

From: HR-BATCH <HR-BATCH@sceis.sc.gov>
To: Danny VaratDannyVarat@scstatehouse.gov
Date: 9/26/2017 9:00:13 PM
Subject: Approve expense report of KENNETH R BURTON

Work Item in SAP System: ECP

Work Items are for Travel Approvals

Supervisors, log on to MySCEmployee and go to the Universal Work List to process your Travel work item.

If you have any problems logging on, contact your system administrator.

Personnel no.: 10044458 Trip no.: 0000141414

Trip begins: 09/20/2017 07:30:00

Trip ends: 09/20/2017 14:30:00

Reason: Meeting with AAA

Location: Hartsville SC

Country: US - South Carolina

Total costs: USD 7.00

Advance: USD 0.00