

**CHESTERFIELD COUNTY COUNCIL
REGULAR MEETING
COUNTY COUNCIL MULTI-PURPOSE BUILDING
December 2, 20159:00 A.M.**

PRESENT: Chairman J. Matthew Rivers, Vice-Chair Lenora V. Powe, Council Members: Kenneth A. Johnson, Mary D. Anderson, Bruce E. Rivers, Gerald L. Miller, Douglas Curtis, Robert G. Cole and G. Franklin Plyler.

OTHERS PRESENT: Denise R. Douglass – Administrator; Tim Eubanks – Assistant Administrator/Public Works Director; Betty M. Boswell – Clerk to Council; Michelle Stanley – Finance Director; Kim Burch – Chesterfield County Economic Development Director; Cherry McCoy – Chesterfield County Economic Development Senior Project Manager & Existing Industry Coordinator; Harold Hailey – CCEMD Director; Mike Orr – Codes Enforcement Director; C. Heath Ruffner – County Attorney; Robert Monnie –The Link; J. Aldridge – Tri-County Mental Health Center; Vivian Tinker – Tri-County Mental Health Center; and Randall Bird – Eagle Construction. There were others attending the meeting who did not sign the sign-in-sheet.

CALL TO ORDER AND PRAYER

Chairman J. Matthew Rivers welcomed everyone and Council Member Plyler opened the meeting with prayer.

ADOPTION OF AGENDA

Council Member Plyler made a motion to adopt the December 2, 2015 meeting agenda. Council Member Cole seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

APPROVAL OF MINUTES

a. November 4, 2015 – Regular Meeting

Council Member Plyler made a motion to approve the November 4, 2015 Regular Meeting Minutes. Council Member Cole seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

SIGNING OF BONDS, PAYROLL, AND AUTHORIZATIONS

None

APPOINTMENTS

a. Sheila Morgan, CPA – McAbee, Schwartz, Halliday & Co.

Mrs. Sheila Morgan presented Council with the Chesterfield County Independent Audit of fiscal year 2014-2015. Chesterfield County has once again received a clean audit with no recommendations to management. A copy of the Independent Auditor's Report was presented to Council prior to the meeting.

PUBLIC COMMENTS

Randall Bird, Eagle Construction and Contracting

Appeared before Council and stated he would like to discuss the construction of the new Animal Service Building with Council. Chairman Rivers advised Mr. Bird a Building Committee meeting would be scheduled and he would be given the opportunity to appear before the Building Committee and voice his concerns.

PUBLIC HEARINGS

a. 2015-2016 General Fund Budget Ordinance Amendment – Public Hearing

Council Member Plyler made a motion to open public hearing. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

There were no oral comments from the public made nor were any written comments received.

Council Member Plyler made a motion to close public hearing. Vice-Chair Powe seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

ORDINANCE READINGS AND RESOLUTIONS

a. 2015-2016 General Fund Budget Ordinance – 3rd Reading

Council Member Cole made a motion to pass 3rd Reading. Council Member Curtis seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

Ben Zeigler, Haynsworth Sinkler Boyd, P.A.

Gave Council an explanation and update on the Installment Purchase Revenue Bond process and responded to questions from Council.

David Cheatwood, First Tryon Advisors

Gave Council an update on the financing schedule and amortization schedule provided by First Tryon on the Installment Purchase Revenue Bond.

b. Installment Purchase Revenue Bond (IPRB) Ordinance – 2nd Reading

Council Member Anderson made a motion to pass 2nd Reading. Vice-Chair Powe seconded the motion. Voting in favor of the motion were Chairman Rivers, Vice-Chair Powe, Council Members Anderson, Bruce E. Rivers, Miller, Cole and Plyler. Voting in opposition of the motion were Council Members Johnson and Curtis. Motion passed.

c. Resolution Approving the Creation of and Appointment of Initial Directors to Public Facilities Corporation

Council Member Johnson stated he would like to postpone this Resolution until the next Council meeting. Due to the scheduling of the IPRB and the immediate need for funds, it was necessary that the creation and appointment of initial directors to the Public Facilities

Corporation be done at this time. Council Member Johnson declined to serve as one of the directors of the Corporation. Council Member Bruce E. Rivers advised that he would serve in place of Council Member Johnson.

Council Member Plyler made a motion to adopt the Resolution approving the Creation of and Appointment of Initial Directors to Public Facilities Corporation with the amendment of Council Member Bruce E. Rivers serving as a board member in lieu of Council Member Johnson. Council Member Miller seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

d. Project Sunny Inducement Resolution

Council Member Johnson made a motion to adopt the Inducement Resolution providing for a Fee in Lieu of Tax Agreement between Chesterfield County and Project Sunny. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

e. Project Sunny Ordinance - 2nd Reading

Council Member Johnson made a motion to pass 2nd Reading. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

f. Master MCP Agreement Ordinance Amendment (Lancaster County) – 2nd Reading

Council Member Anderson made a motion to pass 2nd Reading. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

g. Health Department Home Health Lease Ordinance – 1st Reading, By Title Only

Council Member Anderson made a motion to pass 1st Reading, *By Title Only*. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

STANDING COMMITTEE REPORTS

None

ITEMS SUBMITTED BY COUNCIL

None

ITEMS SUBMITTED BY STAFF

a. Setting the Dates/Times – Council Meetings - Douglass

The following dates and times were set for the 2016 Regular Council Meetings: January 6, February 3, March 2, April 6, May 4, June 1, July 13, August 10, September 7, October 5, November 2, and December 7, all beginning at 9:00 a.m.

Council Member Bruce E. Rivers made a motion to approve the above 2016 Council Meeting dates. Council Member Johnson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

b. Setting the 2016 Holiday Schedule – Douglass

The following Holidays were set for 2016: January 1 – New Year’s Day; January 18 – Martin Luther King, Jr. Day; February 15 – President’s Day; March 25 – Good Friday; May 30 – Memorial Day; July 4 – Independence Day; , September 5 – Labor Day, November 11 – Veteran’s Day; November 24 & 25 – Thanksgiving and December 23, 26, & 27 - Christmas.

Council Member Johnson made a motion to approve the above 2016 Holiday Schedule. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

c. Updated Personnel Policies – Ruffner

Advised Council that after several months of work, he, along with the Administrator and the Human Resource Director, with the assistance of the labor lawyer, have updated the Employee Handbook and have developed a Vehicle Policy and Sick Leave Bank Policy. Additionally, a Driver Information Packet, as federally mandated for employees whose job requires a Commercial Driver’s License (CDL), has also been completed. He advised that most of the updates to the Handbook were necessitated by changes in federal and/or state law, or appellate court cases interpreting those laws. One of the substantial changes is regarding annual leave. Under the current policy, employees have “annual leave” and “personal leave.” The new policy does away with personal leave but changes the accrual of annual leave to match the policy of the State’s Department of Administration. This policy permits new employees to accrue annual leave on a quicker basis, but also maintains the policy of rewarding longer term employees (more than 10 years) with the accrual of additional annual leave. The new policy also clarifies the maximum amount of accrued leave for which an employee will be paid at retirement or resignation for non-disciplinary reasons, again consistent with the State’s policy.

Mr. Ruffner advised, as with the current policy, which became effective in 2009, our labor lawyer recommends that these personnel policies be presented to Council as information only.

d. Economic Development Update – Burch

Economic Development Executive Director Kim Burch appeared before Council and gave a brief update on a very successful calendar year 2015. The following are some of the highlights of 2015:

- 1) Investments of \$189,400,000.
- 2) 815 new jobs for over next five years.
- 3) 3 new businesses.
- 4) 4 expansions.
- 5) Lowest unemployment rate in the State with 5.7%.
- 6) The County went from Tier 4 to Tier 3 due to improvements in per capita income and unemployment rate.

Chairman Rivers: Thanked Ms. Burch and CCEDB for all they have done and hopefully continue to do for the County.

Council Member Bruce E. Rivers: Thanked Ms. Burch and CCEDB for the great job they have done.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

Council Member Johnson

Requested that Finance Committee meeting be scheduled for next week.

Council Member Cole

None

Council Member Bruce E. Rivers

None

Council Member Plyler

Stated there were some concerns about the Animal Services Building project but they were trying to work through them.

Council Member Curtis

None

Council Member Anderson

Thanked the Administrator and Clerk to Council for sending flowers to the family of Solicitor William Rogers.

Council Member Miller

None

Council Vice-Chair Powe

None

Council Chair J. Matthew Rivers

Asked that everyone keep Solicitor Rogers and his family in their prayers.

Administrator Denise Douglass

Advised that Council Member Anderson had been appointed to the Charlotte Regional Partnership Board of Directors to represent Chesterfield County. Ms. Douglass also reminded Council of the special meeting that had been scheduled for Wednesday, December 16, 2015 at 9:00 am.

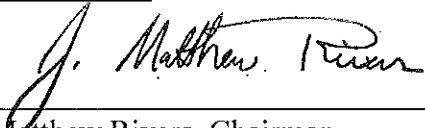
EXECUTIVE SESSION

Council did not enter Executive Session.

ADJOURN

Council Member Johnson made a motion to adjourn. Council Member Bruce E. Rivers seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

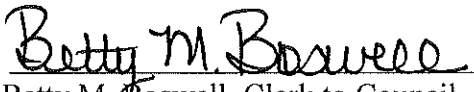
APPROVED:



J. Matthew Rivers, Chairman

Date: January 6, 2016

ATTEST:



Betty M. Boswell, Clerk to Council