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Subject: Flood Fund

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All,

We have a date and time for the flood fund event (name of fund TBD) for Nov. 16<sup>th</sup> at 11:00 in front of the Mansion. If you were assigned a call to an advisory board member please make sure to follow up to invite them to the event and let us know who will be there.

Holly – can you please prepare briefing notes/talking points and coordinate with JoAnn on any details. We'll need to have information to share on how donors can contribute.

Rob – can you work on logistics for the event. How should speak? Do we want visuals?

Am I missing anything?

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