

MINUTES OF BUDGET AND CONTROL BOARD MEETING

JULY 18 1972

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Governor John C. West invited the members of the Budget and Control Board and special guests to a luncheon at the Governor's Mansion at 1:00 p. m. on Tuesday, July 18, 1972. Those in attendance were:

Governor John C. West
Senator Edgar A. Brown
Mr. R. J. Aycock
Mr. Henry Mills
Mr. P. C. Smith
Mr. W. T. Putnam
Mr. F. Earl Ellis
Mr. Furman McEachern
Senator J. P. Mozingo
Mr. Stan Smith
Mr. Y. W. Scarborough, Jr.
Dr. Charles E. Palmer

Mr. Grady L. Patterson, Jr., was absent due to military leave.

After the luncheon, the Board met in formal session and the following business was transacted.

ST. AUGUSTINE CHURCH - TITLE TO PROPERTY - Mr. P. C. Smith reported to the Budget and Control Board that a question of title had arisen as to the small plot of ground upon which the St. Augustine Episcopal Church had stood until it burned several weeks ago. This property is immediately adjacent to Poinsett Park and there seems to be some question as to whether the Church property was a portion of the original grant.

Mr. Smith further reported that a Resolution had been introduced into the Legislature for a quit-claim deed to be issued by the State of South Carolina to the Church relinquishing any claim upon the property which the State might have. Although final action on this Resolution is still pending, the Board was asked by Mr. John S. Hoar, Attorney for the

Church, to give its approval for the transaction provided it receives Legislative authority.

The members of the Board were in full agreement with the granting of the quit-claim deed but recognized the fact that another legal obstacle might probably arise because of a reversion clause in the original grant to the State. Therefore, it was suggested that the matter be referred to the Office of the Attorney General for clarification.

A copy of the correspondence and other documents pertaining to this matter have been retained and are designated as Exhibit I.

PERSONNEL DIVISION - OFFICE SPACE - Mr. Earl Ellis of the Personnel Division advised the Board of the need for additional office space to house a staff for the administration of the State Employees' Insurance Program. He stated that he had located 2,000 square feet in the vicinity of his present offices which could be rented for \$3.50 per square foot.

The Board approved the additional space.

CAPITAL IMPROVEMENTS - The Budget and Control Board approved the following capital improvements.

Commission For The Blind - Parking Area At The Bull Street Location - \$5,500.

Mental Health Commission - Renovation Of Older Facilities - \$125,000.

University of South Carolina - Animal Housing Project As A Part Of The Previously Approved Biology Building - \$90,000.

RALPH A. DURHAM - RETIREMENT STATUS - The Budget and Control Board received a request from Mr. Ralph A. Durham of the Department of Education for a review of a ruling of the Retirement System pertaining to his current employment status.

Mr. Durham, after working for the State of South Carolina for

a number of years, left this employment in 1957 and, upon reaching the required minimum retirement age, began receiving retirement benefits in 1963. In 1965 he returned to full time permanent employment with the Department of Education where he has been serving for the past seven years.

A ruling of the Retirement System has caused Mr. Durham to remain in the status of a retired person since he re-entered State service, whereas he feels that he should be reinstated as a full time State employee with all benefits which might accrue.

In its discussion of the matter, the Board noted that in his present status Mr. Durham would lose the benefit of an increased retirement allowance which would be due him based upon his present level of compensation and also lose the pre-retirement death benefit in the event he should die while in State service.

The members of the Board agreed that Mr. Durham should be reinstated as a full time State employee and that all employee benefits should be made available to him in his present status. However, the Board noted that Mr. Tatum Gressette, Director of the Retirement System, should be afforded an opportunity to offer any objections which he might have to this ruling. Therefore, the matter was left with Mr. P. C. Smith, Secretary to the Budget and Control Board, to advise Mr. Gressette of the current status of this matter.

STATE HIGHWAY DEPARTMENT - SALARIES - In a letter dated June 15, 1972, Mr. S. N. Pearman, Chief Highway Commissioner, requested Budget and Control Board approval for the following salaries for the fiscal year 1972-73.

Chief Highway Commissioner	\$36 000
State Highway Engineer	25 700
Assistant to Chief Highway Commissioner	23 000
Secretary-Treasurer	20 000

The Board approved this request.

A copy of Mr. Pearman's letter is retained in these files and is designated as Exhibit II.

INDUSTRIAL COMMISSION - SURVEY OF STATE FUND - The Board was reminded that the Industrial Commission had, on several occasions, indicated that the rate structure between the State and local subdivisions was not properly balanced and that the subdivisions were being overcharged to compensate for inadequate financing for State employees. Therefore, the Commission has requested the Board's approval for hiring an outside consulting firm to conduct a professional survey of the State's Workmen's Compensation Fund. The cost of this survey will be borne by the Fund.

The Board approved this request.

HIGHER EDUCATION ACT OF 1965 - TITLE I - REVISED STATE PLAN - The Budget and Control Board gave its approval to a revised State plan which was submitted by Mr. Jack Mullins of the Governor's Office.

Copies of the old plan and the revised plan have been retained in these files and are identified as Exhibit III.

LIEUTENANT GOVERNOR - AUTOMOBILE - The Budget and Control Board approved a request of Lieutenant Governor Earle E. Morris, Jr., for the trading of the State-owned automobile which is presently assigned to him and the payment for the new car from the Civil Contingent Fund.

COUNCIL OF FAMILY COURT JUDGES - Mr. P. C. Smith advised the Budget and Control Board that during the fall budget hearings, Judge Jim Craven appeared before the Board and requested \$3,000 to cover administrative expenses of the Council of Family Court Judges. For some reason this request was overlooked in developing the final budget recommendations, and the Council now requests that this amount be made available from the Civil Contingent Fund.

The Board approved this request.

SCHOOL FOR THE DEAF AND BLIND - Officials for the School For

The Deaf And Blind requested that that Organization be permitted to operate from 8:00 a. m. to 4:30 p. m. rather than from the hours of 8:30 a. m. to 5:00 p. m.

The Board approved this request.

GENERAL SERVICES DIVISION -

SALE OF LAND - WHITTEN VILLAGE - The Budget and Control Board approved the sale of 3/4 acre of land to the Seaboard Coastline Railroad Company for the relocating of certain tracks. The selling price of this property will be \$300.

LEASE OF PROPERTY - CHARLESTON COUNTY - The Board approved the leasing of three lots in Charleston County to Aaron Causey and A. L. Borowsky at an annual rental of \$400.

AUTO PURCHASES - The Board approved the trading of the automobile assigned to the President of the University of South Carolina. It also approved numerous other purchases and trades as recommended in a list furnished by the General Services Division.

RENTAL SPACE - The Board approved the leasing of space as recommended by the General Services Division. (List Attached)

A listing of the recommendations of Mr. McEachern has been retained and is identified as Exhibit IV.

NEW STATE OFFICE BUILDING - SITE ACQUISITION - Mr. Furman McEachern reported that the preferred site for a new State office building was on property presently owned by the Mental Health Commission which was located directly across the street from the Headquarters Building of that Agency. He stated that Dr. William Hall had been contacted with reference to this project and had indicated that the Mental Health Commission did not wish

to part with the property but was agreeable to constructing a building and renting it to the State. Mr. McEachern asked for guidance from the Board as to what action should be taken and for assistance in obtaining a proper site for the location of this structure.

The Budget and Control Board indicated complete dissatisfaction with the idea of the Mental Health Commission providing the building under a lease to the State and directed Mr. McEachern to confer with Mr. P. C. Smith to prepare a formal letter from the Budget and Control Board requesting the desired property for the construction of this building.

STATE BOARD FOR TECHNICAL EDUCATION - Mr. Stan Smith, Executive Director of the State Board for Technical Education, appeared before the Budget and Control Board to present a recommendation that his Organization be permitted to "merge" with Palmer College, whereby the State of South Carolina would operate the Palmer Colleges for the remainder of the fiscal year 1972-73. Mr. Smith indicated that his Board felt that it could provide a two year college curricular, particularly in the downtown Charleston area, to certain disadvantaged groups at much less cost than is presently required of the State at the College of Charleston or other institutions. He also pointed out that, in his opinion, the physical location of the present Technical Education facility in Charleston makes it difficult to minister to the needs of many students in the downtown area.

Mr. Smith, Mr. Y. W. Scarborough and Dr. Charles E. Palmer all expressed considerable enthusiasm with respect to this proposal and urged the Budget and Control Board to give its approval to the plan.

After a short discussion, the Board received the plan for study but took no specific action.

Mr. Stan Smith also presented the Board with organizational charts showing a restructuring of the State Board of Technical Education, whereby the staff would be reduced from 114 to 75 employees. The Board

also received this plan as information.

Copies of the proposed merger of Palmer College and the State Board of Technical Education and the organizational structure of the State Board of Technical Education have been retained and are identified as Exhibit V.

PERSONNEL DIVISION - Mr. F. Earl Ellis, Director of the Personnel Division advised the Board that he had received several requests for salary increases which would cause the recipients to earn salaries approximating or exceeding those of their agency heads. Mr. Ellis was advised by the Board to meet with Mr. P. C. Smith, State Auditor, and resolve each question in accord with existing Board policies.

ENVIRONMENTAL PROTECTION BONDS - PROGRAM CERTIFICATION - On June 28, 1972, through telephone conversations the Board approved a statement certifying a program of State participation of financial assistance to municipal and special purpose districts waste water treatment works, contingent upon a successful Court action which is now pending. Thereupon, Governor West signed a Certification Statement on behalf of the Budget and Control Board.

In the current meeting, the Board confirmed its oral action of June 28, 1972.

A copy of this Certification has been retained and is identified as Exhibit VI.

There being no further business, the meeting adjourned at 3:30 p. m.

*John Bassard
Porter House
of Rep.*

AGENDA

Meeting of Budget and Control Board
1:00 P. M. Tuesday, July 18, Governor's Mansion (Lunch)

✓ 1. St. Augustine Church - Poinsett Park - Title to Property

St. Augustine Church is located on a 1 1/2 acre tract in Poinsett State Park, Sumter County. The Church recently burned and a question of title to its property has been raised in connection with obtaining a loan for rebuilding. ✓

Apparently, there was no record of a deed conveying this property to the church. In 1882 R. I. Manning, who owned the property at the time, gave this lot to the church. The surrounding property passed through several hands and in 1934 was one of several tracts acquired by the State Forestry Commission and became Poinsett State Park. The property is now in the custody of Parks Recreation and Tourism as successor to the Forestry Commission in the operation of the Park.

The church has requested the State to give them a quit claim deed in order that they may proceed with the necessary mortgaging to obtain a loan. Attached is a letter from Attorney John S. Hoar, of Sumter, outlining the research on the title.

OK ✓ 2. Personnel Division - Office Space

The Personnel Division needs additional office space in connection with the insurance program. Earl Ellis will present details on this. ✓

✓ OK 3. Commission for the Blind - Parking Area

The Commission is requesting the Board's approval to provide a parking area at their Bull Street location at an estimated cost of \$5,500.00. Federal funds are available to cover the cost.

✓ OK 4. Ralph A. Durham - Retirement Status

Ralph Durham, presently Finance Officer in the Department of Education, has appealed to the Board for a clarification of his status with the State Retirement System.

He left state employment in 1957 and, upon reaching the required minimum age, began receiving retirement benefits in 1963.

In 1965 he was reemployed on a full-time permanent basis for the Department of Education.

Apparently, there are no specific provisions of law relating to the status of a retired person returning to full-time permanent employment within the System. Mr. Gressette's

position in this case is based on those provisions of law which state that a retired person may return to employment and earn as much as \$2,400.00 a year without affecting his retirement. When his earnings exceed this amount, his retirement benefits cease for the remainder of that fiscal year.

There is also a provision of law which requires all full-time employees of the State Government to be members of the State Retirement System.

Mr. Durham's position is based on the fact that he is unquestionably a regular full-time permanent employee of the State Government and is entitled to the benefits of the Retirement System. If he is to remain in a retired status, he thus loses the benefits of (1) the increased retirement allowance that will be available to him based on his present level of compensation and (2) the pre-retirement death benefit.

✓
ck
5. State Highway Department - Salaries of Top Officials

Attached is a communication from the Chief Highway Commissioner requesting the Board's approval of 1972-73 salary increases for top officials as recommended by the Highway Commission.

✓
ck
6. Mental Health Commission - Renovation of Facilities

The Board is requested to approve the expenditure of \$125,000.00 for further renovation of Mental Health Commission facilities. This is a continuation of a renovation program involving older buildings. Funds would be provided under the continuing authority of the Commission to borrow against patient fees. The particular renovation involved in this request has been reviewed by our engineering personnel and is recommended.

✓
ck
7. Industrial Commission - Survey of State Fund

The Commission is requesting the Board's approval to have conducted a professional survey by an outside consultant firm of the operation of the state fund for Workmen's Compensation.

The Board will recall that the Commission has, on several occasions, indicated that the rate structure between state and local subdivisions was not properly balanced and that, in effect, local subdivisions are being overcharged to compensate for inadequate financing for State employees.

✓
ck
8. Higher Education Act of 1965 - Title I - Revised State Plan

Jack Mullins is requesting Board approval of a revised State plan for the operation of Title I.

✓ 9. University of South Carolina - Animal Housing Project

ck The University is requesting the Board's approval of the construction of an addition to the Biology Building (corner of Sumter and Green Streets) to house animals involved in biological and health sciences experimentation. The cost is estimated at \$90,000.00. ✓

✓ 10. Council of Family Court Judges

ck During budget hearings last fall Judge Jim Craven appeared before the Board requesting \$3,000.00 to cover administrative expenses of the Council. For some reason, the request was overlooked in developing final budget recommendations and no appropriation resulted. The Council is now requesting this amount from the Civil Contingent Fund. ✓

✓ 11. Lieutenant Governor - Auto Trade

ck Lieutenant Governor Morris is requesting the Board's approval to trade his state-owned auto.

from Civil Contingent Fund

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from Civil Contingent Fund

12-a

1 B LAW RANGE
SUMTER, S. C.
29150

JOHN S. HOAR
ATTORNEY AT LAW

TEL 773-2460

July 6, 1972

Hon. Ramon Schwartz
Representative from Sumter County
Law Range
Sumter, S. C. 29150

Dear Ramon:

The Episcopal Saint Augustine's Church, located about a half mile below the Poinsett Park entrance on the River Road, burned or was burned perhaps a month ago. The Diocese of South Carolina apparently will lend money at a very low interest rate to help them rebuild and Mr. Julian Burton asked me to locate something about the title to the property, as the church members had not located a deed.

I have searched sufficiently to determine that apparently no deed was made, that probably R. I. Manning gave the property verbally to the church in 1882, that when he conveyed "200 acres" to one Owens in 1905 or 1906 he referred to the two acres given to the church in that deed. When Owens conveyed to Ellison Singleton in 1909 I believe there was also some reference to the church in the deed and a plat was made, recorded in Plat Book 4-A, page 91, showing the approximate location of the church and boundaries measuring 377 feet along the River Road and 231 feet in depth northwest of the River Road. No courses and distances or distance from any fixed object along the road were shown, however. The chain of title goes from Singleton through a number of others to H. J. Windham who conveyed 86 acres including the area surrounding the church to the South Carolina Commission of Forestry in 1934 by deed recorded in Book L-5 at page 565. In 1943 the Forestry Commission had a plat made by Clarence Haynsworth on which very definite boundary lines were surveyed for the church lot. Following old marks he gave the church 377 feet of frontage and somewhat greater depth--328 feet in depth on the north-east side and 303 feet of depth on the southwest side.

I have obtained affidavits from such people as Whilden Nettles; R. I. Johnson of Wedgefield; Marion Dwight, former superintendent of Poinsett Park; and Murdock Walker if I can locate him to sign it, as well as two members of the congregation to whom I have forwarded affidavits which are not yet returned. I feel that the 1943 plat, the affidavits, and the history that I have are pretty strong but this would be a logical time to get a quit-claim deed from the state, if I could get it, to be recorded. The Haynsworth plat is not recorded.

Mr. John E. Hills, deputy director of the Department of Parks, Recreation and Tourism, advises that he has consulted with Mr. Hubbard McDonald of the Attorney General's office who does not believe that a quit-claim deed can be given without legislative authority.

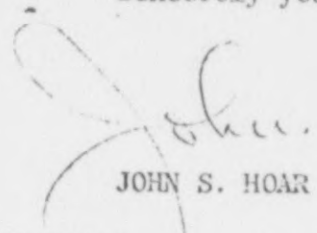
Mr. Hills understands that the legislature passed an act transferring the land from the Forestry Commission to the Department of PRT a number of years ago when the latter agency was set up. I do not find a reference to the act in the index to the Code, but no doubt Jimmy Bryan could locate this and take proper action.

Hon. Ramon Schwartz (7-6-72)

I wonder if you could see if the legislature can either declare the rights of the church according to the Haynsworth plat, copy of a portion of which I enclose herewith, or authorize PRT to give a quit-claim deed.

Will appreciate your helping on this in whatever way seems proper.

Sincerely yours,



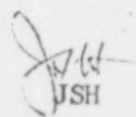
JOHN S. HOAR

JSH/nd

cc: Mr. John E. Hills, Deputy Director
Dept. of Parks, Recreation and Tourism
P. O. Box 1358
Columbia, S. C.

Mr. Julian S. Buxton
Hampton Building
W. Hampton Ave.
Sumter, S. C. 29150

P. S. Mr. Buxton asked me to do this title work so that the Diocese could have a valid mortgage for its loan.



JSH

P. P. S. Upon checking with Mr. Buxton I believe we will probably proceed to incorporate the church and the name will probably be Saint Augustine's Episcopal Church, if that name is needed in the legislation.



JSH

13-a

1 S LAW RANGE
SUMTER, S. C.
29150

JOHN S. HOAR
ATTORNEY AT LAW

File 1474

17
July 18, 1972

Mr. P. C. Smith, State Auditor
200 Hampton Office Building
Columbia, S. C.

Dear Mr. Smith:

At the suggestion of Honorable Ramon Schwartz, Representative from Sumter County, I enclose a proposed deed and a copy thereof for consideration by you and the other members of the State Budget and Control Board in the event that Mr. Schwartz succeeds in getting a resolution through the legislature, as he expressed some hope of doing in a conversation on the 12th. His hope is that you can present this to the Budget and Control Board on the 19th and get its approval subject to action of the legislature. He was hoping to get the resolution through the House this week and through the Senate next week, but probably not by Wednesday. If approval can be given by the Board subject to completion of the resolution, however, then the deed can be signed after the resolution has passed and been approved.

I am also indebted to the Honorable R. J. Aycock for the legislative action which has been initiated on this matter.

I am taking the liberty of sending a copy of this proposed deed to Mr. Hubbard McDonald at the attorney general's office for review by him. I hope that he will call and confirm that it is all right if he finds it so and if not, if he will telephone me collect I will make necessary changes.

Sincerely yours,

John S. Hoar

JOHN S. HOAR

JSH/ind

cc: Mr. Hubbard McDonald
Assistant Attorney General
Hampton Office Building
Columbia, S. C.

Mr. John E. Hills
Deputy Director
South Carolina Department of Parks, Recreation and
Tourism

Hon. Ramon Schwartz
Representative from Sumter County
State House
Columbia, S. C.

Box 1358
Columbia, S. C. 29202

Hon. R. J. Aycock
Representative from Sumter County
State House
Columbia, S. C.

7-17

I doubt that legislation
can go through. Mr. Schwartz
out of touch at present. Am
sending this
for approval on chance that
act can be passed.

TEL 773-2460

JSH

EXHIBIT I

7/18/72

1 LAW RANGE
SUMTER, S. C.
29150

JOHN S. HOAR
ATTORNEY AT LAW

TEL. 773-2460

File 1474

July 10, 1972

Hon. R. J. Aycock
Representative from Sumter County
House Office Building
Columbia, S. C.

Dear Mr. Jim:

This concerns the St. Augustine Episcopal Church on the River Road just below Poinsett Park, which burned several weeks ago. You were good enough to direct me to Dewey Ragins and I have traced down a fair amount of information about the church in attempting to establish title.

Evidently, however, no deed was ever given to the church. I surmise that R. I. Manning, who owned the property from 1881 until 1905, probably gave a verbal deed about 1882. Manning conveyed what he called 200 acres, including the church area, in 1905. The grantee, Owens, conveyed the same land to Ellison Singleton in 1909 and at that time had a plat made which showed the approximate location of the church (no courses and distances on the lines and no reference to a fixed point on the road). That plat showed a depth of 251 feet from the River Road into the area now occupied by Poinsett Park, and a frontage along the road of 377 feet with what appear to be rectangular corners. The plat refers to the exception of two acres in the transfer to Singleton. Subsequent deeds do not mention the church property. One H. J. Windham owned the same "200 acres" which actually was about 260 acres, at the time the park was created, and he sold 86 acres to the Forestry Commission for the park in 1934.

A 1943 plat of Clarence Haynsworth, copy of a part of which I enclose, showed the 86-acre tract conveyed by Windham and established definite courses and distances and a location for the church. The park has evidently accepted the boundaries shown on this plat during the 29 years since that time.

This plat was not recorded, unfortunately and there is, as indicated above, no deed to the church anywhere on the record. For this reason I would be glad to get a quit-claim deed from the Department of Parks, Recreation and Tourism, which I believe took the land from the Forestry Commission by legislative authority several years ago.

I have spoken to Ray Schwartz about this, since he is a lawyer and he has sent my request to Jimmy Bryan, but he recommended that I contact you since it may well be a statewide matter rather than purely local legislation and the budget and control board or ways and means, or both, may have to pass upon any concession on the part of Parks, Recreation and Tourism.

I honestly don't see any prejudice to the state in giving a quit-claim deed. I believe it would simply recognize the facts as they have existed for many years.

-2-

Hon. R. J. Aycock (7-10-72)

If it is possible to get something through this session it would be very helpful to the church which needs to establish its title and mortgage its property to the Episcopal Diocese in return for a low interest loan to help in rebuilding.

Mr. Julian Buxton is active in diocese affairs and he is the one who asked me to look into the title proposition.

All concerned, including the church members, will greatly appreciate any help you can give on this.

Sincerely yours,

JSH/md

/s/
JOHN S. HOAR

cc: Mr. James Bryan
Legislative Liaison
State House
Columbia, S. C.

Mr. Julian S. Buxton
Hampton Building
W. Hampton Ave.
Sumter, S. C. 29150

Hon. Ramon Schwartz
McLeod & Schwartz, Attorneys
Representative from Sumter County
State House
Columbia, S. C.

MONTAGUE

17

South Carolina
Sumter County

Property Map of Poinsett State Park.
Surveyed and mapped for The South
Carolina State Commission of Forestry.
Interior Lines show division Lines of
original Acquisitions. 1010 Acres Total.

Scale: 1" = 400'

C. H. Haynsworth
Surveyor
Dec. 21. 1943.

Data:- Plats recorded in the office of CCCP
for Sumter County in Books 4-A, page 91
and O-4, page 230. Also the Notes of
my original Survey of above property
in 1934.

FORMERLY
WINDHAM
Now MONTAGUE

LINE
BREV
N 49° 00' W
331'
316 N

STATE OF SOUTH CAROLINA

TITLE TO REAL ESTATE

COUNTY OF SUMTER

WHEREAS, by deed dated September 1, 1934, recorded in Deed Book L-5, page 595, in the Office of the C.C.C.P. for Sumter County, S. C., the South Carolina State Commission of Forestry acquired title to a certain tract of 86 acres of land now a portion of Poinsett State Park, shown as the "Windham tract" on plat of C.H. Haynsworth, Surveyor, dated December 21, 1943, a copy of which is in the possession of the South Carolina Department of Parks, Recreation, and Tourism; and

WHEREAS, property of a church, formerly known as Saint Augustine Mission, now known as Saint Augustine Episcopal Church, is bounded on the Northeast, Southwest, and Northwest by portions of said 86-acre tract as shown on said plat, the exact boundaries never having been made a matter of public record in Sumter County; and

WHEREAS, at the request of said church, the South Carolina General Assembly by act approved on the day of , 1972 has authorized the execution of a quit-claim deed, fixing the boundaries of said church lot and quit-claiming the land within said boundaries to said church; and

WHEREAS, the undersigned South Carolina State Budget and Control Board at a regular meeting held on the 19th day of July, 1972 at Columbia, S. C., approved the execution of the within deed pursuant to the authority granted in said act;

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS that the State of South Carolina, acting through the undersigned South Carolina State Budget and Control Board, in consideration of the premises and in consideration of the sum of Five (\$5.00) Dollars to it in hand paid at and before the sealing of these presents by Saint Augustine Episcopal Church, in the State aforesaid (the receipt whereof is hereby acknowledged) has granted, bargained, sold, and released, and by these presents does hereby grant, bargain, sell, release, and quit-claim unto the said Saint Augustine Episcopal Church, its successors and assigns:

All of its right, title and interest in and to all that parcel or lot of land in the County of Sumter, State of South Carolina, beginning at a point on the Northwest right-of-way line of the River Road 618.5 feet Northeast of the Southern corner of Poinsett Park as shown on plat of C. H. Haynsworth, Surveyor, dated December 21, 1943; thence North 56°30' West, a distance of 303 feet to a stake as shown on said plat; thence North 38°25' East, a distance of 377 feet to a stake as shown on said plat; thence South 57°30' East, a distance of 328 feet to the River Road; thence Southwestwardly along the River Road to the point of beginning, all as shown on said plat.

Together with all and singular the rights, members, hereditaments and appurtenances to the said premises belonging or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular the interest of the State of South Carolina in and to the said premises mentioned unto the said Saint Augustine Episcopal Church, its successors and assigns forever. And the said South Carolina State Budget and Control Board does hereby bind itself and its successors and assigns, the lawfully authorized agencies of the State of South Carolina, to warrant and forever defend all and singular

the said premises unto the said Saint Augustine Episcopal Church against itself and its successors only.

GIVEN UNDER THE HAND AND SEAL of the State of South Carolina acting through the undersigned South Carolina State Budget and Control Board this
day of _____ in the year of our Lord one thousand nine
hundred and seventy-two and in the one hundred and ninety-seventh year of
the Sovereignty and Independence of the United States of America.

WITNESSES:

THE STATE OF SOUTH CAROLINA,
ACTING THROUGH THE SOUTH CAROLINA
STATE BUDGET AND CONTROL BOARD

BY
John C. West, Governor, Chairman

ATTEST:

P. C. Smith, State Auditor, Secretary

STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

PERSONALLY APPEARED _____ who being sworn says that he
saw the within named State of South Carolina, acting through the South
Carolina State Budget and Control Board, by John C. West, Governor, its
chairman and P. C. Smith, State Auditor, its secretary, sign, seal and as
the act and deed of the State of South Carolina, deliver the within written
deed; and that he with _____ witnessed the execution
thereof.

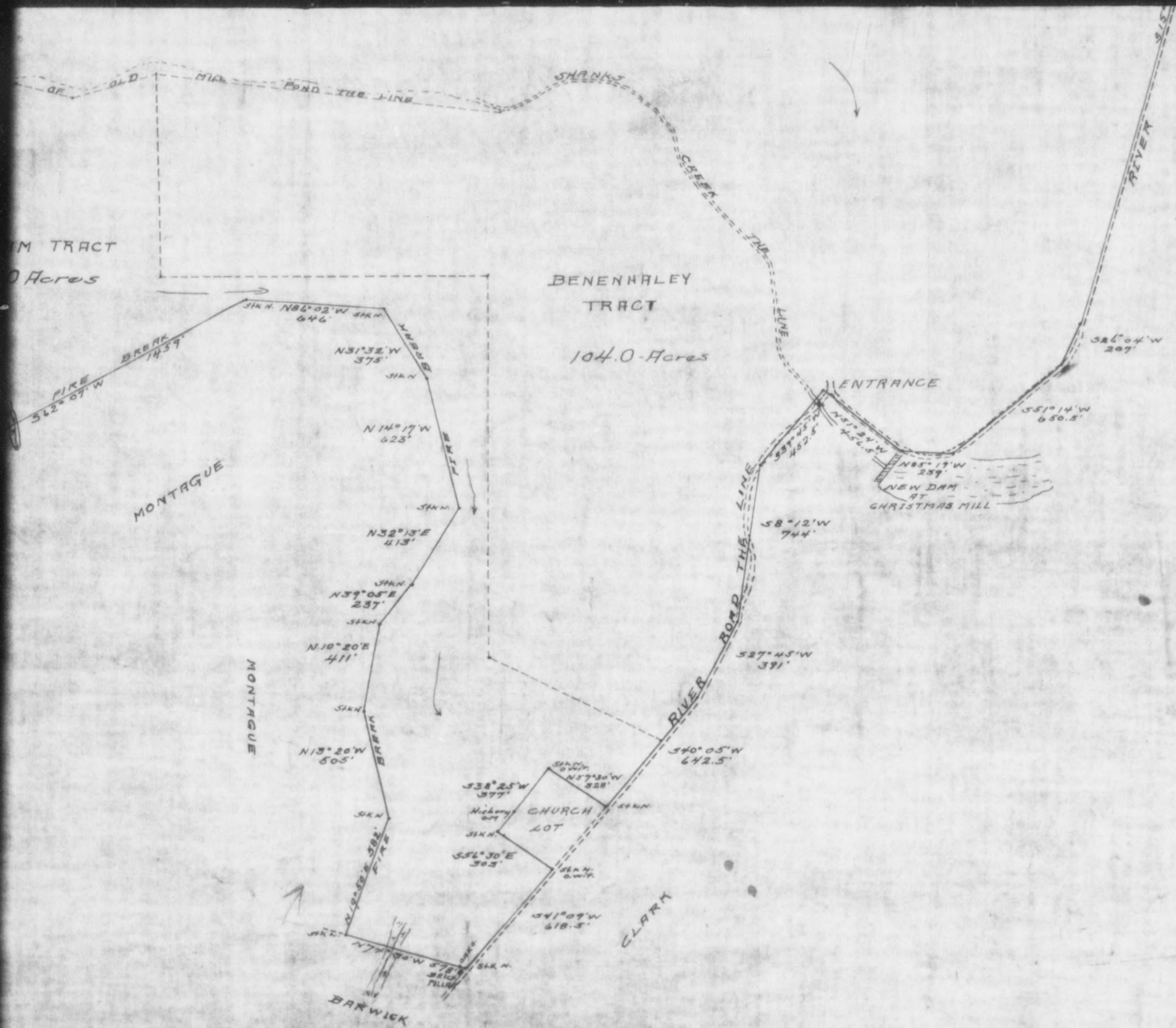
Sworn to before me this
day of _____, 1972.

(L.S.)
Notary Public for South Carolina

My commission expires:

THIS CASE MAY HAVE SOME OR ALL OF THE FOLLOWING DEFECTS WHICH MAY BE QUESTIONABLE WHEN READING. IN SPECIAL PROBLEM AREAS, THIS ROLL NOTE MAY BE REFILMED BEFORE THE DOCUMENT OR DOCUMENTS IN QUESTION.

1. PHOTOCOPY NOT CENTERED PROPERLY CUTTING OFF SOME OF THE INFORMATION.
2. DOCUMENTS ARE OF POOR LEGIBILITY AND MAY NOT PHOTOGRAPH WELL.
3. DOCUMENTS DAMAGED OR TORN BEFORE ARRIVING FOR FILMING.
4. DOCUMENTS CONTAIN A DOUBLE-COPY IMAGE, THE UNDERLYING IMAGE IS IRRELEVANT TO THE READABLE INFORMATION.
5. OVERSIZED DOCUMENTS THAT COMPRISE TWO OR MORE FRAMES.
6. DOCUMENTS WITH GLUED INSERTS WHICH WERE OR COULD NOT BE REMOVED, INFORMATION MAY OR MAY NOT BE UNDER THE INSERT.



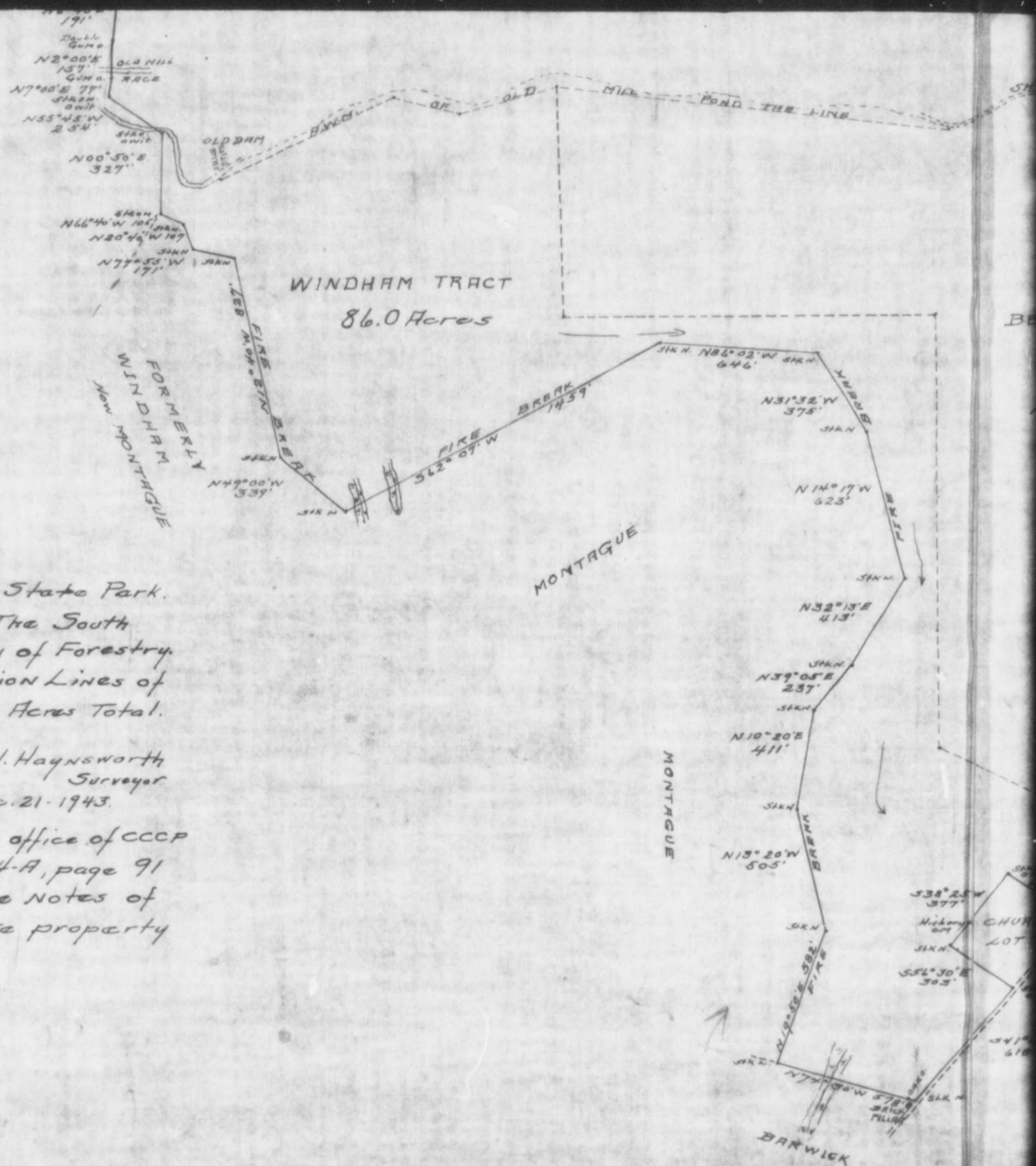
South Carolina
Sumter County

Property map of Poinsett State Park.
Surveyed and mapped for The South
Carolina State Commission of Forestry.
Interior Lines show division Lines of
original Acquisitions. 1010 Acres Total.

Scale: 1" = 400'

C. H. Haynsworth
Surveyor
Dec. 21-1943.

Data:- Plats recorded in the office of CCCF
for Sumter County in Books 4-A, page 91
and 0-4, page 230. Also the Notes of
my original Survey of above property
in 1934.



POINSETT FOREST AREA

POINSETT FOREST AREA

STK 0. WIT
N38°30'W
229'
Pine 0

N36°30'W
275'

STK 0. WIT
N61°45'W
326'

STK 0. WIT
N18°20'W
421'

CAMPBELL'S CREEK

N39°30'W
468'

STK 0. WIT
N25°30'W
162'

N22°10'W
348'

N23°30'W
389'

N32°30'W
131'

N33°25'W
580'

N29°30'W
179'

N22°40'W
94'

N28°30'W
303'

N3°25'W
294'

OLD SOUTHERN RR

581°00'E
1508'

OLD SOUTHERN RR

574°30'E
1802.5'

ROAD BED

581°25'E
244.8'

LEVI TRACT

522 Acres

WATERFEE RIVER SWAMP
U.S. PLY-WOOD CO.

TRACT FROM

THE TRUSTEES OF THE PROTESTANT EPISCOPAL

298 Acres

TRUSTEES OF THE PROTESTANT EPISCOPAL CHURCH IN SOUTH CAROLINA
TRACT FROM

LEVI TRACT

POINSETT FOREST AREA

POINTSETT

FOREST

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$$\begin{array}{r} 2169 \\ \hline \end{array}$$

THE LINE

POUND

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EXHIBIT II

JULY 18, 1972



SOUTH CAROLINA
STATE HIGHWAY DEPARTMENT
DRAWER 191
COLUMBIA, S. C. 29202

PC Pd

June 15, 1972

Mr. P. C. Smith, State Auditor
State Budget and Control Board
Post Office Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

The State Highway Commission at its meeting on June 15, 1972, unanimously passed a motion increasing the salaries of the Chief Highway Commissioner, State Highway Engineer, Assistant to the Chief Highway Commissioner and Secretary-Treasurer, effective July 1, 1972, subject to the approval of the State Budget and Control Board, as follows:

Chief Highway Commissioner	\$34,075.00 to \$36,000.00
State Highway Engineer	\$24,435.00 to \$25,700.00
Ass't to the Chief Highway Comm.	\$21,800.00 to \$23,000.00
Secretary-Treasurer	\$18,000.00 to \$20,000.00

This action is submitted to you for consideration of the Budget and Control Board.

With kindest regards, I remain

Yours very truly,

S. N. Pearman
S. N. Pearman
Chief Highway Commissioner

August 28, 1972

Mr. S. N. Pearman, Chief Highway Commissioner
State Highway Department
Post Office Box 191
Columbia, South Carolina 29201

Dear Mr. Pearman:

This is with reference to our conversation in your office last Thursday on the subject of your compensation as Chief Highway Commissioner for 1972-73. On June 15, 1972, you were informed by letter that the Budget and Control Board had formally approved recommendations of your Commission for salaries for 1972-73 for the major management positions in the Highway Department. This included approval of an increase in your salary as Chief Highway Commissioner from \$34,075.00 to \$36,000.00.

It has now come to our attention that the above increase for your position as Chief Highway Commissioner exceeds the 3.9% fixed for department heads by the General Assembly in the General Appropriation Act for 1972-73 (Part I, Section 13). In taking its action, the Budget and Control Board completely overlooked this limitation and unanimously concurred in the recommendation of your Commission. The 3.9% limitation would set the maximum allowable at \$35,404.00.

As I indicated to you, this has not yet been reviewed by the Budget and Control Board but, as Secretary to the Board, I feel a responsibility to call it to their attention and to recommend a correction of the original action.

It was with no little embarrassment that I approached you last week on this matter and I want you to know how much I appreciate your attitude and understanding.

Sincerely yours,

P. C. Smith
State Auditor

PCS:dr



EXHIBIT III
JULY 18, 1972

SOUTH CAROLINA HIGHER EDUCATION FACILITIES COMMISSION

POST OFFICE BOX 596
COLUMBIA, SOUTH CAROLINA 29202
803-758-3604

GOVERNOR JOHN C. WEST
Chairman

JACK S. MULLINS
Executive Director

July 17, 1972

Mr. Pat Smith, Secretary
State Budget and Control Board
Wade Hampton Office Building
Columbia, South Carolina

Dear Mr. Smith:

Federal law requires that the State Budget and Control Board approve all changes in State Plans administered by our Commission. The U. S. Office of Education requires two changes in the State Plans, and our Advisory Council has approved a few other changes that we believe will improve the administration of construction and equipment grants for South Carolina colleges.

The required Federal changes are five points each for standards that favor projects from institutions committed to the enrollment of substantial numbers of veterans and students from low-income families. These requirements are met in sections 7.2.a.11 and 12 and 7.2.b.6 and 7 of the Title I plan and in sections 7.1 (i) and (j) and 7.2 (i) and (j) of the Title VI plan.

Several routine changes in both plans are required to meet the request of the State Auditor's Office that the Commission staff assume the responsibility for fiscal management.

It has been necessary in some instances to change the point assignments for specific criteria to allow for additional required and optional criteria.

Five points have been assigned under both state plans to encourage early submission of correct applications. This will benefit both the staff and the institutions, especially smaller colleges, which generally need assistance in the correction of their applications.

Other Title I changes involve the addition of two criteria, sections 7.2.a.2 and 4. An analysis of all other state plans reveals that South Carolina is one of two states that do not award points for the expected numerical increase in enrollment and for the number of square feet in the project. The insertion of these two standards will place the smaller institutions at a little less competitive advantage than they have previously held. Smaller institutions have been heavily favored in the past.

Mr. Pat C. Smith
July 17, 1972
Page 2

Title I amendments also decrease the federal grant share from \$120,000 to \$100,000 to enable more institutions to participate and to be eligible for supplemental grants from the Appalachian and Coastal Plains Regional Commissions.

Title VI changes involve the deletion of two standards: average faculty salaries and the net educational assets of the institutions. The first penalized colleges that have sought to increase faculty salaries, and the second is impossible to administer fairly.

A new standard has been inserted in Title VI State Plan (Section 7.1 (k)) to award those institutions that have not allowed prior federal grant funds to revert.

Also, Title VI Section 7.1 (c) has been changed to allow separate scoring of capacity/enrollment ratios in order not to penalize four-year institutions, whose ratios cannot compete generally with those of two-year institutions.

The maximum Title VI share per institution has been changed from 15 percent of the State's allocation to 4 percent, to allow more institutions to participate and to enable more to qualify for federal excess property.

One final change affects both State Plans. Federal regulations require representation on the State Commission (and/or Advisory Council) for public and private two- and four-year institutions, various ethnic and economic groups, women, and the public at large. To meet this requirement, Governor West has agreed to enlarge the Advisory Council to ten members.

Please contact me if you have any questions concerning the proposed revisions of the two State Plans.

Sincerely yours,

Jack S. Mullins

Jack S. Mullins

STATE OF SOUTH CAROLINA

STATE PLAN FOR PART A OF TITLE VI
OF THE HIGHER EDUCATION ACT OF 1965

1.0 Pursuant to Section 603 of Public Law 89-329, the State Commission for Part A of Title VI of the Higher Education Act of 1965 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Part A of Title VI of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission for the administration of this plan will be provided as follows:

The Executive Director who is responsible for the administration of Title I of P. L. 88-204 in South Carolina will also carry out the policies established by the State Commission under the State Plan for administering Part A, Title VI of P. L. 89-329.

- 2.4 Formal provisions for consultations with advisory groups of other agencies in the State have been established as follows:

An Advisory Council of ten experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax-supported institutions and the public-at-large. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meeting will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules of procedure for conducting its business and reaching official decisions regarding applications submitted to it under Part A of Title VI of Public Law 89-329.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for grants under Part A of Title VI for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.
- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Part A of Title VI of the Act, the State Commission will verify the validity of data contained in the application and will verify that the institution and the project proposed in the application appear to meet basic eligibility requirements set forth in the Act and the regulations governing administration of the Act. In any case where in the opinion of the State Commission a question exists as to the eligibility of an institution or of a project, one copy of the application will be forwarded promptly to the Office of Education for a clarification of such eligibility. In any such case, the State Commission will continue to process and rank the application as if it were eligible but will delay final action on all applications under the same category considered as of the same closing date until notified by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission: will establish a complete file on each application received; will inform applicants of official action and determinations regarding applications, by letter or similar type of correspondence; and will retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 The following closing dates are established for receipt and consideration of applications:
- (a) For applications for laboratory and other special equipment projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
 - (b) For applications for closed-circuit instructional television projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- 6.2 All applications received by each specified closing date, and verified by State Commission review to be accurate and complete, will be considered together and assigned relative priorities and recommended Federal shares in accordance with the provisions of this plan.
- 7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:
- 7.1 Relative priorities of laboratory and other special equipment projects will be determined as follows:
- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

7.1 (a) (Continued)

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

Any institution offering six or more credit courses beyond the sophomore level shall be considered as a four-year institution.

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 15 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 9 points ($.60 \times 15$).

- (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

7.1 (c) (Continued)

Possible Score of 15 Points

Ratios falling in lowest decile	15 points
Ratios falling in next lowest decile	13.5 points
Ratios falling in next lowest decile	12 points
Ratios falling in next lowest decile	10.5 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8.5 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	4.5 points
Ratios falling in next to highest decile	3 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.1 (f) The average weekly room period use for general classrooms as of the fall term preceding the date of application:

Possible Score of 5 Points

35 hours or more	5 points
30 to 34.9 hours	4 points
25 to 29.9 hours	3 points
20 to 24.9 hours	2 points
15 to 19.9 hours	1 point
Below 15 hours	0 points

- (g) The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application:

Possible Score of 5 Points

25 hours or more	5 points
22 to 24.9 hours	4 points
19 to 21.9 hours	3 points
16 to 18.9 hours	2 points
13 to 15.9 hours	1 point
Below 13 hours	0 points

- (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

- 7.1 (i) Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points with points to be assigned as follows:

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

- (l) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half of the maximum number of points under all criteria.

- 7.2 Relative priorities of closed-circuit instructional television projects will be determined as follows:

- 7.2 (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 5 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 3 points ($.60 \times 5$).

- 7.2 (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

Possible Score of 10 Points

Ratios falling in lowest decile	10 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8 points
Ratios falling in next lowest decile	7 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	5 points
Ratios falling in next lowest decile	4 points
Ratios falling in next lowest decile	3 points
Ratios falling in next to highest decile	2 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

Student tuition and fees representing percentage of basic educational and general expenditures:

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.2 (f) The ability of the applicant to effectively utilize educational television as evidenced by the number of planned additional undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (with higher priority value awarded for a greater number of additional courses to be programmed.) As used here, "course" means a particular course offering (such as "English I") rather than an individual section of the same course.

Possible Score of 15 Points

Five or more additional courses to be programmed for closed-circuit television instruction:	15 points
Four additional courses to be programmed for closed-circuit television instruction:	12 points
Three additional courses to be programmed for closed-circuit television instruction:	9 points
Two additional courses to be programmed for closed-circuit television instruction:	6 points
One additional course to be programmed for closed-circuit television instruction:	3 points
No additional courses to be programmed for closed-circuit television instruction:	0 points

- (g) The ability of the applicant to effectively utilize educational television as evidenced by the projected number of additional student enrollments in undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed. All applications to be arranged in rank order placement from highest number of increased student enrollments to the lowest.

Possible Score of 10 Points

Top ranked application	10 points
Second ranked application	8 points
Third ranked application	6 points
Fourth ranked application	4 points
Fifth ranked application	2 points
All others	0 points

- 7.2 (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above 5 points

Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date 0 points

- (i) Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points, with points to be assigned as follows:

7.2 (k) (Continued)

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

(1) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half the maximum number of points under all criteria.

7.3 In case of identical scores, priority shall be given to that applicant with the lower average of the basic educational and general expenditures per semester credit hour equivalent for the academic year immediately preceding the closing date at which the application is filed.

If a tie persists priority will be given to the institution with the lower capacity/enrollment ratio.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

8.1 Except as provided in section 8.1 (a), the Federal share for laboratory and other special equipment projects shall be 50 percent of the total project budget.

(a) There shall also be a ceiling of 4% of the State allocation for any one project for laboratory and other special equipment.

(b) If, however, all projects have been recommended for Federal shares in accordance with sections 8.1 and 8.1 (a) above and funds still remain in the State allotment, these remaining funds will be distributed in priority order among those projects which were recommended for a Federal share of less than 50 percent, provided that no project will receive a Federal share in excess of 50 percent.

8.2 The Federal share for closed-circuit television projects shall be 50 percent of the total project budget.

- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least two years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular fiscal year, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; and (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State.
- 11.0 The State Commission will promptly notify each applicant of the results of all final determinations regarding its application as of each closing date, and the records of official State Commission proceedings shall be a matter of public record within the State. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for the fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission as opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.
- 12.1 An applicant so affected may request such a hearing by the following method:
- The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.
- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 601 (a) of the Act:

13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Capitol Building
Columbia, South Carolina 29201

13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission in the administration of this plan is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.4 Federal funds received by the State for expenses of the State Commission in administration of this plan will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

13.5 The accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

South Carolina State Comptroller General
Wade Hampton Office Building
Columbia, South Carolina 29201

- 13.7 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.8 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement"):

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds.

- 13.9 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on an annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.10 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of the State Plan:

13.10 (Continued)

The administration of this State Plan will be combined with the administration of Title I of Public Law 88-204, but no other activity will be involved in these administrative expenses. The State of South Carolina will pay any costs in excess of the Federal allotment regularly granted for expenses of this office.

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.11 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.

STATE OF SOUTH CAROLINA

STATE PLAN FOR THE
HIGHER EDUCATION FACILITIES ACT OF 1963

- 1.0 Pursuant to Section 105 of Public Law 88-204, the State Commission for Higher Education Facilities Act of 1963 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Title I of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.
- 2.0 The organization and administrative provisions of the State Commission are as follows:
 - 2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee
 - 2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman
 - 2.3 Staff and administrative services to the State Commission will be provided as follows:

A full-time Executive Director will be responsible for the administration of Title I of P. L. 88-204 in South Carolina carrying out the policies established by the State Commission under the law and the State Plan. Professional services of architects, engineers, and educational facilities specialists, along with adequate secretarial and clerical staff, will be provided as necessary.

- 2.4 Formal provisions for consultations with advisory groups or other agencies in the State have been established as follows:

An Advisory Council of ten experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax supported institutions and the public at large and will include both Negro and white members. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules or procedure for conducting its business and reaching official decisions regarding applications submitted to it under Title I of Public Law 88-204.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for Title I grants for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.

- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Title I of the Act, the State Commission shall satisfy itself that the data contained in the application appear to be valid, and that the institution and the project appear to meet basic eligibility requirements set forth in the Act and the regulations governing the administration of the Act. In any case where in the opinion of the State Commission a question may be raised as to the eligibility of an institution or of a project, the State Commission shall promptly forward a copy of the application to the Office of Education for a clarification of such eligibility. In any such case, the State Commission shall continue to process and rank such application as if it were eligible, but shall delay final action on all applications under the same category considered as of the same closing date until receipt of notification by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission will: establish a complete case file on each application received; inform applicants of official actions and determinations regarding applications, by letter or similar type of correspondence; and retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 With respect to all institutions (both Section 103 and 104 applications) the first closing date of the fiscal year is September 30 and the second closing date is February 1.
- (a) If the closing date falls on Saturday, Sunday or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- (b) Applications must be received in the State Commission office on or before 5 p.m. on the closing date (or on the effective closing date) to be eligible. Late applications will not be considered.
- 6.2 All applications received by each specified closing date will be considered by the State Commission together with others of the same category (i.e. applications for public community colleges and public technical institutes for funds allotted under Section 103 of the Act; and applications for all other institutions of higher education for funds allotted under Section 104 of the Act) and assigned relative priorities and recommended Federal shares in accordance with the provisions of the State Plan.
- 6.3 Closing dates after the first shall be effective only if funds are available in the applicable State Allotment as of each such later closing date.
- 6.4 If the amount available in the South Carolina allotment, under either Section 103 or 104 as of any closing date is insufficient to provide the full Federal share as calculated for all eligible projects considered as of the closing date, the State Commission shall award the full calculated Federal share beginning with that project which ranks highest in order of relative priority, and moving down the priority list as far as the available funds will permit. The last eligible project for which funds are available shall be offered that portion of the calculated Federal share which can be provided by the remaining available funds.

7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Title I of the Act, by application of the following standards and methods:

7.1 Relative priorities of projects for public community colleges and public technical institutes will be determined by the same standards and methods as those set forth for other institutions of higher education, in Section 7.2 below.

7.2 Relative priorities of eligible projects for institutions other than public community colleges and public technical institutes will be determined as follows:

a. For established institutions or branch campuses (those which were in operation as of the fourth fall term preceding the date of application) the factors listed below will be assigned points by the method indicated for each factor:

1. The planned for and reasonably expected percentage increase in the full-time equivalent resident and undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

2. The planned for and reasonably expected numerical increase in the full-time equivalent resident and undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

3. The percentage by which the construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

- 7.2 a. 4. The amount by which construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

5. The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed, determined on the following basis:

<u>Capacity/Enrollment Ratio</u>	<u>Points</u>
Below 100	10
100 - 149.9	9
150 - 199.9	8
200 - 249.9	7
250 - 299.9	6
300 - 349.9	5
350 - 399.9	4
400 - 449.9	3
450 - 499.9	2
500 and over	0

6. The average weekly room period use for general classrooms as of the fall term preceding the date of application, at the campus at which the project is to be constructed:

Possible Score of 10 Points, assigned as follows:

35 hours or more	10 points
30 to 34.9 hours	8 points
25 to 29.9 hours	6 points
20 to 24.9 hours	4 points
15 to 19.9 hours	2 points
Below 15 hours	0 points

7. The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application, at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

25 hours or more	10 points
22 to 24.9 hours	8 points
19 to 21.9 hours	6 points
16 to 18.9 hours	4 points
13 to 15.9 hours	2 points
Below 13 hours	0 points

- 7.2 a. 8. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 5 Points, assigned as follows:

Land Development Cost:

No	5 points
Yes	0 points

9. Ten (10) points maximum will be assigned to projects requested by established institutions and branch campuses according to the time and amount of previous Title I grants for construction at the campus where the project will be located as indicated in (a) and (b) below:

(a) Recency of Grants - Possible Score of 5 Points

No previous grant received	5 points
No grant received in current or preceding 3 fiscal years	4 points
No grant received in current or preceding 2 fiscal years	3 points
No grant received in current or preceding fiscal year	2 points
No grant received in current fiscal year	0 points

Supplemental grants are not to be counted as grants received in scoring for the above factor.

- (b) Amount of prior Title I grants. In applying this criterion, the total Title I construction funds granted or recommended under the Higher Education Facilities Act of 1963, as amended, prior to the closing date, including partial shares, will be related to the full-time equivalent (FTE) undergraduate enrollment at the institution as of the fall term which immediately precedes the closing date.

Possible Score of 5 Points, assigned as follows:

Amount per FTE

\$0 - 199.99	5 points
\$200 - 399.99	4 points
\$400 - 599.99	3 points
\$600 - 799.99	2 points
\$800 - 999.99	1 point
\$1,000 and over	0 points

- 7.2 a. 10. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points, assigned as follows:

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

11. Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	1 point

- 7.2.a. 12. Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	1 point

- 7.2 b. For new institutions and branch campuses (those which were not in operation as of the fourth fall term preceding the date of application), points will be assigned as set out below:

1. The planned for and reasonably expected increase in full-time equivalent resident and undergraduate enrollment at the campus at which the facilities are to be constructed, by the third fall term after the fall term preceding the date of application, as compared with all other campuses (both "new" and "established") for which applications are being considered, shall receive points as follows:

Possible Score of 30 Points:

Highest quintile	30 points
Second highest quintile	25 points
Third highest quintile	20 points
Fourth highest quintile	10 points
Lowest quintile	0 points

2. The number of square feet of assignable area in instructional and library facilities to be provided by the construction of the project for which the grant is requested, as compared with all other applications (both "new" and "established" campuses) being considered, shall receive points as follows:

Possible Score of 15 Points:

Highest quintile	15 points
Second highest quintile	12 points
Third highest quintile	9 points
Fourth highest quintile	6 points
Lowest quintile	3 points

- 7.2 b. 3. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 30 Points, assigned as follows:

Land Development Cost

No	30 points
Yes	0 points

4. The date of the most recent previous grant awarded under Title I for construction at the campus at which the project is to be constructed. Supplemental grants are not to be counted as grants received in scoring for this factor.

Possible Score of 10 Points, assigned as follows:

No previous grant received	10 points
No grant received in current or preceding 3 fiscal years	8 points
No Grant received in current or preceding 2 fiscal years	6 points
No grant received in current or preceding fiscal year	4 points
No grant received in current fiscal year	2 points

5. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

7.2.b. 5. (Continued)

Possible Score of 5 Points, assigned as follows:

Satisfactory submission as outlined above 5 points

Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date 0 points

6. Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

7. Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

c. When points are given on such group bases as quartile, quintile, or decile rankings, and there are less than 4, 5, or 10 applicants respectively, applicants ranking below the highest scoring one will be awarded the next points on the scale in rank order.

d. Total point score for all applications will be determined by adding together the points earned by each application, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an applicant with a higher score.

7.2. e. In case of a tie, the State Commission will assign the highest priority to the project which provides the greatest increase in instructional and library areas. If a tie persists, the project providing the greatest percentage of undergraduate enrollment increase will be given the highest priority. If a tie still persists, the highest priority will be given the project of the campus for which the most recent previous grant under Title I bears the earliest date. If a tie still persists, the highest priority will be given the project of the campus with the lowest capacity/enrollment ratio.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Title I of the Act by application of the following standards and methods:

8.1 Federal shares for projects for public community colleges and public technical institutes will be determined as follows:

- a. The calculated Federal share for each eligible project shall be 40 percent of the estimated eligible project development cost.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.1 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the full calculated Federal share to the extent that the unused funds will allow.

- c. If after the second closing date the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 103 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.

8.2 Federal shares for projects for institutions of higher education other than public community colleges and public technical institutes will be determined as follows:

- a. At each closing date the calculated Federal share for the first eligible project of each institution shall be 40 percent of the eligible project development cost with a limitation per project of a maximum of \$100,000 or 15 percent of the State allocation for Section 104 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.2 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the calculated Federal share to the extent that the unused funds will allow.

- c. Supplemental applications filed according to Section 170.14 (L), (1) and (2) of the regulations shall be recommended for the balance of the calculated Federal share according to the State Plan provisions in effect at the closing date for which the supplemental application is filed.
- d. A supplemental application may also be filed in a subsequent fiscal year for the difference between a full calculated Federal share received for the closing date for which the project was originally recommended and the maximum Federal share permitted by the Act. Such supplemental applications will be eligible for additional funds only if there are unallocated funds remaining in the State allotment at any given closing date in the fiscal year after allocations for new applicants are made in accordance with paragraph 8.2 a. of this section.
- e. If, on any closing date in the fiscal year, all projects (including supplemental applications) have been recommended for a full calculated Federal share as stated in 8.2 a., and unallocated funds remain in the State allotment for Section 104, these funds will be distributed in priority order among those projects which received a Federal share of less than 40 percent, provided that this distribution will not give a Federal share of more than 40 percent.

- 8.2 f. If, after the second closing date, the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 104 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.
- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least three years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31 of each Federal fiscal year, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular closing date or carried over from a previous closing date, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State; and (c) copies of correspondence documenting the offering and either the acceptance or rejection of partial Federal shares pursuant to the regulations.
- 11.0 The State Commission will promptly notify each applicant of the results of all determinations regarding its application as of each closing date, and any applicant shall, upon request in accordance with such orderly procedures as are established by the State Commission, be furnished access to the records of official State Commission proceedings on the basis of which relative priorities and Federal shares of all applications were determined. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for such fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission an opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.

12.1 An applicant so affected may request such a hearing by the following method:

The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.

12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 105 (b) of the Act:

13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Wade Hampton Office Building
Columbia, South Carolina 29201

13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

13.4 Federal funds received by the State for expenses of the State Commission will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

- 13.5 The accounts and documents supporting expenditures for expenses of the State Commission which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by the Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.7 The inventories and other records supporting the accountability of equipment items costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be as follows:

South Carolina Commission on Higher Education Facilities
South Carolina State Comptroller General

- 13.8 The above described inventories and other records supporting the accountability for items of equipment costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be maintained until the State Commission is notified of completion of the review and audit by the Department of Health, Education, and Welfare covering the disposition of such equipment and will be maintained by the following agency:

Executive Director, S. C. Commission on Higher
Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.9 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.10 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement").

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds.

- 13.11 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.12 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of this State Plan:

The administration of this State Plan will not be mixed with any activity except a Federal activity assigned to this office by the U. S. Commissioner of Education (such as Part A, Title VI of P. L. 89-329).

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.13 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.



STATE OF SOUTH CAROLINA
DIVISION OF GENERAL SERVICES
BUDGET AND CONTROL BOARD

FURMAN E. McEACHERN, JR.
DIRECTOR

300 GERVAIS STREET
COLUMBIA, S. C. 29201

July 17, 1972

EXHIBIT IV
JULY 18, 1972

BUILDINGS AND GROUNDS
DEPARTMENTAL SERVICES
INSURANCE FOR PUBLIC
BUILDINGS
PRINTING AND OFFICE
SUPPLIES
PURCHASING
SINKING FUNDS
SURPLUS PROPERTY
PROCUREMENT
STATE FIRE MARSHAL

To: State Budget & Control Board

From: F. E. McEachern, Jr.

Subject: Agenda - July 18, 1972

I am attaching an agenda with items which I hope the Board will be able to discuss with me at its meeting Tuesday, July 18, 1972.

With kind regards,

lc
Attachment

Division of General Services
Agenda

July 18, 1972

I. Sale of Land - Whitten Village

Seaboard Coast Line Railroad Company desires to purchase 3/4 acre of this property for a project of relocating certain tracts. The Commission on Mental Retardation has adopted a resolution recommending this sale at an appraised price of \$ 300.00.

It is recommended that the Board approve this transaction.

II. Lease of Property - Charleston County

The State owns three lots in Woodville, Christ Church Parish, Charleston County. They are inaccessible except for an 8' right-of-entry. Adjacent land owners Aaron Causey and A. L. Borowsky desire to lease this property for the purpose of planting farm products.

It is recommended that this lease be executed at an annual rental of \$ 400.00.

III. Cars - President of the University of S. C. and Lt. Governor

It is recommended that the Board act of these matters.

IV. The Division of General Services recommendations were approved for distribution of records as approved by the appropriate departments heads and the Director of Archives and History.

V. The Board approved exchange and purchase of cars on the attached list.

VI. The Board has approved space leased by agencies on the attached list.

Exchange and Purchase of Vehicles

Department of Mental Health - Purchase one 1972 Ford Galaxie 500 4ds to be used for liaison worker and other staff personnel

Purchase one 1972 or 1973 passenger van to be assigned to Charleston County Health Dept.

Purchase one 1972 Chevrolet 12 passenger van to transport patients in and around the Charleston area - Charleston Area Mental Health Center

Purchase five 1972 Ford Custom 500 4ds - four assigned to motor pool and one to patrol area - Older vehicles to be sold at later date

Exchange two older vehicles for two 1972 Ford Galaxie 500 4ds to be assigned to motor pool - administrative services

Purchase one 1972 Ford Galaxie 500 - motor pool - Wm. S. Hall Psychiatric Inst.

Department of Corrections - Purchase one 1972 Ford Galaxie 4ds to be assigned to Deputy Director

Commission on Higher Education - Trade one 1969 Buick Electra 4ds for one 1972 Oldsmobile 98 sedan to be assigned to Commissioner

University of South Carolina - Purchase one 1972 Chevrolet, GMC or International 9-passenger suburban van to be assigned to head of Geology Department

State College - Purchase one 1972 Plymouth 9-passenger station wagon

Exchange one 1967 Buick w/45,000 miles for one 1972 Buick Electra to be assigned to President

Citadel - Trade three 1970 Chevrolet station wagons for three 1972 Plymouth station wagons to be assigned to motor pool & will be used for official travel - Present vehicles are in very poor condition

Forestry Commission - Purchase one 1972 Plymouth station wagon to be assigned to new position of District Radio Technician

Technical Education - Purchase one 1972 Ford Custom for Industrial Engineer

Purchase one 1972 Ford LTD to be assigned to Assistant Director

Highway Department - Exchange 100 1969-71 Ford and Plymouth 4ds for 100 1972 Ford 4ds - Patrol Cars

ABC Commission - Exchange one 1970 Pontiac w/49,600 miles for one 1972 Oldsmobile or equal to be assigned to Chairman

Mental Retardation Department - Purchase one 1972 Ford Custom for use of three additional staff members whose duties require travel throughout the State

General Services - Purchase four 1972 Ford Custom 500 4ds to be assigned to motor pool

Department of Juvenile Corrections - Purchase one 1972 Plymouth station wagon to replace wrecked vehicle

Purchase one 1972 Dodge maxi-bus 15 passenger

SLED - Purchase ten 1972 Ford Galaxie 4ds for use as patrol cars

Wildlife Department - Exchange one 1970 Ford Custom w/90,000 miles and one 1969 Plymouth with 68,800 miles for two 1972 Ford Custom 500 4ds

Department of Education - Purchase one 1972 Ford LTD to be assigned to Deputy Superintendent of Administration and Planning

Space Leased

Advisory Council for Vocational Education - One year lease in the SCN Building at an annual rental rate of \$ 3,540.00

Public Service Commission - Renewal of one year lease in the Owen Building at an annual rental rate of \$ 9,198.75

*Exhibit VI
Re: State and
pollution bonds*

*Approved
6/28/72*

EXHIBIT VI
JULY 18, 1972

CERTIFICATION OF THE PROGRAM OF THE STATE OF SOUTH CAROLINA TO
PROVIDE FINANCIAL ASSISTANCE FOR MUNICIPAL AND SPECIAL PURPOSE
DISTRICT WASTE WATER TREATMENT WORKS.

The State of South Carolina, by and through its agency and instrumentality, the State Budget and Control Board, hereby agrees and undertakes, pursuant to the provisions of Section 8(b) of the Federal Water Pollution Control Act, as amended (33 U.S.C. 466 et seq.) to pay not less than 25 per centum of the estimated reasonable costs (as determined by the Secretary of the Interior) of all municipal and special purpose district waste water treatment works projects in the State of South Carolina for which construction is initiated after June 30, 1971, for which Federal Grants are made under Section 8 of the Federal Water Pollution Control Act from funds allotted or reallocated to the State of South Carolina in accordance with the provisions of Section 8(c) of the Act, subject to the terms and conditions of the applicable assistance agreement entered into with such municipality or special purpose district and Act No. 1077 (R1151, S756) of the 1972 Acts and Joint Resolutions of the General Assembly of South Carolina, approved by the Governor on March 22, 1972.

In the event the Federal Water Pollution Control Act is amended or altered in futuro with respect to required State Grant participation in the costs of municipal or special purpose district waste water treatment works projects, the State of South Carolina hereby agrees and undertakes to pay in like manner not less than such percentages of the estimated reasonable costs (as determined by the Secretary of the Interior) of all such projects in the State of South Carolina as will result in the maximum Federal Grant participation in connection with such municipal or special purpose district waste water treatment works projects pursuant to such amended Federal law.

The legal authority of the State of South Carolina to

*Continued
Re: State of South Carolina
pollution bonds*

*Approved
6/28/72*

EXHIBIT VI

JULY 18, 1972

CERTIFICATION OF THE PROGRAM OF THE STATE OF SOUTH CAROLINA TO
PROVIDE FINANCIAL ASSISTANCE FOR MUNICIPAL AND SPECIAL PURPOSE
DISTRICT WASTE WATER TREATMENT WORKS.

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The legal authority of the State of South Carolina to

make such Grant payments is embodied in Act No. 1077 (R1151, S756) of the Acts and Joint Resolutions of the General Assembly of South Carolina, approved by the Governor on March 22, 1972, which is hereby incorporated by reference and made a part of this Certification.

STATE OF SOUTH CAROLINA

STATE BUDGET AND CONTROL BOARD

By: _____

GOVERNOR of the State of
South Carolina and CHAIRMAN
of the State Budget and
Control Board.

Columbia, South Carolina

June ____, 1972.

CERTIFICATION OF THE PROGRAM OF THE STATE OF SOUTH CAROLINA TO
PROVIDE FINANCIAL ASSISTANCE FOR MUNICIPAL AND SPECIAL PURPOSE
DISTRICT WASTE WATER TREATMENT WORKS.

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STATE OF SOUTH CAROLINA

STATE BUDGET AND CONTROL BOARD

By: _____
GOVERNOR of the State of
South Carolina and CHAIRMAN
of the State Budget and
Control Board.

Columbia, South Carolina

June ____, 1972.

EXHIBIT V
JULY 18, 1972

TO THE STATE BUDGET AND CONTROL BOARD:

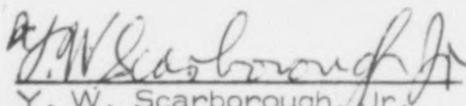
Gentlemen:

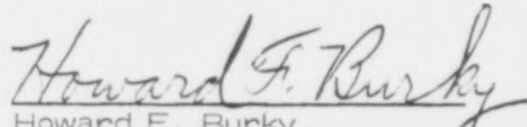
We, the undersigned Chairmen of the Board of Trustees of Palmer College and the State Board for Technical Education, propose a merger of Palmer College and the State Board for Technical and Comprehensive Education (hereinafter referred to as the State Board), under the terms and conditions as outlined below:

1. Effective July 1, 1972, the State Board will operate Palmer College-Columbia and Palmer College-Charleston, South Carolina with the present Palmer College management for the remainder of the 1972-73 academic year. Palmer Board indemnifies the State of South Carolina against any expenses whatsoever in the operations of these programs during this academic year so that they may discharge any obligations to students, faculty and administrators.
2. At the end of the 1972-73 academic year, Palmer College will contribute to the State Board all of its library holdings (acquisition value of approximately \$200,000) and all of its equipment (acquisition value of approximately \$275,000), free and clear of all encumbrances.
3. No real estate, property, building or any facility is to be considered in this agreement for purchase or acquisition by the State of South Carolina.
4. In concurrence with a Palmer College stipulation, the State Board agrees to retain the name "Palmer" either as a campus or facility name at either and/or location.
5. The Palmer College Corporation (the corporate entity) will continue in existence to hold title to and control all corporate assets not transferred to the State Board as a part of the merger.
6. Palmer College would, by corporate resolution, certify to the State of South Carolina that they will not engage in any post high school educational programs in South Carolina in consideration of this merger.
7. The existing Board of Trustees of Palmer College will serve for the 1972-73 academic year as an advisory board to the State Board.

8. Dr. Charles E. Palmer, President of Palmer College, would resign his duties, all salaries, compensation and affiliation with Palmer College to become the Associate Executive Director for Administration of the State Board.
9. During the 1972-73 academic year, the State Board will conduct a feasibility study to determine which programs being offered by Palmer College best serve the interests of the citizens of South Carolina and merit continuation. The State Board reserves the sole right to determine programs to be continued as well as those to be discontinued or are duplications of existing programs offered in the community to be served.
10. Funds to operate programs resulting from this merger would be requested through standard state agency budgetary proceedings.

Respectfully submitted,


Y. W. Scarborough, Jr.
Chairman
State Board for
Technical and
Comprehensive Education


Howard F. Burky
Chairman
Board of Trustees
Palmer College

TO THE STATE BUDGET AND CONTROL BOARD:

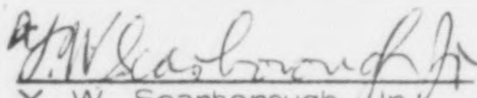
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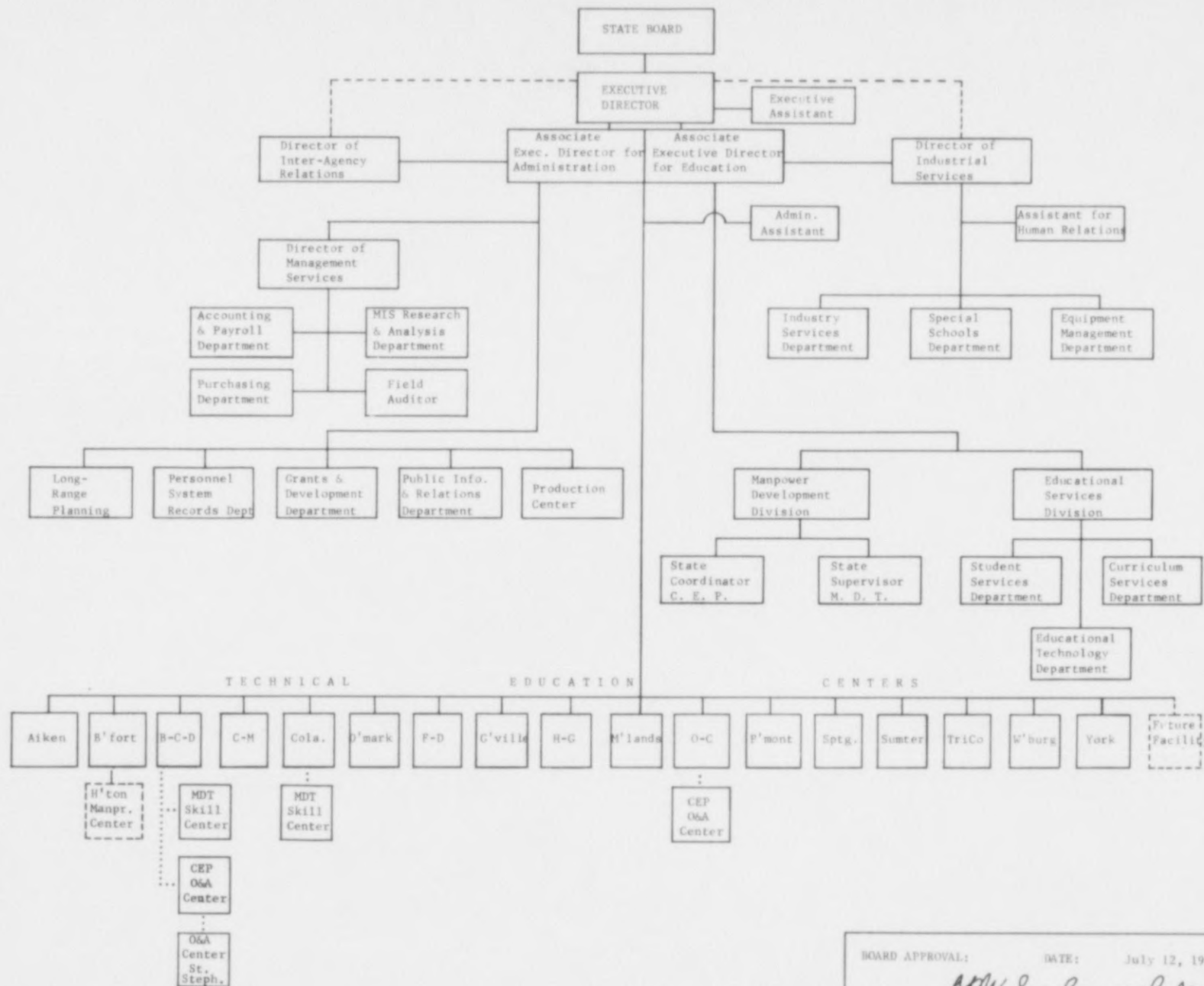
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Respectfully submitted,


Y. W. Scarborough, Jr.
Chairman
State Board for
Technical and
Comprehensive Education


Howard F. Burky
Chairman
Board of Trustees
Palmer College

STATE CENTRAL OFFICE ORGANIZATION FOR TEC ADMINISTRATION



LEGEND:

- Planned Future Reporting Relationships
- Future Facilities

BOARD APPROVAL: _____ DATE: July 12, 1972

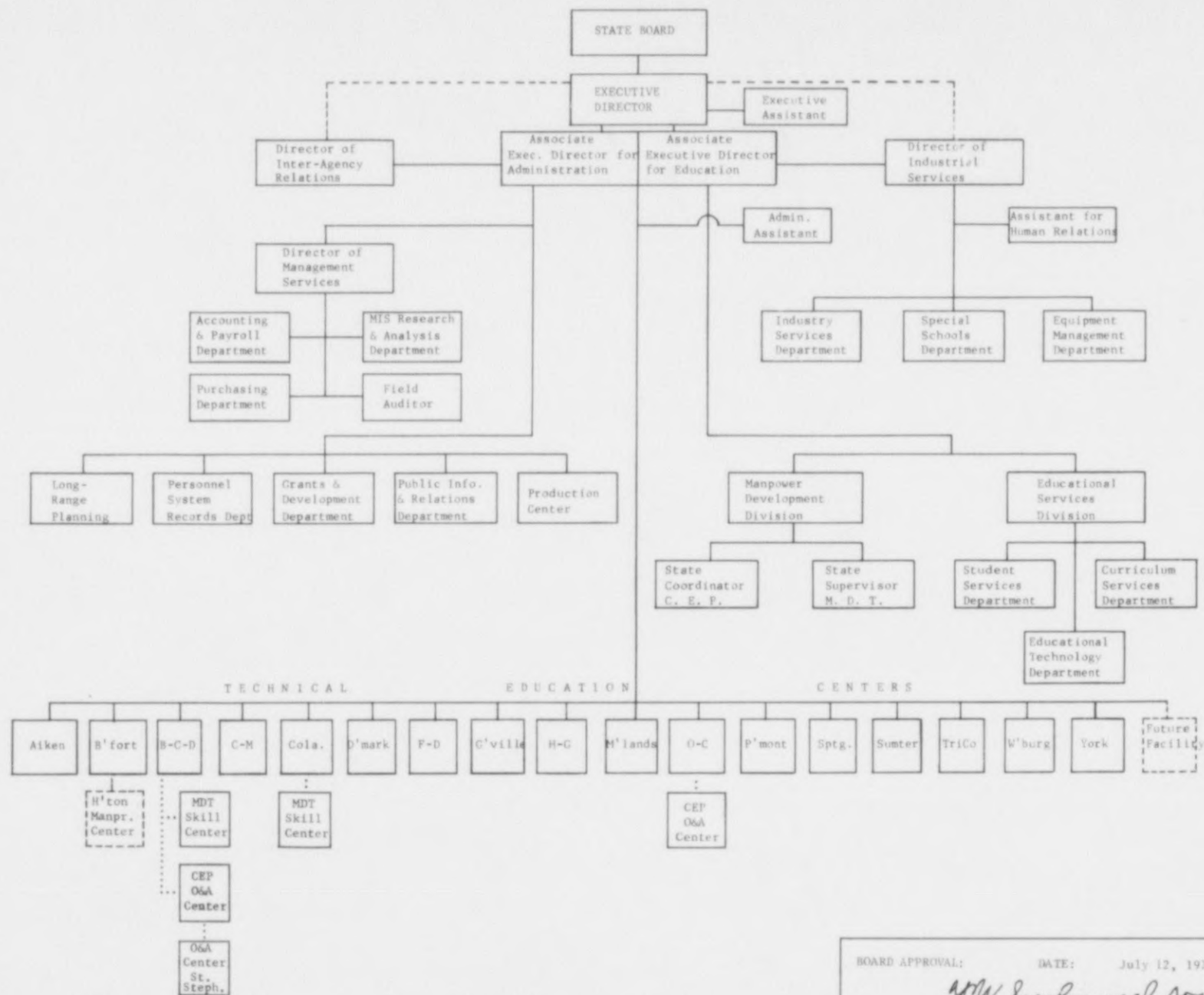
W. W. Scarborough Jr.
 W. W. Scarborough Jr., Chairman

O. Stanley Smith, Jr.
 O. Stanley Smith, Jr.
 Executive Director

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STATE CENTRAL OFFICE ORGANIZATION FOR TEC ADMINISTRATION



LEGEND:

..... Planned Future Reporting Relationships

----- Future Facilities

BOARD APPROVAL: DATE: July 12, 1972

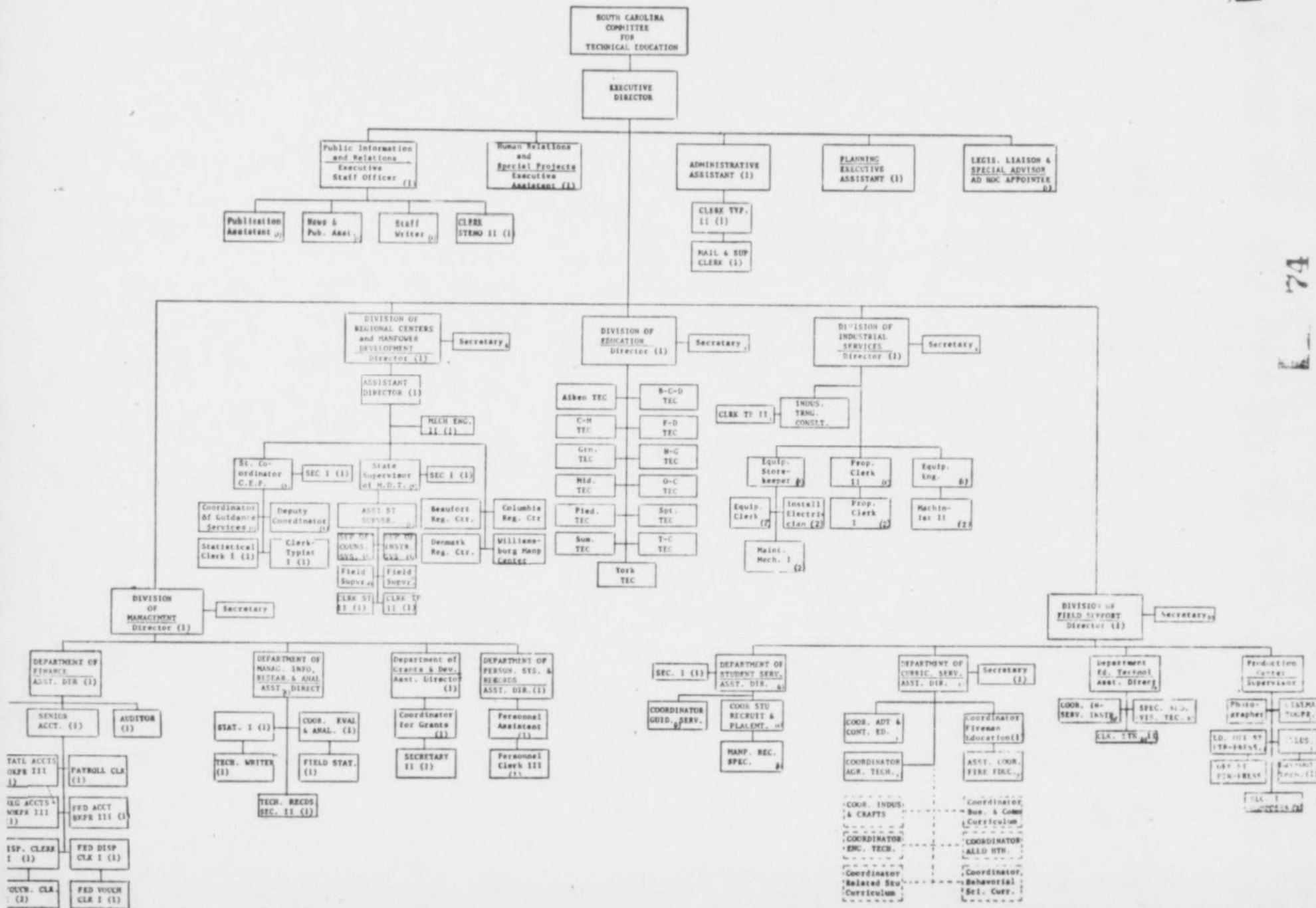
Y. W. Scarborough Jr.
Y. W. Scarborough Jr., Chairman

O. Stanley Smith, Jr.
O. Stanley Smith, Jr.
Executive Director

STATE CENTRAL OFFICE ORGANIZATION FOR TEC ADMINISTRATION
(PROPOSED)

#2

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SOUTH CAROLINA HIGHER EDUCATION FACILITIES COMMISSION

POST OFFICE BOX 596
COLUMBIA, SOUTH CAROLINA 29202
803-758-3604

July 7, 1972

GOVERNOR JOHN C. WEST
Chairman

JACK S. MULLINS
Executive Director

Mr. Pat C. Smith
State Auditor
Post Office Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

The Higher Education Facilities Commission Advisory Council met on June 27, 1972, to recommend changes in State Plans for Title I under the Higher Education Facilities Act of 1963 and Title VI of the Higher Education Act of 1965.

Enclosed is a copy of the State Plans as recommended by the Advisory Council. Please review these documents and let me have your comments not later than July 21, 1972.

The State Plans must be approved by the Budget and Control Board and signed by the Governor before they can be submitted to the U. S. Office of Education.

Sincerely,

Jack S. Mullins

JSM:jmd

Enclosure

STATE OF SOUTH CAROLINA

STATE PLAN FOR THE
HIGHER EDUCATION FACILITIES ACT OF 1963

- 1.0 Pursuant to Section 105 of Public Law 88-204, the State Commission for Higher Education Facilities Act of 1963 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Title I of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.
- 2.0 The organization and administrative provisions of the State Commission are as follows:
 - 2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee
 - 2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman
 - 2.3 Staff and administrative services to the State Commission will be provided as follows:

A full-time Executive Director will be responsible for the administration of Title I of P. L. 88-204 in South Carolina carrying out the policies established by the State Commission under the law and the State Plan. Professional services of architects, engineers, and educational facilities specialists, along with adequate secretarial and clerical staff, will be provided as necessary.

- 2.4 Formal provisions for consultations with advisory groups or other agencies in the State have been established as follows:

An Advisory Council of ten experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax supported institutions and the public at large and will include both Negro and white members. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules or procedure for conducting its business and reaching official decisions regarding applications submitted to it under Title I of Public Law 88-204.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for Title I grants for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.
- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Title I of the Act, the State Commission shall satisfy itself that the data contained in the application appear to be valid, and that the institution and the project appear to meet basic eligibility requirements set forth in the Act and the regulations governing the administration of the Act. In any case where in the opinion of the State Commission a question may be raised as to the eligibility of an institution or of a project, the State Commission shall promptly forward a copy of the application to the Office of Education for a clarification of such eligibility. In any such case, the State Commission shall continue to process and rank such application as if it were eligible, but shall delay final action on all applications under the same category considered as of the same closing date until receipt of notification by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission will: establish a complete case file on each application received; inform applicants of official actions and determinations regarding applications, by letter or similar type of correspondence; and retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 With respect to all institutions (both Section 103 and 104 applications) the first closing date of the fiscal year is September 30 and the second closing date is February 1.
- (a) If the closing date falls on Saturday, Sunday or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- (b) Applications must be received in the State Commission office on or before 5 p.m. on the closing date (or on the effective closing date) to be eligible. Late applications will not be considered.
- 6.2 All applications received by each specified closing date will be considered by the State Commission together with others of the same category (i.e. applications for public community colleges and public technical institutes for funds allotted under Section 103 of the Act; and applications for all other institutions of higher education for funds allotted under Section 104 of the Act) and assigned relative priorities and recommended Federal shares in accordance with the provisions of the State Plan.
- 6.3 Closing dates after the first shall be effective only if funds are available in the applicable State Allotment as of each such later closing date.
- 6.4 If the amount available in the South Carolina allotment, under either Section 103 or 104 as of any closing date is insufficient to provide the full Federal share as calculated for all eligible projects considered as of the closing date, the State Commission shall award the full calculated Federal share beginning with that project which ranks highest in order of relative priority, and moving down the priority list as far as the available funds will permit. The last eligible project for which funds are available shall be offered that portion of the calculated Federal share which can be provided by the remaining available funds.

7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Title I of the Act, by application of the following standards and methods:

7.1 Relative priorities of projects for public community colleges and public technical institutes will be determined by the same standards and methods as those set forth for other institutions of higher education, in Section 7.2 below.

7.2 Relative priorities of eligible projects for institutions other than public community colleges and public technical institutes will be determined as follows:

a. For established institutions or branch campuses (those which were in operation as of the fourth fall term preceding the date of application) the factors listed below will be assigned points by the method indicated for each factor:

1. The planned for and reasonably expected percentage increase in the full-time equivalent resident and undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

2. The planned for and reasonably expected numerical increase in the full-time equivalent resident and undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

3. The percentage by which the construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

- 7.2 a. 4. The amount by which construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

5. The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed, determined on the following basis:

<u>Capacity/Enrollment Ratio</u>	<u>Points</u>
Below 100	10
100 - 149.9	9
150 - 199.9	8
200 - 249.9	7
250 - 299.9	6
300 - 349.9	5
350 - 399.9	4
400 - 449.9	3
450 - 499.9	2
500 and over	0

6. The average weekly room period use for general classrooms as of the fall term preceding the date of application, at the campus at which the project is to be constructed:

Possible Score of 10 Points, assigned as follows:

35 hours or more	10 points
30 to 34.9 hours	8 points
25 to 29.9 hours	6 points
20 to 24.9 hours	4 points
15 to 19.9 hours	2 points
Below 15 hours	0 points

7. The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application, at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

25 hours or more	10 points
22 to 24.9 hours	8 points
19 to 21.9 hours	6 points
16 to 18.9 hours	4 points
13 to 15.9 hours	2 points
Below 13 hours	0 points

- 7.2 a. 8. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 5 Points, assigned as follows:

Land Development Cost:

No	5 points
Yes	0 points

9. Ten (10) points maximum will be assigned to projects requested by established institutions and branch campuses according to the time and amount of previous Title I grants for construction at the campus where the project will be located as indicated in (a) and (b) below:

(a) Recency of Grants - Possible Score of 5 Points

No previous grant received	5 points
No grant received in current or preceding 3 fiscal years	4 points
No grant received in current or preceding 2 fiscal years	3 points
No grant received in current or preceding fiscal year	2 points
No grant received in current fiscal year	0 points

Supplemental grants are not to be counted as grants received in scoring for the above factor.

- (b) Amount of prior Title I grants. In applying this criterion, the total Title I construction funds granted or recommended under the Higher Education Facilities Act of 1963, as amended, prior to the closing date, including partial shares, will be related to the full-time equivalent (FTE) undergraduate enrollment at the institution as of the fall term which immediately precedes the closing date.

Possible Score of 5 Points, assigned as follows:

Amount per FTE

\$0 - 199.99	5 points
\$200 - 399.99	4 points
\$400 - 599.99	3 points
\$600 - 799.99	2 points
\$800 - 999.99	1 point
\$1,000 and over	0 points

- 7.2 a. 10. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points, assigned as follows:

- | | |
|---|----------|
| Satisfactory submission as outlined above | 5 points |
| Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date | 0 points |
11. Percentage of full-time students receiving financial assistance under federal or state programs other than veterans programs as of the fall term preceding the date of application at the campus at which the project is to be constructed.

Possible Score of 5 Points, assigned as follows:

- | | |
|--------------|----------|
| 1st quintile | 5 points |
| 2nd quintile | 4 points |
| 3rd quintile | 3 points |
| 4th quintile | 2 points |
| 5th quintile | 1 point |

- 7.2.a. 12. Percentage of students receiving assistance under veterans programs as of the fall term preceding the application at the campus at which the project is to be constructed.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	1 point

- 7.2 b. For new institutions and branch campuses (those which were not in operation as of the fourth fall term preceding the date of application), points will be assigned as set out below:

1. The planned for and reasonably expected increase in full-time equivalent resident and undergraduate enrollment at the campus at which the facilities are to be constructed, by the third fall term after the fall term preceding the date of application, as compared with all other campuses (both "new" and "established") for which applications are being considered, shall receive points as follows:

Possible Score of 30 Points:

Highest quintile	30 points
Second highest quintile	25 points
Third highest quintile	20 points
Fourth highest quintile	10 points
Lowest quintile	0 points

2. The number of square feet of assignable area in instructional and library facilities to be provided by the construction of the project for which the grant is requested, as compared with all other applications (both "new" and "established" campuses) being considered, shall receive points as follows:

Possible Score of 15 Points:

Highest quintile	15 points
Second highest quintile	12 points
Third highest quintile	9 points
Fourth highest quintile	6 points
Lowest quintile	3 points

- 7.2 b. 3. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 30 Points, assigned as follows:

Land Development Cost

No	30 points
Yes	0 points

4. The date of the most recent previous grant awarded under Title I for construction at the campus at which the project is to be constructed. Supplemental grants are not to be counted as grants received in scoring for this factor.

Possible Score of 10 Points, assigned as follows:

No previous grant received	10 points
No grant received in current or preceding 3 fiscal years	8 points
No Grant received in current or preceding 2 fiscal years	6 points
No grant received in current or preceding fiscal year	4 points
No grant received in current fiscal year	2 points

5. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

7.2.b. 5. (Continued)

Possible Score of 5 Points, assigned as follows:

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

6. Percentage of full-time students receiving financial assistance under federal or state programs other than veterans programs as of the fall term preceding the date of application at the campus at which the project is to be constructed.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

7. Percentage of students receiving assistance under veterans programs as of the fall term preceding the application at the campus at which the project is to be constructed.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- c. When points are given on such group bases as quartile, quintile, or decile rankings, and there are less than 4, 5, or 10 applicants respectively, applicants ranking below the highest scoring one will be awarded the next points on the scale in rank order.
- d. Total point score for all applications will be determined by adding together the points earned by each application, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an applicant with a higher score.

7.2. e. In case of a tie, the State Commission will assign the highest priority to the project which provides the greatest increase in instructional and library areas. If a tie persists, the project providing the greatest percentage of undergraduate enrollment increase will be given the highest priority. If a tie still persists, the highest priority will be given the project of the campus for which the most recent previous grant under Title I bears the earliest date. If a tie still persists, the highest priority will be given the project of the campus with the lowest capacity/enrollment ratio.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Title I of the Act by application of the following standards and methods:

8.1 Federal shares for projects for public community colleges and public technical institutes will be determined as follows:

- a. The calculated Federal share for each eligible project shall be 40 percent of the estimated eligible project development cost.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.1 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the full calculated Federal share to the extent that the unused funds will allow.

- c. If after the second closing date the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 103 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.

8.2 Federal shares for projects for institutions of higher education other than public community colleges and public technical institutes will be determined as follows:

- a. At each closing date the calculated Federal share for the first eligible project of each institution shall be 40 percent of the eligible project development cost with a limitation per project of a maximum of \$100,000 or 15 percent of the State allocation for Section 104 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.2 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the calculated Federal share to the extent that the unused funds will allow.

- c. Supplemental applications filed according to Section 170.14 (L), (1) and (2) of the regulations shall be recommended for the balance of the calculated Federal share according to the State Plan provisions in effect at the closing date for which the supplemental application is filed.
- d. A supplemental application may also be filed in a subsequent fiscal year for the difference between a full calculated Federal share received for the closing date for which the project was originally recommended and the maximum Federal share permitted by the Act. Such supplemental applications will be eligible for additional funds only if there are unallocated funds remaining in the State allotment at any given closing date in the fiscal year after allocations for new applicants are made in accordance with paragraph 8.2 a. of this section.
- e. If, on any closing date in the fiscal year, all projects (including supplemental applications) have been recommended for a full calculated Federal share as stated in 8.2 a., and unallocated funds remain in the State allotment for Section 104, these funds will be distributed in priority order among those projects which received a Federal share of less than 40 percent, provided that this distribution will not give a Federal share of more than 40 percent.

- 8.2 f. If, after the second closing date, the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 104 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.
- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least three years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31 of each Federal fiscal year, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular closing date or carried over from a previous closing date, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State; and (c) copies of correspondence documenting the offering and either the acceptance or rejection of partial Federal shares pursuant to the regulations.
- 11.0 The State Commission will promptly notify each applicant of the results of all determinations regarding its application as of each closing date, and any applicant shall, upon request in accordance with such orderly procedures as are established by the State Commission, be furnished access to the records of official State Commission proceedings on the basis of which relative priorities and Federal shares of all applications were determined. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for such fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission an opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.

- 12.1 An applicant so affected may request such a hearing by the following method:

The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.

- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

- 12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

- 13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 105 (b) of the Act:

- 13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Wade Hampton Office Building
Columbia, South Carolina 29201

- 13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

- 13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

- 13.4 Federal funds received by the State for expenses of the State Commission will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

- 13.5 The accounts and documents supporting expenditures for expenses of the State Commission which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by the Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.7 The inventories and other records supporting the accountability of equipment items costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be as follows:

South Carolina Commission on Higher Education Facilities
South Carolina State Comptroller General

- 13.8 The above described inventories and other records supporting the accountability for items of equipment costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be maintained until the State Commission is notified of completion of the review and audit by the Department of Health, Education, and Welfare covering the disposition of such equipment and will be maintained by the following agency:

Executive Director, S. C. Commission on Higher
Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.9 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.10 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement").

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds.

- 13.11 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.12 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of this State Plan:

The administration of this State Plan will not be mixed with any activity except a Federal activity assigned to this office by the U. S. Commissioner of Education (such as Part A, Title VI of P. L. 89-329).

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.13 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.

STATE OF SOUTH CAROLINA

STATE PLAN FOR PART A OF TITLE VI
OF THE HIGHER EDUCATION ACT OF 1965

1.0 Pursuant to Section 603 of Public Law 89-329, the State Commission for Part A of Title VI of the Higher Education Act of 1965 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Part A of Title VI of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission for the administration of this plan will be provided as follows:

The Executive Director who is responsible for the administration of Title I of P. L. 88-204 in South Carolina will also carry out the policies established by the State Commission under the State Plan for administering Part A, Title VI of P. L. 89-329.

- 2.4 Formal provisions for consultations with advisory groups of other agencies in the State have been established as follows:

An Advisory Council of ten experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax-supported institutions and the public-at-large. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meeting will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules of procedure for conducting its business and reaching official decisions regarding applications submitted to it under Part A of Title VI of Public Law 89-329.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for grants under Part A of Title VI for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.
- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Part A of Title VI of the Act, the State Commission will verify the validity of data contained in the application and will verify that the institution and the project proposed in the application appear to meet basic eligibility requirements set forth in the Act and the regulations governing administration of the Act. In any case where in the opinion of the State Commission a question exists as to the eligibility of an institution or of a project, one copy of the application will be forwarded promptly to the Office of Education for a clarification of such eligibility. In any such case, the State Commission will continue to process and rank the application as if it were eligible but will delay final action on all applications under the same category considered as of the same closing date until notified by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission: will establish a complete file on each application received; will inform applicants of official action and determinations regarding applications, by letter or similar type of correspondence; and will retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 The following closing dates are established for receipt and consideration of applications:
- (a) For applications for laboratory and other special equipment projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
 - (b) For applications for closed-circuit instructional television projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- 6.2 All applications received by each specified closing date, and verified by State Commission review to be accurate and complete, will be considered together and assigned relative priorities and recommended Federal shares in accordance with the provisions of this plan.
- 7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:
- 7.1 Relative priorities of laboratory and other special equipment projects will be determined as follows:
- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

7.1 (a) (Continued)

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

Any institution offering six or more credit courses beyond the sophomore level shall be considered as a four-year institution.

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 15 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 9 points ($.60 \times 15$).

- (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

7.1 (c) (Continued)

Possible Score of 15 Points

Ratios falling in lowest decile	15 points
Ratios falling in next lowest decile	13.5 points
Ratios falling in next lowest decile	12 points
Ratios falling in next lowest decile	10.5 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8.5 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	4.5 points
Ratios falling in next to highest decile	3 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.1 (f) The average weekly room period use for general classrooms as of the fall term preceding the date of application:

Possible Score of 5 Points

35 hours or more	5 points
30 to 34.9 hours	4 points
25 to 29.9 hours	3 points
20 to 24.9 hours	2 points
15 to 19.9 hours	1 point
Below 15 hours	0 points

- (g) The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application:

Possible Score of 5 Points

25 hours or more	5 points
22 to 24.9 hours	4 points
19 to 21.9 hours	3 points
16 to 18.9 hours	2 points
13 to 15.9 hours	1 point
Below 13 hours	0 points

- (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

- 7.1 (i) Percentage of full-time students receiving financial assistance under federal or state programs other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of students receiving assistance under veterans programs as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points with points to be assigned as follows:

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

- (l) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half of the maximum number of points under all criteria.

- 7.2 Relative priorities of closed-circuit instructional television projects will be determined as follows:

- 7.2 (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 5 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 3 points ($.60 \times 5$).

- 7.2 (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

Possible Score of 10 Points

Ratios falling in lowest decile	10 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8 points
Ratios falling in next lowest decile	7 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	5 points
Ratios falling in next lowest decile	4 points
Ratios falling in next lowest decile	3 points
Ratios falling in next to highest decile	2 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

Student tuition and fees representing percentage of basic educational and general expenditures:

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.2 (f) The ability of the applicant to effectively utilize educational television as evidenced by the number of planned additional undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (with higher priority value awarded for a greater number of additional courses to be programmed.) As used here, "course" means a particular course offering (such as "English I") rather than an individual section of the same course.

Possible Score of 15 Points

Five or more additional courses to be programmed for closed-circuit television instruction:	15 points
Four additional courses to be programmed for closed-circuit television instruction:	12 points
Three additional courses to be programmed for closed-circuit television instruction:	9 points
Two additional courses to be programmed for closed-circuit television instruction:	6 points
One additional course to be programmed for closed-circuit television instruction:	3 points
No additional courses to be programmed for closed-circuit television instruction:	0 points

- (g) The ability of the applicant to effectively utilize educational television as evidenced by the projected number of additional student enrollments in undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed. All applications to be arranged in rank order placement from highest number of increased student enrollments to the lowest.

Possible Score of 10 Points

Top ranked application	10 points
Second ranked application	8 points
Third ranked application	6 points
Fourth ranked application	4 points
Fifth ranked application	2 points
All others	0 points

- 7.2 (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above 5 points

Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date 0 points

- (i) Percentage of full-time students receiving financial assistance under federal or state programs other than veterans programs as of the fall term preceding the date of application at the campus at which the project is to be constructed.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of students receiving assistance under veterans programs as of the fall term preceding the application at the campus at which the project is to be constructed.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points with points to be assigned as follows:

7.2 (k) (Continued)

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

(1) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half the maximum number of points under all criteria.

7.3 In case of identical scores, priority shall be given to that applicant with the lower average of the basic educational and general expenditures per semester credit hour equivalent for the academic year immediately preceding the closing date at which the application is filed.

If a tie persists priority will be given to the institution with the lower capacity/enrollment ratio.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

8.1 Except as provided in section 8.1 (a), the Federal share for laboratory and other special equipment projects shall be 50 percent of the total project budget.

(a) There shall also be a ceiling of 4% of the State allocation for any one project for laboratory and other special equipment.

(b) If, however, all projects have been recommended for Federal shares in accordance with sections 8.1 and 8.1 (a) above and funds still remain in the State allotment, these remaining funds will be distributed in priority order among those projects which were recommended for a Federal share of less than 50 percent, provided that no project will receive a Federal share in excess of 50 percent.

8.2 The Federal share for closed-circuit television projects shall be 50 percent of the total project budget.

- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least two years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular fiscal year, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; and (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State.
- 11.0 The State Commission will promptly notify each applicant of the results of all final determinations regarding its application as of each closing date, and the records of official State Commission proceedings shall be a matter of public record within the State. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for the fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission as opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.
- 12.1 An applicant so affected may request such a hearing by the following method:
- The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.
- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 601 (a) of the Act:

13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Capitol Building
Columbia, South Carolina 29201

13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission in the administration of this plan is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.4 Federal funds received by the State for expenses of the State Commission in administration of this plan will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

13.5 The accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

South Carolina State Comptroller General
Wade Hampton Office Building
Columbia, South Carolina 29201

- 13.7 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.8 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement"):

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds.

- 13.9 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on an annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.10 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of the State Plan:

13.10 (Continued)

The administration of this State Plan will be combined with the administration of Title I of Public Law 88-204, but no other activity will be involved in these administrative expenses. The State of South Carolina will pay any costs in excess of the Federal allotment regularly granted for expenses of this office.

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.11 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.



SOUTH CAROLINA HIGHER EDUCATION FACILITIES COMMISSION

POST OFFICE BOX 596
COLUMBIA, SOUTH CAROLINA 29202
803-758-3604

GOVERNOR JOHN C. WEST
Chairman

August 15, 1972

JACK S. MULLINS
Executive Director

Mr. P. C. Smith
State Auditor
Post Office Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

Governor West and I discussed the State Plans for Title I of the Higher Education Facilities Act and Title VI of the Higher Education Act of 1965 following the July 18 meeting of the Budget and Control Board. The Governor has approved the two plans, the revised copies of which are enclosed.

You may wish to destroy the earlier draft copies and to insert the final versions with the minutes of the July 18 meeting.

You've been a tremendous help to us, and we appreciate it.

Sincerely,

Jack S. Mullins

JSM:jmd

Enclosures

STATE OF SOUTH CAROLINA

STATE PLAN FOR THE
HIGHER EDUCATION FACILITIES ACT OF 1963

1.0 Pursuant to Section 105 of Public Law 88-204, the State Commission for Higher Education Facilities Act of 1963 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Title I of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission will be provided as follows:

A full-time Executive Director will be responsible for the administration of Title I of P. L. 88-204 in South Carolina carrying out the policies established by the State Commission under the law and the State Plan. Professional services of architects, engineers, and educational facilities specialists, along with adequate secretarial and clerical staff, will be provided as necessary.

- 2.4 Formal provisions for consultations with advisory groups or other agencies in the State have been established as follows:

An Advisory Council of ten members has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax supported institutions and the public at large and will include both Negro and white members. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules or procedure for conducting its business and reaching official decisions regarding applications submitted to it under Title I of Public Law 88-204.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for Title I grants for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.

- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Title I of the Act, the State Commission shall satisfy itself that the data contained in the application appear to be valid, and that the institution and the project appear to meet basic eligibility requirements set forth in the Act and the regulations governing the administration of the Act. In any case where in the opinion of the State Commission a question may be raised as to the eligibility of an institution or of a project, the State Commission shall promptly forward a copy of the application to the Office of Education for a clarification of such eligibility. In any such case, the State Commission shall continue to process and rank such application as if it were eligible, but shall delay final action on all applications under the same category considered as of the same closing date until receipt of notification by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission will: establish a complete case file on each application received; inform applicants of official actions and determinations regarding applications, by letter or similar type of correspondence; and retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 With respect to all institutions (both Section 103 and 104 applications) the first closing date of the fiscal year is October 30 and the second closing date is February 1.
- (a) If the closing date falls on Saturday, Sunday or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- (b) Applications must be received in the State Commission office on or before 5 p.m. on the closing date (or on the effective closing date) to be eligible. Late applications will not be considered.
- 6.2 All applications received by each specified closing date will be considered by the State Commission together with others of the same category (i.e. applications for public community colleges and public technical institutes for funds allotted under Section 103 of the Act; and applications for all other institutions of higher education for funds allotted under Section 104 of the Act) and assigned relative priorities and recommended Federal shares in accordance with the provisions of the State Plan.
- 6.3 Closing dates after the first shall be effective only if funds are available in the applicable State Allotment as of each such later closing date.
- 6.4 If the amount available in the South Carolina allotment, under either Section 103 or 104 as of any closing date is insufficient to provide the full Federal share as calculated for all eligible projects considered as of the closing date, the State Commission shall award the full calculated Federal share beginning with that project which ranks highest in order of relative priority, and moving down the priority list as far as the available funds will permit. The last eligible project for which funds are available shall be offered that portion of the calculated Federal share which can be provided by the remaining available funds.

7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Title I of the Act, by application of the following standards and methods:

7.1 Relative priorities of projects for public community colleges and public technical institutes will be determined by the same standards and methods as those set forth for other institutions of higher education, in Section 7.2 below.

7.2 Relative priorities of eligible projects for institutions other than public community colleges and public technical institutes will be determined as follows:

a. For established institutions or branch campuses (those which were in operation as of the fourth fall term preceding the date of application) the factors listed below will be assigned points by the method indicated for each factor:

1. The planned for and reasonably expected percentage increase in the full-time equivalent resident undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

2. The planned for and reasonably expected numerical increase in the full-time equivalent resident undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

3. The percentage by which the construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library and/or health care facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

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- 7.2 a. 4. The amount by which construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library and/or health care facilities at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st quintile	10 points
2nd quintile	7 points
3rd quintile	4 points
4th quintile	1 point
5th quintile	0 points

5. The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed, determined on the following basis:

<u>Capacity/Enrollment Ratio</u>	<u>Points</u>
Below 100	10
100 - 149.9	9
150 - 199.9	8
200 - 249.9	7
250 - 299.9	6
300 - 349.9	5
350 - 399.9	4
400 - 449.9	3
450 - 499.9	2
500 and over	0

6. The average weekly room period use for general classrooms as of the fall term preceding the date of application, at the campus at which the project is to be constructed:

Possible Score of 10 Points, assigned as follows:

35 hours or more	10 points
30 to 34.9 hours	8 points
25 to 29.9 hours	6 points
20 to 24.9 hours	4 points
15 to 19.9 hours	2 points
Below 15 hours	0 points

7. The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application, at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

25 hours or more	10 points
22 to 24.9 hours	8 points
19 to 21.9 hours	6 points
16 to 18.9 hours	4 points
13 to 15.9 hours	2 points
Below 13 hours	0 points

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- 7.2 a. 8. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 5 Points, assigned as follows:

Land Development Cost:

No	5 points
Yes	0 points

9. Ten (10) points maximum will be assigned to projects requested by established institutions and branch campuses according to the time and amount of previous Title I grants for construction at the campus where the project will be located as indicated in (a) and (b) below:

(a) Recency of Grants - Possible Score of 5 Points

No previous grant received	5 points
No grant received in current or preceding 3 fiscal years	4 points
No grant received in current or preceding 2 fiscal years	3 points
No grant received in current or preceding fiscal year	2 points
No grant received in current fiscal year	0 points

Supplemental grants are not to be counted as grants received in scoring for the above factor.

- (b) Amount of prior Title I grants. In applying this criterion, the total Title I construction funds granted or recommended under the Higher Education Facilities Act of 1963, as amended, prior to the closing date, including partial shares, will be related to the full-time equivalent (FTE) undergraduate enrollment at the institution as of the fall term which immediately precedes the closing date.

Possible Score of 5 Points, assigned as follows:

Amount per FTE

\$0 - 199.99	5 points
\$200 - 399.99	4 points
\$400 - 599.99	3 points
\$600 - 799.99	2 points
\$800 - 999.99	1 point
\$1,000 and over	0 points

- 7.2 a. 10. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points, assigned as follows:

Satisfactory submission as outlined above 5 points

Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date 0 points

11. Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted. Aid to students from state tuition grant or other non-federal programs based on family income will be certified by the Student Aids Officer at the campus, listing the numbers of students receiving assistance from each program. The number of students receiving federal student aid will be the number listed for the most recently reported fall term to the U. S. Office of Education on OE Form 1152-1, Section E, line 1 column a. The totals for students aided by such state or federal programs will then be expressed as a percentage of fall term full-time equivalent enrollment for that fiscal year.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	1 point

- 7.2.a. 12. Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	1 point

- 7.2 b. For new institutions and branch campuses (those which were not in operation as of the fourth fall term preceding the date of application), points will be assigned as set out below:

1. The planned for and reasonably expected increase in full-time equivalent resident enrollment at the campus at which the facilities are to be constructed, by the third fall term after the fall term preceding the date of application, as compared with all other campuses (both "new" and "established") for which applications are being considered, shall receive points as follows:

Possible Score of 30 Points:

Highest quintile	30 points
Second highest quintile	25 points
Third highest quintile	20 points
Fourth highest quintile	10 points
Lowest quintile	0 points

2. The number of square feet of assignable area in instructional and library and/or health care facilities to be provided by the construction of the project for which the grant is requested, as compared with all other applications (both "new" and "established" campuses) being considered, shall receive points as follows:

Possible Score of 15 Points:

Highest quintile	15 points
Second highest quintile	12 points
Third highest quintile	9 points
Fourth highest quintile	6 points
Lowest quintile	3 points

- 7.2 b. 3. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 30 Points, assigned as follows:

Land Development Cost

No	30 points
Yes	0 points

4. The date of the most recent previous grant awarded under Title I for construction at the campus at which the project is to be constructed. Supplemental grants are not to be counted as grants received in scoring for this factor.

Possible Score of 10 Points, assigned as follows:

No previous grant received	10 points
No grant received in current or preceding 3 fiscal years	8 points
No Grant received in current or preceding 2 fiscal years	6 points
No grant received in current or preceding fiscal year	4 points
No grant received in current fiscal year	2 points

5. Submission of the completed Title I application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

7.2 b. 5. (Continued)

Possible Score of 5 Points, assigned as follows:

Satisfactory submission as outlined above 5 points

Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date 0 points

6. Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted. Aid to students from state tuition grant or other non-federal programs based on family income will be certified by the Student Aids Officer at the campus, listing the numbers of students receiving assistance from each program. The number of students receiving federal student aid will be the number listed for the most recently reported fall term to the U. S. Office of Education on OE Form 1152-1, Section E, line 1, column a. The totals for students aided by such state or federal programs will then be expressed as a percentage of fall term full-time equivalent enrollment for that fiscal year.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

7. Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- c. When points are given on such group bases as quartile, quintile, or decile rankings, and there are less than 4, 5, or 10 applicants respectively, applicants ranking below the highest score one will be awarded the next points on the scale in rank order.

- 7.2 d. Total point score for all applications will be determined by adding together the points earned by each application, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an applicant with a higher score.
- e. In case of a tie, the State Commission will assign the highest priority to the project which provides the greatest increase in instructional and library and/or health care areas. If a tie persists, the project providing the greatest percentage of undergraduate enrollment increase will be given the highest priority. If a tie still persists, the highest priority will be given the project of the campus for which the most recent previous grant under Title I bears the earliest date. If a tie still persists, the highest priority will be given the project of the campus with the lowest capacity/enrollment ratio.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Title I of the Act by application of the following standards and methods:

8.1 Federal shares for projects for public community colleges and public technical institutes will be determined as follows:

- a. The calculated Federal share for each eligible project shall be 40 percent of the estimated eligible project development cost with a limitation per project of a maximum of \$100,000 or 15 percent of the State allocation for Section 103 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.1 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the full calculated Federal share to the extent that the unused funds will allow.

- c. If after the second closing date the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 103 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.

8.2 Federal shares for projects for institutions of higher education other than public community colleges and public technical institutes will be determined as follows:

- a. At each closing date the calculated Federal share for the first eligible project of each institution shall be 40 percent of the eligible project development cost with a limitation per project of a maximum of \$100,000 or 15 percent of the State allocation for Section 104 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.2 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the calculated Federal share to the extent that the unused funds will allow.

- c. Supplemental applications filed according to Section 170.14 (L), (1) and (2) of the regulations shall be recommended for the balance of the calculated Federal share according to the State Plan provisions in effect at the closing date for which the supplemental application is filed.
- d. A supplemental application may also be filed in a subsequent fiscal year for the difference between a full calculated Federal share received for the closing date for which the project was originally recommended and the maximum Federal share permitted by the Act. Such supplemental applications will be eligible for additional funds only if there are unallocated funds remaining in the State allotment at any given closing date in the fiscal year after allocations for new applicants are made in accordance with paragraph 8.2 a. of this section.
- e. If, on any closing date in the fiscal year, all projects (including supplemental applications) have been recommended for a full calculated Federal share as stated in 8.2 a., and unallocated funds remain in the State allotment for Section 104, these funds will be distributed in priority order among those projects which received a Federal share of less than 40 percent, provided that this distribution will not give a Federal share of more than 40 percent.

- 8.2 f. If, after the second closing date, the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 104 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.
- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least three years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31 of each Federal fiscal year, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular closing date or carried over from a previous closing date, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State; and (c) copies of correspondence documenting the offering and either the acceptance or rejection of partial Federal shares pursuant to the regulations.
- 11.0 The State Commission will promptly notify each applicant of the results of all determinations regarding its application as of each closing date, and any applicant shall, upon request in accordance with such orderly procedures as are established by the State Commission, be furnished access to the records of official State Commission proceedings on the basis of which relative priorities and Federal shares of all applications were determined. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for such fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission an opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.

- 12.1 An applicant so affected may request such a hearing by the following method:

The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.

- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

- 12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

- 13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 105 (b) of the Act:

- 13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Wade Hampton Office Building
Columbia, South Carolina 29201

- 13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

- 13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission on
Higher Education Facilities

- 13.4 Federal funds received by the State for expenses of the State Commission will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

- 13.5 The accounts and documents supporting expenditures for expenses of the State Commission which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by the Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.7 The inventories and other records supporting the accountability of equipment items costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be as follows:

South Carolina Commission on Higher Education Facilities
South Carolina State Comptroller General

- 13.8 The above described inventories and other records supporting the accountability for items of equipment costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be maintained until the State Commission is notified of completion of the review and audit by the Department of Health, Education, and Welfare covering the disposition of such equipment and will be maintained by the following agency:

Executive Director, S. C. Commission on Higher
Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

- 13.9 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.10 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement").

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds. However, State law provides that obligations of the previous fiscal year may be paid through August 31.

- 13.11 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.12 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of this State Plan:

The administration of this State Plan will not be mixed with any activity except a Federal activity assigned to this office by the U. S. Commissioner of Education (such as Part A, Title VI of P. L. 89-329).

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.13 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.



SOUTH CAROLINA HIGHER EDUCATION FACILITIES COMMISSION

POST OFFICE BOX 596
COLUMBIA, SOUTH CAROLINA 29202
803-758-3604

GOVERNOR JOHN C. WEST
Chairman

JACK S. MULLINS
Executive Director

STATE OF SOUTH CAROLINA
STATE PLAN FOR TITLE I
HIGHER EDUCATION FACILITIES ACT OF 1963

Certificate of
THE EXECUTIVE DIRECTOR OF STATE COMMISSION

I hereby certify that the attached State Plan for Title I of the Higher Education Facilities Act of 1963, pages 1 - 16, was adopted by the State Commission on July 18, 1972 and that the State Plan constitutes the basis, consistent with State law, for the operation and administration of this State Commission in carrying out its functions under Title I of Public Law 88-204.

Jack S. Mullins
Executive Director of the State Commission

July 18, 1972

SUPPLEMENTAL INFORMATION REQUIRED
FOR APPLICATIONS UNDER TITLE I, HEFA

1. Append a copy of the most recently submitted OE Form 1152-1 (Section E). Also, express the number of students reported in OE Form 1152-1, Section E, line 1, column a as a percentage of the fall full-time equivalent enrollment for that fiscal year.
2. Append a notarized statement from the institutional student aid officer on the number of veterans enrolled as of the fall term preceding the application at the campus for which the project is submitted. Also, express this number as a percentage of the fall term full-time equivalent enrollment for the same term.
3. Append an explanation of the method by which FTE enrollment is determined.
4. Append a completed copy of the attached xeroxed sheet for submission of data required in Item 7 of the enclosed Program Instructions for Title I, HEFA.

PROGRAM INSTRUCTIONS
for use by
Institutions of Higher Education
in the
Completion and Submission of Applications
for Federal Assistance
for the
Construction of Health and Educational Facilities.
Form HEW 537
HIGHER EDUCATION FACILITIES ACT OF 1963
Public Law 88-204, As Amended
Title I, Grants for Construction of Undergraduate Facilities

July 1971

U.S. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Office of Education/Bureau of Higher Education

HIGHER EDUCATION FACILITIES ACT OF 1963, TITLE I

THE FOLLOWING INSTRUCTIONS SUPPLEMENT, AND ARE MADE PART OF, THE INSTRUCTIONS FOR COMPLETION AND SUBMISSION OF FORM HEW 537, APPLICATION FOR FEDERAL ASSISTANCE FOR CONSTRUCTION OF HEALTH, AND EDUCATIONAL FACILITIES. CERTAIN ITEMS ON THE FORM REQUIRE SPECIAL PROGRAM INSTRUCTIONS. THE INSTRUCTIONS THAT FOLLOW CORRESPOND TO THE ITEMS ON FORM HEW 537. ATTACH ALL THE INFORMATION REQUIRED AND IDENTIFY IT BY USING THE SAME ITEM NUMBER AND TITLE AS ON THE APPLICATION FORM.

ITEM NO. 7 APPLICANT ELIGIBILITY AND NEED FOR FACILITY

A. APPLICANT ELIGIBILITY - REFER TO SECTION 401(F) OF THE ACT FOR CONFIRMATION OF ELIGIBILITY. IF THE INSTITUTION IS NOT ACCREDITED BY A NATIONALLY RECOGNIZED ACCREDITING AGENCY, INCLUDE WITH THIS APPLICATION A COPY OF THE WRITTEN APPROVAL OF AN ACCEPTABLE ALTERNATIVE MADE BY THE U.S. OFFICE OF EDUCATION.

B. NEED FOR FACILITY - JUSTIFICATION FOR THE PROPOSED PROJECT IS COMPRISED OF THREE PARTS AS FOLLOWS:
(NOTE: DEFINITION OF TERMS MAY BE FOUND IN APPENDIX A)
(NOTE: ALL DATA SHOULD BE AS OF 2 WEEKS AFTER THE OPENING OF THE FALL TERM.)

(1) UNDERGRADUATE ENROLLMENT TRENDS AND PROJECTIONS - TO ASSIST IN DETERMINING WHETHER OR NOT THE PROPOSED EXPANSION OF ENROLLMENT CAPACITY IS NEEDED ON A CAMPUS, A PROJECTION OF THE PLANNED FUTURE ENROLLMENT IS REQUIRED.

EXHIBIT FORMAT	PRIOR FALL OPENING	CURRENT FALL	ESTIMATED NEXT FOUR YEARS			
	19	19	19	19	19	19
FULL-TIME UNDER- GRADUATE STUDENTS						
PART-TIME UNDER- GRADUATE STUDENTS						
TOTAL HEAD COUNT						
FULL-TIME EQUIV- ALENT UNDERGRAD.						

(2) USE OF EXISTING ACADEMIC FACILITIES - TO ASSIST IN QUANTITATIVELY ASSESSING THE NEED FOR ADDITIONAL FACILITIES ON A CAMPUS, INFORMATION IS REQUIRED ON THE USE OF CURRENTLY AVAILABLE ACADEMIC FACILITIES. THE FORMAT SHOWN BELOW SHOULD BE USED TO INDICATE CAMPUS-WIDE ACADEMIC SPACE USE AND CLASSROOM, LABORATORY AND LIBRARY USE OF SPACE. EXHIBIT FORMAT

CAMPUS-WIDE ACADEMIC FACILITY USE			
A. TOTAL ASSIGNABLE SQUARE FEET IN ACADEMIC FACILITIES			
B. FTE ENROLLMENT (DATE:)			
C. ASSIGNABLE SQUARE FEET PER FTE (A DIVIDED BY B)			
D. TOTAL ASSIGNABLE SQUARE FEET OF INSTRUCTIONAL AND LIBRARY FACILITIES			
E. TOTAL STUDENT CLOCK HOURS (DATE:)			
F. CAPACITY/ENROLLMENT RATIO (D DIVIDED BY E)			
CLASSROOM, LABORATORY, AND LIBRARY USE			
G. ASSIGNABLE SQUARE FEET (INCLUDING ADJOINING SERVICE AREAS)	CLASSROOM	LABORATORY	LIBRARY
H. PERCENT OF TOTAL ACADEMIC SPACE (G DIVIDED BY A)	%	%	%
I. ASSIGNABLE SQUARE FEET PER FTE (G DIVIDED BY B)			
J. NUMBER OF ROOMS (EXCLUDE SERVICE ROOMS)			NA
K. TOTAL NUMBER OF CLASS HOURS PER WEEK SCHEDULED			NA

L. AVERAGE WEEKLY ROOM PERIOD USE (K DIVIDED BY J)	CLASSROOM	LABORATORY	LIBRARY
			NA
M. SEATING CAPACITY			
N. RATIO OF SEATING CAPACITY TO FTE (M AS A PERCENT OF B)	%	%	%

(3) OTHER DOCUMENTATION - AN ADDITIONAL WRITTEN STATEMENT IS REQUIRED JUSTIFYING THE NEED FOR THE PROPOSED FACILITIES IF ONE OF THE FOLLOWING CIRCUMSTANCES APPLY:

(A) THE PLANNED EXPANSION OF ENROLLMENT IS LESS THAN 100 STUDENTS OR LESS THAN A 10 PERCENT INCREASE OVER THE CURRENT ENROLLMENT.

(B) THE CAPACITY/ENROLLMENT RATIO EXCEEDS 5.0 WHICH IS NORMALLY CONSIDERED A MINIMUM LEVEL OF UTILIZATION OF INSTRUCTIONAL FACILITIES.

IF EITHER OF THE ABOVE TWO CONDITIONS EXIST THE PROJECT MUST BE PROVEN TO BE URGENTLY NEEDED ON THE BASIS OF IT REPLACING FACILITIES WHICH ARE NO LONGER ADEQUATE AND IF NOT REPLACED WOULD RESULT IN A SERIOUS EDUCATIONAL DEFICIENCY OR A FORCED REDUCTION IN ENROLLMENT; OR THE NEW FACILITIES ARE NECESSARY TO IMPLEMENT A SPECIFIC PROGRAM FOR WHICH EXISTING SPACE IS ENTIRELY UNSUITABLE.

ITEM NO. 8 OCCUPANCY DATA - ESTIMATE THE NUMBER OF OCCUPANTS WHICH THE PROPOSED FACILITIES WILL BE DESIGNED TO ACCOMMODATE. AS AN EXAMPLE, IN A CLASSROOM/OFFICE FACILITY, IDENTIFY THE NUMBER OF FACULTY FOR WHICH OFFICES WILL BE PROVIDED, THE NUMBER OF STUDENT STATIONS OR SEATING CAPACITY IN THE CLASSROOMS, AND IF POSSIBLE THE ESTIMATED NUMBER OF STUDENTS THAT THE ADDITION OF THIS FACILITY WILL ENABLE THE INSTITUTION TO ACCOMMODATE.

ITEM NO. 9 DESCRIPTION OF PROGRAMS TO BE CONDUCTED IN THE FACILITY - PROVIDE A BRIEF DESCRIPTION OF THE EXISTING OR PLANNED PROGRAMS THAT ARE TO BE HOUSED IN THE PROPOSED FACILITY INCLUDING THE APPROXIMATE PERCENTAGE OF THE NET ASSIGNABLE AREA THAT WILL BE DEVOTED TO EACH DEPARTMENT. FOR EXISTING PROGRAMS INDICATE THE EDUCATIONAL DEFICIENCIES EXPERIENCED IN THE FACILITIES CURRENTLY BEING USED AND HOW THE NEW FACILITIES ARE EXPECTED TO ALLEVIATE THESE DEFICIENCIES. IF NEW PROGRAMS OR ACTIVITIES ARE TO BE CARRIED OUT IN THE PROPOSED FACILITIES DESCRIBE THESE PROGRAMS IN TERMS OF THE EDUCATIONAL GOAL WHICH IS TO BE ACHIEVED IN THE NEW FACILITY.

ITEM NO. 10 DESCRIPTION OF THE FACILITY -

A. APPLICANT'S ENVIRONMENTAL SUMMARY - CONSIDERATION OF THE ENVIRONMENTAL IMPACT OF THE PROPOSED FACILITY REQUIRES A BASIC KNOWLEDGE OF THE EXISTING ENVIRONMENT AT THE PROPOSED LOCATION AND OF THE IMPORTANT CHARACTERISTICS AND VALUES OF THE SITE AS IT PRESENTLY EXISTS.

THIS SUMMARY IS INTENDED TO CONVEY AVAILABLE ENVIRONMENTAL INFORMATION WITH THE INITIAL GRANT APPLICATION. THE HIRING OF SPECIAL CONSULTANTS FOR DEVELOPING DETAILED DATA AND ELABORATE PRESENTATIONS IS DISCOURAGED.

THE SUMMARY SHOULD INCLUDE THE FOLLOWING:

(1) ENVIRONMENT IN THE AREA - PROVIDE A BRIEF SUMMARY DESCRIPTION OF THE ENVIRONMENT IN THE AREA OF THE PROPOSED SITE IN SUFFICIENT DETAIL TO INDICATE ANY IMPACT THE PROPOSED FACILITY MAY HAVE ON THE ENVIRONMENT. THIS SHOULD INCLUDE CHARACTERISTICS OF THE AREA AND NEIGHBORHOOD AND SHOULD BE DISCUSSED IN TERMS OF THE TOPOGRAPHY, CLIMATE, LAND USE, HYDROLOGY AND AESTHETICS. ANTICIPATED FUTURE DEVELOPMENT AND USE OF THE AREA SHOULD BE DISCUSSED AND ANY AVAILABLE MASTER PLANS FOR THE REGION SHOULD BE REFERENCED.

(2) ENVIRONMENTAL APPROVALS AND CONSULTATIONS - INCLUDE A LISTING OF ALL RELEVANT LICENSES, PERMITS, OR OTHER APPROVALS REQUIRED; THE STATUS THEREOF; AND COPIES OF ALL SUCH DOCUMENTS, IF ISSUED, SHOULD BE APPENDED TO THE REPORT. THIS WOULD INCLUDE, BUT NOT BE LIMITED TO, THE STATE AND LOCAL AIR AND WATER QUALITY AND ZONING BOARDS. ALSO, INDICATE THE STATE, LOCAL AND REGIONAL PLANNING AUTHORITIES CONTACTED OR CONSULTED REGARDING THE PROPOSAL AND BRIEFLY DISCUSS THE PROPOSED FACILITY WITH RESPECT TO REGIONAL DEVELOPMENT PLANS. ALSO ATTACH ALL COMMENTS RECEIVED FROM CMB CIRCULAR A-95, REGIONAL CLEARINGHOUSES DURING PREAPPLICATION COORDINATION.

B. FACILITY DESIGN - THIS SECTION SHOULD REFLECT THE INSTITUTION'S NORMAL PLANNING PROCESS AND CONTAIN WHATEVER GRAPHIC OR NARRATIVE MATERIAL IS NECESSARY TO DOCUMENT THAT PROCESS.

BRIEFLY DESCRIBE THE PLANNING DIRECTIVES WHICH HAVE (OR WILL BE) FURNISHED THE ARCHITECT WITH RESPECT TO LOCATION, STYLE, AND MAJOR DESIGN FEATURES. DESCRIBE THE RELATIONSHIP OF THE FACILITY TO PUBLIC TRANSPORTATION, HOUSING, CENTRAL UTILITIES, AND OTHER FACILITIES THAT ARE RELATED PROGRAMMATICALLY TO THE PROPOSED FACILITY.

THE FUNCTIONAL LAYOUT OF THE PROPOSED FACILITY MUST BE REPRESENTED BY SINGLE LINE OR DIAGRAMMATIC DRAWINGS SHOWING . . .

- (1) THE LAYOUT OF EACH TYPICAL FUNCTIONAL COMPONENT,
- (2) THE LOCATION OF MAJOR ITEMS OF FIXED EQUIPMENT,
- (3) THE SPATIAL RELATIONSHIPS OF SEPARATE FUNCTIONAL COMPONENTS TO EACH OTHER, AND
- (4) THE ENVIRONMENTAL CRITERIA FOR EACH FUNCTIONAL COMPONENT, (E.G., TEMPERATURE, HUMIDITY, CHANGES OF AIR PER HOUR, LIGHTING, UTILITIES, ETC.)

NOTE: APPROVAL OF ARCHITECT'S SCHEMATICS IS NOT A PRECONDITION OF APPLICATION APPROVAL. SCHEMATICS WILL BE REQUESTED ONLY IF A DECISION IS MADE TO FUND THE PROJECT. IF SCHEMATICS OR PRELIMINARY ARCHITECTURAL DRAWINGS HAVE ALREADY BEEN PREPARED FOR THE APPLICANT'S PURPOSES, THEY MAY BE SUBMITTED WITH THE INITIAL APPLICATION IN PLACE OF SINGLE LINE OR DIAGRAMMATIC DRAWINGS.

C. SPACE TABULATION - SHOW IN TABULAR FORM . . .

- (1) THE GROSS SQUARE FEET IN THE FACILITY
- (2) THE TOTAL NUMBER OR PERCENT OF ASSIGNABLE SQUARE FEET WITH A PRIMARY BREAKDOWN BY DEPARTMENT, PROGRAM, OR OTHER DIVISION OF THE ORGANIZATION, AND A SECONDARY BREAKDOWN OF EACH DEPARTMENT'S SPACE BY FUNCTION, E.G., INSTRUCTION, LIBRARY, RESEARCH, ADMINISTRATION, ETC.
- (3) THE TOTAL NUMBER OR PERCENT OF ALLOCABLE NON-ASSIGNABLE SQUARE FEET.
- (4) THE NUMBER OR PERCENT OF BOTH ASSIGNABLE AND NONASSIGNABLE SQUARE FEET IN WHICH THE GOVERNMENT IS NOT BEING REQUESTED TO PARTICIPATE.

DRAWINGS SUBMITTED WITH THE APPLICATION ARE TO BE CODED BY SHADING, COLOR, CROSS HATCHING, OR OTHER METHOD TO SHOW THE LOCATION OF SPACE IDENTIFIED AND QUANTIFIED IN (1) THROUGH (4) ABOVE.

WHEN SCHEMATIC DRAWINGS ARE SUBMITTED, INCLUDE A TABULATION OF THE SPACE BY ROOM TYPE, USING APPENDIX B AS A GUIDE IN IDENTIFYING THE TYPE OF SPACE IN THE PROJECT.

ITEM NO. 18 - THE FACILITIES BUDGET CONTAINS AN ITEMIZATION OF ALL COSTS ATTRIBUTABLE TO THE DEVELOPMENT OF THE PROPOSED FACILITIES, WHETHER OR NOT SUCH COSTS ARE ELIGIBLE FOR FEDERAL PARTICIPATION. THIS INFORMATION BY MAJOR BUDGET LINE ITEM IS SHOWN IN COLUMN 18B. TO DETERMINE THE TOTAL ELIGIBLE COST (COLUMN C) AND THE AMOUNT ELIGIBLE UNDER TITLE I, HEFA (COLUMN D) THE FOLLOWING CONSIDERATIONS ARE TO BE TAKEN INTO ACCOUNT:

APPLICABLE TO ALL COSTS - WHERE THE TITLE I PROJECT CONSTITUTES A PORTION OF THE PROPOSED FACILITIES, COMMON OR "PRORATABLE" COSTS WILL NORMALLY BE PRORATED ON THE BASIS OF THE RELATIONSHIP THAT THE NET AREA IN THE TITLE I PROJECT BEARS TO THE NET AREA IN THE TOTAL FACILITY (ITEM 17, ALTERNATE 1). THE OFFICE OF EDUCATION HOWEVER RESERVES THE RIGHT TO PRORATE ELIGIBLE COSTS BY OTHER METHODS WHEN DEEMED APPROPRIATE.

ANY COSTS (INCLUDING ARCHITECTS FEES) INCURRED BEFORE OR UNDER A CONTRACT ENTERED INTO BEFORE DECEMBER 16, 1963, ARE NOT ELIGIBLE.

APPLICABLE TO LINE ITEMS 1G, 2E, 3C, 4, AND 6 - ANY COST INCURRED UNDER A CONSTRUCTION CONTRACT OR A CONTRACT FOR THE PURCHASE AND INSTALLATION OF BUILT-IN EQUIPMENT WHICH WAS ENTERED INTO BEFORE CONCURRENCE BY THE COMMISSIONER IN THE AWARD OF SUCH CONTRACT IS NOT ELIGIBLE.

APPLICABLE TO LINE ITEM 4 - IN CASES WHERE A CENTRAL UTILITY FACILITY IS ASSOCIATED WITH THE CONSTRUCTION OF ACADEMIC FACILITIES TO BE COMPLETED WITHIN 5 YEARS OF THE DATE OF THIS APPLICATION OR SERVING EXISTING ACADEMIC FACILITIES, THE COST OF CONSTRUCTION (REHABILITATING OR CONVERTING) SUCH CENTRAL UTILITY FACILITY IS CONSIDERED ELIGIBLE FOR TITLE I PARTICIPATION TO THE EXTENT THE FACILITY WILL SERVE ACADEMIC BUILDINGS AS OPPOSED TO BUILDINGS ON THE CAMPUS WHICH ARE NOT IN THEMSELVES ELIGIBLE UNDER THE ACT. WHERE SUCH COST ARE INCLUDED IN THE PROJECT A COMPLETE SCHEDULE OF THE FACILITIES TO BE SERVED BY THE UTILITY FACILITY MUST ACCOMPANY THE APPLICATION.

APPLICABLE TO LINE ITEM 8 - INITIAL MOVABLE EQUIPMENT COSTS ARE ELIGIBLE ONLY TO THE EXTENT THAT (A) SUCH EQUIPMENT IS ESSENTIAL FOR THE INITIAL USE OF THE FACILITY AND (B) THE EQUIPMENT WAS NOT PROCURED PRIOR TO THE FILING OF THE APPLICATION.

APPLICABLE TO LINE ITEM 11 - LAND COSTS ARE ELIGIBLE ONLY IF ACQUISITION WAS MADE LESS THAN 2 YEARS BEFORE FIRST FILING AN APPLICATION UNDER TITLE I.

APPLICABLE TO LINE ITEM 12 - BUILDING ACQUISITION COST IS ELIGIBLE UNDER TITLE I IF THE FACILITY HAS NOT BEEN PURCHASED MORE THAN 1 YEAR BEFORE THE APPLICATION IS FIRST FILED.

"ASSIGNABLE SQUARE FEET OF ACADEMIC FACILITIES"

MEANS THE SQUARE FEET OF AREA SUITABLE FOR USE AND AVAILABLE FOR ASSIGNMENT AS CLASSROOMS, LABORATORIES, LIBRARIES, AND RELATED FACILITIES NECESSARY OR APPROPRIATE FOR INSTRUCTION OF STUDENTS, OR RESEARCH, OR FOR ADMINISTRATION OF THE EDUCATIONAL OR RESEARCH PROGRAMS OF AN INSTITUTION OF HIGHER EDUCATION. ALSO REFERRED TO AS "NET AREA."

"AVERAGE WEEKLY ROOM PERIOD USE" MEANS THE AVERAGE NUMBER OF CLASS HOURS A SPECIFIC TYPE OF ROOM IS SCHEDULED FOR USE IN ONE-WEEKS TIME.

"CAPACITY/ENROLLMENT RATIO" MEANS THE NUMBER OF SQUARE FEET OF INSTRUCTIONAL AND LIBRARY SPACE THAT IS AVAILABLE TO ACCOMMODATE ONE STUDENT FOR ONE HOUR (STUDENT CLOCK HOUR).

"FULL-TIME EQUIVALENT (FTE) ENROLLMENT" MEANS ALL STUDENTS TAKING AT LEAST 75 PERCENT OF A NORMAL FULL-TIME LOAD AT AN INSTITUTION PLUS ONE-THIRD THE NUMBER OF PART-TIME STUDENTS (THOSE TAKING LESS THAN A 75 PERCENT LOAD).

"HEADCOUNT STUDENTS" MEANS ALL FULL AND PART-TIME STUDENTS ENROLLED IN DEGREE CREDIT COURSES.

APPENDIX A DEFINITIONS

"INSTRUCTIONAL AND LIBRARY FACILITIES" MEANS ALL ROOMS OR AREAS USED REGULARLY FOR INSTRUCTION OF STUDENTS, FOR FACULTY OFFICES, OR FOR LIBRARY PURPOSES AND SERVICE AREAS WHICH ADJOIN AND ARE USED IN CONNECTION WITH SUCH ROOMS OR AREAS.

"PROJECT" MEANS ALL OR A PORTION OF A SINGLE STRUCTURE OR BUILDING COMPLEX WHICH IS ELIGIBLE FOR GRANT ASSISTANCE AND FOR WHICH SUCH ASSISTANCE IS REQUESTED IN THE APPLICATION. THE SCOPE OF A PROJECT IS THEREFORE LIMITED TO: (1) THE CONSTRUCTION OF A NEW BUILDING OR BUILDING COMPLEX; (2) THE ADDITION TO AND IMPROVEMENT OF AN EXISTING BUILDING; OR (3) THE ACQUISITION AND/OR IMPROVEMENT OF AN EXISTING BUILDING.

"STUDENT CLOCK HOURS" MEANS THE AMOUNT OF TIME REQUIRED OF ALL FULL-TIME AND PART-TIME STUDENTS TO BE IN CLASS PER WEEK. THIS IS SOMETIMES REFERRED TO AS "CONTACT HOURS."

"TOTAL CLASS HOURS PER WEEK" MEANS THE NUMBER OF HOURS OF SCHEDULED CLASSES IN ALL ROOMS OF A SPECIFIC TYPE EACH WEEK.

THE HIGHER EDUCATION FACILITIES CLASSIFICATION AND INVENTORY PROCEDURE MANUAL (CE-116) 1968 ESTABLISHES A SET OF STANDARD

DEFINITIONS OF ROOM TYPES. INVENTORIES DEVELOPED ON THIS BASIS ARE FAIRLY COMPATIBLE TO THE CLASSIFICATION OF SPACE THAT IS REQUIRED IN APPLICATIONS

APPENDIX B HEFA SPACE CLASSIFICATION GUIDE

SUBMITTED UNDER THE HIGHER EDUCATION FACILITIES ACT OF 1963. THE BREAK-DOWN BELOW SHOULD PROVE HELPFUL IN RELATING THE ROOM TYPE INVENTORY TO

THE SPACE REPORTING REQUIREMENTS IN PREPARING AN HEFA APPLICATION. SERVICE AREAS ARE SHOWN WITH THE ROOM TYPES THEY SERVE.

I. INSTRUCTION AND LIBRARY SPACE

- 110, 115 CLASSROOM
- 210, 215 CLASS LABORATORY
- 220, 225 SPECIAL CLASS LABORATORY
- 230, 235 INDIVIDUAL STUDY LABORATORY
- 410 STUDY ROOMS
- 420 STACK
- 430 OPEN-STACK READING ROOMS
- 440 LIBRARY PROCESSING ROOMS
- 455 STUDY FACILITIES
- 520, 525 ATHLETIC-PHYSICAL EDUCATION FACILITIES *

II. INSTRUCTION RELATED

- 250, 255 NONCLASS LABORATORY
- 310, 315 OFFICE**
- 350, 355 CONFERENCE ROOM
- 510, 515 ARMORY FACILITIES
- 530, 535 AUDIO-VISUAL, RADIO, TV
- 540, 545 CLINIC FACILITIES
- 550, 555 DEMONSTRATION FACILITIES
- 560 FIELD-SERVICE FACILITIES
- 590, 595 OTHER SPECIAL-USE FACILITIES
- 610, 615 ASSEMBLY FACILITIES
- 620, 625 EXHIBITION FACILITIES
- 650, 655 LOUNGE FACILITIES
- 710, 715 DATA PROCESSING-COMPUTER FACILITIES

III. HEALTH CARE SPACE (SPECIAL DESIGNATION)

- 640, 645 HEALTH FACILITIES (STUDENT)

IV. RELATED SUPPORTING FACILITIES

- 720, 725 SHOP FACILITIES
- 730, 735 STORAGE FACILITIES
- 740, 745 VEHICLE STORAGE

V. ASSIGNABLE SPACE - NONELIGIBLE

- 523 ATHLETIC FACILITIES SPECTATOR SEATING
- 630, 635 FOOD FACILITIES
- 660, 665 MERCHANDISING FACILITIES
- 670, 675 RECREATION FACILITIES
- 750 CENTRAL FOOD STORES
- 760 CENTRAL LAUNDRY
- 810, 815 HUMAN HOSPITAL-CLINIC FACILITIES
- 820, 825 HUMAN HOSPITAL-PATIENT CARE FACILITIES
- 840, 845 DENTAL CLINIC
- 850, 855 VETERINARY HOSPITAL-CLINIC FACILITIES
- 860, 865 VETERINARY HOSPITAL-ANIMAL CARE FACILITIES
- 910 RESIDENCE FOR SINGLE PERSONS
- 911 DORMITORY
- 912 FOOD SERVICE IN RESIDENCE HALLS
- 920 ONE-FAMILY DWELLING
- 930 MULTIPLE FAMILY DWELLING

* ANY ROOMS OR AREAS USED, OR TO BE USED, PRINCIPALLY FOR RECREATIONAL PURPOSES, INTRAMURAL PROGRAMS, AND TEAM SPORTS SHOULD BE CLASSIFIED AS ASSIGNABLE SPACE - NONELIGIBLE.

** OFFICE AND OFFICE SERVICE SPACE USED BY TEACHING FACULTY OR LIBRARY PERSONNEL SHOULD BE BROKEN OUT AND REPORTED UNDER THE "INSTRUCTIONAL AND LIBRARY" CATEGORY ON HEFA APPLICATIONS.

NAME OF INSTITUTION

ADDRESS (Include ZIP Code)

OR MULTIPLE

SECTION E. DISTRIBUTION OF FEDERAL FINANCIAL AID RECIPIENTS BY GROSS FAMILY INCOME

RECIPIENTS	GROSS FAMILY INCOME						
	TOTAL	\$0 TO 2,999	\$3,000 TO 5,999	\$6,000 TO 7,499	\$7,500 TO 8,999	\$9,000 TO 11,999	\$12,000 OR MORE
	a	b	c	d	e	f	g
1. UNELICATED NUMBER OF RECIPIENTS (total must equal line 5, col. a, Section A)							
2. OF THE RECIPIENTS IN LINE 1, NUMBER OF INDEPENDENT STUDENTS (i.e., those students for whom consideration of parental support is inappropriate)							

SECTION F. DISTRIBUTION BY GROSS FAMILY INCOME OF STUDENTS WHO APPLIED FOR AID BUT WERE NOT AIDED BECAUSE OF INSUFFICIENT FUNDS

STUDENTS	GROSS FAMILY INCOME						
	TOTAL	\$0 TO 2,999	\$3,000 TO 5,999	\$6,000 TO 7,499	\$7,500 TO 8,999	\$9,000 TO 11,999	\$12,000 OR MORE
	a	b	c	d	e	f	g
1. TOTAL NUMBER OF STUDENTS NOT AIDED							
2. OF THE TOTAL IN LINE 1, NUMBER OF INDEPENDENT STUDENTS							

SECTION G. COMMENTS

Recommend use of copies of this sheet for data required in Item 7 of Program Instructions for Title I of HEF Act of 1963.

(1) Enrollment Trends and Projections

To assist in determining whether or not the proposed expansion of enrollment capacity is needed on a campus, a projection of the planned future enrollment is required.

	Prior Fall Opening	Current Fall	Estimated-Next 4 Years			
	19	19	19	19	19	19
FULL - TIME Students						
PART - TIME Students						
TOTAL HEAD COUNT						
FULL - TIME EQUIVALENT						

(2) Use of Existing Academic Facilities

(Note: All data should be as of 2 weeks after the opening of the Fall term.)

To assist in quantitatively assessing the need for additional facilities on a campus, information is required on the use of currently available academic facilities. The format shown below should be used to indicate campus-wide academic space use and classroom, laboratory, and library use of space.

CAMPUS-WIDE ACADEMIC FACILITY USE

a. TOTAL ASSIGNABLE SQUARE FEET IN ACADEMIC FACILITIES	
b. F.T.E. ENROLLMENT (DATE: _____)	
c. ASSIGNABLE SQUARE FEET PER F.T.E. ($\frac{A}{B}$ DIVIDED BY $\frac{B}{A}$)	
d. TOTAL ASSIGNABLE SQUARE FEET OF INSTRUCTIONAL AND LIBRARY FACILITIES	
e. TOTAL STUDENT CLOCK HOURS (DATE: _____)	
f. CAPACITY/ENROLLMENT RATIO (d DIVIDED BY e)	

CLASSROOM, LABORATORY, AND LIBRARY USE

	CLASSROOM	LABORATORY	LIBRARY
g. ASSIGNABLE SQUARE FEET (INCLUDING ADJOINING SERVICE AREAS)			
h. PERCENT OF TOTAL ACADEMIC SPACE (g DIVIDED BY a)	%	%	%
i. ASSIGNABLE SQUARE FEET PER F.T.E. (g DIVIDED BY b)			
j. NUMBER OF ROOMS (EXCLUDE SERVICE ROOMS)			N/A
k. TOTAL NUMBER OF CLASS HOURS PER WEEK SCHEDULED			N/A
l. AVERAGE WEEKLY ROOM PERIOD USE (k DIVIDED BY j)			N/A
m. SEATING CAPACITY			
n. RATIO OF SEATING CAPACITY TO FTE (m as a % of b)	%	%	%

STATE OF SOUTH CAROLINA

STATE PLAN FOR PART A OF TITLE VI
OF THE HIGHER EDUCATION ACT OF 1965

1.0 Pursuant to Section 603 of Public Law 89-329, the State Commission for Part A of Title VI of the Higher Education Act of 1965 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Part A of Title VI of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

The membership of this Commission consists of the State Budget and Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission for the administration of this plan will be provided as follows:

The Executive Director who is responsible for the administration of Title I of P. L. 88-204 in South Carolina will also carry out the policies established by the State Commission under the State Plan for administering Part A, Title VI of P. L. 89-329.

- 2.4 Formal provisions for consultations with advisory groups of other agencies in the State have been established as follows:

An Advisory Council of ten members has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax-supported institutions and the public-at-large. This Council participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules of procedure for conducting its business and reaching official decisions regarding applications submitted to it under Part A of Title VI of Public Law 89-329.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for grants under Part A of Title VI for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.

- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Part A of Title VI of the Act, the State Commission will verify the validity of date contained in the application and will verify that the institution and the project proposed in the application appear to meet basic eligibility requirements set forth in the Act and the regulations governing administration of the Act. In any case where in the opinion of the State Commission a question exists as to the eligibility of an institution or of a project, one copy of the application will be forwarded promptly to the Office of Education for a clarification of such eligibility. In any such case, the State Commission will continue to process and rank the application as if it were eligible but will delay final action on all applications under the same category considered as of the same closing date until notified by the Office of Education of the disposition of the eligibility question.

- 5.0 The State Commission: will establish a complete file on each application received; will inform applicants of official action and determinations regarding applications, by letter or similar type of correspondence; and will retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 The following closing dates are established for receipt and consideration of applications:
- (a) For applications for laboratory and other special equipment projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
 - (b) For applications for closed-circuit instructional television projects: The closing date shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- 6.2 All applications received by each specified closing date, and verified by State Commission review to be accurate and complete, will be considered together and assigned relative priorities and recommended Federal shares in accordance with the provisions of this plan.
- 7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:
- 7.1 Relative priorities of laboratory and other special equipment projects will be determined as follows:
- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

7.1 (a) (Continued)

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 15 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 9 points ($.60 \times 15$).

- (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

7.1 (c) (Continued)

Possible Score of 15 Points

Ratios falling in lowest decile	15 points
Ratios falling in next lowest decile	13.5 points
Ratios falling in next lowest decile	12 points
Ratios falling in next lowest decile	10.5 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8.5 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	4.5 points
Ratios falling in next to highest decile	3 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.1 (f) The average weekly room period use for general classrooms as of the fall term preceding the date of application:

Possible Score of 5 Points

35 hours or more	5 points
30 to 34.9 hours	4 points
25 to 29.9 hours	3 points
20 to 24.9 hours	2 points
15 to 19.9 hours	1 point
Below 15 hours	0 points

- (g) The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application:

Possible Score of 5 Points

25 hours or more	5 points
22 to 24.9 hours	4 points
19 to 21.9 hours	3 points
16 to 18.9 hours	2 points
13 to 15.9 hours	1 point
Below 13 hours	0 points

- (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

- 7.1 (i) Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted. Aid to students from state tuition grant or other non-federal programs based on family income will be certified by the Student Aids Officer at the campus, listing the numbers of students receiving assistance from each program. The number of students receiving federal student aid will be the number listed for the most recently reported fall term to the U. S. Office of Education on OE Form 1152-1, Section E, line 1 column a. The totals for students aided by such state or federal programs will then be expressed as a percentage of fall term full-time equivalent enrollment for that fiscal year.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points with points to be assigned as follows:

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

- (l) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half of the maximum number of points under all criteria.

7.2 Relative priorities of closed-circuit instructional television projects will be determined as follows:

- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission. Two- and four-year institutions will be ranked separately, with points for the two categories of institutions assigned as follows:

Possible Score of 25 Points

Rank order placement:

Lowest decile	25 points
Next to lowest decile	22 points
Next decile	19 points
Next decile	16 points
Next decile	13 points
Next decile	10 points
Next decile	7 points
Next decile	4 points
Next to highest decile	1 point
Highest decile	0 points

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 5 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 3 points (.60 x 5).

- 7.2 (c) The capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored separately for two- and four-year institutions, with points for the two categories of institutions assigned as follows:

Possible Score of 10 Points

Ratios falling in lowest decile	10 points
Ratios falling in next lowest decile	9 points
Ratios falling in next lowest decile	8 points
Ratios falling in next lowest decile	7 points
Ratios falling in next lowest decile	6 points
Ratios falling in next lowest decile	5 points
Ratios falling in next lowest decile	4 points
Ratios falling in next lowest decile	3 points
Ratios falling in next to highest decile	2 points
Ratios falling in highest decile	0 points

- (d) Relationship of student tuition and fees to basic educational and general expenditures as a measure of financial strength.

Possible Score of 10 Points

Student tuition and fees representing percentage of basic educational and general expenditures:

100% or more	10 points
90 - 99%	8 points
75 - 89%	6 points
60 - 74%	4 points
45 - 59%	2 points
44% or less	0 points

- (e) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points

No previous grant awarded	5 points
No grant funds awarded in past 3 years	4 points
No grant funds awarded in past 2 years	3 points
No grant funds awarded in preceding year	2 points
No grant funds awarded during current year	1 point
Grant awarded in this year	0 points

- 7.2 (f) The ability of the applicant to effectively utilize educational television as evidenced by the number of planned additional undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (with higher priority value awarded for a greater number of additional courses to be programmed.) As used here, "course" means a particular course offering (such as "English I") rather than an individual section of the same course.

Possible Score of 15 Points

Five or more additional courses to be programmed for closed-circuit television instruction:	15 points
Four additional courses to be programmed for closed-circuit television instruction:	12 points
Three additional courses to be programmed for closed-circuit television instruction:	9 points
Two additional courses to be programmed for closed-circuit television instruction:	6 points
One additional course to be programmed for closed-circuit television instruction:	3 points
No additional courses to be programmed for closed-circuit television instruction:	0 points

- (g) The ability of the applicant to effectively utilize educational television as evidenced by the projected number of additional student enrollments in undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed. All applications to be arranged in rank order placement from highest number of increased student enrollments to the lowest.

Possible Score of 10 Points

Top ranked application	10 points
Second ranked application	8 points
Third ranked application	6 points
Fourth ranked application	4 points
Fifth ranked application	2 points
All others	0 points

- 7.2 (h) Submission of the completed Title VI application (including the required exhibits) to the State Commission at least 30 days before the closing date, and correction of any errors or omissions in the application or exhibits by the institution no later than the closing date, provided the State Commission notifies the institution of errors and omissions not less than ten days before the closing date.

Possible Score of 5 Points

Satisfactory submission as outlined above	5 points
Submission less than 30 days before the closing date, or unsatisfactory correction of errors or omissions by the closing date	0 points

- (i) Percentage of full-time students from low-income families receiving financial assistance under federal or state programs geared to family income and financial need, other than veterans programs as of the fall term preceding the date of application at the campus for which the project is submitted. Aid to students from state tuition grant or other non-federal programs based on family income will be certified by the Student Aids Officer at the campus, listing the numbers of students receiving assistance from each program. The number of students receiving federal student aid will be the number listed for the most recently reported fall term to the U. S. Office of Education on OE Form 1152-1, Section E, line 1 column a. The totals for students aided by such state or federal programs will then be expressed as a percentage of fall term full-time equivalent enrollment for that fiscal year.

Possible Score of 5 Points, assigned as follows:

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- (j) Percentage of veterans enrolled as reported by the institution as of the fall term preceding the application at the campus for which the project is submitted.

Possible Score of 5 Points

1st quintile	5 points
2nd quintile	4 points
3rd quintile	3 points
4th quintile	2 points
5th quintile	0 points

- 7.2 (k) Institutions that have used grant funds awarded during the preceding three years will receive up to five points, with points to be assigned as follows:

Possible Score of 5 Points

Institution has used all prior grant funds	5 points
Institution has failed to use between \$1 and \$250	3 points
Institution has failed to use between \$250 and \$500	1 point
Institution has failed to use over \$500	0 points

- (1) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive one-half the maximum number of points under all criteria.

- 7.3 In case of identical scores, priority shall be given to that applicant with the lower average of the basic educational and general expenditures per semester credit hour equivalent for the academic year immediately preceding the closing date at which the application is filed.

If a tie persists priority will be given to the institution with the lower capacity/enrollment ratio.

- 8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

- 8.1 Except as provided in section 8.1 (a), the Federal share for laboratory and other special equipment projects shall be 50 percent of the total project budget.

- (a) There shall also be a ceiling of 4 percent of the State allocation for any one project for laboratory and other special equipment.

- (b) If, however, all projects have been recommended for Federal shares in accordance with sections 8.1 and 8.1 (a) above and funds still remain in the State allotment, these remaining funds will be distributed in priority order among those projects which were recommended for a Federal share of less than 50 percent, provided that no project will receive a Federal share in excess of 50 percent.

- 8.2 The Federal share for closed-circuit television projects shall be 50 percent of the total project budget.

- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least two years after such closing date.
- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular fiscal year, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State Plan for each project considered; and (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State.
- 11.0 The State Commission will promptly notify each applicant of the results of all final determinations regarding its application as of each closing date, and the records of official State Commission proceedings shall be a matter of public record within the State. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for the fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission as opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.
- 12.1 An applicant so affected may request such a hearing by the following method:
- The applicant must submit a request for a hearing in writing, mailed to the State Commission by certified mail with return receipt requested.
- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 601 (a) of the Act:

13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Capitol Building
Columbia, South Carolina 29201

13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission in the administration of this plan is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:

Executive Director, South Carolina Commission
on Higher Education Facilities

13.4 Federal funds received by the State for expenses of the State Commission in administration of this plan will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities: .
Administration - Federal

13.5 The accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Executive Director, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by Executive Director to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina Commission on Higher Education Facilities
Post Office Box 596
Columbia, South Carolina 29202

South Carolina State Comptroller General
Wade Hampton Office Building
Columbia, South Carolina 29201

- 13.7 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.8 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement"):

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds. However, State law provides that obligations of the previous fiscal year may be paid through August 31.

- 13.9 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on an annual schedule. Depending upon the nature of the exception, the Executive Director and/or State Commission will be responsible for corrective action.

- 13.10 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of the State Plan:

13.10 (Continued)

The administration of this State Plan will be combined with the administration of Title I of Public Law 88-204, but no other activity will be involved in these administrative expenses. The State of South Carolina will pay any costs in excess of the Federal allotment regularly granted for expenses of this office.

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.11 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.

STATE OF SOUTH CAROLINA

Official

STATE PLAN FOR PART A OF TITLE VI
OF THE HIGHER EDUCATION ACT OF 1965

1.0 Pursuant to Section 603 of Public Law 89-329, the State Commission for Part A of Title VI of the Higher Education Act of 1965 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Part A of Title VI of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
P. O. Box 423
Clinton, South Carolina 29325

The membership of this commission consists of the State Budget & Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The Title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission for the administration of this plan will be provided as follows:

The Co-ordinator who is responsible for the administration of Title I of P. L. 88-204 in South Carolina will also carry out the policies established by the State Commission under the State Plan for administering Part A, Title VI of P. L. 89-329.

2.4 Formal provisions for consultations with advisory groups or other agencies in the State have been established as follows:

An advisory committee of three experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and nontax-supported institutions. This committee participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules of procedure for conducting its business and reaching official decisions regarding applications submitted to it under Part A of Title VI of Public Law 89-329.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for grants under Part A of Title VI for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.

- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Part A of Title VI of the Act, the State Commission will verify the validity of data contained in the application and will verify that the institution and the project proposed in the application appear to meet basic eligibility requirements set forth in the Act and the regulations governing administration of the Act. In any case where in the opinion of the State Commission a question exists as to the eligibility of an institution or of a project, one copy of the application will be forwarded promptly to the Office of Education for a clarification of such eligibility. In any such case, the State Commission will continue to process and rank the application as if it were eligible but will delay final action on all applications under the same category considered as of the same closing date until notified by the Office of Education of the disposition of the eligibility question.

5.0 The State Commission: will establish a complete file on each application received; will inform applicants of official action and determinations regarding applications, by letter or similar type of correspondence; and will retain records regarding each case for at least two fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.

6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:

6.1 The following closing dates are established for receipt and consideration of applications:

(a) For applications for laboratory and other special equipment projects: The closing date shall be April 29, 1966, for fiscal year 1966; the closing date for subsequent fiscal years shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.

(b) For applications for closed-circuit instructional television projects: The closing date shall be April 29, 1966, for fiscal year 1966; the closing date for subsequent fiscal years shall be February 10. If the closing date established herein falls on Saturday, Sunday, or on a legal holiday, the next regular working day thereafter shall be the effective closing date.

6.2 All applications received by each specified closing date, and verified by State Commission review to be accurate and complete, will be considered together and assigned relative priorities and recommended Federal shares in accordance with the provisions of this plan.

7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

7.1 Relative priorities of laboratory and other special equipment projects will be determined as follows:

(a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed

institutional fiscal years (or for the completed years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission with points assigned as follows:

Possible Score of 25 Points

Rank order placement:

Lowest one-sixth of range	25 points
Next to lowest sixth	20 points
Next sixth	15 points
Next sixth	10 points
Next to highest sixth	5 points
Highest sixth	1 point

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing classrooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 15 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 9 points ($.60 \times 15$).

- (c) The Capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be scored as follows:

Possible Score of 10 Points

Ratios falling in the lowest 20 percent	10 points
Ratios falling in the next lowest 20%	8 points
Ratios falling in the middle 20 percent	5 points
Ratios falling in the next to highest 20%	3 points
Ratios falling in the highest 20 percent	1 point

- 7.1 (d) Relationship of Student Tuition and Fees to Basic Educational and General Expenditures as a measure of financial strength.

Possible Score of 10 Points, assigned as follows:

Student Tuition and Fees representing percentages of Basic Educational and General Expenditures:

100% or more	10 points
75 - 100%	8 points
50 - 74%	5 points
49% or less	2 points

- (e) The overall financial ability of the applicant institution as evidenced by the average faculty salary of full time faculty members in South Carolina colleges on a nine or ten month contract in the latest year for which the annual report on faculty salaries is available from the American Association of University Professors.

Possible Score of 10 Points, assigned as follows:

delete

Lowest quintile	10 points
Next " "	8 points
" " "	6 points
" " "	4 points
" " "	2 points

- (f) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points as follows:

No previous grant awarded	5 points
No grant funds awarded in this or in preceding year	3 points
Grant awarded in this year	0 points

- (g) The ratio of Basic Educational and General Income to Basic Educational and General Expenditures (as defined in Volume I, College and University Business Administration) as a measure of financial ability. The ratio of income to expenditures will be arranged in descending order.

Possible Score of 10 Points, assigned as follows:

Lowest quartile	10 points
Next quartile	7 points
Next quartile	4 points
Highest quartile	1 point

- 7.1 (h) The average weekly room period use for general class rooms as of the fall term preceding the date of application:

Possible Score of 5 Points, assigned as follows:

30 hrs. or more	5 points
24 to 29.9 hrs.	4 points
18 to 23.9 hrs.	3 points
12 to 17.9 hrs.	1 point

- (i) The average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application:

Possible Score of 5 Points, assigned as follows:

20 hrs. or more	5 points
16 to 19.9 hrs.	4 points
12 to 15.9 hrs.	3 points
8 to 11.9 hrs.	1 point

- (j) The net educational assets of the institution or branch campus as reported on the most recent balance sheet per full-time equivalent student as of the Fall semester immediately preceding the date of application as an indicator of financial need.

Possible Score of 5 Points, assigned as follows:

Lowest quintile	5 points
Next lowest quintile	4 points
Middle quintile	3 points
Next to highest quintile	2 points
Highest quintile	1 point

- (k) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive the minimum number of points under all criteria.

- 7.2 Relative priorities of closed-circuit instructional television projects will be determined as follows:

- (a) The average of the basic educational and general expenditures per semester credit hour equivalent (with priority advantage given to lower averages) at the institution or branch campus for which the project is submitted, for the three completed institutional fiscal years (or for the completed

years, if less than three) immediately preceding the closing date for which the application is filed with the State Commission with points assigned as follows:

Possible Score of 25 Points

Rank order placement:

Lowest one-sixth of range	25 points
Next to lowest sixth	20 points
Next Sixth	15 points
Next sixth	10 points
Next to highest sixth	5 points
Highest sixth	1 point

- (b) Whether or not the equipment and materials to be purchased under the project are to be placed and used in: (1) existing class rooms or audiovisual centers; or (2) classrooms or audiovisual centers to be made available by new construction and/or by major rehabilitation or conversion of existing facilities. Points awarded according to the percentage of the total equipment and materials budget which is for equipment and materials to be placed and used in existing classrooms or audiovisual centers, with maximum points awarded for projects for which 100 percent of the budget is for such purposes.

Possible Score of 15 Points

Example: An institution applying for a grant that includes a budget that is 60 percent for improvement of an existing facility would receive 9 points ($.60 \times 15$).

- (c) The Capacity/enrollment ratio at the institution or branch campus for which the project is submitted, as of the fall term which opened preceding the closing date for which the application is filed shall be as follows:

Possible Score of 10 Points

Ratios falling in the lowest 20 percent	10 points
Ratios falling in the next lowest 20%	8 points
Ratios falling in the middle 20 percent	5 points
Ratios falling in the next to highest 20%	3 points
Ratios falling in the highest 20 percent	1 point

- 7.2 (d) Relationship of Student Tuition and Fees to Basic Educational and General Expenditures as a measure of financial strength.

Possible Score of 10 Points, assigned as follows:

Student Tuition and Fees representing percentages of Basic Educational and General Expenditures:

100% or more	10 points
75 - 100%	8 points
50 - 74%	6 points
49% or less	2 points

- (e) The overall financial ability of the applicant institution as evidenced by the average faculty salary of full time faculty members in South Carolina colleges on a nine or ten month contract in the latest year for which the annual report on faculty salaries is available from the American Association of University Professors.

Possible Score of 10 points, assigned as follows:

	Lowest quintile	10 points
Next	"	8 points
"	"	6 points
"	"	4 points
"	"	2 points

- (f) The date of the most recent grant awarded under Part A of Title VI of the Higher Education Act of 1965.

Recency of Grant - Possible Score of 5 Points as follows:

No previous grant awarded	5 points
No grant funds awarded in this or in preceding year	3 points
Grant awarded in this year	0 points

- (g) The ability of the applicant to effectively utilize educational television as evidenced by the number of planned additional undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed (with higher priority value awarded for a greater number of additional courses to be programmed.) As used here, "course" means a particular course offering (such as "English I") rather than an individual selection of the same course.

7.2 (g) Possible Score of 15 Points, assigned as follows:

Five or more additional courses to be programmed
for closed-circuit television instruction: 15 points
Four additional courses to be programmed for
closed-circuit television instruction: 12 points
Three additional courses to be programmed for
closed-circuit television instruction: 9 points
Two additional courses to be programmed for
closed-circuit television instruction: 6 points
One additional course to be programmed for
closed-circuit television instruction: 3 points
No additional courses to be programmed for
closed circuit television instruction 0 points

- (h) The ability of the applicant to effectively utilize educational television as evidenced by the projected number of additional student enrollments in undergraduate level courses to be programmed for closed-circuit instruction at the institution or branch campus covered by the project as of the opening of the second fall term after the fall term which opened preceding the closing date for which the application is filed. All applications to be arranged in rank order placement from highest number of increased student enrollments to the lowest.

Possible Score of 10 Points, assigned as follows:

Top ranked application 10 points
Second ranked application 8 points
Third ranked application 6 points
Fourth ranked application 4 points
Fifth ranked application 2 points
All others 0 points

- (i) Applications for institutions or branch campuses which have not been in operation for at least one year preceding the academic year in which the application is filed will automatically receive the minimum number of points under all criteria.

7.3 In case of identical scores, priority shall be given to that applicant with the lower average of the Basic Educational and General Expenditures per semester credit hour equivalent for the academic year immediately preceding the closing date at which the application is filed.

If a tie persists priority will be given to the institution with the lower net educational assets per full-time equivalent student as of the fall semester immediately preceding the date of application.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Part A of Title VI of the Act, by application of the following standards and methods:

8.1 Except as provided in section 8.1 (a), the Federal share for laboratory and other special equipment projects shall be 50 percent of the total project budget.

(a) There shall also be a ceiling of 15 percent of the State allotment for the fiscal year on the amount of the Federal share for any one project for laboratory and other special equipment.

(b) If, however, all projects have been recommended for Federal shares in accordance with sections 8.1 and 8.1 (a) above and funds still remain in the State allotment, these remaining funds will be distributed in priority order among those projects which were recommended for a Federal share of less than 50 percent, provided that no project will receive a Federal share in excess of 50 percent.

8.2 The Federal share for closed-circuit television projects shall be 50 percent of the total project budget.

9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least two years after such closing date.

10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than May 31 of fiscal year 1965 and March 31 of subsequent fiscal years, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular fiscal year, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State plan for each project considered; and (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State.

11.0 The State Commission will promptly notify each applicant of the results of all final determinations regarding its appli-

cation as of each closing date, and the records of official State Commission proceedings shall be a matter of public record within the State. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for the fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.

12.0 The State Commission will afford to every applicant which has filed an application with the State Commission an opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.

12.1 An applicant so affected may request such a hearing by the following method:

The applicant must submit a request for a hearing in writing, mailed to the State Commission by Certified mail with return receipt requested.

12.2 An applicant may request such a hearing within 15 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.

12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.

13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 601 (a) of the Act:

13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:

South Carolina State Treasurer
Capitol Building
Columbia, South Carolina

13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission in the administration of this plan is:

South Carolina State Auditor

13.4 Federal funds received by the State for expenses of the State Commission in administration of this plan will be deposited in a separate special account or fund as follows:

Commission on Higher Education Facilities:
Administration - Federal

13.5 The accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:

Account records will be maintained by the offices of the Co-ordinator, the Comptroller General, and the State Treasurer.

Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by Co-ordinator to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission in the administration of this plan will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina State Budget and Control Board
Finance Division
Box 333
Columbia, South Carolina

South Carolina State Comptroller General
Capitol Building
Columbia, South Carolina

13.7 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

13.8 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement"):

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal funds.

- 13.9 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on annual schedule. Depending upon the nature of the exception, the Co-ordinator and/or State Commission will be responsible for corrective action.

- 13.10 If expenses of the State Commission in administration of this State Plan are mixed with expenses for activities not involved in administration of this State Plan, the following methods will be used in determining the costs chargeable to preparation or administration of the State Plan:

The administration of this State Plan will be combined with the administration of Title I of Public Law 88-124, but no other activity will be involved in these administrative expenses. The State of South Carolina will pay any costs in excess of the Federal allotment regularly granted for expenses of this office.


Administrative expenses under Title I and Title VI will be charged in proportion to the total amount of money handled in each category.

- 13.11 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.

STATE OF SOUTH CAROLINA
STATE PLAN FOR PART A, TITLE VI OF
THE HIGHER EDUCATION ACT OF 1965

CERTIFICATE OF
CHIEF OFFICER OF STATE COMMISSION

I hereby certify that the attached State Plan for Part A, Title VI of the Higher Education Act of 1965, pages 1 - 13, was adopted by the State Commission on April 5, 1966 and that the State Plan constitutes the basis, consistent with State law, for the operation and administration of this State Commission in carrying out its functions under Part A, Title VI of Public Law 89 - 329.


Robert E. McNair, Governor

Chairman of the State Commission

April 5, 1966

(date)

SOUTH CAROLINA COMMISSION
ON
HIGHER EDUCATION FACILITIES



STATE PLAN FOR TITLE I
HIGHER EDUCATION FACILITIES ACT OF 1963
(Public Law 88-204)

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STATE OF SOUTH CAROLINA

STATE PLAN FOR THE
HIGHER EDUCATION FACILITIES ACT OF 1963

1.0 Pursuant to Section 105 of Public Law 88-204, the State Commission for Higher Education Facilities Act of 1963 of the State of South Carolina hereby submits to the United States Commissioner of Education, hereinafter referred to as the Commissioner, its State Plan for participation in the grant programs under Title I of the Act. The aforesaid State Commission, hereinafter referred to as the State Commission, will be the sole agency in the State to administer this plan.

2.0 The organization and administrative provisions of the State Commission are as follows:

2.1 The legal name and official address of the State Commission are as follows:

S. C. Commission on Higher Education Facilities
P. O. Box 423
Clinton, South Carolina 29325

The membership of this commission consists of the State Budget & Control Board as follows:

Governor of South Carolina
State Treasurer of South Carolina
Comptroller General of South Carolina
Chairman of Senate Finance Committee
Chairman of House Ways and Means Committee

2.2 The title of the principal officer of the State Commission is:

The Governor of South Carolina, Chairman

2.3 Staff and administrative services to the State Commission will be provided as follows:

A full-time Co-ordinator who will be responsible for the administration of Title I of P. L. 88-204 in South Carolina carrying out the policies established by the State Commission under the law and the State Plan. Professional services of architects, engineers, and educational facilities specialists, along with adequate secretarial and clerical staff, will be provided as necessary.

Revised July 25, 1969. Approved August 28, 1969 by
U. S. Commissioner of Education.

- 2.4 Formal provisions for consultations with advisory groups or other agencies in the State have been established as follows:

An advisory committee of five experienced college educators has been established. These appointees were, and their successors will be, representative of both tax-supported and non-tax supported institutions, and will include both Negro and white members. This committee participated in drawing up the South Carolina Plan and will be consulted whenever any changes in the plan are considered. The advisors will be promptly and fully informed of all matters affecting the operation of the plan and will participate in discussion of all policy matters and award of grants. Minutes of all meetings will be kept and a record made of recommendations by the advisors.

- 2.5 The State Commission has adopted the following rules or procedure for conducting its business and reaching official decisions regarding applications submitted to it under Title I of Public Law 88-204.

A majority of the membership of the Commission shall constitute a quorum. Action by the Commission shall be on a majority vote of the members present. The Commission will work from a prepared agenda, and Robert's Rules of Order will govern the conduct of business. Permanent minutes will be kept of all action by the Commission.

- 3.0 The State Commission will accept all applications for Title I grants for institutions of higher education in the State, provided such applications are submitted on forms provided by the Commissioner, and will officially record the date of receipt of each application by the State Commission. Any application which is incomplete will, after its date of receipt is recorded, be returned promptly to the applicant with an explanation of deficiencies to be corrected before the application can be further processed by the State Commission.

- 4.0 Before determining the relative priority or Federal share for any application for grant assistance under Title I of the Act, the State Commission shall satisfy itself that the data contained in the application appear to be valid, and that the institution and the project appear to meet basic eligibility requirements set forth in the Act and the regulations governing the administration of the Act. In any case where in the opinion of the State Commission a question may be raised as to the eligibility of an institution or of a project, the State Commission shall promptly forward a copy of the application to the Office of Education for a clarification of such eligibility. In any such case, the State Commission shall continue to process and rank such application as if it were eligible, but shall delay final action on all applications under the same category considered as of the same closing date until receipt of notification by the Office of Education of the disposition of the eligibility question.

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U. S. Commissioner of Education.

- 5.0 The State Commission will: establish a complete case file on each application received; inform applicants of official action and determinations regarding applications, by letter or similar type of correspondence; and retain records regarding each case for at least three fiscal years beyond the fiscal year in which final action with respect to the application is taken by the State Commission.
- 6.0 The State Commission will group applications for assignment of relative priorities and Federal shares, in accordance with the following provisions:
- 6.1 With respect to all institutions (both Section 103 and 104 applications) the first closing date of the fiscal year is September 30 and the second closing date is February 1.
- (a) If the closing date falls on Saturday, Sunday or on a legal holiday, the next regular working day thereafter shall be the effective closing date.
- (b) Applications must be received in the State Commission office on or before 5 p.m. on the closing date (or on the effective closing date) to be eligible. Late applications will not be considered.
- 6.2 All applications received by each specified closing date will be considered by the State Commission together with others of the same category (i.e. applications for public community colleges and public technical institutes for funds allotted under Section 103 of the Act; and applications for all other institutions of higher education for funds allotted under Section 104 of the Act) and assigned relative priorities and recommended Federal Shares in accordance with the provisions of the State Plan.
- 6.3 Closing dates after the first shall be effective only if funds are available in the applicable State Allotment as of each such later closing date.
- 6.4 If the amount available in the South Carolina allotment, under either Section 103 or 104 as of any closing date is insufficient to provide the full Federal share as calculated for all eligible projects considered as of the closing date, the State Commission shall award the full calculated Federal share beginning with that project which ranks highest in order of relative priority, and moving down the priority list as far as the available funds will permit. The last eligible project for which funds are available shall be offered that portion of the calculated Federal share which can be provided by the remaining available funds.

Revised July 25, 1969. Approved August 28, 1969 by
U. S. Commissioner of Education.

7.0 The State Commission will determine relative priorities for projects which appear to be eligible for funds allotted under Title I of the Act, by application of the following standards and methods:

7.1 Relative priorities of projects for public community colleges and public technical institutes will be determined by the same standards and methods as those set forth for other institutions of higher education, in Section 7.2 below.

a. For established institutions or branch campuses (those which were in operation as of the fourth fall term preceding the date of application) the factors listed below will be assigned points by the method indicated for each factor:

1. The planned for and reasonably expected percentage increase in the full-time equivalent resident and undergraduate enrollment at the campus at which the project is to be constructed, by the third fall term after the fall term preceding the date of application.

Possible Score of 20 Points, assigned as follows:

1st quintile	20 points
2nd quintile	15 points
3rd quintile	10 points
4th quintile	5 points
5th quintile	0 points

2. The percentage by which the construction of the project for which a Title I grant is requested will increase the square feet of assignable area in instructional and library facilities at the campus at which the project is to be constructed.

Possible Score of 20 Points, assigned as follows:

1st quintile	20 points
2nd quintile	16 points
3rd quintile	12 points
4th quintile	8 points
5th quintile	4 points

3. The capacity/enrollment ratio as of the fall term preceding the date of application at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

1st decile	10 points	6th decile	5 points
2nd decile	9 points	7th decile	4 points
3rd decile	8 points	8th decile	3 points
4th decile	7 points	9th decile	2 points
5th decile	6 points	10 decile	1 point

- 7.2 a. 4. The Average weekly room period use for general classrooms as of the fall term preceding the date of application, at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

30 hrs. or more	10 points
24 to 29.9 hrs.	8 points
18 to 23.9 hrs.	6 points
12 to 17.9 hrs.	4 points

5. The Average weekly room period use for instructional laboratories and shops as of the fall term preceding date of application, at the campus at which the project is to be constructed.

Possible Score of 10 Points, assigned as follows:

20 hrs. or more	10 points
16 to 19.9 hrs.	8 points
12 to 15.9 hrs.	6 points
8 to 11.9 hrs.	4 points

6. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 10 Points, assigned as follows:

Land development Cost:

No	10 points
Yes	0 points

7. Twenty (20) points maximum will be assigned to projects requested by established institutions and branch campuses according to the time and amount of previous Title I grants for construction at the campus where the project will be located as indicated in (a) and (b) below:

(a) Recency of Grants - Possible score of 10 points

No previous grant received	10 points
No grant received in current or preceding 3 fiscal years	8 points

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No grant received in current or preceding 2 fiscal years	6 points
No grant received in current or preceding fiscal year	4 points
No grant received in current fiscal year	2 points

Supplemental grants are not to be counted as grants received in scoring for the above factor.

7.2 a. 7. (b) Amount of grants last four fiscal years -
Possible Score of 10 points:

Below \$300,000	10 points
\$300,000 to 499,999	8 points
\$500,000 to 699,999	6 points
\$700,000 to 899,999	4 points
\$900,000 and above	2 points

7.2 b. For new institutions and branch campuses (those which were not in operation as of the fourth fall term preceding the date of application), points will be assigned as set out below:

1. The planned for and reasonably expected increase in full-time equivalent resident and undergraduate enrollment at the campus at which the facilities are to be constructed, by the third fall term after the fall term preceding the date of application, as compared with all other campuses (both "new" and "established") for which applications are being considered, shall receive points as follows:

Possible Score of 30 Points:

Highest quintile	30 points
Second highest quintile	25 points
Third highest quintile	20 points
Fourth highest quintile	10 points
Lowest quintile	0 points

2. The number of square feet of assignable area in instructional and library facilities to be provided by the construction of the project for which the grant is requested, as compared with all other applications (both "new" and "established" campuses) being considered, shall receive points as follows:

Possible Score of 30 Points:

Highest quintile	30 points
Second highest quintile	25 points
Third highest quintile	20 points
Fourth highest quintile	15 points
Lowest quintile	10 points

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- 7.2 b. 3. Is purchase of land and/or rights-of-way included as an estimated eligible development cost in the project for which funds are requested?

Possible Score of 30 Points, assigned as follows:

Land Development Cost

No	30 points
Yes	0 points

4. The date of the most recent previous grant awarded under Title I for construction at the campus at which the project is to be constructed. Supplemental grants are not to be counted as grants received in scoring for this factor.

Possible Score of 10 Points, assigned as follows:

No previous grant received	10 points
No grant received in current or preceding 3 fiscal years	8 points
No grant received in current or preceding 2 fiscal years	6 points
No grant received in current or preceding fiscal year	4 points
No grant received in current fiscal year.	2 points

- c. When points are given on such group bases as quartile, quintile, or decile rankings, and there are less than 4, 5, or 10 applicants respectively, applicants ranking below the highest scoring one will be awarded the next points on the scale in rank order.
- d. Total point score for all applications will be determined by adding together the points earned by each application, and the applications will be listed in rank order by total point score. Higher priority will be assigned to an applicant with a higher score.
- e. In case of a tie, the State Commission will assign the highest priority to the project which provides the greatest increase in instructional and library areas. If a tie persists, the project providing the greatest amount of undergraduate enrollment increase will be given the highest priority. If a tie still persists, the highest priority will be given the project of the campus for which the most recent previous grant under Title I bears the earliest date.

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U. S. Commissioner of Education.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Title I of the Act by application of the following standards and methods:

8.1 Federal shares for projects for public community colleges and public technical institutes will be determined as follows:

- a. The calculated Federal share for each eligible project shall be 40 percent of the estimated eligible project development cost.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.1 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the full calculated Federal share to the extent that the unused funds will allow.

- c. If after the second closing date the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 103 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.

8.2 Federal shares for projects for institutions of higher education other than public community colleges and public technical institutes will be determined as follows:

- a. At each closing date the calculated Federal share for the first eligible project of each institution shall be 40 percent of the first \$1,000,000 of the eligible project development cost, plus 25 percent of the eligible development cost between \$1,000,000 and \$1,200,000, plus 10 percent of the eligible project development cost over \$1,200,000 with a maximum limitation per project of \$400,000 or 15 percent of the State allotment for Section 104 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.2 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

8.0 The State Commission will determine Federal shares for projects which appear to be eligible for funds allotted under Title I of the Act by application of the following standards and methods:

8.1 Federal shares for projects for public community colleges and public technical institutes will be determined as follows:

- a. The calculated Federal share for each eligible project shall be 40 percent of the estimated eligible project development cost.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.1 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the full calculated Federal share to the extent that the unused funds will allow.

- c. If after the second closing date the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 103 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.

8.2 Federal shares for projects for institutions of higher education other than public community colleges and public technical institutes will be determined as follows:

- a. At each closing date the calculated Federal share for the first eligible project of each institution shall be 40 percent of the first \$1,000,000 of the eligible project development cost, plus 25 percent of the eligible development cost between \$1,000,000 and \$1,200,000, plus 10 percent of the eligible project development cost over \$1,200,000 with a maximum limitation per project of \$400,000 or 15 percent of the State allotment for Section 104 for the fiscal year, whichever is the greater.
- b. When an institution files more than one application for the same closing date for projects at the same campus, it must indicate its priority preference. That application having the first priority ranking will be recommended for the full eligible calculated share set forth in Section 8.2 a., but recommendations for additional projects will be for Federal shares limited to 10 percent of the estimated eligible project development cost.

- 8.2 b. If, however, unused funds remain for the same closing date, the additional project(s), in order of priority rank, will be recommended for the calculated Federal share to the extent that the unused funds will allow.
- c. Supplemental applications filed according to Section 170.14 (L), (1) and (2) of the regulations shall be recommended for the balance of the calculated Federal share according to State Plan provisions in effect at the closing date for which the supplemental application is filed.
- d. A supplemental application may also be filed in a subsequent fiscal year for the difference between a full calculated Federal share received for the closing date for which the project was originally recommended and the maximum Federal share permitted by the Act. Such supplemental applications will be eligible for additional funds only if there are unallocated funds remaining in the State allotment at any given closing date in the fiscal year after allocations for new applicants are made in accordance with paragraph 8.2 a of this section.
- e. If, at any closing date in the fiscal year, all projects (including supplemental applications) have been recommended for a full calculated Federal share as stated in 8.2 a., and unallocated funds remain in the State allotment for Section 104, these funds will be distributed in priority order among those projects which received a Federal share of less than 40 percent, provided that this distribution will not give a Federal share of more than 40 percent.
- f. If, after the second closing date, the procedures established above do not result in recommendations for the disbursement of the entire State allotment for Section 104 for the respective fiscal year, all projects, including supplementary requests, will then be ranked together and the full grant permitted by Federal law will be awarded in priority order as supplemental grants to those institutions which request these supplemental grants.
- 9.0 The State Commission will maintain a full record of all proceedings by which it establishes relative priorities and recommended Federal shares for eligible projects considered according to each specified closing date, and will retain such records for at least three years after such closing date.

- 10.0 Promptly upon completing its consideration of applications as of each closing date, and no later than March 31 of each Federal Fiscal year, the State Commission will forward to the Commissioner: (a) a current project report, on forms supplied by the Commissioner, for the pertinent category of applications, listing each application received for the particular closing date or carried over from a previous closing date, each application returned to the applicant and the reason for return of such application, each application considered as of the closing date, and the priority and Federal share determined according to the State plan for each project considered; (b) the application form and exhibits in the number of copies requested by the Commissioner, for each project assigned a priority high enough to qualify for a Federal grant within the amount of funds available in the allotment for the State; and (c) copies of correspondence documenting the offering and either the acceptance or rejection of partial Federal shares pursuant to the regulations.
- 11.0 The State Commission will promptly notify each applicant of the results of all determinations regarding its application as of each closing date, and any applicant shall, upon request in accordance with such orderly procedures as are established by the State Commission, be furnished access to the records of official State Commission proceedings on the basis of which relative priorities and Federal shares of all applications were determined. Applications which are not recommended for a grant within the fiscal year in which they are filed will be retained by the State Commission until notified that all recommended applications for such fiscal year have been approved by the Commissioner. New applications will be required to be filed each fiscal year for any project which does not receive a recommendation for a grant and which the applicant desires to have reconsidered in a subsequent year.
- 12.0 The State Commission will afford to every applicant which has filed an application with the State Commission an opportunity for a fair hearing before the State Commission as to any determination of the State Commission adversely affecting such applicant.
- 12.1 An applicant so affected may request such a hearing by the following method:
- The applicant must submit a request for a hearing in writing, mailed to the State Commission by Certified mail with return receipt requested.

- 12.2 An applicant may request such a hearing within 10 days of notification by mail to such applicant of the determination of the State Commission which is being appealed and the State Commission will begin public hearings on such appeals within 15 days of the closing date for submitting the appeals.
- 12.3 The State Commission will notify the Commissioner promptly of the nature of the complaint whenever an applicant requests a hearing, and of the results of the hearing upon completion.
- 13.0 The following fiscal arrangements and accounting procedures shall apply, in receiving and utilizing Federal funds for State Commission expenses, under Subsection 105 (b) of the Act:
- 13.1 The legal title and official address of the officer who has legal authority to receive and provide for the custody of Federal funds is:
- South Carolina State Treasurer
Wade Hampton Office Building
Columbia, South Carolina
- 13.2 The officer in the State who will requisition and approve the expenditure of any Federal funds for expenses of the State Commission is:
- South Carolina State Auditor
- 13.3 The officer in the State who will certify the payment of any Federal funds for expenses of the State Commission is:
- South Carolina State Auditor
- 13.4 Federal funds received by the State for expenses of the State Commission will be deposited in a separate special account or fund as follows:
- Commission on Higher Education Facilities:
Administration - Federal
- 13.5 The accounts and documents supporting expenditures for expenses of the State Commission which will make possible an accurate and expeditious audit of the utilization of the Federal funds are described as follows:
- Account records will be maintained by the offices of the Co-ordinator, the Comptroller General, and the State Treasurer.
- Documents will include (1) warrant requisitions, with invoices or equivalent attached, transmitted by Co-ordinator

Revised July 25, 1969. Approved August 28, 1969 by
U. S. Commissioner of Education.

to Comptroller General, (2) Comptroller General's warrant, and (3) State Treasurer's disbursement check.

- 13.6 The above described accounts and documents supporting expenditures for expenses of the State Commission will be maintained until notification of completion of Federal audits for the Federal fiscal year concerned, and will be maintained by the following agencies:

The South Carolina State Budget and Control Board
Finance Division
Box 11333
Columbia, South Carolina

- 13.7 The inventories and other records supporting the accountability of equipment items costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be as follows:

Office of State Auditor
South Carolina State Comptroller General

- 13.8 The above described inventories and other records supporting the accountability for items of equipment costing \$50.00 or more per unit which were purchased by the State Commission for use in administration of this plan will be maintained until the State Commission is notified of completion of the review and audit by the Department of Health, Education, and Welfare covering the disposition of such equipment and will be maintained by the following agency:

Co-ordinator - S. C. Commission on Higher
Education Facilities
Box 423
Clinton, South Carolina

- 13.9 The estimated and actual expenditures for administration of the approved State Plan will be reported in terms of the Federal fiscal year, July 1 - June 30.

- 13.10 State law or regulation provides as follows with regard to allocation of expenditures to fiscal year periods where outstanding obligations or encumbrances carry from one fiscal year to another (including, where applicable, definitions, under State practice, of the terms "obligation," "encumbrance," "expenditure," and "disbursement.")

State regulations in this regard are not applied to Federal or other special funds. These accounts are closed June 30, with balances carried immediately forward to new year.

No encumbrance system is in operation, for either State or Federal Funds.

- 13.11 The extent and frequency of State audits of expenditures by the State agency under the approved State Plan, including expenditures of Federal funds, and the responsibility for corrective action regarding exceptions by State auditors are as follows:

State audits will be made on annual schedule. Depending upon the nature of the exception, the Co-ordinator and/or State Commission will be responsible for corrective action.

- 13.12 If expenses of the State Commission in administration of this State plan are mixed with expenses for activities not involved in administration of this State plan, the following methods will be used in determining the costs chargeable to preparation or administration of this State plan:

The administration of this State plan will not be mixed with any activity except a Federal activity assigned to this office by the U. S. Commissioner of Education (such as Part A, Title VI of P. L. 89-329).

Administrative expenses under Title I, Title VI, and any other Federal administrative duty assigned to this office will be charged in proportion to the total amount of money handled in each category.

- 13.13 The State Commission will submit such advance estimates and periodic reports of eligible expenses incurred as the Commissioner may require in order to disburse funds to the State Commission through the State office having legal authority to receive such funds.



SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION FACILITIES

Office of the Co-ordinator

Jacobs Building
Clinton, South Carolina 29325

COMMISSION:

(STATE BUDGET AND CONTROL BOARD)
ROBERT E. MCNAIR, GOVERNOR
GRADY L. PATTERSON, JR., STATE TREASURER
J. HENRY MILLS, COMPTROLLER GENERAL
EDGAR A. BROWN, CHAIRMAN, SENATE
FINANCE COMMITTEE
R. J. AYCOCK, CHAIRMAN, HOUSE
WAYS AND MEANS COMMITTEE

MARSHALL W. BROWN
CO-ORDINATOR
TEL. 833-3619

ADVISORY COMMITTEE:

CHARLES S. DAVIS
JAMES A. MORRIS
JOHN F. POTTS
R. WRIGHT SPEARS
MELFORD A. WILSON

STATE OF SOUTH CAROLINA
STATE PLAN FOR TITLE I
THE HIGHER EDUCATION ACT OF 1963

Certificate of
THE EXECUTIVE OFFICER OF STATE COMMISSION

I hereby certify that the attached State Plan for Title I of the Higher Education Act of 1963, pages 1 - 13, was adopted by the State Commission on July 25, 1969 and that the State Plan ^{as revised} constitutes the basis, consistent with State law, for the operation and administration of this State Commission in carrying out its functions under Title I of Public Law 88-204.

Marshall W. Brown
Marshall W. Brown

Co-ordinator of the State Commission

July 25, 1969



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

APPROVAL OF REVISED STATE PLAN FOR TITLE I
OF THE HIGHER EDUCATION FACILITIES ACT OF 1963
(Title I, P.L. 88-204)

The revised "State Plan for Title I of the Higher Education Facilities Act of 1963" for the South Carolina Commission on Higher Education Facilities, pages 1 through 13 dated July 25, 1969, and submitted with Certificate of Chief Officer of the State Commission dated July 30, 1969, meets all requirements of Section 105(a), Public Law 88-204, and of the applicable Federal regulations and is hereby approved. Changes affecting the determination of relative priorities or Federal shares are approved to be effective for the first closing date which is at least 30 days later than the date of this certificate.

AUG 28 1969

Date

U.S. Commissioner of Education

Richard R. Holden

By: Richard R. Holden
Acting Director
Division of College Facilities

E N D