

From: Diane Hardy <DHardy@seapines.com>

To: Amy Duffyaduffy@scprt.com

CC: Veldran, KatherineKatherineVeldran@gov.sc.gov

Date: 3/27/2014 4:19:31 PM

Subject: RE: BEOs - Friday sky suite

Attachments: HCF Skybox - Friday.pdf

HCF Skybox - Friday Nosh.pdf

Hello Amy & Katherine,

Attached is a revised copy of the Banquet Event Order for the 18th Green skybox on Friday 4/18. I have added coffee service for the morning and made a note to have our staff check with you about whether to refresh it for the afternoon. I have also added the snack items and individual salads that you listed in your e-mail below. These changes will raise the per person price to \$43.00++.

The second attachment is a separate Banquet Event Order for an "afternoon nosh" with a new chips & dips display and the chicken sliders you requested.

You can just let me know whether you decide to add the Nosh....or not. Sometime before the tournament, I will also need to get an address for the billing for the food items and the corkage fees (which covers the mixers and set-ups as well as the bartender). I understand the Heritage Foundation will still be providing the liquor, beer and wine for the skybox.

I should be in the office most of the day tomorrow until about 3:00pm or anytime on Monday, if you have questions. We will meet on Tuesday afternoon to discuss all of the Heritage details so it will definitely be helpful if I have most of this information finalized by then.

Thanks,

Diane



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From: Amy Duffy [mailto:aduffy@scprt.com]

Sent: Thursday, March 27, 2014 1:09 PM

To: Diane Hardy

Cc: katherineveldran@gov.sc.gov

Subject: BEOs - Friday sky suite

Hi Diane,

Appreciate you sending the BEO's for our review ...

Katherine and I have reviewed and wanted to see if we could add the following items:

Snacks all day:

Add: Mixed Nuts, Cliff Bars, Granola Bars and Whole Fruit

Lunch:

Add: Individual salad bowls of mixed greens and fresh spinach with toppings of feta cheese, artichoke hearts, hearts of palm, red and yellow tomatoes, feta vinaigrette and balsamic vinaigrette.

We would like to add an Afternoon Nosh. Thought maybe you would have some suggestions for our consideration.

Look forward to chatting with you this afternoon.

Amy D. Duffy

Chief of Staff

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