

STATE OF SOUTH CAROLINA
State Budget and Control Board
GENERAL SERVICES DIVISION

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FRANK W. FUSCO
EXECUTIVE DIRECTOR

March 28, 2008

Ms. Marcia S. Adams
Office of the Executive Director
Department of Motor Vehicles
10311 Wilson Blvd.
Blythewood, SC 29016

Dear Ms. Adams:

As I have discussed with Steven Lake by telephone, General Services Division has determined that it is no longer beneficial for us to continue to export maintenance services through our Statewide Building Services (SBS) operation. SBS, as a team within the Facilities Management section, was created to assist an agency that had acquired a number of buildings through a restructuring initiative but did not have the staffing or expertise to maintain its buildings. Since that beginning, a small number of additional clients were added. Now, however, it appears that the circumstances which led to the formation of SBS no longer exists and our client agencies are more capable of maintaining their own facilities. At least one client has indicated a willingness to undertake its own building maintenance.

Accordingly, please accept this letter as notice under our contract that General Services will not renew our contracts with our SBS clients and our current contracts will expire on July 1, 2008, without renewal.

It is certainly not our intention to inconvenience you by closing down this service without affording you sufficient time to put a viable alternative in place. To that end, my assistant, Carol Norfleet, will be calling your offices to set a meeting with the appropriate personnel from your agency to discuss the transition. Additionally, the function we have performed for you could easily be replaced by a number of our current employees working directly for you and dedicated solely to your needs. In fact, all but one of the current SBS field technicians are time limited employees who would be available for

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hire. As you know, we have a very capable work force which I would like to see continue state employment with the agencies they have served through an orderly transition. This would also afford you more direct control over your building maintenance and costs.

We will contact Steven Lake next week to set a joint meeting to discuss the transition with all the affected agencies. If you have any questions, please contact me directly at 737-0010 or contact my Assistant Director for Facilities Management, Dan Marlow, at 734-3491.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Richbourg Roberson', with a long horizontal flourish extending to the right.

M. Richbourg Roberson

cc: Steven Lake