

From: Kelly Barbrey <KBarbrey@Columbiaauthority.com>
To: Veldran, KatherineKatherineVeldran@gov.sc.gov
Date: 9/26/2014 12:37:50 PM
Subject: Meeting Space Option & Email

Katherine – the Spires Board Room is available and we can host the meeting on Thursday at 3:30 in the Convention Center. Please see below and let me know if we are good to move forward. Thanks!

Dear Partners,

I represent the Columbia Metropolitan Convention & Visitors Bureau (CVB), a division of the Midlands Authority for Conventions Sports & Tourism, and we are proud to be the presenting sponsor of the 2014 Governor's Carolighting scheduled for Monday December 1, 2014.

I invite you to join us on Thursday October 2 at 3:30PM for an event kick-off meeting at the Columbia Metropolitan Convention Center at 1101 Lincoln Street in the Vista. The meeting will be held in the Spires Board Room on the upper level of the facility. Complimentary parking is available in the Convention Center's parking lot located between the Convention Center and Colonial Life Arena. Light refreshments will be served.

I look forward to getting to know each of you and more about your integral role with this signature event for city and state. I will be reaching out individually by phone prior to the meeting, but please feel free to RSVP with your availability for Thursday's meeting by responding to this email.

I am excited and honored to be a part of this event and look forward to meeting each of you soon.

Regards,

Kelly Barbrey

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