



State of South Carolina

Office of the Governor

NIKKI R. HALEY
GOVERNOR

1205 PENDLETON STREET
COLUMBIA 29201

October 17, 2012

Ms. Fredrica M. Brailsford
38 Lakeside Drive
Sumter, South Carolina 29150

Dear Ms. Brailsford,

On October 2, 2012, we first responded to your Freedom of Information Act request for documents regarding Wateree Community Actions, Inc (WCA) from the Office of the Governor's Office of Executive Policy and Programs' Office of Economic Opportunity (OEO). Enclosed are records from OEO responsive to each of your specific requests, which are itemized below. We have accepted your request to waive the costs of production due to your current financial hardship.

(1) Copies of all Wateree Community Actions, Inc. Board of Directors meeting minutes for 2010, 2011, and 2012. Enclosed are minutes for September 2011, January 2012, February 2012, and March 2012. OEO does not keep records of minutes for every meeting, so you may request the remaining documents directly from the WCA.

(2) Copies of all programmatic and fiscal monitoring reports from the Office of the Governor's – Office of Economic Opportunity for Wateree Community Actions, Inc. Community Services Block Grant, Low Income Home Energy Assistance Program, Homeless Prevention/Rapid Re-Housing Program, and Weatherization Program for 2010, 2011 and 2012. Enclosed are programmatic reports from 2010-2012 for the Community Services Block Grant (CSBG), the Low Income Home Energy Assistance Program (LIHEAP), and the Weatherization Assistance Program (WAP). With regard to the Homeless Prevention and Rapid Rehousing Program (HPRP), OEO only has one programmatic report, from 2010 and which is enclosed, so there are no records responsive to this specific request for 2011 and 2012. Also enclosed is a fiscal report from 2010 for all four programs, including subsequent correspondence between OEO and WCA. The fiscal report for 2011 is not yet due and the fiscal report for 2012 has not yet been performed, so there are no records responsive to these specific requests.

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(3) Copies of the 2010, 2011 and 2012 Independent Audit Report for Wateree Community Actions, Inc. OEO does not conduct independent audit reports, so there are no documents responsive to this specific request.

(4) Copies of the funding allocation for Community Services Block Grant, Low Income Home Energy Assistance Program, Homeless Prevention/Rapid Re-Housing Program, Weatherization Program for 2010, 2011 and 2012. Enclosed are records from 2010-2012 for CSBG, LIHEAP, and WAP. With regard to HPRP, OEO has only documents only for 2011, which are enclosed, so there are no records responsive to this specific request for 2010 or 2012.

(5) Copies of the funding allocation for the Emergency Solution Grant awarded to Wateree Community Actions, Inc. for 2012-2015. This grant stems from the same funding and program as HPRP, so there are no documents responsive to this specific request.

(6) Copy of the current By-Laws for Wateree Community Actions, Inc. These records are enclosed.

If you have any further questions, please let us know.

Sincerely,

A handwritten signature in cursive script, appearing to read "Swati S. Patel".

Swati S. Patel
Chief Legal Counsel

SSP/rss