

WORK PLAN FOR PERFORMANCE FUNDING —YEAR THREE

| Task | Person(s) Responsible |
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| Serve on designated team to monitor, review, and revise measures, benchmarks and processes. | Team |
| Handle spread sheet/data entry/formula design for rating and bench marking processes. | Julie Carullo |
| Enter data for benchmarking and rating. | Julie Carullo |
| Resolve issues concerning performance data and benchmarks with Institutional system representatives. | Team |
| Maintain web page re: performance funding, planning, and assessment. | Mike Raley |
| Develop and maintain system of records on benchmark and rating data and related communications and develop retention schedules. | Saundra Carr |
| Draft communications, documents, and materials for committee, commission, staff, institutional representatives, etc. *Including e-mail information. | Mike Smith and Aileen Trainer with Saundra Carr |
| Determine compliance on indicators such as: Attainment of goals of strategic plan Performance review system Adoption of strategic plan Transferability of Credits Best Management Practices Approval of Mission Statement Post Tenure Review | Team and others: Mike Smith, Aileen Trainer, Alan Krech Alan Krech, Nancy Healy-Williams, Aileen Trainer Mike Smith, Aileen Trainer, Alan Krech Lynn Kelley, Mike Raley Jeff Richards, Julie Carullo Alan Krech, Gail Morrison, Aileen Trainer Alan Krech, Nancy Healy-Williams, Aileen Trainer |

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| <p>Determine staff recommendations on demonstration indicators such as:</p> <p>Cooperation and collaboration with Private Industry</p> <p>Sharing and use of technology</p> <p>Elimination of unjustified duplication and waste</p> | Divisional Representatives + External 2-3 persons to a panel |
| Determine data on licensing, NTE, and other examinations. | Aileen Trainer, Camille Brown with Renea Connelly, |
| Develop staff recommendations on ratings for consideration by directors and committees. | Team |
| Develop staff recommendations on proposed institutional benchmarks. | Team |
| Update performance funding workbook. | Aileen Trainer, Julie Carullo |
| Conduct annual workshops with institutional and system representatives (possibly six workshops). | Team |
| Design data verification procedures including designating the data institutions are required to maintain in their records and appropriate retention schedules. | Alan Krech |
| Participate in data verification teams. | Alan Krech with division staff and external persons |
| Manage data verification training process and follow-up. | Alan Krech |
| Design and provide staffing for performance funding "retreat" and follow-ups. | Team |
| Solicit, edit, and evaluate institutional reports on response to Acts 629 and 255. | Aileen Trainer, Sandra Carr, Renea Connelly, and Betsy Gunter |
| Produce P's and Q's Report. | Aileen Trainer, Sandra Carr, Renea Connelly, and Betsy Gunter |
| Respond to requests from legislators for information related to performance funding, planning, and assessment. | Charlie FitzSimons |
| Participate in NCATE three-way partnership and coordinate with performance indicators related to teacher training and educational reform. | Aileen Trainer with Gail Morrison and Nancy Healy-Williams |
| Analyze overlaps or conflicts between Act 255 and 359 reporting and design reporting and publications consolidated. | Aileen Trainer with Alan Krech and Charlie FitzSimons |

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| Design and coordinate data gathering with Employment Security Commission. | Alan Krech with Mike Raley |
| Work with ACIR to streamline data reporting and coordinating data reporting, CHEMIS development, and performance funding. | Aileen Trainer with Julie Carullo and Camille Brown |
| Coordinate Statewide Planning | Rayburn Barton with Mike Smith, Aileen Trainer and Alan Krech |
| Coordinate with research universities on the development of peer data and modification of measures to reflect graduate education and research functions. | Rayburn Barton and Mike Smith |
| Coordinate across the divisions of CHE those aspects related to performance funding. | Rayburn Barton, Mike Smith and Charlie FitzSimons |
| Develop alternative models for the application of performance ratings to MRR in order to address concerns raised about the range of scores and the validity of scores from year-to-year and their impact on funding. | John Smalls, Mike Brown, Mike Smith, and Charlie FitzSimons |
| Coordinate data and performance funding processes with the State Board for Technical and Comprehensive Education. | Mike Smith and Julie Carullo |
| Respond to external requests for information related to performance funding. *Develop a packet for distribution. | Aileen Trainer with Sandra Carr and Charlie FitzSimons |
| Respond to Request from the Press related to performance funding. | Charlie FitzSimons |
| Draft regulations for closing institutions, as required by ACT 359, and manage approval process. | Aileen Trainer and Charlie FitzSimons |
| MRR Revisions | Team (John Smalls with Mike Brown, and Mike Smith) and Charlie FitzSimons |
| Data Collection | Aileen Trainer, Julie Carullo, Lynn Metcalf, and Camille Brown |
| Direct FIPSE Project | Mike Smith with Aileen Trainer (support from Sandra Carr) |