE STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

Personally appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and as the grantor's act and deed, deliver the within written easement; and that s/he with the other witness whose signature appears above witnessed the execution thereof.

Sworn to before me this 13th day of August, A.D., 1991

Jay H. Holley (L.S.)

My Commission Expires: 3-21-95

Michael L. Thompson
1st Witness sign here

EXHIBIT 4

AUG 13 1991

STATE BUDGET & CONTROL BOARD

001540

Recorded By: File

Project Tract 13

Form 801 (Rev. 4-27-88)

THE STATE OF SOUTH CAROLINA

RIGHT OF WAY EASEMENT

COUNTY OF Laurens

APPROXIMATE SURVEY STATION

Route No. S. C. Route 72 & Route P-3002 — 36+82.68 TO 41+52 Rt. (S. C. Rte

File No. 30.693 — TO

Project No. SHP-0689 — TO

KNOW ALL MEN BY THESE PRESENTS, That I (or we) THE STATE OF SOUTH CAROLINA

in consideration of the sum of One Dollar, to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering thereof, by the South Carolina Department of Highways and Public Transportation, receipt of which is hereby acknowledged, have granted, bargained, sold and released and by these presents do grant, give, bargain, sell, release and quitclaim, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns, an easement or right of way for the construction, improvement, operation and maintenance of a public road as a State Highway from (1)A Point Appr. 0.12 M. W. of Route P-3 (2)The Intersection with U. S. Rte. 76 to (1)A Point Appr. 0.25 M. N.E. of the I-26 Interchange (1) S. C. Route 72 (2)A Point Appr. 0.16 M. N.W. of S. C. Route 72 on Road (2) Route P-3002, State and County aforesaid, as shown by plans prepared by the South Carolina Department of Highways and Public Transportation, upon and across the land which I (or we) may own, in whole or in part, between the survey stations referenced above and as depicted and described on the above referenced plans together with, all and singular, the rights, members, hereditaments, and appurtenances thereunto belonging, or in any way incident or appertaining.

Said right of way to have a width of -- feet, that is 40 feet on right side of the centerline of the highway. The grantor expressly recognizes the possibility that the property described herein may be used in the future by a public utility or others granted the statutory right to use the right of way.

SPECIAL PROVISIONS: Also granted herein is a 40 X 40 foot triangular area on the right opposite approximate survey station 36+43 along the survey for S. C. Route 72 at the intersection of the right of way line of S. C. Route 72 and Route P-3002.

Also granted herein is additional right of way being described as follows: being a portion of a new 36X265 foot right of way and being 60 feet (present right of way) from the survey centerline along the survey for Route P-3002 at survey station 92+52.79(property line) and increasing along property line to 96 feet from the survey centerline at survey station 92+52.79(property line) and continuing 96 feet (over, see Special Provisions, continued)

TO HAVE AND TO HOLD, all and singular, the said easement or right of way and the rights hereinbefore granted, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns forever for a public road, highway, other public transportation purposes or other public uses as are permitted within and in conjunction with highway rights of way and the grantors hereby dedicate their respective interest in said strip of land to public use for such purposes.

It is agreed that buildings, fences, signs or other obstructions will not be erected by me (or us), my (or our) heirs, assigns or administrators within the limits of the right of way herein conveyed and that such buildings and fences as are now within the limits of the right of way herein conveyed will be moved from the right of way and restored in as good condition as before moving at the expense of the South Carolina Department of Highways and Public Transportation.

IN WITNESS WHEREOF, I (or we) have hereunto set my (or our) hand and seal this 13th day of August, in the year of our Lord, One Thousand Nine Hundred and Ninety-one.

Signed, sealed and delivered in the presence of:

Michael P. Thompson — By: [signature] (L.S.)

1st Witness

Title: Chairman, Budget and Control Board (L.S.)

2nd Witness

NOTE: All right of way agreements must be in writing and are subject to rejection by the South Carolina Department of Highways and Public Transportation.

THE STATE OF SOUTH CAROLINA

COUNTY OF Richland

Personally appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and as the grantor's act and deed, deliver the within written easement; and that s/he with the other witness whose signature appears above witnessed the execution thereof.

Sworn to before me this 13th day of August, A.D., 1991

Faye D. Holley (L.S.)

My Commission Expires: 3-21-95

Michael P. Thompson

1st Witness sign here

001538

Recorded — By: — File

Project — Tract 13

EXHIBIT 4

AUG 13 1991

STATE BUDGET & CONTROL BOARD

THE STATE OF SOUTH CAROLINA

COUNTY OF _____

MORTGAGE RELEASE

KNOW ALL MEN BY THESE PRESENTS, That I (or we) _____

_____

do for certain valuable consideration release from the lien and operation of my (or our) mortgage the property conveyed by the within deed so that the said property shall be free and unaffected by said mortgage.

Witness our hand and seal this _____ day of _____, 19_____.

In the presence of:

_____ _____

_____

SPECIAL PROVISIONS CONTINUED:

to survey station 93+55, thence decreasing along a straight line to 60 feet (present right of way) at survey station 93+55.

EXHIBIT

001539

Form 801 (Rev. 4-27-88)

THE STATE OF SOUTH CAROLINA

TEMPORARY RIGHT OF WAY EASEMENT

COUNTY OF Laurens

	APPROXIMATE SURVEY STATION		
Road/Route No. S. C. Route 72 & Route P-3002	93+55	TO	94+00 Rt. (Route P-3
File No. 30.693		TO	
Project No. SHP-0689		TO	

KNOW ALL MEN BY THESE PRESENTS, That I (or we) THE STATE OF SOUTH CAROLINA

in consideration of the sum of One Dollar, to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering thereof, by the South Carolina Department of Highways and Public Transportation, receipt of which is hereby acknowledged, have granted, bargained, sold and released and by these presents do grant, give, bargain, sell, release and quitclaim, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns, an easement or right of way for the construction, improvement, operation and maintenance of a public road as a State Highway from (1)A Point Appr. 0.12 M. W. of Route P-3 (1)A Point Appr. 0.25 M. N.E. of the I-26 Interchange to (2)The Intersection with U. S. Rt. 76 (2)A Point Appr. 0.16 M. N.W. of S. C. Route 72 on Route (1)S. C. Route 72 (2)Route P-3002, State and County aforesaid, as shown by plans prepared by the South Carolina Department of Highways and Public Transportation, upon and across the land which I (or we) may own, in whole or in part, between the survey stations referenced above and as depicted and described on the above referenced plans together with, all and singular, the rights, members, hereditaments, and appurtenances thereunto belonging, or in any way incident or appertaining.

Said right of way to have a width of -- feet, that is See Special Provisions feet on -- side of the centerline of the highway. The grantor expressly recognizes the possibility that the property described herein may be used in the future by a public utility or others granted the statutory right to use the right of way.

SPECIAL PROVISIONS: Right of way herein granted being a temporary 36X45 foot area described as follows: being 60 feet(present right of way) from the survey centerline along the survey for Route P-3002 at survey station 93+55, thence increasing along a straight line to 96 feet at survey station 93+55 and continuing 96 feet to survey station 94+00, thence decreasi along a straight line to 60 feet(present right of way) at survey station 94+00.

The above mentioned temporary right of way is for the construction and maintenance of Drainage structures and Erosion Control structures and will become void at the completion of the construction for this project.

TO HAVE AND TO HOLD, all and singular, the said easement or right of way and the rights hereinbefore granted, unto the said South Carolina Department of Highways and Public Transportation, its successors and assigns forever for a public road, highway, other public transportation purposes or other public uses as are permitted within and in conjunction with highway rights of way and the grantors hereby dedicate their respective interest in said strip of land to public use for such purposes.

It is agreed that buildings, fences, signs or other obstructions will not be erected by me (or us), my (or our) heirs, assigns or administrators within the limits of the right of way herein conveyed and that such buildings and fences as are now within the limits of the right of way herein conveyed will be moved from the right of way and restored in as good condition as before moving at the expense of the South Carolina Department of Highways and Public Transportation.

IN WITNESS WHEREOF, I (or we) have hereunto set my (or our) hand and seal this 13th day of August in the year of our Lord, One Thousand Nine Hundred and Ninety-one.

Signed, sealed and delivered in the presence of:

Michael L. Thompson
1st Witness

By: [signature] (L.S.)

2nd Witness

Title: Chairman, Budget and Control Board (L.S.)

NOTE: All right of way agreements must be in writing and are subject to rejection by the South Carolina Department of Highways and Public Transportation.

THE STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

Personally appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and as the grantor's act and deed, deliver the within written easement; and that s/he with the other witness whose signature appears above witnessed the execution thereof.

Sworn to before me this 13th day of August, A.D., 1991

Jay H. Holley (L.S.)

My Commission Expires: 3-21-95

Michael L. Thompson
1st Witness sign here

EXHIBIT 4
AUG 13 1991
STATE BUDGET & CONTROL BOARD

001540

Recorded By: File

Project Tract 13

THE STATE OF SOUTH CAROLINA

MORTGAGE RELEASE

COUNTY OF _____

KNOW ALL MEN BY THESE PRESENTS, That I (or we) _____

_____

do for certain valuable consideration release from the lien and operation of my (or our) mortgage the property conveyed by the within deed so that the said property shall be free and unaffected by said mortgage.

Witness our hand and seal this _____ day of _____, 19_____.

In the presence of:

_____

_____

_____

SPECIAL PROVISIONS CONTINUED:

EXHIBIT

001541

FORM 801C 6/9/88

PERMISSION FOR:

Construction Slopes

THE STATE OF SOUTH CAROLINA

COUNTY OF Laurens

~~County~~ Route S. C. Route 72 Route P-3002 File 30.693

Item

Project SHP-0689

KNOW ALL MEN BY THESE PRESENTS, That I (or we) ___ THE STATE OF SOUTH CAROLINA

in consideration of the sum of One Dollar ($1.00) to me (or us) in hand paid, and other valuable consideration at and before the sealing and delivering hereof, do hereby grant to the South Carolina Department of Highways and Public Transportation permission to do the work as outlined below, with the understanding that this work is to be done on property of the grantor outside of the right of way, it being fully understood and agreed that no right of way is being granted to the Department for the purposes of this construction. Further, permission is granted to perform construction beyond the right of way such as grading and other work necessary to adjust the grade of driveways to conform to the grade of the proposed roadway improvements as shown on the plans for the construction of this project.

SPECIAL PROVISIONS: Permission is herein granted for the Department to extend the limits of the construction slopes beyond the right of way line on the right along the survey for Route P-3002 between approximate survey stations 92+52.79 and 100+50 and also on the right along the survey for S. C. Route 72 between approximate survey stations 36+50 and 41+51.57, with the understanding that no right of way is being granted for construction slopes.

TO HAVE AND TO HOLD, all and singular, the said Permission hereinbefore granted, unto the said SOUTH CAROLINA DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION, until the completion of this project.

IN WITNESS WHEREOF, I (or we) have set my (or our) hand(s) and seal(s) this 13th day of August in the year of our Lord, One Thousand Nine Hundred and Ninety-one

Signed, sealed and delivered in the presence of:

Michael L. Thompson

By: Donald G. Defoe (L.S.)

Title: Chairman, Budget and Control Board (L.S.)

NOTE: All Right of Way Agreements must be in writing and are subject to rejection by the South Carolina Department of Highways and Public Transporation.

THE STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

Personally appeared before me the undersigned witness and made oath that s/he saw the within named grantor sign, seal and as the grantor's act and deed, deliver the within written Permission; and that s/he with the other witness whose signature appears above witnessed the execution thereof.

Sworn to before me this 13th day of August A.D., 1991

Faye H. Holley (L.S.)

My Commission Expires 3-21-95

Michael L. Thompson

1st. Witness sign here

Recorded ___ By: ___ File ___

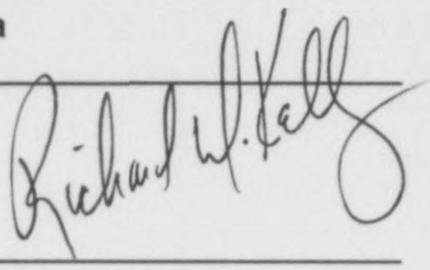
Project ___ Tract 12-P

001542

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: **August 13, 1991** **Blue Agenda**

1. **Submitted By**:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly



2. **Subject**: Right of Way Grant from John De La Howe School to SCE&G for a transmission line.

3. **Summary Background Information**:

   SCE&G is seeking an easement for an electric transmission line to provide electrical service to the school.

   The easement has been approved by the John De La Howe School.

   A consideration of $1.00 has been acknowledged.

4. **What is Board asked to do**?

   Approve the easement as proposed

EXHIBIT
AUG 13 1991 4
STATE BUDGET & CONTROL BOARD

5. **What is recommendation of Board Division involved**?

   That the easement be approved

6. **Recommendation of other Division/agency (as required)**?

   (a) Authorized Signature:_____
   (b) Division/Agency Name:_____

7. **List of Supporting Documents**:

   LIST THOSE ATTACHED:
   1. Easement Document with Drawing
   2. Statutory Authority, Code Section 10-1-130

INDENTURE, made this 23rd day of July, 1991
by and between John De La Howe School

of the _____ of _____, County of McCormick and State of South Carolina (hereinafter called Grantors), and the SOUTH CAROLINA ELECTRIC & GAS COMPANY, a South Carolina corporation, having its principal office in Columbia, South Carolina (hereinafter called Grantee).

WITNESSETH:

That, in consideration of the sum of One Dollar ($1.00) received from Grantee, Grantors, being the owners of land situate in the County of McCormick, State of South Carolina, hereby grant and convey to Grantee, its successors and assigns, the right to construct, extend, replace, relocate, perpetually maintain and operate an electric line or lines consisting of any or all of the following: poles, conductors, overhead and underground lightning protective wires, municipal, public, or private communication wires, underground cables, conduits, transformer pads, guys, push braces and other accessory apparatus and equipment deemed by Grantee to be necessary therefor, upon, over, across, through, and under land described as follows: a tract or lot of land containing _____ acres, more or less, and being the same lands conveyed to grantor by deed or will of _____, dated _____, and recorded in the R. M. C. Probate Judge's Office for Abbeville County in _____

Right-of-Way is shown more fully on South Carolina Electric & Gas Company drawing #C-35037.

EXHIBIT

AUG 13 1991 4

STATE BUDGET & CONTROL BOARD

Together with the right from time to time to install on said line such additional lines, apparatus and equipment as Grantee may deem necessary and the right to remove said line or any part thereof.

Together also with the right from time to time to trim, cut or remove trees, underbrush and other obstructions that are within, over, under or through a strip of land extending ten (10) feet on each side of the center of said lines, cables, conduits, or pipes as they may be located now or in the future; provided, however, any damage to the property of Grantors (other than that caused by trimming, cutting or removing) caused by Grantee in maintaining or repairing said lines, shall be borne by Grantee; provided further, however that Grantors agree for themselves, their successors and assigns, not to build or allow any structure to be placed on the premises in such a manner that any part thereof will exist within the above specified number of feet of any wire strung on the said lines or over any such cables, pipes, conduits, or other associated facilities, and in case such structure is built, then the Grantor, or such successor and assign as may be in possession and control of the premises at the time, will promptly remove the same upon demand of the Grantee herein. Together also with the right of entry upon the Grantors' said lands for all of the purposes aforesaid.

Grantee's rights shall be subject to the lien of the mortgage indenture dated January 1, 1945 and supplements thereto, entered into between Grantee and Central Hanover Bank and Trust Company (now Manufacturers Hanover Trust Company) which mortgage indenture is recorded in the office of the R. M. C. or Clerk of Court in the County and State aforesaid.

The words "Grantors" and "Grantee" shall include their heirs, executors, administrators, successors and assigns, as the case may be.

IN WITNESS WHEREOF, Grantors have caused this indenture to be duly executed the day and year first above written.

WITNESS:

George H. Young Jr.

Melanie B. Snider

John De La Howe School (SEAL)

by: John C. Shiflet Jr. (SEAL)

(SEAL)

(SEAL)

Approved by BUDGET AND CONTROL BOARD
at its meeting on August 13, 1991

Jesse A. Coles, Jr., Ph.D., Executive Director

001544

RW-4-E — SC (Rev. 11-85)

STATE OF SOUTH CAROLINA,
County of _____ } ss

Personally appeared before me _____
and made oath that he saw the within named _____
_____ sign, seal and
as his act and deed deliver the within easement for the uses and purposes therein mentioned, and that he with _____
_____ in the presence of each other, witnessed the due execution thereof.

Sworn to before me this _____
day of _____ A. D., 19____

_____
Notary Public for S. C.

STATE OF SOUTH CAROLINA,
County of _____ } ss

Personally appeared before me _____
and made oath that he saw the within named _____
_____ sign, seal and
as his act and deed deliver the within easement for the uses and purposes therein mentioned, and that he with _____
_____ in the presence of each other, witnessed the due execution thereof.

Sworn to before me this _____
day of _____ A. D., 19____

_____
Notary Public for S. C.

STATE OF SOUTH CAROLINA,
McCormick County.

Personally appeared before me George H. Young, Jr.
and made oath that he saw the within named John De La Howe School
by the hand of John C. Shiflet, Jr. sign, affix the
corporate seal, and as the act and deed of said corporation deliver the within written instrument for the uses and purposes therein
mentioned, and that he with Melanie B. Seigler witnessed the execution thereof and
subscribed their names as witnesses thereto.

Sworn to and subscribed before me this 23rd
day of August A. D., 1991
Linda D. Hodges (L. S.)
Ntry Com. Expires 2/10/98
Notary Public for S. C.

George H. Young, Jr.

Line De La Howe School Renovation

County McCormick

RIGHT OF WAY GRANT

R/W File No. 369A Block No. ____/____

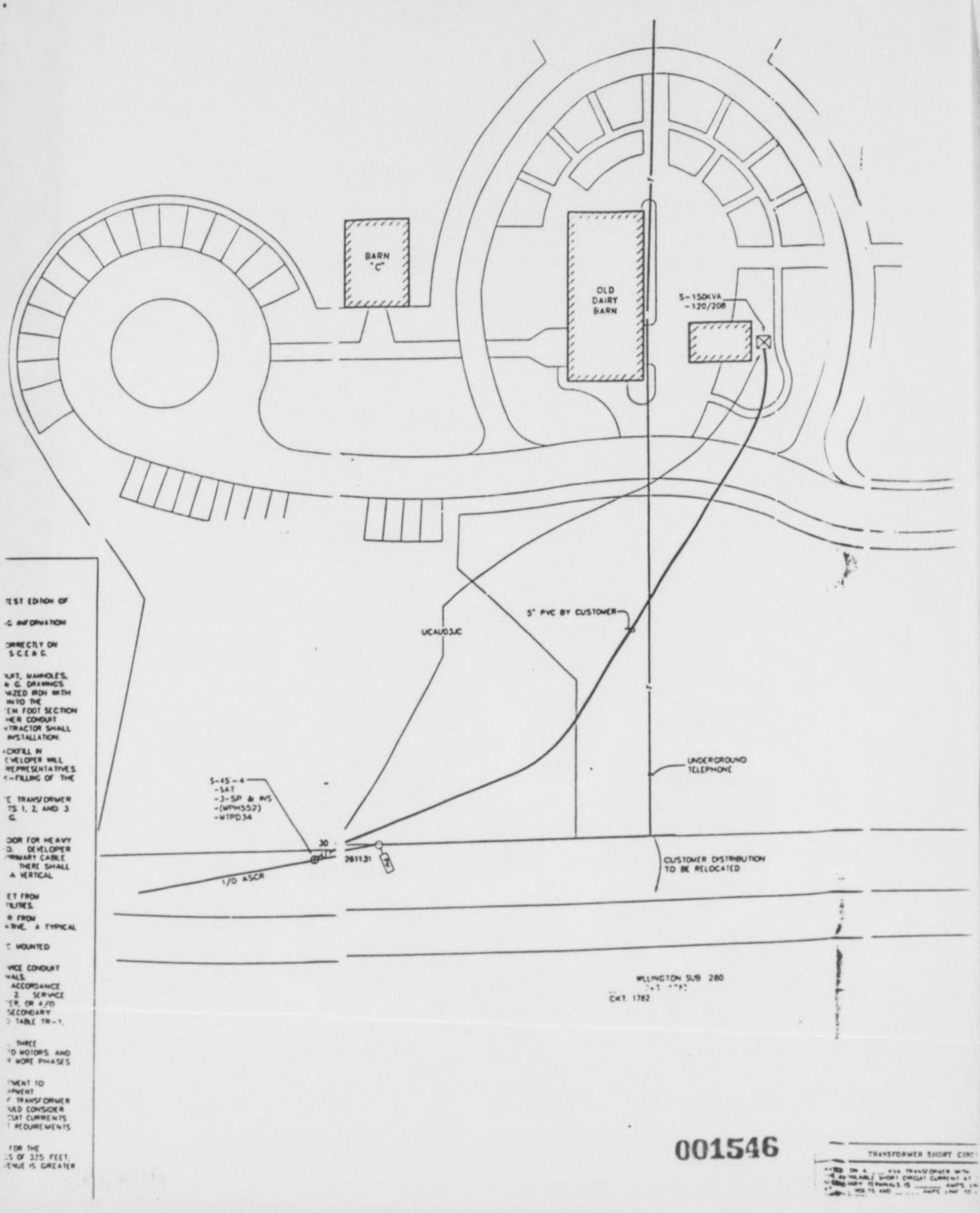
TO

South Carolina Electric & Gas Company

Dated _____, 19____

Received in the Clerk's Office of the County
of _____,
South Carolina, on the _____
day of _____, A. D. 19____,
at _____ o'clock in the _____ noon
and recorded in Book _____ of Deeds
for said County on Page _____.

001545



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001546

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EXHIBIT

AUG 13 1991 5

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 5

AGENCY: General Services

SUBJECT: Installment Purchase Program Annual Report

Regulation 19-400.1, Subsection F, requires the Division of General Services to submit to the Budget and Control Board an annual report detailing all receipts and expenditures for the preceding fiscal year, the actual or projected return of funds to the General Fund, and the cost of operating the installment purchase program.

Included in the attachment is the Division's Installment Purchase Program Annual Report for fiscal year 1990-91.

BOARD ACTION REQUESTED:

Received as information the Division of General Services Installment Purchase Program Annual Report for fiscal year 1990-91, prepared in accord with Regulation 19-400.1.

ATTACHMENTS:

Agenda item worksheet; Installment Purchase Program Annual Report, 1990-91

001547

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: August 13, 1991 *Blue Agenda

1. **Submitted by:**
   (a) Agency: Division of General Services
   (b) Authorized Official Signature

Richard W. Kelly

2. **Subject:** Installment Purchase Program Annual Report

3. **Summary Background Information:**

Installment Purchase Program Regulation 19-440.100, Subsection F requires submission of an annual report detailing receipts and expenditures, return of funds to the General Fund, and cost of operating the Program.

EXHIBIT

AUG 13 1991 5

STATE BUDGET & CONTROL BOARD

4. **What is Board asked to do?**

Report is presented as information only.

5. **What is the recommendation of Board Division involved?**

N/A

6. **Recommendation of other Division/agency (as required)?**
   (a) Authorized Signature:
   (b) Division/Agency Name:

7. **List of Supporting Documents:**

(a) Attached:
1. FY 1990-91 Installment Purchase Program Annual Report
2. Regulation 19-440.100

001548

Installment Purchase Program Annual Report
FY 1990-91

Submitted by:
Division of General Services
July 25, 1991

001549

I. Statement of Receipts and Disbursements
Fiscal Year 1990-91

FY 1989-90 Funds Returned to the General Fund		**$627,957.99**
Receipts:		
	Incoming Loan Payments	$4,175,917.09
	Outgoing Loan Payments	3,867,697.11
	Net Cash Receipts	$ 308,219.98
Total Operating Funds Available:		**$308,219.98**
Disbursements:		
158	Classified Positions	$73,454.57
171	Temporary Position	1,181.88
209	Printing, Binding, Advertising	1,393.50
216	Telephone and Telegraph	2,000.00
233	Registration Fees	527.00
236	Temporary Services	500.58
299	Other Contractual Services	60.00
301	Office Supplies	1,655.55
303	Photocopy Supplies	504.00
309	Printing - Commercial	1,545.64
311	Photographic Audiovisual	42.63
315	Postage	16,667.08
399	Other Supplies	25.02
413	Rent - Non-State Owned Real Estate	20,026.00
416	Rent - Other	200.00
417	Dues and Membership Fees	40.00
418	Insurance - State	13.00
500	Travel	2,918.74
611	Photographic & Audiovisual	144.85
1301	State Retirement	6,599.11
1331	Social Security	5,779.89
1340	Workers' Compensation Insurance	310.67
1350	Unemployment Compensation Insurance	58.61
1361	Health Insurance	3,170.75
1367	Dental Insurance	242.34
1371	Pre-Retirement Death Benefit	110.20
	Internal Operations Allocation	1,269.00
	Internal Audit Allocation	234.00
	Total Disbursements	$140,674.61
	Cash Balance 06/30/91	**$167,545.37**

001550

EXHIBIT

AUG 13 1991 5

STATE BUDGET & CONTROL BOARD

II. **Funds Returned to the General Fund**

Funds totaling $167,545.37 will be returned to the General Fund in FY 1991-92.

III. **Active Loans During FY 1990-91**

Agreement Number	Agency	Loan Amount	Equipment Financed
21	Educational Television Network	10,963,883.00	ITFS Project
23	Division of Information Resource Management	12,589,916.00	Microwave Project
*35	Department of Insurance	160,700.00	Data Processing
36	Department of Mental Health	37,792.00	Telecommunications
41	Department of Corrections	40,750.00	Medical
*44	Orangeburg-Calhoun Technical College	30,267.00	Data Processing
46	Water Resources Commission	333,216.00	Data Processing
47	Division of Information Resource Management	49,966.00	Data Processing
48	Wildlife & Marine Resources Department	180,373.00	Telecommunications
49	Spartanburg Technical College	212,000.00	Data Processing
50	Division of Information Resource Management	126,000.00	Data Processing
51	Division of Information Resource Management	609,000.00	Telecommunications
53	Division of Financial Data Systems	1,562,976.00	Data Processing
54	Commission on Higher Education	271,628.00	Data Processing
55	Division of Information Resource Management	133,850.00	Data Processing

001551

56	Midlands Technical College	491,976.00	Data Processing
57	Tri-County Technical College	92,400.00	Data Processing
58	Piedmont Technical College	202,907.00	Data Processing
60	The Citadel	42,000.00	Data Processing
62	Division of General Services	304,527.00	Data Processing
63	Horry-Georgetown Technical College	152,000.00	Data Processing
64	Human Affairs Commission	226,476.00	Office Equipment
65	Legislative Council	215,000.00	Office Equipment
66	Division of Information Resource Management	299,243.00	Telecommunications
67	Sumter Technical College	200,000.00	Data Processing
68	Division of Information Resource Management	678,766.00	Telecommunications
69	Department of Parks, Recreation and Tourism	500,000.00	Data Processing
70	Winthrop College	2,000,000.00	Data Processing
71	Aiken Technical College	417,704.00	Data Processing
72	Division of Information Resource Management	1,975,000.00	ETV Relocation
73	Arts Commission	175,000.00	Data Processing

*Loans completed during FY 1990-91

001552

tal body's contractual obligation to the installment purchase program with proper notice to General Services and the debtor agency.

Pledged revenues will be impounded by the State Treasurer as collected and applied to the payment of notes principal and interest on due dates with proper notification to General Services and the debtor agency.

19–445. Consolidated Procurement Code.

(Statutory Authority: 1976 Code Chapter 35 of Title 11)

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19–445.2000. State Procurement Regulations.
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B. Organizational Authority.
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(3) Office of Information Technology Management
(4) Office of Information Technology Planning
(5) Office of the State Engineer
(6) Governmental Body
(7) Procurement Officer
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(2) Procedures
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(2) Competitive Sealed Bidding
(3) Competitive Sealed Proposals
(4) Sole Source Procurements
(5) Emergency Procurements
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19–445.2010. Exemptions.
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B. Specific Application.
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A. Unauthorized Procurements.
(1) Ratification by a Governmental Body
(2) Ratification by the Materials Management Officer
(3) Corrective Action and Liability
19–445.2020. Certification.
A. Review Procedures.
B. Limitations.
19–445.2025. Authority to Contract for Certain Professional Services.
A. Consultant Services.
B. Employee Services.
C. Employment Services.
D. Legal Services.
E. Auditing Services.
19–445.2030. Competitive Sealed Bidding—The Invitation for Bids.
19–445.2035. Bidders' List.

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A. Application.
B. Bidders' List for Construction.
19–445.2040. The Official State Government Publication.
A. Specifications of Publication.
B. Availability in Public Libraries.
19–445.2045. Receipt and Safeguarding of Bids.
A. Procedures Prior to Bid Opening.
B. Unidentified Bids.
19–445.2050. Bid Opening.
A. Procedures.
B. Postponement of Bid Opening.
C. Disclosure of Bid Information.
19–445.2055. Bid Acceptance and Bid Evaluation.
19–445.2060. Telegraphic Bids.
19–445.2065. Rejection of Bids.
A. Application.
B. Cancellation of Bids Prior to Award.
C. Extension of Bid Acceptance Period.
19–445.2070. Rejection of Individual Bids.
A. General Application.
B. Alternate Bids.
C. Nonresponsive Bids.
D. Modification of Requirements by Bidder.
E. Price Unreasonableness.
F. Bid Guarantee Requirement.
G. Unsigned Bids.
H. Exceptions to Rejection Procedures.
19–445.2075. All or None Qualifications.
19–445.2080. Minor Informalities and Irregularities in Bids.
19–445.2085. Correction or Withdrawal of Bids; Cancellation of Awards.
A. General Procedure.
B. Correction Creates Low Bid.
19–445.2090. Award.
A. Application.
B. Time of Award.
C. Notice of Award.
19–445.2095. Competitive Sealed Proposals.
A. Request for Proposals.
B. Receipt and Safeguarding of Proposals.
C. Receipt of Proposals.
(1) Opening of Proposals
D. Evaluation of Proposals.
E. Other Applicable Provisions.
9–445.2100. Small Purchases and Other Simplified Purchasing Procedures.
A. Authority.
B. Competition and Price Reasonableness.
(1) Purchases Not in Excess of $500.00
(2) Purchases from $500.01 to $1499.99
(3) Purchases from $1500.00 to $2499.99
C. Establishment of Blanket Purchase Agreements.
(1) General
(2) Alternate Sources
(3) Terms and Conditions
D. Competition Under Blanket Purchase Agreement.

N. Offering for sale unlicensed manufacturer's products, either wholesale or retail.

O. Purchasing manufactured housing products from unlicensed manufacturer's representatives.

P. Failure to comply with Regulation 19–425.3 of these Rules and Regulations.

19–425.7. The National Mobile Home Construction and Safety Standards Act and Federal Standards and Regulations Adopted.

The South Carolina Manufactured Housing Board hereby adopts The National Mobile Home Construction and Safety Standards Act of 1974 (Title VI of Public Law 93-383, 88 Stat. 700, 42 U.S.C. 5401, et seq.); and further adopts the Federal manufactured home construction and safety standards and regulations issued by the Secretary of the Federal Department of Housing and Urban Development.

19–440. Installment Purchase Program.

(Statutory Authority: 1981 Act No. 178 Part II § 19 [1976 Code § 1–1–1020].

19–440.1. Installment Purchase Program Regulations.

Under the authority of Section 19 of Part II Permanent Provisions of Act 178 of 1981 (General Appropriations Act) the following regulations for an installment purchase program are hereby established by the Budget and Control Board, hereafter referred to as the Board, to be implemented and administered by the Division of General Services.

A. Application.

The Board, through the Division of General Services, shall implement and administer the installment purchase of office equipment, telecommunications equipment and data processing equipment, referred to herein as the installment purchase program, for boards, commissions, institutions and agencies of state government, hereafter referred to as governmental bodies, as set forth in Section 19 of Part II Permanent Provisions of Act 178 of 1981 (General Appropriations Act).

B. Organizational Authority.

(1) Division of General Services: The Director of the Division of General Services, acting on behalf of the Board, shall have the responsibility to develop the organizational structure necessary to implement the installment purchase program within the Division of General Services.

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(2) Materials Management Office: The Director of the Division of General Services hereby delegates the following responsibilities to the Materials Management Office through its Manager:

(a) develop, implement, and administer and coordinate with the State Treasurer a system of financing the procurement of office, telecommunications, and data processing equipment for the purpose of renting, leasing or resale to boards, commissions, institutions and agencies of state government;

(b) review such system for compliance with applicable state laws, rules, regulations, and formulated state plans;

(c) monitor such system to ensure operational cost efficiency and effectiveness to the State.

C. Organizational Procedures.

(1) The Division of General Services may borrow up to eighteen million ($18,000,000) Dollars from the State Insurance Reserve Fund as needed to implement and administer the installment purchase program at an interest rate of eight percent (8%) per annum through a note signed by the Director of the Division of General Services and held by the State Treasurer. The Division of General Services shall operate the installment purchase program in a cost efficient manner so as to ensure that sufficient sums are raised to reimburse the principal and interest payments to the State Insurance Reserve Fund. Excess funds raised shall be deposited to the General Fund of the State as soon as practical after the end of each fiscal year, less the cost of operating the installment purchase program which shall be retained by General Services. The rate of interest charged by the Division of General Services under the installment purchase program shall be not less than twelve percent (12%) per annum nor greater than fifteen percent (15%) per annum as determined by the State Treasurer. The Board may, from time to time, review the interest rates of the installment purchase program and adjust them as deemed appropriate. The following provisions shall apply to the borrowing, expenditure, and repayment of the funds:

(a) the borrowing of said funds will be evidenced by a note and other collateral evidencing good fiscal and financial practices;

(b) expenditure of the funds will be by a voucher signed by the Director of General Services or his authorized designee;

(c) the eighteen million ($18,000,000) Dollars may be borrowed and set aside lump sum or in increments provided that no interest will accrue on any unexpended portion of "borrowed" funds held by the State Treasurer; monies shall be withdrawn from the Insurance Reserve Fund only when owing and due for the purchase of equipment;

(d) repayment of each expended portion of "borrowed" funds and accrued interest on same will commence no later than twenty-four (24) months after expending same; however, interest will run from the date borrowed to date paid.

(2) Boards, Commissions, Institutions and Agencies of State Government: Governmental bodies may seek financing through the installment purchase program of the Division of General Services by making a written request to the Materials Management Officer. The written request should include the following:

(a) certification by either the governmental body head or governmental body chief fiscal officer that current funding is not available to acquire such office, telecommunications and/or data processing equipment;

(b) an attached cost justification statement that such acquisition will be advantageous to the State;

(c) an attached statement setting forth a proposed repayment plan to the installment purchase program.

The governmental body shall pay all administrative costs associated with the processing of the written request and the contract.

D. Review and Approval.

The Materials Management Officer shall review the written request as outlined in Subsection C, Item 2 of these regulations and determine if such acquisition is deemed to be in the best interest of the State and consult with the State Treasurer or his designee on Item 2(c) above. The Materials Management Officer will notify the governmental body, in writing, whether the request can be processed through the installment purchase program.

E. Financing Requirements.

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STATE BUDGET & CONTROL BOARD

Upon approval of the governmental body's written request for financing, the Materials Management Officer shall prepare a contract outlining the governmental body's obligation to repay the installment purchase program and setting forth a plan and schedule of repayment of the obligation to the installment purchase program in keeping with sound fiscal practice. Upon execution of the contract, the Materials Management Officer shall forward copies of the contract to the State Treasurer, Comptroller General, and the governmental body concerned. The contract will include a commitment of the governmental body's appropriated funds for repayment by the State Treasurer in the event of default or nonpayment by the governmental body.

F. Reporting Requirements.

In accordance with contractual terms of the installment purchase, the Division of General Services, through its Materials Management Officer, shall establish a system necessary to collect payments to the installment purchase program from obligated governmental bodies. An annual report shall be submitted to the Board no later than July 31 of each fiscal year detailing all receipts and expenditures for the preceding fiscal year, the actual or projected return of funds to the General Fund, and cost of operating the installment purchase program by the Division of General Services.

G. Procedure to Collect Payments.

The Materials Management Officer shall monitor the installment purchase program to ensure cost effectiveness and repayment to the State Insurance Reserve Fund.

In the event that a governmental body defaults in its obligation as outlined in the installment purchase contract, the Director of the Division of General Services may notify the State Treasurer of such default. Upon receipt of the written notification, the State Treasurer on behalf of the governmental body will retain or withhold any funds due to the debtor agency and make payment to the Division of General Services to bring the contractual obligation current in accordance with the terms and conditions of the contract. The State Treasurer in accordance with the contract will make such payment from the governmental body's contractually committed funds, any future appropriated funds, or their equivalent for principal and interest due on said note. Thereafter, the State Treasurer will make all payments directly for the governmental body in accordance with the terms and conditions of the contract in order to satisfy the governmen-

EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 6

AGENCY: Insurance Services

SUBJECT: Activity Report, June

The Insurance Services Division report on activity in the Medical Benefit Plan, the Dental Benefit Plan and the Insured Benefit Plan during June shows claims and expenses compared to premiums for the Health and Dental Plans individually and combined.

Health claims for June were $21.4 million, a 15% increase over the June 1990 total. Year-to-date claims expenditures through June total $138.1 million, a 19.6% increase over the six-month total.

Dental claims for June totalled $2 million. Year-to-date claims expenditures through June total $13.7 million, a 0.2% decrease over the same period last year.

BOARD ACTION REQUESTED:

Receive as information the Insurance Services activity report for June on the State Health, Dental and Insured Benefits Plans.

ATTACHMENTS:

Bennett July 26, 1991, letter to Coles; referenced report.

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STATE OF SOUTH CAROLINA

State Budget and Control Board

DIVISION OF INSURANCE SERVICES

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

POST OFFICE BOX 11696
1201 MAIN STREET, SUITE 350
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0065

JAMES E. BENNETT, CPCU
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

RECEIVED

JUL 29 1991

Budget and Control Board
Office of the Executive Director

July 26, 1991

Jesse A. Coles, Jr., Ph.D., Executive Director
State Budget and Control Board
612 Wade Hampton Building
Columbia, South Carolina 29201

Dear Dr. Coles:

Attached is a copy of the Division of Insurance Services' Monthly Activity Report for June. This report provides information on claims and expenses for the self-insured health and dental plans and the commercially-insured life and long-term care plans for the calendar year.

HEALTH

Claims for the State Health Plan in June equaled $21.4 million, a 15.0 percent increase over the June 1990 total. At the year's midway mark, year-to-date claims expenditures equal $138.1 million, 19.6 percent over the six-month total in 1990.

DENTAL

Claims for the Dental Plan equaled $2.0 million in June. Year-to-date claims expenditures totaled $13.7 million through June, a 0.2 decrease over the same period last year.

Please call me if you have any questions about this report.

Sincerely,

James E. Bennett

James E. Bennett, CPCU
Director
Division of Insurance Services

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STATE OF SOUTH CAROLINA
MEDICAL AND DENTAL BENEFIT PLAN
MONTHLY ACTIVITY REPORT
1991

ENROLLMENT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
State Plan and HMOs - Number	173,714	175,184	175,307	175,805	175,756	175,728						
HMO Coverage - Number	11,640	12,232	12,324	12,408	12,442	12,441						
% Under HMOs	6.70%	6.98%	7.03%	7.06%	7.08%	7.08%						
State Health Plan - Number	162,074	162,952	162,983	163,397	163,314	163,287						
% with Subscriber Only	57.08%	57.19%	57.17%	57.16%	57.13%	57.13%						
% with Dependents	42.92%	42.81%	42.83%	42.84%	42.87%	42.87%						
% under Economy Plan	8.18%	8.27%	8.28%	8.36%	8.37%	8.39%						
% under Standard Plan	89.59%	89.45%	89.41%	89.32%	89.30%	89.27%						
% under Optional Plan	2.23%	2.27%	2.31%	2.32%	2.33%	2.34%						
Active Subscriber - Number	127,921	128,867	128,960	129,312	129,313	129,241						
Number in Agencies	62,614	63,129	63,168	63,402	63,459	63,474						
Number in School Districts	62,428	62,868	62,892	62,995	62,930	62,844						
Number in Counties	2,879	2,870	2,900	2,915	2,924	2,923						
% with Subscriber Only	52.63%	52.77%	52.74%	52.73%	52.70%	52.67%						
% with Dependents	47.37%	47.23%	47.26%	47.27%	47.30%	47.33%						
% under Economy Plan	9.67%	9.78%	9.81%	9.92%	9.96%	10.01%						
% under Standard Plan	90.33%	90.22%	90.19%	90.08%	90.04%	89.99%						
Retiree - Number	31,253	31,305	31,328	31,366	31,289	31,368						
% with Subscriber Only	73.21%	73.23%	73.27%	73.26%	73.26%	73.30%						
% with Dependents	26.79%	26.77%	26.73%	26.74%	26.74%	26.70%						
% under Economy Plan	2.05%	2.04%	1.99%	1.92%	1.82%	1.77%						
% under Standard Plan	86.61%	86.38%	86.30%	86.28%	86.30%	86.35%						
% under Optional Plan	11.34%	11.58%	11.72%	11.80%	11.89%	11.88%						
Survivors - Number	1,422	1,431	1,447	1,444	1,441	1,445						
COBRAs - Number	1,478	1,349	1,248	1,275	1,271	1,233						
Dental Plan - Number	172,181	173,587	173,761	174,153	174,316	174,337						
% with Subscriber Only	60.32%	60.33%	60.42%	60.42%	60.44%	60.46%						
% with Dependents	39.68%	39.67%	39.58%	39.58%	39.56%	39.54%						

EXHIBIT
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STATE BUDGET & CONTROL BOARD

STATE OF SOUTH CAROLINA

MEDICAL BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1991

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FINANCIALS - Medical Only												
Contributions												
Employer-Active	18,357,007	17,942,198	18,163,269	18,298,800	18,394,456	18,229,597						
Employer-Retiree	8,368,392	0	7,013,270	5,251,217	1,816,206	5,774,113						
Employee	7,650,033	7,709,113	7,518,273	7,644,093	7,574,854	7,531,096						
HMO Premiums	(1,203,549)	(1,342,195)	(1,274,172)	(1,276,729)	(1,267,885)	(1,280,602)						
Total	33,171,883	24,309,116	31,420,640	29,917,381	26,517,631	30,254,204						
Claims & Expenses:												
Claims	25,238,333	22,577,975	20,883,253	21,418,236	26,574,293	21,408,231						
** Administrative Expenses	1,324,346	571,992	571,235	572,793	1,327,605	572,540						
Total	26,562,679	23,149,967	21,454,488	21,991,029	27,901,898	21,980,771						
Loss Ratio (%)	80.08%	95.23%	68.28%	73.51%	105.22%	72.65%						
Interest Income	202,105	220,175	263,700	130,183	301,810	376,463						
* Reserve Balance	43,103,948	44,483,272	54,713,124	62,769,658	61,687,201	70,337,097						
Number Months Claims	2.05	2.09	2.51	2.82	2.73	3.09						
Fiscal YTD												
Contributions (Employer & Employee)	34,375,432	60,026,743	92,721,555	123,915,665	151,701,181	183,235,987						
HMO Premiums	(1,203,549)	(2,545,744)	(3,819,916)	(5,096,645)	(6,364,530)	(7,645,132)						
Claims	25,238,333	47,816,308	68,699,561	90,117,797	116,692,090	138,100,321						
Administrative Expenses	1,324,346	1,896,338	2,467,573	3,040,366	4,367,971	4,940,511						
Loss Ratio (%)	80.08%	86.49%	80.05%	78.40%	83.30%	81.46%						
** Administrative Expenses:												
BC&BS-Claims Processing	425,212	427,570	427,530	428,619	428,394	428,333						
DIS-Operating Expenses	755,000	750			755,000							
Crawford-Utilization Review	144,134	143,672	143,705	144,174	144,211	144,207						
Total	1,324,346	571,992	571,235	572,793	1,327,605	572,540						

* Beginning Balance January 1, 1991 $36,292,639

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STATE OF SOUTH CAROLINA

DENTAL BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1991

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FINANCIALS - DENTAL ONLY												
Contributions:												
Employer-Active	1,431,330	1,462,160	1,418,487	1,427,540	1,420,238	1,423,321						
Employer-Retiree	558,789	0	560,574	280,851	281,575	282,638						
Employee	1,012,352	1,026,352	994,063	1,006,118	999,865	995,526						
Total	3,002,471	2,488,512	2,973,124	2,714,509	2,701,678	2,701,485						
Claims & Expenses:												
Claims	1,771,285	2,180,886	2,835,352	2,217,682	2,684,275	1,968,576						
R.E.Harrington-Claims Processing	168,407	169,901	170,001	170,483	170,454	170,448						
Total	1,939,692	2,350,787	3,005,353	2,388,165	2,854,729	2,139,024						
Loss Ratio (%)	64.60%	94.47%	101.08%	87.98%	105.67%	79.18%						
Interest Income	62,471	65,073	69,977	31,714	68,781	82,553						
* Reserve Balance	13,052,432	13,255,230	13,292,978	13,651,035	13,566,764	14,211,778						
Number Months Claims	5.94	5.94	5.80	5.94	6.08	6.44						
Fiscal YTD												
Contributions (Employer & Employee)	3,002,471	5,490,983	8,464,107	11,178,616	13,880,294	16,581,779						
Claims	1,771,285	3,952,171	6,787,523	9,005,205	11,689,480	13,658,056						
R.E.Harrington-Claims Processing	168,407	338,308	508,309	678,792	849,246	1,019,694						
Loss Ratio (%)	64.60%	78.14%	86.20%	86.63%	90.33%	88.52%						

* Beginning Balance January 1, 1991 $11,927,182

STATE OF SOUTH CAROLINA

INSURED BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1991

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
ENROLLMENT												
Dependent Life - Number	77,727	78,451	78,515	78,669	78,610	78,460						
Optional Life - Number	97,401	97,802	98,050	98,294	98,409	98,461						
Optional Supplemental Life - Number	9,365	9,846	10,157	10,482	10,707	10,942						
Long-Term Care - Number	3,955	3,966	3,939	3,915	3,919	3,895						
FINANCIALS												
DEPENDENT LIFE												
Premiums	23,318	23,535	23,555	23,601	23,583	23,538						
Paid Claims	37,000	22,300	18,800	23,100	20,200	15,810						
Number of claims	37	24	19	24	21	16						
Loss Ratio (%)	158.68%	94.75%	79.81%	97.88%	85.65%	67.17%						
Y-T-D Loss Ratio (%)	158.68%	126.57%	110.92%	107.65%	103.24%	97.22%						
OPTIONAL LIFE (Life & AD&D)												
Premiums	406,091	406,870	407,974	407,518	407,436	407,093						
Paid Claims	350,000	95,640	575,485	360,000	265,348	405,321						
Number of claims	16	5	18	14	11	16						
Loss Ratio (%)	86.19%	23.51%	141.06%	88.34%	65.13%	99.56%						
Y-T-D Loss Ratio (%)	86.19%	54.82%	83.63%	84.81%	80.87%	83.99%						
OPTIONAL SUPPLEMENTAL LIFE												
Premiums	59,977	61,949	63,169	64,324	65,136	66,224						
Paid Claims	0	0	50,000	25,000	50,000	125,000						
Number of claims	0	0	2	1	2	5						
Loss Ratio (%)	0.00%	0.00%	79.15%	38.87%	76.76%	188.75%						
Y-T-D Loss Ratio (%)	0.00%	0.00%	27.01%	30.07%	39.74%	65.65%						
LONG TERM CARE												
Premiums	116,584	123,951	123,573	126,053	127,761	124,442						
Paid Claims	0	0	0	0	0	0						
Number of claims	0	0	0	0	0	0						
Loss Ratio (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%						
Y-T-D Loss Ratio (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%						

EXHIBIT

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STATE BUDGET & CONTROL BOARD

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STATE OF SOUTH CAROLINA
MEDICAL AND DENTAL BENEFIT PLAN
MONTHLY ACTIVITY REPORT
1990

ENROLLMENT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
State Plan and HMOs - Number	168,671	168,714	169,391	168,675	170,411	170,347	169,087	169,984	169,464	170,515	172,368	173,029
HMO Coverage - Number	9,921	10,596	10,648	10,640	10,908	10,966	10,842	10,966	10,927	11,049	11,202	11,322
% Under HMOs	5.88%	6.28%	6.29%	6.31%	6.40%	6.44%	6.41%	6.45%	6.45%	6.48%	6.50%	6.54%
State Health Plan - Number	158,750	158,118	158,743	158,035	159,503	159,381	158,245	159,018	158,537	159,466	161,166	161,707
State Health Plan												
% Subscriber Only	56.31%	56.37%	56.69%	56.43%	56.46%	56.43%	56.43%	56.48%	56.51%	56.68%	56.80%	56.86%
% with Dependents	43.69%	43.63%	43.31%	43.57%	43.54%	43.57%	43.57%	43.52%	43.49%	43.32%	43.20%	43.14%
% Actives	79.57%	79.20%	79.27%	79.17%	79.34%	79.51%	79.19%	78.62%	78.46%	78.53%	78.77%	78.86%
% Retirees	19.06%	19.08%	19.01%	19.09%	18.93%	18.86%	19.14%	19.60%	19.68%	19.59%	19.36%	19.30%
% Survivors and COBRAs	1.37%	1.72%	1.72%	1.74%	1.73%	1.63%	1.67%	1.78%	1.86%	1.88%	1.87%	1.84%
% Under Basic Plan (A)	16.22%	11.85%	11.35%	11.02%	10.99%	10.91%	10.88%	10.87%	10.90%	10.94%	11.02%	11.06%
% Under Expanded Plan (B)	83.78%	88.15%	88.65%	88.98%	89.01%	89.09%	89.12%	89.13%	89.10%	89.06%	88.98%	88.94%
Dental Coverage - Number	167,320	167,315	167,955	167,265	169,334	169,206	167,246	168,019	167,501	168,579	170,561	171,276
% with Dependents	36.86%	39.22%	39.41%	39.65%	39.69%	39.75%	42.10%	39.86%	39.83%	39.79%	39.76%	39.75%
FINANCIALS (Combined - Medical & Dental)												
Contributions:												
Employer	20,127,830	20,597,165	19,635,566	19,684,541	20,560,688	17,921,523	19,018,912	16,550,718	17,222,031	15,887,417	23,421,814	19,950,934
Employee	7,792,882	7,844,500	7,979,827	7,745,190	8,016,387	7,796,825	7,820,843	7,921,877	7,796,079	7,814,340	8,159,903	7,977,281
HMO Premiums	(910,182)	(1,065,567)	(996,065)	(972,758)	(1,038,483)	(1,014,780)	(989,539)	(1,036,826)	(1,005,725)	(1,016,630)	(1,052,287)	(1,055,485)
Total	27,010,530	27,376,098	26,619,328	26,456,973	27,538,592	24,703,568	25,850,216	23,435,769	24,012,385	22,685,127	30,529,430	26,872,730
Claims & Expenses:												
Claims	26,230,634	21,233,707	16,288,574	17,953,864	26,564,040	20,866,057	22,272,743	28,975,201	21,443,267	29,375,141	20,568,164	25,655,475
Administrative Expenses	1,347,642	559,420	604,374	602,724	608,396	845,378	1,529,206	722,795	1,475,067	724,554	732,781	1,490,486
Total	27,578,276	21,793,127	16,892,948	18,556,588	27,172,436	21,711,435	23,801,949	29,697,996	22,918,334	30,099,695	21,300,945	27,145,961
Interest Income	150,564	134,924	179,346	245,438	330,546	270,879	302,880	309,909	241,020	263,074	230,721	333,520
* Reserve Balance	20,388,763	26,106,658	36,012,384	44,158,207	44,854,908	48,117,920	50,469,067	44,516,749	45,851,820	38,700,326	48,159,532	48,219,821
Fiscal YTD												
Contributions (Employer & Employee)	27,920,712	56,362,377	83,977,770	111,407,501	139,984,576	165,702,924	192,542,679	217,015,274	242,033,384	265,735,141	297,316,858	325,245,073
HMO Premiums	(910,182)	(1,975,749)	(2,971,814)	(3,944,572)	(4,983,055)	(5,997,835)	(6,987,374)	(8,024,200)	(9,029,925)	(10,046,555)	(11,098,842)	(12,154,327)
Claims	26,230,634	47,464,341	63,752,915	81,706,779	108,270,819	129,136,876	151,409,619	180,384,820	201,828,087	231,203,228	251,771,392	277,426,867
Administrative Expenses	1,347,642	1,907,062	2,511,436	3,114,160	3,722,556	4,567,934	6,097,140	6,819,935	8,295,002	9,019,556	9,752,337	11,242,823

* Beginning Balance January 1, 1990 $20,805,945

001562

STATE OF SOUTH CAROLINA

MEDICAL BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1990

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FINANCIALS - Medical Only												
Contributions												
Employer	18,488,676	18,955,228	17,975,194	18,080,385	18,867,808	16,258,976	17,655,292	15,178,108	15,851,158	14,510,723	21,437,425	18,262,245
Employee	6,896,928	6,809,832	6,992,329	6,776,213	7,008,341	6,814,720	6,827,457	6,932,698	6,805,221	6,828,439	7,139,397	6,971,845
HMO Premiums	(910,182)	(1,065,567)	(996,065)	(972,758)	(1,038,483)	(1,014,780)	(989,539)	(1,036,826)	(1,005,725)	(1,016,630)	(1,052,287)	(1,055,485)
Total	24,475,422	24,699,493	23,971,458	23,883,840	24,837,666	22,058,916	23,493,210	21,073,980	21,650,654	20,322,532	27,524,535	24,178,605
Claims & Expenses:												
Claims	24,282,739	19,472,791	14,166,088	15,824,457	23,088,104	18,612,760	21,545,562	26,405,964	18,817,184	27,037,886	17,737,910	23,909,019
** Administrative Expenses	1,239,442	451,194	495,726	494,529	498,777	735,781	1,365,633	558,489	1,311,235	559,671	565,964	1,322,970
Total	25,522,181	19,923,985	14,661,814	16,318,986	23,586,881	19,348,541	22,911,195	26,964,453	20,128,419	27,597,557	18,303,874	25,231,989
Loss Ratio (%)	104.28%	80.67%	61.16%	68.33%	94.96%	87.71%	97.52%	127.95%	92.97%	135.80%	66.50%	104.36%
Interest Income	90,297	78,845	115,730	179,104	250,026	208,287	232,567	231,586	180,759	198,999	166,417	251,813
* Reserve Balance	11,481,311	16,335,664	25,761,038	33,504,996	35,005,807	37,924,469	38,739,051	33,080,164	34,783,158	27,707,132	37,094,210	36,292,639
Number Months Claims	0.54	0.76	1.24	1.62	1.71	1.84	1.85	1.59	1.68	1.30	1.79	1.74
Fiscal YTD												
Contributions (Employer & Employee)	25,385,604	51,150,664	76,118,187	100,974,785	126,850,934	149,924,630	174,407,379	196,518,185	219,174,564	240,513,726	269,090,548	294,324,638
HMO Premiums	(910,182)	(1,975,749)	(2,971,814)	(3,944,572)	(4,983,055)	(5,997,835)	(6,987,374)	(8,024,200)	(9,029,925)	(10,046,555)	(11,098,842)	(12,154,327)
Claims	24,282,739	43,755,530	57,921,618	73,746,075	96,834,179	115,446,939	136,992,501	163,398,465	182,215,649	209,253,535	226,991,445	250,900,464
Administrative Expenses	1,239,442	1,690,636	2,186,362	2,680,891	3,179,668	3,915,449	5,281,082	5,839,571	7,150,806	7,710,477	8,276,441	9,599,411
Loss Ratio (%)	104.28%	92.42%	82.17%	78.77%	82.07%	82.93%	84.98%	89.78%	90.11%	94.14%	91.19%	92.32%
** Administrative Expenses:												
BC&BS-Claims Processing	$437,419	$272,345	$355,600	$354,036	357,681	$389,587	$415,174	$417,039	$415,963	$418,398	$422,854	$424,262
DIS-Operating Expenses	$700,000			$1,000		$205,000	$810,000		$755,000			$755,000
Crawford-Utilization Review	$102,023	$178,849	$140,126	$139,493	141,096	$141,194	$140,459	$141,450	$140,272	$141,273	$143,110	$143,708
Total	$1,239,442	$451,194	$495,726	$494,529	498,777	$735,781	$1,365,633	$558,489	$1,311,235	$559,671	$565,964	$1,322,970

* Beginning Balance January 1, 1990 $12,437,773

15-Jan-91

STATE OF SOUTH CAROLINA

DENTAL BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1990

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FINANCIALS - DENTAL ONLY												
Contributions:												
Employer	1,639,154	1,641,937	1,660,372	1,604,156	1,692,880	1,662,547	1,363,620	1,372,610	1,370,873	1,376,694	1,984,389	1,688,689
Employee	895,954	1,034,668	987,498	968,977	1,008,046	982,105	993,386	989,179	990,858	985,901	1,020,506	1,005,436
Total	2,535,108	2,676,605	2,647,870	2,573,133	2,700,926	2,644,652	2,357,006	2,361,789	2,361,731	2,362,595	3,004,895	2,694,125
Claims & Expenses:												
Claims	1,947,895	1,760,916	2,122,486	2,129,407	3,475,936	2,253,297	727,181	2,569,237	2,626,083	2,337,255	2,830,254	1,746,456
GAB/R.E.Harrington-Claims Processing	108,200	108,226	108,648	108,195	109,619	109,597	163,573	164,306	163,832	164,883	166,817	167,516
Total	2,056,095	1,869,142	2,231,134	2,237,602	3,585,555	2,362,894	890,754	2,733,543	2,789,915	2,502,138	2,997,071	1,913,972
Loss Ratio (%)	81.10%	69.83%	84.26%	86.96%	132.75%	89.35%	37.79%	115.74%	118.13%	105.91%	99.74%	71.04%
Interest Income	60,267	56,079	63,616	66,334	80,520	62,592	70,313	78,323	60,261	64,075	64,304	81,707
* Reserve Balance	8,907,452	9,770,994	10,251,346	10,653,211	9,849,101	10,193,451	11,730,016	11,436,585	11,068,662	10,993,194	11,065,322	11,927,182
Number Months Claims	4.65	5.16	5.31	5.42	4.77	4.85	5.85	5.69	5.34	5.19	5.09	5.40
Fiscal YTD												
Contributions (Employer & Employee)	2,535,108	5,211,713	7,859,583	10,432,716	13,133,642	15,778,294	18,135,300	20,497,089	22,858,820	25,221,415	28,226,310	30,920,435
Claims	1,947,895	3,708,811	5,831,297	7,960,704	11,436,640	13,689,937	14,417,118	16,986,355	19,612,438	21,949,693	24,779,947	26,526,403
GAB/R.E.Harrington-Claims Processing	108,200	216,426	325,074	433,269	542,888	652,485	816,058	980,364	1,144,196	1,309,079	1,475,896	1,643,412
Loss Ratio (%)	81.10%	75.32%	78.33%	80.46%	91.21%	90.90%	84.00%	87.65%	90.80%	92.22%	93.02%	91.10%

* Beginning Balance January 1, 1990 $8,368,172

001564

STATE OF SOUTH CAROLINA

INSURED BENEFIT PLAN

MONTHLY ACTIVITY REPORT

1990

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
ENROLLMENT												
Optional Life - Number	92,020	92,725	93,245	93,714	94,120	94,236	93,968	93,601	93,521	95,436	96,069	96,790
FINANCIALS												
DEPENDENT LIFE												
Premiums	22,100	22,841	23,088	23,026	23,240	23,249	23,015	22,997	22,890	22,961	23,186	23,279
Paid Claims	4,000	43,100	25,200	23,200	27,200	21,000	15,000	17,000	22,500	24,300	22,100	17,200
Number of claims	4	44	26	24	28	21	15	17	24	26	23	18
Loss Ratio (%)	18.10%	188.70%	109.15%	100.76%	117.04%	90.33%	65.17%	73.92%	98.30%	105.83%	95.32%	73.89%
OPTIONAL LIFE (Life & AD&D)												
Premiums	365,578	368,405	370,440	373,611	372,521	373,198	370,120	366,344	366,436	373,437	375,639	378,245
Paid Claims	212,500	545,000	383,305	367,878	411,695	270,000	273,087	457,500	375,773	225,152	315,000	455,000
Number of claims	5	20	15	16	16	9	12	20	10	8	14	12
Loss Ratio (%)	58.13%	147.94%	103.47%	98.47%	110.52%	72.35%	73.78%	124.88%	102.55%	60.29%	83.86%	120.29%

EXHIBIT

AUG 13 1991 6

STATE BUDGET & CONTROL BOARD

001565

EXHIBIT

AUG 13 1991 7

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 7

AGENCY: Insurance Services

SUBJECT: State Health Plan Rates for 1992

The 1991-92 Appropriations Act provides for a 1.75% increase in the employer contribution rate for the State Health Plan, raising the monthly amount from $130.55 to $132.83.

With the current plan of benefits and the implementation of fixed-rate reimbursement for in-patient hospital services, the Division has maintained the current subscriber rates for 1992 listed in the attached schedule.

Also included on the schedule are HMO rates provided by the HMOs less the risk-adjusted employer contributions from the State. The HMOs will receive the full $2.28 per month increase as appropriated for 1992.

BOARD ACTION REQUESTED:

Receive as information a Division of Insurance Services report on the State Health Plan rates for 1992.

ATTACHMENTS:

Agenda item worksheet; attachment

001566

EXHIBIT

AUG 13 1991 7

STATE BUDGET & CONTROL BOARD

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda Blue

1. Submitted By:
   (a) Agency: Division of Insurance Services
   (b) Authorized Official Signature:

2. Subject: 1992 Rates for State Health Plan

3. Summary Background Information:

In the FY 1992 Appropriations Act, the General Assembly funded a 1.75 percent increase in the employer contribution for the State Health Plan raising the monthly amount from $130.55 to $132.83. With the current plan of benefits and the implementation of fixed-rate reimbursement for in-patient hospital services, the division has maintained the current subscriber rates for 1992. These are listed on the attached schedule.

Also, included on the schedule are HMO rates provided by the HMOs less the risk-adjusted employer contributions from the State. The HMOs will receive the full $2.28/month increase as appropriated for 1992.

4. What is Board asked to do?

Receive as information.

5. What is recommendation of Board Division involved?

N/A

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:

Schedule of 1992 State Health Plan and HMO rates.

   (b) List Those Not Attached But Available From Submitter:

25-July-91

HEALTH PLAN - EMPLOYEE RATES
EFFECTIVE JANUARY 1, 1992

ACTIVE EMPLOYEES

	ECONOMY PLAN	STANDARD PLAN	COMPANION	HEALTHSOURCE
EMPLOYEE ONLY	$11.70	$14.72	$12.10	$24.10
EMPLOYEE/SPOUSE	$77.56	$97.02	$118.86	$187.84
EMPLOYEE/CHILDREN	$41.32	$51.74	$105.86	$138.72
FULL FAMILY	$113.64	$142.12	$206.86	$272.98

ACTIVE SURVIVORS

	ECONOMY PLAN	STANDARD PLAN	COMPANION	HEALTHSOURCE
SPOUSE	$135.39	$145.82	$108.89	$130.99
CHILDREN	$77.57	$82.15	$95.63	$114.62
SPOUSE/CHILDREN	$212.96	$227.97	$204.52	$245.61

COBRA

	ECONOMY PLAN	STANDARD PLAN	COMPANION	HEALTHSOURCE
SUBSCRIBER ONLY	$122.01	$132.00	$121.38	$133.60
SUBSCRIBER/SPOUSE	$260.11	$280.73	$230.27	$300.62
SUBSCRIBER/CHILDREN	$201.13	$215.79	$217.01	$250.52
FULL FAMILY	$339.23	$364.52	$320.03	$387.47
CHILDREN	$79.12	$83.79	$95.63	$116.91

001568

25-July-91

HEALTH PLAN - RETIREES RATES

RETIREE ELIGIBLE FOR MEDICARE SPOUSE ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
RETIREE ONLY	N/A	$0.00	$18.00	$41.85	$24.09
RETIREE/SPOUSE	N/A	$69.96	$105.96	$175.35	$187.83
RETIREE/CHILDREN	N/A	$37.02	$55.02	$159.10	$138.71
FULL FAMILY	N/A	$106.98	$142.98	$285.35	$272.97

RETIREE ELIGIBLE FOR MEDICARE SPOUSE NOT ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN *	COMPANION	HEALTHSOURCE
RETIREE ONLY	N/A	$0.00	$18.00	$41.85	$24.09
RETIREE/SPOUSE	N/A	$94.62	$112.62	$175.35	$208.78
RETIREE/CHILDREN	N/A	$37.02	$55.02	$159.10	$138.71
FULL FAMILY	N/A	$131.64	$149.64	$285.35	$326.67

* If retiree elects Optional Plan, spouse and children remain in Standard Plan

RETIREE NOT ELIGIBLE FOR MEDICARE SPOUSE ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN *	COMPANION	HEALTHSOURCE
RETIREE ONLY	$13.46	$16.94	N/A	$160.85	$77.79
RETIREE/SPOUSE	N/A	$86.90	$104.90	$400.85	$208.78
RETIREE/CHILDREN	$43.08	$53.96	N/A	$371.85	$239.40
FULL FAMILY	N/A	$123.92	$141.92	$598.85	$326.67

* If spouse elects Optional Plan, retiree and children remain in Standard Plan

RETIREE NOT ELIGIBLE FOR MEDICARE SPOUSE NOT ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
RETIREE ONLY	$13.46	$16.94	N/A	$160.85	$77.79
RETIREE/SPOUSE	$89.18	$111.56	N/A	$400.85	$308.65
RETIREE/CHILDREN	$43.08	$53.96	N/A	$371.85	$239.40
FULL FAMILY	$118.80	$148.58	N/A	$598.85	$380.37

25-July-91

RETIREE SURVIVORS

SPOUSE NOT ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
SURVIVOR SPOUSE ONLY	$135.39	$145.82	N/A	$240.00	$184.69
SURVIVOR CHILDREN ONLY	$77.57	$82.15	N/A	$211.00	$114.62
SURVIVOR SPOUSE AND CHILDREN	$212.96	$227.97	N/A	$451.00	$346.30

SPOUSE ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
SURVIVOR SPOUSE ONLY	N/A	$123.94	$141.94	$133.50	$130.99
SURVIVOR CHILDREN ONLY	$77.57	$82.15	N/A	$117.25	$114.62
SURVIVOR SPOUSE AND CHILDREN	N/A	$206.09	$224.09	$250.75	$245.61

25-July-91

BUY-IN, 25-55 AND 5-10 YEARS RETIREES

RETIREE ELIGIBLE FOR MEDICARE
SPOUSE ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
RETIREE ONLY	N/A	$110.00	$128.00	$148.75	$130.99
RETIREE/SPOUSE	N/A	$233.94	$269.94	$282.25	$294.73
RETIREE/CHILDREN	N/A	$192.15	$210.15	$266.00	$245.61
FULL FAMILY	N/A	$316.09	$352.09	$392.25	$379.87

RETIREE ELIGIBLE FOR MEDICARE
SPOUSE NOT ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN *	COMPANION	HEALTHSOURCE
RETIREE ONLY	N/A	$110.00	$128.00	$148.75	$130.99
RETIREE/SPOUSE	N/A	$255.82	$273.82	$282.25	$315.68
RETIREE/CHILDREN	N/A	$192.15	$210.15	$266.00	$245.61
FULL FAMILY	N/A	$337.97	$355.97	$392.25	$433.57

* If retiree elects Optional Plan, spouse and children remain in Standard Plan

RETIREE NOT ELIGIBLE FOR MEDICARE
SPOUSE ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN *	COMPANION	HEALTHSOURCE
RETIREE ONLY	$119.62	$129.41	N/A	$267.75	$184.69
RETIREE/SPOUSE	N/A	$253.35	$271.35	$507.75	$315.68
RETIREE/CHILDREN	$197.19	$211.56	N/A	$478.75	$346.30
FULL FAMILY	N/A	$335.50	$353.50	$705.75	$433.57

* If spouse elects Optional Plan, retiree and children remain in Standard Plan

RETIREE NOT ELIGIBLE FOR MEDICARE
SPOUSE NOT ELIGIBLE FOR MEDICARE

	ECONOMY PLAN	STANDARD PLAN	OPTIONAL PLAN	COMPANION	HEALTHSOURCE
RETIREE ONLY	$119.62	$129.41	N/A	$267.75	$184.69
RETIREE/SPOUSE	$255.01	$275.23	N/A	$507.75	$415.55
RETIREE/CHILDREN	$197.19	$211.56	N/A	$478.75	$346.30
FULL FAMILY	$332.58	$357.37	N/A	$705.75	$487.27

EXHIBIT

AUG 13 1991 7

STATE BUDGET & CONTROL BOARD

EXHIBIT

AUG 1 3 1991 8

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 8

AGENCY: Insurance Services

SUBJECT: State Health Plan, Administrative Services Only Contract

The Division advises that the current Administrative Services Only (ASO) contract for the State Health Plan expires December 31, 1991.

The Division selected by competitive bid an ASO contractor for a five-year period beginning January 1, 1992. Two bids were received, and the low bidder was Blue Cross/Blue Shield of South Carolina at a price of $4.75 per subscriber per month. The Division advises that preparation of the new contract is underway.

BOARD ACTION REQUESTED:

Receive as information a Division of Insurance Services report that the State Health Plan Administrative Services Only (ASO) Contract has been awarded to Blue Cross/Blue Shield of South Carolina.

ATTACHMENTS:

Agenda item worksheet

001572

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 **Agenda** Blue

1. Submitted By:
   (a) **Agency:** Division of Insurance Services
   (b) **Authorized Official Signature:** James E Bennett

2. Subject: (A) Administrative Services Only Contract for State Health Plan
   (B)

3. Summary Background Information:

The current Administrative Services Only (ASO) contract for the State Health Plan expires December 31, 1991. The Division utilized a competitive bid process to select an ASO contractor for a five-year period commencing on January 1, 1992. Two bids were received, with the low bidder being Blue Cross Blue Shield of South Carolina, at a price of $4.75 per subscriber per month for the five-year period. Preparation of the new contract is underway.

4. What is Board asked to do:

Receive as information

5. What is recommendation of Board Division involved?

N/A

6. Recommendation of other Division/agency (as required)?

   (a) Authorization Signature:
   (b) Division/Agency Name:

EXHIBIT

AUG 13 1991 8

STATE BUDGET & CONTROL BOARD

7. Supporting Documents:
   (a) List Those Attached:

   (b) List Those Not Attached But Available From Submitter:

001573

EXHIBIT

AUG 13 1991 9

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 9

AGENCY: Insurance Services

SUBJECT: State Health Plan Hospital Network

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to implement a fixed-rate reimbursement system for inpatient hospital services effective January 1, 1991 and to invite each general hospital in the State to participate in this network.

Participation requires that a hospital accept State Plan allowable charges for a given diagnosis as payment in full for the admission. Subscribers could be billed only for applicable deductibles and coinsurance for covered services.

The Division advises that at the close of the solicitation period, 67 of the State's 69 general hospitals have enrolled in the Network. The participating facilities include all hospitals in Columbia, Charleston, Greenville, Spartanburg and Florence which represents 99.3% of the Plan's 1990 inpatient cases.

BOARD ACTION REQUESTED:

Receive as information a Division of Insurance Services report on participating facilities of the State Health Plan Hospital Network.

ATTACHMENTS:

Agenda item worksheet; State Health Plan Hospital Network Facilities

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda: Blue

1. Submitted By:
   (a) Agency: Division Of Insurance Services
   (b) Authorized Official Signature: James E. Bennett/AT

2. Subject: (A) Contacting with facilities for State Health Plan Hospital Network.
   (B)

3. Summary Background Information:

In March, the Board authorized the division to implement a fixed-rate reimbursement system for inpatient hospital services effective 1/1/92 and to invite each general hospital in the state to participate in the State Health Plan Hospital Network. Participation in this network would require that a hospital accept State Plan allowable charges for a given diagnosis as payment in full for the admission. Subscribers could be filled only for applicable deductibles and coinsurance for covered services.

At the close of the solicitation period, 67 of the state's 69 general hospitals have enrolled in the network. (This total includes 66 hospitals currently operating and one scheduled to open this December.) The participating facilities include all hospitals in Columbia, Charleston, Greenville, Spartanburg, and Florence, and represent 99.3 percent of the Plan's 1990 inpatient cases.

4. What is Board asked to do:

Receive as information

EXHIBIT

AUG 13 1991 9

5. What is recommendation of Board Division involved?

N/A

STATE BUDGET & CONTROL BOARD

6. Recommendation of other Division/agency (as required)?

   (a) Authorization Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:

   1. List of State Health Plan Hospital Network participating facilities.
   2. Map indicating participating and non-participating facilities.

   (b) List Those Not Attached But Available From Submitter:

001575

State Health Plan Hospital Network facilities--1992

Abbeville County Memorial Hospital
Aiken Regional Medical Center
Allen Bennett Memorial Hospital, Greer
Allendale County Hospital, Fairfax
Anderson Memorial Hospital
B.J. Workman Memorial Hospital, Woodruff
Baker Hospital, Charleston
Bamberg County Memorial Hospital
Baptist Medical Center, Columbia
Baptist Medical Center, Easley
Beaufort County Memorial Hospital
Bruce Hospital System, Florence
Byerly Hospital, Hartsville
Cannon Memorial Hospital, Pickens
Charleston Memorial Hospital
Chester County Hospital
Chesterfield County Hospital, Cheraw
Clarendon Memorial Hospital, Manning
Colleton Regional Hospital, Walterboro
Conway Hospital
Doctors Memorial Hospital, Spartanburg
Divine Saviour Hospital, York
East Cooper Community Hospital, Mt. Pleasant
Edgefield County Hospital, Edgefield
Elliott White Springs Memorial Hospital, Lancaster
Fairfield General Hospital, Winnsboro
Florence General Hospital
Georgetown Memorial Hospital
Grand Strand General Hospital, Myrtle Beach
Greenville General Hospital
Greenville Memorial Medical Center
Hampton General Hospital, Varnville
Hillcrest Hospital, Simpsonville
Hope Hospital, Lockhart
Kershaw County Memorial Hospital, Camden
Laurens County Health Care System, Clinton
Lee County Memorial Hospital, Bishopville
Lexington Medical Center, West Columbia
Live Oaks Hospital, Ridgeland
Loris Community Hospital
Lower Florence County Hospital, Lake City
MUSC Medical Center, Charleston
McLeod Regional Medical Center, Florence
Marion Memorial Hospital
Marlboro Park Hospital, Bennettsville
Mary Black Memorial Hospital, Spartanburg
Mullins Hospital
Newberry County Memorial Hospital
North Greenville Hospital, Travelers Rest
Oconee Memorial Hospital, Seneca
Piedmont Medical Center, Rock Hill
Providence Hospital, Columbia
Regional Medical Center of Orangeburg & Calhoun Counties, Orangeburg
Richland Memorial Hospital, Columbia
Roper Hospital, Charleston
Saint Eugene Community Hospital, Dillon
Saint Francis Hospital, Greenville
Saint Francis Xavier Hospital, Charleston
Self Memorial Hospital, Greenwood
Spartanburg Regional Medical Center
Trident Regional Medical Center, Charleston
Tuomey Regional Medical Center, Sumter
Upstate Carolina Medical Center, Gaffney
Wallace Thomson Hospital, Union
Williamsburg County Memorial Hospital, Kingstree
Wilson Clinic and Hospital, Darlington
Women's Center of Carolinas Hospital System, Florence (scheduled to open 12/91)

001576

State Health Plan Hospital Network

001577

* Scheduled to open 1291.

Division of Insurance Services August 9, 1991

State Health Plan Hospital Network

001577

* Scheduled to open 12/91.

Division of Insurance Services August 9, 1991

State Health Plan Hospital Network

NETWORK HOSPITAL

NON-NETWORK HOSPITAL

* Scheduled to open 12/91.

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Division of Insurance Services August 9, 1991

EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD — BLUE AGENDA

MEETING OF August 13, 1991 — ITEM NUMBER 10

AGENCY: Insurance Services

SUBJECT: Optional Life Coverages, Renewal Extension Contract

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to negotiate a renewal extension contract with the Hartford Life Insurance Company for the Optional Life Coverages program for the January 1, 1992, through October 31, 1993, period.

The Hartford Company proposed an average renewal rate increase of 15.4% for the Optional Life Plan and increases that range from 21.8% (under age 35) to 65% (age 65+) for the Supplemental Optional Life Plan. The Division's independent actuarial consultants, The Wyatt Company, recommended acceptance based on the claims experience of the two plans.

The Division advises that Hartford also has agreed to provide a second option for employees to purchase higher amounts of coverage for dependents. During the contract period, employees will be able to purchase $5,000 coverage on their spouses and $2,500 coverage for each child at a total monthly premium of $1.40.

The Division advises that the current option of $1,000 for spouse and each child age five and older will reduce in premium from $.29 to $.28 per month. This class of coverage will be closed to any new enrollees on or after January 1, 1992.

BOARD ACTION REQUESTED:

Receive as information a Division of Insurance Services report on the renewal extension of Hartford Life Insurance Company contract for the Optional Life Coverages plan.

ATTACHMENTS:

Agenda item worksheet

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda Blue

1. Submitted By:
   (a) Agency: Division of Insurance Services
   (b) Authorized Official Signature: James E. Bennett

2. Subject:
   Renewal Extension of Hartford Life Insurance Contract for Optional Life Coverages

3. Summary Background Information: As authorized by the Budget and Control Board at its March 26, 1991 meeting, the Division has negotiated a 22 month renewal extension of the Hartford Life Insurance Company Contract (Optional Life) for the period of January 1, 1992 through October 31, 1993. The Hartford proposed an average renewal rate increase of 15.4 percent for the Optional Life Plan and increases that range from 21.8 percent (under age 35) to 65 percent (age 65+) for the Supplemental Optional Life Plan. The Division's independent actuarial consultants, The Wyatt Company, recommended acceptance based on the claims experience of the two plans.

In addition, Hartford has agreed to provide a second option for employees to purchase higher amounts of coverage for dependents. During the 22 month extension, employees will be able to purchase $5,000 on their spouse and $2,500 for each child for a total monthly premium of $1.40. The current option of $1,000 for spouse and $1,000 for each child age five and older will reduce in premium from $.29 per month to $.28 per month but this class of coverage will be closed to any new enrollees on or after January 1, 1992.

4. What is Board asked to do?

   Receive as information

5. What is recommendation of Board Division involved?

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

EXHIBIT

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7. Supporting Documents:
   (a) List Those Attached: None

   (b) List Those Not Attached But Available From Submitter:
   Supporting documentation from independent actuaries, The Wyatt Company

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EXHIBIT

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STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 11

AGENCY: Insurance Services

SUBJECT: Flexible Benefits (MoneyPlus) Administrator Contract Extension

On March 26, 1991, the Budget and Control Board authorized the Division of Insurance Services to negotiate a one-year extension of the Hunt, DuPree, Rhine and Associates (MoneyPlus) contract for third-party administration of the State's expanded flexible benefits plan with no changes in fees or services for the January 1 - December 31, 1992, period.

Hunt, DuPree, Rhine and Associates has served as administrator since implementation of the plan on January 1, 1989. The plan, which qualifies under Section 125 of the Internal Revenue Code, allows employees to pay the following benefits on a pre-tax basis: group health, dental and long term care premiums; a medical spending account; and a dependent child care spending account.

BOARD ACTION REQUESTED:

Receive as information a Division of Insurance Services report on the Flexible Benefits Administrator Plan contract extension to Hunt, DuPree, Rhine and Associates for the January 1 - December 31, 1992, period.

ATTACHMENTS:

Agenda item worksheet; administrative fees schedule

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda Blue

1. Submitted By:
   (a) Agency: Division of Insurance Services
   (b) Authorized Official Signature: James E Bennett

2. Subject:
   Extension of Contract for Flexible Benefits Administrator

3. Summary Background Information: As authorized by the Budget and Control Board at its March 26, 1991 meeting, the Division has negotiated a one-year extension of the Hunt, DuPree, Rhine and Associates (MoneyPlus) contract for third party administration of the state's expanded flexible benefits plan without any change in fees or services for the period of January 1, 1992 through December 31, 1992.

Hunt, DuPree, Rhine and Associates has served in this capacity since the implementation of the expanded flexible benefits plan on January 1, 1989. The plan, which qualifies under Section 125 of the Internal Revenue Code, allows employees to pay the following benefits on a pre-tax basis: group health, dental and long term care premiums, a medical spending account, and a dependent child care spending account.

4. What is Board asked to do?

   Receive as information

5. What is recommendation of Board Division involved?

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached: Fee Schedule for Flexible Benefits

   (b) List Those Not Attached But Available From Submitter:

FLEXIBLE BENEFITS ADMINISTRATIVE FEES PER SUBSCRIBER

1.	For any Plan single coverage	$0.60 monthly
2.	For any Plan other than single coverage	$1.90 monthly
3.	Long Term Care	$0.50 monthly
4.	Medical Spending Account	$2.00 monthly
5.	Dependent Care Spending Account	$5.00 monthly

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STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 12

AGENCY: Local Government

SUBJECT: Rural Improvement Program Expenditures, April-July 19, 1991

The Division of Local Government reports that the following grants of rural development funds were approved during April-July 19, 1991:

A. Federal Match

Applications Approved During April-July 19, 1991:	
Number	7
Amount	$512,142
Applications Approved through July 19, 1991:	
Number	30
Amount*	$5,472,642
Balance Available:	$4,885,251

B. Special Match

Applications Approved During April-July 19, 1991:	
Number	6
Amount	$387,000
Applications Approved through July 19, 1991:	
Number	20
Amount*	$1,779,181
Balance Available:	$2,134,819

C. Discretionary

Applications Approved During April-July 19, 1991:	
Number	11
Amount	$297,256
Applications Approved through July 19, 1991:	
Number	22
Amount*	$2,076,839
Balance Available:	$923,161

*Totals include budget reductions.

BOARD ACTION REQUESTED:

Receive as information Division of Local Government reports on rural improvement program expenditures during the April-July 19, 1991, period for the following programs: (a) Federal Match, 7 projects involving a total of $512,142; (b) Special Match, 6 projects involving a total of $387,000; and (c) Discretionary Fund, 11 projects involving a total of $297,256.

ATTACHMENTS:

Agenda item worksheet; referenced reports

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for : ***August 13, 1991*** Agenda ***Blue***

1. Sumbitted By:

   (a) Agency: ***B&C Bd - Local Government***

   (b) Authorized Official Signature: Nancy H. Dennis

2. Subject: ***Rural Improvement Program expenditures for the period April - July 19, 1991.***

3. Summary Background Information:

   The attached are reports detail expenditures from the Rural Improvement Program:

   a.) Federal Match: 7 projects involving a total of $ 512,142

   b.) Special Match: 6 projects involving a total of $ 387,000

   c.) Discretionary: 11 projects involving a total of $ 297,256

4. What is Board asked to do?

   Received as information

5. What is recommedation of Board Division involved?

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:

   (b) Division/Agency Name:

7. Supporting Documents:

   (a) List Those Attached: ***Rural Improvement Program expenditure reports for Federal Match, Special Match, and Discretionary funds.***

   (b) List Those Not Attached But Available From Submitter:

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BUDGET AND CONTROL BOARD, DIVISION OF LOCAL GOVERNMENT

Summary Report of Rural Improvement Program--Federal Match

For the period: FY 90-91 April - July 19, 1991 Report for Board meeting on: August 13, 1991

	Total
1. Appropriation for fiscal year	$10,357,893
2. Applications Approved:	
A. This Period: (1) Number	7
(2) Amount	$ 512,142
B. To Date: (1) Number	30
(2) Amount	$5,472,642**

EXHIBIT
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STATE BUDGET & CONTROL BOARD

** *Totals include budget reductions*

BUDGET AND CONTROL BOARD
DIVISION OF LOCAL GOVERNMENT

Rural Improvement Program Expenditures-- Federal Match

For the period: FY 90-91 April - July 19, 1991

Report of Board meeting on: August 13, 1991

Grant Recipient	Project Description	Date Funded	Amount Approved	Funds Matched
Town of Monetta	Water system upgrade to include service to Amick's Poultry expansion. **JOBS: 12 new**	05/06/91	$ 45,000	$ 280,000
City of Liberty	Construction of alum sludge facility at the water treatment plant.	06/21/91	90,000	294,000
Town of Batesburg	Upgrade of water and wastewater plants to meet DHEC requirements.	06/21/91	100,000	2,000,000
Town of Great Falls	Development of an industrial park.	06/18/91	150,000	1,320,000
Pickens County	Sewer service to Falcon Industries. **JOBS: 55 new**	06/27/91	10,142	141,000
Spartanburg County	Water service to Prime Products. **JOBS: 24 new**	06/27/91	17,000	139,010
City of Abbeville	Construction of alum sludge facility.	06/25/90*	100,000*	462,728
		Total	$512,142	$4,636,738

**** Approved by Budget and Control Board***

BUDGET AND CONTROL BOARD, DIVISION OF LOCAL GOVERNMENT

Summary Report of Rural Improvement Program--Special Match

For the period: FY 90-91 April - July 19, 1991

Report for Board meeting on: August 13, 1991

	Total
1. Appropriation for fiscal year	$3,914,000
2. Applications Approved:	
A. This Period: (1) Number	6
(2) Amount	$ 387,000
B. To Date: (1) Number	20
(2) Amount	$1,779,181**

EXHIBIT
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STATE BUDGET & CONTROL BOARD

*** Totals include budget reductions*

BUDGET AND CONTROL BOARD
DIVISION OF LOCAL GOVERNMENT

Rural Improvement Program Expenditures--

For the period: FY 90-91 April - July 19, 1991

Report of Board meeting on: August 13, 1991

Grant Recipient	Project Description	Date Funded	Amount Approved	Funds Matched
Town of Branchville	Repair of 75,000 gallon elevated water storage tank.	04/10/91*	$ 32,000*	$ 6,654
City of Belton/ Belton-Honea Path Water Authority	Craytonville Water Project. Construction of 15,000 linear feet of water lines.	04/10/91*	75,000*	84,900
Lancaster County	Water service along Hwy 903 toward the Kershaw County and Chesterfield County lines.	04/23/91*	150,000*	54,600
Anderson County/ Starr-Iva Water and Sewer Company	Installation of water lines to serve Fred Bradford Road.	04/26/91	13,000	13,805
City of Barnwell	Installation of water main Calhoun/ Allen Streets running west to intersection of Hwy 278/Dunbarton Blvd.	05/28/91*	115,000*	85,000
Orangeburg County	Study to determine feasibility of providing water and sewer service to an industrial site near Holly Hill.	06/21/91	2,000	1,000
		Total	$387,000	$245,959

** Approved by Budget and Control Board*

001589

BUDGET AND CONTROL BOARD, DIVISION OF LOCAL GOVERNMENT

Summary Report of Rural Improvement Program--Discretionary

For the period: FY 90-91 April - July 19, 1991

Report for Board meeting on: August 13, 1991

	Total
1. Appropriation for fiscal year	$3,000,000
2. Applications Approved:	
A. This Period: (1) Number	11
(2) Amount	$ 297,255
B. To Date: (1) Number	22
(2) Amount	$2,076,839**

EXHIBIT
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STATE BUDGET & CONTROL BOARD

** *Totals include budget reductions*

Rural Improvement Program Expenditures-- Discretionary

For the period: FY 90-91 April - July 19, 1991

Report of Board meeting on: August 13, 1991

Grant Recipient	Project Description	Date Funded	Amount Approved	Funds Matched
Town of Allendale	Sewer service to Cullum Lumber Company. **JOBS: 200 saved**	04/15/91	$ 5,000	$ 350
Laurens County	Installation of a new well at a county recreation facility.	04/26/91	1,000	3,400
Newberry County	Building improvements and site preparation for the location of Artichill, Inc. **JOBS: 25**	04/26/91*	35,000*	7,321
Chester County	Water and sewer service to McDonald's and Exxon at I-77 and Hwy 9. **JOBS: 110**	05/06/91	12,500	____
City of Orangeburg	Water main construction along Limestone Church Road.	05/28/91*	31,000*	9,488
City of Orangeburg	Installation of water pipe along State Roads S-38-668 and S-38-1445 in the Four Holes Community.	05/28/91*	48,000*	15,489

Total **001591**

Approved by Budget and Control Board

Rural Improvement Program Expenditures-- Discretionary

For the period: FY 90-91 April - July 19, 1991

Report of Board meeting on: August 13, 1991

Grant Recipient	Project Description	Date Funded	Amount Approved	Funds Matched
Georgetown County/ Brown's Ferry Water Company	Construction of an additional well.	05/14/91*	$ 100,000*	$ 33,000
Town of Hickory Grove	Extension of water line to the entrance of Smithwoods Subdivision.	06/21/91	14,210	____
Newberry County	Installation of new septic tank for expansion of Thomas and Howard Company. **JOBS: 70 new**	06/27/91	15,000	3,195
Town of Chapin	Removal of septic tank; sewer service to recreation facility.	07/10/91	5,546	1,518
Kershaw County/Bethune Rural Water Company	Water service to the following areas: Timrod, Buffalo, Mt. Pisgah and Bethune.	05/28/91*	30,000*	8,000
		AUG 13 1991 STATE BUDGET & CONTROL BOARD	12	
		Total	$297,256	$81,761

EXHIBIT

Approved by Budget and Control Board

EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF August 13, 1991
ITEM NUMBER 13

AGENCY: Motor Vehicle Management

SUBJECT: State Vehicle Specifications

The State Motor Vehicle Specifications Committee has established the type of vehicles and optional equipment to be placed on contract with vendors throughout the State. The vehicles will be well-equipped with comfort, convenience, and safety items necessary to accomplish all travel requirements of State employees conducting official State business. The specifications are essentially the same as those of last year.

Most vehicles are equipped with automatic transmission, air conditioner, tinted glass, AM-FM stereo radio, cruise control, steel-belted tires, and power brakes and steering.

The recommended 1992 sedan lineup consists of:

Full-size V8 Engine
Chevrolet Caprice
Ford Crown Victoria
Mercury Grand Marquis

Intermediate V6 Engine
Chevrolet Lumina
Buick Century
Dodge Dynasty
Dodge Monaco
Pontiac Grand Prix

Compact
Chevrolet Corsica
Chrysler Lebaron
Plymouth Acclaim
Dodge Spirit

Sub-compact
Mercury Topaz
Ford Tempo
Pontiac Sunbird
Chevrolet Cavalier

Police Pursuit Vehicles	Non-pursuit Vehicles
Full Size:	
Chevrolet Caprice 350 CID Engine	Chevrolet Caprice 305 CID Engine
Ford Crown Victoria 4.6 L Engine	Ford Crown Victoria 4.6 L Engine
Intermediate:	
Ford Taurus	
Chevrolet Lumina	
Compact:	
Chevrolet Camaro	
Ford Mustang	

Task related vehicles (pickups, 4x4 utility trucks, etc.) will be available as required.

BOARD ACTION REQUESTED:

Approve the 1991-92 sedan vehicle specifications and optional equipment to be placed on contract with vendors throughout the State, as recommended by the State Motor Vehicle Specifications Committee.

ATTACHMENTS:

Agenda item worksheet; Specifications Committee procedures; proposed vehicle listing for 1991-92

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled For:

August 13, 1991

X Blue Agenda
___Regular Session Agenda
___Executive Session Agenda

1. **Submitted by:**
   (a) Agency: State Budget and Control Board - DMVM
   (b) Authorized Official Signature: Robert E. Bonner - Asst. Director for Allen J. Sparce - Director

2. **Subject:** State Vehicle Specifications

3. **Summary Background Information:**

As established by enclosure, the State Motor Vehicle Specifications Committee met on July 10 and July 19, 1991 to determine types of vehicles and optional equipment to be placed on contract with vendors throughout the State. These vehicles come equipped with comfort, convenience, and safety items necessary to accomplish all travel requirements of State employees conducting official State business. The specifications remain essentially the same as those applicable last year.

Most of these vehicles are equipped with:

Automatic Transmission
Air Conditioner
Tinted Glass
AM-FM Stereo Radio
Cruise Control
Steel-Belted Tires
Power Brakes and Steering

4. **What is Board asked to do?**

Review and note the vehicle listing at Enclosure.

5. **What is recommendation of Board Division involved?**

That the Board note the information provided. State Fleet Manager and State Purchasing Officer available to explain as necessary.

6. **Recommendation of other Division/Agency (as required)?**

   (a) **Authorized Signature:** _____
   (b) **Division/Agency Name:** _____

7. **Supporting Documents:**

(a) List Those Attached	List Those Not Attached But Available from Submitter:
Enclosure (1)-Specifications Committee procedures.	Detail vehicle specifications
Enclosure (2)-Proposed vehicle listing for FY 91/92.	Minutes of Specifications meeting.

001594

CHAPTER 7 - SPECIFICATIONS

7-1. VEHICLE SPECIFICATIONS COMMITTEE.

a. A Vehicle Specifications Committee shall be formed and reconstituted as necessary with the purpose of advising the Director, Division of Motor Vehicle Management (DMVM), and the State Purchasing Officer in the purchases of state motor vehicles. This committee will provide technical advice and expertise to ensure proper vehicles and/or equipment are available for Official State Use. The committee shall be composed of the Director, DMVM, as Chairman and the State Purchasing Officer or his designated representative as Recording Secretary. Members shall be selected from the below listed state agencies:

(1) S.C. Highway Department
(2) S.C. Wildlife and Marine Resources
(3) State Law Enforcement Division
(4) College/University Representative
(5) Department of Education
(6) S.C. State Commission on Forestry
(7) Department of Health and Environmental Control
(8) S.C. Energy Management Office

b. The Vehicle Specifications Committee shall keep in mind that all recommendations should be of direct benefit to the State. Personal preference or individual prestige are not considered appropriate and shall not be used in the recommendations of this committee. The Director, DMVM, shall after full consideration of recommendations of the Specifications Committee, prepare and submit to the Budget and Control Board for their approval, the herein described motor vehicle specification and equipment listing. Upon approval, the Director, DMVM, shall take all necessary action to implement this directive.

001595

1992 SEDANS ELIGIBLE FOR PLACEMENT ON STATE CONTRACT

TYPE	WHEELBASE MIN.	WHEELBASE MAX.
FULL SIZE	109.0"	--
Chevrolet Caprice		
Ford Crown Victoria		
Mercury Grand Marquis		
INTERMEDIATE	104.3"	108.9"
Chevrolet Lumina		
Buick Century		
Dodge Dynasty		
Dodge Monaco		
Pontiac Grand Prix		
Ford Taurus		
Olds Cutlass		
Mercury Sable		
Buick Regal		
COMPACT	103.0"	104.2"
Chevrolet Corsica		
Chrysler Lebaron		
Plymouth Acclaim		
Dodge Spirit		
SUBCOMPACT	99.9"	102.9"
Mercury Topaz		
Ford Tempo		
Pontiac Sunbird		
Chevrolet Cavalier		

POLICE PURSUIT VEHICLES

FULL SIZE
- Chevrolet Caprice (350 CID Engine)
- Ford Crown Victoria (4.6 L Engine)

INTERMEDIATE
- Ford Taurus
- Chevrolet Lumina

COMPACT
- Chevrolet Camaro
- Ford Mustang

POLICE NON-PURSUIT VEHICLES

- Chevrolet Caprice (305 CID Engine)
- Ford Crown Victoria (4.6L Engine)

NOTES: 1. Except for police pursuit sedans, all sedans are equipped with the smallest, most fuel-efficient engines available.
2. Task-related vehicles (pickups, 4x4 utility trucks, etc) will be available as required.

EXHIBIT
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STATE BUDGET & CONTROL BOARD

Enclosure 2

EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD BLUE AGENDA

MEETING OF August 13, 1991 ITEM NUMBER 14

AGENCY: Executive Director

SUBJECT: Interviewee Travel Expense Reimbursement

The following agencies have reported reimbursements of interviewee travel expenses:

	Agency	Number	Estimated Cost
(a)	Francis Marion College	7	$ 1,624.01
(b)	Mental Health	1	510.00
	Total	8	$ 2,134.01

BOARD ACTION REQUESTED:

Receive as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Francis Marion College (7) and Mental Health (1).

ATTACHMENTS:

Referenced report

001597

INTERVIEWEE TRAVEL EXPENSE REIMBURSEMENT PAYMENTS
Reported to Budget and Control Board
Meeting of August 13, 1991

Agency	Time Period	Total #	Total Cost	Number of Payments $100/ Less	$101/ $300	$301/ $500	$501 Over
Francis Marion	May-July	7	1,624	3	2	0	2
Mental Health	July	1	510	0	0	0	1
Total		8	2,134	3	2	0	3

EXHIBIT
AUG 13 1991 14
STATE BUDGET & CONTROL BOARD

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

May 24, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Timothy T. McMahon to campus for an interview for the position of Temporary Instructor of Biology and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. McMahon to campus would be far less than would be expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$	974.00
Food---------$	20.00
Lodging------$	60.00
TOTAL:	$ 1,054.00

William C. Moran
William C. Moran
Dean of the College

Initial Approval:

Thomas C. Stanton
Thomas C. Stanton, President

MAY 27 1991

Date: 27.V.91

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Actual Costs:

Travel---------$	518.00
Food-----------$	10.00
Lodging--------$	32.10
TOTAL $	560.10

APPROVAL RECOMMENDED William C. Moran DATE 6-10-91

APPROVED Thomas C. Stanton DATE 10.VI.91
Thomas C. Stanton, President

N.I. Greenwich
6/11/91

001599

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

June 10, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Ms. Clara E. Dismuke to campus for an interview for the position of Temporary Assistant Professor of Economics and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Ms. Dismuke to campus would be far less than would be expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$		85.75
Food---------$		20.00
Lodging------$		
TOTAL:	$	105.75

William C. Moran
William C. Moran
Dean of the College

Initial Approval: Thomas C. Stanton
Thomas C. Stanton, President

Date: 10.VI.91

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Actual Costs:

Travel---------$	44.10
Food-----------$	
Lodging--------$	
TOTAL $	44.10

001600

APPROVAL RECOMMENDED Wm C Moran DATE 6-19-91

APPROVED Wm C Moran for Pres. Stanton DATE 6-19-91
Thomas C. Stanton, President

N. C. Frederick 6/24/91

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

June 6, 1991

FOR: JACKLYN PITTS JONAS

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Ms. Jacklyn R. Pitts to campus for an interview for the position of Temporary Instructor of Mathematics and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Ms. Pitts to campus would be far less than would be expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$		85.75
Food---------$		20.00
Lodging------$		
TOTAL:	$	105.75

William C. Moran
William C. Moran
Dean of the College

Initial Approval: Thomas C. Stanton
Thomas C. Stanton, President

Date: 7.VI.91

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Actual Costs:

Travel---------$		44.34
Food-----------$		
Lodging--------$		
TOTAL	$	44.34

APPROVAL RECOMMENDED William C. Moran DATE 6-21-91

APPROVED William C. Moran for President Stanton DATE 6-21-91
Thomas C. Stanton, President

N.L. Frederick
6/25/91

001601

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

July 3, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Freddie W. Lawrence, IV to campus for an interview for the position of Men and Womens Tennis Coach and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Lawrence to campus would be far less than would be expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------	$	147.00
Food---------	$	40.00
Lodging------	$	45.00
TOTAL:	$	232.00

R. Gerald Griffin
Director of Athletics

Initial Approval:

Thomas C. Stanton, President

Date: 3.VII.91

Actual Costs:

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Travel---------	$	147.00
Food----------	$	30
Lodging--------	$	—
TOTAL	$	177.00

APPROVAL RECOMMENDED _____ DATE 7/5/91

APPROVED _____ DATE 3.VII.91

Thomas C. Stanton, President

V.I. Freddie 7/8/91

001602

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

July 1, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Rowan Davis to campus for an interview for the position of Men and Womens' Tennis Coach and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Davis to campus would be far less than would be expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$	107.80
Food---------$	40.00
Lodging------$	45.00
TOTAL:	$	192.00

Gerald Griffin
R. Gerald Griffin
Director of Athletics

Initial Approval: Thomas C. Stanton
Thomas C. Stanton, President

Date: 2.VII.91

Actual Costs:

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Travel---------$	107.80
Food-----------$	16.00
Lodging--------$	0
TOTAL	$	123.80

001603

APPROVAL RECOMMENDED Gerald Griffin DATE 7/2/91

APPROVED Thomas C. Stanton DATE 2.VII.91
Thomas C. Stanton, President

N.L. Frederick 7/9/91

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

June 14, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Dr. Tricia McRaven Reeves to campus for an interview for the position of Temporary Assistant Professor of Physics and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Dr. Reeves to campus would be far less than would be expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$	60.00
Food---------$	20.00
Lodging------$	
TOTAL: $	80.00

William C. Moran
William C. Moran
Dean of the College

Initial Approval: William C. Moran for Thomas C. Stanton
Thomas C. Stanton, President

Actual Costs:

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Travel---------$	24.50
Food-----------$	
Lodging--------$	
TOTAL $	24.50

APPROVAL RECOMMENDED William C. Moran DATE 7-22-91

APPROVED Thomas C. Stanton DATE 7/11.91
Thomas C. Stanton, President

JUL 2 2 1991

V-I-70 Dec 1/23/91

001604

FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President
for Academic Affairs and
Dean of the College

June 26, 1991

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Dr. Marcia Clayton to campus for an interview for the position of Assistant Professor of Economics and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Dr. Clayton to campus would be far less than would be expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

Estimated Costs:

Travel-------$	644.00
Food---------$	20.00
Lodging------$	65.00
TOTAL: $	729.00

William C. Moran
Dean of the College

Initial Approval: Thomas C. Stanton
Thomas C. Stanton, President

JUN 27 1991

Date: 27.VI.91

Budget to Charge: 1-305-E3300-0000
(Academic Administration - Non-State Employee)

Actual Costs:

Travel---------$	524.50
Food-----------$	3.57
Lodging--------$	32.10
TOTAL $	650.17

001605

APPROVAL RECOMMENDED William C. Moran DATE 7-22-91

APPROVED Thomas C. Stanton DATE 23.VII.91
Thomas C. Stanton, President

D. L. Fredricks 7/22/91

JUL 3 1 1991

SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH
INVOICE VOUCHER

Greenville Mental Health Center
Organizational Component Orginating Voucher

Payee (25 Space Limit)	Social Security No.	Vendor No.
The Pickering Group, Inc.		08966
11433 N. Port Washington Road (20 Space Limit)		Fiscal Month No. .
Mequon, WI 53092 (20 Space Limit)		02

DATE	DESCRIPTION OF/REASON FOR EXPENDITURE	AMOUNT
7/25/91	Travel Expense for Dr. Gretchen Enright	$ 510.00
	EXHIBIT	
	AUG 1 3 1991 1 4	
	STATE BUDGET & CONTROL BOARD	
	TOTAL	$ 510.00

ACTIVITY CODE	FUND CODE	CLASS CODE	AMOUNT
3AB00	C901	50232	$ 510.00
	TOTAL		$ 510.00

Lynn Pickering 7.29.91
Preparer's Signature Date

Neil Caldwell 7-29-91
Approval Signature Date

It is hereby certified that the items represented in this voucher were authorized and this amount is approved for payment.

(For Finance's Use Only)

DATE PROCESSED _____

INVOICE NO. _____

VOUCHER NO. _____

CHECK NO. _____

If Use Tax Applies 'X' here ☐

SCDMH FORM REV OCT 82 F-11A

001606

SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH
HUMAN RESOURCE SERVICES
Columbia, South Carolina

M E M O R A N D U M

TO: Norman A. Desrosiers, M.D., Medical Director
Greenville Mental Health Center

FROM: William R. Noyes
Director, Human Resource Services

DATE: July 19, 1991

SUBJECT: Travel Expense for Employment Interview
Job Applicant -
Dr. Gretchen Enright
Greenville MHC
(The Pickering Group, Inc.)
(Vendor No. 08966)

Attached is invoice of The Pickering Group, Inc. in the amount of $510 with airline ticket information attached for Dr. Gretchen Enright's interview visit to Greenville MHC. Please process your F-11A as soon as possible, with a copy to me, requesting payment to The Pickering Group, Inc.

The approval of the Commissioner's Office authorizing reimbursement of travel expense for employment interview of the above-referenced individual was mailed to you by me on July 15.

As soon as the exact amounts of the expenses have been determined, please submit an itemized list of expenses along with a copy of the Commissioner's approval, for informational purposes only, to:

Ms. Donna Williams
Assistant Executive Director
S.C. Budget and Control Board
P.O. Box 1244
Sixth Floor Wade Hampton Office Building
Columbia, South Carolina 29211

WRN:bk

THE PICKERING GROUP INC.

RECEIVED
SC...
JUL ...
Div. of Human
Resources
Services

INVOICE #M-5321

July 15, 1991

South Carolina Department of Mental Health
2414 Bull Street
Columbia, South Carolina 29202

Attention: Mr. William R. Noyes
Director, Human Resource Services

Consulting Fees and Expenses

For the period from June 16, 1991 through July 15, 1991 on the assignment to recruit psychiatrists for South Carolina Department of Mental Health in Columbia, South Carolina.

A. Expenses

Candidate Travel	
- Dr. and Mrs. Wayne Tobin - Airline Tickets	$507.00
- Dr. Gretchen Enright - Airline Tickets	510.00
- Dr. Agapito Racoma - Airline Tickets	598.00
TOTAL INVOICE	$1,615.00

REMIT TO: The Pickering Group, Inc.
11433 N. Port Washington Road
Mequon, WI 53092

PAYMENT DUE: July 30, 1991

STS 013/15 ITINERARY INVOICE
PAGE NO. 2

SOJOURN TRAVEL SERVICE — THE TRAVEL COMPANY

6101 West Mequon Road • Mequon, Wisconsin 53092 • (414) 242-5300 • (800) 258-2444 • FAX: (414) 242-5627

TO:

TRAVELER: EHRIGHT/GRETCHEN

AGENT	BRANCH	CUSTOMER NO.	ACCOUNT NO.	DATE
				12 JUL 91

CODE	Day	Date	City - Airport	Time	Carrier	Flight - Class Status	Service-Amount

SEAT 03-C **BOARDING PASS ISSUED**
EHRIGHT/GRETCHEN

TICKET NUMBER(S): 0371517087504

AIR FARE	463.64
TAX	46.36
TOTAL AIR FARE	510.00
AMOUNT	510.00

THIS AMOUNT WILL BE CHARGED TO CREDIT CARD: AX 3782 907293 31091

THANK YOU FOR YOUR BUSINESS

EXHIBIT

AUG 13 1991 14

STATE BUDGET & CONTROL BOARD

001609

R/N sojourn \sō-jern, sō-\ [ME sojorn] (13c): a temporary stay or visit <as to sojourn in a foreign land.>

A-AIR H-HOTEL C-CAR T-TOUR S-SURFACE V-OTHER TRAVEL SERVICE

CLASS: F, P-FIRST J, C-BUSINESS S-STANDARD Y, B, O, H-COACH M, K, V, L-COACH

STATUS: OK-CONFIRMED WL-WAIT LIST RQ-REQUEST

OD RZNZA

STS 013715 ITINERARY INVOICE
PAGE NO. 1

SOJOURN TRAVEL SERVICE — THE TRAVEL COMPANY

6101 West Mequon Road • Mequon, Wisconsin 53092 • (414) 242-5300 • (800) 258-2444 • FAX: (414) 242-5627

TO: THE PICKERING GRP
11433 N PT WASH RD
MEQUON WI 53092

TRAVELER: ENRIGHT/GRETCHEN

AGENT	BRANCH	CUSTOMER NO.	ACCOUNT NO.	DATE
				12JUL91

CODE	Day	Date	City - Airport	Time	Carrier	Flight - Class Status	Service-Amount
A	TH	18JUL	LV TAMPA	605P	USAIR INC	1068B OK	DINNER
			AR CHARLOTTE	740P			0STOP 727
V	TH	18JUL	SEAT INFORMATION	SEATING THIS FLT AIRPORT CHECK IN ONLY			
A	TH	18JUL	LV CHARLOTTE	815P	USAIR INC	4629B OK	
			AR GREENVILLE SC	855P			0STOP PRP
			OPERATED BY USAIR EXPRESS				
			SEAT		09-F **BOARDING PASS ISSUED**		
					ENRIGHT/GRETCHEN		
C	TH	18JUL	SPARTANBURG SC		BUDGET TERMINAL		
DROP	20JUL		803-879-2134		BUDGET RENT A CAR		
			VEHICLE TYPE		INTERMEDIATE CAR		
			RATE CATEGORY		STANDARD		
			GUARANTEED		WEEKEND		USD 17.50
					UNLIMITED MILEAGE		
			CONFIRMATION		1930120040		
V	TH	18JUL	HOTEL INFORMATION	HOLIDAY INN GREENVILLE 2 NTS			X
				I 385 ROPER MT. RD GREENVILLE S.C			X
				PHONE803-297-6300 1 SGL AT $68/NT FOR			X
				JUL 18 - $49/NT FOR JUL 19			X
				CONF# HDR 67635851 GTD LATE ARR. TO AX			
A	SA	20JUL	LV GREENVILLE SC	545P	USAIR INC	4654B OK	
			AR CHARLOTTE	630P			0STOP PRP
			OPERATED BY USAIR EXPRESS				
			SEAT		03-D **BOARDING PASS ISSUED**		
					ENRIGHT/GRETCHEN		
A	SA	20JUL	LV CHARLOTTE	705P	USAIR INC	5290 OK	DINNER
			AR TAMPA	832P			0STOP 737

001610

sojourn\'sō-jarn, sō- ^*n*[ME sojorn] (13c): a temporary stay or visit <as to sojourn in a foreign land.>

A-AIR H-HOTEL C-CAR T-TOUR S-SURFACE V-OTHER TRAVEL SERVICE

CLASS: F, P-FIRST J, C-BUSINESS S-STANDARD Y, B, O, H-COACH M, K, V, L-COACH

STATUS: OK-CONFIRMED WL-WAIT LIST RQ-REQUEST

Greenville Mental Health Center
A Facility of the South Carolina Department of Mental Health

715 Grove Road / Greenville, South Carolina 29605 / (803) 241-1040

July 11, 1991

Mr. William R. Noyes, Director
Human Resources Services
S.C. Dept. of Mental Health
Columbia, S.C. 29202

Re: Travel Expense Request for Dr. Gretchen Enright of Tampa, Florida.

Dear Mr. Noyes:

This is to request that travel expenses be re-imbursed to The Pickering Group, Inc. for the above-named physician who we would like to interview on July 19, 1991. This is rather short notice, we realize, but this is a rather special situation with this doctor, which has just recently come to our attention. Having graduated from medical school in 1986 she will be eligible for full licensure in S.C. and is already licensed in Florida. She has completed five out of six years of her residency both in general and child psychiatry and will prove an invaluable psychiatric resource if we can get her. Thank you for your early attention to this request.

Yours truly,

N. A. Desrosiers, M.D.

Norman A. Desrosiers, M.D.
Medical Director

RECEIVED
SCDMH
JUL 1 2 1991
Div. of Human Resources Services

RECEIVED

JUL 12 1991

State Commissioner of
Mental Health
S. C. Dept. of Mental Health

SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH
HUMAN RESOURCE SERVICES
Columbia, South Carolina

M E M O R A N D U M

TO: Joseph J. Bevilacqua, Ph.D., State Commissioner

FROM: William R. Noyes
Director, Human Resource Services

DATE: July 12, 1991

SUBJECT: Travel Expense for Employment Interview --
Dr. Gretchen Enright
Greenville Mental Health Center
(Pickering Group)

Qualifying information furnished by Norman A. Desrosiers, M.D., Director, Greenville Mental Health Center, is attached to support request for reimbursement of expenses related to travel of the above-referenced individual for a job interview.

If approval is granted, an itemized statement of expenses will be submitted to the Budget and Control Board by Greenville Mental Health Center at such time as the exact amounts are determined.

I hereby recommend approval of this request. If you concur, please note your approval on the bottom of this memo and return to me.

S. C. DEPARTMENT OF MENTAL HEALTH
APPROVED
JUL 15 1991
COMMISSIONER

WRN:bk

Attachment

001612

SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH
HUMAN RESOURCE SERVICES
Columbia, South Carolina

M E M O R A N D U M

TO: ✓ Norman A. Desrosiers, M.D., Medical Director
Greenville Mental Health Center

FROM: William R. Noyes WRN
Director, Human Resource Services

DATE: July 15, 1991

SUBJECT: Travel Expense for Employment Interview
Job Applicant -
Dr. Gretchen Enright
Greenville Mental Health Center
(The Pickering Group, Inc.)

Attached is approval of the Commissioner's Office authorizing reimbursement of travel expense for employment interview of the above-referenced individual.

As soon as the exact amounts of the expenses have been determined, please process your F-11A (attach the original approval) as soon as possible, requesting payment to The Pickering Group, Inc. (Vendor Number Pickering Group, Inc. is 08966.)

An itemized list of expenses and a copy of the Commissioner's approval, for informational purposes only, should be submitted to:

Ms. Donna Williams
Assistant Executive Director
S.C. Budget and Control Board
P.O. Box 1244
Sixth Floor Wade Hampton Office Building
Columbia, South Carolina 29211

Please let me have a copy of your F-11A when available.

WRN:bk

Attachment

EXHIBIT
AUG 13 1991 14
STATE BUDGET & CONTROL BOARD
001613

EXHIBIT

AUG 1 3 1991 1 5

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF August 13, 1991
ITEM NUMBER 1

AGENCY: Executive Director

SUBJECT: Education Improvement Act Tax

The Board is asked to adopt a resolution providing the following:

- that for July 1991 Education Improvement Act tax collected in the month of June to be remitted to the State no later than July 20 shall be credited to the Education Improvement Act fund

- that the amount due the EIA fund from July 20, 1991, collections shall be transferred to that fund and subsequently remitted to the Department of Education as follows:

$5,000,000.00	September 1991
$5,000,000.00	October 1991
$5,000,000.00	November 1991
$4,485,091.52	December 1991

- that the Department of Education shall determine the amount from the July 1991 EIA tax collection that shall be remitted to the School Building Aid Program

- that, in future years, the EIA fund portion of the July sales tax accrual shall be transferred in total to the EIA fund for credit to the prior fiscal year.

BOARD ACTION REQUESTED:

Adopt a resolution providing for EIA tax collection transfers to the Department of Education and subsequent remittance to the School Building Aid Program.

ATTACHMENTS:

Resolution

001614

RESOLUTION

of the

SOUTH CAROLINA STATE BUDGET AND CONTROL BOARD

BE IT RESOLVED by the South Carolina State Budget and Control Board that the June 1991 Education Improvement Act sales tax collected under Section 12-36-2570, Code of Laws of South Carolina, 1976, as amended, which were collected in the month of June and remitted to the South Carolina Tax Commission no later than July 20, shall be credited to the Education Improvement Act Fund.

The Board further resolves that the amount due the Education Improvement Act Fund from the June 1991 sales tax collections shall be transferred to the Education Improvement Act Fund and subsequently disbursed to the State Department of Education in the following manner:

$5,000,000.00	-	September, 1991
$5,000,000.00	-	October, 1991
$5,000,000.00	-	November, 1991
$4,485,091.52	-	December, 1991

The State Department of Education shall transfer any unexpended funds or excess revenue from the Education Improvement Act Fund to the School Building Aid Program in accord with Section 28.51 of the 1990-91 General Appropriations Act.

In future years, the Education Improvement Act Fund portion of the June sales tax collections shall be transferred to the Education Improvement Act Fund for credit during that current fiscal year notwithstanding that the remittance of the sales tax collections does occur no later than July 20.

Adopted this 13th day of August, 1991.

Jesse A. Coles, Jr., Ph.D.
Executive Director

Donna K. Williams, Secretary

EXHIBIT

AUG 13 1991 15

STATE BUDGET & CONTROL BOARD

001615

EXHIBIT

AUG 13 1991 16

STATE BUDGET & CONTROL BOARD
REGULAR SESSION

STATE BUDGET AND CONTROL BOARD

MEETING OF August 13, 1991

ITEM NUMBER 2

AGENCY: State Auditor's Office

SUBJECT: Agency Compliance With Budget Freeze

The State Auditor advises that the vast majority of requests for exemptions from the budget freeze imposed on May 14, 1991, had been denied by the Budget and Control Board.

The State Auditor now seeks the following information with respect to the hiring and spending freeze:

1. Was it the intent of the Budget and Control Board, in instances where a request for an exemption was denied, that the funds denied in the exemption be lapsed to the General Fund?

2. Could an agency transfer funds for which an exemption was denied and spend those funds for another purpose?

The State Auditor advises that some audits for 1990-91 are beginning, and information with respect to the Board's intent would be of great assistance in designing the audit program for test of compliance with the freeze.

BOARD ACTION REQUESTED:

Advise the State Auditor on the Board's intent relating to the disposition of funds in instances where an agency request for an exemption from the budget freeze had been denied.

ATTACHMENTS:

Vaughn August 2 letter

State of South Carolina

Office of the State Auditor

P.O. BOX 11333
COLUMBIA, S.C. 29211
(803) 253-4160
FAX: (803) 343-0723

EDGAR A. VAUGHN, JR., CPA
STATE AUDITOR

MARGARET C. STILWELL, CPA
DEPUTY STATE AUDITOR

August 2, 1991

RECEIVED
AUG 6 1991
Budget and Control Board
Office of the Executive Director

Dr. Jesse Coles, Jr., Ph.D.
Executive Director
State Budget and Control Board
Office of Executive Director
612 Wade Hampton Office Building
Columbia, South Carolina 29211

Dear Jesse:

On May 14, 1991 the Budget and Control Board instituted a hiring and spending freeze. According to the minutes of subsequent Board meetings, certain agencies requested exemptions from the spending freeze for the purchase of specific commodities or services. In the vast majority of instances the Budget and Control Board denied these request for exemption.

With respect to the freeze and the requests for exemption, we have the following questions:

1. Was it the intent of the Budget and Control Board in instances where a request for exemption was denied that the funds denied in the exemption be lapsed to the General Fund?

2. Could an agency transfer funds for which an exemption was denied and spend the funds for another purpose?

We are starting some audits of the 1991 Fiscal Year and would appreciate your providing any information with respect to the intent of the Budget and Control Board with respect to the hiring and spending freeze. This would be of great assistance to us in designing our audit program for test of compliance with the Board freeze.

Yours very truly,

Edgar A. Vaughn, Jr.
State Auditor

EAV/jp

EXHIBIT

AUG 13 1991 16

001617

STATE BUDGET & CONTROL BOARD

EXHIBIT

AUG 13 1991 17

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD REGULAR SESSION

MEETING OF August 13, 1991 ITEM NUMBER 3

AGENCY: Executive Director

SUBJECT: Civil Contingent Fund Budget Reduction and Encumbrance

The Board is asked to approve the following Civil Contingent Fund budget reduction and encumbrance:

1% reduction	$3,298
2% set aside	$6,595

The unencumbered balance available after the reduction and set aside is $61,058.

BOARD ACTION REQUESTED:

Approve the following Civil Contingent Fund budget reduction and encumbrance:

1% reduction	$3,298
2% set aside	$6,595

ATTACHMENTS:

Civil Contingent Fund Status Report

Budget and Control Board
Office of the Executive Director
CIVIL CONTINGENT FUND - FY91-92

Fund Status Report at August 13, 1991

Appropriation:		**$329,776.00**
1% Cut	3,298.00	
TOTAL		326,478.00

Transfers:

Direct Expenditures:

Budget and Control Board Meetings	651.84

Encumbrances:

Attorney General/GA-SC boundry	50,000.00
DYS/litigation & expert witness	75,000.00
Labor Dept./Charleston/consulting eng.	25,000.00
Attorney General/Catawba Indian Suit	75,000.00
Budget and Control Board Meetings	5,348.16
Adjutant General/Awards & Medal	27,825.00
2% Set Aside	6,595.00

YTD ENCUMBERED: 265,420.00

****

Year to Date Disbursement	651.84
Balance: Cash Available	319,231.16
Balance Unencumbered: Total Available	61,058.00

EXHIBIT

AUG 13 1991 17

STATE BUDGET & CONTROL BOARD

001619

EXHIBIT

AUG 13 1991 18

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD — REGULAR SESSION

MEETING OF August 13, 1991 — ITEM NUMBER 4

AGENCY: Budget Division

SUBJECT: Exemption from 2% Budget Escrow Requirement (SLED)

The State Law Enforcement Division requests an exemption from the requirement to place 2% of its 1991-92 appropriation in escrow.

Chief Stewart advises that many of its services are interlocked with the operation of the court system and local law enforcement. New judges have been added at the circuit court level in an effort to expedite completion of criminal cases. Many prosecutions, including those dealing with illegal drugs, murders and rapes, cannot progress through the courts until laboratory tests have been completed at SLED.

SLED's Criminal Justice Information Center provides criminal records for use by judges in sentencing offenders. Agents are used by the courts to sequester juries.

Local law enforcement depends heavily on SLED for services that cannot be obtained elsewhere. Last year in South Carolina, violent crime increased 19%, double the national average. SLED is most often requested to render assistance in these cases.

Two SLED agents were shot in an incident involving a kidnapping; they have not yet been able to return to full duty status. Other vacancies are being held open due to lack of funds, creating further problems.

In his August 6 letter, Chief Stewart advised that law enforcement is the first line of defense for the citizens of our state and, while many very important services are provided by state government, all is in vain if communities are not safe.

BOARD ACTION REQUESTED:

Consider the State Law Enforcement Division request that it be exempted from the requirement to place 2% of its 1991-92 appropriation in escrow.

ATTACHMENTS:

Agenda item worksheet; Stewart August 6 letter

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-18

Meeting Scheduled for: August 13, 1991 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   State Law Enforcement Division Request for Exemption From 2% Sequestration

3. Summary Background Information:
   The State Law Enforcement Division letter dated August 6, 1991, outlines reasons for special request that the agency be exempted from the two percent sequestration of 1991-92 funds. This letter details the needs of SLED in the current environment and emphasizes the network of cooperation which SLED gives to communities throughout the state in all efforts being made to fight crime.

4. What is Board asked to do?
   Exempt SLED from the 2% sequestration of funds amounting to $456,154.

5. What is recommendation of Board Division involved?
   Consider the exemption request submitted by SLED relative to the 2% sequestration of 1991-92 funds.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Letter From Chief Robert Stewart Dated August 6, 1991

   (b) List Those Not Attached But Available From Submitter:

SOUTH CAROLINA LAW ENFORCEMENT DIVISION

CARROLL A. CAMPBELL, JR.
Governor

ROBERT M. STEWART
Chief

4400 Broad River Road (J.P. Strom Boulevard) • Mail: P.O. Box 21398
Columbia, South Carolina 29221-1398 • Phone: 803/737-9000

August 6, 1991

Honorable Carroll A. Campbell, Jr.
Chairman, Budget and Control Board
Post Office Box 11369
Columbia, South Carolina 29211

Dear Governor Campbell:

I am writing to request assistance with a critical situation involving SLED's budget for fiscal 1991-92. Several factors now exist which exacerbate the already serious conditions caused by the recession. As you know, many of SLED's services are interlocked with the operation of the court system and local law enforcement. New judges have been added at the circuit court level in an effort to expedite the completion of criminal cases. Many of these prosecutions, including those dealing with illegal drugs, murders and rapes, cannot progress through the courts until laboratory tests have been completed at SLED. This must be done in a timely manner since the Speedy Trial Act requires criminal cases to be scheduled for trial within 180 days. SLED's Criminal Justice Information Center provides support for the judiciary since criminal records are required for judges to sentence offenders. SLED agents also are used by the courts to sequester juries. The speed with which the courts handle cases cannot increase if SLED's operation is slowing down.

Local law enforcement also depends heavily on SLED to provide many services which cannot be obtained elsewhere. Violent crime last year in South Carolina increased nineteen (19%) percent, double the national average. These are the type cases in which SLED is most often requested to render assistance. In a recent incident involving a kidnapping, two (2) SLED agents were shot and have not yet been able to return to full duty status. Other vacancies in most sections of SLED are being held open due to the lack of funds creating further problems.

(more)

As you can see, SLED is being asked to do additional work at a faster pace when resources are not even maintaining their current level but decreasing. I am aware that all state agencies are experiencing difficulties, but surely priorities must exist. Law enforcement is the first line of defense for the citizens of our state. While many very important services are provided by state government, such as health and education, all is in vain if communities are not safe for our citizens. Therefore, I respectfully request that SLED be exempt from the recent provision placing two (2%) percent of our budget in escrow.

Yours very truly,

Robert M. Stewart, Chief
S. C. Law Enforcement Division

RMS/p

EXHIBIT

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STATE BUDGET & CONTROL BOARD

EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD — REGULAR SESSION

MEETING OF August 13, 1991 — ITEM NUMBER 5

AGENCY: Budget Division

SUBJECT: ETV Equipment Purchase

The Budget Division recommends approval of the Educational Television Commission request to purchase equipment through the Installment Purchase Program for a twelve-year period rather than for five years.

The purchase would be combined with the refinancing of ETV's existing IPP note of $7.8 million for a total of $17,483,925, as follows:

Satellite system	$ 4,900,000
ITFS Expansion	900,000
Equipment - new facility	3,940,974
Refinance existing IPP note	7,783,925
Total	$17,483,925

Proviso 29.8 authorizes ETV to finance or refinance the purchase of equipment related to the relocation of the tower and expanded delivery, including digital satellite services.

BOARD ACTION REQUESTED:

Authorize the Educational Television Commission to finance the acquisition of equipment through the Installment Purchase Program and to refinance an existing IPP note of $7.8 million for a period of twelve years, for a total of $17,483,925, as follows: satellite system, $4,900,000; ITFS Expansion, $900,000; equipment, new facility, $3,940,974, refinance existing IPP note, $7,783,925.

ATTACHMENTS:

Agenda item worksheet; Cauthen August 6 letter

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-15
Meeting Scheduled for: August 13, 1991 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature: _____

2. Subject:
   Educational Television Commission Seeks Approval of IPP Purchase of Equipment for More Than Five Years

3. Summary Background Information:
   Educational Television Commission seeks approval of the IPP purchase of equipment for a twelve year period rather than for five years. The purchase would be combined with the refinancing of ETV's existing IPP note of $7.8 million for a total of $17,483,925. Proviso 29.8 of the FY 1991-92 Appropriation Act authorizes the agency to finance or refinance the purchase of equipment related to the relocation of the "tower," and expanded delivery including digital satellite services.

4. What is Board asked to do?
   Approve the request for IPP purchase of equipment for a period of twelve years.

5. What is recommendation of Board Division involved?
   Recommend approval.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Letter to Dr. Coles from Henry J. Cauthen, President ETV, Dated August 6, 1991
      2. Proviso 29.8 of the FY 1991-92 Appropriation Act

   (b) List Those Not Attached But Available From Submitter:

ETV NETWORK

South Carolina ETV Network
Drawer L 2712 Millwood Avenue
Columbia, South Carolina 29250

HENRY J. CAUTHEN
President

August 6, 1991

RECEIVED
AUG 0 6 1991
Budget and Control Board
STATE BUDGET DIVISION

Jesse A. Coles, Jr., Ph.D
Executive Director
Budget and Control Board
Room 612, Wade Hampton Building
Columbia, SC 29211

Dear Dr. Coles:

SC ETV would like to request an appearance before the Budget and Control Board on August 13, 1991, if possible. The purpose of this would be to seek approval of and IPP purchase of equipment for a period of more than 5 years, twelve to be exact.

This purchase would be combined with the refinancing of our existing IPP note of $7.8 million with the Insurance Reserve Fund. As you know this plan was put together with a great deal of help from your staff, the Treasurer's Office and the General Assembly.

Summary:	A.	Satellite System	$ 4,900,000.00
	B.	ITFS Expansion	900,000.00
	C.	Equipment-New Facility	3,940,974.00
	D.	Refinance Existing IPP Note	7,783,925.00
		Total Proposal	$17,483,925.00

Items A and B are referenced in proviso 29.9 and item B was initially $4,000,000.00. Since we must pay the debt service from existing funds we have included only $900,000.00 in the request. It was to be dependent on the interest rate and number of years financing could be obtained. There is some question of being able to include any of the $900,000.00.

Your assistance with this request will be appreciated.

Sincerely,

Henry J. Cauthen
President

c: Charles Brooks
Director, State Budget Division

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29.8. South Carolina ETV is hereby authorized to finance or refinance the purchase of additional equipment related to the relocation of the 'tower' and expanded delivery including digital satellite services in an amount not to exceed $8,900,000 at a rate and repayment schedule to be determined by the State Treasurer and to be paid from annual appropriations made available to ETV by the General Assembly.

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STATE BUDGET & CONTROL BOARD
REGULAR SESSION

STATE BUDGET AND CONTROL BOARD

MEETING OF August 13, 1991

ITEM NUMBER 6

AGENCY: Budget Division

SUBJECT: Initial State Funds Allocation for 1992-93 Budget

The Budget Division will forward instructions to agencies relating to the 1992-93 budget. In accord with provisions of the 1991-92 Appropriations Act, those instructions include:

1. Employer contribution rate increases (Section 14.9)
2. Retiree health insurance adjustments (Section 14.9)
3. Property insurance premium rate reduction (Section 14.90)
4. 1% reduction per Budget and Control Board 7/30/91 action in accordance with Section 129.6

The Division recommends the allocation of a $1,569,467 annualization for 1992-93 for health insurance rate increases.

The Division requests that the 1992-93 initial allocation be made during August to facilitate agencies' preparation of detailed base budgets by September 30, 1991.

The Division recommends approval of the following initial allocation of state funds for 1992-93:

Appropriated base per FY 1991-92 Appropriations Act, Less Veto	$3,582,512,939
Less: 1% BCB Reduction	-33,686,373
Adjusted Base FY 1992-93	$3,548,826,566
Annualization of Health Insurance Rate Increase Effective 1/1/92	+1,569,467
Total Initial Allocation of FY 1992-93	$3,550,396,033

BOARD ACTION REQUESTED:

Approve the initial allocation of state funds for the 1992-93 budget.

ATTACHMENTS:

Agenda item worksheet; Initial Allocation

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-14

Meeting Scheduled for: August 13, 1991 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   Initial Allocation of State Funds for FY 1992-93 Budget Preparation

3. Summary Background Information:
   The State Budget Division will be forwarding instructions to agencies for the Fiscal Year 1992-93 Budget. In accordance with the FY 1991-92 Appropriation Act, these instructions include:

   1) Employer Contribution Rate Increases - Section 14.9
   2) Retiree Health Insurance Adjustments - Section 14.9
   3) Property Insurance Premium Rate Reduction - Section 14.90
   4) 1% Reduction Per Budget and Control Board Action on July 30, 1991 in Accordance with Section 129.6

   This year, the Division recommends allocating the following annualization for FY 1992-93:

   1) Health Insurance Rate Increases $ 1,569,467

   This FY 1992-93 adjustment is requested to be allocated during August in order to facilitate agencies' preparation of detailed base budgets by September 30, 1991.

4. What is Board asked to do?
   Approve the initial allocation for FY 1992-93.

5. What is recommendation of Board Division involved?
   Recommend approval.

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PROPOSED INITIAL ALLOCATION

OF STATE FUNDS FOR FY 1992-93

Appropriated Base per FY 1991-92 Appropriation Act - Less Veto	$3,582,512,939
Less: 1% Budget and Control Board Reduction	33,686,373
Adjusted Base FY 1991-92	$3,548,826,566
(1) Annualization of Health Insurance Rate Increase Effective 1/1/92	1,569,467
Total Initial Allocation of FY 1992-93	$3,550,396,033

State Budget Division
August 5, 1991

EXHIBIT

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STATE BUDGET & CONTROL BOARD

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STATE BUDGET & CONTROL BOARD
REGULAR SESSION

STATE BUDGET AND CONTROL BOARD

MEETING OF August 13, 1991 ITEM NUMBER 7

AGENCY: Budget Division

SUBJECT: 1992-93 Budget Hearings

On July 30, the Board agreed that budget hearings for the 1992-93 appropriations bill would not be held.

Subsequent to that meeting, legal counsel advised staff that Code Section 11-11-60 directs the Board to provide for public hearings on any and all estimates to be included in the budget.

The Division recommends that the Board reconsider its decision to forgo the budget hearings and approve an abbreviated format for budget hearings.

The proposed abbreviated format would last approximately four hours and would address the overall revenue and budget outlook for 1992-93. Agencies would not make presentations to the Board during the hearings.

The Division recommends that the hearings be held on October 24.

A regular Board meeting is scheduled for October 31. The Division suggests that:

- the Board may wish to change the format for October 24 to accommodate a short regular Board meeting agenda

or

- the Board may choose to hold the regular meeting as scheduled on October 31 and extend that meeting to hear the briefings on the revenue/budget outlook for 1992-93

BOARD ACTION REQUESTED:

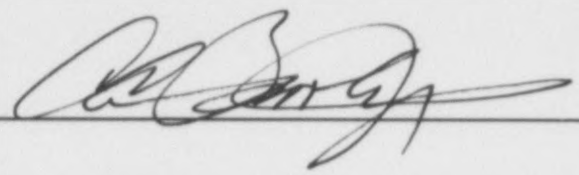
Rescind the July 30 decision to forgo 1992-93 budget hearings; approve a modified format for 1992-93 budget hearings; and set the date for the 1992-93 budget hearings.

ATTACHMENTS:

Agenda item worksheet; Shine July 30 letter; §11-11-60

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

92-17
Meeting Scheduled for: August 13, 1991 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature: 

2. Subject:
   Reconsideration of Budget Hearings for Fiscal Year 1992-93

3. Summary Background Information:
   During the meeting of July 30, 1991, the Board adopted a resolution stating that budget hearings for Fiscal Year 1992-93 will not be required. Legal council subsequently brought to the attention of staff Section 11-11-60 of the South Carolina Code of Laws. The Section directs the Board to provide for public hearings on estimates that are included in their budget.

4. What is Board asked to do?
   The Board is asked to reconsider their motion to forego the fall hearings and approve an abbreviated format for the hearings.

5. What is recommendation of Board Division involved?
   The Budget Division recommends approval of an abbreviated format of the hearings. The abbreviated format, approximately four hours in length, would address the overall revenue and budget outlook for FY 1992-93. No agencies would appear before the Board during the hearings. The Budget Division recommends October 24th as the date for the hearings. The Board is currently scheduled for one regular meeting during October on the 31st. The hearings format for October 24th may be changed to accommodate a short regular Board agenda, nullifying the need for a meeting on October 31st. Likewise, the Board may choose to hold the regularly scheduled meeting on October 31st and extend that meeting to hear briefings on the revenue and budget outlook for FY 1992-93.

6. Recommendation of other Division/agency (as required)?
Rescind the previous action and approve the modified format for the hearings.

(a) Authorized Signature:_____

(b) Division/Agency Name:

---

7. Supporting Documents:

(a) List Those Attached:

1. Letter From Joseph D. Shine Dated July 31, 1991

(b) List Those Not Attached But Available From Submitter:

The State of South Carolina

Office of the Attorney General

T. TRAVIS MEDLOCK
ATTORNEY GENERAL

REMBERT C. DENNIS BUILDING
POST OFFICE BOX 11549
COLUMBIA, S.C. 29211
TELEPHONE: 803-734-3636
FACSIMILE: 803-253-6283

RECEIVED
JUL 31 1991
Budget and Control Board
STATE BUDGET DIVISION

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AUG 13 1991 21
STATE BUDGET & CONTROL BOARD

July 30, 1991

Charles A. Brooks, Jr., Division Director
State Budget Division
Edgar Brown Building, Suite 525
1205 Pendleton Street
Columbia, SC 29201

Dear Mr. Brooks:

You may wish to review the application of S.C. Code Ann. § 11-11-60 (1976), attached, in view of the Resolution approved by the Budget and Control Board concerning the lack of need for budget hearings for the Board.

Sincerely,

Joseph D. Shine
Chief Deputy Attorney General

JDS:ppw
Attachment

CC: Dr. Jesse A. Coles, Jr.

§ 11-11-60. Public hearings on estimates.

The State Budget and Control Board shall provide for public hearings on any and all estimates to be included in the budget which shall be held during the month of November in each year.

The Board shall require the attendance at these hearings of the heads or responsible representatives of all State departments, bureaus, divisions, officers, boards, commissions, institutions or other agencies or undertakings receiving or asking financial aid from the State.

HISTORY: 1962 Code § 1-726; 1952 Code § 1-726; 1942 Code § 3217; 1932 Code § 3217; Civ. C. '22 § 913; 1919 (31) 187; 1950 (46) 3605.

ATTORNEY GENERAL'S OPINIONS

The Legislative Audit Council must comply with provisions of Section 1-721 [1976 Code § 11-11-10] through Section 1-731 [1976 Code § 11-11-110]. 1976-77 Op Atty Gen, No 77-43, p 42.

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STATE BUDGET & CONTROL BOARD
REGULAR SESSION

STATE BUDGET AND CONTROL BOARD

MEETING OF August 13, 1991 ITEM NUMBER 8

AGENCY: State Treasurer

SUBJECT: Bond Counsel Selection

Board approval of the following bond counsel is requested:

University of South Carolina: Student and Faculty Housing Revenue Bond, Coastal Carolina Campus (project H32-9508):

(1) The McNair Law Firm; and
(2) Nelson, Mullins, Riley & Scarborough.

BOARD ACTION REQUESTED:

Approve the selection of The McNair Firm to provide to provide bond counsel services for the University of South Carolina issue of student and faculty housing revenue bonds, Coastal Carolina Campus project H32-9508.

ATTACHMENTS:

Huey August 7 letter; attachments

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STATE OF SOUTH CAROLINA

OFFICE OF STATE TREASURER

GRADY L. PATTERSON, JR.
TREASURER

P. O. DRAWER 11778

COLUMBIA
29211

August 7, 1991

Ms. Donna K. Williams
Assistant Executive Director
Office of Executive Director
State Budget and Control Board
Post Office Box 12444
Columbia, South Carolina 29211

Dear Donna:

The attached request for approval of bond counsel for The University of South Carolina has been received by the State Treasurer's Office and needs to be placed on the Agenda for consideration by the Budget and Control Board at its next meeting.

Once a determination has been made by the Board, we will notify the requesting agency of the Board's decision.

If you need any further information, please feel free to call me.

Very truly yours,

Sandy

Sandy Agee Huey
Deputy State Treasurer

SAH:rhr

Enclosures

001637

Attachment - 08/07/91

The following request for assignment of bond counsel on a proposed revenue issue has been received by the State Treasurer's Office and is in a position to be considered by the Budget and Control Board.

Agency	Approximate Size of Proposed Issue	Attorney Recommendation by Order of Preference
The University of South Carolina	Student and Faculty Housing Revenue Bond - Coastal Carolina Campus (State Project H-32-9508)	The McNair Law Firm Nelson, Mullins, Riley & Scarborough

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REQUEST FOR ASSIGNMENT OF BOND COUNSEL

FROM: R. W. Denton, University of South Carolina

TO: Grady L. Patterson, Jr., State Treasurer

DATE: August 2, 1991

SUBJECT: REQUEST FOR ASSIGNMENT OF BOND COUNSEL

EXHIBIT

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STATE BUDGET & CONTROL BOARD

Any agency, department or institution contemplating a debt issue must immediately contact the State Treasurer's Office who will work with them in obtaining assignment of bond counsel pursuant to State Budget and Control Board directives.

DESCRIPTION OF DEBT ISSUE: Student and Faculty Housing Revenue Bond - Coastal Carolina Campus (State Project H-32-9508)

The recommendation of bond counsel proposed by order of preference is as follows:

1. McNair Law Firm
   NAME OF FIRM

2. Nelson, Mullins, Riley & Scarborough
   NAME OF FIRM

SUBMITTED BY: [signature] EVP & Treasurer ASL ON 8/2/91
SIGNATURE\TITLE DATE

- -

FOR STATE BUDGET AND CONTROL BOARD USE ONLY:

BOND COUNSEL APPROVED: McNair Law Firm ON 8/13/91
FIRM DATE

CERTIFIED BY: Donna K. Williams ON 8/13/91
FOR STATE BUDGET AND CONTROL BOARD DATE

- -

FOR STATE TREASURER'S OFFICE USE ONLY:

Notification given to agency\institution by the State Treasurer's Office on _____ by _____
DATE (NAME\TITLE)

STO/BC-2

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EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF August 13, 1991
ITEM NUMBER 9

AGENCY: General Services

SUBJECT: Annexation of Williams Brice Stadium Property by City of Columbia

The Board is asked to petition the City of Columbia to annex the University of South Carolina's Williams Brice Stadium property.

The University of South Carolina supports this annexation.

BOARD ACTION REQUESTED:

Petition the City of Columbia to annex the University of South Carolina's Williams Brice Stadium property.

ATTACHMENTS:

Agenda item worksheet; Hensel June 28 letter; Rinker August 7 letter; Petition; map of area to be annexed; §5-3-150

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: August 13, 1991 *Regular Agenda

1. **Submitted by:**
   (a) Agency: Division of General Services
   (b) Authorized Official Signature

Richard W. Kelly

2. **Subject:** Annexation of Williams-Brice Stadium property by the City of Columbia

3. **Summary Background Information:**

The University of South Carolina wishes Williams-Brice Football Stadium to be annexed into the City of Columbia.

4. **What is Board asked to do?**

Petition the City of Columbia to annex the University of South Carolina's Football Stadium.

5. **What is the recommendation of Board Division involved?**

Approve the petition for annexation.

6. **Recommendation of other Division/agency (as required)?**
   (a) Authorized Signature:
   (b) Division/Agency Name:

7. **List of Supporting Documents:**

(a) Attached:
   1. Letters from USC requesting approval of petition
   2. Petition for annexation
   3. Map of area to be annexed
   4. Code Section 5-3-150

UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

SYSTEM LEGAL DEPARTMENT

Tel: (803) 777-7854
Fax: (803) 777-9500

June 28, 1991

Wayne Rush
1201 Main Street
Suite 420
Columbia, South Carolina 29201

Re: Petitions for Annexation/Key Road and Williams Brice Stadium

Dear Wayne:

Pursuant to your request I have enclosed herewith copies of the above referenced petitions for Annexation. It is my understanding that these petitions will be reviewed and approved by the Budget and Control Board at their meeting on Wednesday July 3, 1991

The University requests that the Budget and Control Board act favorably on these Petitions.

I look forward to discussing this with you.

Very truly yours,

Lyn Howell Hensel
Associate General Counsel

LHH/cht

cc: David P. Rinker, Senior Vice President
Facilities Planning

UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

OFFICE OF FACILITIES PLANNING
(803) 777-5993

EXHIBIT

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STATE BUDGET & CONTROL BOARD

August 7, 1991

Mr. Wayne Rush
Legal Counsel
1201 Main Street, Suite 420
Columbia, SC 29201

Dear Mr. Rush:

This is to inform you that the University of South Carolina supports the annexation of Williams Brice Stadium into the city of Columbia.

Sincerely,

David P. Rinker, AIA
Senior Vice President

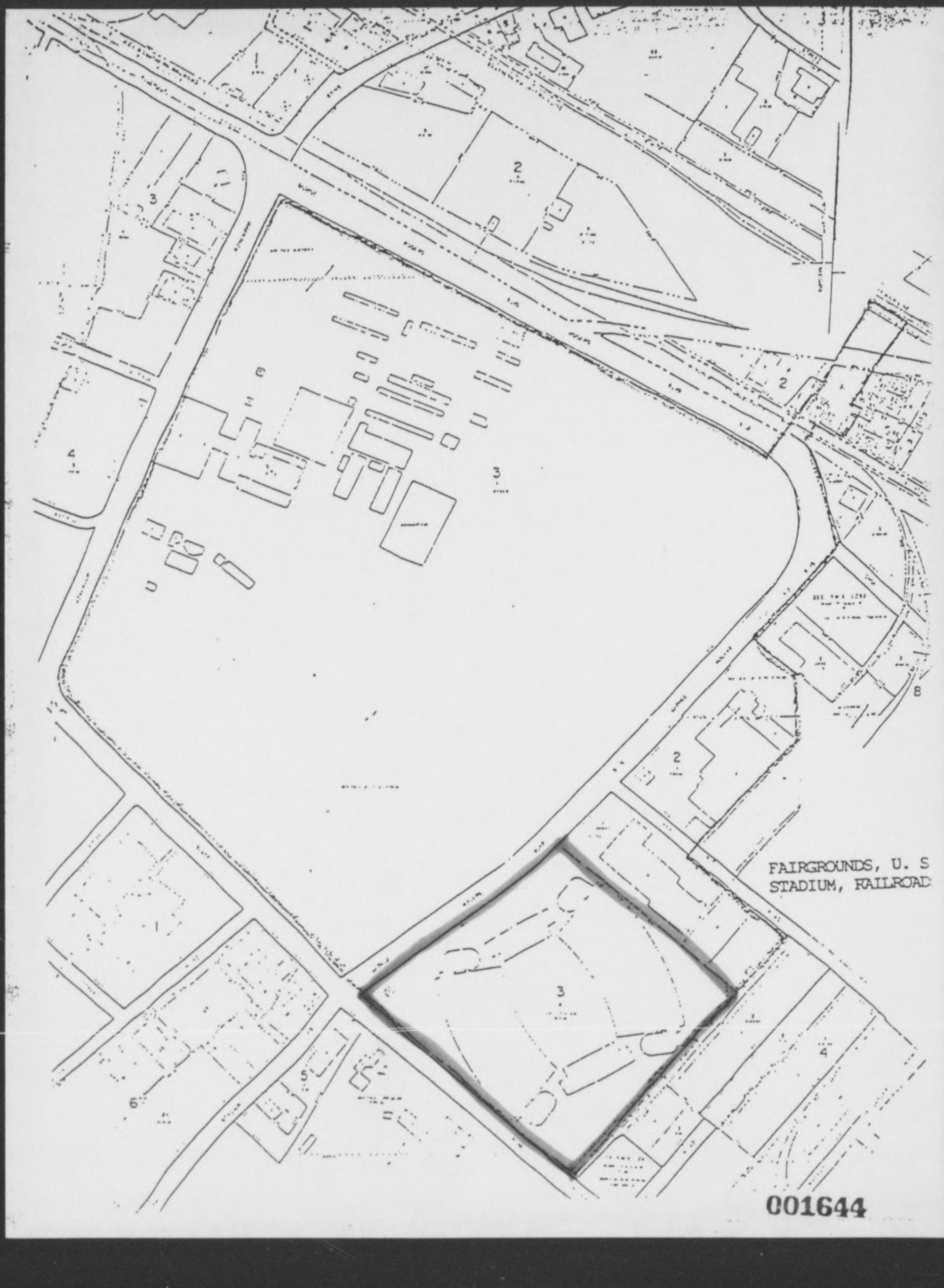

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EXHIBIT
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STATE BUDGET & CONTROL BOARD

adjacent to a municipality, it may be annexed upon the petition of the Federal Government or of the State to the city or town council thereof. As used in this section, a petition by the State shall mean a petition executed by the State Budget and Control Board. Upon agreement of the city or town council to accept the petition and the passage of an ordinance to that effect, the annexation shall be complete, and the election provided for in §§ 5-3-50 to 5-3-80 shall not be required.

HISTORY: 1962 Code § 47-19.2; 1967 (55) 952; 1971 (57) 798.

ATTORNEY GENERAL'S OPINIONS

Municipal corporation may annex territory under exclusive jurisdiction of Federal Government. 1967-68 Op. Att'y Gen., No 2474, p 143.

§ 5-3-150. Alternate methods where petition signed by all or seventy-five percent of landowners.

(1) Any area or property which is contiguous to a city or town may be annexed to the city or town by filing with the municipal governing body a petition signed by seventy-five percent or more of the freeholders, as defined in § 5-3-240 owning at least seventy-five percent of the assessed valuation of the real property in the area requesting annexation. Upon the agreement of the governing body to accept the petition and annex the area, and the enactment of an ordinance declaring the area annexed to the city or town, the annexation shall be complete and the election provided for in §§ 5-3-50 through 5-3-270 shall not be required. No member of the governing body who owns property or stock in a corporation owning property in the area proposed to be annexed shall be eligible to vote on such ordinance. This method of annexation shall be in addition to any other methods authorized by law; *provided,* that no such property shall be annexed unless the following has been complied with: (1) The petition must be dated before the first signature is affixed thereto and all necessary signatures must be obtained within six months from the date of the petition; (2) The petition and all signatures thereto shall be open for public inspection at any time on demand of any resident of the municipality or area affected by the proposed annexation or by anyone owning property in the area to be annexed; (3) The petition shall state the act or code section pursuant to which the proposed annexation is to be accomplished; (4) The petition shall contain a description of the area to be annexed and there shall be attached to the petition a plat of the area to be annexed; and (5) Any municipality or any person resident therein and any person residing in the area to be annexed or owning real property therein

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is empowered and authorized to institute and maintain a suit in the court of common pleas, or in a county court in those counties where the county courts have concurrent jurisdiction with the court of common pleas in such matters, and in such suit such person may challenge and have adjudicated any issue raised in connection with the proposed or completed annexation.

(2) The conditions relating to petitions set forth in this section shall apply only to the alternate method of annexation as defined in subsection (1) of this section.

(3) Notwithstanding the provisions of subsections (1) and (2) of this section, any area or property which is contiguous to a city or town may be annexed to the city or town by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation. Upon the agreement of the governing body to accept the petition and annex the area, and the enactment of an ordinance declaring the area annexed to the city or town, the annexation shall be complete and the election provided for in §§ 5-3-50 through 5-3-80 shall not be required. No member of the governing body who owns property or stock in a corporation owning property in the area proposed to be annexed shall be eligible to vote on such ordinance. This method of annexation shall be in addition to any other methods authorized by law.

HISTORY: 1962 Code § 47-19.5; 1964 (53) 2081; 1967 (55) 619.

CASE NOTES

There was no deprivation of property without due process, as asserted, although plaintiff corporation owned a majority of the assessed value of real estate sought to be annexed by a municipality where there was no evidence or law to support this conclusion, and to the contrary, evidence showed compliance with statutory laws relative to annexation by majority petition. General Battery Corp. v Greer (1975, SC) 211 SE2d 659, citing Am Jur 2d.

Where citizens attempting annexation of surrounding territory executed petition citing alternate authorities, to be invoked based upon the number of signatures obtained, and there was a clear mandate of a majority of the freeholders residing within the area, municipality could proceed under the applicable Code section. General Battery Corp. v Greer (1975, SC) 211 SE2d 659.

ATTORNEY GENERAL'S OPINIONS

Consent of eleemosynary corporation required.—In an annexation under this section [Code 1962 § 47-19.5], the consent of an eleemosynary corporation owning property lying within territory sought to be annexed by municipality is required. 1965-66 Op. Att'y Gen., No 2001 p 62.

§ 5-3-160. Alternate method of annexing adjacent territory. In addition to the method of initiating an annexation election

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STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

PETITION FOR ANNEXATION

The undersigned, being at least 75% of the freeholders owning at least 75% of the assessed value of the property in the contiguous territory described below, hereby petition the Mayor and City Council for annexation to the City of Columbia, South Carolina, pursuant to Section 5-3-150, Code of Laws of South Carolina, 1976:

All those certain pieces, parcels, lots or tracts of land situate, lying, and being in the County of Richland, State of South Carolina, beginning at a point on the city limit line in line with the western property line, if extended, of Tax Map 11211, Block 6, Lot 91, and running southeast along the city limit line to a point in line with the eastern property line, if extended, of Tax Map 11211, Block 6, Lot 91; thence turning and running southwest, crossing the Atlantic Coast Line and Southern Railroads rights-of-way to the eastern property line of said Lot 91; thence continuing southwest along the eastern property line of said Lot 91 for a distance of One Hundred Twenty-three (123') feet to the northern property line of Tax Map 11211, Block 6, Lot 90; thence turning and running southeast, southwest, and northwest along the property lines of said Lot 90 and along the southern property line of Tax Map 11211, Block 6, Lot 91, to the western property line of said Lot 91; thence turning and running southwest to the point of meeting of the northwest corner of Tax Map 11211, Block 7, Lot 1, with George Rogers Boulevard; thence turning and running southeast along the eastern right-of-way of George Rogers Boulevard to the northern right-of-way of Shop Road; thence turning and running southwest along the eastern right-of-way of George Rogers Boulevard to the northwest corner of Tax Map 11206, Block 2, Lot 1; thence turning and running southeast and south along the northern and eastern property lines of Tax Map 11206, Block 2, Lot 1, to the southern right-of-way of Key Road; thence turning and running southeast along the southern right-of-way of Key Road to the eastern property line of Tax map 11206, Block 3, Lot 1; thence turning and running southwest along the eastern property line of Tax Map 11206, Block 3, Lot 1, to the northern property line of Tax Map 11206, Block 3, Lot 4; thence turning and running southeast, southwest, northwest along the property lines of Tax Map 11206, Block 3, Lot 4, and across the right-of-way of George Rogers Boulevard; thence continuing northwest along the northern right-of-way of Bluff Road, northeast along the eastern right-of-way of Rosewood Drive, southeast along the southern right-of-way of George Rogers Boulevard to a point in line with the western property line, if

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extended, of Tax Map 11211, Block 6, Lot 92; thence turning and running northeast across George Rogers Boulevard to the southwest corner of Tax Map 11211, Block 6, Lot 92; thence continuing northeast along the eastern property line of Tax Map 11211, Block 6, Lot 92, for a distance of Sixty-six and four-tenths (66.4') feet; thence turning and running southeast along the northern property line of said Lot 92 for a distance of Eight (8') feet; thence turning and running northeast along the western property line of Tax Map 11211, Block 6, Lots 92, and 91, and continuing in a straight line, crossig the rights-of-way of the Atlantic Coast Line and Southern Railroads to the point of beginning; all measurements being more or less; being shown on Richland County tax maps dated LR1288 as Tax Map 11206, Block 2, Lot 1, Block 3, Lots 1, 4, Tax Map 11207, Block 3, Lot 1, Tax Map 11211, Block 6, Lots 90, 91, 92.

February 25, 1991

NAME	STREET ADDRESS, CITY
THOMAS L. STEPP SECRETARY, UNIVERSITY OF S. C.	
Jesse A. Coles, Jr., Ph.D. Executive Director State Budget and Control Board	

EXHIBIT

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STATE BUDGET & CONTROL BOARD

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EXHIBIT

AUG 13 1991 24

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD REGULAR SESSION

MEETING OF August 13, 1991 ITEM NUMBER 11

AGENCY: General Services

SUBJECT: Manufactured Housing Board Final Regulations

A Notice of Drafting Period was published in the State Register on December 28, 1990. The proposed regulations, along with a fiscal impact statement, were published in the April 26, 1991, edition of the State Register and no comments were received.

The proposed changes to Regulation 19-425 relating to uniform standards for manufactured housing were drafted by the Manufactured Housing Board in accordance with Section 40-29-50.

BOARD ACTION REQUESTED:

Approve for submission to the General Assembly final regulations for the South Carolina Manufactured Housing Board.

ATTACHMENTS:

Agenda item worksheet; synopsis; final regulations; fiscal impact statement; Notice of Drafting; Section 40-29-50

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Regular Agenda

1. Submitted By:

   (a) Agency: Division of General Services

   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:

   Final Regulations for South Carolina Manufactured Housing Board.

3. Summary Background Information:

   Notice of Drafting Period was published in the State Register on December 28, 1990. The proposed regulation changes along with a synopsis and fiscal impact statement were published in the April 26, 1991 edition of the State Register and no comments were received. The proposed regulation changes to existing regulation 19-425 relate to uniform standards for manufactured housing were drafted by the South Carolina Manufactured Housing Board in accordance with Section 40-29-50, South Carolina Code of Laws, 1976, as amended.

4. What is Board asked to do?

   Approve the Final Regulations.

5. What is recommendation of Board Division involved?

   To approve the Final Regulations.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name: Division of General Services

7. Supporting Documents:

   (a) List Those Attached:

   Final Regulations
   Synopsis
   Fiscal Impact Statement
   Notice of Drafting Period
   Copy of Section 40-29-50, S. C. Code of Laws, 1976, as amended.

   (b) List Those Not Attached but Available From Submitter:

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EXHIBIT

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STATE BUDGET & CONTROL BOARD

FINAL REGULATIONS

STATE BUDGET AND CONTROL BOARD
SOUTH CAROLINA MANUFACTURED HOUSING BOARD
CHAPTER 19
Statutory Authority: 1976 Code Section 40-29-50

Synopsis

19-425.4(3)(a)

The proposed change adds the word "when" which was inadvertently left out.

19-425.39(F)(1)(b)

The proposed changes removes the installation requirements on used manufactured homes.

Notice of Public Hearing

Should a hearing be requested pursuant to Section 1-23-110(b) of the 1976 Code, as amended, such a hearing will be conducted at 1201 Main Street, at 10:00 a.m. May 28, 1991, in the Division of General Services, Suite 820, AT&T Building. Written comments may be directed to Adrienne R. Youmans, Executive Manager, Building Codes and Regulatory Services, Suite 820 AT&T Building, 1201 Main Street, Columbia, South Carolina no later than May 28, 1991.

19-425.4. Financial Responsibility.
(3)(a)A credit report may be secured by the Division for the owner or authorized official of the retail dealer upon initial application for a license, or if the license has been previously suspended or revoked, or if the license lapses for six (6) months; however, the Board reserves the right to cause a credit check to be made when necessary for the purpose of investigating a complaint or verifying the information contained on the application for license;

19-425.39. Manufactured Home Minimum Installation Requirements.
To delete Paragraph (F)(1)(b).

Fiscal Impact Statement

The Regulation changes will have no financial impact on current appropriated monies.

ATHLETIC COMMISSION

The South Carolina State Athletic Commission is considering drafting amendments to its regulations so that they will conform more closely to the statute and be more internally consistent. Interested persons should submit their views in writing to James W. Rion, Esq., Assistant Attorney General, Post Office Box 11549, Columbia, South Carolina, 29211. To be considered all comments must be received no later than January 9, 1991.

BUDGET AND CONTROL BOARD

The Division of General Services, through the State Budget and Control Board, is considering drafting amendments to existing regulation 19-400 for the State Board for Barrier Free Design relating to the standards for construction of public buildings for access by handicapped persons. Interested persons should submit their views in writing to Mrs. Adrienne R. Youmans, Executive Manager, Building Codes and Regulatory Services, Suite 820 AT&T Building, 1201 Main Street, Columbia, South Carolina 29201. To be considered, all comments must be received no later than January 28, 1991.

BUDGET AND CONTROL BOARD

The Division of General Services, through the State Budget and Control Board, is considering drafting amendments to existing regulation 19-425 for the South Carolina Manufactured Housing Board relating to uniform standards for manufactured housing. Interested persons should submit their views in writing to Mrs. Adrienne R. Youmans, Executive Manager, Building Codes and Regulatory Services, Suite 820 AT&T Building, 1201 Main Street, Columbia, South Carolina 29201. To be considered, all comments must be received no later than January 28, 1991.

BOARD OF COSMETOLOGY

The South Carolina State Board of Cosmetology is considering drafting regulations to set forth rules related to examinations and out-of-state applicants. Interested persons should submit their views or comments in writing to Doris Brantley, Executive Director, South Carolina State Board of Cosmetology, 3710 Landmark Drive, Suite 205, Columbia, South Carolina no later than 5:00 p.m. January 28, 1991.

ENVIRONMENTAL CERTIFICATION BOARD

The South Carolina Environmental Certification Board is considering amending regulations relating to educational requirements for operators, experience requirements for well drillers, and fees. Interested persons may submit their comments in writing to William R. Moore, Executive Director, South Carolina Environmental Certification Board, Suite 320, 2221 Devine Street, Columbia, South Carolina 29205 no later than January 4, 1991.

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Section 40-29-60. The board shall:

(1) annually elect by majority vote a chairman and vice-chairman from its membership. Not more than one individual associated with the manufactured housing industry may hold the position of chairman or vice-chairman at the same time;

(2) establish by regulation classifications of licenses issued by the division and qualifications and examinations necessary for licensure under this chapter;

(3) suspend or revoke for cause a license issued by the division;

(4) establish, by regulation, the manner in which each consumer is notified of:

(a) warranties according to this chapter;

(b) the existence of the board and procedures for the filing of complaints;

(5) invoke fines or adjust surety bonding or other approved security requirements for cause in accordance with this chapter;

(6) through the division, receive and resolve complaints from buyers of manufactured homes;

(7) conduct hearings regarding any violations of this chapter or regulations;

(8) subject to the approval of the Budget and Control Board, adopt regulations relating to the construction, repair, modification, installation, tie-down, hookup, and sale of all manufactured homes, which regulations must be uniform throughout the State and enforced by inspectors for the board to insure minimum standards of safety within the State and its political subdivisions. Ordinances of a political subdivision, relating to installation or sale of manufactured homes may not be inconsistent with a regulation or standard adopted by the division pursuant to this chapter;

(9) subject to the approval of the State Budget and Control Board, adopt regulations and standards necessary to carry out the provisions of this chapter;

(10) subject to the approval of the State Budget and Control Board, adopt by regulation the standards contained in the Construction and Safety Standards Act;

(11) subject to the approval of the Budget and Control Board, adopt by regulation the manufactured home procedural and enforcement regulations 24 C.F.R. 3282, as amended, promulgated by the Department of Housing and Urban Development pursuant to the Construction and Safety Standards Act;

(12) enter into cooperative agreements with federal agencies relating to manufactured housing and accept and use federal grants, matching funds, or other financial assistance to further the purposes of this chapter;

(13) subject to the approval of the State Budget and Control Board, adopt regulations for the conducting of hearings and the presentation of views, consistent with the regulations promulgated by the Department of Housing and Urban Development, 24 C.F.R. 3282.151 through 3282.156, as amended.

EXHIBIT
AUG 13 1991 24
STATE BUDGET & CONTROL BOARD

STATE OF SOUTH CAROLINA

State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

P.O. BOX 12444
COLUMBIA, SOUTH CAROLINA 29211
(803) 734-2320

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

August 13, 1991

The Honorable Nick Theodore
President, The Senate
The State House
Columbia, SC 29201

Dear Mr. Theodore:

Re: Submission of Regulations for Review
(Regulation 19-425, Manufactured Housing Board)

This is to advise that the State Budget and Control Board, at its meeting on August 13, 1991, approved the submission of the referenced regulations to the General Assembly for its review.

Included with the enclosed regulations are a synopsis of the regulations and a statement of their fiscal impact.

A Notice of Drafting was published in the December 28, 1990, State Register and the proposed regulations, with the fiscal impact statement, appeared in the April 26, 1991, issue. No comments were received.

Please contact Adrienne R. Youmans at 737-0567 should you have questions about these regulations.

Sincerely,

Donna K. Williams

Donna K. Williams
Assistant Executive Director

Enclosure
cc: Lynn Bartlett
Richard W. Kelly
Adrienne R. Youmans

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STATE OF SOUTH CAROLINA

State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
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CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

August 13, 1991

The Honorable Robert J. Sheheen
Speaker, House of Representatives
509 Blatt Office Building
Columbia, SC 29201

Dear Mr. Sheheen:

Re: Submission of Regulations for Review
(Regulation 19-425, Manufactured Housing Board)

This is to advise that the State Budget and Control Board, at its meeting on August 13, 1991, approved the submission of the referenced regulations to the General Assembly for its review.

Included with the enclosed regulations are a synopsis of the regulations and a statement of their fiscal impact.

A Notice of Drafting was published in the December 28, 1990, State Register and the proposed regulations, with the fiscal impact statement, appeared in the April 26, 1991, issue. No comments were received.

Please contact Adrienne R. Youmans at 737-0567 should you have questions about these regulations.

Sincerely,

Donna K. Williams

Donna K. Williams
Assistant Executive Director

Enclosure
cc: Lynn Bartlett
Richard W. Kelly
Adrienne R. Youmans

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FAX (803) 734-2117

EXHIBIT

AUG 13 1991 25

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF August 13, 1991
ITEM NUMBER 12

AGENCY: General Services

SUBJECT: Spartanburg Technical College Procurement Recertification

The Division of General Services, in accord with Section 11-35-1210, has audited Spartanburg Technical College and recommends its recertification within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Good and Services (Local Funds Only), $5,000; and Information Technology in accordance with the approved Information Technology Plan (Local Funds Only), $5,000.

The College did not request increased certification.

BOARD ACTION REQUESTED:

In accord with Section 11-35-1210, grant procurement recertification to Spartanburg Technical College within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Good and Services (Local Funds Only), $5,000; and Information Technology in accordance with the approved Information Technology Plan (Local Funds Only), $5,000.

ATTACHMENTS:

Agenda item worksheet and attachment

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda Regular

1. Submitted By:
   (a) Agency: Division of General Services

   (b) Authorized Official Signature: Richard W. Kelly, Director

2. Subject: Procurement Certification of Spartanburg Technical College

3. Summary Background Information:

In accordance with the Consolidated Procurement Code Section 11-35-1210, the Division of General Services has audited Spartanburg Technical College's procurement system and recommends its recertification within the parameters described in the audit report for the following limits for a period of three (3) years.

Goods and Services (Local Funds Only)	*$ 5,000 per commitment
Information Technology in accordance with the approved Information Technology Plan (Local Funds Only)	*$ 5,000 per commitment

*The total potential purchase commitment whether single year or multi-term contracts are used.

The College did not request increased certification.

4. What is Board Asked to do?

Grant procurement recertification for Spartanburg Technical College at the limits noted above.

5. What is Recommendation of Board Division involved?

Grant recertification

6. Recommendation of Other Division/Agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. Supporting Documents:
   (a) List Those Attached:

-25 copies of Procurement Audit and Certification Report
-Copy of Section 11-35-1210 of the Consolidated Procurement Code

   (b) List Those Not Attached But Available From Submitter

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Section 11-35-1020. Advisory Groups.

The chief procurement officers may appoint advisory groups such as user committees to assist with respect to specifications and procurement in specific areas and with respect to any other matters within the authority of the chief procurement officers. The chief procurement officers shall develop methods for obtaining necessary and relevant information from the affected agencies, whether through user committees or by surveys and other methods. The chief procurement officers shall make every reasonable effort to ensure that such contracts are developed as will best suit the interest of the State, giving due emphasis to user needs, total costs and open competitive methods of public purchasing.

Section 11-35-1030. Procurement Training and Certification.

The Division of General Services shall develop a system of training for procurement in accordance with regulations by the board. Such training shall compass the latest techniques and methods of public procurement. If deemed appropriate by the Division of General Services, such training shall include a requirement for certification of the procurement officer of each purchasing agency.

SUBARTICLE 9

Auditing and Fiscal Reporting

Section 11-35-1210. Certification.

(1) **Authority.** The board may assign differential dollar limits below which individual governmental bodies may make direct procurements not under term contracts. The Division of General Services shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract.

(2) **Policy.** Authorizations granted by the board to a governmental body are subject to the following:

(a) adherence to the provisions of this code and the ensuing regulations, particularly concerning competitive procurement methods;

(b) responsiveness to user needs;

(c) obtaining of the best prices for value received.

(3) **Adherence to Provisions of the Code.** All procurements shall be subject to all the appropriate provisions of this code, especially regarding competitive procurement methods and nonrestrictive specifications.

Section 11-25-1220. Collection of Data Concerning Public Procurement.

The Division of General Services shall prepare statistical data concerning the procurement, use and disposition of all supplies, services and construction. All using agencies shall furnish such reports as the Division of General Services may require concerning use, needs and stocks on hand, and the chief procurement officers shall prescribe forms to be used by the using agencies in requisitioning, ordering and reporting supplies, services and construction. The chief procurement officers shall limit requests for information to those items necessary for the effective operation of the purchasing system, but using agencies shall be required to provide information as requested.

Section 11-35-1230. Auditing and Fiscal Reporting.

(1) **Auditing.** The Division of General Services through consultation with the chief procurement officers shall develop written plans for the auditing of state procurements.

In procurement audits of governmental bodies thereafter, the auditors from the Division of General Services shall review the adequacy of the system's internal controls in order to ensure compliance with the requirement of this code and the ensuing regulations. Any noncompliance discovered through audit must be transmitted in management letters to the audited governmental body, the Budget and Control Board. The auditors shall provide in writing proposed corrective action to governmental bodies. Based upon audit recommendations of the Division of General Services the board may revoke certification as provided for in Section 11-35-1210 and require the governmental body to make all procurements through the office of materials management above a dollar limit set by the board until such time as the board is assured of compliance with this code and its regulations by that governmental body.

(2) **Fiscal Reporting.** Beginning with the first quarter of fiscal year 1981-82 and each quarter thereafter, in

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CERTIFICATION RECOMMENDATIONS

As enumerated in our transmittal letter, corrective action based on the recommendations described in this report, we believe, will in all material respects place Spartanburg Technical College in compliance with the South Carolina Consolidated Procurement Code.

Prior to July 31, 1991, we will perform a follow-up review in accordance with Section 11-35-1230(1) of the Procurement Code to determine if the proposed corrective action has been taken. Based on the follow-up review, and subject to this corrective action, we will recommend that Spartanburg Technical College be recertified to make direct agency procurements for a period of three (3) years as follows:

Procurement Area	Recommended Certification Limits
1. Goods and Services (Local Funds Only)	$ 5,000 per commitment
2. Information Technology in accordance with the approved Information Technology Plan (Local Funds Only)	$ 5,000 per commitment

*Total potential purchase commitment whether single year or multi-term contracts are used.

Melissa Rae Thurstin
Compliance Analyst

R. Voight Shealy, CFE, Manager
Audit and Certification

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South Carolina
Division of General Services

EXHIBIT

AUG 1 3 1991 2 5

STATE BUDGET & CONTROL BOARD

PROCUREMENT AUDIT AND CERTIFICATION

SPARTANBURG TECHNICAL COLLEGE

AGENCY

JANUARY 1, 1988 - MARCH 31, 1991

DATE

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STATE OF SOUTH CAROLINA

State Budget and Control Board

DIVISION OF GENERAL SERVICES

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

RICHARD W. KELLY
DIVISION DIRECTOR

MATERIALS MANAGEMENT OFFICE
1201 MAIN STREET, SUITE 600
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0600

JAMES J. FORTH, JR.
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EXHIBIT

AUG 13 1991 25

STATE BUDGET & CONTROL BOARD

August 5, 1991

Mr. Richard W. Kelly
Director
Division of General Services
1201 Main Street, Suite 420
Columbia, South Carolina 29201

Dear Rick:

I have attached Spartanburg Technical College's procurement audit report and recommendations made by the Office of Audit and Certification. I concur and recommend the Budget and Control Board grant the College a three (3) year certification as noted in the audit report.

Sincerely,

James J. Forth, Jr.
Assistant Division Director

JJF/jjm

Attachment

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EXHIBIT

AUG 1 3 1991 2 5

STATE BUDGET & CONTROL BOARD

SPARTANBURG TECHNICAL COLLEGE

PROCUREMENT AUDIT REPORT

JANUARY 1, 1988 - MARCH 31, 1991

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NOTE: The College's responses to issues noted in this report have been inserted immediately following the issues they refer to.

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STATE OF SOUTH CAROLINA
State Budget and Control Board
DIVISION OF GENERAL SERVICES

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

RICHARD W. KELLY
DIVISION DIRECTOR

MATERIALS MANAGEMENT OFFICE
1201 MAIN STREET, SUITE 600
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0600

JAMES J. FORTH, JR.
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

July 29, 1991

Mr. James J. Forth, Jr.
Assistant Division Director
Division of General Services
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Dear Jim:

We have examined the procurement policies and procedures of Spartanburg Technical College for the period January 1, 1988 through March 31, 1991. As part of our examination, we studied and evaluated the system of internal control over procurement transactions to the extent we considered necessary.

The evaluation was to establish a basis for reliance upon the system of internal control to assure adherence to the Consolidated Procurement Code and State and internal procurement policy. Additionally, the evaluation was used in determining the nature, timing and extent of other auditing procedures necessary for developing an opinion on the adequacy, efficiency and effectiveness of the procurement system.

The administration of Spartanburg Technical College is responsible for establishing and maintaining a system of internal control over procurement transactions. In fulfilling

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this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance of the integrity of the procurement process, that affected assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and are recorded properly.

Because of inherent limitations in any system of internal control, errors or irregularities may occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the system of internal control over procurement transactions, as well as our overall examination of procurement policies and procedures, were conducted with professional care. However, because of the nature of audit testing, they would not necessarily disclose all weaknesses in the system.

The examination did, however, disclose conditions enumerated in this report which we believe need correction or improvement.

Corrective action based on the recommendations described in these findings will in all material respects place Spartanburg Technical College in compliance with the South Carolina Consolidated Procurement Code and ensuing regulations.

Voight Shealy

R. Voight Shealy, CFE, Manager
Audit and Certification

001666

INTRODUCTION

We conducted an examination of the internal procurement operating procedures and policies of Spartanburg Technical College. Our on-site review was conducted May 1, 1991 through May 17, 1991 and was made under authority as described in Section 11-35-1230(1) of the South Carolina Consolidated Procurement Code and Regulation 19-445.2020.

The examination was directed principally to determine whether, in all material respects, the procurement system's internal controls were adequate and the procurement procedures, as outlined in the Internal Procurement Operating Procedures Manual, were in compliance with the South Carolina Consolidated Procurement Code and its ensuing regulations.

Additionally our work was directed toward assisting the College in promoting the underlying purposes and policies of the Code as outlined in Section 11-35-20, which include:

(1) to ensure the fair and equitable treatment of all persons who deal with the procurement system of this State

(2) to provide increased economy in state procurement activities and to maximize to the fullest extent practicable the purchasing values of funds of the State

(3) to provide safeguards for the maintenance of a procurement system of quality and integrity with clearly defined rules for ethical behavior on the part of all persons engaged in the public procurement process

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BACKGROUND

Section 11-35-1210 of the South Carolina Consolidated Procurement Code states:

> The (Budget and Control) Board may assign differential dollar limits below which individual governmental bodies may make direct procurements not under term contracts. The Division of General Services shall review the respective governmental body's internal procurement operation, shall verify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the Board those dollar limits for the respective governmental body's procurement not under term contract.

Most recently, on August 23, 1988, the Budget and Control Board granted Spartanburg Technical College the following procurement certifications:

Category	Limit
1. Goods and Services (Local Funds Only)	$ 5,000 per commitment
2. Information Technology in accordance with the approved Information Technology Plan (Local Funds Only)	$ 5,000 per commitment

Since that certification expires August 8, 1991, this audit was performed to determine if recertification is warranted. The College did not request an increase in certification.

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SCOPE

We conducted our examination in accordance with Generally Accepted Auditing Standards as they apply to compliance audits. Our examination encompassed a detailed analysis of the internal procurement operating procedures of Spartanburg Technical College and the related policies and procedures manual to the extent we deemed necessary to formulate an opinion on the adequacy of the system to properly handle procurement transactions. The examination was limited to procurements made with local funds, which include federal funds, local appropriations, contributions and student collections, which is the procurement activity managed by the College. As in all South Carolina technical colleges, state funded procurements are managed by the State Board of Technical and Comprehensive Education.

We selected judgemental samples for the period January 1, 1988 through March 31, 1991, for compliance testing and performed other audit procedures that we considered necessary to formulate this opinion. As specified in the Consolidated Procurement Code and related regulations our review of the system included, but was not limited to, the following areas:

(1) All sole source and emergency procurements and trade-in sales for the period January 1, 1988 - March 31, 1991

(2) Property management and fixed asset procedures

(3) Purchase transactions for the period January 1, 1988 - March 31, 1991, including

    (a) Sixty payments for department transactions, each exceeding $500

    (b) Twenty purchase orders each exceeding $500

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(c) A block sample of six hundred sequential purchase orders

(4) Minority Business Enterprise Plan and reports

(5) Procurement staff and training

(6) Procurement procedures

(7) Information Technology Plan

(8) All Permanent Improvement Projects

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SUMMARY OF AUDIT FINDINGS

Our audit of the procurement system of Spartanburg Technical College, hereinafter referred to as the College, produced findings and recommendations in the following areas:

		PAGE
I.	Compliance - Procurements	
	A. Unauthorized Procurement We noted one unauthorized procurement which was also a late payment. One other late payment was also noted.	8
	B. Procurements Lacking Competition Two procurements were made without competition.	9
II.	Compliance - Construction A bid tabulation was not sent to every bidder in two cases.	10
III.	Compliance - Sole Source and Emergency Procurements and Trade-in Sales We noted two sole sources which were inappropriate.	10

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RESULTS OF EXAMINATION

I. Compliance - Procurements

A. Unauthorized Procurement

P.O. number 040416 paid on check number 030166 for $620.00 is unauthorized. The invoice was dated June 20, 1989 and the purchase order was dated September 13, 1989. Since only procurement has the authority to commit the College, the purchase is unauthorized.

We recommend that this procurement be submitted to the College President for ratification in accordance with Regulation 19-445.2015.

This procurement was also one of two late payments we noted. The other was purchase order number 000628, check number 33057, for $2,539.00. On check number 030166, the invoice was dated June 20, 1989 and the check was dated September 25, 1989. On check number 000628, the invoice was received by the College on January 5, 1990 and the check was dated March 15, 1990.

Section 11-35-45 of the Consolidated Procurement Code requires that payments be processed within 30 working days of satisfactory receipt.

We recommend that the College make every effort to comply with this section. Exceptions should be explained prior to payment.

RESPONSE

Unauthorized Procurements

P.O. Number 040416, Check Number 030166 for $620.00. This procurement was noted also for late payment.

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This was for a circuit breaker that blew in an electric panel adjacent to the x-ray lab. The breaker had been installed during recent renovations. When the breaker and panel blew it cut off power to the entire B wing of the West Building requiring immediate attention. The electrical contractor that had recently completed the renovations was called and necessary repairs were made. At the time the contractor was called, it was assumed that the problem would be corrected under warranty. After consulting with the design engineer, it was determined that the problem was partially a panel design problem. In fairness to the contractor an agreement was made to pay for the cost of the breaker. This was the reason for the unauthorized procurement and late payment of this purchase. This procurement has been ratified in accordance with Regulation 19-445.2015 by the President of the College.

Late Payments

P.O. Number 000628, Check Number 33057 for $2,539.00.

The job was not completed at the time the invoice was received; therefore, payment was withheld. The contractor was notified that an installed wall was not properly braced. Subsequently, the contractor was notified on several other occasions. Once the job was completed payment was processed immediately.

Action: Late payments will be properly documented in the future.

B. Procurements Lacking Competition

Check number 39596 for $2,972.65 and purchase order number 41326 for $4,250.00 were not supported by evidence of competition, or sole source or emergency determinations. Check number 39596 was a credit card payment. The credit card has been issued to the College for official use. Purchase order number 41326 was for outdoor advertising. The College incorrectly assumed that these items were exempt from the Code. We recommend that the College procure these items in accordance with the Consolidated Procurement Code.

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RESPONSE

Procurements Lacking Competition

P.O. Number 41326 issued for billboard advertisements and Check Number 039596 to or VISA charges.

We were unaware that billboard advertisements or charge cards required competition.

Action: This will be corrected in future procurements of this nature.

II. Compliance - Construction

For project number 9567, Ledbetter Parking Lot, and the Gaines Building Sidewalk Project, the College did not send bid tab forms to all bidders. The original contract amounts were $47,120 and $9,269 respectively. This oversight was due to a misunderstanding on the College's part.

Accordingly, we recommend the College's personnel familiarize themselves with the requirements of Article 9 of the Procurement Code and take steps to ensure compliance.

RESPONSE

For Project 9567 - Ledbetter Parking Lot, and Gaines Building Sidewalk Project. The College did not send bid tab forms to all bidders.

This was an oversight. It will be corrected in the future.

III. Sole Source and Emergency Procurements and Trade-in Sales

We reviewed all sole source and emergency procurements and trade-in sales with all available supporting documentation for the period January 1, 1988 through March 31, 1991. We found these procurements to be in compliance with the Code and regulations with the following exceptions.

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We found two sole source procurements which were inappropriate:

PO Number	Amount	Description
42214	$6,014.40	Fire alarm system
50290	2,569.25	Computer technician's workbench

The College sole sourced these items because they had features which were important to the College. However, competition was available in both cases.

Regulation 19-445.2105 of the Consolidated Procurement Code requires that in cases of reasonable doubt competition should be solicited.

The College had in fact examined several different types of computer workstations and fire alarm systems prior to sole sourcing these items. Therefore, in both cases, reasonable doubt existed. We recommend that the College seek competition in the future when in doubt.

RESPONSE

Two sole sources were sighted as inappropriate. P.O. Number 42214 for a firm alarm system for the West Building and P.O. Number 50290 for a computer technician's workbench.

FIRE ALARM SYSTEM: In developing the specifications for this system, it was determined that the system required a "walk test" capability. This capability would then allow the system to be placed in a test mode and allow maintenance personnel to then walk through the building initiation alarm stations. The system then responds with a unique number of rings to identify the zone that has been activated and confirms that the designated zone is functioning properly. In subsequent checks, with what we considered potential vendors, it was found that competition for this type of system was not available. Consequently, we initiated a sole source procurement.

COMPUTER TECHNICIAN'S WORKBENCH: This workbench is designed as a specialist modular workbench for electronic technicians. It is composed of individual modules which permits the buyer to arrange

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or design the workbench to suit the needed work. After thorough research, our procurement specialist made the determination that competition could not be found to meet the specifications. A sole source request was then initiated.

ACTION: The College will always seek competition if there is any doubt as to the propriety of sole source procurement. However, we must point out that reasonable doubt is subject to individual interpretation. It will continue to be our policy to seek competition anytime there is a reasonable doubt at any level of approval within the College's structure.

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CERTIFICATION RECOMMENDATIONS

As enumerated in our transmittal letter, corrective action based on the recommendations described in this report, we believe, will in all material respects place Spartanburg Technical College in compliance with the South Carolina Consolidated Procurement Code.

Prior to July 31, 1991, we will perform a follow-up review in accordance with Section 11-35-1230(1) of the Procurement Code to determine if the proposed corrective action has been taken. Based on the follow-up review, and subject to this corrective action, we will recommend that Spartanburg Technical College be recertified to make direct agency procurements for a period of three (3) years as follows:

Procurement Area	Recommended Certification Limits
1. Goods and Services (Local Funds Only)	$ 5,000 per commitment
2. Information Technology in accordance with the approved Information Technology Plan (Local Funds Only)	$ 5,000 per commitment

*Total potential purchase commitment whether single year or multi-term contracts are used.

Melissa Rae Thurstin
Compliance Analyst

R. Voight Shealy, CFE, Manager
Audit and Certification

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STATE OF SOUTH CAROLINA

State Budget and Control Board

DIVISION OF GENERAL SERVICES

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

July 29, 1991

Mr. James J. Forth, Jr.
Assistant Division Director
Division of General Services
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Dear Jim:

We have reviewed Spartanburg Technical College's response to our audit report for January 1, 1988 - March 31, 1991. Also, we have followed the College's corrective action during and subsequent to our field work. We are satisfied that the College has corrected the problem areas and that internal controls over the procurement system are adequate.

Therefore, we recommend that the Budget and Control Board grant Spartanburg Technical College the certification limits noted in our audit report for a period of three (3) years.

Sincerely,

Voight Shealy

R. Voight Shealy, Manager
Audit and Certification

RVS/jjm

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF August 13, 1991
ITEM NUMBER 13

AGENCY: General Services

SUBJECT: Schematic Design Review, A&E Project

On August 4, 1988, the Board adopted a procedure required by Section 5 of Act 638 of 1988 for monitoring the A&E work undertaken on permanent improvement projects. The procedure developed calls for two reviews, the first of which is to occur after completion of the architectural program and the schematic drawings. The second review is to occur following the completion of the project plans and specifications.

The Division requests approval for the following project in the schematic stage to proceed to the final stage:

USC Spartanburg, Campus Life Center Project A&E (project H34-9504)

A project fact sheet is attached.

BOARD ACTION REQUESTED:

In accord with the review procedure for A&E work on permanent improvement projects, approve the USC Spartanburg, Campus Life Center A&E project (H34-9504) in the schematic stage to proceed to the final stage.

ATTACHMENTS:

Agenda item worksheet; project fact sheet; Monitoring Procedure; §2-47-30

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: August 13, 1991 Agenda: Regular

1. Submitted by:
(a) Agency: Division of General Services
South Carolina Budget and Control Board

(b) Authorized Official Signature: Richard W. Kelly

2. Subject: Schematic Design Review for one (1) project.

3. Summary Background Information:

At its meeting of August 4, 1988 the S.C. Budget and Control Board "Adopted the procedure required by Section 5 of the 1988 Capital Improvement Bond Act for monitoring bond projects authorized for A&E Only as proposed by staff."

Implementation of the procedure requires that the Agency must supply Schematic Design and Final Design Information Reports and arrange a review session.

See attached Fact Sheet for USC-Spartanburg Campus Life Center Project.

4. What is Board asked to do?

The Board is requested to place this item on the next meeting agenda; to give consideration to this project and to receive this report as information.

5. What is recommendation of Board Division involved?

That the Board approve the one (1) project in the Schematic stage to proceed to the Final stage.

6. Recommendation of other Division/Agency (as required)?

N/A

(a) Authorized Signature: _____

(b) Division/Agency Name: _____

7. Supporting Documents:
(a) List Those Attached:

1. Project Fact Sheets.
2. Monitoring procedure for the 1988 Bond Bill Project Authorization for A&E only.
3. Code {2-47-30

(b) List Those Not Attached But Available From Submitter:

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USC - SPARTANBURG
CAMPUS LIFE CENTER A&E
S. C. PROJECT NO. H34-9504-PC

PROJECT FACT SHEET (A&E ONLY PROJECTS - ACT 638 OF 1988)

I. THE PROJECT

The Campus Life Center is designed to provide facilities for basic student services and programs serving a campus of over 4,500 students. These include food services, bookstore, health services, post office, counseling and career development, student activities and organizations, student affairs, and continuing education. In addition it will accommodate the need of a residential population projected to increase from 400 to 1,200 by 1994. The Campus Life Center will serve as the focal point of student life, as well as an important setting for informal faculty - student contact in providing a meeting place to facilitate the exchange of ideas and opinions. Lack of space is the primary reason for inadequate campus life experiences which are essential to the institution's mission in providing for the holistic development of its students.

II. NEED FOR THE PROJECT

USCS has historically attempted to be responsible in its capital priorities, giving primary emphasis to academic facilities. As a result, facilities for basic student services have been neglected. USCS is the only public senior institution in the state that does not have a legitimate campus life center. Currently, all USCS student life programs and services are housed in 35,000 square feet of a facility designed in 1970 to accommodate a student enrollment of 1,000. With approximately 4,500 students on campus in Fall 1990, and an average enrollment increase of 14 percent per year during the past three years, it is no longer possible to meet students' needs. Food service is limited to a small snack bar operation which prohibits the development of a complete meal plan. The bookstore does not have adequate space to receive, display, and sell required textbooks and basic school supplies. Basic health service is provided from a small office. Space is not available for student organizations to meet and conduct programs and activities, nor for a full range of counseling, career development and testing services. The SACS accreditation team made a strong recommendation on May 19, 1991, that the University increase space for all student activities.

III. ALTERNATIVES CONSIDERED

The following alternatives have been considered:

- Renovation - remodel or expand
- Temporary buildings
- Eliminating services and activities
- Limiting enrollment

Over the past ten years, USCS has considered every possible alternative to meeting these needs on a growing campus. Remodeling or expanding the facility which currently houses these basic student services has been studied, but is not feasible because of the location and design of the building. Temporary structures, have been used extensively in the past but do not meet the needs which currently exist. As a result, services and activities have been severely limited, the future growth and development of the University is impaired and its capacity to serve the state is diminished.

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IV. PROJECT BUDGET

	PROJECT BUDGET AT OPIP SUBMITTAL	PROJECT BUDGET AT SCHEMATIC SUBMITTAL	PROJECT BUDGET AT FINAL SUBMITTAL	DESCRIPTION OF PROJECT COSTS
(1)	$ 363,750	$ 801,000 (1)	$ 815,000 (1)	Planning/Design Services
(2)	$	$ 1,020,000 (2)	$ 950,000 (2)	Site Work (including utilities)
(3)	$	$	$	Central Energy Systems Repair/Replacement
(4)	$	$	$	Mechanical Systems Repair/ Replacement
(5)	$	$	$	General Renovation/Repair of Floor Space
(6)	$	$	$	Roof Repair/Replacement
(7)	$ 6,460,000	$ 8,275,000 (3)	$ 9,380,000	Construction of Additional Floor Space
(8)	$ 653,000	$ 1,000,000	$ 1,106,000	Equipment/Supplies
(9)	$	$	$	Purchase of Facilities
(10)	$	$ 15,000	$ 15,000	Other (Specify) Surveys Test Reports
(11)	$ 121,250	$ 279,000	$ 309,000	Contingency
TOTAL	$ 7,598,000	$ 11,390,000	$12,575,000	

(1) Includes architectural and engineering fees and expenses for consultants
(2) Includes normal site development and macro site development (road and utility systems)
(3) Includes $1,172,000 for fixed equipment, i.e. complete food service

V. PROJECT SIZE

Building Size at OPIP Submittal:

New Construction 83,000 Gross Square Feet
Renovated Area 0 Gross Square Feet

Building Size at Schematic Submittal:

New Construction 82,731 Gross Square Feet
Renovated Area 0 Gross Square Feet

Building Size at Final Submittal:

New Construction 82,731 Gross Square Feet
Renovated Area 0 Gross Square Feet

VI. REASON AND JUSTIFICATION FOR CHANGE IN PROJECT SIZE AND/OR BUDGET

Since the schematic submission, the size of the proposed facility has not changed. The scope and use of the Campus Life Center is also as originally designed. However the total cost of the project has increased. This increase is due to the inclusion of an escalation factor to cover the period for September, 1990 (when schematic budget figures were developed) to Spring, 1992 (anticipated construction start). A breakdown of the increased cost is given below:

Escalation	$1,185,000

VII. ADDITIONAL ANNUAL OPERATING COST 9OPERATING 7 PERSONAL SERVICES COSTS

Utilities	$ 146,000
Natural gas, water and electricity (Based on present rate and use per sq. ft.)	
Personnel	113,600
Custodian and Maintenance personnel	
Contractual services	5,000
Elevator services, chiller and other HVAC maintenance, garbage disposal services	
Supplies	13,000
Janitorial and maintenance supplies	
Total Operating and Personnel Costs	$ 277,600

VIII. PROPOSED SOURCES OF FUNDS

Source of funds at OPIP submittal:
$7,598,000 Capital Improvement Bonds

Additional source of funds at schematic submittal:
$4,977,000 Capital Improvement Bonds

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STATE BUDGET & CONTROL BOARD

MONITORING PROCEDURE FOR 1988 BOND PROJECT AUTHORIZATIONS FOR A&E ONLY

1. **Board Staff Must Advise Agencies Formally of Monitoring Procedure**
   Board staff must formally advise heads and other appropriate staff of agencies for which authorizations for architectural and engineering (A&E) work are included in Act 638 of 1988 of the special monitoring procedure devised by Board staff and reviewed by the Committee and the Board in accord with the requirements of Section 5 of that Act. If not done before the projects involved are established formally following appropriate action by the Bond Committee and the Board or their designees, this formal notice of the special monitoring procedure must be given at the time projects are established.

2. **Agency Head Must Acknowledge Procedure and Supply Basic Information**
   The head of any agency involved in the A&E monitoring process must acknowledge promptly and formally to Board staff having received notification of the special monitoring procedure for A&E only projects authorized in the 1988 bond act. The agency head also must agree to supply as soon as possible a single copy of the following to the Board staff:

   (a) Any preliminary architectural program or other documents which describe the facilities envisioned by the Project and the specific needs they are intended to meet;

   (b) The agency's schedule for selecting the architectural and engineering firm(s) for the project;

   (c) A copy of any published advertisement seeking architectural and engineering services on the project;

   (d) Specific notice of dates, places, and times of interviews of firms responding to the advertisements and notice of the firm(s) selected by the agency.

3. **Agency Must Supply Work Schedule of A&E Firm**
   As soon as practicable following the employment of the A&E firm, a copy of the projected schedule for accomplishing the work must be provided to Board staff.

4. **Agency Must Supply Architectural Program**
   The architectural program must be provided to Board staff expeditiously. The submission of drafts or parts of the program as they are evolved is strongly encouraged. A copy of the final program must be supplied to Board staff immediately after its completion and acceptance by the agency.

5. **Agency Must Supply Schematics and Arrange Schematics Review Session**
   The agency must advise Board staff at least 30 days in advance of the time schematic drawings are expected to be available. Board staff will schedule the first formal review of project A&E work by the Board and the Bond Committee to be held as soon as possible after the date the schematics are expected to be available. Schematic drawings must be supplied to Board staff immediately after their completion so that Board and Bond Committee members can have early access to them.

5. (continued)
The agency is responsible for having appropriate staff and A&E firm representatives available for the formal review session with the Board and the committee. To the degree possible, the review session will be a joint one by the Board and the committee but scheduling difficulties may require separate sessions.

6. Board/Committee to Conduct Formal Project Review at Schematics Stage

7. Board Staff Must Summarize Results of Project Schematics Review
Board staff must prepare a written report summarizing briefly the results of the first formal review of the project. A copy of this summary will be forwarded to Board members, Bond Committee members, and to the agency involved.

8. Agency Must Maintain Contact with Board Staff After Schematics Review
Agency representatives must keep Board staff advised of progress on the project after the formal schematics review. The agency also will update Board staff on the project work schedule of the A&E firm and when project plans and specifications are expected to be completed.

9. Agency Must Supply Plans/Specifications and Arrange for Review Session
The agency must advise Board staff at least 30 days in advance of the date project plans and specifications are expected to be available. Board staff will schedule the plans/specifications review by the Board and the Committee as soon as possible after the plans/specifications are expected to be available. Plans and specifications must be supplied to Board staff as soon as they are available so that the Board and Committee can have early access to them. The agency must arrange to have appropriate staff and representatives of the A&E firm available for the review session with the Board and the Committee. If possible, the review session will be a joint Board-Committee session, but scheduling conflicts may require that separate sessions be held.

10. Board/Committee Formal Review of Project Plans/Specifications

11. Board Staff Must Summarize Results of Plans/Specifications Review
A copy of this summary must be sent to Board members, Bond Committee members and to the agency involved.

Adopted by Budget and Control Board 8/4/88
Reviewed by Joint Bond Review Committee 9/13/88
Review reported to Budget and Control Board 10/25/88

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Joint Bond Review Committee

New Sections Added.

SEC.
2-47-35. Establishment of funding priorities.

§ 2-47-30. Powers and duties.

Editor's Note—

Section 5 of 1988 Act No. 638 provides as follows:

"The State Budget and Control Board (Board) staff shall devise a special procedure, reviewed by the Joint Bond Review Committee (Committee) and the Board, under which staff of the Board will monitor efforts undertaken for project authorizations in this act which are for architectural and engineering (A&E) work only. This procedure must provide opportunities for the Committee and the Board to gain a full understanding of the particular components of each project. These components will include, at a minimum, the operational expenses associated with each project, assuming completion, and the total amount of additional funding that would be necessary to complete the project as designed. The procedure must provide for not less than two reviews, by the Committee and the Board, on the design work on each project. The first review must occur after completion of the architectural program and immediately following the completion of the schematic drawings. The second review must occur following the completion of project plans and specifications. The results of these reviews will be summarized by Board staff and forwarded to the Committee and the Board for consideration by them in connection with the formulation of any additional project funding recommendations."

Section 8 of 1988 Act No. 638 provides as follows:

"The State Budget and Control Board and the Joint Bond Review Committee or their designees shall devise procedures for authorizations of leases or lease purchases, or both, and make recommendations to the General Assembly on the procedures by February 1, 1989."

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