

From: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>
To: 'Burton, Kenneth' krburton@aging.sc.gov
Danny Varat DannyVarat@scstatehouse.gov
CC: Broome, Darryl dbroome@aging.sc.gov
Lily Cogdill LilyCogdill@scstatehouse.gov
Date: 11/3/2017 2:36:37 PM
Subject: RE: Take Back Boxes

After discussion with Ken and Danny, the intent is to include criteria for the units and include the information for the vendor that we know is compliant. Also we will set the maximum reimbursement but allow that any compliant unit at or under that price could be purchased.

Criteria:

- Law Enforcement should pick the unit that will be most effective in their agency.
- The Unit must include a double-lock door.
- The unit must include an anchoring system or mechanism.
- The unit must be designed to prevent retrieval of the contents until removed by authorized personnel.
- The unit must meet with the requirements for collection receptacle under 21 C.F.R. §1317.60 and §1317.75, and any other standards set forth for these receptacles by the Drug Enforcement Administration.

This is the Vendor - <http://www.takebackexpress.com/>

Ken, I agree with your thoughts on taxes and how you have set out the statement about the vendor. But we will need Danny and Darryl to agree to the \$850 amount.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)

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Director of Legal & Legislative Affairs
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From: Burton, Kenneth [mailto:krburton@aging.sc.gov]
Sent: Friday, November 03, 2017 2:29 PM
To: Catherine McNicoll
Subject: RE: Take Back Boxes

I would consider factoring taxes since I am not sure if all are tax exempt. I do not have a problem of \$850 per box and \$39,100 total.

We will reimburse the actual cost of the boxes; so if tax aren't applied, we will have funds left over. I made it clear the funds are only good through June, 30, 2018 and not carry forward like the other funds. If the invoice is for \$770, we only pay \$770.

I rather provide enough funds to cover the entire box rather than partial amount of the box.

We can say that Vendor X has specific boxes at \$769 that meet the XYZ requirements as a take back box of medication. If the invoice is \$769 + 76.90 of taxes to total \$845.90. LGOA will reimburse the \$845.90 to AAA and then AAA reimburse the sheriff department \$845.90.

I am asking for the AAA to reimburse the sheriff department up front and send me the PRF and supporting document. I will sign off and give to Finance to expedite the reimbursement process.

Thanks,

Ken Burton
Budget Manager
Lieutenant Governor's Office
1301 Gervais Street, Suite 350
Columbia, South Carolina 29201
Phone: 803-734-9917
Fax: 803-734-9887
krburton@aging.sc.gov

From: Catherine McNicoll [<mailto:CatherineMcNicoll@scstatehouse.gov>]
Sent: Friday, November 3, 2017 2:03 PM
To: Danny Varat <DannyVarat@scstatehouse.gov>; Burton, Kenneth <krburton@aging.sc.gov>
Cc: Cogdill, Lily <lcogdill@aging.sc.gov>; Broome, Darryl <dbroome@aging.sc.gov>
Subject: RE: Take Back Boxes

The various boxes offered by the vendor are shown on this webpage = <http://takebackexpress.com/>

We may need to adjust the NGA. I believe the one documented in 2012 on the document from SLED is this one (<http://www.takebackexpress.com/medication-collection-unit/>) which now costs \$769.

Alternatively, we could allow up to an \$770 reimbursement (this encapsulates all but their most robust model) and let them pick which of the units would be best suited to their agency. For instance, this unit (<http://www.takebackexpress.com/mini-collection-unit/>) is \$416 and would like work well for many agencies and the funds would go further is several selected this unit.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)

From: Danny Varat
Sent: Friday, November 03, 2017 12:27 PM
To: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>; 'Burton, Kenneth' <krburton@aging.sc.gov>
Cc: Cogdill, Lily <lcogdill@aging.sc.gov>; Broome, Darryl <dbroome@aging.sc.gov>
Subject: Re: Take Back Boxes

No one has spoken to the vendor

From: Catherine McNicoll
Sent: Friday, November 3, 2017 10:46 AM
To: 'Burton, Kenneth'
Cc: Cogdill, Lily; Danny Varat; Broome, Darryl
Subject: RE: Take Back Boxes

Please see the answers in Red:

- If a county does not need a box, can the AAA use the funds in another county? **No, we would like to try to allocate one per county.**
- Does the AAA reach out to the sheriff/police department or does they contact the AAAs. **The Law Enforcement Agencies (LEAs) will contact the AAAs and it will be first come first serve by county.**

There are two other issues I can see the AAAs bring up:

- If more than one department in a county contact them for a box, who do they give the money to the Sheriff, Police, or DPS? Is there a primary order? **First Come First Serve.**
- What if the cost exceed the \$700 amount, will LGOA offset the difference or if shipping cost wasn't factored? I do not have an issue to adjust the NGA to the cost. **We are hoping to say this is the box and we are only reimbursing the cost of the box, all other costs are on the LEA.**

Ken, I think you may have hinted at this in our meeting but I want to confirm, because of the cost to the LEA can we dictate the vendor without it being a procurement issue for us? I am still working on whether we can add that it is recommended by SLED.

Danny, Do you know if anyone has actually spoken to the vendor?

Best Regards,

Catherine McNicoll

Director of Legal & Legislative Affairs

Lieutenant Governor's Office

CatherineMcNicoll@SCStatehouse.gov

803-734-5292 (phone)

From: Burton, Kenneth [<mailto:krburton@aging.sc.gov>]

Sent: Thursday, November 02, 2017 2:54 PM

To: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>

Cc: Cogdill, Lily <lcogdill@aging.sc.gov>

Subject: Take Back Boxes

Catherine,

A few things that was discussed in the AAA meeting that we might want to formerly address in a follow up communication to ensure everyone is clear:

- If a county does not need a box, can the AAA use the funds in another county?
- Does the AAA reach out to the sheriff/police department or does they contact the AAAs.

There are two other issues I can see the AAAs bring up:

- If more than one department in a county contact them for a box, who do they give the money to the Sheriff, Police, or DPS? Is there a primary order?
- What if the cost exceed the \$700 amount, will LGOA offset the difference or if shipping cost wasn't factored? I do not have an issue to adjust the NGA to the cost.

I did make to clear that this needs to be a true reimbursement process to the departments and LGOA will streamline to get them paid in a timely manner.

Thanks,

Ken Burton

Budget Manager

Lieutenant Governor's Office

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