

MINUTES OF  
BUDGET AND CONTROL BOARD  
MEETING

March 13, 1990

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
OFFICE OF THE EXECUTIVE DIRECTOR



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

P.O. BOX 12444  
COLUMBIA, SOUTH CAROLINA 29211  
(803) 734-2320

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

March 13, 1990

MEMORANDUM

TO: Budget and Control Board Division Directors  
FROM: William A. McInnis, Deputy Executive Director *WAM*  
SUBJECT: Summary of Board Actions at March 13, 1990, Meeting

This listing of actions is not the minutes of the referenced meeting. It is an unofficial (meaning it has not been approved by the Board) summary of the Board actions taken at that meeting. The minutes of the meeting are presented in a separate, much more detailed document which becomes official when approved by the Board at a subsequent meeting.

1. Adopted the agenda after making the following changes:

Blue agenda: added an item relating to the US Department of Education assistance to school districts;

Regular session: added item 4B relating to a procurement code exemption for Patriots Point Development Authority food concession and public relations contracts;

Executive session: added receipt of legal advice relating to a Department of Social Services case involving interest earned on child support enforcement collections;

2. Was reminded that a State Education Assistance Authority meeting is scheduled and agreed that the Authority would hear the receipt of legal advice item during the executive session of the Budget and Control Board meeting;

3. Approved the minutes of the February 23 and 28, 1990, Budget and Control Board meetings;

4. Received as information a report that the Board of Economic Advisors is officially predicting a \$5.3 million General Fund shortfall for 1989-90 and agreed to await a report on revenue collections for the third quarter before taking formal action to reduce any appropriations;

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5. Agreed to carry over a report on education and related services for preschool handicapped children prepared by the Department of Education and the State Board of Education in accord with Title 59, Chapter 137, and asked that the Department be asked to provide additional information on implementation of the program;
6. Received as information a report on distribution of \$4,757,818.33 public assistance payments (FEMA) by the Governor's Office;
7. Approved the following easement in accord with Code Sections 1-11-80, 1-11-90 and 1-11-100:  
  
County Location: Richland County  
From: State of South Carolina, Budget and Control Board  
To: Southern Bell  
Description/Purpose: to install underground communication cable, Slighs Avenue/Harden Street section; and a temporary easement 5' on each side of the permanent easement during construction phase  
Consideration: \$87
8. Concurred and acquiesced in the granting of the following easement in accord with Code Section 10-1-130:  
  
County Location: Florence County  
From: Clemson University Board of Trustees  
To: Southern Bell  
Description/Purpose: install communications related equipment on a 20'x20' plot adjacent to an existing easement site  
Consideration: \$1
9. In accord with Code Section 8-11-270 and Board policy, approved Medical University of South Carolina, Health and Environmental Control, Department of Social Services, and Vocational Rehabilitation requests for leave transfers as recommended by the Division of Human Resource Management;
10. Received as information a Budget Division report that the transfer of \$63,380 of personal service funds was approved during February to bring the total approved for transfer during the fiscal year to \$1,568,688;
11. Received as information the FTE position operating report for the month of February 1990 which shows that no net change was made to FTE positions leaving the base total at 70,734.25 FTE positions at the end of the month of which 64,869.96 FTE positions were filled and 5,864.29 were vacant;
12. Received as information the Budget Division report submitted to the General Assembly on the 1990-91 Ways and Means Committee Appropriations Bill;

13. Received as information a South Carolina State College report on corrective action taken by the South Carolina State College Board of Trustees and administration on three matters referred to it following a Commission on Higher Education review of allegations concerning management practices and the Board's action on November 16, 1989;
14. Received as information a report on University of South Carolina and Clemson University foreign travel involving over \$1,000 and less than \$2,000 of State funds approved by staff;
15. Received as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (1) and Clemson University (14);
16. Approved a change in the scope of the \$250,000 grant to Anderson County for the Clemson quadrant sewer line to allow the County to provide a water service connection to Santens, on the condition Anderson County bears the responsibility for completing the sewer line that will serve the Clemson quadrant;
17. Approved the following project establishment requests and budget revisions which have been reviewed favorably by the Bond Committee:
  - a. Summary 13-90: Item 3. Agency: USC-Columbia  
Project: 6590, APIP Category 5-Building Interior  
Request: Increase budget to \$1,056,000 Amount: Add \$420,000  
Source: Excess Debt Service and Other (Building Exterior) funds  
Purpose: To increase APIP Category 5 - Building Interior for additional interior renovation projects including carpet replacement ceiling and floor tile replacement, etc. The increase will be \$300,000 from APIP Priority 10 of 12 which has been deferred for this year and \$120,000 from Category 6.
  - b. 14A-90 Hugo Project: Agency: Medical University  
Project: Chapel Restoration - Hugo  
Request: Establish project and budget Amount: \$750,000  
Source: Federal and Other (Insurance Reserve) funds  
Purpose: To rebuild St. Lukes Chapel which was destroyed by Hurricane Hugo.
  - c. Summary 15-90: Item 1. Agency: Clemson University  
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase I  
Request: Increase budget to \$600,000 Amount: Add \$500,000  
Source: Other (IPTAY) funds  
Purpose: To remove and replace concrete in the south stands damaged by water infiltration. After the replacement, the stands will be cleaned and sealed to prevent future deterioration.

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- d. Summary 15-90: Item 3. Agency: Clemson University  
Project: 9529, New Student Housing-East Campus  
Request: Increase budget to \$10,827,700 Amount: Add \$3,327,700  
Source: Revenue Bond and Other (Housing Improvement) funds  
Purpose: To increase new resident facilities from 500 beds to 600 beds for a total of 138,700 square feet. This will help provide housing for students displaced by renovation of existing housing facilities.
- e. Summary 15-90: Item 4. Agency: College of Charleston  
Project: 9507, Sears Building Renovation  
Request: Increase budget to \$1,730,416 Amount: Add \$390,416  
Source: Revenue Bond and Excess Debt Service funds  
Purpose: A&E cost estimates for the project exceed the original budget. Project estimates were two years old and in addition did not reflect increased cost due to Hurricane Hugo.
- f. Summary 15-90: Item 6. Agency: USC-Columbia  
Project: Athletic Field House Replacement  
Request: Establish project and budget Amount: \$2,300,000  
Source: Revenue Bond, Excess Debt Service, Federal, and Other (Insurance Reserve) funds  
Purpose: To replace the former Athletic Field House Facility (Bubble) which was destroyed by Hugo. The dimensions of the replacement facility will be identical to the former facility (96,250 square feet) and will be a metal building constructed by utilizing a Design/Build contract.
- g. Summary 15-90: Item 7. Agency: Medical University  
Project: Basic Science Bldg-Animal Facility Upgrade  
Request: Establish project and budget Amount: \$600,000  
Source: Excess Debt Service funds  
Purpose: To provide new air handling equipment complete with emergency electrical generator, control wiring, and Penthouse for the Seventh Floor Animal Facility to meet new AAALAC Standards.
- h. Summary 15-90: Item 8. Agency: Medical University  
Project: Building "E" Renovations for Animals  
Request: Establish project and budget Amount: \$800,000  
Source: Excess Debt Service funds  
Purpose: To construct a 4,900 square foot building on top of "E" Building to provide space for the isolation and quarantine of acute large animals from chronic animals. Currently, MUSC cannot perform for all available grants due to the lack of housing for these animals. Also, a new 250 ton chiller will replace the existing one which will have auxiliary emergency power connected to the HVAC system. The HVAC Upgrade is necessary to cool the

additional space as well as provide adequate cooling and ventilation for the Research Building which has experienced several major failures.

- i. Summary 15-90: Item 13.      Agency: Department of Corrections  
Project: 9512, Industries Warehouse (Relocation of CCI Whse.)  
Request: Increase budget to \$2,000,000      Amount: Add \$500,000  
Source: Capital Improvement Bond funds  
Purpose: To build an add-on or separate building for storage of flammable materials as required by the State Fire Marshal. These materials cannot be located in the warehouse as they are considered hazardous type "H" classification in the building code.
18. In accord with Section 11-35-1210, granted procurement certification to the College of Charleston within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Goods and services, \$50,000; construction services, \$25,000; consultant services, \$50,000; information technology in accordance with approved information technology plan, \$50,000;
19. In accord with Code Section 11-35-710, exempted the Patriots Point Development Authority from the requirements of the Procurement Code for its food concession and public relations contracts until September 1, 1990;
20. Approved shift of \$34,223 of Capital Improvement Bond funds for the School for the Deaf and the Blind Spring Gymnasium/Vocational Classroom Renovation project #9509 from Priority Group 18 to Priority Group 17;
21. Approved the following foreign travel involving \$2,000 or more of State funds:

  - (a) College of Charleston: Douglas Ashley to Switzerland, July 23-24, 1990, estimated cost \$2,400 State funds; and
  - (b) Parks, Recreation and Tourism: William J. Sigmon, Robert G. Liming, and Amy D. Duffy to Japan, June 15-22, 1990, \$12,000 State funds.
  - (c) Development Board: Frank S. Newman and W. Hartley Powell to Japan, Korea, Taiwan and Hong Kong, March 19 - April 1, 1990, \$5,600 State funds per person;

22. Agreed to hold a regular meeting at 9:30 a.m. on Tuesday, March 27, 1990, in the Governor's conference room in the State House, and adopted the following schedule including a number of changes proposed for the remainder of the calendar year:

January	16	29	July	17	31
February	13	28	August	14	28
March	13	27	September	12	25
April	9	24	October	10	23
May	8	21	November	13	21
June	14	28	December	4	18

23. In accordance with Section 14.59 of the 1989-90 Appropriations Act, approved a development agreement, building lease agreement, and other documents related to the financing and construction of a research facility at Clemson Research Park and the issuance of a letter of intent to award to the Keenan/Clemson Corporation, as recommended by the Division of General Services;
24. Approved the overall concept of the development of a conference and continuing education center and a hotel/golf course complex on property leased from Clemson University as recommended by the Division of General Services; and authorized the Division of General Services and Clemson University to proceed with the issuance and review of an RFP for the design, development and construction of the complex, with the understanding that the results of this RFP process are subject to final Board approval before the concept may be implemented in any way;
25. Received legal advice relating to potential personnel matters;
26. Received legal advice relating to a Department of Social Services case involving interest earned on child support enforcement collections; and
27. Acting as the State Education Assistance Authority, received legal advice on the Authority's suit against the U.S. Department of Education.

MINUTES OF STATE BUDGET AND CONTROL BOARD MEETING

MARCH 13, 1990

9:30 A. M.

The Budget and Control Board met at 9:30 a.m. on Tuesday, March 13, 1990, in the Governor's conference room in the State House, with the following members in attendance:

Governor Carroll A. Campbell, Jr., Chairman;  
Mr. Grady L. Patterson, Jr., State Treasurer;  
Mr. Earle E. Morris, Jr., Comptroller General;  
Senator James M. Waddell, Jr., Chairman, Senate Finance Committee;  
Representative Robert N. McLellan, Chairman, House Ways & Means Committee.

Also attending were:

Jesse A. Coles, Jr., Ph.D.	Executive Director
William A. McInnis	Secretary
J. Samuel Griswold, Ph.D.	Deputy Executive Director
Alan L. Pollack, Ph.D.	Assistant Executive Director
Charles H. Smith	Assistant Executive Director
Donna K. Williams	Assistant to Board Secretary
Other Board staff	
Joseph D. Shine	Chief Deputy Attorney General
Q. Whitfield Ayres, Ph.D.	Governor's Senior Executive Assistant for Budget and Policy
Luther F. Carter, Ph.D.	Governor's Senior Executive Assistant for Finance and Administration
Charlie Sanders	Senior Assistant State Treasurer
George M. Lusk	Senior Assistant Comptroller General
J. Michael Ey	Finance Committee Director of Research
Scott R. Inkley, Jr.	Ways & Means Committee Dir. of Research

**Adoption of Agenda**

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board adopted the agenda after making the following changes to the agenda proposed originally by staff:

Blue agenda: added an item relating to the US Department of Education assistance to school districts, at the request of Governor Campbell;

Regular session: added item 4B relating to a Division of General Services item on a procurement code exemption for Patriots Point Development Authority food concession and public relations contracts; and

Executive session: added receipt of legal advice relating to a Department of Social Services case involving interest earned on child support enforcement collections.

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Dr. Coles also reminded the Board that a State Education Assistance Authority meeting is scheduled and the Board agreed that the Authority would hear the receipt of legal advice item during the executive session of the Budget and Control Board meeting.

**Minutes of Previous Meeting**

Board members previously had been furnished a draft version of the minutes of the February 23 and 28, 1990, Budget and Control Board meetings.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the minutes of the February 23 and 28, 1990, Budget and Control Board meetings.

**Blue Agenda**

At Mr. McLellan's request, the Board deferred action on the blue agenda until after considering regular session item 1, relating to the Board of Economic Advisors Revenue Estimate.

**Budget Division: Potential Revenue Shortfall for 1989-90 (Regular #1)**

Division Director Charles Brooks appeared before the Board on this matter.

The Division reported to the Board in the agenda materials that the February 15 General Fund revenue estimate by the Board of Economic Advisors (BEA) did not change the prior estimate of \$3,355.0 million for 1989-90. A copy of BEA report was included in the agenda materials.

The Division also pointed out in the agenda materials that the 1989-90 Appropriations Act provides for the expenditure of \$3,360.3 million and noted that these figures mean that the BEA officially is predicting a \$5.3 million General Fund shortfall for 1989-90.

The Board was reminded that Code Section 11-11-320 and Appropriations Act Part I, Section 14.52 and Section 129.15, copies of which were supplied in the agenda materials, describe the actions required when the BEA forecasts less revenue than has been appropriated. The Board was advised that, in essence, those provisions require the Board to reduce Capital Reserve Fund appropriations before mandating any reductions in "operating appropriations."

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The staff suggestion presented in the agenda materials, in view of the overall revenue picture, was that the Board receive this report as information now and await a report on revenue collections for the third quarter before taking formal action to reduce any appropriations.

At the meeting, Dr. Coles reviewed the item briefly and introduced Mr. Brooks.

[Secretary's Note: Mr. Morris joined the meeting during Mr. Brooks' initial comments.]

Mr. Brooks called the Board's attention to the copy of Code Section 11-11-320 in the agenda materials which provides, in the event of a current fiscal year revenue forecast by the BEA that revenues will be less than expenditures authorized by appropriations, the current year's appropriation to the Capital Reserve Fund first must be reduced by the Board before it mandates any reductions in operating appropriations. He said the amount involved is \$8.8 million which, as a result of vetoes by Governor Campbell, was reduced to \$5.3 million. He said the BEA February 15 official revenue estimate for 1989-90 is unchanged from its earlier version with the \$5.3 million shortfall result. He suggested that the Board receive the BEA report as information only at this time. Mr. Brooks noted that general fund revenues in January and February grew by less than 4% and that, to meet the estimate, they will have to grow by almost 15% during each of the next four months. He said we would be about \$80 million short if the revenues grow at the projected rate of 7.4%. He recommended that the Board accept the BEA report as information now and that it ask the BEA to present a revised estimate following the third quarter.

Governor Campbell asked Mr. Brooks about the \$3 million of vetoes, which he said were made to give direct assistance to agencies like Youth Services and Corrections and which he said had been changed around by Dr. Feinn so those funds could not be used as intended. He asked Mr. Brooks how the vetoed funds were counted so they could not be used as intended. Mr. Brooks said what the BEA presented on December 5, 1989, took into account the veto of roughly \$5 million which had been counted differently.

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Governor Campbell observed (and asked that the record show) that the vetoed funds, which resulted from a direct action intended to try to help Youth Services and Corrections with their on-going problems which he said are serious, were counted differently from what had been intended.

Mr. Morris commented that the \$5.3 million shortfall figure assumes that the Capital Reserve Fund will be used for operations. Mr. Brooks responded by saying that, if the general fund revenue is short only the \$5.3 million, the Capital Reserve Fund would have to be used first to cover that but he said a straight-line projection of the overall revenue situation will require a growth rate of 15% to meet the estimate. He again said if the growth for the remainder of the year is at the projected rate the shortfall will be about \$80 million. Mr. Morris said in that event the Capital Reserve Fund goes first and Mr. McLellan said that would leave a shortfall of about \$21.3 million.

Governor Campbell noted that the high growth revenue figures are still the sales tax and the personal income tax, which are up and which show that the economy itself is doing very well, and that the shortfall is primarily in the corporate income tax. He said we should see a pick up in March and April.

Mr. Brooks noted that income tax refunds are being made faster and he again noted that if the current growth rate continues we will be short.

Mr. Patterson expressed the view that we shouldn't go out of this meeting saying a shortfall of \$80 million is expected because we can't assume a straight line projection. Mr. Brooks suggested the Board wait another month before making any cuts.

Senator Waddell said some other things bother him and he cited such other factors as the open-ended appropriations, Mental Health's \$2.7 million deficit, the Department of Corrections \$3.8 million deficit, and DHEC's \$0.8 million deficit. He mentioned carryforward authorizations and the possible lapse of \$6 million. He said these together indicate that we are about \$4 million short on things we know of.

Governor Campbell noted, on the brighter side, the item added to the blue agenda relating to US Department of Education advises that that Department will adopt basically the same procedure for determining its assistance to

school districts for dealing with Hurricane Hugo damages as was used by FEMA. He noted that South Carolina's liability now has been reduced and capped and that the State Department of Education is not now facing that potential liability.

Upon a motion by Mr. McLellan, the Board agreed to follow the staff recommendation to receive as information a report that the Board of Economic Advisors (BEA) is officially predicting a \$5.3 million General Fund shortfall for 1989-90 and to await a report on revenue collections for the third quarter, which the BEA is to be asked to present with an updated 1989-90 forecast, before taking formal action to reduce any appropriations.

Information relating to this matter has been retained in these files and is identified as Exhibit 1.

[Secretary's Note: Mr. McLellan excused himself from the meeting to go to the House where the appropriations bill was scheduled for consideration.]

#### **Blue Agenda**

Mr. Patterson moved that the blue agenda be approved. His motion was seconded by Mr. Morris. Before the vote, Senator Waddell raised questions about item #1, relating to education and related services for preschool handicapped children and, following a discussion of that item, the Board approved all items on the blue agenda except item #1 which was carried over for further consideration.

#### **Dept of Ed: Preschool Handicapped Children Education/Related Svcs (B#1)**

Mr. Robert S. Black, Director, Office of Programs for the Handicapped, in the Department of Education advised the Board by letter that that Department and the State Board of Education are required by Title 59, Chapter 137, to develop plans for the implementation of Public Law 99-457, Education for Handicapped Children, ages three through five.

Board members had been provided a copy of the report forwarded by Mr. Black that legislation requires be provided to the Budget and Control Board and the General Assembly not later than March 1, 1990.

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At the meeting, Senator Waddell called the Board's attention to page 52 of the report which showed a need for an additional \$13 million of State funds to fund the needed program during 1990-91. He suggested that someone from the Department of Education be asked to brief the Board on where we are on implementing the requirements of that program and when it supposed to be in place.

Governor Campbell observed that this federal matching situation is going to get worse. He likened it to two for one dress sales and commented that the State has gone to too many two for one sales. Senator Waddell said the State doesn't have the resources to match every federal dollar offered and Governor Campbell, on trying to match federal funds, said you can save your way into the poor house that way which he said is a problem. With regard to the education and related services for handicapped preschool children, Governor Campbell said we need to see how much is mandatory and how much is optional and Senator Waddell said he needs that information before the Senate starts its work on the appropriations bill.

Following this discussion, the Board agreed to carry over a report on education and related services for preschool handicapped children prepared by the Department of Education and the State Board of Education in accord with Title 59, Chapter 137, and asked that the Department be asked to provide additional information on implementation of the program.

Information relating to this matter has been retained in these files and is identified as Exhibit 2.

**Executive Director: Public Assistance Payments (FEMA) (Blue #2)**

The Board received as information a report on the distribution of \$4,757,818.33 public assistance payments (FEMA) by the Governor's Office;

Information relating to this matter has been retained in these files and is identified as Exhibit 3.

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**General Services: Easements (Blue #3)**

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the following easement in accord with Code Sections 1-11-80, 1-11-90 and 1-11-100:

County Location:	Richland County
From:	State of South Carolina, Budget and Control Board
To:	Southern Bell
Description/Purpose:	to install underground communication cable, Slighs Avenue/Harden Street section; and a temporary easement 5' on each side of the permanent easement during construction phase
Consideration:	\$87

In this same motion, the Board concurred and acquiesced in the granting of the following easement in accord with Code Section 10-1-130:

County Location:	Florence County
From:	Clemson University Board of Trustees
To:	Southern Bell
Description/Purpose:	install communications related equipment on a 20'x20' plot adjacent to an existing easement site
Consideration:	\$1

Information relating to this matter has been retained in these files and is identified as Exhibit 3-A.

**Human Resource Management: Leave Transfer Requests (Blue #4)**

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board, in accord with Code Section 8-11-270 and Board policy, approved Medical University of South Carolina, Health and Environmental Control, Department of Social Services, and Vocational Rehabilitation requests for leave transfers, as recommended by the Division of Human Resource Management.

Information relating to this matter has been retained in these files and is identified as Exhibit 4.

**Budget Division: 1989-90 Authorized Transfers Report, February (Blue #5)**

The Budget Division reported that the transfer of \$63,380 of personal service funds was approved during February (\$50,605 to other operating expenses and \$12,775 to equipment).

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The Board was advised in the agenda materials that this brought the total of personal service funds approved for transfer during the fiscal year to \$1,568,688.

The Board received this report as information.

Information relating to this matter has been retained in these files and is identified as Exhibit 5.

**Budget Division: FTE Operating Report, February 1990 (Blue #6)**

The Budget Division reported that no net change in the number of full-time-equivalent positions (-4.41 State, -28.80 federal and +33.21 other) was made to the authorized base during February. The base remained at a total of 70,734.25 FTE positions.

At the end of the month, 64,869.96 of the authorized positions were filled and 5,864.29 were vacant.

	<u>Positions Vacant (in %)</u>	
	<u>2/28/90</u>	<u>2/28/89</u>
Total Positions	8.29	7.99
State	7.09	6.79
Federal	12.01	10.77
Other	9.12	9.19

The Board received this report as information.

Information relating to this matter has been retained in these files and is identified as Exhibit 6.

**Budget Division: Statutory Report on Appropriations Bill (Blue #7)**

The Board received as information the Budget Division report submitted to the General Assembly on the 1990-91 Ways and Means Committee Appropriations Bill.

Information relating to this matter has been retained in these files and is identified as Exhibit 7.

**SC State College: Corrective Action following CHE Review (Blue #8)**

The Board received as information a South Carolina State College report on corrective action taken by the South Carolina State College Board of Trustees and administration on three matters referred to it following a Commission on Higher Education review of allegations concerning management practices and the Board's action on November 16, 1989.

Information relating to this matter has been retained in these files and is identified as Exhibit 8.

**Executive Director: Foreign Travel (Blue #9)**

In accord with Board policy, staff has approved the following foreign travel involving over \$1,000 and less than \$2,000 of State funds:

(a) University of South Carolina

- (1) Dr. Yoshitaka Sakakibara to Japan, April 30 - May 24, 1990, \$4,500 (\$1,999 State).
- (2) Roger Coate to France and Switzerland, March 2 - April 7, 1990, \$1,246.72 State funds.
- (3) J. Wanzer Drane to Hungary, July 2-6, 1990, \$2,725 (\$1,050 State).

(b) Clemson University: N. D. Camper to The Netherlands, June 22-30, 1990, \$1,770 (\$1,270 State funds).

The Board received this report as information.

Information relating to this matter has been retained in these files and is identified as Exhibit 9.

**Executive Director: Interviewee Travel Expense Reimbursement (Blue #10)**

The Board received as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (1) and Clemson University (14).

Information relating to this matter has been retained in these files and is identified as Exhibit 10.

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Local Government: Change in Grant Scope, Anderson County (Regular #2)

Division Director Michael Gullledge appeared before the Board on this matter.

The Division reminded the Board in the agenda materials that, on June 5, it approved a \$250,000 rural improvement grant to Anderson County to provide sewer service to the Clemson quadrant (I-85 and US 76 interchange).

The Board was advised that Anderson County now has requested a change in scope to permit the use of a portion of the sewer grant to provide the water service connection to Santens of America. The Division reported that Santens (which represents 196 new jobs) and the Clemson quadrant will share the same gravity sewer line. It also indicated that the water connection to Santens, which plans to be in operation by November 1, 1990, will cost approximately \$89,000.

The Division also advised the Board in the agenda materials that, at 12/31/89, a balance of \$216,298 remained from the original \$250,000 Clemson quadrant grant. It reported that expenditures of \$33,702 for engineering services and a remittance of earned interest of \$6,391.82 have been made.

It was reported to the Board in the agenda materials that, because of the importance of Santens to Anderson County, the Division recommended that the change in grant scope be approved on the condition Anderson County bears the responsibility for completing the sewer line that will serve the Clemson quadrant.

At the meeting, following a very brief discussion, upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board approved a change in the scope of the \$250,000 grant to Anderson County for the Clemson quadrant sewer line to allow the County to provide a water service connection to Santens, on the condition Anderson County bears the responsibility for completing the sewer line that will serve the Clemson quadrant.

Information relating to this matter has been retained in these files and is identified as Exhibit 11.

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General Services: Permanent Improvement Projects (Regular #3)

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the following project establishment requests and budget revisions which have been reviewed favorably by the Bond Committee:

- a. Summary 13-90: Item 3.      Agency: USC-Columbia  
Project: 6590, APIP Category 5-Building Interior  
Request: Increase budget to \$1,056,000      Amount: Add \$420,000  
Source: Excess Debt Service and Other (Building Exterior) funds  
Purpose: Increase APIP Category 5 - Building Interior for additional interior renovation projects including carpet replacement, ceiling and floor tile replacement, etc. \$300,000 will come from APIP Priority 10 of 12 which has been deferred for this year and \$120,000 is from Category 6.
  
- b. 14A-90 Hugo Project:      Agency: Medical University  
Project: Chapel Restoration - Hugo  
Request: Establish project and budget      Amount: \$750,000  
Source: Federal and Other (Insurance Reserve) funds  
Purpose: To rebuild St. Lukes Chapel which was destroyed by Hurricane Hugo.
  
- c. Summary 15-90: Item 1.      Agency: Clemson University  
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase I  
Request: Increase budget to \$600,000      Amount: Add \$500,000  
Source: Other (IPTAY) funds  
Purpose: To remove and replace concrete in the south stands damaged by water infiltration. After the replacement, the stands will be cleaned and sealed to prevent future deterioration.
  
- d. Summary 15-90: Item 3.      Agency: Clemson University  
Project: 9529, New Student Housing-East Campus  
Request: Increase budget to \$10,827,700      Amount: Add \$3,327,700  
Source: Revenue Bond and Other (Housing Improvement) funds  
Purpose: To increase new resident facilities from 500 beds to 600 beds for a total of 138,700 square feet. This will help provide housing for students displaced by renovation of existing housing facilities.
  
- e. Summary 15-90: Item 4.      Agency: College of Charleston  
Project: 9507, Sears Building Renovation  
Request: Increase budget to \$1,730,416      Amount: Add \$390,416  
Source: Revenue Bond and Excess Debt Service funds  
Purpose: A&E cost estimates for the project exceed the original budget. Project estimates were two years old and did not reflect increased cost due to Hurricane Hugo.

Minutes of State Budget and Control Board Meeting  
Regular Session — March 13, 1990 — Page 12

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- f. Summary 15-90: Item 6. Agency: USC-Columbia  
Project: Athletic Field House Replacement  
Request: Establish project and budget Amount: \$2,300,000  
Source: Revenue Bond, Excess Debt Service, Federal, and Other  
(Insurance Reserve) funds  
  
Purpose: To replace the former Athletic Field House Facility (Bubble) which was destroyed by Hugo. The dimensions of the replacement facility will be identical to the former facility (96,250 square feet) and will be a metal building constructed by utilizing a Design/Build contract.
- g. Summary 15-90: Item 7. Agency: Medical University  
Project: Basic Science Bldg-Animal Facility Upgrade  
Request: Establish project and budget Amount: \$600,000  
Source: Excess Debt Service funds  
Purpose: To provide new air-handling equipment complete with emergency electrical generator, control wiring, and Penthouse for the Seventh Floor Animal Facility to meet new AAALAC Standards.
- h. Summary 15-90: Item 8. Agency: Medical University  
Project: Building "E" Renovations for Animals  
Request: Establish project and budget Amount: \$800,000  
Source: Excess Debt Service funds  
Purpose: To construct a 4,900 square foot building on top of "E" Building to provide space for the isolation and quarantine of acute large animals from chronic animals. Currently, MUSC cannot perform for all available grants due to the lack of housing for these animals. Also, a new 250-ton chiller will replace the existing one which will have auxiliary emergency power connected to the HVAC system. The HVAC upgrade is necessary to cool the additional space and provide adequate cooling and ventilation for the Research Building which has experienced major failures.
- i. Summary 15-90: Item 13. Agency: Department of Corrections  
Project: 9512, Industries Warehouse (Relocation of CCI Warehouse)  
Request: Increase budget to \$2,000,000 Amount: Add \$500,000  
Source: Capital Improvement Bond funds  
Purpose: For add-on or separate building for storage of flammable materials as required by the State Fire Marshal. These materials cannot be stored in the warehouse because they are considered hazardous type "H" classification by the building code.

Information relating to this matter has been retained in these files and is identified as Exhibit 12.

12348

**General Svcs: College of Charleston Procurement Recertification (Reg #4)**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board, in accord with Section 11-35-1210, granted procurement certification to the College of Charleston within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Goods and services, \$50,000; construction services, \$25,000; consultant services, \$50,000; information technology in accordance with approved information technology plan, \$50,000.

This is an increase in goods and services, consultant services, and information technology from \$20,000 to \$50,000.

Information relating to this matter has been retained in these files and is identified as Exhibit 13.

**Patriots Point Development Authority: Procurement Code Exemption (Add-on)**

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board, in accord with Code Section 11-35-710, exempted the Patriots Point Development Authority from the requirements of the Procurement Code for its food concession and public relations contracts until September 1, 1990.

Information relating to this matter has been retained in these files and is identified as Exhibit 14.

**Executive Dir: Priority Group Funds Shift (Deaf & Blind School) (R#5)**

The Board was advised in the agenda materials that the School for the Deaf and the Blind has asked that \$34,223 of Capital Improvement Bond funds now scheduled in Priority Group 18 (January - June 1991) be shifted to Group 17 (July - December 1990). It was reported to the Board that the funds are part of the funding for the Spring Gymnasium/Vocational Classroom Renovation project (#9509). Staff indicated that approval of the shift would make the funds available in July of 1990 and would put the School in position to complete this project during the summer months which would be advantageous to the School and which it thinks can be done.

Minutes of State Budget and Control Board Meeting  
Regular Session -- March 13, 1990 -- Page 14

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It was reported to the Board that the Bond Committee concurred in this shift at its meeting on March 6.

Staff expressed the view that this request involves an insignificant shift which would not harm the overall program and recommended its approval.

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the shift of \$34,223 of Capital Improvement Bond funds for the School for the Deaf and the Blind Spring Gymnasium/Vocational Classroom Renovation project #9509 from Priority Group 18 to Priority Group 17.

Information relating to this matter has been retained in these files and is identified as Exhibit 15.

**College of Charleston; PRT; Development Board: Foreign Travel (Reg #6)**

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the following foreign travel involving \$2,000 or more of State funds:

- (a) College of Charleston: Douglas Ashley to Switzerland, July 23-24, 1990, estimated cost \$2,400 State funds; and
- (b) Parks, Recreation and Tourism: William J. Sigmon, Robert G. Liming, and Amy D. Duffy to Japan, June 15-22, 1990, \$12,000 State funds.
- (c) Development Board: Frank S. Newman and W. Hartley Powell to Japan, Korea, Taiwan and Hong Kong, March 19 - April 1, 1990, \$5,600 State funds per person.

Information relating to this matter has been retained in these files and is identified as Exhibit 16.

**Future Meeting**

The Board agreed to hold a regular meeting at 9:30 a.m. on Tuesday, March 27, 1990, in the Governor's conference room in the State House, and adopted the following schedule including a number of changes proposed for the remainder of the calendar year:

January	16	29	July	17	31
February	13	28	August	14	28
March	13	27	September	12	25
April	9	24	October	10	23
May	8	21	November	13	21
June	14	28	December	4	18

Minutes of State Budget and Control Board Meeting  
Regular Session -- March 13, 1990 -- Page 15

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**Executive Session**

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board agreed to consider the following items in executive session:

- |   |                                |  |
|---|--------------------------------|--|
| 1 | General Services               | Discussion of Proposed Contractual Arrangements (Keenan/Clemson Proposal for Financing and Construction of a Research Facility at Clemson Research Park) |
| 2 | General Services               | Discussion of Proposed Contractual Arrangements (Clemson RFP for Conference/Continuing Education Center and Hotel/Golf Course Complex)                   |
| 3 | Executive Director             | Receipt of Legal Advice (Potential Personnel Matters)  |
| 4 | Social Services                | Receipt of Legal Advice (Child Support Enforcement Collections)  |
| 5 | Education Assistance Authority | Receipt of Legal Advice (Authority v. Cavazos)   |

**Report on Matters Discussed in Executive Session**

Following the executive session, the meeting was opened, and the Board reported on the following items which had been discussed during executive session:

- (a) **General Services: Discussion of Proposed Contractual Arrangements (Keenan/Clemson Proposal for Financing and Construction of a Research Facility at Clemson Research Park) (Executive #1)**

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board, in accordance with Section 14.59 of the 1989-90 Appropriations Act, approved a development agreement, building lease agreement, and other documents related to the financing and construction of a research facility at Clemson Research Park and the issuance of a letter of intent to award to the Keenan/Clemson Corporation, as recommended by the Division of General Services.

- (b) **General Services: Discussion of Proposed Contractual Arrangements (Clemson RFP for Conference/Continuing Education Center and Hotel/Golf Course Complex) (Executive #2)**

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the overall concept of the development of a conference and continuing education center and a hotel/golf course complex on property

**Minutes of State Budget and Control Board Meeting**  
**Regular Session -- March 13, 1990 -- Page 16**

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leased from Clemson University as recommended by the Division of General Services; and authorized the Division of General Services and Clemson University to proceed with the issuance and review of an RFP for the design, development and construction of the complex, with the understanding that the results of this RFP process are subject to final Board approval before the concept may be implemented in any way.

**Executive Director: Receipt of Legal Advice (Potential Personnel Matters) (Executive #3)**

The Board received legal advice relating to potential personnel matters.

**Department of Social Services: Receipt of Legal Advice (Child Support Enforcement Collections) (Executive Add-on)**

The Board received legal advice relating to a Department of Social Services case involving interest earned on child support enforcement collections.

**State Education Assistance Authority: Receipt of Legal Advice (Authority v. Cavazos)**

Board members, sitting as the State Education Assistance Authority, received legal advice on the Authority's suit against the U.S. Department of Education.

**Adjournment**

Upon a motion by Senator Waddell, the meeting was adjourned at 11:10 a.m.

[Secretary's Note: In compliance with Code §30-4-80, public notice of and the agenda for this meeting were posted on bulletin boards in the office of the Governor's Press Secretary and in the Press Room in the State House, near the Board Secretary's office in the Wade Hampton Building, and in the lobby of the Wade Hampton Office Building at 9:00 a.m. on Monday, March 12, 1990.]

# EXHIBIT

MAR 13 1990

1

STATE BUDGET AND CONTROL BOARD  
MEETING OF MARCH 13, 1990

STATE BUDGET & CONTROL BOARD  
REGULAR SESSION  
ITEM NUMBER 1

AGENCY: Budget Division

SUBJECT: Potential Revenue Shortfall for 1989-90

The Division reports that the February 15 General Fund revenue estimate by the Board of Economic Advisors (BEA) did not change the prior estimate of \$3,355.0 million for 1989-90. Copy of BEA report attached.

It also notes that the 1989-90 Appropriations Act provides for the expenditure of \$3,360.3 million.

The Division notes that these figures mean that the BEA officially is predicting a \$5.3 million General Fund shortfall for 1989-90.

Code Section 11-11-320 and Appropriations Act Part I, Section 14.52 and Section 129.15 (copy of each attached) describe the actions required when the BEA forecasts less revenue than has been appropriated. In essence, they require the Board to reduce Capital Reserve Fund appropriations before mandating any reductions in "operating appropriations."

The staff suggestion, in view of the overall revenue picture, is that the Board receive this report as information now and await a report on revenue collections for the third quarter before taking formal action to reduce any appropriations.

BOARD ACTION REQUESTED:

Consider.

ATTACHMENTS:

Code Section 11-11-320; Appropriations Act Part I, Section 14.52 and Section 129.15; and BEA November 1, 1989, and February 15, 1990, estimates.

12353

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

90-47

Meeting Scheduled for: March 13, 1990

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: 

2. Subject:

Potential Shortfall for Fiscal Year 1989-90

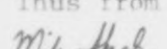
3. Summary Background Information:

In their official revised estimate of revenue collections for Fiscal Year 1989-90 on November 1, 1989, the Board of Economic Advisors predicted total General Fund revenue collections to be \$3,355.0 million. The Board of Economic Advisors did not change their estimate of General Fund revenues for Fiscal Year 1989-90 in their estimate of February 15, 1990. The Fiscal Year 1989-90 Appropriation Act is built on an expected General Fund expenditure of \$3,360.3 million. Thus from an official standpoint, the Board of Economic Advisors is predicting a \$5.3 million shortfall in General Funds for Fiscal Year 1989-90.

4. What is Board asked to do?

Receive this forecast of a potential shortfall as information.

5. What is recommendation of Board Division involved?

The recommendation is to receive this item as information. The amount formally anticipated as shortfall is 0.16% of total General Fund appropriations in Fiscal Year 1989-90. Thus from a forecasting standpoint, the projected shortfall is minuscule. 

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Board of Economic Advisors Release Dated November 1, 1989
2. Board of Economic Advisors Release Dated February 15, 1990

(b) List Those Not Attached But Available From Submitter:

12354

## § 11-11-320. Capital Reserve Fund.

## STATE BUDGET & CONTROL BOARD

(A) The General Assembly, in the annual general appropriations act, shall appropriate, out of the estimated revenue of the general fund for the fiscal year for which the appropriations are made, into a Capital Reserve Fund, which is separate and distinct from the General Reserve Fund, an amount equal to two percent of the general fund revenue of the latest completed fiscal year.

(B) This appropriation must be contained in the Ways and Means Committee report on the general appropriations bill, the general appropriations bill at the time of third reading in the House of Representatives, the Senate Finance Committee report on the general appropriations bill, the general appropriations bill at the time of a third reading in the Senate, and in any conference report on the general appropriations bill.

(C) Revenues in the Capital Reserve Fund only may be used in the following manner:

- (1) If, before March first, the Board of Economic Advisors' revenue forecast to the State Budget and Control Board for the current fiscal year projects that revenues at the end of the fiscal year will be less than expenditures authorized by appropriations for that year, then the current year's appropriation to the Capital Reserve Fund first must be reduced by the Board to the extent necessary before mandating any reductions in operating appropriations.
- (2) After March first of a fiscal year, monies from the Capital Reserve Fund may be appropriated by the General Assembly in separate legislation upon an affirmative vote in each branch of the General Assembly by two-thirds of the members present and voting but not less than three-fifths of the total membership in each branch for the following purposes:
  - (a) to finance in cash previously authorized capital improvement bond projects;
  - (b) to retire interest or principal on bonds previously issued;
  - (c) for capital improvements or other nonrecurring purposes.
- (D)(1) Any appropriation of monies from the Capital Reserve Fund as provided in subsection (C) of this section must be ranked in priority of expenditure and is effective thirty days after completion of the fiscal year. If it is determined that the fiscal year has ended with an operating deficit, then the monies appropriated from the Capital Reserve Fund must be reduced by the State Budget and Control Board based on the rank of priority, beginning with the lowest priority, to the extent necessary and applied by the Board to the year-end operating deficit before withdrawing monies from the General Reserve Fund.
- (2) At the end of the fiscal year, any monies in the Capital Reserve Fund that are not appropriated as provided in subsection (C) of this section or any appropriation for a particular project or item which has been reduced due to application of the monies to a year-end deficit must lapse and be credited to the General Fund.

**HISTORY:** 1988 Act No. 385, § 1, eff March 9, 1988 (the date the General Assembly approved Act No. 687 [Jt. Resol H.3823]; became law without Governor's signature; see Editor's Note below).

**Editor's Note—**

Section 4 of 1988 Act No. 385 provides that this act takes effect upon approval by the General Assembly of Joint Resolution H. 3823. Joint Resolution was enacted as 1988 Act No. 687, and appears as an Editor's Note to Section 36 of Article III of the South Carolina Constitution.

**Extract from:**

**ACT 189 OF 1989**

**PART I**

14.52. If the Board of Economic Advisors revenue forecast to the Budget and Control Board at any time during Fiscal Year 1989-90 projects that revenues at the end of Fiscal Year 1989-90 will be less than appropriated expenditures for this year, the Budget and Control Board in mandating necessary cuts during Fiscal Year 1989-90 to eliminate the projected deficit must first reduce to the extent necessary the appropriation herein contained to the Capital Reserve Fund, prior to mandating any cuts in operating appropriations.

129.15. Any appropriations made herein or by special act now or hereafter, are hereby declared to be maximum, conditional and proportionate, the purpose being to make them payable in full in the amount named herein, if necessary, but only in the event the aggregate revenues available during the period for which the appropriation is made are sufficient to pay them in full. The State Budget and Control Board shall have full power and authority to survey the progress of the collection of revenue and the expenditure of funds by all departments and institutions. If the Budget and Control Board determines that a deficit may occur, it shall utilize such funds as may be available to avoid a year end deficit and thereafter take such action as necessary to restrict the rate of expenditure as provided in Section 129.6 of this Act. No institution, activity, program, item, special appropriation, or allocation for which the General Assembly has provided funding in any part of this Act shall be discontinued, deleted, or deferred by the Budget and Control Board. Any reduction of rate of expenditure by the said Board, under authority of this Act, shall be applied as uniformly as may be practicable except that no reduction shall be applied to funds encumbered by a written contract with an agency not connected with the State Government; and In making such reductions any amounts of State Revenues allocated by law to Counties and Municipalities (commonly referred to as Aid to Subdivisions) shall be subject to reduction the same as appropriations. Counties and Municipalities shall be immediately notified of any such action by the Board. No such reduction shall be ordered by the State Budget and Control Board while the General Assembly is in session without first reporting such necessity to the General Assembly.

The expenditure of funds, heretofore or hereafter provided, by any State Agency, except the Department of Highways and Public Transportation for permanent improvements as defined in the State Budget, shall be subject to approval and regulations of the State Budget and Control Board. The Board shall have authority to allot to specific projects from funds made available for such purposes, such amounts as are estimated to cover the respective costs of such projects, to declare the completion of any such projects, and to dispose, according to law, of any unexpended balances of allotments, or appropriations, or funds otherwise provided for such projects, upon the completion thereof. The approval of the Budget and Control Board shall not be required for minor construction projects (including renovations and alterations) where the cost does not exceed an amount determined by the Joint Bond Review Committee and the Budget and Control Board.

In all construction, improvement and renovation of State buildings, the applicable standards and specifications set forth in each of the following codes shall be followed: The Standard Building Code - 1988 Edition; The Standard Plumbing Code - 1988 Edition; the Standard Gas Code - 1988 Edition; The Standard Mechanical Code - 1988 Edition as adopted by the Southern Building Code Congress International, Inc.; The National Electrical Code NFPA 70-1987; The National Electrical Safety Code - ANSI-C2-1987 Edition and Pamphlet 58 of the National Fire Protection Association - 1986 Edition. Appendices A, G, K and M of the Standard Building Code - 1988 Edition shall not be followed.

**EXHIBIT**

MAR 13 1990

1

STATE BUDGET & CONTROL BOARD

12357



UNITED STATES DEPARTMENT OF EDUCATION

THE SECRETARY

RECEIVED

MAR 12 1990

REFERRED TO

ANSWERED

Honorable Carroll A. Campbell, Jr.  
Governor  
State of South Carolina  
Post Office Box 11369  
Columbia, South Carolina 29211

Dear Governor Campbell:

In response to an earlier request from you, I indicated that we would be reviewing our legislative authority to determine the extent to which the Department's normal policy on the State-local share of disaster relief under Sections 7 of P.L. 91-874 and 16 of P.L. 91-815 can be modified for the purposes of the Hurricane Hugo disaster. In assessing possible options I wanted to follow, as closely as possible, the methodology employed by the Federal Emergency Management Agency (FEMA) as published in the Federal Register on October 17, 1989. FEMA's procedure establishes a threshold, calculated by taking the population of the State times \$10, under which the State-local share is 25 percent of the damage (after insurance). Eligible costs above that threshold will be borne entirely by the Federal Government.

We will adapt the FEMA procedure to school districts and for the purpose of assistance under Sections 7 and 16 will calculate the threshold for an individual LEA by multiplying the average daily membership of that LEA by \$10. After subtracting insurance proceeds, eligible costs below that threshold will be shared in a proportion of 25 percent State-local funds and 75 percent Federal. Above that threshold, Federal funds will cover 100 percent of the eligible costs.

We will begin making payments to eligible school districts on this basis as soon as possible. Thank you for your patience in this matter.

Sincerely,

Lauro F. Cavazos

EXHIBIT

MAR 13 1990



STATE BUDGET & CONTROL BOARD

# EXHIBIT

MAR 13 1990

2

STATE BUDGET AND CONTROL BOARD

MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA

ITEM NUMBER

AGENCY: Department of Education

SUBJECT: Education and Related Services for Preschool Handicapped Children

The Department of Education and the State Board of Education are required by Title 59, Chapter 137, to develop plans for the implementation of Public Law 99-457, Education for Handicapped Children, ages three through five.

Attached is the report that legislation requires be provided to the Budget and Control Board and the General Assembly not later than March 1, 1990.

BOARD ACTION REQUESTED:

Receive as information the report on education and related services for preschool handicapped children prepared by the Department of Education and the State Board of Education in accord with Title 59, Chapter 137.

ATTACHMENTS:

Black March 1 letter; Report on Education and Related Services for Preschool Handicapped Children

12359



Charlie G. Williams  
State Superintendent of Education

STATE OF SOUTH CAROLINA  
DEPARTMENT OF EDUCATION  
COLUMBIA 29201

March 1, 1990

RECEIVED  
MAR - 1 1990  
BUDGET AND CONTROL BOARD  
OFFICE OF EXECUTIVE DIRECTOR

Dr. Jesse A. Coles, Jr.  
Budget and Control Board  
P.O. Box 12444  
Columbia, South Carolina 29211

Dear Dr. Coles:

Through the amendments to Title 59 of the 1976 South Carolina Code by the addition of Chapter 137, the General Assembly of South Carolina required the Department of Education and the State Board of Education to develop plans for the implementation of Public Law 99-457, Education for Handicapped Children, ages three through five. Further, the legislation required that a report be provided to the State Budget and Control Board and the General Assembly no later than March 1, 1990.

This task has been completed and the report is attached. Should you desire an oral presentation of this information or clarification, please contact me at 737-8710.

Sincerely,

*Robert S. Black*

Robert S. Black, Director  
Office of Programs for the Handicapped

RSB/rl

Attachment

EXHIBIT

MAR 13 1990

2

STATE BUDGET & CONTROL BOARD

12360

**EXHIBIT**  
MAR 13 1990 2  
STATE BUDGET & CONTROL BOARD

**A REPORT  
TO  
THE GENERAL ASSEMBLY OF SOUTH CAROLINA  
ON  
EDUCATION AND RELATED SERVICES  
FOR PRESCHOOL HANDICAPPED CHILDREN  
(AGES 3 - 5)**

Required by Title 59 of the Code of Laws of South Carolina, 1976,  
as Amended, by Adding Chapter 137



March 1, 1990

South Carolina Department of Education  
Office of Programs for the Handicapped

Charlie G. Williams  
State Superintendent of Education

Robert S. Black, Director  
Office of Programs for the Handicapped

**12361**

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**EXHIBIT**

MAR 13 1990

**2**

STATE BUDGET & CONTROL BOARD

**12362**

## INTRODUCTION

Public Law 99-457, an amendment to Public Law 94-142, presented states an opportunity to expand services to include preschool handicapped children. The Act has two major components, Part "H", infants and toddlers, and Title II, special education and related services for handicapped children ages three through five. While some linkages between the two programs are necessary, they are different programs. This report focuses on Title II.

Specific attention is directed to the fact that the Congress imposes sanctions against those states failing to provide full educational opportunity to all 3, 4 and 5 year old handicapped children. The principle sanction set forth in P.L. 99-457 is that such states lose all their federal funds to help support preschool programs for handicapped children. This sum is projected to be thirteen (13) million dollars in South Carolina. The program must be fully implemented at the beginning of school year 1991-92.

During the closing days of the 1989 session of the General Assembly, Title 59 of the 1976 Code was amended by adding Chapter 137. These amendments directed specific actions to be performed by the State Board of Education and other specific actions to be performed by the State Department of Education. These requirements are cited as titles of chapters contained in this Report.

Given the magnitude, interdependence, time constraints and potential impacts of these requirements, the State Board of Education appointed a Steering Committee to provide guidance and direction in this undertaking. The Committee was equal to the task(s) and gratitude is expressed to each member for his/her efforts and contributions.

The Steering Committee was divided into six sub-committees to ensure that talent, expertise and leadership be accorded to each requirement. The listing of the membership of the Steering Committee and sub-committees begins on page viii.

This Report is intended to relate only to those specific legislative requirements set forth in Chapter 137 of Title 59 of the South Carolina Code of Laws. Abundant program information and current status in program development is available within the Department of Education and will be provided upon request. Additionally, the Department will make every effort to procure any additional information that may not currently be in its possession.

One of the challenges in producing this Report was to organize it in such a manner that readers could readily grasp its contents. An Executive Summary is included. Additionally, each legislative requirement(s) constitutes the topic of each chapter. The chapters begin with a discussion of the recommendations. This information purports to provide rationale, cautions and alternatives considered in deriving recommendations. Specific recommendations follow.

A few additional chapters have been included to provide parallel information that we hope is useful to readers. Finally, the Report concludes with recommended legislation based on the efforts of the Committee and the Department of Education.

The recommendations and conclusions set forth throughout this document should not be perceived as rules or regulations. Rather, they are proposed as logical ways to comply with state and federal law. Implementation would first require state legislation, adequate appropriations and duly approved requirements by the State Board of Education.

A number of studies argue positively in support of preschool education for handicapped children. There is good evidence to suggest that such programs, in the long run, represent substantial savings to the State. From an economic perspective, quality programs have proven to reduce the amount of special education that disabled children may need later. From a human viewpoint, there is no question as to the "rightness" of providing these children every opportunity possible.

Robert S. Black, Director  
Office of Programs for the Handicapped

12364

# EXHIBIT

## EXECUTIVE SUMMARY

MAR 13 1990

2

### STATE BUDGET & CONTROL BOARD

#### Method/Process

The State Board of Education appointed a Steering Committee to provide guidance in this initiative. The Steering Committee divided itself into topical sub-committees. Sub-committee recommendations were critiqued by the Steering Committee.

Resultant recommendations of this Report will be made to the State Superintendent of Education, the State Board of Education and consistent with the provisions of this Act, the Children's Committee of the South Carolina General Assembly, the Senate Committee on Education, the House Education and Public Works Committee and the Budget and Control Board. Appreciation is expressed to all persons participating in this process.

#### Identification of Financial Resources

(See pages 1-4 for more information)

Cooperative Agreements were sought with human service agencies, both cooperatively and financially. Agreements drafted are of a cooperative/collaborative nature. Financial contributions were, in the main, sparse and contingent on fund availability. Medicaid and existing (and expanding) preschool programs is the most likely source of financial relief. Savings as a consequence of existing school programs, and federal funds under Public Law 99-457, were subtracted from pupil cost (See pages 49-52 regarding costing).

#### Third Party Payments

(See pages 5-8 for more information)

Two sources were explored with respect to third party payments, i.e., private insurance and Medicaid. Private insurance did not appear a viable source given legal prohibitors and its applicability to all handicapped children. Medicaid does hold promise. Studies suggest approximately 13.3% of handicapped students are eligible for Medicaid. These funds can clearly off-set cost, but cannot pay for the entire program. Total yield of Medicaid cannot be definitively projected as of this date owing to (1) the number of children needing (and eligible for) Medicaid allowable services and (2) the payment ascribed to each service. Additionally, those services must be paid for along with the match (27%) and the cost of billing. While the amount realized can only be known after the fact, yields could reach \$1.6 million.

#### Credentialing and Standards

(See pages 9-14 for more information)

Standards as used herein pertain to the governance of delivery of special education and related services. Significantly, standards and funding are directly related in that standards determine cost. The standards set forth on pages 12-14 were developed as a prerequisite to costing the program. Specific program standards should not be imposed on school districts until funding is known and more experience is gained in serving this population. Until then, it is proposed that the standards developed be published as guidelines to provide direction to service providers. Under the general influence of these guidelines, it is further proposed that each school district develop a specific plan for service delivery subject to approval by the Department of Education as a condition of state and federal funding.

12365

To ensure appropriate teaching personnel, it is proposed that persons possessing Department Certification in either Early Childhood Education or Special Education be authorized to teach preschool handicapped children. At the time individual teacher certification must be renewed, the additional coursework must be in Early Childhood Special Education.

Speech pathologists would be authorized utilizing current credentials. Related service providers must meet the highest standard of the state - either state certification or licensure, as appropriate.

#### Evaluation and Placement

(See pages 15-48 for more information)

It is noted here, however, Public Law 99-457, Title II, does not include "at risk" or "developmentally delayed" children - only handicapped. While diagnosis often becomes categorical in its implementation, it is strongly recommended that this program be non-categorical.

Particular attention is focused on the need for no gap to occur in service delivery for Part "H" children "aging out" of that program and entering educational programs for three through five year old handicapped children. This matter is addressed in the proposed legislation found on page 54.

#### Financial Agreement including Medicaid

(See pages 1-4 under "Identification of Financial Resources", pages 5-8 under "Third Party Payments" and pages 47-48 under "Comprehensive System of Service Delivery" for more information)

#### Comprehensive System of Service Delivery

(See pages 47-48 for more information)

It is recommended that it shall be the responsibility of each school district to provide Special Education and Related Services to all three, four and five year old handicapped children within its geographical jurisdiction. Service delivery may occur at school, at home, day care centers, Head Start Programs or similar programs. Moreover, the principles of "Least Restrictive Environment" shall be carried out. Coordination for service delivery in contracting programs and multidistrict programs shall be consistent with current requirements of the State Board of Education.

#### Costing and Finance

(See pages 49-52 for more information)

The following were analyzed in an effort to determine savings in financing this program: financial contributions from other agencies, existing programs for preschool children, federal funds, Medicaid funds, or services from other agencies. Savings from existing educational programs were subtracted from the aggregate costs of this program as were estimated federal funds. the Medicaid projections were not subtracted as they are not in-place at this time and all filled with variables. The projected cost, consistent with this methodology are:

- (1) itinerant programs serving an estimated 2,000 children @ \$4,532 per child or a total of \$9,064,000. This would equate to a pupil weighting of 1.17.
- (2) self-contained programs serving an estimated 950 children @ \$4,201 per child or a total of \$3,990,950. This would equate to a pupil weighting of .99.

- (3) homebased programs serving an estimated 750 children @ 5,550 per child or a total of \$4,162,500. This would equate to a pupil weighting of 1.42.
- (4) speech programs serving an estimated 5,300 children @ \$913 per child or a total of \$4,838,900. This would equate to a pupil weighting of .27.
- (5) related services represent a total of \$615,377.

Total = \$22,671,727.00

Note: Transportation cost not included in this report.

#### Proposed Legislation

(See pages 53-55)

Clear legislation is needed so as to reduce future misunderstandings, clarify parent rights and enable the Department of Education and school districts to plan and implement these programs efficiently.

Specific points the legislation should address include:

- (1) Right to education for three, four and five year old handicapped children;
- (2) Eliminate gaps between Part "H" and Title II when children become age three;
- (3) Single line of authority for the Department of Education;
- (4) Clarify direct service responsibility of school districts;
- (5) Provide for proper funding by including this program as specific weightings under the Education Finance Act.

## CLARIFICATIONS

Public Law 94-142 and its amendments provide a fertile ground for misunderstandings. Given its sweeping intent, its sometimes ambiguous language, and unforeseen complications in instances where the law remains silent, all contrive to make it the object of case law, due process rulings and federal position papers. Indeed, the complexity of the Act caused the development of an on-going legal publication, Education of the Handicapped Law Report.

Hopefully, the explanations below will provide some guidance in deliberations and decision making.

### Related Services

"Related Services" as defined in P. L. 94-142 are those services necessary for one to benefit from special education. Special Education is set forth in a document termed "Individual Education Program" (IEP). It is a pact developed by parents, school officials and, sometimes, the students. Case law makes it clear that what is in the IEP must be carried out. Therefore, if there is no IEP, there can be no "related services". There must be a specific relationship between the instructional objectives and the related service. A simplistic example would be that the instructional objective is writing. If the student's arm/hand is stiff or damaged, then clearly physical therapy is a necessary related service to achieve the instructional objective.

While the following example may be unlikely, a student's arm/hand may be stiff. However, if no instructional objective calls for the use of the arm/hand, then physical therapy is not a "related service". It probably should be limbered and physical therapy is warranted, but it is a medical service. Thus, "related" means "related" to instruction or special education.

Catheterization presents an interesting example. It is not specifically related to any instructional objective. Yet, it is clear that no child can "benefit from special education" in that he cannot go to school (and not possibly benefit from special education) if he needs catheterization and cannot receive it. This was a decree of the United States Supreme Court.

The law (P. L. 94-142) does not require that schools provide (or even pay for) "related services". It makes them responsible which, in most cases, means they must pay for them.

Part "H", the birth - 2 years infant and toddler programs (the South Carolina Department of Health and Environmental Control is the lead agency) provides for "intervention services". Many are medical in nature. They are not "related services" as Part "H" is not an educational program. There may well be some misunderstandings if a toddler receives intervention services to age three, then enters an educational program and intervention services cease.

### **Transitioning**

Transitioning refers to both program entry and program exit. As used in this Report, the term means only entry into a special education program.

### **Medicaid**

Medicaid should not be viewed as specific to handicapped children or special education. It is a health services program which may be used for any student meeting eligibility criteria. In some cases, a medically covered service under Medicaid may coincidentally be a related service.

### **Service Delivery Sites**

Unlike most educational programs, service delivery will not necessarily be "at school". Some of these children are in private day-care centers, headstart programs, at home and "at school". Handicapped children, according to P. L. 94-142 "must be educated with non-handicapped children to the maximum extent appropriate" and in the least restrictive environment.

### **Single Line of Authority**

Public Law 94-142 makes it very clear as to where responsibility lies for the general supervision of all special education programs excluding private schools. Section 1412 (6) states:

"The State educational agency shall be responsible for assuring that the requirements of this subchapter are carried out and that all educational programs for handicapped children within the State, including all such programs administered by any other State or local agency, will be under the general supervision of the persons responsible for educational programs for handicapped children in the State educational agency and shall meet education standards of the State educational agencies in a State from providing or paying for some or all of the costs of a free appropriate public education to be provided handicapped children in the State."

This responsibility needs to be established in authority--for all publicly operated programs of special education ages three through twenty one.

**MEMBERS OF STEERING COMMITTEE FOR PRESCHOOL HANDICAPPED  
1989-90**

Senator Warren Giese	Richland
Representative Joseph Nesbitt	York
Representative Michael Jaskwhich	Greenville
Ms. Joy Sovde	Assistant Director, South Carolina Protection and Advocacy
Dr. Joseph Bevilacqua or Representative	South Carolina Department of Mental Health
Mr. Michael Jarrett or Representative	South Carolina Department of Health and Environmental Control
Mr. James Soloman or Representative	South Carolina Department of Social Services
Mr. Joseph Finnegan	South Carolina School for the Deaf and Blind
Dr. Phillip Massey or Representative	South Carolina Department of Mental Retardation
Dr. Eugene Laurent or Representative	Executive Director, Health and Human Services Finance Commission
Ms. Georgia Mance	Head Start Director - Wateree
Mr. Robert Falls	President, South Carolina Association of School Superintendents
Ms. Margaret Burch	Former Chairperson of Greenville County School Board and former Board Member of School Boards Association
Dr. Richard Ferrante	Director, Center for Developmental Disabilities
Ms. Carol Myers	Chairperson, Advisory Council
Ms. Lanelle Durant	Director, Developmental Disabilities Council
Dr. Joyce Tolbert	Director, Health and Human Services
Dr. Dave Murday	Director of Research, Health Care Planning and Oversight
Mr. John G. Richards	Chief Insurance Commissioner, South Carolina Department of Insurance
Ms. Paula B. Finley	Administrator, Continuum of Care
Ms. Sandy Poole	Parent Representative
Ms. Marilyn Senneway	Parent Representative
Mr. Jack Parrish	Director, Office of Finance, South Carolina Department of Education
Mr. William M. Reeves, Jr.	District Superintendent
Dr. Kathryn Altman	Dorchester #2
Dr. Robert Hatchette	Coordinator of Programs for the Handicapped Charleston
Mr. Robert King	Coordinator of Programs for the Handicapped Lexington #5
Mr. Theo Lane	Coordinator of Programs for the Handicapped - Greenville
Mr. Gilbert Hoffman	State Board of Education
Mr. Wilbur Smith	State Board of Education
Dr. William Cook	State Board of Education
Mr. Stuart M. Andrews	State Board of Education

Senator Nell Smith served as Chairperson of the Steering Committee but withdrew from the Committee on February 23, 1990

## SUB-COMMITTEES OF THE STEERING COMMITTEE FOR PRESCHOOL HANDICAPPED

### Third Party Payments

#### Requirement (§59-137-70):

The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system.

Mr. Stuart Andrews, Chair  
Dr. Dave Murday

Dr. Eugene Laurent

Mr. John G. Richards

State Board of Education  
Director of Research, Health Care  
Planning and Oversight Committee  
Executive Director, Health and Human  
Services Finance Commission  
Chief Insurance Commissioner, South  
Carolina Department of Insurance

### Costing and Finance

#### Requirement (§59-137-70):

The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system.

Mr. Jack Parrish, Chair

Mr. William M. Reeves, Jr.  
Ms. Joy Sovde

Representative Michael Jaskwhich  
Mr. Gilbert Hoffman  
Representative Joseph Nesbitt  
Mr. Robert King

Director, Office of Finance, South  
Carolina Department of Education  
District Superintendent - Dorchester #2  
Assistant Director, South Carolina  
Protection and Advocacy  
Greenville  
State Board of Education  
York  
Coordinator of Programs for the  
Handicapped - Greenville

### Comprehensive System of Service Delivery

#### Requirement (§59-137-30):

The State Board of Education shall establish a statewide comprehensive system to deliver special education and related services, including parent counseling and training to all preschool-age handicapped children in the state. The system must be planned, developed,

and administered by the State Department of Education under the direction of the State Superintendent of Education.

Senator Warren Giese, Chair  
Ms. Margaret Burch

Mr. Robert Falls

Dr. Richard Ferrante

Ms. Lanelle Durant

Ms. Georgia Mance

Mr. Joseph Finnegan

Mr. Theo Lane  
Dr. Robert Hatchette

Richland  
Former Chairperson of Greenville  
County School Board and former  
Board Member of School Boards'  
Association  
Past President, South Carolina  
Association of School Superintendents  
Director, Center for Developmental  
Disabilities  
Director, Developmental Disabilities  
Council  
Executive Director - Wateree  
Headstart  
South Carolina School for the Deaf and  
Blind  
State Board of Education  
Coordinator of Programs for the  
Handicapped - Lexington #5

#### Identification of Financial Resources, Inter-Agency Agreements, Arbitration

##### Requirement (§59-137-70):

The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system.

##### Requirement (§59-137-30):

The State Board of Education shall set forth policies and procedures for developing and implementing interagency agreements between the State Department and other appropriate state and local agencies to:

1. define the financial responsibility of each agency for providing handicapped children and youth with free appropriate education;
2. resolve interagency disputes including procedures under which local school districts may initiate proceedings under the agreement in order to secure reimbursement from other agencies or otherwise implement the provisions of the agreement;
3. ensure a smooth transition of children receiving services pursuant to Part H of Public Law 99-457 to the special education and related services authorized by this chapter.

Dr. Joyce Tolbert, Chair  
(Represented by Winnie Pace)  
Dr. Joseph Bevilacqua

Mr. James Soloman

Director, Health and Human Services  
Commissioner, South Carolina  
Department of Mental Health  
Commissioner, South Carolina  
Department of Social Services

Mr. Michael Jarrett

Ms. Paula Finley  
Ms. Carol Myers

Dr. Phillip Massey

Commissioner, South Carolina  
Department of Health and  
Environmental Control  
Administrator, Continuum of Care  
Chairperson, Advisory Council, Office  
of Programs for the Handicapped  
Commissioner, South Carolina  
Department of Mental Retardation

#### Evaluation and Placement Procedures

##### Requirement (§59-137-30):

The State Board shall establish evaluation and placement procedures for handicapped students who participate in the programs established under this chapter.

Mr. Wilbur Smith, Chair  
Ms. Marilyn Senneway

State Board of Education  
Parent Representative

#### Credentialing and Standards

##### Requirement (§59-137-30):

The State Board of Education shall prescribe standards and approve the procedures under which facilities are furnished and services provided.

##### Requirement (§59-137-30):

The State Board of Education will determine certification and training requirements for teachers, other professionals, and paraprofessionals in these programs.

Dr. Kathryn Altman, Chair

Dr. William Cook  
Ms. Sandy Poole

Coordinator of Programs for the  
Handicapped - Charleston  
State Board of Education  
Parent Representative

## IDENTIFICATION OF FINANCIAL RESOURCES, INTERAGENCY AGREEMENTS, ARBITRATION

### Requirement (§59-137-70):

"The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system."

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- (2) resolve interagency disputes including procedures under which local school districts may initiate proceedings under the agreement in order to secure reimbursement from other agencies or otherwise implement the provisions of the agreement;
- (3) ensure a smooth transition of children receiving services pursuant to Part H of Public Law 99-457 to the special education and related services authorized by this chapter."

### Discussion

The requirement set forth above is interpreted to mean that the State Board of Education shall set forth policies and procedures for developing interagency agreements between the Department of Education and other agencies of the State and guidelines for subsequent local agreements. Further, such agreements are to define the financial responsibility of each agency for providing handicapped children with a free and appropriate public education (FAPE).

This task is not particularly complicated when state agencies are willing and have the financial, structural and logistical capacities to contribute to FAPE. Clearly, the State Board of Education has no authority to require other agencies to make financial contributions in support of special education and related services. All human service agencies were genuinely willing to cooperate and this constitutes the majority of the content of draft agreements presented in this document. Financial contributions, either real or in-kind, toward impacting the cost of special education and related services are minimal and not dependable.

The following attempts to explore contraindications of cost reductions as a consequence of State agency agreements.

- (1) Human service agencies are not entitlement agencies; that is, meeting all of a specified need of a specified population.

They may be able to meet some needs of some handicapped children some of the time. Almost always, their limitations are financial.

Public education is, conversely, an entitlement program. That is, all children, as defined by law, are entitled to a free and appropriate public education. Accordingly, cost are guaranteed unlike non-entitlement programs, services may not cease when financing is unavailable. In brief, there is no dependable cost reduction derived as contributions from other agencies.

- (2) Organizational structures differ from agency to agency. Some State agencies have local units; others do not. Those that do are not necessarily uniform in scope of staffing patterns.
- (3) Governance and authority over local units of State agencies differ. Agreements made at the State level are not necessarily binding on local units.
- (4) None of the agencies with the exception of the South Carolina School for the Deaf and Blind have a specific educational responsibility in law.

Human service agencies all provide vital and needed services for their population; however, they are not educational services to handicapped children that emerge as component costs.

It is most important to understand that much can be gained from state agency agreements described in this report. Collective planning, joint training, coalescing service objectives, among others, all transpire to ultimately enhance the quality of life for our State's handicapped. Agreements, at the State level, do not suggest any substantive impact in reducing the cost of special education and related services.

The foregoing should not suggest that cost containment measures are not possible. They are related to more definitively in the "Finance and Cost" chapter of this document. In all likelihood, the savings appear to lie in accessing existing (and expanding) school intervention programs, special education service delivery in Head Start Units, service delivery in Private Day Care Centers and, to some extent, Medicaid.

Local agreements should be encouraged, particularly with regard to those programs referenced above. Some consideration should probably be given to efforts for requiring agreements as a condition of receiving State funds.

#### Procedures for State and Local Agreements

- (1) Each Agreement stands alone; that is, specific to the parties and issues addressed.
- (2) All Agreements will possess the following commonalties as indicated:
  - (1) Contributions agency will make in the provision of special education and related services. State agreements will be inclusive. Local agreements will be specific and derived from inclusive state agreements.
  - (2) State agreements will differentiate those contributions they can assure on statewide basis and those that are optional at the local, or regional level.
  - (3) Items (contributions) set forth in State agreements as "State Agency Assured" shall, when necessary, be arbitrated by the State's Children's Case Resolution System (CCRS) utilizing the procedures and regulations of that system. (See Attachment B, pages 83-86.)

- (4) Items (contributions) set forth in local agreements that are optional at the local, or regional, level shall be accompanied with local arbitration procedures.
- (5) Arbitration decisions, either through CCRS or local arbitration procedures, shall be binding.
- (6) Agreements between local school districts and State agencies shall be subject to arbitration by the State's CCRS.
- (7) Agreements shall set forth contributions as definitively as practicable including scope, duration and procedures to procure the contributions.
- (8) Agreements shall be signed by the Chief Executive Officer of the agencies involved during the duly adopted procedures of the agency for review and approval.
- (9) Amendments to agreements, state and local, may be made at anytime. However, the amending process shall be consistent with the agencies' established procedures for formulating or amending agreements.
- (10) All agreements are subject to the provisions of the Freedom of Information Act.

#### Transition

In order to ensure a smooth transition from the Part "H" program for infants and toddlers, birth through two years of age, and the preschool program for handicapped children, ages three through five, the South Carolina Department of Education conjointly with the South Carolina Department of Health and Environmental Control has developed a Memorandum of Agreement addressing transition planning. The procedures outlined in the Agreement were approved by the Sub-Committee on the Identification of Financial Resources, Interagency Agreements, and Arbitration. The following procedures will be followed to ensure a smooth transition:

1. The Department of Health and Environmental Control will initiate planning for transition from the early intervention to the preschool program when the child reaches his second birthday or as soon as possible thereafter.
2. Six months prior to the child's third birthday the South Carolina Department of Health and Environmental Control Family Service Coordinator (FSC) will contact the Local Education Agency, Coordinator of Programs for the Handicapped, or designee, the child's parents/legal guardians and other persons as determined by the FSC and the family. A meeting will be scheduled and notification will be made in writing by the South Carolina Department of Health and Environmental Control and by telephone when possible.

The objectives of the meeting are to:

- a. Familiarize school personnel with the child and family needs and services and eligibility criteria.

- b. Provide the family with an overview of LEA preschool programs, services and eligibility criteria.
- c. Recommend school readiness activities for the child and identify services for which the child will/will not be eligible through the LEA. The South Carolina Department of Health and Environmental Control FSC will use this information in planning future services and in developing a community transition plan for securing services for children not eligible for LEA preschool handicapped programs.
- d. Describe the difference in parent rights and responsibilities between the early intervention and preschool programs for handicapped children.
- e. Provide the LEA with the child's records so that a determination can be made regarding the need for additional tests or repetition of tests based upon program entry requirements of the State Board of Education. This information can also be used by LEA to plan services for eligible children which may not currently be available.

It is the responsibility of the South Carolina Department of Health and Environmental Control FSC to plan for community services for those children who require services after their third birthday, but will not be eligible for special education and related services provided by LEA's.

The LEA Coordinator of Programs for the Handicapped, or designee, shall invite the South Carolina Department of Health and Environmental Control FSC and other appropriate early intervention staff to participate in development of the individualized education program for children who will receive special education and related services. The South Carolina Department of Health and Environmental Control FSC shall participate in these meetings.

# EXHIBIT

THIRD PARTY PAYMENTS

MAR 13 1990

2

STATE BUDGET & CONTROL BOARD

## Requirement (§59-137-70)

"The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system."

## Discussion

In seeking to reduce cost of these programs, attention focused on assistance from other agencies, private insurance, Medicaid, and current state funding for preschool "at risk" and kindergarten children.

Following discussion and drafting interagency agreements with other agencies, it became readily apparent that consistent, dependable financial relief was not available from other agencies. It should be noted that other agencies provide programs, but they are not special education programs. Some savings will be realized by providing special education in already existing day care centers, and in local Head Start Programs. Local programs through this arrangement vary from county to county; therefore, one cannot reduce cost on a consistent basis using this approach. It has been accommodated by developing an "itinerant" program model and projecting the number of children who will be serviced in this model.

Private insurance did not appear to be a prudent avenue to consider seriously. The use of private insurance cannot be compelled by school districts - particularly if its utilization were to result in increased premiums or a reduction of lifetime benefits.

Medicaid seems to hold promise, but not to the extent one may believe. In order to gain base data, the Lancaster County School District surveyed its Medicaid population and provided data to the committee. Assuming Lancaster is rather typical of the State, the following data base was employed and generalized to the school population.

- \* 13.3% of the handicapped student population is Medicaid eligible.<sup>1</sup>
- \* 77,763 equals handicapped population including projected 9,000 preschool handicapped children.<sup>2</sup>
- \* 10,342 = number handicapped eligible Medicaid covered services.<sup>3</sup>
- \* Average Medicaid Payments per student ranged from \$214 (Illinois) to \$261 (Connecticut).<sup>4</sup>

As a maximum basic projection and assuming all handicapped have one Medicaid service, a potential gross yield would be \$2,482,080.

This information does not (cannot) consider the amount that must be subtracted to pay for the services rendered or the overhead in billing. In many cases, especially speech therapy and psychological services, the schools are direct providers, and there would be

1 Lancaster Study, December 1989.

2 Department of Education, December 1, 1988 count.

3 Lancaster Study, December 1989

4 LEER Corporation, Louisville, Kentucky, 1989

12378

no additional payments for service delivery. Most other services will be contracted; therefore, payment for these services must be made and, consequently, subtracted from the yield.

In addition to paying for services, a "match" must be made with the Medicaid program (26%). Current committee discussions focus on special education utilizing state and local funds at the district level to pay for the "match".

A third subtraction from Medicaid yields is in billing for services. The options are for (1) school districts to bill directly (not a preference), (2) use a private billing company (usually cost is 10% of amount collected), (3) seek a private contract via bid for one company or entity to bill for school districts.

Using a billing estimate of 7%, this impacts the yield by \$173,745.00. Using a figure that 10% must be used to pay for services rendered, the "match", at least during the "start-up" period is 27%. Thus,  $2,482,080 \times .27 = \$670,161$  match. Therefore,  $\$173,745$  billing +  $\$24,820$  payment for services rendered +  $\$670,161$  match =  $\$868,726$ . Gains  $\$2,482,080 - \$868,726 = \$1,613,354$ .

It is stressed here that the above projections are speculative. The variables are the services eligible individual students may need and the amount allowable for each service covered. This can only be determined accurately after the fact.

One should not gain the impression that Medicaid can pay for medical services and education. Medicaid was not intended to pay for education. The difference is that education has traditionally been a provider of some Medicaid covered services, but has not been reimbursed by Medicaid.

As of this reporting, a promising model has been conceptualized. In studying three other states, a conceptual model has been developed. (Reference pages 7 and 8).

Finally, Medicaid does pose one source of funding to support preschool handicapped programs. Moreover, it holds the potential to bring needed medical services to school students who are not handicapped. It is recommended, therefore, that a deliberate effort be made to put Medicaid in-place in the schools and apply financial gains to cost reduction of the Education Finance Act. The amount realized can only be determined after such a program is implemented.

## SUBCOMMITTEE REPORT

Based on information gathered from other states, the following model is proposed for using South Carolina's Medicaid program to pay for certain services not paid for by local school districts.

### Services

Physical therapy, occupational therapy, speech therapy, psychological services, audiological services, durable medical equipment, and transportation. These services must be authorized by a child's physician or required by a handicapped student's individual education plan (IEP).

### Providers

To be determined by Medicaid. To include if possible, all persons now authorized to provide the above services under an IEP.

### Amount, Duration, and Scope

Services for children under age 21, to the extent required by the physician or IEP.

### Funding/Billing

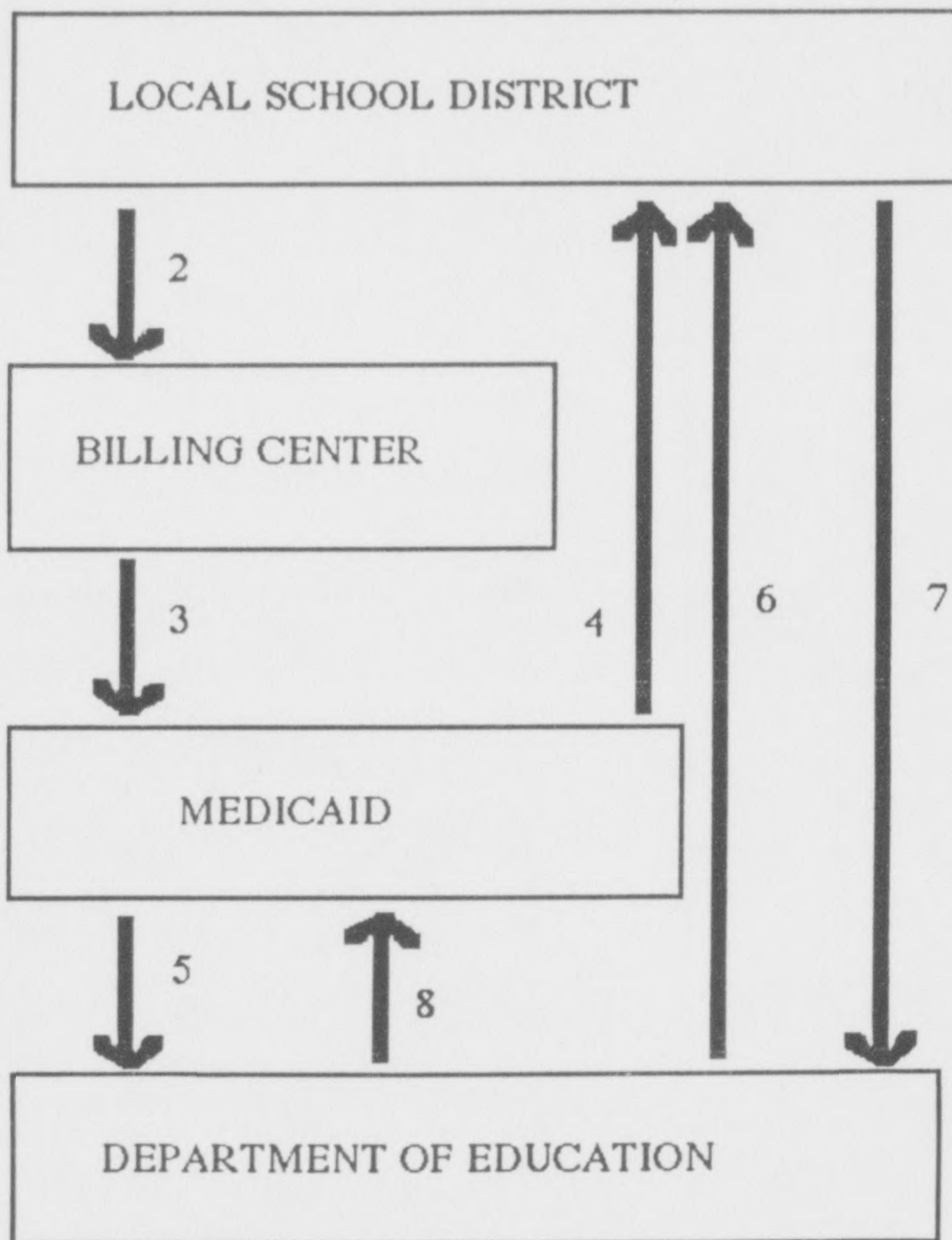
Services Authorized by Physician. State funds would be appropriated to Medicaid to cover these services. Billing would follow normal Medicaid procedures.

### Services Required by IEP.

1. School district provides or purchases a covered service.
2. School district submits bill to central/regional billing center. Large districts may bill Medicaid directly.
3. Billing center forwards the bill to Medicaid for processing.
4. Using state and federal funds, Medicaid reimburses the school district based on a fee schedule agreed upon in advance.
5. Medicaid periodically submits a bill to the State Department of Education, itemized by school district, student, and service, for the state funds used to reimburse school districts.
6. The State Department of Education submits a bill to each school district, itemized by student and service, for the state funds used to reimburse the school district.
7. Each school district forwards payment to the State Department of Education from nonfederal funds.
8. The State Department of Education collects these funds and forwards them to Medicaid on a periodic basis.

### Special Provisions

- \* All school districts would be required to bill Medicaid and reimburse state matching funds for covered services required by IEP.
- \* Medicaid would let each school district know of every handicapped student who is covered by Medicaid.
- \* All funds received from Medicaid for services provided to handicapped students must be spent on behalf of handicapped students.



## CREDENTIALING AND STANDARDS

### Requirement (59-137-30):

"The State Board of Education shall prescribe standards and approve the procedures under which facilities are furnished and services provided."

### Requirement (59-137-30):

"The State Board of Education will determine certification and training requirements for teachers, other professionals, and paraprofessionals in these programs."

### Discussion

Program standards are interpreted to mean organization of instructional delivery models, ratios of students to teachers, teacher certification requirements, and in general, program governance. While a separate portion within this report, a high positive correlation exists between program standards and program costs. For example, the lower the teacher-pupil ratio, the higher the per pupil cost.

Development of program standards for preschool handicapped children represents challenging tasks for a variety of reasons:

- (1) Federal law does not permit a limitation be placed on an individual handicapped child's special education; that is, special education is driven by the contents of each child's Individual Education Program. Unlike traditional educational financial planning, one cannot plan and accurately forecast delivery of a specified amount of instruction. An IEP may provide for \$1,000 of instruction per year for one child to \$15,000 for another.
- (2) The Least Restrictive Environment Provision (as well as all the provisions of P. L. 94-142) apply to this population.
- (3) There are some, but limited, companion programs for non-handicapped children of the same ages.
- (4) The federal act, P. L. 99-457, requires only Special Education/Related Services. Thus, a problem exists in separating "regular education" from special education.
- (5) Service delivery, unlike known programs, will occur wherever children are; that is, at school if a program exists for them, at home for some children, in day care centers and in Head Start Programs.

To illustrate one problem, if teacher-pupil ratios are established at 1:10 for pupils receiving instruction at home, variance in demographical patterns would impact. In highly urban areas where students live close to one another, a higher teacher-pupil ratio may be possible as teacher travel is limited. Conversely, in geographically large, but rural areas, teacher travel requirements may make a 1:10 ratio impossible.

The fact remains, however, projecting program cost cannot be achieved absent program models, teacher-pupil ratios, minimal instructional times and so forth.

The committee felt that the best approach was to develop draft models, ratios and other standards based on review of the literature, estimated numbers to be served in varying models, staffing capacities and appropriate instructional practices. These standards were presented to the costing committee to convert into financial requirements. Particular attention should be focused on the belief that these program standards can only be achieved if sufficient funding is available; that is, these standards determine the specific cost and could not be carried forward with lesser funding.

Quite likely, prescribed standards of any significant degree should not be promulgated by the State Board of Education until experience is gained in this program and until funding becomes a reality. This is not to suggest that these programs be without governance until that time. An alternative would be for each school district to submit a plan for service delivery to the Department of Education for approval until populations stabilize and more knowledge is gained.

For purposes of costing, standards have been developed and are presented in subsequent pages. It may be helpful at this juncture, however, to define the program models envisioned. They include:

- (1) Mainstreaming with Itinerant Services: A program designed to serve handicapped children within the regular classroom. Itinerant teachers may work with the child in the regular setting or in short pull-out sessions with consultation from the regular teacher. Emphasis is on helping the child succeed in the regular routine of the class with minimal modification.
- (2) Self-Contained Model: A program where the child attends a special class with pupils of similar developmental progress. Emphasis is on making the child successful in meeting the curriculum goals outlined in the IEP and structured into the special environment of the class.
- (3) Homebased Model: A program conducted in the child's daytime environment which usually includes parent/primary caretaker training.
- (4) Itinerant Speech Handicapped Model: A program in which the child receives speech therapy individually or in a group setting.

The matter of teacher credentialing requires some elaboration. Ideally, it would seem a unique credential in "Early Childhood Special Education" would be required, and serious efforts in this regard are beginning to emerge. As a practical matter, it would require several years to develop the credential, competency examination, competency testing of candidates, developing the courses within higher education and training teachers.

Clearly, expertise in both early childhood education and special education are needed. In special education, different knowledge is required for teaching different pupils contingent on the nature of their disabilities. This is further complicated by the widely agreed upon viewpoint that preschool handicapped children should not be labeled (Diagnosis is difficult at age three and "labeling" is not only distasteful, but also possibly erroneous in three to five year old children).

A promising initial approach is to authorize persons credentialed either in Early Childhood Education or in Special Education to teach this population. When the teacher's credential must be renewed, then coursework in Early Childhood Special

Education would be required. It is duly noted, that this method of renewal would be operative until a credential in Early Childhood Special Education may be developed.

To address the problems of varying disabilities not resolved through a general approach suggested above, accommodation is planned by requiring access to a special education teacher specifically trained in certain areas of disability, e.g., substantially hearing impaired, deafness, et cetera.

Recommendations for Program Standards Guidelines are set forth in subsequent pages.

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GUIDELINES  
CREDENTIALING AND STANDARDS SUBCOMMITTEE  
OF THE  
SOUTH CAROLINA DEPARTMENT OF EDUCATION  
PRESCHOOL STEERING COMMITTEE

A. **Teacher**

1. Each teacher of preschool handicapped children employed by a public agency shall:
  - a. Hold a bachelor's degree or degree equivalent
  - b. Hold a certificate in Early Childhood with the stipulation that the next six hours of renewal credit be in Early Childhood Special Education

OR

Hold a certificate in any area of Special Education including Speech/Language Handicapped with the stipulation that the next six hours of renewal credit be in Early Childhood Special Education

OR

Hold a certificate in Speech Handicapped or hold a state license in speech/language pathology for the delivery of programs for Speech/Language Impaired children.

B. **Teacher Aide**

1. Each teacher of preschool handicapped pupils in a self-contained class shall have a full-time teacher aide, provided that the class has a minimum of four handicapped pupils.
2. A teacher aide is not required for Homebased or Itinerant.
3. A teacher aide shall meet the requirements of the DMP. (This includes requirements that a teacher aide must have a high school diploma or its equivalent and be at least 18 years of age.)

C. **Length of School Day**

The length of a school day shall be dictated by each student's Individualized Education Program (IEP) which specifies the special education and/or related services.

D. **Program Models**

The four program models listed below shall be non-categorical in nature.

1. Mainstreaming with Itinerant Services: A program designed to serve handicapped children within the regular classroom. Itinerant teachers may

work with the child in the regular classroom setting or in short pull-out sessions with consultation from the regular teacher. Emphasis is on helping the child succeed in the regular routine of the class with minimal modification.

2. Self-Contained Model: A program where the child attends a special class with pupils of similar developmental progress. Emphasis is on making the child successful in meeting the curriculum goals outlined in the IEP and structured into the special environment of the class.
3. Homebased Model: A program conducted in the child's daytime environment which usually includes parent/primary caretaker training.
4. Itinerant Speech Impaired Model: A program in which a child receives speech therapy individually or in a group setting.

E. Teaching Load

	<u>Model</u>	<u>Teacher/Pupil Maximum Ratio</u>
1.	Mainstreaming with Itinerant Services	12:1
2.	Self-Contained Model	8:1
3.	Homebased Model	10:1
4.	Itinerant Speech Impaired Model Although the current Defined Minimum Program ratio of 60:1 shall remain, the following guidelines are recommended: For each Speech Handicapped pupil served the ratio is 50:1 for clinicians serving both preschool and school aged and 40:1 for clinicians serving only preschool aged children.	60:1

F. Minimal Contact Hours

	<u>Model</u>	<u>Hours</u>
1.	Mainstreaming with Itinerant Services	One and one half hours per week of direct services as specified in the pupil's IEP.
2.	Self-Contained Model	Two and one half hours per day four days per week per pupil.
3.	Homebased Model	One and one half hours per week per case (child, parent and/or caregiver).
4.	Itinerant Speech Impaired Model	Fifty minutes per week per pupil of direct services as specified in the pupil's IEP.

**G. Guidelines For Services Provided In A Home Setting:**

1. There must be a responsible primary caregiver present in the home.
2. There must be a designated area in the home to provide services to the pupil.
3. The responsible primary caregiver must participate as appropriate.
4. A safe environment must be provided in the home for instruction.

## EVALUATION AND PLACEMENT PROCEDURES

### Requirement (§59-137-30):

"The State Board shall establish evaluation and placement procedures for handicapped students who participate in the programs established under this chapter."

### Introduction

On October 8, 1986, President Reagan signed into law Public Law 99-457, the Education of the Handicapped Amendments of 1986. One component of this federal legislation provided incentives to States to serve handicapped children ages three through five who currently were not being served.

In 1986, legal school age in South Carolina was four (4) years of age for children with a hearing handicap or a visual handicap. Legal school age for all other children was five (5) years of age. South Carolina State Board of Education regulations as contained in Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped were in place to govern evaluation and placement procedures for these pupils of legal school age. However, no regulations existed pertaining to three-year-olds with handicaps and to four-year-olds with handicaps other than hearing or vision.

During the summer of 1987, staff members of the Office of Programs for the Handicapped developed program entry requirements for these three- and four-year-olds. Entitled Interim Placement Guidelines for the Early Intervention Program, this document contained proposed guidelines to govern evaluation and placement of any preschool handicapped pupil not of legal school age. As stated, these guidelines were for an interim period only. Owing to the fact that some districts were planning to implement services in the Fall of 1987, these guidelines had to be written in a short period of time and without input from interested parties in the State.

In October of 1987, letters of invitation to serve on a task force to review the interim guidelines were issued. Input was being sought from speech-language clinicians, school psychologists, administrators of special education programs, early childhood education specialists, and experts in assessment regarding appropriate criteria for identification, evaluation and placement of these preschool-aged children into programs for the handicapped. The following persons agreed to serve on the task force:

Dr. Richard J. Nagle, Director  
School Psychology Training Program  
University of South Carolina

Dr. Sandy Parsons  
Department of Educational Psychology  
University of South Carolina

Dr. Sally Chapman  
Multidisciplinary Evaluation & Resource Center  
Columbia, South Carolina

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Dr. Carolyn Allen, President  
South Carolina Association of School Psychologists  
Greenwood, South Carolina

Dr. Laura Barnett-Queen  
Center for Developmental Disabilities  
University of South Carolina School of Medicine

Ms. Kathy Meeks, Coordinator  
Spartanburg County Schools Speech-Language Services  
Spartanburg, South Carolina

Mr. Tim Fantry, Speech-Language Clinician  
York County School District Three  
Rock Hill, South Carolina

Ms. Luretha Davis, Speech-Language Clinician  
Lexington County School District One  
Lexington, South Carolina

Ms. Martha Patrick, Speech-Language Clinician  
Darlington County Public Schools  
Darlington, South Carolina

Ms. Cynthia James, Speech-Language Clinician  
Saluda County School District  
Saluda, South Carolina

Ms. Carole Pascua, Early Childhood Specialist  
Horry County School District  
Conway, South Carolina

Ms. Joanne Greer, Director of Special Services  
Aiken County School District  
Aiken, South Carolina

Mr. Vince Barnhill, Director of Special Services  
Bamberg County School District Two  
Denmark, South Carolina

Ms. Jerri Wilkes, School Psychologist  
Richland County School District Two  
Columbia, South Carolina

Mr. Brantley Enloe, School Psychologist  
Spartanburg County School District One  
Campobello, South Carolina

Ms. Carolyn Sires, School Psychologist  
Dorchester County School District Two  
Summerville, South Carolina

Ms. Sharon Simmons, School Psychologist  
Orangeburg County School District Five  
Orangeburg, South Carolina

Ms. Melody Crowe, School Psychologist  
Pickens County School District  
Easley, South Carolina

Ms. Libby Nelson, School Psychologist  
Richland County School District One  
Columbia, South Carolina

Mr. James F. Reames, Jr.  
Assistant Superintendent for Student Services  
Florence County School District One  
Florence, South Carolina

Dr. Bob Hatchette, Director of Special Services  
School District Five of Lexington and Richland Counties  
Ballentine, South Carolina

Ms. Carolyn Yonally, Speech-Language Clinician  
School District of Greenville County  
Greenville, South Carolina

Ms. Jan Willis, School Psychologist  
School District of Greenville County  
Greenville, South Carolina

Ms. Bonita Martin, Speech-Language Clinician  
Berkeley County School District  
Moncks Corner, South Carolina

Ms. Carol Myers, Director of Special Services  
Berkeley County School District  
Moncks Corner, South Carolina

Ms. Janet Preston, Speech-Language Clinician  
Charleston County School District  
Charleston, South Carolina

Ms. Kae Mance, Early Childhood Teacher  
Charleston County School District  
Charleston, South Carolina.

From November, 1987 through November, 1988, five meetings of the task force were conducted. Recommendations regarding revisions to the Interim Guidelines were discussed and reported to the Office of Programs for the Handicapped. Based on these recommendations, the Interim Placement Guidelines for the Early Intervention Program were revised. In July of 1989, a proposed copy of the revised guidelines was disseminated to the task force for final review.

On August 28, 1989, copies of the Revised Interim Placement Guidelines for the Early Intervention Program were disseminated to agencies across the State. The major change in the revised version was the relaxation of the requirement for a complete psychological evaluation for children suspected of being Speech-Language Handicapped. Instead, the evaluation procedures for Speech-Language Handicapped incorporated the multi-source provisions of the Protection in Evaluation regulations of Public Law 94-142. For example, if the primary area of disorder for a Speech-Language Handicapped child is determined to be articulation, a second measure supporting this decision must be utilized. This does not necessarily mean, however, that an additional standardized test must be administered; instead, other procedures such as observation and teacher or parent interviews may be employed.

Upon its formation in the Fall of 1989, the Steering Committee for Preschool Handicapped was divided into subcommittees, one of which was the Evaluation and Placement Procedures Subcommittee. One of this subcommittee's main responsibilities was to review the Revised Interim Placement Guidelines for the Early Intervention Program. A few minor changes were recommended by this subcommittee. However, the major change involved the issue of labeling these children.

The revised guidelines are set forth in subsequent pages.

## PLACEMENT CRITERIA FOR THE PRESCHOOL HANDICAPPED PROGRAM

### DEFINITIONS

**Preschool Handicapped Program:** As used in these guidelines, the term "preschool handicapped program" shall refer to the education/related services provided to children ages three through five years who meet the definition and eligibility criteria for one or more of the following disabilities:

- (1) Preschool Children with Disabilities
- (2) Sensory Impaired
- (3) Orthopedically Impaired
- (4) Other Health Impaired
- (5) Speech/Language Impaired

**Preschool Children with Disabilities:** Children who receive a score on a standardized norm-referenced test, with a test-retest or split-half reliability of .80, that is at least:

- (1) Two (2) standard deviations below the mean in one (1) or more of the five areas of developmental delay as defined below; or
- (2) One and one-half (1.5) standard deviations below the mean in two (2) or more of the five areas of developmental delay as defined below.

For the purpose of identifying those children who will be eligible to participate in the Preschool Handicapped Program, the five (5) areas of developmental delay are:

- (1) Cognitive ability - comprehending, remembering and making sense out of one's experiences. Cognitive ability is the ability to think and is often thought of as intelligence;
- (2) Language ability - the ability to effectively use or understand age-appropriate language, including vocabulary, grammar, and speech sounds;
- (3) Motor ability - includes gross motor and fine motor skills, as well as visual-motor integration;
- (4) Perceptual ability - visual and auditory; and
- (5) Social/emotional maturity - the ability to develop and maintain functional interpersonal relationships and to exhibit age-appropriate social and emotional behaviors.

**Sensory Impaired:** Children who either have no vision or whose visual limitations after correction result in educational handicaps unless special provisions are made or children who are certified by a licensed specialist that their hearing deficit requires special classes or specialized education instruction suited to their needs.

**Orthopedically Impaired:** Children who have an impairment which interferes with the normal functions of the bones, joints, or muscles to such an extent and degree as to require the school to provide special facilities and instructional programs.

**Other Health Impaired:** Children who have identifiable conditions but who may not be exhibiting delays in development at the time of diagnosis. Examples of such conditions include, but are not limited to: 1) Down's Syndrome and other chromosomal abnormalities associated with mental retardation; 2) congenital syndromes and conditions associated with delays in development, such as Fetal Alcohol Syndrome, Cornelia de Lange Syndrome, severe microcephaly and macrocephaly (<3rd percentile or >97th percentile), metabolic disorders, Intracranial Hemorrhage (subdural, subarachnoid, intraparenchymal and grade III or IV intraperiventricular hemorrhages), malignancy of brain or spinal cord, neonatal seizures, asphyxia, and respiratory distress syndrome with prolonged mechanical ventilation; and 3) chronic or acute health problems such as a heart condition, tuberculosis, rheumatic fever, nephritis, asthma, sickle cell anemia, hemophilia, epilepsy, lead poisoning, leukemia, or diabetes, which adversely affects a child's educational performance.

**Speech/Language Impaired:** Children who have those disorders which tend to interfere with or limit, to varying degrees, the individual's ability to formulate, express, receive or interpret oral language. Speech and language impairments may be manifested in degrees of mild, moderate or severe and be exhibited as disorders of articulation, voice, rhythm, language, delayed speech and language, and speech/language disorders associated with cleft palate, cerebral palsy conditions or hearing loss.

#### **ELIGIBILITY CRITERIA**

##### **Preschool Children with Disabilities**

Children must meet one of the following alternatives:

##### **Alternative I:**

Children who receive a score on a standardized, norm-referenced test (with a test-retest or split-half reliability of at least .80) that is:

At least two (2) standard deviations below the mean in one or more of the five areas of cognitive ability, language ability, motor ability, perceptual ability or social/emotional maturity; or

At least one and one-half (1.5) standard deviations below the mean in two or more of the above areas.

##### **Alternative II:**

Test results and supplemental data must yield consistent findings relative to the following:

An IQ range of 25-50 +/- the standard error of measurement.

Consistent subnormal intertest performance in all areas evaluated.

Biographical, environmental and behavioral data which support the hypothesis that the educational handicap is not a result of behavioral disorders, cultural or educational deprivation.

Adaptive behavior results should be consistent with the results of cognitive ability testing.

Alternative III:

Test results and supplemental data must yield consistent findings relative to the following:

Intelligence below the range specified for Alternative II.

Developmental behavior levels that demonstrate severe impairment in all areas evaluated.

**Sensory Impaired**

To be eligible to participate in a program for the sensory impaired, candidates must meet one of the following alternatives:

Alternative IV:

An eye report by a licensed optometrist or ophthalmologist must include that a pupil has a visual impairment that requires special educational adaptations. The use of the "Eye Report For Children With Visual Problems," available from the Office of Programs for the Handicapped, is recommended. This eye report includes such necessary information as recommendations, nature, history, onset/course and prognosis.

To participate in the program, one of the following criteria must be reflected in the eye report:

Visual acuity - a measurement of 20/50 or less in the better eye after correction. This impairment may be either far point or near point.

or

Visual field limitations - angle of vision is less than 20 degrees.

or

Progressive eye disease, i.e., glaucoma, that will eventually result in loss of usable vision; however, abundant research strongly suggests that placing such a child in a program for the visually handicapped yields little educational benefit to the pupil as the instruction tends to be too vicarious. In such cases definite determination must be made that strongly suggests a pupil so described will substantially benefit from the program.

or

Binocular vision problems (double vision).

**EXHIBIT**

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#### Alternative V:

Children demonstrating a hearing loss, subsequent to threshold testing, shall undergo comprehensive audiological assessment by an audiologist, or otological assessment by an otologist or otolaryngologist, as appropriate.

Pupils referred for a comprehensive audiological evaluation by an audiologist shall receive pure tone air and bone conduction threshold testing, speech reception and speech discrimination testing, and other appropriate tests as are deemed necessary. Children provided with amplification through the use of a hearing aid, or when recommendations for amplification through the use of a hearing aid are made, a hearing evaluation should be performed by the audiologist.

There must be written documentation that an assessment has been conducted by a licensed specialist (meaning an audiologist, otologist or otolaryngologist) with specific medical and audiological recommendations, as appropriate.

#### **Orthopedically Impaired**

In order to participate candidates must meet the following criteria:

1. An appropriately licensed physician has certified in writing on the form "Medical Report of Pupils Referred for Special Education Services for the Orthopedically Handicapped" that the child is indeed physically handicapped. In addition to the local physician, the following agencies may be contacted to provide medical evaluations without cost to the district:
  - a. Local health department
  - b. Department of Health and Environmental Control
  - c. Department of Social Services
  - d. Family Services Center
  - e. Muscular Dystrophy Association.
2. Certain judgmental decisions based on observations by nurses and primary caregivers of overt motor involvement shall be required for determining the necessity for placement. Observed physical involvement to such a degree that one or more of the following are required:
  - a. Modification of classroom facilities and/or equipment.
  - b. Assistance of another person in the area of self-help activities, i.e., dressing, feeding, biological functions.
  - c. Assistance of another person on a one-to-one basis in classroom activities, i.e., handling and manipulating classroom objects, fine/gross motor activities.

Written documentation of the determining judgmental factors shall be incorporated into the permanent pupil folder.

### **Other Health Impaired**

In order to participate in the program, candidates must meet the following criteria:

1. An appropriately licensed physician has certified in writing that the child has an identifiable condition, such as the ones listed in the definition of Other Health Impaired, and that this condition will lead potentially to the manifestation of developmental delays as the child ages.
2. The physician's report must also state that, from a medical standpoint, special education and/or related services appear appropriate.
3. Certain judgmental decisions based on observations by nurses and primary caregivers of the extent of the health impairment shall be required for determining the necessity for placement. Observed physical involvement shall be to such a degree that one or more of the following are required:
  - a. Modification of classroom facilities and/or equipment.
  - b. Assistance of another person in the area of self-help activities, i.e., dressing, feeding, biological functions.
  - c. Assistance of another person on a one-to-one basis in classroom activities, e.g., handling and manipulating classroom objects, fine/gross motor activities.

Written documentation of the determining judgmental factors shall be incorporated into the permanent pupil folder.

### **Speech/Language Impaired**

Children exhibiting the following disorders and characteristics thereof, as determined by the speech and language clinician, shall be appropriate candidates for the speech and/or language program on an individual or small group basis, depending on the severity of the disorder.

1. Voice Disorder - abnormality in pitch, loudness, and quality, or a combination thereof, resulting from pathological conditions (deviations in size, shape, tonicity, surface conditions, and muscular control of the phonating and resonating mechanisms), psychogenic factors or inappropriate use of the vocal mechanism. Characteristics of voice production related only to cultural differences are not appropriately classified as voice disorders.
2. Disorder of Rhythm/Fluency - abnormal disruptions in the normal flow of verbal expression that are markedly noticeable and are not readily controllable by the child.
3. Articulation Disorder - substitution of one phoneme for another, distortion of phonemes, and omissions or additions of phonemes.
4. Language Disorder - an impairment in the ability to decode or encode spoken or written language, which may involve phonology, morphology, syntax, semantics or a combination thereof.

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5. Delayed Speech and Language - impaired communication skills, characteristically depressed at least six months developmentally, which include deficiencies of both speech and language. This speech and language behavior may occur concomitantly with conditions such as mental retardation, hearing loss, brain injuries, emotional disturbance or lack of experiential stimulation.
6. Cleft Palate Speech - speech which is characteristically exhibited as voice and/or articulatory disorders due to a cleft of the lip, hard palate, soft palate or any combination thereof.
7. Cerebral Palsy Speech - speech which is related to a cerebral palsy condition and is characteristically exhibited through disorders of voice, rhythm, articulation or a combination thereof.

It should also be noted that direct intervention is not generally indicated for children who exhibit developmental communication delays. A "developmental communication delay," as defined by the State's Guidelines for Case Selection and Prioritizing Pupils for Participation in Speech/Language Programs/Services, means "a mild maturational delay in the acquisition of articulation or language or slight or infrequent deviations in voice or fluency." In addition to the results of formal evaluations, the following factors should be considered in making placement decisions for preschool children:

- a. Developmental norms.
- b. Severity of the problem.
- c. Physical/medical limitations.
- d. Parent reaction to the child's speech/language skills and interaction with the child.
- e. Peer reaction to the child's speech/language skills and interaction with the child.
- f. Child's reaction to his/her speech/language skills and interaction with others.
- g. Type/amount of speech/language stimulation in the home.

#### PROCEDURES FOR EVALUATION

All children who are referred for determination of eligibility for participating in the Preschool Handicapped Program, regardless of handicapping condition, must have documentation in his or her records that each of the following procedures has been implemented on an individual basis by a multidisciplinary team.

1. Information must be obtained from either the parent(s) or the primary caregiver(s) regarding the child's medical, health and developmental history. Also, biographical, environmental and behavioral data must be collected by appropriate school personnel (e.g., school psychologist, school social worker, preschool teacher, elementary guidance counselor, school nurse, speech-language clinician) through an observation of the child in the home setting or, if enrolled, in the child's current preschool program or day care center.
2. Vision screening must be conducted by a nurse or a trained examiner. Acuity measures for left, right and both eyes, at far point, should indicate that the child's vision is within normal limits. If the child does not pass the initial screening, a re-screening is conducted. If the results of the second screening indicate acuity measure(s) of 20/50 or less, written documentation must be on

file that the agency has ensured that an indepth evaluation has been conducted by a licensed optometrist or ophthalmologist and that the results of the evaluation are considered in making any placement decision.

3. Hearing screening must be conducted by a nurse, teacher of the hearing handicapped, speech-language clinician or audiologist. Play audiometry must be used to administer an audiometric sweep-check test at 20dB HL for 1000Hz and 2000Hz, and may be increased to 25dB HL at 4000Hz (20dbHL at 4000Hz is acceptable). Failure to respond to any frequency in either ear or the inability of the test administrator to condition the child to respond in a reliable manner shall require that a second audiometric sweep-check screening be administered using play audiometry. If, during the second screening, the child fails to respond to any frequency in either ear or the test administrator is unable to condition the child to respond in a reliable manner, an audiological evaluation must be conducted by an audiologist. In these instances, written documentation must be on file that the agency has ensured that a comprehensive audiological assessment by an audiologist has been conducted and that the results of the evaluation are considered in making any placement decision.
4. Speech-language screening must be conducted by a speech-language clinician. This screening must include an observation of articulation, expressive and receptive language, voice, fluency, and examination of the oral peripheral mechanism. Children who fail the initial screening will be further evaluated by a speech-language clinician.
5. Developmental screening must be conducted by a school psychologist, speech-language clinician, early childhood teacher or other appropriately certificated school personnel. For the developmental scale to be considered comprehensive, the following areas must be assessed by the instrument(s) selected: cognitive ability, communication ability, motor ability and personal-social maturity.

If any or all of these areas have been assessed by other means (e.g., the speech-language screening included adequate information regarding communication ability or the DIAL-R has been administered), there is no need to re-screen the appropriate area(s).

**The following procedures apply to those children who are suspected of being Preschool Children with Disabilities, Sensory Impaired, Orthopedically Impaired, or Other Health Impaired.**

1. At least one (1) measure of cognitive ability must be administered (full scale) individually by a State Department of Education certificated educational evaluator or certificated school psychologist. One (1) of the following measures must be utilized for this purpose:
  - a. Bayley Scales of Infant Development (BSID)
  - b. Kaufman Assessment Battery for Children (K-ABC)
  - c. Leiter International Performance Scale (LIPS)
  - d. McCarthy Scales of Children's Abilities (MSCA)
  - e. Stanford-Binet, 4th Edition (S-B,IV)
  - f. Wechsler Preschool and Primary Scale of Intelligence-Revised (WPPSI-R)

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Other measures of cognitive ability may also be administered in addition to one of the above, provided that the instrument selected is a standardized norm-referenced test with a test-retest or split-half reliability of at least .80.

2. At least one (1) measure of visual-motor integration must be administered by an appropriately trained individual. If the child is suspected of having a gross motor impairment, then a measure of gross motor functioning will also be required.
3. Social-emotional maturity level must be assessed. Most approaches to assessing the young child's social and emotional functioning involve the use of questionnaires, rating scales and observation techniques. The information may be obtained indirectly through the use of parent interview or report, or through the direct use of observation procedures. Teacher ratings of social and emotional behaviors are a necessary part of an assessment procedure since they can reflect the flux of the child's day-to-day behavior. Independently, each procedure--questionnaires, rating scales and observation--may provide limited data of questionable reliability due to possible bias in reporting, limited observation samples of behavior and memory gaps about early behavior. However, when used repeatedly over time and in combination with each other, these procedures can yield reliable and valid accounts of behavior.

**The following procedures apply to those children who are suspected of being Speech-Language Impaired.**

A comprehensive assessment of speech-language functioning must be conducted by an appropriately credentialed speech-language clinician. This assessment shall include the following:

1. An examination of the structure and functioning of the oral peripheral mechanism (screening results may be utilized);
2. A measure of articulation proficiency;
3. A description of voice quality (screening results may be utilized);
4. A description of speech fluency (screening results may be utilized);
5. Language proficiency measure(s) which address the following areas:
  - a. Receptive Language
  - b. Expressive Language
  - c. Pragmatics (through the use of tests, checklists or observation).
6. If articulation is the primary area of disorder, a second measure must be utilized to support this decision. This measure could be an observation, or parental or teacher interview.

If voice is the primary area of disorder, a second measure must be utilized to support this decision. This second measure should be a physician's report.

When fluency is the primary area of disorder, a second measure must be utilized to support this decision. This measure could be a rating scale, interview or analysis of taped conversational sample.

When language is the primary area of disorder, one (1) additional measure must be utilized to support this decision. That measure should be a language sample unless this procedure is not feasible due to poor intelligibility or absence of oral language.

#### **SUMMARY OF EVALUATION PROCEDURES BY HANDICAPPING CONDITION**

##### **PRESCHOOL CHILDREN WITH DISABILITIES, ALTERNATIVES I, II AND III**

1. Case History and Observation
2. Vision Screening
3. Hearing Screening
4. Speech-Language Screening
5. Developmental Screening
6. Cognitive Ability Measure
7. Visual-Motor Integration Measure
8. Social-Emotional Maturity Assessment

##### **SENSORY IMPAIRED, ALTERNATIVES IV AND V**

1. Case History and Observation
2. Vision Screening
3. Hearing Screening
4. Speech-Language Screening
5. Developmental Screening
6. Alternative IV - Eye Report  
Alternative V - Comprehensive audiological or otological assessment
7. Cognitive Ability Measure
8. Visual-Motor Integration Measure
9. Social-Emotional Maturity Assessment

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#### **ORTHOPEDICALLY IMPAIRED**

1. Case History and Observation
2. Vision Screening
3. Hearing Screening
4. Speech-Language Screening
5. Developmental Screening
6. Medical Report
7. Observation of Judgmental Factors
8. Cognitive Ability Measure
9. Visual-Motor Integration Measure (Gross Motor Assessment may also be required)
10. Social-Emotional Maturity Assessment

#### **OTHER HEALTH IMPAIRED**

1. Case History and Observation
2. Vision Screening
3. Hearing Screening
4. Speech-Language Screening
5. Developmental Screening
6. Medical Report
7. Observation of Judgmental Factors
8. Cognitive Ability Measure
9. Visual-Motor Integration Measure (Gross Motor Assessment may also be required)
10. Social-Emotional Maturity Assessment

#### **SPEECH-LANGUAGE IMPAIRED**

1. Case History and Observation
2. Vision Screening

3. Hearing Screening
4. Speech-Language Screening
5. Developmental Screening
6. Examination of the Structure and Function of the Oral Peripheral Mechanism
7. Articulation Proficiency Measure
8. Description of Voice Quality
9. Description of Speech Fluency
10. Language Proficiency Measure(s) which address Receptive Language, Expressive Language and Pragmatics
11. A Second Supporting Measure in the Primary Area of Disorder

#### **REQUIREMENTS FOR REEVALUATION**

##### **A. Reassessment**

An annual review of the child's placement shall be made by the multidisciplinary team. This review shall include, but not be limited to, the following:

1. Record of the child's progress through the educational objectives outlined for the pupil.
2. Recommendations for educational objectives for the following academic year.
3. Summary of the most recent parent/teacher conference.
4. Speech reports, social history, and any new information.

Should the annual review indicate a need for reevaluation, the multidisciplinary team may recommend that the child receive a complete reevaluation.

##### **B. Reevaluation**

Children participating in the Preschool Handicapped Program shall be reevaluated at least every three (3) years or more frequently at the request of the child's teacher or parent. However, all "Preschool Children with Disabilities" must be reevaluated in accordance with the categorical criteria outlined in Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped prior to receiving Education Finance Act funds under a categorical handicapped classification weighting.

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## PLACEMENT

No child shall be placed in the Preschool Handicapped Program until the following process has been completed:

1. The child has been "staffed" by the district's staffing committee. The staffing committee shall include, but not be limited to, the following:
  - a. School Psychologist/Educational Evaluator
  - b. Speech-Language Clinician
  - c. Person presenting the child's medical records
  - d. Person obtaining the child's social history
  - e. Child's teacher(s)
  - f. Child's parent(s)
  - g. A member of the district's administrative staff.
2. Additional persons attending the staffing may include the person initiating the referral, the child's former preschool teacher/day-care provider, a guidance counselor or others who may be able to offer pertinent information relative to the child.
3. The child's parent(s)/surrogate must be invited to the staffing conference.
4. Final responsibility for determining the child's eligibility for participation in the district's Preschool Handicapped Program shall be either that of the district superintendent, or his specific designee.
5. Prior to final placement, an Individualized Education Program must be developed for each child and kept on file by the special teacher serving the child.

## RECORD KEEPING

1. Complete diagnostic information, including evidence that "Procedural Due Process" has been fully accorded the child, shall be housed in one central depository whose site shall be determined by the district superintendent.
2. The administrator of each facility where Preschool Handicapped Programs are provided shall maintain a completed Placement Form for each child enrolled in the program in that school.
3. Each teacher/clinician providing special education/instruction shall maintain an Individualized Education Program for each child he or she serves. This Individualized Education Program must be reviewed and revised, if appropriate, on at least an annual basis.

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

PRESCHOOL CHILDREN WITH DISABILITIES, ALTERNATIVE 1

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

12404

G. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

H. SOCIAL-EMOTIONAL MATURITY

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

I. OTHER MEASURE

Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

J. Date pupil must be reevaluated: \_\_\_\_\_

K. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

L. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

M. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as a Preschool Child with Disabilities, Alternative I.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

PRESCHOOL CHILDREN WITH DISABILITIES, ALTERNATIVE II

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

12406

G. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

H. ADAPTIVE BEHAVIOR

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

I. OTHER MEASURE

Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

J. Date pupil must be reevaluated: \_\_\_\_\_

K. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

L. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

M. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as a Preschool Child with Disabilities, Alternative II.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

PRESCHOOL CHILDREN WITH DISABILITIES, ALTERNATIVE III

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

12408

G. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

H. ADAPTIVE BEHAVIOR

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

I. OTHER MEASURE

Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

J. Date pupil must be reevaluated: \_\_\_\_\_

K. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

L. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

M. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as a Preschool Child with Disabilities, Alternative III.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

SENSORY IMPAIRED, ALTERNATIVE IV

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. EYE REPORT

Date of Visual Examination: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

12410

G. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

H. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

I. SOCIAL-EMOTIONAL MATURITY

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

J. OTHER MEASURE

Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

K. Date pupil must be reevaluated: \_\_\_\_\_

L. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

M. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

N. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as Sensory Impaired,  
Alternative IV.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

SENSORY IMPAIRED, ALTERNATIVE V

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. AUDIOLOGICAL REPORT

Date of Audiological Evaluation: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

12412

G. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

H. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

I. SOCIAL-EMOTIONAL MATURITY

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

J. OTHER MEASURE

Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

K. Date pupil must be reevaluated: \_\_\_\_\_

L. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

M. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

N. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as Sensory Impaired,  
Alternative V.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

12413

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

ORTHOPEDICALLY IMPAIRED

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. MEDICAL REPORT

Date of Medical Evaluation: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

G. OBSERVATION OF JUDGMENTAL FACTORS

Date of Observation: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

H. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

I. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

J. SOCIAL-EMOTIONAL MATURITY

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

K. Date pupil must be reevaluated: \_\_\_\_\_

L. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

M. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

N. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as Orthopedically Impaired.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

OTHER HEALTH IMPAIRED

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

A. CASE HISTORY/OBSERVATION

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

B. VISION SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

C. HEARING SCREENING

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

D. SPEECH-LANGUAGE SCREENING

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

E. DEVELOPMENTAL SCREENING

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

F. MEDICAL REPORT

Date of Medical Evaluation: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

12416

G. OBSERVATION OF JUDGMENTAL FACTORS

Date of Observation: \_\_\_\_\_

Conducted by: \_\_\_\_\_ Position: \_\_\_\_\_

Results: \_\_\_\_\_

H. COGNITIVE ABILITY

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Circle Level: EE I II III

I. VISUAL-MOTOR INTEGRATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

J. SOCIAL-EMOTIONAL MATURITY

Procedure Used: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

K. Date pupil must be reevaluated: \_\_\_\_\_

L. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

M. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

N. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as Other Health Impaired.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

PRESCHOOL HANDICAPPED PROGRAM  
PLACEMENT FORM

**EXHIBIT**

MAR 13 1990

**2**

**SPEECH-LANGUAGE IMPAIRED**

**STATE BUDGET & CONTROL BOARD**

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
Years-Months

**A. CASE HISTORY/OBSERVATION**

Date: \_\_\_\_\_ Respondent: \_\_\_\_\_

Observed By: \_\_\_\_\_ Position: \_\_\_\_\_

**B. VISION SCREENING**

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

**C. HEARING SCREENING**

Date: \_\_\_\_\_ Examiner/Position: \_\_\_\_\_

Results: \_\_\_\_\_

**D. SPEECH-LANGUAGE SCREENING**

Date: \_\_\_\_\_ Speech-Language Clinician: \_\_\_\_\_

Results: \_\_\_\_\_

**E. DEVELOPMENTAL SCREENING**

Screening Measure: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Examiner: \_\_\_\_\_ Position: \_\_\_\_\_

**SPEECH-LANGUAGE EVALUATION** Speech-Language Clinician: \_\_\_\_\_

**F. ORAL PERIPHERAL EXAMINATION**

Date: \_\_\_\_\_ Results: \_\_\_\_\_

**G. VOICE EXAMINATION**

Date: \_\_\_\_\_ Method: \_\_\_\_\_

H. FLUENCY EXAMINATION

Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Method: \_\_\_\_\_

Results: \_\_\_\_\_

I. ARTICULATION

Date: \_\_\_\_\_ Measure Administered: \_\_\_\_\_

Results: \_\_\_\_\_

J. LANGUAGE

1. Receptive Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

2. Expressive Measure Administered: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

3. Pragmatic Skills:

Date: \_\_\_\_\_ Method Used: \_\_\_\_\_

Results: \_\_\_\_\_

K. SUPPORTING MEASURE IN THE PRIMARY AREA OF DISORDER

Area: \_\_\_\_\_ Method: \_\_\_\_\_

Results: \_\_\_\_\_

L. Date pupil must be reevaluated: \_\_\_\_\_

M. Has "Procedural Due Process" been honored? Yes \_\_\_\_\_ No \_\_\_\_\_

N. Diagnostic, evaluation, educational and environmental data have been reviewed by a staffing committee which recommends that this pupil is eligible for placement in a \_\_\_\_\_ special program.  
(specify model)

O. I certify that \_\_\_\_\_ has met all criteria for  
(Name)  
participation in the Preschool Handicapped Program as Speech-Language Impaired.

Signature: \_\_\_\_\_

Date of Placement: \_\_\_\_\_

## COMPREHENSIVE SYSTEM OF SERVICE DELIVERY

### Requirement (§59-137-30):

"The State Board of Education shall establish a statewide comprehensive system to deliver special education and related services, including parent counseling and training to all preschool-age handicapped children in the state. The system must be planned, developed, and administered by the State Department of Education under the direction of the State Superintendent of Education."

### Discussion

One approach toward defining a "comprehensive system to deliver special education/related services" to this population is to focus first on instructional requirements.

Under P.L. 94-142, the Individualized Education Program (IEP) sets forth specific annual goals, short term objectives for their attainment, frequency and duration of services including related services (as indicated). In reviewing responsibility and legal authority for the education of handicapped children in South Carolina, only public schools and the South Carolina School for the Deaf and Blind appear to have educational responsibility for children of this age range. The South Carolina School for the Deaf and Blind is not an entitlement program. Therefore, only local school districts have the responsibility under law.

The second dimension focuses on related services. Related services are, by definition, related to instructional objectives set forth in the IEP. Therefore, school districts have the responsibility to ensure that they are provided as stated. This does not imply payment for instruction or related services must necessarily be by the schools. The question becomes, who else would, should or can.

Other agencies present very good cases that their funding is extremely limited. Secondly, they do not have an educational responsibility under law. Thirdly, organization, local autonomy, staffing patterns (see pages 1,2 for further information) strongly argue against uniform financial assistance (in cash or in kind) from other agencies.

A third variable in defining the financial requirements of a comprehensive system focuses on Requirement (§59-137-30(1),(p.1). While Interagency Agreements between the Department and other agencies for providing handicapped children with free and appropriate education, the State Board of Education has no authority to compel agencies to enter into substantive agreements for service delivery or financial support thereof.

The related services portion of a comprehensive system harbors promise; notably, under Medicaid and agreements for some services to be provided or paid for by the Department of Health and Environmental Control (see Draft Memoranda of Agreement).

Another dimension of system for service delivery pertains to service delivery in other facilities, homebased, day care centers and other service providers. These systems, including policies and procedures are currently in-place. Costing estimates for serving children in multiple environments is under Costing and Finance, pp. 49-52.

In summary, a comprehensive service delivery system for special education and related services in South Carolina appears to lie with school districts. Regarding the provision of related services, the responsibility for determining and ensuring provision thereof must, for reasons explained above, reside with school districts. Financial support for related services appears to best be gained through Medicaid and through agreements with the Department of Health and Environmental Control.

Infrastructures of the system are substantially in-place in school districts as this represents a downward extension of an existing program.

Public Law 94-142 makes it clear that the responsibility is vested in the "State Educational Agency" whether programs are in public or other agencies of the State. Responsibility means that compliance with all of the Act's provisions including among others, Evaluation Procedures, Individual Education Programs (IEP), Due Process, Confidentiality, Complaint Investigation Procedures, Least Restrictive Environment are fully consistent with federal law and implementing regulations.

Regardless of the delivery system, the Department of Education has the responsibility, but lacks specific authority over educational programs for handicapped children in other agencies. To date, this responsibility has been carried out by "consent agreements" and cooperation among the agencies of the State. Inasmuch as Public Law 99-457 is an amendment to Public Law 94-142, language should be included in potential legislation that makes it clear that the Department of Education and the State Board of Education have both responsibility and authority over all public programs of special education within the State.

In determining who would have responsibility for service delivery to this population, the sub-committee reviewed several alternatives. It was generally agreed that public schools would have the responsibility for service delivery for all three, four and five year old handicapped children within their geographical jurisdiction regardless of their domicile. In carrying out this responsibility, school districts may contract with other service providers, yet, school districts remain responsible.

Representatives from the South Carolina School for the Deaf and Blind requested that the responsibility for all three, four and five year old sensory impaired children be vested with that agency. This was supported at the sub-committee level, but was not finalized by the Steering Committee. Thus, the State Board of Education should consider both alternatives in their deliberations and decision making, as set forth in the charge of §59-137-30. Arguments for the School for the Deaf and Blind having the responsibility focused principally on their expertise. Countering this were concerns focusing on who serves multiple handicapped who are also sensory impaired, the desire not to have a categorical program (labels), the School for the Deaf and Blind having to contract back with school districts to ensure kindergarten inclusion at age five and participation in public school's intervention programs (preschool).

## COSTING AND FINANCE

### Requirement (§59-137-70):

"The State Department of Education shall identify all financial resources available within the State from federal, state, local and private sources, including the state Medicaid program, for funding the comprehensive service system provided for in Section 59-137-30. The State Department shall use the resources to support programs to demonstrate and evaluate different components of the service system."

### Discussion

As set forth in the section on Program Standards, program cost cannot be divorced from Program Standards. Standards developed as prerequisites to costing were conceptualized to be as economically efficient as possible.

In costing programs of this nature, a number of methodologies were considered. Some thought was given to identifying each unit of service a preschool handicapped child might require; however, any such listing is not exhaustive. Further, an accurate projection of the cost of each unit could not be described accurately. The greatest variance in this approach focused on scope, intensity, service provider and, especially, an inability to predict how many specific services would be needed by specific numbers of preschool children. A simplistic example of this approach would be the content and frequency of instruction for a sensory impaired child versus a moderately mentally retarded child; amelioration and remediation practices do not lend themselves to predicting that a given number of sensory impaired children will require a given technique during a specific developmental stage. Therefore, this approach was rejected.

Another approach was to attempt to develop a methodology of costing on a three-tiered basis of mild, moderate, severe. This method, generally a desirable approach for older handicapped children, was also discarded on the basis of location of children for service delivery. The site of service delivery was felt to be an important variable in terms of economic efficiency.

Consideration was given to costing the instructional program based on the form of instruction provided specifically to individual children; that is, what teaching methods are to be employed with specific and various types of disabilities.

While this approach was possible in costing related services, it proved to be wholly inappropriate in determining instructional costs. Regardless of types of disability, instruction that is to be provided to each pupil is a function of the Individualized Educational Program (IEP) which must be determined annually. Secondly, the content of instruction suggests no difference in cost. Instructional costs differ as a function of time - not content.

It should be noted that the federal requirement under P.L. 99-457 is that **special** education and related services (see clarifications, page vi for explanation) must be provided as opposed to a general instructional program. Therefore, site of service delivery becomes an important consideration. For example, if a handicapped child participates in a preschool intervention program for four year old children, this initiative focuses only on providing (paying for) special education/related services to

the child within that program - not for the total program. That program is financed under a different statutory basis and subsequent appropriation.

It should be stressed that philosophically and consistent with the "least restrictive environment" provisions of P.L. 94-142 and P.L. 99-457, education for **all** children is the school's responsibility and the education of handicapped children is not the sole responsibility of special education. Special education was developed to assist regular education with the system's handicapped children. Only when it can be clearly documented that interventions for handicapped students cannot be made in a regular education setting do handicapped pupils become the full responsibility of special education. This point is an important one in determining special education program costs.

Given the above understandings, time, or amount of special education service delivery, appeared to be the most practical approach to costing this program.

The total financial resources required to provide special education for preschool handicapped students was calculated based upon the program standards relative to pupil-teacher ratio, amount of instructional time and service delivery models specified in the Credentialing and Standards section of this document.

It has been projected that there are approximately 9,000 three, four and five year old handicapped children who will require special education and related services, if warranted. Specific attention is directed that this number is an estimate. In order to determine program costs it was necessary to project the number of students who would be served in each of the four program models. These projections are as follows:

Self Contained	950 Students
Itinerant	2,000 Students
Homebased	750 Students
Speech	5,300 Students

Most of the students who would be served in the itinerant and speech models would also be receiving regular education in another setting. Therefore, in determining costs only the special education portion has been included. In order to achieve economic efficiency, the provision of special education would occur in the setting where the child was located. For example, an itinerant teacher or a speech therapist would go to a day care program where a child was enrolled and provide the services specified in the student's IEP. Many students would also be enrolled in Head Start, kindergarten, and child development programs.

The cost of providing special education for preschool handicapped students is projected to be \$22,056,350. In addition to this is a related service cost of \$615,377. The related service costs were based upon an analysis of related services conducted by the Greenville County School District. These two amounts yield a total instructional cost of \$22,671,727. State and federal funds currently available in the amount of \$17,377,007 can be subtracted yielding an instruction cost of \$5,294,720. In addition to this would be a \$5,260,482 recurring costs for pupil transportation and a \$2,400,000 non-recurring pupil transportation costs. The result is that additional State funds in the amount of \$12,955,202 will be required to support this program.

Under the Education Finance Act this would yield the following pupil weighting based upon service delivery models:

Self Contained	.99
Itinerant	1.17
Homebased	1.42
Speech	.27

It should be noted that the pupil weightings do not include transportation or employee benefits; however, these costs are included in the total of additional State funds. If a child is enrolled in a regular program covered under the Education Finance Act, the appropriate preschool weighting would be drawn for his special education in addition to the weighting for his regular program.

A summary of the estimated costs may be found on the following page and the supportive data and calculations are in Attachment C.

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**ESTIMATED COST OF PROVIDING HANDICAPPED  
PROGRAM SERVICES FOR PRESCHOOL CHILDREN  
SOUTH CAROLINA PUBLIC SCHOOLS  
FY 1990-91**

Model	Projected Number Pupils	Per-Pupil Cost	Weighting*	Total Cost	Grand Total
Self-Contained	950	\$4,201	.99	\$3,990,950	
Speech	5,300	913	.27	4,838,900	
Itinerant	2,000	4,532	1.17	9,064,000	
Homebased	750	5,550	1.42	4,162,500	
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TOTAL	9,000				\$22,056,350
=====					
RELATED SERVICES					
	Audiology			\$104,555	
	Occupational/Physical Therapy			510,822	
<hr/>					
TOTAL RELATED SERVICES					\$615,377
=====					
TOTAL INSTRUCTION/RELATED SERVICES					\$22,671,727
=====					
EXCLUSIONS (Funds Available Other Sources)					
<hr/>					
Education Finance Act				(\$6,285,929)	
Education Improvement Act				(120,078)	
Public Law 94-142 (@ \$319/pupil)				(2,871,000)	
Public Law 99-457 (@ \$900/pupil)				(8,100,000)	
<hr/>					
TOTAL EXCLUSIONS					(\$17,377,007)
=====					
TOTAL NET INSTRUCTIONAL RECURRING COSTS				\$5,294,720	
PUPIL TRANSPORTATION RECURRING COSTS				5,260,482	
<hr/>					
TOTAL RECURRING COSTS					\$10,555,202
=====					
PUPIL TRANSPORTATION NON-RECURRING COSTS				2,400,000	
<hr/>					
GRAND TOTAL ADDITIONAL STATE FUNDS REQUIRED					\$12,955,202
					=====

\*This includes instruction and related services. It does not include transportation or employee benefits.

## PROPOSED BILL

TO AMEND TITLE 59, CODE OF LAWS OF SOUTH CAROLINA, 1976, RELATING TO EDUCATION, BY ADDING CHAPTER 137 SO AS TO PROVIDE PROGRAMS FOR PRESCHOOL HANDICAPPED CHILDREN; TO AMEND SECTION 59-63-20, AS AMENDED, RELATING TO PUPILS AND AGE OF ATTENDANCE IN THE PUBLIC SCHOOLS, SO AS TO DELETE THE PROVISION THAT FOUR-YEAR-OLDS MAY ATTEND OPTIONAL CHILD DEVELOPMENT PROGRAMS AND TO PROVIDE THAT THREE-, FOUR-, AND FIVE-YEAR-OLD HANDICAPPED CHILDREN; MAY ATTEND SPECIAL EDUCATION PROGRAMS; TO AMEND SECTION 59-20-40, AS AMENDED, RELATING TO THE SOUTH CAROLINA EDUCATION FINANCE ACT OF 1977 AND THE DETERMINATION OF ANNUAL ALLOCATIONS AND WEIGHTINGS, SO AS TO INCLUDE UNDER "PUPIL CLASSIFICATION" THE CATEGORIES OF "PRESCHOOL HANDICAPPED", AND TO ESTABLISH WEIGHTINGS AND TO PROVIDE THAT OF THE FUNDING APPROPRIATED BY THE GENERAL ASSEMBLY TO IMPLEMENT THE PROVISIONS OF THIS ACT, INITIAL FUNDING MUST BE MADE AVAILABLE TO THE SCHOOL DISTRICTS OF THE STATE FOR IMPLEMENTATION BEGINNING WITH SCHOOL YEAR 1991-92.

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. The General Assembly recognizes that it has long been the public policy of this State to provide free appropriate public education for school-age handicapped children.

Further, the General Assembly recognizes that there is an urgent and substantial need to enhance the development of young handicapped children and to minimize their potential for developmental delay; to reduce the educational costs to society, including this State's schools, by minimizing the need for special education and related services after preschoolers reach school age; to minimize the likelihood of institutionalization of handicapped individuals and maximize the potential for independent living; and to enhance the capacity of families to meet the special needs of their young children.

The General Assembly finds it necessary and proper to provide a comprehensive statewide coordinated system of special education and related services to all handicapped children ages three, four, and five. The purpose of this act is to provide for the mandatory establishment of special education and related services for preschool handicapped children at age three, to accord them the rights and protections held by school-age handicapped children under state and federal law.

SECTION 2. Title 59 of the 1976 Code is amended by adding:

### "CHAPTER 137"

#### Preschool Handicapped Programs

Section 59-137-10. As used in this chapter:

(1) 'Preschool handicapped program' means the specialized education and related services provided in accordance with Public Law 94-142, as amended.

(2) 'Preschool handicapped children' means all those children ages three, four, and five whose developmental progress substantially deviates from the norm to the extent that a program of special education is required to ensure their adequate preparation for school-age experiences, including those children who meet the State Board of Education's eligibility criteria for participation. Eligibility criteria shall provide for children with significant deficits in cognitive ability, language ability, motor ability, perceptual ability, social/emotional

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maturity, visual ability, hearing ability, orthopedic functioning, speech/language ability and other health impairments.

Section 59-137-20. The State Board of Education and the State Department of Education shall be responsible for assuring that the requirements of P. L. 94-142, as amended, are carried out and that all public educational programs for handicapped children within the State, including all such programs administered by any other state or local agency, will be under the general supervision of the persons responsible for educational programs for handicapped children in the State Department of Education and shall meet the standards of the State Board of Education. This paragraph shall not be construed to limit the responsibilities of agencies other than the Department of Education from providing or paying for some or all of the cost of public education to be provided the state's handicapped children.

Section 59-137-20. The State Board of Education shall establish a program of specialized education for all preschool handicapped children in this State, as defined in this chapter, utilizing the personnel and facilities of, and administered by, the State Department of Education under the direction of the State Superintendent of Education and shall prescribe standards and approve the procedures under which the facilities are furnished and the services provided. The Department of Education shall employ a full time consultant in preschool handicapped education. The board shall establish evaluation and placement procedures for handicapped students who participate in the programs established under this chapter and shall determine certification requirements for teachers in these programs.

Section 59-137-30. The board of trustees in each school district shall establish preschool handicapped programs for all preschool handicapped children, as defined herein, residing in the district. (Alternative: Preschool handicapped children... in the district excluding three and four year old sensory impaired children. The provision of special education and related services for this population shall be the responsibility of the South Carolina School for the Deaf and Blind.) Districts may contract with other districts or agencies, public or private, which maintain approved special education programs in order to facilitate the implementation of this responsibility. Each district shall provide transportation for all children enrolled in preschool handicapped programs who request transportation, and regulations of the State Board of Education governing the operation of school buses shall apply.

Preschool handicapped children meeting the criteria for inclusion shall be eligible for enrollment in special education programs upon their third birthday.

Section 59-137-40. No provision of this chapter may be construed to limit the responsibility of state agencies currently providing services to preschool handicapped children or their families.

Section 59-137-50. (A) Annually by January first each state agency named in subsection (B) shall present to the Interagency Coordinating Council for Early Childhood Development and Education an approvable plan which:

- (1) describes the agency's specific services to preschool handicapped children and their families;
- (2) supplements the special education and related services provided under this chapter;
- (3) defines the maintenance or increase of fiscal effort to this segment of the State's population;

(4) sets forth the policies and procedures for communicating and cooperating with local school districts in the planning and provision of programs for preschool handicapped children.

(B) The state agencies with responsibility under subsection (A) are the Department of Mental Retardation, the School for the Deaf and the Blind, the Commission for the Blind, the Department of Health and Environmental Control, the Department of Mental Health, and the State Department of Social Services.

(C) The Interagency Coordinating Council for Early Childhood Development and Education shall submit annually by February first a report to the Joint Legislative Committee on Children, the Senate Education Committee, and the House Education and Public Works Committee summarizing services provided for preschool handicapped children."

SECTION 3. Section 59-63-20(6) of the 1976 Code is amended to read:

Three, four and five year old handicapped children shall, in accordance with their Individual Education Program, be eligible to participate in any public education preschool handicapped program.

SECTION 4. Section 59-20-40(1)(c) of the 1976 Code, as last amended by Act 593 of 1988, is further amended by adding under the heading "Special Programs for Exceptional Students":

(8) - (A)	Preschool handicapped pupils
	Self-Contained .99
	Itinerant 1.17
	Homebased 1.42
	Speech .27

For those children who are classified as Itinerant or Speech and are also served in a kindergarten setting, the Preschool handicapped pupils weighting will be an add on to the kindergarten weighting.

SECTION 5. Of the funding appropriate by the General Assembly to implement the provisions of this act, funding shall be made available to the school districts of the State for full implementation beginning with school year 1991-92.

SECTION 6. This act takes effect upon approval by the Governor.

MEMORANDA OF AGREEMENT

ATTACHMENT A

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MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE SOUTH CAROLINA DEPARTMENT OF HEALTH AND ENVIRONMENTAL  
CONTROL

Purpose - Part I

Public Law 94-142 requires that States provide free appropriate public programs of special education and related services for all handicapped children of legal school age. It is the intent of the Act that State agencies work cooperatively in order to ensure that all handicapped children have full and equal access to all of the State's resources so that the federal mandate may be accomplished.

The purpose of Part I of this agreement is to establish a collaborative relationship between the South Carolina Department of Education and the South Carolina Department of Health and Environmental Control in order to facilitate interagency planning and communication which will improve health and educational services and avoid duplication of services for handicapped children of legal school age in South Carolina.

Goals

The goals of Part I of this Memorandum of Agreement are:

- (A) To determine which services can be provided jointly and collaboratively to the above specified children who are of mutual concern to both agencies;
- (B) To encourage consultation and collaboration in areas of program planning;
- (C) To provide information concerning handicapped children on a need to know basis in accordance with each Agency's regulations regarding confidentiality;
- (D) To actively collaborate in areas of program development and relevant preparation of staff for implementation of program activities.

Agency Roles/Responsibilities

The South Carolina Department of Education is responsible for ensuring that all handicapped children of legal school age in South Carolina are afforded the opportunity to receive a free appropriate program of special education and related services. Policies, procedures, and guidelines relative to the delivery of special education and related services for handicapped children are set forth in the Defined Minimum Program, the Annual Program Plan for the Implementation of Public Law 94-142, and Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped. (see Attachment #1 for services provided)

The Department of Health and Environmental Control provides many related services to handicapped children through the Division of Children's Health, Children's Rehabilitative Services (CRS) and other related programs. These services are available statewide to handicapped children who meet eligibility requirements. (see Attachment #2)

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### Terms of Agreement

The following guidelines are hereby agreed to by the South Carolina Department of Education and the South Carolina Department of Health and Environmental Control for the purpose of facilitating the availability of free appropriate special education and related services for handicapped children of legal school age in South Carolina in the most effective and efficient manner possible.

#### (A) Communication Between Agencies

Both the South Carolina Department of Education and the South Carolina Department of Health and Environmental Control shall select one person who shall serve as liaison to exchange specific information with their counterpart on the various programs/services available, criteria for participation in programs/services, data derived from various childcounts, changes in policies/procedures, etc. It shall be the responsibility of each State agency to disseminate this information to the local/regional agencies, as appropriate.

#### (B) Determination of Available Services for Handicapped Children

- (1) Public Law 94-142 (§121a.344) requires that the basis for determining the special education and related service needs of a handicapped pupil shall be the pupil's Individualized Education Program (IEP) which is developed by an appropriate Local Education Agency (LEA) committee consisting of the following participants:
  - (a) Representative of the Local Education Agency;
  - (b) Pupil's Teacher;
  - (c) Parent/Surrogate;
  - (d) Pupil (if appropriate);
  - (e) Person knowledgeable about evaluation procedures for a handicapped pupil who is being placed for the first time;
  - (f) Other individuals at the discretion of the parent or LEA which may include the psychologist, guidance counselor, and/or any other provider of the related services.
- (2) When any handicapped pupil is currently receiving or is potentially eligible to receive related services from the Department of Health and Environmental Control, personnel from the local health department should be invited to participate in the IEP committee meeting. Health department personnel can assist as follows:
  - (a) Identifying the types of related services available;
  - (b) Determining the child's eligibility for services;
  - (c) Assisting in the decision making process relative to the specific types of services and extent of time required for those services to meet the needs of the handicapped child;
  - (d) Initiating the enrollment process so that the child may receive services at the earliest possible time.

(C) Determination of Effectiveness of Services Received by Handicapped Children

In order to determine the effectiveness of related services received by handicapped children, the LEA shall invite the health department representative(s) to participate in the annual review meeting of the IEP, and provide recommendations, as appropriate.

Purpose - Part II

The purpose of Part II of this agreement is to address planning and implementation activities for early intervention and preschool programs developed pursuant to Public Law 99-457 and Title 59 of the 1976 Code, as amended.

Goals

The goals of Part II of this Memorandum of Agreement are:

- (A) To determine which services can be provided jointly and collaboratively to the above specified children who are of mutual concern to both agencies;
- (B) To encourage consultation and collaboration in areas of program planning;
- (C) To provide information concerning handicapped children on a need to know basis in accordance with each Agency's regulations regarding confidentiality;
- (D) To actively collaborate in areas of program development and relevant preparation of staff for implementation of program activities.
- (E) To ensure a smooth transition of children from the Early Intervention Program to LEA programs for preschool handicapped children.
- (F) To define financial responsibilities of the agencies for serving children ages birth through five.
- (G) To define arbitration procedures to resolve interagency/intragency disputes.

Joint Roles/Responsibilities of Agencies

Under this agreement, the South Carolina Department of Health and Environmental Control and the South Carolina Department of Education agree to perform the following:

1. Participate in interagency planning for the development of the early intervention and preschool programs.
2. Cooperate in screening, child find and public awareness activities at the state and local level to locate, identify and evaluate handicapped children ages birth through five.
3. Participate in interagency efforts to recommend standards for early intervention and preschool programs, multidisciplinary assessment, case management and individualized family service plans. Standards for assessment will address the mutuality of the two agencies' assessment procedures and acceptance and sharing of assessment information.

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4. Participate in and share interdisciplinary staff development and parent training resources.
5. Facilitate transition planning from early intervention to preschool programs and the development of individualized education plans (IEP), as appropriate.
6. Facilitate the development of interagency agreements between local education agencies and local health department early intervention programs when appropriate to maximize funds and programs/services for preschool handicapped children.

Under this agreement, the South Carolina Department of Health and Environmental Control and the South Carolina Department of Education agree to carry out the following with regard to planning transition from the early intervention to the preschool program:

1. The Department of Health and Environmental Control will initiate planning for transition from the early intervention to the preschool program when the child reaches his second birthday or as soon as possible thereafter.
2. Six months prior to the child's third birthday the South Carolina Department of Health and Environmental Control Family Service Coordinator (FSC) will contact the Local Education Agency, Coordinator of Programs for the Handicapped, or designee, the child's parents/legal guardians and other persons as determined by the FSC and the family. A meeting will be scheduled and notification will be made in writing by the South Carolina Department of Health and Environmental Control and by telephone when possible.

The objectives of the meeting are to:

- a. Familiarize school personnel with the child and family needs and services currently being provided.
- b. Provide the family with an overview of LEA preschool programs, services and eligibility criteria.
- c. Recommend school readiness activities for the child and identify services for which the child will/will not be eligible through the LEA. The South Carolina Department of Health and Environmental Control FSC will use this information in planning future services and in developing a community transition plan for securing services for children not eligible for LEA preschool handicapped programs.
- d. Describe the difference in parent rights and responsibilities between the early intervention and preschool programs for handicapped children.
- e. Provide the LEA with the child's records so that a determination can be made regarding the need for additional tests or repetition of tests based upon program entry requirements of the State Board of Education. This information can also be used by LEA to plan services for eligible children which may not currently be available.

It is the responsibility of the South Carolina Department of Health and Environmental Control FSC to plan for community services for those children who require services after their third birthday but will not be eligible for special education and related services provided by LEA's.

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The LEA Coordinator of Programs for the Handicapped, or designee, shall invite the South Carolina Department of Health and Environmental Control FSC and other appropriate early intervention staff to participate in development of the individualized education program for children who will receive special education and related services. the South Carolina Department of Health and Environmental Control FSC shall participate in these meetings.

#### Financial Responsibilities for Programs/Services

Under this agreement, the South Carolina Department of Health and Environmental Control and the South Carolina Department of Education have the following financial responsibilities for children ages birth through five.

The South Carolina Department of Health and Environmental Control has financial responsibility for assessment and case management services for children ages birth to three who are eligible for early intervention pursuant to program eligibility criteria and contingent upon the availability of federal and state resources. All available resources will be exhausted for these services prior to the use of federal funds appropriated for Public Law 99-457, Part H. In addition to services directly related to Public Law 99-457, the South Carolina Department of Health and Environmental Control has financial and programmatic responsibility for the following services for all children: routine well child care, immunization, multidisciplinary diagnostic and rehabilitative services through CRS and Supplementary Security Income, nutrition education, breast-feeding promotion and food vouchers through WIC; case management services to high risk infants, (up to the age of one, who are enrolled in the Medicaid program); in-home assessment for all Medicaid newborns within the first seven days of life; newborn screening and follow-up (for PKU, hypothyroidism, hemoglobinopathies, and sickle cell disease); testing and counseling for genetic diseases through contracts with three regional genetic centers; lead testing in child health clinics; limited follow-up for high risk infants who are not enrolled in the Medicaid program. (See Attachment #2).

The South Carolina Department of Education ensures the provision of appropriate special education programs by local education agencies for preschool handicapped children, ages three through five, who qualify for services under the State Department of Education's eligibility criteria. Further, the South Carolina Department of Education ensures the provision of related services as defined in a preschool handicapped child's IEP, by the LEA, unless the child qualifies for the services under eligibility criteria of other agencies. (Reference Attachment #1 (B), (C), and (D)).

The provision of appropriate special education programs and related services for preschool handicapped children are the primary components of a comprehensive service system. This service system will be implemented to the maximum extent possible utilizing existing resources as directed by the General Assembly. Full implementation is contingent on the level of state/local and federal funding of special education programs and related services for preschool handicapped children, ages three through five.

#### Resolution of Disputes

Under this agreement, the South Carolina Department of Health and Environmental Control and the South Carolina Department of Education agree to follow the following procedures to resolve inter and intraagency disputes regarding children ages birth through five.

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1. In all interagency disputes between the local health department and LEA, efforts should be made to resolve disagreements at the local level.
2. When disputes cannot be resolved at the local level, a complaint will be initiated by the aggrieved agency to the State Superintendent of Education or the State Commissioner of Health (or their designees), as appropriate.
3. When disputes cannot be resolved between these State Agencies, they will be referred to the Children's Case Resolution system (CCRS).
4. Resolution of intraagency disputes shall follow procedures 1, 2 and 3, above, within the single agency.

#### Due Process and Confidentiality

During the conduct of this Agreement, the South Carolina Department of Health and Environmental Control/Local Health Departments and the South Carolina Department of Education/Local School Districts shall follow the policies and procedures specified in the confidentiality and due process guidelines of the State Board of Education and the policies and procedures on confidentiality of the Department of Health and Environmental Control and its due process guidelines for early intervention program.

#### Implementation/Termination of Agreement

This Memorandum of Agreement shall become effective upon signatures of the Chief Administrative Officers of the South Carolina Department of Education and the South Carolina Department of Health and Environmental Control and shall remain in effect unless terminated by either the State Superintendent of Education or the Commissioner of the Department of Health and Environmental Control. Unilateral termination shall require a thirty (30) day written notice. Bilateral termination shall be upon joint dissolution of this agreement.

Recommended by:

\_\_\_\_\_  
Robert S. Black, Director  
Office of Programs for the Handicapped

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ann Wall Lee, Director  
Division of Children's Health

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Michael D. Jarrett, Commissioner  
South Carolina Department of Health and Environmental Control

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlie G. Williams, State Superintendent of Education  
South Carolina Department of Education

\_\_\_\_\_  
Date

Attachment #1

Population Served/Special Education and Related Services Provided by the Local Education Agencies/State Education Agency to Handicapped Pupils

It is the responsibility of the SEA/LEA's to ensure that the types of programs and services listed below are provided, as appropriate, to handicapped children. Clearly, it is the intent of Public Law 94-142 that when securing appropriate programs/services for handicapped children all available resources be considered by the local school district to make optimal use, without duplication, of existing facilities, personnel, other agency services, payment sources, etc. Once the potential for use of existing resources has been exhausted, the school district has the ultimate responsibility to ensure that the handicapped child receives free appropriate special education and related services through other arrangements, such as contracted services, creating school-based programs, etc.

- (A) Appropriate special education and related services shall be made available to handicapped children between the ages of 5 and 21 years (4 to 21 years of age for hearing and visually handicapped children), and provide at no cost to parents. (§121a.4)
- (B) Special education instructional programs shall be provided which are specially designed to meet the unique needs of a handicapped child, including classroom instruction, instruction in physical education, home instruction, instruction in hospitals and institutions, and vocational education. (§121a.14)
- (C) Non-academic and extracurricular services/activities shall be made available (e.g., athletics, special interest clubs, etc.). (§121a.306)
- (D) Related services, which are necessary for the handicapped child to benefit from special education services outlined in his/her Individualized Education Program, shall be made available and include, but not be limited to, the following: (1) speech pathology, (2) audiology, (3) psychological services, (4) physical therapy, (5) occupational therapy, (6) recreation, (7) early identification and assessment of disabilities, (8) counseling services, (9) medical services for diagnostic or evaluation purposes, (10) school health services, (11) social work services, (12) parent counseling and training, (13) transportation and (14) clean intermittent catheterization. (§121a.13)

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### **CHILDREN'S REHABILITATIVE SERVICES**

#### **What Is Children's Rehabilitative Services (CRS)?**

Children's Rehabilitative Services provides multidisciplinary diagnosis and treatment for physically handicapped and chronically ill children.

#### **What Are The Services Provided?**

Diagnosis and treatment are provided and/or arranged through 12 district clinics. Children are also seen in the office of medical specialists associated with CRS. Some children may need to go to a regional speciality clinic depending on their medical problems.

#### **What Services Are Provided?**

- \* Clinic services, including evaluations, diagnosis, and treatment.
- \* Orthopedic braces and rehabilitative equipment, hearing aids, etc.
- \* Medicine, medical supplies, and special formulas.
- \* Speech, physical, occupational, and recreational therapy.
- \* Summer camp at Camp Burnt Gin in Sumter County.
- \* Coordination of care.
- \* Other services, when ordered by a CRS consultant, may include surgery and corrective or restorative dentistry and orthodontics.
- \* Social Work
- \* Nutrition
- \* Health Education

Applications for services, including camp, are made through county health departments. Services purchased outside DHEC must be preauthorized by the CRS clinic.

#### **Who Provides The Services?**

Services are provided by full-time staff, including nurses, social workers and nutritionists with clerical support. Physicians, dentists and other health professionals in private practice or on the staff of medical schools work under contract with DHEC to provide clinic services and see children on a consultant basis in their offices. Physical, occupational and speech therapy are provided for those children who have a medical indication for these services.

#### **What Medical Conditions Are Covered?**

- \* Diseases of the bones and joints
- \* Hearing disorders and aural pathologies
- \* Congenital anomalies
- \* Epilepsy
- \* Cardiac defects including rheumatic fever
- \* Cleft Lip/Palate or other craniofacial anomalies
- \* Residuals of trauma (accidents, burns and poisoning)
- \* Cerebral palsy and other central nervous system disorders
- \* Cystic fibrosis (children and adults)
- \* Endocrine disorders
- \* Hemophilia (children and adults)

- \* Sickle Cell disorders (children and adults)
- \* Developmental delays, such as speech/language, motor, and growth abnormalities

#### **Who Is Eligible for CRS?**

Children from birth to 18 years of age are eligible if the family income is 200 percent or less of the federal poverty guidelines. There are some disorders for which children may be evaluated but may not be able to receive treatment through CRS. Any physically handicapped child in the state, 7 to 15 years old, is eligible for consideration to attend Camp Burnt Gin; he or she does not have to be a CRS patient.

Some adults may receive certain services through CRS:

- \* Persons with hemophilia 18 years old and older with incomes below 250 percent of the federal poverty guidelines can receive blood products and supplies at no cost to the patient; those with incomes above 250 percent of the poverty guidelines can purchase blood products and supplies from the program at the state contract cost.
- \* Persons with sickle cell disease 18 years old and older with incomes below 200 percent of the poverty guidelines are eligible for limited services.
- \* Persons with cystic fibrosis 18 years old and older with incomes at or below 250 percent of the poverty guidelines are eligible to submit bills for certain services related to the disease for possible medical financial assistance.

#### **How Is CRS Funded?**

A portion of the Title V Maternal and Child Health Service Block Grant is allocated for patient services; the state appropriates funds for patient services, Camp Burnt Gin, special formula for inborn metabolic disorders, blood products and supplies for hemophilia patients (including adults\*), adult sickle cell disease\*, and adult cystic fibrosis\*.

Third party reimbursement is sought from private insurance; Medicaid is billed for eligible patients. Private pay patients are billed according to sliding fee scales based on federal poverty guidelines.

(CRS administers appropriations for adults.)

#### **How Are Services and Cost Accountability Monitored?**

A patient can be tracked for public health services provided anywhere in South Carolina through a computerized data system which integrates both the "well child" and Children's Rehabilitative Services caseloads. The system provides data on type and number of patients serviced, services provided to each patient, and providers of services, thus enable costs to be related to patients and services. The system also provides for direct billing for third party reimbursement, including Medicaid, private pay, and insurance for CRS.

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE SOUTH CAROLINA DEPARTMENT OF MENTAL RETARDATION

Authority and Purpose

Under Section 59-137-70 of the 1976 Code, as amended, the State Department of Education is directed to identify all financial resources available within the State from federal, state, local and private sources for serving preschool handicapped children ages three through five. Additionally interagency agreements must be developed, consistent with Section 59-137-30, to define the financial responsibility of each agency for providing handicapped children and youth with free appropriate education, and (2) resolve interagency disputes including procedures under which local school districts may initiate proceedings under the agreement in order to secure reimbursement from other agencies or otherwise implement the provisions of the agreement.

The purpose of this agreement is to establish a collaborative relationship between the South Carolina Department of Education and the South Carolina Department of Mental Retardation to enhance the quality of special education, related services and other important child and family services for preschool children, ages three through five, with mental retardation and related disabilities.

Goals

The goals of this memorandum of Agreement are:

- A. To define financial responsibilities of the agencies for serving preschool children with mental retardation and related disabilities;
- B. To determine which services will be provided by each agency for preschool children with mental retardation and related disabilities;
- C. To facilitate the development of interagency agreements between local Mental Retardation boards and local education agencies (LEAs) when appropriate to maximize funds and programs/services for preschool handicapped children.
- D. To define arbitration procedures to resolve interagency disputes.

Joint Agency Roles/Responsibilities

Under this agreement, the South Carolina Department of Mental Retardation and the South Carolina Department of Education agree to perform the following:

- 1. Participate in interagency planning for the development of preschool programs and encourage the establishment of local interagency committees.
- 2. Cooperate in screening, child find and public awareness activities at the state and local level to locate, identify and evaluate handicapped children ages birth through five.
- 3. Participate in interagency efforts to recommend standards for preschool programs, multidisciplinary assessment and credentialing of personnel.

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4. Participate in and share interdisciplinary staff development and parent training resources.
5. Facilitate the development of interagency agreements between local education agencies and local Mental Retardation Boards when appropriate to establish effective interagency planning, coordination and service delivery to include child find activities, transition planning, development of Individualized Education Programs, parent training and staff development activities.
6. Facilitate local planning to ensure a smooth transition for children from the Department of Mental Retardation preschool programs to local education agency special education programs and the development of individualized education plans (IEP), as appropriate. (Case managers from the Department of Mental Retardation working in concert with LEA's will support families in transition planning and IEP development for the provision of special education and related services in school and social support services in the community.)
7. Exchange appropriate client information and data relevant to the needs of individuals and families in accordance with each Agency's regulations regarding due process and confidentiality.

#### Financial Responsibilities for Programs/Services

Under this agreement, the South Carolina Department of Mental Retardation and the South Carolina Department of Education have the following financial responsibilities for children with mental retardation and related disabilities ages three through five.

The South Carolina Department of Mental Retardation has fiscal responsibility for the provision of support services to preschool handicapped children deemed eligible for services under the Agency's criteria, subject to the availability of funds. These support services include day care, home based intervention, summer camps, extended day care and case management.

The South Carolina Department of Education ensures the provision of appropriate special education programs by local education agencies for preschool handicapped children, ages three through five, who qualify for services under the State Department of Education's eligibility criteria. Further, the South Carolina Department of Education ensures the provision of related services as defined in a preschool handicapped child's IEP, by the LEA, unless the child qualifies for the services under eligibility criteria of other agencies. (Reference attachment #1 (B), (C), and (D)).

The provision of appropriate special education programs and related services for preschool handicapped children are the primary components of a comprehensive service system. This service system will be implemented to the maximum extent possible utilizing existing resources as directed by the General Assembly. Full implementation is contingent on the level of state/local and federal funding of special education programs and related services for preschool handicapped children, ages three through five.

#### Resolution of Disputes

Under this agreement, the South Carolina Department of Mental Retardation and the South Carolina Department of Education agree to follow the following procedures to resolve interagency disputes regarding children with mental retardation and related disabilities, ages three through five.

1. In all interagency disputes between the local Mental Retardation Board and the LEA, efforts should be made to resolve disagreements at the local level.

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2. When disputes cannot be resolved at the local level, a complaint will be initiated by the aggrieved agency to the State Superintendent of Education or the State Commissioner of the Department of Mental Retardation (or their designees), as appropriate.
3. When disputes cannot be resolved between these State Agencies, they will be referred to the Children's Case Resolution System (CCRS).

#### Due Process and Confidentiality

During the conduct of this Agreement, the South Carolina Department of Mental Retardation/local Mental Retardation Boards and the South Carolina Department of Education/local school districts shall follow the policies and procedures specified in the confidentiality and due process guidelines of the State Board of Education and the policies and procedures on confidentiality and due process of the Department of Mental Retardation.

#### Implementation/Termination of Agreement

This Memorandum of Agreement shall become effective upon signatures of the Chief Administrative Officers of the South Carolina Department of Education and the South Carolina Department of Mental Retardation and shall remain in effect unless terminated by either the State Superintendent of Education or the Commissioner of the Department of Mental Retardation. Unilateral termination shall require a thirty (30) day written notice. Bilateral termination shall be upon joint dissolution of this agreement.

Recommended by:

\_\_\_\_\_  
Robert S. Black, Director  
Office of Programs for the Handicapped

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Philip S. Massey, Commissioner  
South Carolina Department of Mental Retardation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlie G. Williams, State Superintendent of Education  
South Carolina Department of Education

\_\_\_\_\_  
Date

**12441**



**JAMES L. SOLOMON, JR.**

COMMISSIONER

**South Carolina  
Department of Social Services**



P.O. Box 1520  
Columbia, South Carolina 29202-1520

October 23, 1989

Dr. Robert S. Black, Director  
Office of Programs for the Handicapped  
S.C. Department of Education  
100 Executive Center Drive  
Koger Executive Center  
Santee Building, Suite 210  
Columbia, South Carolina 29210

Dear Dr. Black,

The recent meeting with you and Mary Ginn concerning the State Department of Education's initiative in addressing the needs of the preschool child through programs funded by PL99-457 was most informative. I look forward to the Department's future involvement with this endeavor!

After our meeting, I reviewed the information with Mr. Solomon and staff. Presently we do not perceive a need to enter into formal agreement on PL99-457 between the Department of Education and the Department of Social Services. In the future, if a need arises we can certainly consider an agreement at that time.

It is always a pleasure to work with you and I look forward to future meetings.

Best wishes!

Sincerely,

*Barry G. Dowd*

(Ms.) Barry G. Dowd, Deputy Commissioner  
Office of Children, Family & Adult Services

BGD/s

**12442**

**South Carolina Board of Social Services**

THE REVEREND DAVID E. LANDHOLT  
CHAIRMAN  
AT-LARGE  
COLUMBIA

DOLORES S. GREENE  
MEMBER  
FIRST DISTRICT  
CHARLESTON

DR. OSCAR P. BUTLER, JR.  
MEMBER  
SECOND DISTRICT  
ORANGEBURG

BETTY C. DAVENPORT  
MEMBER  
THIRD DISTRICT  
ANDERSON

JOHN K. EARLE  
MEMBER  
FOURTH DISTRICT  
GREENVILLE

DR. AGNES H. WILSON  
MEMBER  
FIFTH DISTRICT  
SUMTER

PHILLIP P. CAMPBELL  
MEMBER  
SIXTH DISTRICT  
DARLINGTON

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE SOUTH CAROLINA SCHOOL FOR THE DEAF AND BLIND

A Memorandum of Agreement between the South Carolina Department of Education and the South Carolina School for the Deaf and Blind is currently being developed to outline roles/responsibilities of the agencies in providing programs/services to hearing and visually handicapped children, ages three through five. The Agreement had not been completed by the date of printing due to time constraints; however, upon completion, it will be added to this document.

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE SOUTH CAROLINA COMMISSION FOR THE BLIND

Authority and Purpose - Part I

Public Law 94-142 requires that States provide free appropriate public programs of special education and related services for all handicapped children of legal school age. It is the intent of the Act that State agencies work cooperatively in order to ensure that all handicapped children have full and equal access to all of the State's resources so that the federal mandate may be accomplished.

The purpose of Part I of this agreement is to establish a collaborative relationship between the South Carolina Department of Education and the South Carolina Commission for the Blind in order to facilitate interagency planning and communication which will improve educational services and avoid duplication of services for legally blind children and children with severe visual disability (hereafter referred to as visually handicapped) of legal school age in South Carolina.

Goals

The goals of Part I of this Memorandum of Agreement are:

- (A) To determine which services can be provided jointly and collaboratively to the above specified children who are of mutual concern to both agencies;
- (B) To encourage consultation and collaboration in areas of program planning;
- (C) To provide information concerning visually handicapped children on a need to know basis in accordance with each Agency's regulations regarding confidentiality;
- (D) To actively collaborate in areas of program development and relevant preparation of staff for implementation of program activities;
- (E) To define financial responsibilities of the agencies for serving visually handicapped children of legal school age;
- (F) To define arbitration procedures to resolve interagency disputes.

Agency Roles/Responsibilities

The South Carolina Department of Education is responsible for ensuring that all handicapped children of legal school age in South Carolina are afforded the opportunity to receive a free appropriate program of special education and related services. Policies, procedures, and guidelines relative to the delivery of special education and related services for handicapped children are set forth in the Defined Minimum Program, the Annual Program Plan for the Implementation of Public Law 94-142, and Procedures for Survey, Screening, Evaluation, Placement, and Dismissal of Children Into/Out of Programs for the Handicapped. (see Attachment #1 for services provided)

The South Carolina Commission for the Blind provides many supportive services to visually handicapped children through the Children's Services Department, Prevention of Blindness Program, Vocational Rehabilitation Services and other related programs. These services are available statewide to visually handicapped children who meet eligibility requirements. (see Attachment #2)

#### Terms of Agreement

The following guidelines are hereby agreed to by the South Carolina Department of Education and the South Carolina Commission for the Blind for the purpose of facilitating the availability of free appropriate special education and related services for visually handicapped children of legal school age in South Carolina in the most effective and efficient manner possible.

#### (A) Communication Between Agencies

Both the South Carolina Department of Education and the South Carolina Commission for the Blind shall select one person who shall serve as liaison to exchange specific information with counterparts on the various programs/services available, criteria for participation in programs/services, data derived from various childcounts, changes in policies/procedures. It shall be the responsibility of each State agency to disseminate this information to the local/regional agencies, as appropriate.

#### (B) Determination of Available Services for Handicapped Children

- (1) Public Law 94-142 (§121a.344) requires that the basis for determining the special education and related service needs of a handicapped pupil shall be the pupil's Individualized Education Program (IEP) which is developed by an appropriate Local Education Agency (LEA) committee consisting of the following participants:
  - (a) Representative of the Local Education Agency;
  - (b) Pupil's Teacher;
  - (c) Parent/Surrogate;
  - (d) Pupil (if appropriate);
  - (e) Person knowledgeable about evaluation procedures for a handicapped pupil who is being placed for the first time;
  - (f) Other individuals at the discretion of the parent or LEA which may include the psychologist, guidance counselor, and/or any other provider of the related services.
- (2) When any visually handicapped pupil is currently receiving or is potentially eligible to receive services from the South Carolina Commission for the Blind, personnel from the agency should be invited to participate in the IEP committee meeting. Commission personnel can assist as follows:
  - (a) Identifying the types of services available;
  - (b) Determining the child's eligibility for services;
  - (c) Assisting in the decision making process relative to the specific types of services required to meet the needs of the visually handicapped child;

(C) Determination of Effectiveness of Services Received by Handicapped Children

In order to determine the effectiveness of services received by visually handicapped children, the LEA should invite the South Carolina Commission for the Blind representative(s) to participate in the annual review meeting of the IEP, and provide recommendations, as appropriate.

Authority and Purpose - Part II

Under Section 59-137-70 of the 1976 Code, as amended, the State Department of Education is directed to identify all financial resources available within the State from federal, state, local and private sources for serving preschool handicapped children ages three through five. Additionally interagency agreements must be developed, consistent with Section 59-137-30, to define the financial responsibility of each agency for providing handicapped children and youth with free appropriate education, and (2) resolve interagency disputes including procedures under which local school districts may initiate proceedings under the agreement in order to secure reimbursement from other agencies or otherwise implement the provisions of the agreement.

The purpose of this section of this agreement is to establish a collaborative relationship between the South Carolina Department of Education and the South Carolina Commission for the Blind to enhance the quality of special education, related services and other important child and family services for visually handicapped preschool children, ages three through five.

Goals

The goals of this memorandum of Agreement are:

- A. To define financial responsibilities of the agencies for serving visually handicapped preschool children;
- B. To determine which services will be provided by each agency for visually handicapped preschool children;
- C. To encourage consultation and collaboration in areas of programing planning;
- D. To provide information concerning handicapped children on a need to know basis in accordance with each Agency's regulations regarding confidentiality;
- E. To define arbitration procedures to resolve interagency disputes.
- F. To ensure a smooth transition of visually handicapped preschool children receiving services from the South Carolina Commission for the Blind to LEA programs for preschool handicapped children.

Joint Agency Roles/Responsibilities

Under this agreement, the South Carolina Commission for the Blind and the South Carolina Department of Education agree to perform the following:

- 1. Participate in interagency planning for the development of preschool programs and encourage the establishment of local interagency committees.

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2. Cooperate in screening, child find and public awareness activities at the state and local level to locate, identify and evaluate handicapped children ages birth through five.
3. Participate in interagency efforts to recommend standards for preschool programs, multidisciplinary assessment and credentialing of personnel.
4. Participate in and share interdisciplinary staff development and parent training resources.
5. Facilitate local planning to ensure a smooth transition for children from the South Carolina Commission for the Blind preschool programs to local education agency special education programs and the development of individualized education plans (IEP), as appropriate. (Case managers from the South Carolina Commission for the Blind working in concert with LEA's will support families in transition planning and IEP development for the provision of special education and related services in school and social support services in the community.)
6. Exchange appropriate client information and data relevant to the needs of individuals and families in accordance with each Agency's regulations regarding due process and confidentiality.

#### Financial Responsibilities for Programs/Services

Under this agreement, the South Carolina Commission for the Blind and the South Carolina Department of Education have the following financial responsibilities for visually handicapped children ages three through five.

The South Carolina Commission for the Blind has fiscal responsibility for the provision of support services to preschool handicapped children deemed eligible for services under the Agency's criteria, subject to the availability of funds. These support services include program consultation, home based intervention, summer camps, parent training and case management. (Attachment #2)

The South Carolina Department of Education ensures the provision of appropriate special education programs by local education agencies for preschool handicapped children, ages three through five, who qualify for services under the State Department of Education's eligibility criteria. Further, the South Carolina Department of Education ensures the provision of related services as defined in a preschool handicapped child's IEP, by the LEA, unless the child qualifies for the services under eligibility criteria of other agencies. (Reference Attachment #1 (B), (C), and (D)).

The provision of appropriate special education programs and related services for preschool handicapped children are the primary components of a comprehensive service system. This service system will be implemented to the maximum extent possible utilizing existing resources as directed by the General Assembly. Full implementation is contingent on the level of state/local and federal funding of special education programs and related services for preschool handicapped children, ages three through five.

#### Resolution of Disputes

Under this agreement, the South Carolina Commission for the Blind and the South Carolina Department of Education agree to follow the following procedures to resolve interagency disputes regarding visually handicapped children ages three through five.

1. In all interagency disputes, efforts should be made to resolve disagreements at the local level.
2. When disputes cannot be resolved at the local level, a complaint will be initiated by the aggrieved agency to the State Superintendent of Education or the State Commissioner of the South Carolina Commission for the Blind (or their designees), as appropriate.
3. When disputes cannot be resolved between these State Agencies, they will be referred to the Children's Case Resolution System (CCRS).

#### Due Process and Confidentiality

During the conduct of this Agreement, the South Carolina Commission for the Blind and the South Carolina Department of Education shall follow the policies and procedures specified in the confidentiality and due process guidelines of the State Board of Education and the policies and procedures on confidentiality and due process of the South Carolina Commission for the Blind.

#### Implementation/Termination of Agreement

This Memorandum of Agreement shall become effective upon signatures of the Chief Administrative Officers of the South Carolina Department of Education and the South Carolina Commission for the Blind and shall remain in effect unless terminated by either the State Superintendent of Education or the Commissioner of the South Carolina Commission for the Blind. Unilateral termination shall require a thirty (30) day written notice. Bilateral termination shall be upon joint dissolution of this agreement.

Recommended by:

\_\_\_\_\_  
Nancy L. Buchanan, Director  
Client Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert S. Black, Director  
Office of Programs for the Handicapped

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
John Aiken, Interim Commissioner  
South Carolina Commission for the Blind

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlie G. Williams, State Superintendent of Education  
South Carolina Department of Education

\_\_\_\_\_  
Date

**12448**

Attachment #1

Population Served/Special Education and Related Services Provided by the Local Education Agencies/State Education Agency to Handicapped Pupils

It is the responsibility of the SEA/LEA's to ensure that the types of programs and services listed below are provided, as appropriate, to handicapped children. Clearly, it is the intent of Public Law 94-142 that when securing appropriate programs/services for handicapped children all available resources be considered by the local school district to make optimal use, without duplication, of existing facilities, personnel, other agency services, payment sources, etc. Once the potential for use of existing resources has been exhausted, the school district has the ultimate responsibility to ensure that the handicapped child receives free appropriate special education and related services through other arrangements, such as contracted services, creating school-based programs, etc.

- (A) Appropriate special education and related services shall be made available to handicapped children between the ages of 5 and 21 years (4 to 21 years of age for hearing and visually handicapped children), and provide at no cost to parents. (§121a.4)
- (B) Special education instructional programs shall be provided which are specially designed to meet the unique needs of a handicapped child, including classroom instruction, instruction in physical education, home instruction, instruction in hospitals and institutions, and vocational education. (§121a.14)
- (C) Non-academic and extracurricular services/activities shall be made available (e.g., athletics, special interest clubs, etc.). (§121a.306)
- (D) Related services, which are necessary for the handicapped child to benefit from special education services outlined in his/her Individualized Education Program, shall be made available and include, but not be limited to, the following: (1) speech pathology, (2) audiology, (3) psychological services, (4) physical therapy, (5) occupational therapy, (6) recreation, (7) early identification and assessment of disabilities, (8) counseling services, (9) medical services for diagnostic or evaluation purposes, (10) school health services, (11) social work services, (12) parent counseling and training, (13) transportation and (14) clean intermittent catheterization. (§121a.13)

Definition

"Visually handicapped pupils means pupils of legal school age who either have no vision or whose visual limitations after correction result in educational handicaps unless special provisions are made." (Article 4.1 of the 1972 South Carolina Code of Laws, as amended.)

## THE SOUTH CAROLINA COMMISSION FOR THE BLIND

### ELIGIBILITY:

#### Legal Blindness and Severe Visual Disability:

(1) "Blindness" is defined as that level of central visual acuity, 20/200 or less in the better eye with correcting glasses, or a disqualifying field defect in which the peripheral field has contracted to such an extent that the widest diameter of visual field subtends an angular distance no greater than twenty degrees and which is sufficient to incapacitate him for self-support, or an eighty per cent loss of visual efficiency resulting from visual impairment in more than one function of the eye, including visual acuity for distance and near, visual fields, ocular, mobility, and other ocular functions and disturbances.

(2) "Severe visual disability" is defined as any progressive pathological condition of the eye or eyes supported by acceptable eye examination, which in the opinion of the examiner may or will result in legal blindness within twenty-four months. (1966(54)2325; 1974(58)2090.)

### SERVICE DIVISIONS:

VOCATIONAL REHABILITATION (Ages 16 to adult)

PREVENTION OF BLINDNESS (No age restriction)

CHILDRENS SERVICES (Birth to 16)

INDEPENDENT LIVING SERVICES FOR THE ELDERLY BLIND (55 and older)

LOW VISION CLINICS

VOLUNTEER PROGRAM

MEDIA CENTER

EDUCATIONAL RADIO FOR THE BLIND

All of the above mentioned services are contingent upon the availability of state resources.

For more information, write to:  
Office of Public Information  
1430 Confederate Avenue  
Columbia, South Carolina 29201  
1-800-922-2222

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MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE HEALTH AND HUMAN SERVICES FINANCE COMMISSION

There is currently a memorandum of agreement between the South Carolina Department of Education and the Health and Human Services Finance Commission relative to Early Periodic Screening and Diagnostic Testing (EPSDT). When the two agencies complete the design of a Medicaid System for South Carolina, the Agreement will be expanded to encompass roles/responsibilities of the agencies relative to implementing, coordinating and maintaining the system.

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
HEADSTART

The South Carolina Department of Education will initiate the development of a Memorandum of Agreement with Headstart to outline roles/responsibilities of the agencies in serving preschool handicapped children, ages three through five. The Agreement will be added to this document upon completion.

**EXHIBIT**

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STATE BUDGET & CONTROL BOARD

**12452**

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE SOUTH CAROLINA DEPARTMENT OF EDUCATION  
AND  
THE SOUTH CAROLINA DEPARTMENT OF MENTAL HEALTH

Authority and Purpose

Under Section 59-137-70 of the 1976 Code, as amended, the State Department of Education is directed to identify all financial resources available within the State from federal, state, local and private sources for serving preschool handicapped children ages three through five. Additionally interagency agreements must be developed, consistent with Section 59-137-30, to define the financial responsibility of each agency for providing handicapped children and youth with free appropriate education, and (2) resolve interagency disputes including procedures under which local school districts may initiate proceedings under the agreement in order to secure reimbursement from other agencies or otherwise implement the provisions of the agreement.

The purpose of this agreement is to establish a collaborative relationship between the South Carolina Department of Education and the South Carolina Department of Mental Health to enhance the quality of special education, related services and other important child and family services for preschool handicapped children, ages three through five.

Goals

The goals of this memorandum of Agreement are:

- A. To define financial responsibilities of the agencies for serving preschool handicapped children;
- B. To determine which services will be provided by each agency for preschool handicapped children;
- C. To define arbitration procedures to resolve interagency disputes.

Joint Agency Roles/Responsibilities

Under this agreement, the South Carolina Department of Mental Health and the South Carolina Department of Education agree to perform the following:

- 1. Participate in interagency planning for the development of preschool programs and encourage the establishment of local interagency committees.
- 2. Cooperate in screening, child find and public awareness activities at the state and local level to locate, identify and evaluate handicapped children ages birth through five.
- 3. Participate in interagency efforts to recommend standards for preschool programs, multidisciplinary assessment and credentialing of personnel.
- 4. Participate in and share interdisciplinary staff development and parent training resources.

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5. Exchange appropriate client information and data relevant to the needs of individuals and families in accordance with each Agency's regulations regarding due process and confidentiality;

#### Financial Responsibilities for Programs/Services

Under this agreement, the South Carolina Department of Mental Health and the South Carolina Department of Education have the following financial responsibilities for preschool handicapped children, ages three through five.

The South Carolina Department of Mental Health will serve children and families referred by the South Carolina Department of Education as both clinically appropriate and within available resources. Additionally, the Department of Mental Health will designate staff to participate in the development and provision of parent support and training activities.

The South Carolina Department of Education ensures the provision of appropriate special education programs by local education agencies for preschool handicapped children, ages three through five, who qualify for services under the State Department of Education's eligibility criteria. Further, the South Carolina Department of Education ensures the provision of related services as defined in a preschool handicapped child's IEP, by the LEA, unless the child qualifies for the services under eligibility criteria of other agencies. (Reference attachment #1 (B), (C), and (D)).

The provision of appropriate special education programs and related services for preschool handicapped children are the primary components of a comprehensive service system. This service system will be implemented to the maximum extent possible utilizing existing resources as directed by the General Assembly. Full implementation is contingent on the level of state/local and federal funding of special education programs and related services for preschool handicapped children, ages three through five.

#### Resolution of Disputes

Under this agreement, the South Carolina Department of Mental Health and the South Carolina Department of Education agree to follow the following procedures to resolve interagency disputes regarding preschool children ages three through five.

1. In all interagency disputes between the local Mental Health Centers and the LEA, efforts should be made to resolve disagreements at the local level.
2. When disputes cannot be resolved at the local level, a complaint will be initiated by the aggrieved agency to the State Superintendent of Education or the State commissioner of the Department of Mental Health (or their designees), as appropriate.
3. When disputes cannot be resolved between these State Agencies, they will be referred to the Children's Case Resolution System (CCRS).

#### Due Process and Confidentiality

During the conduct of this Agreement, the South Carolina Department of Mental Health/local Mental Health Centers and the South Carolina Department of Education/local school districts shall follow the policies and procedures specified in the confidentiality and due process guidelines of the State Board of Education and the

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policies and procedures on confidentiality and due process of the Department of Mental Health.

Implementation/Termination of Agreement

This Memorandum of Agreement shall become effective upon signatures of the Chief Administrative Officers of the South Carolina Department of Education and the South Carolina Department of Mental Health and shall remain in effect unless terminated by either the State Superintendent of Education or the Commissioner of the Department of Mental Health. Unilateral termination shall require a thirty (30) day written notice. Bilateral termination shall be upon joint dissolution of this agreement.

Recommended by:

\_\_\_\_\_  
Robert S. Black, Director  
Office of Programs for the Handicapped

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerome H. Hanley, Director  
Division of children, Adolescents and Their Families

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Dr. Joseph J. Bevilacqua, Commissioner  
South Carolina Department of Mental Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlie G. Williams, State Superintendent of Education  
South Carolina Department of Education

\_\_\_\_\_  
Date

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CHILDREN'S CASE RESOLUTION SYSTEM (CCRS)  
ARBITRATION PROCEDURES

ATTACHMENT B

12456

## CHILDREN'S CASE RESOLUTION SYSTEM (CCRS) ARBITRATION PROCEDURES

Sections 20-7-5210 through 20-7-5250 of the Code of Laws of South Carolina, 1976, as amended, include an arbitration process as a major function of the CCRS. The arbitration procedures reflected herein are contained in the "Policies and Procedures Relating to the Children's Case Resolution System".

### LEVEL I

#### Purpose:

The purpose of a Level I staffing is to allow representatives of all involved agencies an opportunity to reach consensus on services needed and to establish responsibility for agency services and financial support.

#### Notification:

Notification of a Level I staffing will be sent to all agencies directly involved with the case. Two weeks notice of the staffing will be given unless extenuating circumstances of the case warrant an emergency meeting. Within five working days, each agency should inform the Office of Children's Affairs of the name of their representative who will attend the staffing.

#### Results:

- 1.a. If agreement is reached, written notification regarding the resolution will be sent to each involved agency head for approval. When all agencies are in agreement with the resolution and private placement is not involved, then the CCRS will monitor the case on an as needed basis or when requested to do so by an agency/individual. If a child is to be privately placed the CCRS cost share formula shall be implemented. If all involved agencies agree to the resolution, the case is maintained by the CCRS for monitoring. A case involving private placement will be reviewed by the CCRS on a quarterly basis and meetings will be held as necessary. A private facility will be required to provide bimonthly reports on the child's progress. If it is determined by any involved party that inadequate progress is being made or that the placement is otherwise inappropriate, the CCRS may arrange a meeting with the involved agencies/individuals to evaluate and determine if the placement should continue.
- 1.b. If agreement is reached, but not approved by involved agency heads, the case proceeds to Level II.
2. If agreement is not reached in the Level I staffing, the case proceeds to Level II.

### LEVEL II

#### Purpose:

Level II staffings provide an opportunity for all involved agency heads to meet in an effort to obtain unanimous consent in determining the child's service needs and

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designating the responsibilities of each agency as they relate to the child's service needs. Each representative must have the power to make final decisions on behalf of the agency.

Notification:

Each agency head, of each involved party, will be notified of the failure to reach consensus in Level I and of the scheduling of the Level II staffing. Within five working days, agencies should notify the Office of Children's Affairs of the name of their representative or agency head to attend the staffing.

Results:

- 1.a. If agreement is reached, all involved agency heads will receive written notification of the resolution agreement for signature. When all agencies are in agreement with the resolution, and private placement is not involved, then the CCRS will monitor the case on an as needed basis or when requested to do so by an agency/individual. If a child is to be privately placed the CCRS cost share formula shall be implemented. If all agency heads agree to the resolution in writing the case is maintained by the CCRS for monitoring. A case involving private placement will be reviewed by the CCRS on a quarterly basis and meetings will be held as necessary. A private facility will be required to provide bimonthly reports on the child's progress. If it is determined by any involved party that inadequate progress is being made or that the placement is otherwise inappropriate, the CCRS may arrange a meeting with the involved agencies/individuals to evaluate and determine if the placement should continue.
- 1.b. If agreement is reached within the staffing, but not agreed to in writing by all agency heads, the case proceeds to Level III.
2. If agreement is not reached in the Level II staffing, the case proceeds to Level III.

LEVEL III

Purpose:

When unanimous consent is not obtained in a Level II staffing, a panel shall be convened to make a final decision regarding the child's service needs and to designate the responsibilities of each agency in meeting those needs. The panel shall be composed of the following individuals:

1. One public agency board member and one agency head appointed by the Governor. No member shall be appointed who represents an agency involved in the case. Recommendations for appointment may be made by the Human Services Coordinating Council;
2. One legislator appointed by the Governor - recommended by the Joint Legislative Committee on Children;
3. Two members appointed by the Governor from a list of qualified individuals not employed by a child serving public agency. The Office of Children's Affairs will establish the list in advance; and
4. A chairman will be appointed by the Governor from members appointed in item number three.

### Notification

All involved parties will be informed of the failure to reach consensus in Level II and of the scheduling of a Level III staffing. Normally there will be 30 days notice of the date for the Level III hearing unless circumstances dictate that it be held sooner. Within five working days, all parties should notify the Office of Children's Affairs of the names of their representatives who will attend the Level III staffing.

All parties have the right to present evidence and witnesses, to question other parties concerning information presented, and to be represented by legal counsel should they so choose. Proceedings before the panel will be informal, and while order will be maintained, no specific rules of evidence or trial procedures will be followed.

### Results:

The panel may review the case history information, meeting recommendations, electronic recordings, etc., prior to the staffing. After the panel has held the staffing and reviewed sufficient information, a decision regarding needed services shall be rendered within 30 days. When private services are necessary, financial responsibility shall be apportioned among appropriate public agencies based on the CCRS cost share formula.

Each involved agency will receive written notification of the panel's decision including a listing of specific services and/or financial responsibilities required of the agency and will be responsible for implementing the decisions made by the panel.

The case will then be at least annually reviewed by the CCRS to determine if services continue to be appropriate. Meetings may be held by the CCRS staff with the involved agencies/individuals as needed.

12459

PROGRAM COSTS

ATTACHMENT C

12460

# DRAFT

ESTIMATED COST of PROVIDING HANDICAPPED  
PROGRAM SERVICES for PRE-SCHOOL CHILDREN  
SOUTH CAROLINA PUBLIC SCHOOLS  
FY 1990-91

MODEL	PROJECTED NUMBER PUPILS	PER-PUPIL COST	TOTAL COST	GRAND TOTAL
SELF-CONTAINED	950	\$4,201	\$3,990,950	
SPEECH	5,300	913	4,838,900	
ITINERANT	2,000	4,532	9,064,000	
HOMEBASED	750	5,550	4,162,500	
TOTAL	9,000	.....		\$22,056,350

## RELATED SERVICES

AUDIOLOGY	\$104,555	
OCCUPATIONAL/PHYSICAL THERAPY	510,822	
TOTAL RELATED SERVICES		\$615,377
TOTAL INSTRUCTION/RELATED SERVICES		\$22,671,727

## EXCLUSIONS (FUNDS AVAILABLE OTHER SOURCES)

EDUCATION FINANCE ACT	(\$6,285,929)	
EDUCATION IMPROVEMENT ACT	(120,078)	
P.L. 94-142 (@\$319/PUPIL)	(2,871,000)	
P.L. 99-457 (@\$900/PUPIL)	(8,100,000)	
TOTAL EXCLUSIONS		(\$17,377,007)

TOTAL NET INSTRUCTIONAL RECURRING COSTS	\$5,294,720	
PUPIL TRANSPORTATION RECURRING COSTS	5,260,482	
TOTAL RECURRING COSTS		\$10,555,202
PUPIL TRANSPORTATION NON-RECURRING COSTS	2,400,000	

GRAND TOTAL ADDITIONAL STATE FUNDS REQUIRED		\$12,955,202
---	--	--------------

12461

**DRAFT**

#### SUPPORTIVE INFORMATION

The cost for teacher salaries is based on the Southeastern average adjusted for inflation to the 1990-91 level. (See attachment 6) Teacher aide's salaries are based on information provided by school districts adjusted for 1990-91.

Support Costs/FTE Teacher were computed based on data obtained from a sample of school districts adjusted for inflation. Support costs are expenditures for such non-instructional items as facilities and equipment maintenance, school administration, district administration, health, guidance, educational media, utilities and others. The total of these costs for the districts was divided by the number of full-time equivalent teachers reported by those districts.

The costs for equipment and supplies were obtained from information reported by the school districts. These expenses have been adjusted for inflation to reflect estimated costs for 1990-91.

Employee benefits for FY 1990-91 were computed by applying a rate of 16.33% to the projected salary expenses plus \$1,716 per employee for health/dental coverage. This information was obtained from the Payroll Section, State Department of Education.

Travel requirements for the Homebased model are based on one-half the average length of a handicapped mini-bus route per day since instruction in this model is conducted on a 1:1 pupil/teacher ratio. Travel requirements for the Speech and Itinerant model are based on 25% of the Homebased travel requirements because instruction will often be conducted on a greater than 1:1 pupil/teacher ratio. Travel expenses were computed at \$.21 per mile.

Related Services costs were determined from the results of a cost analysis for Related Services in the Greenville County School District. The analysis was conducted by Mr. Robert I. King, Coordinator, Special Education, Greenville County School District. (See attachment 4)

# DRAFT

The program models, pupil/teacher ratios, and minimal contact hours were obtained from the draft report provided by the Credentialing and Standards Subcommittee and the Office of Programs for the Handicapped, State Department of Education.

The projected number of enrollees by model as well as the revenue provided by P.L. 94-142 and P.L. 99-457 was obtained from the Office of Programs for the Handicapped, State Department of Education.

Information concerning the transportation of handicapped pupils was developed by the Office of Transportation, State Department of Education. (See attachment 7)

School building costs were not included in this study. Unless these costs are addressed by state or federal authorities, the additional pre-school students served will mandate that the local schools districts raise additional funds to provide classroom space.

12463

# DRAFT

## SELF-CONTAINED

950 Pupils  
8:1 pupil/teacher ratio  
1/2-day program (2 sessions/day) \*  
59.38 FTE teachers required

Salaries		
Teacher	\$28,320	
Teacher Aide	9,198	
Support Cost/FTE Teacher	19,205	
Employee Benefits	9,559	
Total Cost-Instruction & Support		\$66,282 =====
Per-Pupil Cost-Instruction & Support	\$4,143	
Per-Pupil Cost-Supplies & Equipment	58	
Total Per-Pupil Cost		\$4,201 =====

\* Two sessions per day provides an equivalent 16:1 pupil/teacher ratio

## SPEECH

5300 Pupils  
60:1 pupil/teacher ratio  
50 minutes/week  
88.33 FTE teachers required

Salaries		
Teacher	\$28,320	
Support Cost/FTE Teacher	19,205	
Employee Benefits	6,341	
Travel (10 miles/day 180 days)	378	
Total Cost-Instruction & Support		\$54,244 =====
Per-Pupil Cost-Instruction & Support	\$904	
Per-Pupil Cost-Supplies & Equipment	9	
Total Per-Pupil Cost		\$913 =====

12-12-1989 attachment 2

12464

# DRAFT

## ITINERANT

2,000 Pupils  
12:1 pupil/teacher ratio  
1.5 hours/week  
166.67 FTE teachers required

Salaries		
Teacher	\$28,320	
Support Cost/FTE Teacher	19,205	
Employee Benefits	6,341	
Travel (10 miles/day 180 days)	378	
Total Cost-Instruction & Support		\$54,244
		=====
Per-Pupil Cost-Instruction & Support	\$4,520	
Per-Pupil Cost-Supplies & Equipment	12	
Total Per-Pupil Cost		\$4,532
		=====

## HOMEBASED

750 Pupils  
10:1 pupil/teacher ratio  
1.5 hours/week  
75.00 FTE teachers required

Salaries		
Teacher	\$28,320	
Support Cost/FTE Teacher	19,205	
Employee Benefits	6,341	
Travel (40 miles/day 180 days)	1512	
Total Cost-Instruction & Support		\$55,378
		=====
Per-Pupil Cost-Instruction & Support	\$5,538	
Per-Pupil Cost-Supplies & Equipment	12	
Total Per-Pupil Cost		\$5,550
		=====

**DRAFT**

RELATED SERVICES

Audiological Services:

2% X Total Pre-School Population X \$42

2% X 124,470 X \$42 = \$104,555 \*

Physical/Occupational Therapy

3.7% X Pre-School Hndcpd Pop X \$1,534

3.7% X 9,000 X \$1,534 = 510,822 \*

Total Related Services Cost

\$615,377

=====

\* Excludes Supplies & Equipment Cost

12-12-1989 attachment 4

**12466**

**DRAFT**

COMPUTATION OF FUNDS AVAILABLE FROM OTHER SOURCES

The Education Finance Act

Total 4- and 5-year-old handicapped weighted pupil units multiplied by the projected Base Student Cost of \$1,542 for FY 1990-91 times 70% (the state portion of the EFA) produces the amount of Education Finance Act funds to provide Visual and Hearing Handicapped services for 4-year-olds and services in all handicapped classifications to pupils in the Kindergarten grade.

$$5823.54 \times \$1542 \times .70 = \$6,265,929$$

The Education Improvement Act

The portion of EIA subfund 350-Handicapped Student Services applicable to the Trainable Mentally Handicapped membership in the Kindergarten grade is excluded. The subfund 350 allocation for FY 1990-91 adjusted for inflation is \$3,162,000.

$$100.60/2,784.19 \times \$3,162,000 = \$120,078$$

Federal Programs

P.L. 94-142 (9,000 children @319/child) \$2,871,000

P.L. 99-457 (9,000 children @900/child) \$8,100,000

TOTAL EXCLUSION

\$17,377,007  
=====

# EDUCATION FINANCE ACT

# DRAFT

<u>FISCAL YEAR</u>	<u>BASE STUDENT COST</u>	<u>INFLATION FACTOR</u>	<u>STATEWIDE AVERAGE DAILY MEMBERSHIP</u>	<u>WEIGHTED UNITS STATEWIDE WEIGHTED UNITS</u>	<u>AVERAGE DAILY MEMBERSHIP</u>	<u>% FORMULA PHASE-IN</u>
78-79	791	5.9%	627,446	758,194	1.20833	20.0
79-80	846	6.97%	622,326	754,151	1.21183	25.0
80-81	913	7.9%	616,713	744,799	1.20769	33.3
81-82	986	8.0%	610,305	735,829	1.20567	50.0
82-83	1,056	7.1%	606,159	730,620	1.20533	82.5
83-84	1,116	5.7%	602,181	720,219	1.19602	97.5
84-85	1,180	5.7%	600,704	718,964	1.19687	100.0
85-86	1,240	5.1%	603,890	722,639	1.19663	100.0
86-87	1,302	5.0%	608,692	729,716	1.19882	100.0
87-88	1,341	3.0%	612,789	735,363	1.20003	100.0
88-89	1,392	3.8%	612,398	735,921	1.20072	100.0
89-90 EST	1,467	5.4%	614,410	738,828	1.20252	100.0
90-91 EST	1,542	5.1%	617,300	743,500	1.20444	100.0

## SE AVERAGE TEACHER'S SALARY

	<u>EFA</u>	<u>EIA</u>	<u>INCENTIVE</u>	<u>LOCAL</u>	<u>SC TOTAL</u>	<u>STATE MIN. SAL SCHEDULE INCREASE</u>	<u>SC AVE INCREASE</u>	<u>SE AVE GOAL</u>
83-84	16,255			1,129	17,384	5.7		
84-85	17,321	1,667		1,155	20,143	16.0		19,828
85-86	18,223	2,068		1,304	21,595	6.5	7.2	21,053
86-87	19,637	2,310		1,254	23,201	6.4	7.4	22,916
87-88	20,368	2,692	325	1,343	24,728	4.3	6.6	24,404
88-89	21,286	2,502	438	1,397	25,623	2.4	3.6	25,239
89-90 EST	22,671	2,454	438	1,451	27,014	5.0	5.4	27,051
90-91 EST	23,970	2,407	438	1,505	28,320	4.3	4.8	28,320

# DRAFT

## COST PROJECTION FOR THE TRANSPORTATION OF HANDICAPPED CHILDREN AGE 3-5

### Pupils Transported

Contract Transportation	195 Pupils
Mini-Bus Transportation	975 Pupils
Regular Bus Transportation	780 Pupils
Total Projection	1950 Pupils

### Cost Projection

Contract Transportation 195 contracts @ \$2,500	=	\$ 487,500
Mini-Bus Transportation 975 pupils @ \$1,095.78	=	\$ 1,068,386
Regular Bus Transportation 780 pupils @ \$212.72	=	\$ 165,922
Aides On Buses (one per mini-bus) 741 aides @ \$4,600.00	=	\$ 3,408,600
Additional Employees 7 employees @ \$18,582	=	\$ 130,074
<u>TOTAL REOCCURRING COST</u>	=	\$ 5,260,482
 Additional Buses 65 mini-buses 15 regular buses 80 buses @ \$30,000	=	\$ 2,400,000
<u>TOTAL COST PROJECTION</u>	=	\$ 7,660,482

### Notes:

- (1) Cost is based on 180 school days.
- (2) Cost for special equipment is not included (car seats, restraints and etc.).
- (3) Local school district cost is not included.

EXHIBIT

2  
MAR 13 1990

STATE BUDGET & CONTROL BOARD

# EXHIBIT

MAR 13 1990

3

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA  
ITEM NUMBER 2

AGENCY: Executive Director

SUBJECT: Public Assistance Payments (FEMA)

The attached report identifies by agency and total amount \$4,757,818.33 of disbursements of public assistance funds to various State agencies by the Governor's Office.

BOARD ACTION REQUESTED:

Receive as information a report on distribution of \$4,757,818.33 public assistance payments (FEMA) by the Governor's Office.

ATTACHMENTS:

Agenda item worksheet; report

12470

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:  
(a) Agency: OED  
(b) Authorized Official Signature: Preston T. Cantrell
2. Subject:  
Public Assistance Payments (FEMA)
3. Summary Background Information:  
Attached paper identifies by agency and total dollars \$4,757,818.33 disbursements of public assistance funds to the various state agencies by the Governor's Office.
4. What is Board asked to do?
5. What is recommendation of Board Division involved?
6. Recommendation of other Division/agency (as required)?  
  
(a) Authorized Signature: \_\_\_\_\_  
(b) Division/Agency Name: \_\_\_\_\_
7. Supporting Documents:  
(a) List Those Attached:  
  
(b) List Those Not Attached But Available From Submitter:

12471

## PA PAYMENTS TO STATE AGENCIES

APPLICANT #	APPLICANT	VOUCHER #	VCHR AMT	AGENCY TOTAL
000-92006	ADJUTANT GENERAL	MI1016	\$3,196,290.53	\$3,196,290.53
000-92014	CLEMSON	MI1006	\$10,494.95	
		MI1008	\$12,127.39	
		MI1013	\$22,497.10	
		MI1019	\$14,731.73	\$59,851.17
0000-92100	COASTAL COUNCIL	MI1015	\$63,127.67	\$63,127.67
019-92011	COLLEGE OF CHARLESTON	MI1002	\$18,775.58	\$18,775.58
000-92002	COMMON AGING	MI1014	\$33,316.38	\$33,316.38
000-92019	FORRESTRY COMM	MI1017	\$30,760.00	\$30,760.00
000-92130	GOVERNORS OFF OEPP	MI1018	\$52,115.24	\$52,115.24
000-92050	GOVERNORS OFF SLED	MI1005	\$6,136.61	\$6,136.61
000-92104	PORTS AUTHORITY	M00389	\$522,376.32	\$522,376.32
000-92015	TEC AND COMP ED	MI1003	\$18,061.82	
		MI1012	\$26,828.41	\$44,890.23
051-92010	USC COASTAL	MI1010	\$4,017.00	\$4,017.00
079-92001	USC COLUMBIA	MI1021	\$27,893.72	\$27,893.72
000-92070	WILDLIFE	MI1001	\$91,115.01	
		MI1009	\$289,853.04	
		MI1020	\$292,852.46	\$673,820.51
091-78595	WINTHROP COLLEGE	MI1007	\$24,447.37	\$24,447.37
	GOVERNOR'S OFFICE	GRAND TOTAL		\$4,757,818.33

PAYMENTS OF FEBRUARY, 1990

**EXHIBIT**

MAR 13 1990

**3**

STATE BUDGET &amp; CONTROL BOARD

## PA PAYMENTS TO STATE AGENCIES

APPLICANT #	APPLICANT	VOUCHER #	VCHR AMT	AGENCY TOTAL
000-92006	ADJUTANT GENERAL	MI1016	\$3,196,290.53	\$3,196,290.53
000-92014	CLEMSON	MI1006	\$10,494.95	
		MI1008	\$12,127.39	
		MI1013	\$22,497.10	
		MI1019	\$14,731.73	\$59,851.17
0000-92100	COASTAL COUNCIL	MI1015	\$63,127.67	\$63,127.67
019-92011	COLLEGE OF CHARLESTON	MI1002	\$18,775.58	\$18,775.58
000-92002	COMMON AGING	MI1014	\$33,316.38	\$33,316.38
000-92019	FORRESTRY COMM	MI1017	\$30,760.00	\$30,760.00
000-92130	GOVERNORS OFF OEPP	MI1018	\$52,115.24	\$52,115.24
000-92050	GOVERNORS OFF SLED	MI1005	\$6,136.61	\$6,136.61
000-92104	PORTS AUTHORITY	M00389	\$522,376.32	\$522,376.32
000-92015	TEC AND COMP ED	MI1003	\$18,061.82	
		MI1012	\$26,828.41	\$44,890.23
051-92010	USC COASTAL	MI1010	\$4,017.00	\$4,017.00
079-92001	USC COLUMBIA	MI1021	\$27,893.72	\$27,893.72
000-92070	WILDLIFE	MI1001	\$91,115.01	
		MI1009	\$289,853.04	
		MI1020	\$292,852.46	\$673,820.51
091-78595	WINTHROP COLLEGE	MI1007	\$24,447.37	\$24,447.37
	GOVERNOR'S OFFICE	GRAND TOTAL		\$4,757,818.33

PAYMENTS OF FEBRUARY, 1990

**EXHIBIT**

MAR 13 1990

**3**

STATE BUDGET &amp; CONTROL BOARD

# EXHIBIT

MAR 13 1990

3A

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA  
ITEM NUMBER 3

AGENCY: General Services

SUBJECT: Easements

A. The Division of General Services recommends that the Board approve the following easement in accord with Code Sections 1-11-80, 1-11-90 and 1-11-100:

County Location: Richland County  
From: State of South Carolina, Budget and Control Board  
To: Southern Bell  
Description/Purpose: to install underground communication cable, Slighs Avenue/Harden Street section; and a temporary easement 5' on each side of the permanent easement during construction phase  
Consideration: \$87

B. The Division recommends that the Board concur and acquiesce in the granting of the following easement in accord with Code Section 10-1-130:

County Location: Florence County  
From: Clemson University Board of Trustees  
To: Southern Bell  
Description/Purpose: install communications related equipment on a 20'x20' plot adjacent to an existing easement site  
Consideration: \$1

BOARD ACTION REQUESTED:

A. Approve the referenced easement as recommended by the Division of General Services.

B. Concur and acquiesce in the referenced easement.

ATTACHMENTS:

Agenda item worksheets; referenced easements

12473

**§ 1-11-65.** Approval and recordation of real property transactions involving governmental bodies.

All transactions involving real property, made for or by any governmental bodies, excluding political subdivisions of the State, must be approved by and recorded with the State Budget and Control Board unless a governmental body is expressly exempted by the Budget and Control Board.

HISTORY: 1988 Act No. 201, Part II, § 8.

**§ 1-11-80.** Board authorized to grant easements for public utilities on vacant State lands.

The State Budget and Control Board is authorized to grant easements and rights of way to any person for construction and maintenance of power lines, pipe lines, water and sewer lines and railroad facilities over, on or under such vacant lands or marshland as are owned by the State, upon payment of the reasonable value thereof.

HISTORY: 1962 Code § 1-387.1; 1963 (53) 177.

**Cross references—**

As to sale or donation of, or rights of way over, public lands, see SC Const. Art. 3, § 31.

**§ 1-11-90.** Board authorized to grant rights of way over State marshlands for roads or power or pipe lines to State agencies or political subdivisions.

The State Budget and Control Board may grant to agencies or political subdivisions of the State, without compensation, rights of way through and over such marshlands as are owned by the State for the construction and maintenance of roads, streets and highways or power or pipe lines, if, in the judgment of the Budget and Control Board, the interests of the State will not be adversely affected thereby.

HISTORY: 1962 Code § 1-387.2; 1963 (53) 177.

**Cross references—**

As to sale or donation of, or rights of way over, public lands, see SC Const. Art. 3, § 31.

**§ 1-11-100.** Execution of instruments conveying rights of way or easements over marshlands or vacant lands.

Deeds or other instruments conveying such rights of way or easements over such marshlands or vacant lands as are owned by the State shall be executed by the Governor in the name of the State, when authorized by resolution of the Budget and Control Board, duly recorded in the minutes and records of such Board and when duly approved by the office of the Attorney General; deeds or other instruments conveying such easements over property in the name of or under the control of State agencies, institutions, commissions or other bodies shall be executed by the majority of the governing body thereof, shall name both the State of South Carolina and the institution, agency, commission or governing body as grantors, and shall show the written approval of the majority of the members of the State Budget and Control Board.

HISTORY: 1962 Code § 1-387.3; 1963 (53) 177.

**Cross References—**

As to authority of State institutions and agencies to grant easements and rights of way, see § 10-1-130.

**Research and Practice References—**

63A Am Jur 2d, Public Lands § 113.

73B CJS, Public Lands §§ 178, 180.

17 Am Jur Legal Forms 2d, States, Territories, and Dependencies § 239:21 (agricultural lease-provision-reservation of right to grant easements).

**§ 10-1-130.** State institutions and agencies may grant easements and rights of way on consent of Budget and Control Board.

The trustees or governing bodies of State institutions and agencies may grant easements and rights of way over any property under their control, upon the concurrence and acquiescence of the State Budget and Control Board, whenever it appears that such easements will not materially impair the utility of the property or damage it and, when a consideration is paid therefor, any such amounts shall be placed in the State Treasury to the credit of the institution or agency having control of the property involved.

HISTORY: 1962 Code § 1-49.3; 1963 (53) 177.

**Cross references—**

As to composition, powers and duties of State Budget and Control Board generally, see Chapter 11 of Title 1.

As to the State Budget and Control Board, generally, see §§ 1-11-10 et seq.

As to execution of conveyances of such easements, see § 1-11-100.

**§ 25-1-1660.** Transfer of surplus armories to political subdivisions.

The State Budget and Control Board may transfer to a political subdivision ownership of a national guard armory being replaced and declared surplus if the political subdivision has donated real property for use as a site for a replacement armory.

HISTORY: 1988 Act No. 201, Part II, § 12, eff. June 20, 1988.

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

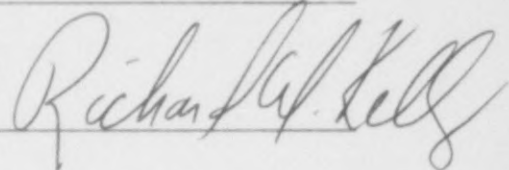
Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly



2. Subject:

Easement to Southern Bell from the State Budget and Control Board in Richland County

3. Summary Background Information:

Southern Bell proposes to install underground communication cable on property owned by the State in the Slighs Avenue/Harden Street section of the City of Columbia. The easement area on STATE Budget and Control Board property is 0.022 acres of an eleven-acre tract (approximately 25' wide and 200' long), the larger portion of which is owned by the South Carolina Department of Mental Health and a smaller portion owned by the Highway Department. Southern Bell is applying to DMH and the DHPT for other easements related to this project. A temporary easement of 5' on each side of the permanent easement is requested during the construction phase.

Southern Bell is paying a consideration of \$87.00 for this easement.

**EXHIBIT**

MAR 13 1990

3-A

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Approve the grant of this Easement to Southern Bell, in accordance with Section 1-11-65 and 1-11-80, S.C. Code of Laws, 1976 as amended.

5. What is recommendation of Board Division involved?

That the Easement be approved as proposed.

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature:

(b) Division/Agency Name:

7. List of Supporting Documents:

(a) Attached:

1. Original Easement Document with Plat

2. Statutory Authority 1-11-65 and 1-11-80

12475

A.



## Right Of Way Easement

In consideration of the sum of money hereinafter set out and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged from the Southern Bell Telephone and Telegraph Company, the undersigned, owner(s) of the premises described below, do hereby grant to the Southern Bell Telephone and Telegraph Company, its licensees, agents, successors, assigns, and allied and associated companies, a right of way easement to construct, operate, maintain, add or remove such lines or systems of communications or related services as the grantee may require, consisting of:

- (1) Poles, guys, anchors, aerial cables and wires;
- (2) Buried cables and wires, cable terminals, markers, splicing boxes and pedestals;
- (3) Conduits, manholes, markers, underground cables and wires;
- (4) And other amplifiers, boxes, appurtenances or devices

upon over and under a strip of land five (5) feet wide across the following lands in Richland County, State of South Carolina generally described as follows:

A tract of land located in the City of Columbia, being west of the Southern Railroad and North of Slighs Avenue, containing approximately eleven acres. This property is further described in Deed Book D-327 at page 195.

This easement also includes a temp. work space of five feet on each side of easement.

This specific easement is shown in detail on plat recorded in Plat Book \_\_\_\_\_ page \_\_\_\_\_.

and, to the fullest extent the undersigned has the power to grant, if at all, over, along and under the roads, streets or highways adjoining or through said property.

The following rights are also granted: to allow any other person or company to attach wires or lay cable or conduit within the right of way for communications or electric power transmission or distribution; ingress and egress to said premises at all times; to clear the land and keep it cleared of all trees, undergrowth or other obstructions within the easement area; to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the easement area which might interfere with or fall upon the lines or systems of communications or power transmission or distribution.

The receipt of Eighty-seven and NO / 100 Dollars ( \$ 87.00 ) is hereby acknowledged by the undersigned.

To have and to hold the above granted easement unto Southern Bell Telephone and Telegraph Company, its successors and assigns forever.

IN WITNESS WHEREOF, the undersigned ha\_\_\_\_\_ signed on \_\_\_\_\_, 19 90

Signed, sealed and delivered  
in the presence of:

Michael R. Thompson  
Witness

Herance O. Roach  
Witness

[Signature] LS  
Name:

Governor, State of South Carolina

Name:

Name of Corporation

Attest:

Corporate Officer

By:

Title:

Tax Map parcel: 115-07-04-56

Tract no: RI-HA-000200

**12476**

Southern Bell Representative

H9H9M026B

Southern Bell Authority Number



**Southern Bell**  
A BELL SOUTH Company

Form 8425  
(10-86)

See A Addendum 939 347 901 SB

## Probate

## Individual Form

State Of \_\_\_\_\_

County Of \_\_\_\_\_

Personally appeared before me \_\_\_\_\_ and made oath that he saw the within named

Name Of Witness #1

\_\_\_\_\_ sign, seal, and as his act and deed, deliver the within written grant of easement for the use and purposes therein

Grantor

mentioned and that he with \_\_\_\_\_ witnessed the execution thereof.

Name Of Witness #2

\_\_\_\_\_  
Affiant (Witness # 1)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

## Corporation Form

State Of \_\_\_\_\_

County Of RICHLAND

Personally appeared before me MICHAEL L. THOMPSON and made oath that he saw the within named

Name Of Witness #1

CARROLL H. CAMPBELL, JR. by \_\_\_\_\_ its \_\_\_\_\_

and FLORENCE O. ROACH its \_\_\_\_\_ sign the within grant of easement  
and the said corporation, by said officers, seal said grant and deliver the same as its act and deed, for the uses and purposes therein mentioned

and that he, with FLORENCE O. ROACH witnessed the execution thereof.

Name Of Witness #2

Michael L. Thompson  
Affiant (Witness # 1)

Sworn to and subscribed before me this 13th day of MARCH, 1990 12477

Jay Adkins  
Notary Public

My Commission Expires 3-21-95



**Southern Bell**  
A BELL SOUTH Company

Form 84  
110

Iss. A. Addendum 939-347 901

## Probate

### Individual Form

State Of \_\_\_\_\_

County Of \_\_\_\_\_

Personally appeared before me \_\_\_\_\_ and made oath that he saw the within named  
\_\_\_\_\_  
Name Of Witness #1  
\_\_\_\_\_  
sign, seal, and as his act and deed, deliver the within written grant of easement for the use and purposes therein  
mentioned and that he with \_\_\_\_\_ witnessed the execution thereof.  
Name Of Witness #2

\_\_\_\_\_  
Affiant (Witness # 1)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## Corporation Form

State Of \_\_\_\_\_

County Of \_\_\_\_\_

Personally appeared before me \_\_\_\_\_ and made oath that he saw the within named  
\_\_\_\_\_  
Name Of Witness #1  
\_\_\_\_\_ by \_\_\_\_\_ its \_\_\_\_\_  
and \_\_\_\_\_ its \_\_\_\_\_ sign the within grant of easement  
and the said corporation, by said officers, seal said grant and deliver the same as its act and deed, for the uses and purposes therein mentioned  
and that he, with \_\_\_\_\_ witnessed the execution thereof.  
Name Of Witness #2

\_\_\_\_\_  
Affiant (Witness # 1)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

12478

Power Engineering Co., Inc.  
 12479

12479

12479

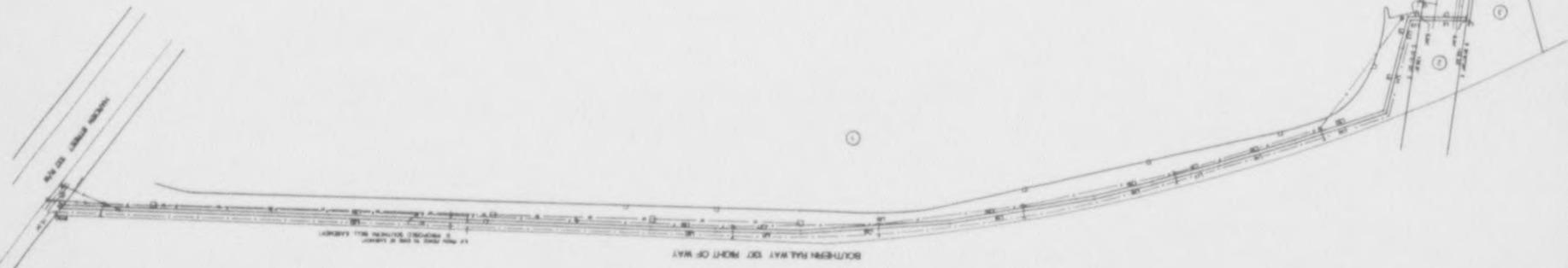
SOUTHERN BELL  
 EASTERN MAP

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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EASTERN AREA SUMMARY



BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

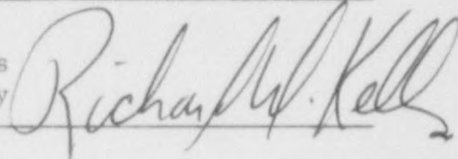
Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly



2. Subject:

Easement to Southern Bell from Clemson University and the State in Florence County

3. Summary Background Information:

Southern Bell proposes to install communications related equipment on a 20' by 20' plot on property under the control of the Clemson University Board of Trustees; the plot is immediately adjacent to an existing easement site granted to Southern Bell on September 20, 1985.

The easement document is signed on behalf of the Board of Trustees by its Chairman, Louis P. Batson, Jr.

A consideration of One Dollar is acknowledged.

**EXHIBIT**

MAR 13 1990

3-A

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Approve the grant of this Easement to Southern Bell, in accordance with Section 10-1-130, S.C. Code of Laws, 1976 as amended.

5. What is recommendation of Board Division involved?

That the Easement be approved as proposed.

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature:

(b) Division/Agency Name:

7. List of Supporting Documents:

(a) Attached:

1. Original Easement Document with Drawing
2. Statutory Authority 10-1-130

12480

B.



Southern Bell

# Right Of Way Site Easement

Form 8417  
112-841  
Iss. C. Section 939-347-901SB

In consideration of the sum of money hereinafter set out and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged from the Southern Bell Telephone and Telegraph Company, the undersigned, owner(s) of the premises described below, do hereby grant to the Southern Bell Telephone and Telegraph Company, its licensees, agents, successors, assigns, and allied and associated companies, an easement to construct, operate, maintain, add or remove such lines or systems of communications or related services as the grantee may require, consisting of:

- (1) poles, guys, anchors, aerial cables and wires;
- (2) buried cables and wires, cable terminals, markers, splicing boxes and pedestals;
- (3) conduits, manholes, markers, underground cables and wires;
- (4) subscriber loop carrier huts and/or cabinets;
- (5) and other amplifiers, boxes, appurtenances or devices

upon, over and under a parcel of land in FLORENCE County, State of SOUTH CAROLINA generally described as follows:

A 20 X 20 foot tract of land in the SOUTH WESTERN EDGE of that tract or parcel of land lying and being in Section AS SHOWN known as Lot -, Block -, of PROPERTY OF CLEMSON UNIVERSITY Said easement being shown on plat or survey prepared by DAVID NEBBITT Land Surveyor No. 7623. Said plat attached to and made part of this easement.

**SEE REVERSE SIDE OF THIS FORM!**

said property being further described in Deed Book 76, Page(s) 8 of the FLORENCE County SOUTH CAROLINA Records Office and to the fullest extent the undersigned has the power to grant, if at all, over, along and under the roads, streets or highways adjoining or through said property. Said easement is described in detail on "Exhibit A," attached to and made a part of this document.

The following rights are also granted: to allow any other person or company to attach wires or lay cable or conduit within the right of way for communications or electrical power transmission or distribution; ingress and egress to said premises at all times; to clear the land and keep it cleared of all trees, undergrowth or other obstructions within the easement area; to trim and cut and keep trimmed and cut all dead, weak, lean or dangerous trees or limbs outside of the easement area which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; to receive from local power company, power service to easement; to enter upon the property covered by this easement for the purpose of making surveys and tests deemed necessary by the Grantee. See Back for Additional Terms.

The receipt of ONE and No/100 Dollars (\$ 1.00.00) is hereby acknowledged by the undersigned.

To have and to hold the above granted easement unto Southern Bell Telephone and Telegraph Company, its successors and assigns forever.

IN WITNESS WHEREOF, the undersigned has signed on this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Signed, sealed and delivered  
in the presence of

#1 Rebecca A. Copeland  
Witness

#2 Joyce M. McCall  
Witness

Name: \_\_\_\_\_ L.

Name: \_\_\_\_\_ L.S.

Clemson University

Name of Corporation

By: Spencer F. Watson, Jr.  
Title: Chairman of the Board of Trustees

Attest:

✓ Negh J. Clausen  
Corporate Officer  
Secretary of the Board of Trustees

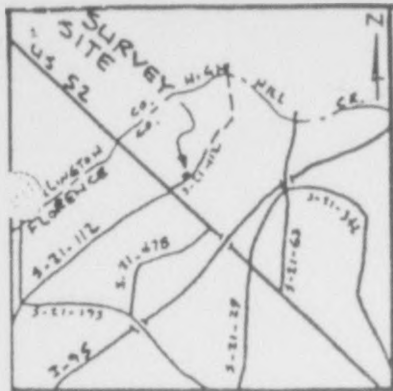
Southern Bell Representative

**12481**

Southern Bell Authority Number

Approved by Budget & Control Board  
March 13, 1990

William A. McInnis  
William A. McInnis, Secretary



LOCATION MAP  
SCALE: 1" = 2 MI



# EXHIBIT

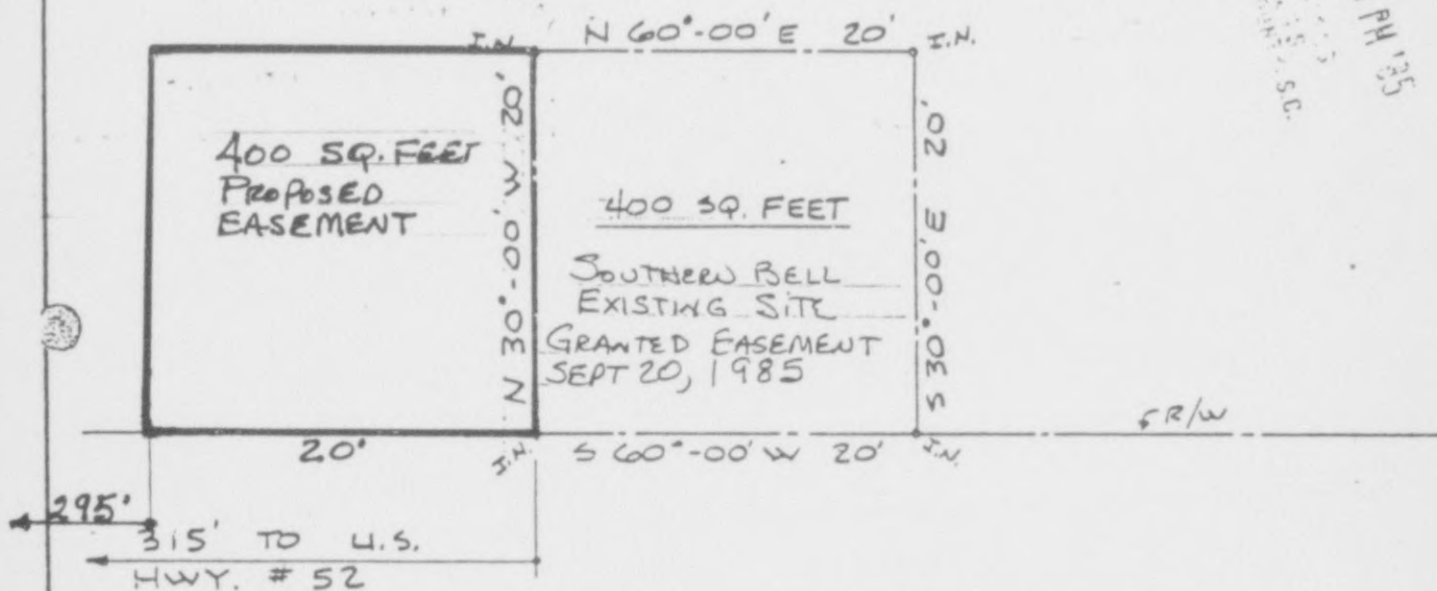
MAR 13 1990

3-A

STATE BUDGET & CONTROL BOARD

CLEMSON UNIVERSITY

FILED  
OCT 31 2 05 PM '85  
FLORENCE, S.C.



ROAD S-21-1466 (66' R/W)

SCALE: 1" = 10'

— SURVEY —  
for

SOUTHERN BELL TELEPHONE AND TELEGRAPH COMPANY

If the property ceases to be used for the purpose(s) for which this easement was granted, all rights and interests herein granted immediately revert to Clemson University.

12482

# EXHIBIT

MAR 13 1990

4

STATE BUDGET AND CONTROL BOARD

MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD

BLUE AGENDA

ITEM NUMBER

4

AGENCY: Human Resource Management

SUBJECT: Leave Transfer Requests

In accord with Code Section 8-11-270 and Board policy, the Division of Human Resource Management recommends approval of the requests for leave transfers from the following agencies: Medical University of South Carolina, Health and Environmental Control, Department of Social Services, and Vocational Rehabilitation.

BOARD ACTION REQUESTED:

In accord with Code Section 8-11-270 and Board policy, approve Medical University of South Carolina, Health and Environmental Control, Department of Social Services, and Vocational Rehabilitation requests for leave transfers as recommended by the Division of Human Resource Management.

ATTACHMENTS:

Agenda item worksheet and attachments

12483

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

March 13, 1990

☒ Blue Agenda  
☐ Regular Session Agenda  
☐ Executive Session Agenda

1. Submitted By:

(a) Agency: Division of Human Resource Management

(b) Authorized Official Signature: Phyllis M. Mayes

2. Subject:

Sick and Annual Leave Transfer Requests

3. Summary Background Information:

Pursuant to Section 8-11-270 (State Employee Leave Transfer Program) of the S.C. Code of Laws, leave transfer requests must be considered by the Budget and Control Board for approval. The following requests are submitted for approval in that they meet the Board's minimum criteria for approving leave transfer requests.

<u>Employee</u>	<u>Agency</u>
a. Arrabell G. Brown	Medical University of South Carolina
b. Dorothy M. Nesbitt	Health & Environmental Control
c. Mary C. Hattaway	Department of Social Services
d. Pauletta Parker	Vocational Rehabilitation

4. What is Board asked to do?

To approve the requests.

5. What is recommendation of the Board Division involved?

Approve the requests.

6. Recommendation of other office (as required)?

	<u>Authorized</u>
(a) Office Name	(b) Signature

7. Supporting Documents:

List Those Attached

Facts Sheet

List Those Not Attached But Available  
from Submitter

12484

### Facts Sheet

1. Arrabell G. Brown - Medical University. Ms. Brown's circumstances meet the requirement for personal emergency and justify approval to transfer sick leave to her for the period of November 9, 1989, to December 28, 1989.
2. Dorothy M. Nesbitt - Health and Environmental Control. Ms. Nesbitt's circumstances meet the requirement for personal emergency and justify approval to transfer sick leave to her for the period of December 11, 1989, to January 27, 1990.
3. Mary C. Hattaway - Department of Social Services. Ms. Hattaway's circumstances meet the requirement for personal emergency and justify approval to transfer annual leave to her for the period of January 2, 1990, to February 13, 1990.
4. Pauletta Parker - Vocational Rehabilitation. This is the second request for Ms. Parker whose circumstances continue to meet the requirement for personal emergency and justify approval to transfer sick leave to her for the period of January 8, 1990, to February 17, 1990.

**EXHIBIT**  
**MAR 13 1990**  
**4**  
**STATE BUDGET & CONTROL BOARD**

Prepared by the Division of Human Resource Management

**12485**

# EXHIBIT

MAR 13 1990

5

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA  
ITEM NUMBER 5

AGENCY: Budget Division

SUBJECT: 1989-90 Authorized Transfers Report, February

The Budget Division reports that the transfer of \$63,380 of personal service funds was approved during February (\$50,605 to other operating expenses and \$12,775 to equipment).

This brought the total of personal service funds approved for transfer during the fiscal year to \$1,568,688.

BOARD ACTION REQUESTED:

Receive as information a Budget Division report that the transfer of \$63,380 of personal service funds was approved during February to bring the total approved for transfer during the fiscal year to \$1,568,688.

ATTACHMENTS:

Agenda item worksheet and attachment

12486

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

90-45

Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: 

2. Subject:

FY 1989-90 Authorized Transfer Report for the Month of February

3. Summary Background Information:

The State Budget Division's February Authorized Transfer Operating Report for Fiscal Year 1989-90 is attached. We have also attached for your review a cumulative Hugo-Related Transfer Report.

4. What is Board asked to do?

Information only

5. What is recommendation of Board Division involved?

Information only



6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Authorized Transfer Operating Report
2. Hugo-Related Transfer Report

(b) List Those Not Attached But Available From Submitter:

12487

STATE BUDGET DIVISION  
ANALYSIS OF 1989-90 AUTHORIZED PERSONAL SERVICE  
TRANSFER REQUESTS

DATE	REQUEST NO.	AGENCY	SOURCE OF FUNDS	FROM PERSONAL SERVICE	TO OTHER OPERATING EXPENSES	EQUIPMENT
Total Authorized Transfers (26)				\$1,505,308	\$1,376,138	\$129,170
February Authorized Transfers						
(A) 2/27/90	-	D10 SLED	Federal	\$ 370	\$ 370	
(B) 2/12/90	-	J04 DHEC	Federal	25,251	18,776	\$ 6,475
(C) 2/27/90	-	P24 Wildlife & Marine Res.	Federal	10,000	10,000	
(D) 2/06/90	-	P26 Sea Grant Consortium	State	26,300	20,000	6,300
(E) 2/05/90	-	S44 Commission on Women	State	1,459	1,459	
Total Authorized Transfers For February (5)				\$ 63,380	\$ 50,605	\$ 12,775
Total Authorized Transfers Year-To-Date (31)				\$1,568,688	\$1,426,743	\$141,945

NOTE:	<u>Current Month</u>	<u>Year-To-Date</u>
State Funds	\$27,759	\$1,397,437
Federal Funds	35,621	59,071
Other Funds	0	112,180
TOTAL FUNDS	<u>\$63,380</u>	<u>\$1,568,688</u>

Prepared  
March 5, 1990

STATE BUDGET & CONTROL BOARD

MAR 13 1990

5

EXHIBIT

12488



# SOUTH CAROLINA LAW ENFORCEMENT DIVISION

CARROLL A. CAMPBELL, JR.  
*Governor*



ROBERT M. STEWART  
*Chief*

4400 Broad River Road (J.P. Strom Boulevard) • Mail: P.O. Box 21398  
Columbia, South Carolina 29221-1398 • Phone: 803/737-9000

February 26, 1990

Mr. Scott Barnes  
Budget & Control Board  
Budget Section  
E. A. Brown Building - 5th Floor  
1205 Pendleton Street  
Columbia, SC 29210

Dear Scott,

Please allow us to move authority within our Federal budget for the Drug Control & System Improvement Grant, No. 1F89026.

It is necessary to move \$370.00 from the temporary positions spending authority *level* (0171) into our employer contributions budget level (1300) so that these expenditures can be allocated appropriately.

Your attention to this matter will be appreciated.

Sincerely,

*Beth Y. Grammer*

Beth Y. Grammer  
Budget & Policy Analyst

BYG/mcp  
Attachment  
RE: T00040

12490

*SBanner*  
*2/27/90*

(A)



# South Carolina Department of Health and Environmental Control

2600 Bull Street  
Columbia, S.C. 29201

Commissioner  
Michael D. Jarrett



## Board

Henry S. Jordan, M.D., Chairman  
John B. Pate, M.D., Vice-Chairman  
William E. Applegate, III, Secretary  
Toney Graham, Jr., M.D.  
John H. Burriss  
Richard E. Jabbour, D.D.S.  
Currie B. Spivey, Jr.

February 12, 1990

Mr. Ed Brophy  
State Budget Analyst  
Division of State Budgets  
S. C. Budget and Control Board  
530 Edgar Brown Building  
Columbia, South Carolina 29211

Dear Mr. Brophy:

We are forwarding the enclosed transfer (BB # 074) in the amount of \$25,251 for your review and approval. The purpose of this transfer is to realign authority in the Health Facilities-Licensing and Certification Program from personnel to contractual services and equipment. The Health Care Financing Regional Office has approved the transfer of lapsing personnel funds to the above categories to cover the cost of a training contract for the Nurse Aid Registry as well as allow the program to purchase lap-top computers.

I certify that the above will be purchased in strict compliance with the procurement code and the agency's approved Information Technology Plan.

Thank you for your assistance in this matter and if you have any questions, please let us know.

Sincerely,

*Wyman M. Rooney*  
Wyman M. Rooney, Director  
Bureau of Budgets

WML:dwl:wb

Enclosure



12492

(B)

AGENCY NUMBER P24 AGENCY BATCH NUMBER 0827 OBJECT CODE HASH TOTAL 4,188 TOTAL BATCH AMOUNT 60,000.00 BATCH DATE \_\_\_\_\_ BATCH NUMBER \_\_\_\_\_ DOC# \_\_\_\_\_

AGENCY VOUCHER NUMBER  
AT-77

**STATE OF SOUTH CAROLINA**  
BUDGET AND CONTROL BOARD - FINANCE DIVISION

CG WARRANT NUMBER \_\_\_\_\_

AGENCY TRANSFERRED TO ICRI  
NAME Same  
ADDRESS \_\_\_\_\_

**APPROPRIATION TRANSFER**

AGENCY TRANSFERRED FROM  
NAME Wildlife + Marine Res  
ADDRESS \_\_\_\_\_

TO REQUESTING AGENCY:  
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: Justification Attached.  
FROM \_\_\_\_\_

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
08	350	P24	0788	5000				5000 00		0188	10,000.00	0070093000
08	350	P24	0788	3000						0300	5,000.00	0014093000
08	350	P24	0788	3000						0500	5,000.00	0014093000
08	350	P24	4091	1001						0300	10,000.00	1850000000
TOTAL											1,288	30,000.00

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
08	300	P24	0787	5000				5000 00		2400	10,000.00	0070092090
08	300	P24	0786	3000						0300	10,000.00	0014091000
08	300	P24	4091	1001						0200	10,000.00	1840000000
TOTAL											2900	30,000.00

REQUESTED BY Carl Wilkes DATE 2-27-90 STATE BUDGET ANALYST Spanner DATE 2/27/90

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

**12493** STATE AUDITOR [Signature] DATE 2-27-90

February 27, 1990

*CH  
SP2*

MEMO TO: Carl Wilkes  
THROUGH: Benny Reeves *BR*  
FROM: Donnie Gibson  
SUBJECT: Budget Transfer

FEDERAL FUNDS:TO:

Program Area: P245060  
Mini Code: 0787  
Sub-fund Code: 5055

Object Code 2400 Transportation +10,000.00 ✓

FROM:

Program Area: P245065  
Mini Code: 0788  
Sub-fund Code: 5055

Object Code 0188 Special Contract Employees -10,000.00 ✓

JUSTIFICATION: Transfer requested to increase authorization for federal contract operations, budgeted and paid for by federal grants and contracts.

OTHER FUNDSTO:

Program Area: P245055  
Mini Code: 0786  
Sub-fund Code: 3035

Object Code 0300 Supplies & Materials +10,000.00 ✓

P. O. Box 12559 □ Charleston, South Carolina 29412 □ Telephone: 803 — 795-6350

12494

*(C)*

*OK*FROM:

Program Area: P245065  
Mini Code: 0788  
Sub-fund Code: 3035

Object Code 0300 Supplies & Materials - 5,000.00 ✓  
0500 Travel - 5,000.00 ✓

JUSTIFICATION: Transfer requested to increase authorization for supplies in vessel operations area.

APPROPRIATED FUNDS

Program Area: P245070  
Mini Code: 4091  
Sub-fund Code: 1001

TO:

Object Code 0200 Contractual Services +10,000.00

FROM:

Object Code 0300 Supplies & Materials -10,000.00

JUSTIFICATION: Transfer requested to increase authorization in contractual services area at Waddell Mariculture Center to cover increased cost of repairs and maintenance at facility.

12496

to the Comptroller General and Treasurer. By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized

REQUESTED BY Bondur DATE 2/1/90 STATE BUDGET ANALYST Robert J. St DATE 2/6/90

[illegible]

TO

FM	TRANS	AGCY	MINI	SUB	SUB	SUB	ENCUM	PROJECT	AGENCY	OBJECT	TRANSACTION	MULTI	PURPOSE
CODE	NO	CODE	CODE	ACCOUNT	NO	NO	NO	CODE	REFERENCE	NUMBER	AMOUNT	CODE	CODE
08	350	026	1807	1001						0158	20,000.00		
08	350	026	1849	1001						1300	6,300.00		
EXHIBIT													
MAR 13 1990													
STATE BUDGET & CONTROL BOARD													
5													
TOTAL													
1758													
26,300.00													

FROM

REASON FOR TRANSFER:

## APPROPRIATION TRANSFER

STATE OF SOUTH CAROLINA  
BUDGET AND CONTROL BOARD - FINANCE DIVISION

TO REQUESTING AGENCY:

This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

approval of a transfer.

287 Meeting St  
Charleston, SC 294  
NAME  
ADDRESS  
AGENCY TRANSFERRED FROM  
CG WARRANT NUMBER

90-03

AGENCY TRANSFERRED TO (CRM)

NAME

Joe Grant (signature)

ADDRESS

357 Treating St

Charleston SC 29401



## South Carolina Sea Grant Consortium

287 Meeting Street • Charleston, South Carolina 29401 • (803) 727-2078

### Member Institutions

The Citadel  
Clemson University  
College of Charleston  
Medical University of  
South Carolina  
South Carolina State College  
South Carolina Wildlife and  
Marine Resources Department  
University of South Carolina

### Chairman

Dr. Harry M. Lightsey, Jr.  
President, College of Charleston

### Executive Director

Margaret A. Davidson

February 1, 1990

Dr. Robert J. Stein  
Environmental Resource Analyst  
Budget & Control Board  
1205 Pendleton St., Rm. 527-A  
Columbia, SC 29201

Dear Bob:

Enclosed is an appropriation transfer to transfer funds from fringe benefits to equipment and from classified positions to contractual services.

The balance left in the fringe benefits<sup>\*</sup> category will be sufficient to pay fringe benefits<sup>\*\*</sup> for the balance of the fiscal year. I certify that the equipment will be purchased under the requirements of the state procurement code and is in agreement with the Consortium's Information Technology plan.

The transfer from classified to contractual is necessary so that we can hire from temporary employment agencies to replace Consortium personnel on maternity leave, offset expenditures for the printing of the Aquaculture Plan for the Governor's Office, and help fund seed projects for the Consortium members.

If there are any questions, please call me.

Sincerely,

Judith B. Linder  
Senior Accountant

JBL/mm

*\*\* Equipment includes additional memory capacity & associated keyboard (expanded) and software. Equipment is needed to prevent frequent crashes due to over capacity.*

*\* Agency has looked elsewhere for funds, but Sea Grant being a small agency has no other recourse but to use Emp. Contrb. funds. This is the only area where a surplus exists.*

Research, Extension and Educational Programs in Marine and Coastal Resources

RECEIVED

FEB 6 1990

Budget and Control Board  
STATE BUDGET DIVISION

12497



Submit original and 3 copies



*South Carolina Commission on Women*

---

2221 Devine Street, Suite 408  
Columbia, S.C. 29205 (803) 734-9143

January 30, 1990

Ms. Jo Anne Payton  
Budget Analyst  
Edgar Brown Building  
Fifth Floor  
1205 Pendleton Street  
Columbia, S.C. 29201

RE: TRANSFER 005T

Dear Ms. Payton:

The South Carolina Commission on Women requests a transfer of \$1,459.00 from direct object code 0174 Intern Line into object code 2701 Stipend Line.

The South Carolina Commission on Women voted to hire Debbie Littlejohn and Lee Alexander as Interns for the Commission from November 1, 1989 through June 30, 1990. Ms. Littlejohn and Ms. Alexander will share duties of research and dissemination of information pertaining to women's issues for the S.C. Commission on Women.

They will not work at the Commission Office. Each will report on a monthly basis to the Commission meetings and periodically confer with the Director, Susan Davis.

The Commissioners voted a stipend to be paid to Ms. Littlejohn and Ms. Alexander in two installments, one to be paid in February and the second in June.

Thank you,

*Susan Davis*  
Susan Davis  
Director

RECEIVED

FEB 02 1990

Budget and Control Board  
STATE BUDGET DIVISION

12499

(E)

# EXHIBIT

## STATE BUDGET DIVISION PERSONAL SERVICE AND OTHER HUGO-RELATED TRANSFERS

MAR 13 1990

5

STATE BUDGET & CONTROL BOARD

No.	Agency	Source of Funds	Personal Service	All Other
<u>September</u>				
E24	Adjutant General's Office	State	694,000	
	September Total		694,000	
<u>October</u>				
E24	Adjutant General's Office	Federal		100,000,000
E24	Adjutant General's Office	Federal		867,438
L04	Dept. of Social Services	State		1,800,000
L04	Dept. of Social Services	State		3,666,667
	October Total			106,334,105
<u>November</u>				
L04	Dept. of Social Services	State		4,000,000
	November Total			4,000,000
<u>December</u>				
	No Changes			0
<u>January</u>				
	No Changes			0
<u>February</u>				
	No Changes			0
	CUMULATIVE TOTAL		694,000	110,334,105

### NOTE:

	CURRENT MONTH	YEAR-TO-DATE
State Funds	4,000,000	10,160,667
Federal Funds	0	100,867,438
Other Funds	0	0
	<u>4,000,000</u>	<u>111,028,105</u>

March 5, 1990

12500

# EXHIBIT

MAR 13 1990

6

STATE BUDGET AND CONTROL BOARD

BLUE AGENDA

STATE BUDGET & CONTROL BOARD

MEETING OF March 13, 1990

ITEM NUMBER

6

AGENCY: Budget Division

SUBJECT: FTE Operating Report, February 1990

The Budget Division reports that no net change in the number of full-time-equivalent positions (-4.41 State, -28.80 federal and +33.21 other) was made to the authorized base during February. The base remained at a total of 70,734.25 FTE positions.

At the end of the month, 64,869.96 of the authorized positions were filled and 5,864.29 were vacant.

	<u>Positions Vacant (in %)</u>	
	<u>2/28/90</u>	<u>2/28/89</u>
Total Positions	8.29	7.99
State	7.09	6.79
Federal	12.01	10.77
Other	9.12	9.19

BOARD ACTION REQUESTED:

Receive as information the FTE position operating report for the month of February 1990 which shows that no net change was made to FTE positions leaving the base total at 70,734.25 FTE positions at the end of the month of which 64,869.96 FTE positions were filled and 5,864.29 were vacant.

ATTACHMENTS:

Agenda item worksheet and referenced report.

12501

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

90-44

Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: 

2. Subject:

1989-90 FTE Operating Report for the Month of February 1990

3. Summary Background Information:

The attached report is submitted in accordance with Section 129.22 of the 1989-90 Appropriation Act. The report exempts all Legislative Employees (718.00) and Judicial Employees (405.47) which totals (1,123.47). Attached also is a copy of the year-to-date summary reflecting, by month, all authorized adjustments.

4. What is Board asked to do?

Information only.

5. What is recommendation of Board Division involved?

Information only.



6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Authorized FTE Position Operating Report
2. Year-to-Date Monthly Summary FTE Position Operational Report

(b) List Those Not Attached But Available From Submitter:

12502

# EXHIBIT

MAR 13 1990

6

## STATE BUDGET DIVISION STATE BUDGET & CONTROL BOARD FTE POSITION AUTHORIZED ADJUSTMENTS TO DATE 2/28/90

	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
Total Authorized FTE Position Base per 1989-90 Appropriation Act	71,447.58	41,827.95	8,380.74	21,238.89
<hr/> Monthly Adjustments <hr/>				
July	(3.00)	(18.00)	(7.00)	22.00
August	(1.00)		(50.80)	49.80
September	319.14	6.14	13.00	300.00
October	0.00	0.00	0.00	0.00
November	0.00	(8.61)	(29.39)	38.00
December	95.00	6.20	51.30	37.50
January	0.00	0.00	0.00	0.00
February	0.00	(4.41)	(28.80)	33.21
Total Net Adjustments	410.14	(18.68)	(51.69)	480.51
Total Adjusted Appropriated FTE Position Base 2/28/90	71,857.72	41,809.27	8,329.05	21,719.40
Less:				
1989-90 Legislative Employees	718.00	716.00	0.00	2.00
1989-90 Judicial Employees	405.47	405.47		
Total Authorized FTE Position Base 2/28/90	70,734.25	40,687.80	8,329.05	21,717.40

Prepared  
March 5, 1990

12503

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
1205 PENDLETON STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-2280

CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

March 5, 1990

The Honorable James M. Waddell  
Joint Legislative Committee on Personal  
Service, Financing and Budgeting  
111 Gressette Building  
Columbia, SC 29201

Dear Senator Waddell:

Attached is a copy of the February 1989-90 Authorized FTE Position  
Operating Report. I have approved and adjusted the authorized FTE Position  
Base accordingly.

I have also attached for the Committee's review a copy of the  
year-to-date monthly Authorized FTE Position Summary Report.

If you should have any questions, please feel free to call.

Sincerely,

A handwritten signature in dark ink, appearing to read "Charles A. Brooks, Jr.", written over a horizontal line.

Charles A. Brooks, Jr.  
Director

CAB/dc

Attachments

**12504**

STATE BUDGET DIVISION  
FULL-TIME EQUIVALENT POSITION  
OPERATIONAL REPORT  
FOR THE MONTH OF FEBRUARY, 1990

SECTION NO.	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
Total Authorized FTE Position Base 1/31/90		70,734.25	40,692.21	8,357.85	21,684.19
<hr/>					
February Authorized Adjustments					
14A	BCB-Exec. Director's Office	(0.04)	-	-	(0.04)
14B	BCB-Internal Operation	1.00	-	-	1.00
14F	BCB-IRM	0.04	-	-	0.04
14F	BCB-IRM	0.01	-	-	0.01
14G	BCB-General Service Div.	(0.01)	-	-	(0.01)
14J	BCB-General Service Div.	(1.00)	-	-	(1.00)
25	USC	-	-	(6.00)	6.00
51	Medical University	-	-	(20.00)	20.00
32	School for the Deaf & Blind	-	(4.41)	(0.80)	5.21
63	Wildlife & Marine Resource	-	-	(2.00)	2.00
Total Net Adjustments--February		0.00	(4.41)	(28.80)	33.21
<hr/>					
Total Authorized FTE Position Base 2/28/90		70,734.25	40,687.80	8,329.05	21,717.40
<hr/>					
Total Filled FTE Positions 2/28/90		64,869.96	37,803.84	7,328.32	19,737.80
<hr/>					
Total Vacant FTE Positions 2/28/90		5,864.29	2,883.96	1,000.73	1,979.60

12505

Percent Vacant 2/28/90	8.29%	7.09%	12.01%	9.12%
Percent Vacant 2/28/89	7.99%	6.79%	10.77%	9.19%
Percent Vacant 2/28/88	8.15%	6.52%	9.67%	10.64%

Prepared:  
March 5, 1990

12506

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

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CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director *Curtis Holt*

DATE: February 1, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

       Action represents a net increase in authorized F.T.E. Positions

  X   Action represents a net decrease in authorized F.T.E. Positions

       Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: FO2 BCB-Office of Executive Director (14A)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
Authorized FTE Position Base		1/15/90		19.60	17.00	-	2.60
Adjusted FTE Position Base				19.56	17.00	-	2.56
Authorized Adjustment				(0.04)	-	-	(0.04)

Authorization/Explanation:

Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of S.C. as amended. Transferred from BCB-Information Resource Management.

12507

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
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(803) 734-2280

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DIVISION DIRECTOR

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CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris, Manager of Operations  
FROM: Curtis Holt, Jr., Assistant Director *CH*  
DATE: February 1, 1990  
SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

- ☒ Action represents a net increase in authorized F.T.E. Positions  
☐ Action represents a net decrease in authorized F.T.E. Positions  
☐ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F04 BCB-Internal Operations (14B)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	1/15/90		61.00	45.93	-	15.07
	Adjusted FTE Position Base			62.00	45.93	-	16.07
	Authorized Adjustment			1.00	-	-	1.00

Authorization/Explanation:  
Requested by the agency. Transferred from BCB-Insurance Services Division.

12508

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**

STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

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COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-2280

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JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

**EXHIBIT**

MAR 13 1990

6

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director

STATE BUDGET & CONTROL BOARD

DATE: February 1, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

X Action represents a net increase in authorized F.T.E. Positions

\_\_\_\_\_ Action represents a net decrease in authorized F.T.E. Positions

\_\_\_\_\_ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F10 BCB-Information Resource Management (14F)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	1/15/90		173.70	30.00	-	143.70
	Adjusted FTE Position Base			173.74	30.00	-	143.74
	Authorized Adjustment			0.04	-	-	0.04

Authorization/Explanation:

Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of S.C. as amended. Transferred from BCB-Office of the Executive Director.

12509 ✓

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR. CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
1205 PENDLETON STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-2280

CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris, Manager of Operations  
FROM: Curtis Holt, Jr., Assistant Director *C. Holt*  
DATE: February 5, 1990  
SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

- ☒ Action represents a net increase in authorized F.T.E. Positions  
☐ Action represents a net decrease in authorized F.T.E. Positions  
☐ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F10 BCB-Information Resource Management (14F)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	2/1/90		173.74	30.00	-	143.74
	Adjusted FTE Position Base			173.75	30.00	-	143.75
	Authorized Adjustment			0.01	-	-	0.01

Authorization/Explanation:

Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of S.C. as amended. Transferred from BCB-General Services Division.

12519

7

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**

STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
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EDGAR BROWN BUILDING, SUITE 525  
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CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Mr. George Harris, Manager of Operations  
FROM: Curtis Holt, Jr., Assistant Director *CH*  
DATE: February 5, 1990  
SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

       Action represents a net increase in authorized F.T.E. Positions

  X   Action represents a net decrease in authorized F.T.E. Positions

       Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F12 BCB-General Services Division (14G)

<u>CLASS</u> <u>CODE</u>	<u>CLASS TITLE</u>	<u>SLOT</u> <u>#</u>	<u>INCREASE</u> <u>DECREASE</u>	<u>TOTAL FTE</u> <u>ADJUSTMENT</u>	<u>STATE FTE</u> <u>ADJUSTMENT</u>	<u>FEDERAL FTE</u> <u>ADJUSTMENT</u>	<u>OTHER FTE</u> <u>ADJUSTMENT</u>
Authorized FTE Position Base		2/1/90		370.90	134.77	-	236.13
Adjusted FTE Position Base				370.89	134.77	-	236.12
Authorized Adjustment				(0.01)	-	-	(0.01)

Authorization/Explanation:

Requested by the Budget and Control Board in accordance with Section 1-11-22 of the 1976 Code of Laws of S.C. as amended. Transferred to BCB-Information Resource Management.

12511

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
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CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

**EXHIBIT**

MAR 13 1990

6

STATE BUDGET & CONTROL BOARD

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director *Curtis Holt*

DATE: February 1, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

       Action represents a net increase in authorized F.T.E. Positions

  X   Action represents a net decrease in authorized F.T.E. Positions

       Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: F20 BCB-Insurance Services Division (14J)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	1/15/90		103.00	-	-	103.00
	Adjusted FTE Position Base			102.00	-	-	102.00
	Authorized Adjustment			(1.00)	-	-	(1.00)

Authorization/Explanation:

Requested by the agency. Transferred to BCB-Internal Operations Division.

12512

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLEE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
1205 PENDLETON STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-2280

CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director *C. Holt*

DATE: January 23, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

\_\_\_\_\_ Action represents a net increase in authorized F.T.E. Positions

\_\_\_\_\_ Action represents a net decrease in authorized F.T.E. Positions

X Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: H27 University of South Carolina (25A)

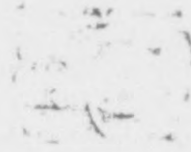
CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	1/15/90		5,663.64	3,266.03	517.11	1,880.50
	Adjusted FTE Position Base			5,663.64	3,266.03	511.11	1,886.50
	Authorized Adjustment					(6.00)	6.00

Authorization/Explanation:  
Requested by the agency - USC Medical School.

12513

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**

STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525  
1205 PENDLETON STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-2280

CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: Mr. George Harris, Manager of Operations  
FROM: Curtis Holt, Jr., Assistant Director *Curtis Holt*  
DATE: February 13, 1990  
SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

\_\_\_\_\_ Action represents a net increase in authorized F.T.E. Positions

\_\_\_\_\_ Action represents a net decrease in authorized F.T.E. Positions

X  Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: H51 Medical University of South Carolina (25)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	2/1/90		5,089.53	1,994.08	213.54	2,881.91
	Adjusted FTE Position Base			5,089.53	1,994.08	193.54	2,901.91
	Authorized Adjustment			-	-	(20.00)	20.00

Authorization/Explanation:  
Requested by the agency - To comply with current agency funding.

**12514**

*Q*

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

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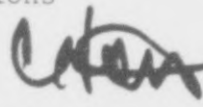
CHARLES A. BROOKS, JR.  
DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Mr. George Harris, Manager of Operations  
FROM: Curtis Holt, Jr., Assistant Director   
DATE: February 1, 1990  
SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

       Action represents a net increase in authorized F.T.E. Positions

       Action represents a net decrease in authorized F.T.E. Positions

  X   Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: H75 School for the Deaf & Blind (32)

<u>CLASS</u> <u>CODE</u>	<u>CLASS TITLE</u>	<u>SLOT</u> <u>#</u>	<u>INCREASE</u> <u>DECREASE</u>	<u>TOTAL FTE</u> <u>ADJUSTMENT</u>	<u>STATE FTE</u> <u>ADJUSTMENT</u>	<u>FEDERAL FTE</u> <u>ADJUSTMENT</u>	<u>OTHER FTE</u> <u>ADJUSTMENT</u>
Authorized FTE Position Base		1/15/90		381.18	323.66	20.57	36.95
Adjusted FTE Position Base				381.18	319.25	19.77	42.16
Authorized Adjustment				-	(4.41)	(0.80)	5.21

Authorization/Explanation:  
Requested by the agency - to comply with new funding level.

12515

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
STATE BUDGET DIVISION



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

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CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

**EXHIBIT**

MAR 13 1990

6

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director

DATE: February 1, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

STATE BUDGET & CONTROL BOARD

☐ Action represents a net increase in authorized F.T.E. Positions

☐ Action represents a net decrease in authorized F.T.E. Positions

☒ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P24 Wildlife & Marine Resources (63)

CLASS CODE	CLASS TITLE	SLOT #	INCREASE DECREASE	TOTAL FTE ADJUSTMENT	STATE FTE ADJUSTMENT	FEDERAL FTE ADJUSTMENT	OTHER FTE ADJUSTMENT
	Authorized FTE Position Base	2/1/90		780.55	439.00	106.75	234.80
	Adjusted FTE Position Base			780.55	439.00	104.75	236.80
	Authorized Adjustment			-	-	(2.00)	2.00

Authorization/Explanation:

Requested by the agency - to comply with revised federal funding.

12516

# EXHIBIT

MAR 13 1990

7

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA  
ITEM NUMBER 7

---

AGENCY: Budget Division

---

SUBJECT: Statutory Report on Appropriations Bill

At each step in the appropriation process, the Budget Division is required by law to submit several reports to the next body then considering the bill.

Attached is the required report submitted to the General Assembly on the Ways and Means Committee bill.

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BOARD ACTION REQUESTED:

Receive as information the Budget Division report submitted to the General Assembly on the 1990-91 Ways and Means Committee Appropriations Bill.

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ATTACHMENTS:

Agenda item worksheet and referenced report

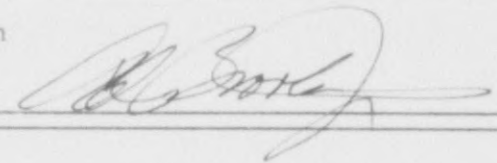
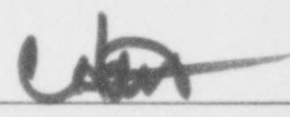
12517

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

90-46

Meeting Scheduled for: March 13, 1990

Blue Agenda

1. Submitted By:  
(a) Agency: State Budget Division  
(b) Authorized Official Signature: 
2. Subject:  
State Budget Division Statutory Report
3. Summary Background Information:  
At each step of the appropriation process, the State Budget Division is required by law to submit several statutory reports to the next committee then considering the Bill. Attached is the required report on the 1990-91 Appropriation Bill as appropriated by the Ways and Means Committee.
4. What is Board asked to do?  
Information only
5. What is recommendation of Board Division involved?  
Information only  

6. Recommendation of other Division/agency (as required)?  
  
(a) Authorized Signature: \_\_\_\_\_  
(b) Division/Agency Name: \_\_\_\_\_
7. Supporting Documents:  
(a) List Those Attached:
  1. Statutory Report on the 1990-91 Appropriation Bill as Appropriated by the Ways and Means Committee  
(b) List Those Not Attached But Available From Submitter:

12518

# EXHIBIT

MAR 13 1990

7

STATE BUDGET & CONTROL BOARD

STATE BUDGET DIVISION  
REPORT TO THE  
HOUSE OF REPRESENTATIVES  
ON THE  
1990-91  
WAYS & MEANS COMMITTEE  
APPROPRIATION BILL

Prepared  
February 28 , 1990

**12519**

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STATE BUDGET DIVISION  
1990-91  
COMPUTATION OF ANNUAL LIMITATION ON  
THE NUMBER OF STATE EMPLOYEES

1980 Decennial Census	<u>3,121,833</u>
1980-81 State Employees (FTE)	<u>38,183.69</u>
1980-81 Ratio of State Employees (FTE) to Total State Population	$\frac{38,183.69}{3,121,833} = 1.2231\%$
1990-91 State Population Estimate	3,616,000
1980-81 State Employees (FTE) Ratio to Total State Population	<u>x 0.012231</u>
1990-91 State Employees (FTE) Limitation	<u>44,227.30</u>
1990-91 Budget & Control Board Recommendation State Funded Employees (FTE)	<u>42,248.74</u>
1990-91 Ways & Means Committee Appropriation Bill State Funded Employees (FTE)	<u>42,368.42</u>

In compliance with Section 11-11-420 of the 1981 Cumulative Supplement to the 1976 Code, I certify that the above information is true and correct to the best of my knowledge and belief.



Charles A. Brooks, Jr.  
Director, State Budget Division  
February 28, 1990

STATE BUDGET DIVISION  
LIMITATION ON NUMBER OF STATE EMPLOYEES  
FOR FISCAL YEAR 1990-91

1990-91 State Employees (FTE) Limit	44,227.30
1989-90 Certified (FTE) Position Base) at September 30, 1989	<u>41,816.09</u>
1990-91 (FTE) Growth Allowable	<u><u>2,411.21</u></u>

Prepared  
December 21, 1989

STATE OF SOUTH CAROLINA  
State Budget and Control Board  
STATE BUDGET DIVISION

EXHIBIT

MAR 13 1990

7

STATE BUDGET & CONTROL BOARD

ARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

BRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
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W. BERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

MEMORANDUM

FROM: Curtis Holt

SUBJECT: Authorized FTE Positions Analysis Report

DATE: February 28, 1990

The following is a brief description of each schedule included in the above referenced report:

Schedule I - This report reflects the bottom line net change in FTE positions by committee. It gives a complete summarized picture of the statewide authorized FTE positions beginning with the appropriated headcount as contained in the previous Appropriation Act.

Schedule IA - This report reflects all existing FTE positions added, deleted, transferred and/or restored by the B & C Board and the Joint Legislative Committee on Personal Service, Financing and Budgeting to the 1989-90 authorized FTE position base.

Schedule IB - This report contains the new FTE positions added by the B & C Board and the Joint Legislative Committee on Personal Service, Financing and Budgeting during the interim and have been included in the 1989-90 FTE position base.

Schedule II and Its Attachment - This is a cumulative report reflecting the net new FTE positions added by each committee in the appropriation process. If a subsequent committee deletes any FTE positions added by a previous committee, the entries will be identified by (0.00). The bottom line of the last two columns should always give the cumulative new FTE positions added to the Appropriation Bill. The Explanation and Justification for action by each committee is attached.

Schedule III - This report reflects all FTE position adjustments by the previous committee in the appropriation process (combination of Schedules IV, V, and VI).

Schedule IV - This report shows the action of the previous committee considering the bill on the agencies' authorized FTE position base and deals only with established FTE positions.

Schedule V - This is a report reflecting only the new FTE positions added by the previous committee considering the bill.

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Memorandum  
Page Two  
February 28, 1990

Schedule VI - This report reflects only the new FTE positions added during the appropriation process by the B & C Board and the Joint Legislative Committee on Personal Service, Financing and Budgeting. These positions have been included in the current appropriation bill being considered.

Schedule VII - Reflected in report are new FTE positions and costs for such positions as added by each committee.

## SCHEDULE I

STATE BUDGET DIVISION  
ANALYSIS OF 1990-91  
FTE POSITION BASE

	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
FTE Positions Authorized in the 1989-90 Appropriation Act	71,447.58	41,827.95	8,380.74	21,238.89
<hr/> 1989-90 Adjustments <hr/>				
Schedule IA - Existing FTE Positions Added or Deleted by the B&C Board	(4.00)	(21.00)	(55.80)	72.80
Schedule IB - New FTE Positions Added by the Joint Committee & B&C Board	319.14	9.14	11.00	299.00
Total Adjustment	315.14	(11.86)	(44.80)	371.80
1989-90 Certified FTE Position Base 9/30/89	71,762.72	41,816.09	8,335.94	21,610.69
<hr/> 1990-91 B & C Board Adjustments <hr/>				
Existing FTE Positions Added or Deleted by the B&C Board	(6.00)	(5.00)	(30.61)	29.61
New FTE Positions Recommended by the B&C Board	1,051.79	437.65	210.84	403.30
New FTE Positions Added by B & C Board & Joint nLegislative Committee on Personal Service Financing & Budgeting	0.00	0.00	0.00	0.00
Total Adjustment	1,045.79	432.65	180.23	432.91
1990-91 FTE Position Base as Recommended by the B & C Board	72,808.51	42,248.74	8,516.17	22,043.60

## SCHEDULE I

STATE BUDGET DIVISION  
ANALYSIS OF 1990-91  
FTE POSITION BASE

	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
Ways & Means Committee Adjustments				
Schedule IV				
Existing FTE Positions Added or Deleted by the Ways & Means Committee	1.00	(12.02)	(58.69)	71.71
Schedule V				
New FTE Position Adjustments by the Ways & Means Committee	189.15	125.50	23.15	40.50
Schedule VI				
New FTE Positions Added by the B&C Board and Joint Legislative Committee on Personal Service Financing & Budgeting	88.00	6.20	50.80	31.00
Total Adjustment	278.15	119.68	15.26	143.21
1990-91 FTE Position Base as Appropriated by Ways & Means Committee	73,086.66	42,368.42	8,531.43	22,186.81

Prepared  
February 28, 1990

12526

## SCHEDULE 1A

STATE BUDGET DIVISION  
ANALYSIS OF EXISTING FTE POSITIONS ADDED OR DELETED BY  
THE BUDGET AND CONTROL BOARD AND THE JOINT LEGISLATIVE COMMITTEE  
ON PERSONAL SERVICE FINANCING AND BUDGETING  
TO THE 1989-90 AUTHORIZED BASE

SECTION NO.	AGENCY	TOTAL FTE	STATE FTE	FEDERAL FTE	OTHER FTE
5C	GOVERNOR'S OFFICE OEPP	0.00		(0.80)	0.80
14A	BCB-EXECUTIVE DIRECTOR	(0.40)	(0.40)		
14B	BCB-INTERNAL OPERATIONS	(0.60)	(0.60)		
14C	BCB-FINANCIAL DATA SYSTEMS	6.00	1.00		5.00
14D	BCB-BUDGET DIVISION	(2.00)	(2.00)		
14F	BCB-INFO RMATION RES. MGMT.	(1.00)			(1.00)
14G	BCB-GENERAL SERVICES	(41.00)			(41.00)
14H	BCB-FIRE MARSHAL	(1.00)			(1.00)
14I	BCB-MOTOR VEHICLE MGMT.	1.00			1.00
14J	BCB-INSURANCE SERVICES	90.00			90.00
14K	BCB-HUMAN RESOURCE MGMT.	2.00	2.00		
14P	BCB-RETIREMENT DIVISION	(53.00)			(53.00)
16	HIGHER EDUCATION TUITION GRANTS	(2.00)	(2.00)		
23A	USC	0.00		(6.00)	6.00
25A	MUSC	0.00		(50.00)	50.00
38A	HEALTH & HUMAN SVCS. FIN. COMM.	79.00	11.00		68.00
40	MENTAL HEALTH	(79.00)	(11.00)		(68.00)
52	CORRECTIONS	0.00	(3.00)	3.00	
57	WATER RESOURCES	0.00		(1.00)	1.00
63	WILDLIFE & MARINE RESOURCES	0.00		(1.00)	1.00
66	PARKS, RECREATION & TOURISM	0.00	(15.00)		15.00
75	STATE WORKERS COMP. FUND	(1.00)			(1.00)
107	BOARD OF PHARMACY	(1.00)	(1.00)		
	TOTAL	(4.00)	(21.00)	(55.80)	72.80

Prepared  
December 21, 1989

12527

SCHEDULE IB

STATE BUDGET DIVISION  
ANALYSIS OF INTERIM NEW FTE POSITION ADJUSTMENTS  
AS RECOMMENDED BY  
THE BUDGET AND CONTROL BOARD AND THE JOINT LEGISLATIVE COMMITTEE  
ON PERSONAL SERVICE FINANCING AND BUDGETING  
FOR 1989-90

SECTION NO.	AGENCY	TOTAL FTE	STATE FTE	FEDERAL FTE	OTHER FTE
3H	REORGANIZATION COMMISSION	2.00	2.00		
5B	GOVERNOR'S OFFICE-SLED	1.00	1.00		
14J	BCB-INSURANCE SERVICES	13.00			13.00
19	COLLEGE OF CHARLESTON	1.00	1.00		
32	SCHOOL FOR THE DEAF & BLIND	6.00	1.00	2.00	3.00
39	HEALTH & ENV. CONTROL	296.00	4.00	9.00	283.00
73	PUBLIC SERVICE COMMISSION	0.14	0.14		
TOTAL		319.14	9.14	11.00	299.00

Prepared  
December 21, 1989

**EXHIBIT**

MAR 13 1990 7

STATE BUDGET & CONTROL BOARD

12528

## SCHEDULE II

STATE BUDGET DIVISION  
CUMULATIVE ANALYSIS OF ALL NEW FTE POSITIONS  
ADDED OR DELETED BY  
REFLECTED IN THE 1990-91 APPROPRIATION BILL  
BY COMMITTEE

SECTION NO	AGENCY	B & C BOARD RECOMMENDATION		WAYS & MEANS COMMITTEE		CUMULATIVE TOTAL	
		TOTAL FTE'S	STATE FTE'S	TOTAL FTE'S	STATE FTE'S	TOTAL FTE'S	STATE FTE'S
3H	Reorganization Commission	2.00	2.00			2.00	2.00
5B	State Law Enforcement Division	7.00	7.00	(6.00)	(6.00)	1.00	1.00
5C	Governor's Office-OEPP			10.00		10.00	0.00
12	Adjutant General's Office			12.00	2.00	12.00	2.00
14F	BCB-Information Resource Mgmt	9.00				9.00	0.00
14J	BCB-Insurance Services	16.00				16.00	0.00
14L	BCB-Local Government	1.00				1.00	0.00
14P	BCB-Retirement	4.00		(2.00)		2.00	0.00
18	Clemson University	248.00				248.00	0.00
19	College of Charleston	6.65	1.00			6.65	1.00
20	Francis Marion College	9.90				9.90	0.00
21	Lander College	1.75				1.75	0.00
23A	University of South Carolina	169.49				169.49	0.00
23B	USC-Medical School	15.00				15.00	0.00
23C	USC-Aiken	4.50				4.50	0.00
23F	USC-Beaufort	1.50				1.50	0.00
24	Winthrop College	3.00		8.50		11.50	0.00
28	Department of Education			2.00		2.00	0.00
32	School for the Deaf & Blind	6.00	1.00	5.00	5.00	11.00	6.00
35	State Library			1.00	1.00	1.00	1.00
38A	Health & Human Svcs Finance Comm			4.00	1.50	4.00	1.50
38B	Continuum of Care			7.00	7.00	7.00	7.00
39	Health & Environmental Control	296.00	4.00	26.00	24.00	322.00	28.00
40	Department of Mental Health			84.00	84.00	84.00	84.00
41	Department of Mental Retardation			50.00	13.00	50.00	13.00
43	Department of Social Services	105.00	32.65	126.00	53.55	231.00	86.20
48	State Housing Finance & Development Authority	10.00				10.00	0.00
49	Commission on Human Affairs			8.00	5.00	8.00	5.00
50	Department of Veterans Affairs			1.00	1.00	1.00	1.00
52	Department of Corrections	427.00	399.00	(107.00)	(107.00)	320.00	292.00
57	Water Resources Commission			2.00	2.00	2.00	2.00
58	Land Resources Commission			3.65	3.65	3.65	3.65

12529

STATE BUDGET DIVISION  
CUMULATIVE ANALYSIS OF ALL NEW FTE POSITIONS  
ADDED OR DELETED BY  
REFLECTED IN THE 1990-91 APPROPRIATION BILL  
BY COMMITTEE

SECTION NO.	AGENCY	B & C BOARD RECOMMENDATION		WAYS & MEANS COMMITTEE		CUMULATIVE TOTAL	
		TOTAL FTE'S	STATE FTE'S	TOTAL FTE'S	STATE FTE'S	TOTAL FTE'S	STATE FTE'S
60	Department of Agriculture			2.00	2.00	2.00	2.00
61	Clemson University-PSA	21.00		24.00	24.00	45.00	24.00
66	Department of Parks, Recreation & Tourism			13.00	13.00	13.00	13.00
73	Public Service Commission	0.14	0.14			0.14	0.14
75	State Workers' Compensation Fund	5.00				5.00	0.00
77	Second Injury Fund	2.00				2.00	0.00
80	Department of Consumer Affairs			1.00	1.00	1.00	1.00
102	Board of Nursing			2.00	2.00	2.00	2.00
TOTAL		1,370.93	446.79	277.15	131.70	1,648.08	578.49

NOTE: This is a summary report of all new positions including those new positions added during the interim by the Budget & Control Board and the Joint Legislative Committee on Personal Service Financing and Budgeting and have been included in the Appropriation Bill for legislative approval.

Prepared  
February 28, 1990

12530

STATE BUDGET DIVISION'S  
EXPLANATION AND JUSTIFICATION  
FOR ALL NEW FTE POSITIONS  
AS CONTAINED IN THE  
BUDGET AND CONTROL BOARD  
RECOMMENDED 1990-91  
APPROPRIATION BILL

SECTION 3H - REORGANIZATION COMMISSION (A27)

Two (2.00) state funded FTE positions are needed to strengthen support staff for research projects assigned to this agency by the General Assembly. (JLC)

CUMULATIVE: TOTAL        2.00    STATE        2.00

SECTION 5B - GOVERNOR'S OFFICE-STATE LAW ENFORCEMENT DIVISION (D10)

One (1.00) state funded FTE position is needed to staff the new Forensic Laboratory. (JLC)

~~Six (6.00) state funded FTE positions are recommended to staff the new Forensic Laboratory and add clerical and analytical support in the evidence area. (BCB)~~

Six (6.00) state funded FTE positions are deleted. These are Forensics Laboratory positions added by the Budget and Control Board. (WMC)

CUMULATIVE: TOTAL        1.00    STATE        1.00

SECTION 5C - GOVERNOR'S OFFICE-OFFICE OF EXECUTIVE POLICY & PROGRAMS (D17)

Ten (10.00) federally funded FTE positions are recommended to administer and implement the FEMA Public Assistance Program. (WMC)

CUMULATIVE: TOTAL        10.00    STATE        0.00    FEDERAL        10.00

SECTION 12 - ADJUTANT GENERAL'S OFFICE (E24)

Two (2.00) state funded FTE positions are recommended to add accounting strength to comply with the Legislative Audit Council's recommendations. Two (2.00) FTE positions (1.00 federal and 1.00 other) are recommended to enable the agency to handle the workload resulting from Hurricane Hugo. Eight (8.00) federally funded FTE's are needed to comply with federal grants and to staff the Army Contract Support Program. (WMC)

CUMULATIVE: TOTAL        12.00    STATE        2.00    FEDERAL        9.00    OTHER        1.00

**12531**

SECTION 14F - BUDGET & CONTROL BOARD-INFORMATION RESOURCE MGMT (F10)

Nine (9.00) other funded FTE positions are requested. Two positions are for the Telecommunications Program to provide telecommunications services; one position is for the Microwave Project Program to provide and maintain service; five positions are for the Data Processing Services Program to support the growth in services provided; and one position is for the Printing Services Program to provide staff support. (BCB)

CUMULATIVE: TOTAL      9.00 STATE      0.00 FEDERAL      0.00 OTHER      9.00

SECTION 14J - BUDGET & CONTROL BOARD-INSURANCE SERVICES (F20)

Thirteen (13.00) other funded FTE positions are recommended by the Joint Committee on Personal Service Financing and Budgeting. Seven positions are for the Administration and Planning Program, and six are for the Insurance Benefits Program. These positions are necessary due to the creation of Insurance Services as a new division of the Budget and Control Board. (JLC)

Three (3.00) other funded FTE positions are requested. Two Programmer Analyst I's are for the Insurance Reserve Fund Program to support increased insurance activity, and one Auditor II is for the Insurance Benefits Program for audit services. (BCB)

CUMULATIVE: TOTAL      16.00 STATE      0.00 FEDERAL      0.00 OTHER      16.00

SECTION 14L - BUDGET & CONTROL BOARD-LOCAL GOVERNMENT (F26)

One (1.00) federal funded FTE position is requested to conduct loan administration activities. (BCB)

CUMULATIVE: TOTAL      1.00 STATE      0.00 FEDERAL      1.00

SECTION 14P - BUDGET & CONTROL BOARD-RETIREMENT (F29)

Four (4.00) other funded FTE positions are requested. Three positions are for the Administration Program (one Accounting Technician II and two Administrative Specialist B's) to provide support and reduce the backlog in microfilm records. One Administrative Specialist C is for the Self Insurance Program to provide clerical support for the disability counselors. (BCB)

Two (2.00) other funded FTE's (Administrative Assistant B's) are deleted. (WMC)

CUMULATIVE: TOTAL      2.00 STATE      0.00 FEDERAL      0.00 OTHER      2.00

SECTION 18 - CLEMSON UNIVERSITY (H12)

Two hundred twenty-six (226.00) other funded and twenty-two (22.00) federal funded FTE positions are requested. The positions are needed to handle the workload increases resulting from increased enrollment and additional federal grant awards. (BCB)

CUMULATIVE: TOTAL      248.00 STATE      0.00 FEDERAL      22.00 OTHER      226.00

**12532**

SECTION 19 - COLLEGE OF CHARLESTON (H15)

One (1.00) state funded FTE position is added by the Joint Legislative Committee on Personal Service Financing and Budgeting and the Budget and Control Board. (JLC)

Five and sixty-five hundredths (5.65) other funded FTE positions are requested. The positions are needed to accommodate the increase in enrollment and to handle the resulting workload increases. (BCB)

CUMULATIVE: TOTAL	6.65	STATE	1.00	FEDERAL	0.00	OTHER	5.65
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SECTION 20 - FRANCIS MARION COLLEGE (H18)

Nine and four-tenths (9.40) other funded FTE positions and five-tenths (0.50) federal funded FTE positions are requested. The positions are needed to handle the workload increases resulting from increased enrollment. (BCB)

CUMULATIVE: TOTAL	9.90	STATE	0.00	FEDERAL	0.50	OTHER	9.40
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SECTION 21 - LANDER COLLEGE (H21)

One and seventh-five hundredths (1.75) other funded FTE positions are requested. The positions are needed to accommodate the increase in enrollment. (BCB)

CUMULATIVE: TOTAL	1.75	STATE	0.00	FEDERAL	0.00	OTHER	1.75
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SECTION 23A - UNIVERSITY OF SOUTH CAROLINA (H27)

Eighty-two and five-tenths (82.50) other funded FTE positions and eighty-six and ninety-nine hundredths (86.99) federal funded FTE positions are requested. The positions are needed to handle the increased workload resulting from the growth in enrollment, grants and other projects and campus development. (BCB)

CUMULATIVE: TOTAL	169.49	STATE	0.00	FEDERAL	86.99	OTHER	82.50
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SECTION 23B - UNIVERSITY OF SOUTH CAROLINA-MEDICAL SCHOOL (H28)

Nine (9.00) other funded FTE positions and six (6.00) federal funded FTE positions are requested. The positions are needed to handle the growth in federal and other grant projects. (BCB)

CUMULATIVE: TOTAL	15.00	STATE	0.00	FEDERAL	6.00	OTHER	9.00
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SECTION 23C - UNIVERSITY OF SOUTH CAROLINA-AIKEN CAMPUS (H29)

Four and five-tenths (4.50) other funded FTE positions are requested. The positions are needed because of the growth in enrollment. (BCB)

CUMULATIVE: TOTAL	4.50	STATE	0.00	FEDERAL	0.00	OTHER	4.50
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**12533**

SECTION 23F - UNIVERSITY OF SOUTH CAROLINA-BEAUFORT CAMPUS (H36)

One and five-tenths (1.50) other funded FTE positions are requested. The positions are needed to accommodate the growth in enrollment. (BCB)

CUMULATIVE: TOTAL      1.50 STATE      0.00 FEDERAL      0.00 OTHER      1.50

SECTION 24 - WINTHROP COLLEGE (H47)

Three (3.00) other funded FTE positions are requested. The positions are needed to accommodate the growth in enrollment. (BCB)

One and one-half (1.50) other funded FTE's are approved. Also, one (1.00) federally funded and six (6.00) other funded FTE positions are added by the Joint Legislative Committee on Personal Service Financing and Budgeting and the Budget and Control Board. (WMC)

CUMULATIVE: TOTAL      11.50 STATE      0.00 FEDERAL      1.00 OTHER      10.50

SECTION 28 - DEPARTMENT OF EDUCATION (H63)

Two (2.00) other funded FTE positions, Information Resource Coordinator II's, are added to provide technical assistance to school districts in implementation of the Pathways Paperwork Reduction Project. (WMC)

CUMULATIVE: TOTAL      2.00 STATE      0.00 FEDERAL      0.00 OTHER      2.00

SECTION 32 - SCHOOL FOR THE DEAF AND BLIND (H75)

Six (6.00) FTE's are needed. One state funded position will provide the S.C. Parent Infant Program with a full-time permanent Parent Partner. Two federal funded positions will provide an additional teacher/coordinator and a teacher assistant for the pre-kindergarten deaf, blind and multihandicapped children. Three other funded FTE positions are needed; two will be used to provide a Community Resource Center for the deaf and blind with the other being used to establish a Medicaid Data Coordinator Office. (BCB)

Five (5.00) state funded FTE's are recommended. Three Teacher Assistants and two Youth Counselors are needed within the Deaf School for twenty additional students. (WMC)

CUMULATIVE: TOTAL      11.00 STATE      6.00 FEDERAL      2.00 OTHER      3.00

SECTION 35 - SOUTH CAROLINA STATE LIBRARY (H87)

One (1.00) state funded FTE position, Library Tech Assistant IV, is added. (WMC)

CUMULATIVE: TOTAL      1.00 STATE      1.00

**12534**

#### SECTION 38A - HEALTH AND HUMAN SERVICES FINANCE COMMISSION (J02)

One (1.00) new interim FTE (0.50 federal and 0.50 other) is approved as a Medicaid Policy Analyst II for the increase in workload. (JLC)

Three (3.00) new FTE's (1.50 state and 1.50 federal) are recommended for the Medicaid workload increase. These include a Reimbursement Analyst I, a Data Management/Research Analyst I, and a Program Analyst I. (WMC)

CUMULATIVE: TOTAL	4.00	STATE	1.50	FEDERAL	2.00	OTHER	0.50
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#### SECTION 38B - CONTINUUM OF CARE FOR EMOTIONALLY DISTURBED CHILDREN (J03)

Seven (7.00) state funded FTE positions are recommended to adjust for increased client services and to man an upstate satellite office. The positions include one Project Administrator, one Assistant Project Administrator, four Social Worker III's, and an Administrative Specialist B. (WMC)

CUMULATIVE: TOTAL	7.00	STATE	7.00
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#### SECTION 39 - DEPARTMENT OF HEALTH & ENVIRONMENTAL CONTROL (J04)

Seventy-seven (77.00) other funded positions are recommended (47 health professionals, nine paramedicals, and 21 clericals) through a grant from the Ross and Mead Johnson Laboratories for the purpose of reducing infant mortality in South Carolina. Ninety (90.00) other funded FTE positions (40 public health nurses, 20 paramedicals, and 30 Medicaid billing clerks) are added; funding is provided from a Medicaid contract in Maternal and Child Health in the districts which is increased revenue from recent new state Medicaid funding. One hundred (100.00) other funded positions are added (75 public health nurses and 25 clericals) from the Medicare funding increases in Home Health and Long Term Care for the increased Medicare population. Fifteen (15.00) other funded Community Health Aids are recommended; funds are from a Medicaid contract for expanded family planning follow-up services. One (1.00) other funded E. Q. Manager I is recommended to assist in nuclear emergencies; funding is provided by a contract with the South Carolina Office of Emergency Preparedness. Five (5.00) federal funded positions (four chemists and one data coordinator) are needed for site sample analysis in-house rather than the more costly contract; funding is from the Superfund. The Leaking Underground Storage Tank Trust Fund (federal) will provide funding for one (1.00) Engineer I to review permit applications. Three (3.00) federal funded positions (one Engineer II, one E. Q. Manager III, and one clerical) are needed to work in the Waste Minimization Program under Superfund activity funding. Four (4.00) state funded positions (two Emergency Medical Service Inspectors, one Staff Development and Training Specialist, and one clerical position) are recommended for the Health Hazard Evaluation Program; funds (but not the positions) were provided in the FY 1989-90 Appropriation Act. (JLC)

Twenty-four (24.00) state funded and two (2.00) other funded FTE's are recommended. Nine are for the operation of the new computer system; fifteen are Project Developers for the agency's district offices to provide case management services for infants and toddlers (PL 44-957). The other funded positions will provide an Environmental Manager I and II for the Solid and Hazardous Waste Management Program. (WMC)

CUMULATIVE: TOTAL	322.00	STATE	28.00	FEDERAL	9.00	OTHER	285.00
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#### SECTION 40 - DEPARTMENT OF MENTAL HEALTH (J12)

Eighty-four (84.00) state funded FTE positions are recommended. Seventy-six (76.00) of these positions, including psychiatrists, psychologists, social workers, nurses, mental health specialists, custodial and food service workers, will provide additional staff at Harris Hospital to permit full funding of that facility. Three (3.00) additional positions are needed to staff a satellite office in McCormick. Five (5.00) positions will provide staff for operation of the Children and Adolescent Service System Project in Greenville County. This is a joint project with the Department of Youth Services. (WMC)

CUMULATIVE: TOTAL        84.00    STATE        84.00

#### SECTION 41 - DEPARTMENT OF MENTAL RETARDATION (J16)

Fifty (50.00) new mental retardation specialist positions, thirteen (13.00) state funded and thirty-seven (37.00) other funded, are recommended. These positions will provide 50 direct care personnel for the living units in the regional centers to increase the level of training and active treatment provided to clients. (WMC)

CUMULATIVE: TOTAL        50.00    STATE        13.00    FEDERAL        0.00    OTHER        37.00

#### SECTION 43 - DEPARTMENT OF SOCIAL SERVICES (L04)

One hundred five (105.00) FTE positions are requested, 32.65 state funded and 72.35 federal funded. Sixty of these positions are needed in order to meet federal mandates within Child Support Enforcement. Forty-five FTE's are needed in the Work Support Services Program in order to expand jobs statewide. (BCB)

One hundred twenty-six (126.00) FTE positions are recommended, 53.55 state, 48.95 federal, and 23.50 other funded. Thirty-eight of these positions are requested for the Social Services Management Program. Five Social Worker Supervisor I's and thirty-three Social Service Worker II's will provide additional county staff to enable the Department to provide mandatory and necessary services to children and families. Five FTE's are requested for the Child Support Enforcement Program to restore positions vetoed by the Governor. Five Special Investigator I's are needed. Twenty Social Service Specialist II's are needed within Economic Services to perform various complex eligibility functions for the AFDC and Food Stamp Programs. The Medical Assistance Management Program is in need of sixty positions. Thirty-seven Social Service Specialist II's, seven Medicaid Recipient Data Analysts, and four Social Service Supervisor I's will be placed in medical clinics and hospitals to assist in maximizing benefits from the Medicaid Program. Three Social Service Specialist II's, nine Medicaid Recipient Data Analysts, and one Medicaid Recipient Data Supervisor are needed for the Medicare Catastrophic Coverage Program. Two FTE's, one Assistant Project Administrator and one Administrative Specialist B, are needed to provide statewide providers in the USDA-Sponsored Food Programs. One Assistant Project Administrator is requested for the Food Stamp Program to provide technical assistance to the counties. (WMC)

CUMULATIVE: TOTAL        231.00    STATE        86.20    FEDERAL        121.30    OTHER        23.50

**12536**

# EXHIBIT

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## STATE BUDGET & CONTROL BOARD

### SECTION 48 - STATE HOUSING FINANCE DEVELOPMENT AUTHORITY (L32)

Nine (9.00) other funded FTE positions are requested because of an expansion of agency programs. One (1.00) federal funded FTE position is needed due to changes in federal regulations. (BCB)

CUMULATIVE: TOTAL      10.00 STATE      0.00 FEDERAL      1.00 OTHER      9.00

### SECTION 49 - COMMISSION ON HUMAN AFFAIRS (L36)

Eight (8.00) FTE's are recommended, five (5.00) state funded and three (3.00) federally funded. An Administrative Assistant III is needed to provide for office and staff security and to assist with increased training demands. The Executive Support Specialist and the four Investigator I's are needed to keep pace with a dramatic increase in employment discrimination complaints. An EEO Consultant is needed to provide support for the additional responsibilities for the Affirmative Action Plan. An additional Community Relations Consultant is necessary to handle the increased complaints being received under the Fair Housing Law. (WMC)

CUMULATIVE: TOTAL      8.00 STATE      5.00 FEDERAL      3.00

### SECTION 50 - DEPARTMENT OF VETERANS AFFAIRS (L40)

One (1.00) state funded FTE is needed. The Claims Representative II is required to provide continued services to veterans. (WMC)

CUMULATIVE: TOTAL      1.00 STATE      1.00

### SECTION 52 - DEPARTMENT OF CORRECTIONS (N04)

Three hundred fifty (350.00) state funded FTE positions are recommended to provide security and support for facilities scheduled to come on line during FY 1990-91 as follows: State Park Women's Facility, 60.00; two 96-bed work camps, 41.00; and Women's Center, 249.00. Further, forty-nine (49.00) state funded FTE positions are recommended to provide security and support for double-celling five institutions. Twenty-eight (28.00) other funded FTE's are recommended to support canteen operations, prison industries, the literacy program, and the restitution centers. (BCB)

The reduction of one hundred seven (107.00) state funded FTE's represent the deletion of fifty-eight (58.00) positions from the Women's Center because fewer inmates are to be housed there than originally planned, and forty-nine (49.00) FTE's are deleted with the reduction of funding for double-celling. (WMC)

CUMULATIVE: TOTAL      320.00 STATE      292.00 FEDERAL      0.00 OTHER      28.00

### SECTION 57 - WATER RESOURCES COMMISSION (P04)

Two (2.00) state funded FTE positions are recommended to continue the Edisto River Basin Geographic Database Project. (WMC)

CUMULATIVE: TOTAL      2.00 STATE      2.00

**12537**

#### SECTION 58 - LAND RESOURCES CONSERVATION COMMISSION (P08)

Three and sixty-five hundredths (3.65) state funded FTE positions are recommended. The positions include: an Administrative Specialist C (0.40) to assist the Deputy Director of Administrative and Regulatory Services; Engineering Associates (2.00) and an Administrative Specialist C (1.00) to assist the agency in enforcing the South Carolina Mining Act; and a part-time position (0.25) for the Landscape Architects Registration Program. (WMC)

CUMULATIVE: TOTAL      3.65    STATE      3.65

#### SECTION 60 - DEPARTMENT OF AGRICULTURE (P16)

Two (2.00) state funded FTE's are recommended to handle the increasing workload and recently purchased high-tech laboratory instrumentation. One Chemist III and one Agriculture Laboratory Technologist are needed in the Laboratory Services Program. (WMC)

CUMULATIVE: TOTAL      2.00    STATE      2.00

#### SECTION 61 - CLEMSON UNIVERSITY-PSA (P20)

Twenty-one (21.00) federal funded FTE's are requested. Ten FTE's in Cooperative Extension are needed to increase the percentage of time worked by current program assistants in the areas of family financial counseling and family decision-making. Eleven FTE's are needed in Agricultural Research: four Agricultural Science Associates for soybean research and microbial tracking; two Entomologists to support Extension activities; five Assistant Professors for research on forage crops, microbial tracking, aquatic toxicology, and soil/plant relationships. (BCB)

Twenty-four (24.00) state funded FTE's are recommended. Two Professors are needed for the Rural Recreation Development Project. Two Professors and two Research Associates are needed for the Small Town Tourism Project. Four Professors are needed for the Institute of Wildlife Toxicology. Two Assistant Professors, one Administrative Specialist, two County Agents, and one Extension Associate are needed for the Palmetto Leadership Project. Eight County Agents are needed for the Youth Development Project. (WMC)

CUMULATIVE: TOTAL      45.00    STATE      24.00    FEDERAL    21.00

#### SECTION 66 - PARKS, RECREATION & TOURISM DEPARTMENT (P28)

Thirteen (13.00) state funded FTE's are recommended. Two Travel Development Specialists, one Information Center Manager, one Public Information Specialist, two Administrative Assistant III's, and one Word Processing Specialist are needed to support a Rural Recreational Development Project. This project is endorsed by the South Carolina Coordinating Council for Economic Development. One Ranger III, one Ranger I, one Clerk, one Canteen Operator II, one Canteen Operator I, and one Park Technician are needed to annualize funding/FTE's needed to operate Calhoun Falls State Park. (WMC)

CUMULATIVE: TOTAL      13.00    STATE      13.00

SECTION 73 - PUBLIC SERVICE COMMISSION (R04)

Fourteen-hundredths (0.14) state funded FTE position is recommended by the Joint Legislative Committee on Personal Service Financing and Budgeting. The Utility Engineer III is needed in order to combine three part-time positions to two full-time positions. (JLC)

CUMULATIVE: TOTAL      0.14 STATE      0.14

SECTION 75 - WORKERS' COMPENSATION FUND (R12)

Five (5.00) other funded FTE's represent: one Attorney I, which is needed to relieve the caseload demands; one Claims Examiner II to properly function and process claims for payment within a required time frame and in accordance with the law; one Auditor I to assist in relieving the audit workload, assist in servicing the accounts, and allow the Senior Auditor to handle more complex auditing aspects; one Administrative Specialist B to handle the increased correspondence, vouchers, grant reporting, massive mailings, typing, etc.; and one Administrative Specialist A to help provide adequate clerical assistance to relieve the legal assistants. (BCB)

CUMULATIVE: TOTAL      5.00 STATE      0.00 FEDERAL      0.00 OTHER      5.00

SECTION 77 - SECOND INJURY FUND (R16)

Two (2.00) other funded FTE positions are requested: one Paralegal II to assist the attorney and one Workers Compensation Examiner II to allow more accurate and effective management of compensation and medical reimbursements of awarded claims against the Fund. (BCB)

CUMULATIVE: TOTAL      2.00 STATE      0.00 FEDERAL      0.00 OTHER      2.00

SECTION 80 - DEPARTMENT OF CONSUMER AFFAIRS (R28)

One (1.00) state funded FTE position (Paralegal Assistant I) is needed to handle research compliance issues, coordinate investigations, and provide research data to attorneys and investigators under the State Continuing Care Retirement Community Act and other acts enforced by the Department. (WMC)

CUMULATIVE: TOTAL      1.00 STATE      1.00

SECTION 102 - NURSING BOARD (S08)

Two (2.00) state funded FTE positions are recommended. One Administrative Specialist B is needed to handle the workload previously done with temporary help. Due to complex legal procedures and timeliness associated with the job, it is difficult to maintain continuity and accuracy with temporary help. One Program Nurse Consultant is needed to monitor the disciplines and preparation of cases for hearings. (WMC)

CUMULATIVE: TOTAL      2.00 STATE      2.00

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CUMULATIVE: TOTAL      1,648.08 STATE      578.49 FEDERAL 295.79 OTHER      773.80  
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**12539**

STATE BUDGET DIVISION  
ANALYSIS OF ALL FTE POSITION CHANGES  
BY WAYS AND MEANS  
TO THE 1990-91 APPROPRIATION BILL

SEC NO	AGENCY	NEW FTE POSITIONS		EXISTING FTE POSITIONS		NET CHANGE	
		TOTAL FTE	STATE FTE	TOTAL FTE	STATE FTE	TOTAL FTE	STATE FTE
3J	JT. LEG. COMMITTEES			1.00	1.00	1.00	1.00
5B	GOVERNORS OFF-STATE LAW ENFORCEMENT DIVISION	-6.00	-6.00	1.00		-5.00	-6.00
5C	GOVERNORS OFF-OFF EXEC POLICY & PROGRAMS	10.00				10.00	
12	ADJUTANT GENERAL'S OFFICE	12.00	2.00			12.00	2.00
14A	B & C-OFFICE OF EXECUTIVE DIRECTOR			-.04	-.60	-.04	-.60
14B	B & C-DIV OF INTERNAL OPERATIONS			1.60	.60	1.60	.60
14F	B & C-INFORMATION RESOURCE MANAGEMENT			.05		.05	
14G	B & C-GENERAL SERVICES DIVISION			-.11		-.11	
14H	B & C-STATE FIRE MARSHAL			-.50		-.50	
14J	B & C-INSURANCE SERVICES DIVISION			-1.00		-1.00	
14P	B & C-RETIREMENT DIVISION	-2.00				-2.00	
24	WINTHROP COLLEGE	8.50				8.50	
28	STATE EDUCATION DEPARTMENT	2.00				2.00	
32	SCHOOL FOR THE DEAF AND THE BLIND	5.00	5.00		-4.41	5.00	.59
35	S. C. STATE LIBRARY	1.00	1.00			1.00	1.00
38A	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN	4.00	1.50			4.00	1.50
38B	CONT OF CARE-EMOTIONALLY DISTURBED CHILDREN	7.00	7.00			7.00	7.00
39	DEPT OF HEALTH & ENVIRONMENTAL CONTROL	26.00	24.00		-7.84	26.00	16.16
40	DEPARTMENT OF MENTAL HEALTH	84.00	84.00			84.00	84.00
41	DEPARTMENT OF MENTAL RETARDATION	50.00	13.00			50.00	13.00
43	DEPARTMENT OF SOCIAL SERVICES	126.00	53.55			126.00	53.55

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SCHEDULE III

STATE BUDGET DIVISION  
ANALYSIS OF ALL FTE POSITION CHANGES  
BY WAYS AND MEANS  
TO THE 1990-91 APPROPRIATION BILL

SEC NO.	AGENCY	NEW FTE POSITIONS		EXISTING FTE POSITIONS		NET CHANGE	
		TOTAL FTE	STATE FTE	TOTAL FTE	STATE FTE	TOTAL FTE	STATE FTE
49	S. C. COMMISSION ON HUMAN AFFAIRS	8.00	5.00			8.00	5.00
50	DEPT. OF VETERANS AFFAIRS	1.00	1.00			1.00	1.00
52	DEPARTMENT OF CORRECTIONS	-107.00	-107.00			-107.00	-107.00
53	PROBATION, PAROLE AND PARDON SERVICES				-.77		-.77
57	WATER RESOURCES COMMISSION	2.00	2.00			2.00	2.00
58	STATE LAND RESOURCES CONSERVATION COMMISSION	3.65	3.65			3.65	3.65
60	DEPARTMENT OF AGRICULTURE	2.00	2.00			2.00	2.00
61	CLEMSON UNIVERSITY-PUBLIC SERVICE ACTIVITIES	24.00	24.00			24.00	24.00
66	DEPARTMENT OF PARKS, RECREATION & TOURISM	13.00	13.00			13.00	13.00
80	DEPARTMENT OF CONSUMER AFFAIRS	1.00	1.00			1.00	1.00
85	EMPLOYMENT SECURITY COMMISSION			-1.00		-1.00	
102	BOARD OF NURSING	2.00	2.00			2.00	2.00
TOTAL		277.15	131.70	1.00	-12.02	278.15	119.68

12541

STATE BUDGET DIVISION  
ANALYSIS OF EXISTING FTE POSITIONS  
ADDED OR DELETED BY THE  
WAYS AND MEANS COMMITTEE  
TO THE 1990-91 APPROPRIATION BILL

SEC NO	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
3J	JT. LEG. COMMITTEES	1.00	1.00		
5B	GOVERNORS OFF-STATE LAW ENFORCEMENT DIVISION	1.00			1.00
14A	B & C-OFFICE OF EXECUTIVE DIRECTOR	-.04	-.60		.56
14B	B & C-DIV OF INTERNAL OPERATIONS	1.60	.60		1.00
14F	B & C-INFORMATION RESOURCE MANAGEMENT	.05			.05
14G	B & C-GENERAL SERVICES DIVISION	-.11			-.11
14H	B & C-STATE FIRE MARSHAL	-.50			-.50
14J	B & C-INSURANCE SERVICES DIVISION	-1.00			-1.00
18	CLEMSON UNIVERSITY (EDUCATIONAL & GENERAL)			-38.00	38.00
23B	UNIV OF SOUTH CAROLINA - MEDICAL SCHOOL			-6.00	6.00
25A	MEDICAL UNIVERSITY OF S C			-20.00	20.00
32	SCHOOL FOR THE DEAF AND THE BLIND		-4.41	-.80	5.21
38A	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN			.50	-.50
39	DEPT OF HEALTH & ENVIRONMENTAL CONTROL		-7.84	7.84	
53	PROBATION, PAROLE AND PARDON SERVICES		-.77	.77	
63	WILDLIFE & MARINE RESOURCES DEPARTMENT			-2.00	2.00
85	EMPLOYMENT SECURITY COMMISSION	-1.00		-1.00	
TOTAL		1.00	-12.02	-58.69	71.71

12542

STATE BUDGET DIVISION  
ANALYSIS OF NEW FTE POSITION ADJUSTMENTS  
BY THE  
WAYS AND MEANS COMMITTEE  
TO THE 1990-91 APPROPRIATION BILL

SEC NO	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
5B	GOVERNORS OFF-STATE LAW ENFORCEMENT DIVISION	-6.00	-6.00		
12	ADJUTANT GENERAL'S OFFICE	4.00		4.00	
14P	B & C-RETIREMENT DIVISION	-2.00			-2.00
24	WINTHROP COLLEGE	1.50			1.50
28	STATE EDUCATION DEPARTMENT	2.00			2.00
32	SCHOOL FOR THE DEAF AND THE BLIND	5.00	5.00		
35	S. C. STATE LIBRARY	1.00	1.00		
38A	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN	3.00	1.50	1.50	
38B	CONT OF CARE-EMOTIONALLY DISTURBED CHILDREN	7.00	7.00		
39	DEPT OF HEALTH & ENVIRONMENTAL CONTROL	26.00	24.00		2.00
40	DEPARTMENT OF MENTAL HEALTH	84.00	84.00		
41	DEPARTMENT OF MENTAL RETARDATION	50.00	13.00		37.00
43	DEPARTMENT OF SOCIAL SERVICES	68.00	50.35	17.65	
49	S. C. COMMISSION ON HUMAN AFFAIRS	4.00	4.00		
50	DEPT. OF VETERANS AFFAIRS	1.00	1.00		
52	DEPARTMENT OF CORRECTIONS	-107.00	-107.00		
57	WATER RESOURCES COMMISSION	2.00	2.00		
58	STATE LAND RESOURCES CONSERVATION COMMISSION	3.65	3.65		
60	DEPARTMENT OF AGRICULTURE	2.00	2.00		
61	CLEMSON UNIVERSITY-PUBLIC SERVICE ACTIVITIES	24.00	24.00		
66	DEPARTMENT OF PARKS, RECREATION & TOURISM	13.00	13.00		

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SCHEDULE V

STATE BUDGET DIVISION  
ANALYSIS OF NEW FTE POSITION ADJUSTMENTS  
BY THE  
WAYS AND MEANS COMMITTEE  
TO THE 1990-91 APPROPRIATION BILL

SEC NO	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
80	DEPARTMENT OF CONSUMER AFFAIRS	1.00	1.00		
102	BOARD OF NURSING	2.00	2.00		
	TOTAL	189.15	125.50	23.15	40.50

12544

STATE BUDGET DIVISION  
ANALYSIS OF INTERIM NEW POSITION ADJUSTMENTS  
BY THE JOINT LEGISLATIVE COMMITTEE ON  
PERSONAL SERVICE FINANCING AND BUDGETING  
BY WAYS AND MEANS COMMITTEE  
TO THE 1990-91 APPROPRIATION BILL

SEC NO	AGENCY	TOTAL FTE POSITIONS	STATE FTE POSITIONS	FEDERAL FTE POSITIONS	OTHER FTE POSITIONS
5C	GOVERNORS OFF-OFF EXEC POLICY & PROGRAMS	10.00		10.00	
12	ADJUTANT GENERAL'S OFFICE	8.00	2.00	5.00	1.00
24	WINTHROP COLLEGE	7.00		1.00	6.00
38A	STATE HEALTH & HUMAN SERVICES FINANCE COMMSN	1.00		.50	.50
43	DEPARTMENT OF SOCIAL SERVICES	58.00	3.20	31.30	23.50
49	S. C. COMMISSION ON HUMAN AFFAIRS	4.00	1.00	3.00	
	TOTAL	88.00	6.20	50.80	31.00

12545

SCHEDULE VII

STATE BUDGET DIVISION  
1990-91  
NEW POSITION COST REPORT  
BY COMMITTEE

	B & C BOARD		WAYS & MEANS		CUMULATIVE TOTAL	
	TOTAL FTE POSITIONS	STATE FTE POSITIONS	TOTAL FTE POSITIONS	STATE FTE POSITIONS	TOTAL FTE POSITIONS	STATE FTE POSITIONS
DOLLARS	\$14,676,144	\$5,298,345	\$5,949,055	\$4,755,147	\$20,625,199	\$10,053,492
FTE'S	1,370.93	446.79	277.15	131.70	1,648.08	578.49

Prepared  
February 28, 1990

STATE BUDGET & CONTROL BOARD

MAR 13 1990 7

EXHIBIT

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ANALYSIS OF CHANGES TO THE FY 1990-91 APPROPRIATION BILL

DATE = 02/28/90

STATEWIDE SUMMARY

	TOTAL	STATE	FEDERAL	OTHER
89-90 APPROPRIATIONS PER ACT	7,323,375,600 (71,447.58)	3,360,351,109 (41,827.95)	1,971,517,762 (8,380.74)	1,991,506,729 (21,238.89)
SUM OF ADJUSTMENTS FOR OPERATING YEAR 89-90	124,030,060 (315.14)	74,698,947 (-11.86)	22,901,135 (-44.80)	26,429,978 (371.80)
ADJUSTED FUNDS AVAILABLE FOR OPERATING YEAR 89-90	7,447,405,660 (71,762.72)	3,435,050,056 (41,816.09)	1,994,418,897 (8,335.94)	2,017,936,707 (21,610.69)
SUM OF ADJUSTMENTS FOR BUDGET YEAR BASE	125,967,440 (536.79)	-42,965,450 (-4.00)	21,560,772 (107.88)	147,372,118 (432.91)
ADJUSTED BASE FOR BUDGET YEAR 89-90	7,573,373,100 (72,299.51)	3,392,084,606 (41,812.09)	2,015,979,669 (8,443.82)	2,165,308,825 (22,043.60)
SUM OF AGENCY PRIORITY REQUESTS (FOR INFO ONLY)	739,971,891 (4,181.15)	635,740,044 (3,730.36)	85,364,325 (348.79)	18,867,522 (102.00)
BUDGET AND CONTROL BOARD RECOMMENDED CHANGES	155,804,974 (509.00)	146,371,498 (436.65)	7,760,623 (72.35)	1,672,853 (0.00)
BUDGET AND CONTROL BOARD RECOMMENDATION	7,729,178,074 (72,808.51)	3,538,456,104 (42,248.74)	2,023,740,292 (8,516.17)	2,166,981,678 (22,043.60)
WAYS AND MEANS RECOMMENDED CHANGES	93,978,838 (278.15)	55,400,561 (119.68)	31,179,433 (15.26)	7,398,844 (143.21)
WAYS AND MEANS RECOMMENDATION	7,823,156,912 (73,086.66)	3,593,856,665 (42,368.42)	2,054,919,725 (8,531.43)	2,174,380,522 (22,186.81)
GRAND TOTALS	7,823,156,912 (73,086.66)	3,593,856,665 (42,368.42)	2,054,919,725 (8,531.43)	2,174,380,522 (22,186.81)
NEW APPROPRIATIONS VS. PRIOR YEAR APPROPRIATIONS	499,781,312 (1,639.08)	233,505,556 (540.47)	83,401,963 (150.69)	182,873,793 (947.92)
NEW APPROPRIATIONS VS. ADJUSTED BASE	249,783,812 (787.15)	201,772,059 (556.33)	38,940,056 (87.61)	9,071,697 (143.21)

12547

DATE=02/27/90  
TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00001

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE CONFERENCE TOTAL FUNDS	STAFF FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
LEGISLATIVE DEPARTMENT								
A01 LEG. DEPT-THE SENATE	7,116,028 ( 161.00)	7,116,028 ( 161.00)	6,641,286 ( 161.00)	6,641,286 ( 161.00)	6,641,286 ( 161.00)	6,641,286 ( 161.00)	-474,742	-474,742
A05 LEG. DEPT-HOUSE OF REPRESENTAT	11,233,297 ( 358.00)	11,233,297 ( 358.00)	8,690,683 ( 358.00)	8,690,683 ( 358.00)	8,791,516 ( 358.00)	8,791,516 ( 358.00)	-2,542,614	-2,542,614
A10 LEG. DEPT-SPECIAL SERVICES FOR	509,302 ( 22.00)	509,302 ( 22.00)	319,259 ( 22.00)	319,259 ( 22.00)	319,259 ( 22.00)	319,259 ( 22.00)	-190,043	-190,043
A15 LEG. DEPT-CODIFICATION OF LAWS	2,002,610 ( 44.00)	2,002,610 ( 44.00)	2,023,552 ( 44.00)	2,023,552 ( 44.00)	2,024,552 ( 44.00)	2,024,552 ( 44.00)	20,942	20,942
A17 LEG. DEPT-LEG PRINTING & INF.	3,139,913 ( 16.00)	3,139,913 ( 16.00)	2,821,131 ( 16.00)	2,821,131 ( 16.00)	2,821,131 ( 16.00)	2,821,131 ( 16.00)	-318,782	-318,782
A20 LEG. DEPT-LEG AUDIT COUNCIL	1,080,532 ( 26.00)	1,080,532 ( 26.00)	1,093,586 ( 23.00)	1,093,586 ( 23.00)	1,093,586 ( 23.00)	1,093,586 ( 23.00)	13,054	13,054
A25 LEG. DEPT-LEG INFORMATION SYST	964,406 ( 17.00)	964,406 ( 17.00)	972,926 ( 17.00)	972,926 ( 17.00)	972,926 ( 17.00)	972,926 ( 17.00)	8,520	8,520
A27 STATE REORGANIZATION COMMISSIO	1,010,726 ( 15.00)	1,010,726 ( 15.00)	1,018,861 ( 15.00)	1,018,861 ( 15.00)	1,018,861 ( 15.00)	1,018,861 ( 15.00)	8,135	8,135
A28 S C ADV COMM INTERGOVERNMENTAL	322,140 ( 4.00)	322,140 ( 4.00)	258,246 ( 4.00)	258,246 ( 4.00)	258,246 ( 4.00)	258,246 ( 4.00)	-63,894	-63,894
A30 JT. LEG. COMMITTEES	3,236,950 ( 55.00)	3,136,950 ( 53.00)	3,249,279 ( 54.00)	3,149,279 ( 52.00)	3,249,279 ( 55.00)	3,149,279 ( 53.00)	12,329	12,329
							( -1.00)	( -1.00)
TOTAL LEGISLATIVE DEPARTMENT	30,615,904 ( 718.00)	30,515,904 ( 716.00)	27,088,809 ( 714.00)	26,988,809 ( 712.00)	27,190,642 ( 715.00)	27,090,642 ( 713.00)	-3,527,095 ( -4.00)	-3,527,095 ( -4.00)

12548

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TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00002

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE CONFERENCE TOTAL FUNDS	STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
JUDICIAL DEPARTMENT								
B04 JUDICIAL DEPARTMENT	25,685,415 ( 405.47)	25,685,415 ( 405.47)	25,910,022 ( 405.47)	25,910,022 ( 405.47)	24,201,318 ( 405.47)	24,151,318 ( 405.47)	224,607	224,607
TOTAL JUDICIAL DEPARTMENT	25,685,415 ( 405.47)	25,685,415 ( 405.47)	25,910,022 ( 405.47)	25,910,022 ( 405.47)	24,201,318 ( 405.47)	24,151,318 ( 405.47)	224,607	224,607

12549

DATE=02/27/90  
TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA

PROG=AP171GR  
CONTROL=00003

AGY NO.	APPROP TOTAL FUNDS	FREE CONFERENCE TOTAL FUNDS	GOVERNOR'S VETO TOTAL FUNDS	CHANGES TOTAL FUNDS	STATE FUNDS
D05 GOVERNORS OFF-EXECUTIVE CONTROL	1,289,879	1,303,271	1,303,271	1,303,271	13,392
D10 GOVERNORS OFF-STATE LAW ENFORC	23,413,939	21,551,389	24,358,192	22,378,592	23,600,941
D17 GOVERNORS OFF-OFF EXEC POLICY	113,191,330	7,764,222	121,765,931	6,676,575	121,640,931
D20 GOVERNORS OFF-MANSION AND GROU	( 255.00)	( 126.23)	( 255.00)	( 126.23)	( 126.23)
E04 LIEUTENANT GOVERNOR'S OFFICE	( 5.00)	( 5.00)	211,747	211,747	211,747
E08 SECRETARY OF STATE'S OFFICE	( 6.00)	1,383,871	1,385,098	1,385,098	1,385,098
E12 COMPTROLLER GENERAL'S OFFICE	( 40.00)	( 40.00)	( 40.00)	( 40.00)	( 40.00)
E16 STATE TREASURER'S OFFICE	3,625,845	3,625,845	3,655,610	3,655,610	3,655,610
E20 ATTORNEY GENERAL'S OFFICE	11,155,717	11,155,717	11,098,760	11,198,760	11,198,760
E22 COMMISSION ON APPELLATE DEFENS	( 151.75)	( 151.75)	( 151.75)	( 151.75)	( 151.75)
E24 ADJUTANT GENERAL'S OFFICE	11,965,131	5,561,361	12,146,485	5,142,715	12,228,767
E28 STATE ELECTION COMMISSION	1,939,505	1,69,987	1,948,205	1,777,497	1,998,205
F02 B & C-OFFICE OF EXECUTIVE DIR	( 18.50)	( 17.50)	( 18.50)	( 17.50)	( 18.50)
F04 B & C-DIV OF INTERNAL OPERATIO	3,035,004	2,416,750	3,099,861	2,306,262	3,099,861
F05 B & C-FINANCIAL DATA SYSTEMS	( 60.40)	( 45.33)	( 60.40)	( 45.33)	( 62.00)
F06 B & C-BUDGET DIVISION	1,291,952	1,291,452	1,306,914	1,306,914	1,306,914
F08 B & C-RESEARCH AND STATISTICAL	4,648,833	4,041,057	4,182,386	3,570,813	4,143,086
F10 B & C-INFORMATION RESOURCE MAN	33,071,738	1,899,922	33,452,675	1,914,378	33,452,675
F12 B & C-GENERAL SERVICES DIVISIO	27,588,311	7,082,564	27,319,407	6,452,163	27,319,407

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00004

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE CONFERENCE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
EXECUTIVE AND ADMINISTRATIVE DIVISION								
F14 B & C-STATE FIRE MARSHAL	3,642,245 ( 81.00)	3,153,381 ( 76.00)	3,665,716 ( 81.00)	3,167,901 ( 76.00)	3,665,716 ( 80.50)	3,167,901 ( 76.00)	23,471	14,520
F16 B & C-MOTOR VEHICLE MANAGEMENT	5,782,445 ( 28.00)	319,032 ( 10.00)	5,805,857 ( 28.00)	322,559 ( 10.00)	5,805,857 ( 28.00)	322,559 ( 10.00)	23,412	3,527
F20 B & C-INSURANCE SERVICES DIVIS	6,113,922 ( 103.00)		6,278,345 ( 106.00)		6,278,345 ( 105.00)		164,423 ( 3.00)	
F24 B & C-HUMAN RESOURCE MANAGEMEN	4,844,746 ( 102.00)	3,272,140 ( 73.00)	4,991,969 ( 102.00)	3,276,842 ( 73.00)	4,991,969 ( 102.00)	3,276,842 ( 73.00)	147,223	4,702
F26 B & C-LOCAL GOVERNMENT DIVISIO	72,204,369 ( 9.00)	21,129,347 ( 6.00)	31,994,070 ( 10.00)	5,566,366 ( 6.00)	31,994,070 ( 10.00)	5,566,366 ( 6.00)	-40,210,299 ( 1.00)	-15,562,981
F27 B & C-STATE AUDITOR	4,057,122 ( 79.00)	4,057,122 ( 79.00)	4,097,095 ( 79.00)	4,097,095 ( 79.00)	4,097,095 ( 79.00)	4,097,095 ( 79.00)	39,973	39,973
F28 B & C-BOARD OF ECONOMIC ADVISO	377,039 ( 5.00)	377,039 ( 5.00)	380,359 ( 5.00)	380,359 ( 5.00)	380,359 ( 5.00)	380,359 ( 5.00)	3,320	3,320
F29 B & C-RETIREMENT DIVISION	5,809,432 ( 110.00)		6,112,984 ( 114.00)		6,084,258 ( 112.00)		303,552 ( 4.00)	
F30 B & C-EMPLOYEE BENEFITS	50,714,669	50,714,669	98,808,851	98,808,851	98,574,590	98,574,590	48,094,182	48,094,182
F31 B & C-CAPITAL RESERVE FUND	58,666,285	58,666,285	62,742,901	62,742,901	62,742,901	62,742,901	4,076,616	4,076,616
TOTAL EXEC. & ADMIN. DIV.	460,916,138 ( 2615.38)	222,445,015 ( 1673.48)	482,856,710 ( 2637.38)	257,677,022 ( 1678.48)	481,904,054 ( 2652.38)	256,670,810 ( 1674.48)	21,940,572 ( 22.00)	35,232,007 ( 5.00)

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00005

AGY NO.	1987-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
EDUCATIONAL DIVISION								
H03 COMMISSION ON HIGHER EDUCATION	10,877,817 ( 27.00)	6,335,129 ( 27.00)	4,617,862 ( 27.00)	3,101,973 ( 27.00)	4,617,862 ( 27.00)	3,101,973 ( 27.00)	-6,259,955	-3,233,156
H06 HIGHER EDUCATION TUITION GRANT	18,467,921 ( 5.00)	17,690,702 ( 5.00)	19,445,625 ( 5.00)	18,668,406 ( 5.00)	18,445,625 ( 5.00)	17,668,406 ( 5.00)	977,704	977,704
H09 THE CITADEL	39,789,437 ( 524.22)	13,440,915 ( 329.98)	40,275,482 ( 524.22)	12,347,665 ( 329.98)	40,592,612 ( 524.22)	12,664,795 ( 329.98)	486,045	-1,093,250
H12 CLEMSON UNIVERSITY (EDUCATIONA	205,433,606 ( 2816.72)	73,968,144 ( 1413.99)	225,095,602 ( 3064.72)	72,446,483 ( 1413.99)	229,312,350 ( 3064.72)	76,663,231 ( 1413.99)	19,661,996	-1,521,661
H15 COLLEGE OF CHARLESTON	45,428,909 ( 624.01)	20,489,146 ( 476.16)	45,378,115 ( 629.66)	18,729,677 ( 476.16)	46,928,179 ( 629.66)	20,279,741 ( 476.16)	-50,794	-1,759,469
H18 FRANCIS MARION COLLEGE	23,414,172 ( 389.41)	12,531,605 ( 298.38)	22,571,704 ( 399.31)	11,739,616 ( 298.38)	22,690,865 ( 399.31)	11,858,777 ( 298.38)	-842,468	-791,989
H21 LANDER COLLEGE	16,133,928 ( 260.02)	8,293,945 ( 172.70)	15,725,065 ( 261.77)	7,821,863 ( 172.70)	15,653,020 ( 261.77)	7,749,818 ( 172.70)	-408,863	-472,082
H24 S C STATE COLLEGE	40,063,504 ( 791.63)	20,015,855 ( 575.22)	39,747,110 ( 791.63)	19,020,699 ( 575.22)	38,654,629 ( 791.63)	17,928,218 ( 575.22)	-316,394	-995,156
H27 UNIV OF SOUTH CAROLINA	282,001,016 ( 4191.88)	119,491,665 ( 2473.38)	302,828,295 ( 4361.37)	115,458,737 ( 2473.38)	305,107,855 ( 4361.37)	117,738,297 ( 2473.38)	20,827,279	-4,032,928
H28 UNIV OF SOUTH CAROLINA - MEDIC	26,827,003 ( 324.36)	18,175,856 ( 198.74)	28,274,590 ( 339.36)	18,444,348 ( 198.74)	28,220,659 ( 339.36)	18,390,417 ( 198.74)	1,447,587	268,492
H29 U S C - AIKEN CAMPUS	14,456,839 ( 235.38)	7,099,725 ( 149.30)	15,262,804 ( 239.88)	6,856,800 ( 149.30)	15,668,894 ( 239.88)	7,262,890 ( 149.30)	805,965	-242,925
H32 U S C - COASTAL CAROLINA CAMPU	20,707,383 ( 351.85)	10,005,137 ( 140.74)	22,568,744 ( 351.85)	9,751,076 ( 140.74)	22,907,488 ( 351.85)	10,089,820 ( 140.74)	1,861,361	-254,061
H34 U S C - SPARTANBURG CAMPUS	17,647,946 ( 281.33)	9,247,397 ( 161.15)	17,836,161 ( 281.33)	8,762,492 ( 161.15)	18,249,317 ( 281.33)	9,175,648 ( 161.15)	188,215	-484,905
H36 U S C - BEAUFORT CAMPUS	3,079,940 ( 39.93)	1,586,768 ( 20.95)	3,265,133 ( 41.43)	1,491,687 ( 20.95)	3,289,518 ( 41.43)	1,516,072 ( 20.95)	185,193	-95,081
H37 U S C - LANCASTER CAMPUS	4,149,763 ( 62.30)	2,232,823 ( 26.91)	4,928,784 ( 62.30)	2,154,594 ( 26.91)	4,959,530 ( 62.30)	2,185,340 ( 26.91)	779,021	-78,229
H38 U S C - SALKEHAATCHIE CAMPUS	2,949,720 ( 52.50)	1,536,060 ( 21.70)	3,316,394 ( 52.50)	1,513,986 ( 21.70)	3,387,054 ( 52.50)	1,584,646 ( 21.70)	366,674	-22,074
H39 U S C - SUMTER CAMPUS	5,561,719 ( 92.62)	3,169,789 ( 56.24)	5,708,912 ( 92.62)	2,995,425 ( 56.24)	5,703,071 ( 92.62)	2,989,584 ( 56.24)	147,193	-174,364
H40 U S C - UNION CAMPUS	1,608,092 ( 31.49)	807,602 ( 16.92)	1,823,094 ( 31.49)	763,043 ( 16.92)	1,891,613 ( 31.49)	831,562 ( 16.92)	215,002	-44,559
H47 WINTHROP COLLEGE	43,626,957 ( 685.33)	19,504,324 ( 457.36)	44,020,588 ( 688.33)	18,957,891 ( 457.36)	43,769,474 ( 696.83)	18,681,277 ( 457.36)	391,631	-546,433

12552

DATE=02/27/90  
TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00006

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VE TO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
EDUCATIONAL DIVISION								
H51 MEDICAL UNIVERSITY OF S C	181,345,953 ( 2458.74)	76,345,953 ( 1658.18)	223,468,190 ( 2463.35)	72,868,190 ( 1658.18)	226,149,253 ( 2463.35)	75,549,253 ( 1658.18)	42,122,237 ( 4.61)	-3,477,763
H52 MEDICAL UNIVERSITY OF S C HOSP	200,803,855 ( 2571.01)	20,303,855 ( 281.73)	247,541,128 ( 2571.01)	17,041,128 ( 281.73)	248,057,914 ( 2571.01)	17,557,914 ( 281.73)	46,737,273	-3,262,127
H53 S. C. CONSORTIUM OF COMM. HEAC	15,742,760 ( 55.17)	15,042,760 ( 54.17)	14,331,578 ( 55.17)	13,631,578 ( 54.17)	14,858,233 ( 55.17)	14,158,233 ( 54.17)	-1,411,182	-1,411,182
H54 CHARLESTON HIGHER EDUCATION CO	600,000 ( 4.61)						-600,000 ( -4.61)	
H55 STATE COUNCIL ON VOCATIONAL &	244,435 ( 4.00)	81,252 ( 2.00)	247,200 ( 4.00)	82,200 ( 2.00)	247,200 ( 4.00)	82,200 ( 2.00)	2,765	948
H59 ST. BD. FOR TECHNICAL & COMPRE	194,696,248 ( 3523.19)	108,638,607 ( 2936.50)	199,829,694 ( 3523.19)	111,779,461 ( 2936.50)	200,048,810 ( 3523.19)	113,998,577 ( 2936.50)	5,133,446	5,140,854
H63 STATE EDUCATION DEPARTMENT	1592,688,918 ( 1182.55)	107,005,226 ( 907.26)	1644,633,061 ( 1182.55)	138,756,337 ( 907.26)	1656,622,398 ( 1184.55)	150,745,674 ( 907.26)	51,944,143	31,751,111
H67 EDUCATIONAL TELEVISION COMMISS	30,293,144 ( 405.55)	18,901,084 ( 352.45)	25,968,273 ( 405.55)	18,242,882 ( 352.45)	25,868,273 ( 405.55)	18,142,882 ( 352.45)	-4,324,871	-658,202
H71 WIL LOU GRAY OPPORTUNITY SCHOOL	3,530,532 ( 90.60)	2,896,545 ( 82.52)	3,413,615 ( 90.60)	2,765,924 ( 82.52)	3,413,615 ( 90.60)	2,765,924 ( 82.52)	-116,917	-130,621
H73 VOCATIONAL REHABILITATION	64,143,365 ( 1160.70)	15,007,612 ( 463.70)	66,341,611 ( 1160.70)	15,204,643 ( 463.70)	66,341,611 ( 1160.70)	15,204,643 ( 463.70)	2,198,246	197,031
H75 SCHOOL FOR THE DEAF AND THE BL	13,284,506 ( 381.18)	10,489,483 ( 323.66)	14,125,026 ( 381.18)	10,504,875 ( 323.66)	14,192,980 ( 386.18)	10,572,829 ( 324.25)	840,520	15,392
H79 DEPARTMENT OF ARCHIVES AND HIS	5,173,291 ( 125.50)	4,213,016 ( 121.50)	5,414,255 ( 125.50)	4,215,551 ( 121.50)	5,460,419 ( 125.50)	4,261,715 ( 121.50)	240,964	2,535
H83 CONFEDERATE RELIC ROOM	203,899 ( 5.00)	203,899 ( 5.00)	206,038 ( 5.00)	206,038 ( 5.00)	207,938 ( 5.00)	207,938 ( 5.00)	2,139	2,139
H87 S. C. STATE LIBRARY	7,740,666 ( 52.00)	5,964,465 ( 43.00)	7,896,419 ( 52.00)	5,920,372 ( 43.00)	7,937,355 ( 53.00)	5,961,308 ( 44.00)	155,753	-44,093
H91 S. C. ARTS COMMISSION	4,636,639 ( 41.56)	3,533,668 ( 35.21)	4,590,500 ( 41.56)	3,513,010 ( 35.21)	4,740,500 ( 41.56)	3,663,010 ( 35.21)	-46,139	-20,658
H95 STATE MUSEUM COMMISSION	6,518,957 ( 74.00)	5,726,248 ( 70.00)	6,279,921 ( 74.00)	5,487,212 ( 70.00)	6,290,921 ( 74.00)	5,498,212 ( 70.00)	-239,036	-239,036
TOTAL EDUCATIONAL DIVISION	3143,872,840 ( 23922.34)	1759,976,260 ( 14358.70)	3326,976,573 ( 24381.13)	1773,245,862 ( 14358.70)	3350,487,035 ( 24397.63)	1796,730,824 ( 14360.29)	183,103,733 ( 458.79)	13,269,602

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00007

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VEIO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
HEALTH DIVISION								
J02 STATE HEALTH & HUMAN SERVICES	897,470,306 ( 504.00)	144,326,476 ( 211.45)	911,752,125 ( 504.00)	148,484,699 ( 211.45)	968,052,223 ( 508.00)	159,587,658 ( 212.95)	14,281,819	4,158,223
J03 CONT OF CARE-EMOTIONALLY DISTU	7,450,163 ( 79.00)	3,050,163 ( 11.00)	8,034,295 ( 79.00)	2,460,123 ( 11.00)	8,634,295 ( 86.00)	3,060,123 ( 18.00)	584,132	-590,040
J04 DEPT OF HEALTH & ENVIRONMENTAL	240,361,754 ( 4587.62)	90,227,569 ( 2240.29)	253,416,224 ( 4587.62)	90,662,345 ( 2240.29)	257,446,224 ( 4613.62)	94,692,345 ( 2256.45)	13,054,470	434,776
J12 DEPARTMENT OF MENTAL HEALTH	237,144,267 ( 6599.46)	173,036,035 ( 5126.45)	239,737,807 ( 6599.46)	177,682,060 ( 5126.45)	250,211,301 ( 6683.46)	187,505,554 ( 5210.45)	2,593,540	4,646,025
J16 DEPARTMENT OF MENTAL RETARDATI	175,635,544 ( 4476.51)	80,898,551 ( 2811.68)	178,428,325 ( 4476.51)	83,571,833 ( 2811.68)	187,177,894 ( 4526.51)	85,866,602 ( 2824.68)	2,792,781	2,673,282
J20 S. C. COMMISSION ON ALCOHOL &	18,997,932 ( 80.51)	10,138,128 ( 72.35)	20,815,013 ( 80.51)	9,984,794 ( 72.35)	20,812,556 ( 80.51)	9,982,337 ( 72.35)	1,817,081	-153,334
TOTAL HEALTH DIVISION	1577,059,966 ( 16327.10)	501,676,922 ( 10473.22)	1612,183,789 ( 16327.10)	512,845,854 ( 10473.22)	1672,334,493 ( 16498.10)	540,694,619 ( 10594.88)	35,123,823	11,168,932

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00008

AGY NO.	1987-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE CONFERENCE TOTAL FUNDS	STATE FUNDS	GOVERNOR'S VETO TOTAL FUNDS	STATE FUNDS	TOTAL FUNDS	STATE FUNDS
SOCIAL REHABILITATION SERVICES DIVISION								
104 DEPARTMENT OF SOCIAL SERVICES	503,226,667	105,463,414	518,603,222	106,920,556	535,186,475	118,203,847	15,376,555	1,457,142
	( 4583.70)	( 2035.97)	( 4688.70)	( 2068.62)	( 4814.70)	( 2122.17)	( 105.00)	( 32.65)
112 JOHN DE LA HOWE SCHOOL	3,857,056	3,545,300	3,679,544	3,369,780	3,679,544	3,369,780	-177,512	-175,520
	( 119.06)	( 113.41)	( 119.06)	( 113.41)	( 119.06)	( 113.41)		
116 ADV. BD. FOR REV OF FOSTER CAR	707,716	629,782	1,124,102	1,044,102	1,262,037	1,182,037	416,386	414,320
	( 19.00)	( 17.46)	( 19.00)	( 17.46)	( 19.00)	( 17.46)		
124 COMMISSION FOR THE BLIND	6,591,656	3,205,830	6,844,016	3,228,206	6,944,601	3,328,791	252,360	22,376
	( 114.50)	( 52.60)	( 114.50)	( 52.60)	( 114.50)	( 52.60)		
128 COMMISSION ON AGING	13,849,377	2,236,226	15,570,460	2,224,217	15,659,145	2,312,902	1,721,083	-12,009
	( 34.01)	( 20.49)	( 34.01)	( 20.49)	( 34.01)	( 20.49)		
132 STATE HOUSING FINANCE & DEVELO	15,182,983	484,413	16,360,838	488,998	16,360,838	488,998	1,177,855	4,585
	( 56.00)	( 8.00)	( 66.00)	( 8.00)	( 66.00)	( 8.00)	( 10.00)	
136 S. C. COMMISSION ON HUMAN AFFA	2,102,263	1,743,653	2,086,589	1,723,754	2,388,703	2,025,868	-15,674	-19,899
	( 48.00)	( 39.55)	( 48.00)	( 39.55)	( 56.00)	( 44.55)		
140 DEPT. OF VETERANS AFFAIRS	1,273,965	1,273,965	1,273,679	1,273,679	1,320,435	1,320,435	-286	-286
	( 21.00)	( 21.00)	( 21.00)	( 21.00)	( 22.00)	( 22.00)		
144 COMMISSION ON THE STATUS OF WO	78,465	77,215	79,040	77,790	79,040	77,790	575	575
	( 1.75)	( 1.75)	( 1.75)	( 1.75)	( 1.75)	( 1.75)		
TOTAL SOCIAL REHAB. SER. DIV	546,870,148	118,659,798	565,621,490	120,351,082	582,880,818	132,310,448	18,751,342	1,691,284
	( 4997.02)	( 2310.23)	( 5112.02)	( 2342.88)	( 5247.02)	( 2402.43)	( 115.00)	( 32.65)

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APPROPRIATIONS BY FUNCTIONAL AREA  
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AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VIETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
CORRECTIONAL DIVISION								
N04 DEPARTMENT OF CORRECTIONS	219,719,720 ( 6229.65)	179,371,503 ( 5938.22)	243,333,025 ( 6656.65)	197,522,199 ( 6337.22)	240,966,854 ( 6549.65)	195,156,028 ( 6230.22)	23,613,305 ( 427.00)	18,150,696 ( 399.00)
N08 PROBATION, PAROLE AND PARDON S	22,117,324 ( 736.00)	11,834,263 ( 500.00)	23,657,610 ( 736.00)	15,379,275 ( 500.00)	24,785,570 ( 736.00)	15,818,865 ( 499.23)	1,540,286	1,545,012
N12 DEPARTMENT OF YOUTH SERVICES	37,775,059 ( 1066.50)	34,095,365 ( 983.75)	38,273,292 ( 1066.50)	34,572,483 ( 983.75)	38,423,432 ( 1066.50)	34,722,623 ( 983.75)	498,233	477,118
N20 LAW ENFORCEMENT TRAINING COUNC	5,566,387 ( 103.95)		6,043,666 ( 103.95)		6,043,666 ( 103.95)		477,279	
N24 LAW OFFICERS HALL OF FAME COMM	175,231 ( 3.00)		175,231 ( 3.00)		175,231 ( 3.00)			
TOTAL CORRECTIONAL DIVISION	285,353,721 ( 8139.10)	227,301,131 ( 7621.97)	311,482,824 ( 8566.10)	247,473,957 ( 7820.97)	310,394,753 ( 8459.10)	245,697,516 ( 7713.20)	26,129,103 ( 427.00)	20,172,826 ( 399.00)

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00010

AGY NO.	1989-90		1990-91		1990-91		1990-91		1990-91	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	CHANGES TOTAL FUNDS	STATE FUNDS	CHANGES TOTAL FUNDS	STATE FUNDS
CONSERVATION, NATURAL RESOURCES & DEVELOPMENT DIV.										
P04 WATER RESOURCES COMMISSION	7,715,661 ( 73.00)	4,251,430 ( 64.00)	7,767,525 ( 73.00)	4,211,174 ( 64.00)	8,016,962 ( 75.00)	4,460,611 ( 66.00)	51,864	-40,256		
P08 STATE LAND RESOURCES CONSERVAT	4,539,038 ( 66.60)	3,349,682 ( 65.60)	3,433,269 ( 66.60)	3,132,793 ( 65.60)	3,649,149 ( 70.25)	3,348,673 ( 69.25)	-1,105,769	-216,889		
P12 STATE FORESTRY COMMISSION	19,423,752 ( 614.55)	16,606,046 ( 593.54)	19,081,054 ( 614.55)	16,761,445 ( 593.54)	19,302,054 ( 614.55)	16,982,445 ( 593.54)	-342,698	155,399		
P16 DEPARTMENT OF AGRICULTURE	10,242,581 ( 214.13)	6,443,922 ( 159.00)	10,463,053 ( 214.13)	6,492,067 ( 159.00)	10,560,053 ( 216.13)	6,589,067 ( 161.00)	220,472	48,145		
P20 CLEMSON UNIVERSITY-PUBLIC SERV	59,914,208 ( 1347.11)	43,564,971 ( 906.51)	61,066,551 ( 1368.11)	43,771,417 ( 906.51)	62,130,551 ( 1392.11)	44,835,417 ( 930.51)	1,152,343	206,446		
P22 MIGRATORY WATERFOWL COMMITTEE	262,960 ( 1.00)	31,979	242,169	32,169	242,169	32,169	-20,791 ( -1.00)	190		
P24 WILDLIFE & MARINE RESOURCES DE	41,062,211 ( 780.55)	19,386,920 ( 439.00)	41,753,492 ( 780.55)	19,372,397 ( 439.00)	42,172,105 ( 780.55)	19,791,010 ( 439.00)	691,281	-14,523		
P25 COASTAL COUNCIL	2,733,913 ( 42.00)	1,453,913 ( 21.00)	2,740,793 ( 42.00)	1,461,793 ( 21.00)	2,840,793 ( 42.00)	1,561,793 ( 21.00)	6,880	7,880		
P26 SEA GRANT CONSORTIUM	1,724,541 ( 12.00)	509,541 ( 9.00)	2,168,817 ( 12.00)	514,067 ( 9.00)	2,174,594 ( 12.00)	519,844 ( 9.00)	444,276	4,526		
P28 DEPARTMENT OF PARKS, RECREATIO	34,191,780 ( 520.67)	15,790,658 ( 366.47)	36,054,692 ( 520.67)	15,289,692 ( 366.47)	37,421,098 ( 533.67)	16,547,198 ( 379.47)	1,862,912	-500,966		
P32 STATE DEVELOPMENT BOARD	10,197,298 ( 97.00)	9,326,242 ( 97.00)	9,203,657 ( 97.00)	8,866,157 ( 97.00)	9,203,657 ( 97.00)	8,866,157 ( 97.00)	-993,641	-460,085		
P33 S C COORDINATING COUNCIL FOR E	183,659		175,000		175,000		-8,659			
P34 JOBS-ECONOMIC DEVELOPMENT AUTH	1,187,595 ( 13.00)	1,077,595 ( 12.00)	739,688 ( 13.00)	628,501 ( 12.00)	759,638 ( 13.00)	648,451 ( 12.00)	-447,907	-449,094		
P36 PATRIOTS POINT DEVELOPMENT AUT	2,793,026 ( 39.00)		3,167,750 ( 39.00)		3,167,750 ( 39.00)		374,724			
P40 SAVANNAH VALLEY AUTHORITY	2,956,629 ( 8.00)	1,631,629 ( 8.00)	1,635,608 ( 8.00)	1,635,608 ( 8.00)	1,635,608 ( 8.00)	1,635,608 ( 8.00)	-1,321,021	3,979		
P48 OLD EXCHANGE BUILDING COMMISSI	259,282	129,282	129,282	129,282	129,282	129,282	-130,000			
TOTAL CONSERVATION, NATURAL	199,388,134 ( 3828.61)	123,553,810 ( 2741.12)	199,822,400 ( 3848.61)	122,298,562 ( 2741.12)	203,580,463 ( 3893.26)	125,947,725 ( 2785.77)	434,266 ( 20.00)	-1,255,248		

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

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AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
REGULATORY DIVISION								
R04 PUBLIC SERVICE COMMISSION	7,056,458 ( 158.00)	7,056,458 ( 158.00)	7,133,644 ( 158.00)	7,133,644 ( 158.00)	7,133,644 ( 158.00)	7,133,644 ( 158.00)	77,186	77,186
R08 WORKERS' COMPENSATION COMMISSI	4,577,919 ( 92.10)	3,765,759 ( 90.48)	4,137,476 ( 92.10)	3,803,623 ( 90.48)	4,137,476 ( 92.10)	3,803,623 ( 90.48)	-440,443	37,864
R12 STATE WORKERS' COMPENSATION FU	3,118,272 ( 64.00)	615,000	3,882,634 ( 69.00)	615,000	3,882,634 ( 69.00)	615,000	764,362 ( 5.00)	
R14 PATIENTS' COMPENSATION FUND	180,088 ( 3.00)		189,349 ( 3.00)		189,349 ( 3.00)		9,261	
R16 SECOND INJURY FUND	640,220 ( 13.00)		771,344 ( 15.00)		771,344 ( 15.00)		131,124 ( 2.00)	
R20 DEPARTMENT OF INSURANCE	5,451,409 ( 119.00)	5,377,169 ( 119.00)	5,440,207 ( 119.00)	5,366,207 ( 119.00)	5,440,207 ( 119.00)	5,366,207 ( 119.00)	-11,202	-10,962
R23 FINANCIAL INST BD-ADMINISTRATI	19,437	19,437	17,944	17,944	19,662	19,662	-1,493	-1,493
R24 FINANCIAL INST BD-BANK EXAMINI	1,094,099 ( 26.00)	1,094,099 ( 26.00)	1,106,231 ( 26.00)	1,106,231 ( 26.00)	1,106,231 ( 26.00)	1,106,231 ( 26.00)	12,132	12,132
R25 FINANCIAL INST BD-CONSUMER FIN	452,392 ( 9.50)	452,392 ( 9.50)	456,084 ( 9.50)	456,084 ( 9.50)	465,523 ( 9.50)	465,523 ( 9.50)	3,692	3,692
R28 DEPARTMENT OF CONSUMER AFFAIRS	2,167,254 ( 51.00)	2,154,054 ( 51.00)	2,179,549 ( 51.00)	2,166,349 ( 51.00)	2,275,091 ( 52.00)	2,261,891 ( 52.00)	12,295	12,295
R36 DEPARTMENT OF LABOR	5,924,781 ( 153.50)	4,180,506 ( 110.49)	6,032,366 ( 153.50)	4,228,401 ( 110.49)	6,132,466 ( 153.50)	4,278,451 ( 110.49)	107,585	47,895
R44 STATE TAX COMMISSION	37,030,716 ( 845.00)	35,032,606 ( 845.00)	35,481,844 ( 845.00)	35,151,844 ( 845.00)	35,481,844 ( 845.00)	35,151,844 ( 845.00)	-1,548,872	119,238
R48 ALCOHOLIC BEVERAGE CONTROL COM	4,830,181 ( 90.00)	4,215,313 ( 90.00)	4,359,037 ( 90.00)	4,259,037 ( 90.00)	4,359,037 ( 90.00)	4,259,037 ( 90.00)	-471,144	43,724
R52 STATE ETHICS COMMISSION	281,449 ( 6.00)	281,449 ( 6.00)	276,792 ( 6.00)	276,792 ( 6.00)	276,792 ( 6.00)	276,792 ( 6.00)	-4,657	-4,657
R60 EMPLOYMENT SECURITY COMMISSION	57,211,284 ( 1211.33)	238,435	58,901,002 ( 1211.33)	238,435	58,901,002 ( 1210.33)	238,435	1,689,718	
R64 BOARD OF ACCOUNTANCY	374,452 ( 5.00)	374,452 ( 5.00)	376,609 ( 5.00)	376,609 ( 5.00)	376,609 ( 5.00)	376,609 ( 5.00)	2,157	2,157
R68 BOARD OF ARCHITECTURAL EXAMINE	239,495 ( 4.45)	239,495 ( 4.45)	241,119 ( 4.45)	241,119 ( 4.45)	286,156 ( 4.45)	286,156 ( 4.45)	1,624	1,624
R69 AUCTIONEERS' COMMISSION	126,720 ( 3.00)	126,720 ( 3.00)	128,046 ( 3.00)	128,046 ( 3.00)	143,712 ( 3.00)	143,712 ( 3.00)	1,326	1,326
R72 BOARD OF BARBER EXAMINERS	179,904 ( 5.00)	179,904 ( 5.00)	181,766 ( 5.00)	181,766 ( 5.00)	205,685 ( 5.00)	205,685 ( 5.00)	1,862	1,862

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APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
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AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
REGULATORY DIVISION								
R74 STATE ATHLETIC COMMISSION	28,024	28,024	28,024	28,024	29,853	29,853		
R76 CEMETERY BOARD	25,382 ( 1.00)	25,382 ( 1.00)	24,458 ( 1.00)	24,458 ( 1.00)	26,194 ( 1.00)	26,194 ( 1.00)	-924	-924
R80 BOARD OF CHIROPRACTIC EXAMINER	62,837 ( 1.00)	62,837 ( 1.00)	63,260 ( 1.00)	63,260 ( 1.00)	74,056 ( 1.00)	74,056 ( 1.00)	423	423
R82 CONTRACTORS LICENSING BD	424,436 ( 10.00)	424,436 ( 10.00)	428,209 ( 10.00)	428,209 ( 10.00)	438,990 ( 10.00)	438,990 ( 10.00)	3,773	3,773
R84 BOARD OF COSMETOLOGY	506,024 ( 13.00)	506,024 ( 13.00)	510,776 ( 13.00)	510,776 ( 13.00)	519,228 ( 13.00)	519,228 ( 13.00)	4,752	4,752
R88 BOARD OF DENTISTRY	291,583 ( 5.25)	291,583 ( 5.25)	293,624 ( 5.25)	293,624 ( 5.25)	304,821 ( 5.25)	304,821 ( 5.25)	2,041	2,041
R92 BOARD OF ENGINEERS AND LAND SU	411,766 ( 10.00)	411,766 ( 10.00)	415,028 ( 10.00)	415,028 ( 10.00)	415,028 ( 10.00)	415,028 ( 10.00)	3,262	3,262
R94 BD. OF CERT. OF ENVIR. SYSTEMS	196,127 ( 5.00)	196,127 ( 5.00)	198,087 ( 5.00)	198,087 ( 5.00)	207,022 ( 5.00)	207,022 ( 5.00)	1,960	1,960
R96 BOARD OF REGISTRATION FOR FORE	23,477 ( .50)	23,477 ( .50)	23,601 ( .50)	23,601 ( .50)	23,882 ( .50)	23,882 ( .50)	124	124
R99 BOARD OF FUNERAL SERVICE	77,130 ( 1.75)	77,130 ( 1.75)	77,744 ( 1.75)	77,744 ( 1.75)	84,289 ( 1.75)	84,289 ( 1.75)	614	614
S02 BOARD OF REGISTRATION FOR GEOL	58,468	58,468	58,468	58,468	58,900	58,900		
S04 BOARD OF MEDICAL EXAMINERS	766,066 ( 16.24)	766,066 ( 16.24)	773,152 ( 16.24)	773,152 ( 16.24)	850,000 ( 16.24)	850,000 ( 16.24)	7,086	7,086
S08 BOARD OF NURSING	691,521 ( 18.00)	691,521 ( 18.00)	698,792 ( 18.00)	698,792 ( 18.00)	814,499 ( 20.00)	814,499 ( 20.00)	7,271	7,271
S12 BD. OF EX. FOR NURSING HOME AD	73,265 ( 2.00)	73,265 ( 2.00)	73,945 ( 2.00)	73,945 ( 2.00)	73,945 ( 2.00)	73,945 ( 2.00)	680	680
S14 BD. OF OCCUPATIONAL THERAPY	3,157	3,157	3,157	3,157	5,166	5,166		
S17 BD. OF EXAM. IN OPTICIANRY	14,736 ( .50)	14,736 ( .50)	14,759 ( .50)	14,759 ( .50)	40,718 ( .50)	40,718 ( .50)	23	23
S18 BD. OF EXAM. IN OPTOMETRY	45,916 ( .35)	45,916 ( .35)	45,970 ( .35)	45,970 ( .35)	51,433 ( .35)	51,433 ( .35)	54	54
S20 THE BOARD OF PHARMACY	291,527 ( 6.50)	291,527 ( 6.50)	294,101 ( 6.50)	294,101 ( 6.50)	294,101 ( 6.50)	294,101 ( 6.50)	2,574	2,574
S24 BOARD OF PHYSICAL THERAPY EXAM	55,478 ( 1.00)	55,478 ( 1.00)	55,912 ( 1.00)	55,912 ( 1.00)	60,007 ( 1.00)	60,007 ( 1.00)	434	434
S28 BOARD OF PODIATRY EXAMINERS	3,005	3,005	3,005	3,005	5,005	5,005		
S30 BOARD OF PROF. COUNSELORS & TH	65,783 ( 1.00)	65,783 ( 1.00)	66,175 ( 1.00)	66,175 ( 1.00)	67,148 ( 1.00)	67,148 ( 1.00)	392	392

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CONTROL=00013

AGY NO.	1989-90		1990-91				CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
REGULATORY DIVISION								
S32 BOARD OF EXAMINERS IN PSYCHOLO	44,071 ( 1.00)	44,071 ( 1.00)	44,478 ( 1.00)	44,478 ( 1.00)	45,024 ( 1.00)	45,024 ( 1.00)	407	407
S36 REAL ESTATE COMMISSION	1,578,688 ( 35.00)	1,578,688 ( 35.00)	1,593,392 ( 35.00)	1,593,392 ( 35.00)	1,616,251 ( 35.00)	1,616,251 ( 35.00)	14,704	14,704
S40 RESIDENTIAL HOME BUILDERS COMM	622,266 ( 14.00)	622,266 ( 14.00)	627,997 ( 14.00)	627,997 ( 14.00)	636,864 ( 14.00)	636,864 ( 14.00)	5,731	5,731
S44 BD. OF EX. FOR REGISTERED SNT	6,035 ( 14.00)	6,035 ( 14.00)	6,035 ( 14.00)	6,035 ( 14.00)	6,035 ( 14.00)	6,035 ( 14.00)		
S48 STATE BOARD OF SOCIAL WORK EXA	65,499	65,499	65,499	65,499	65,499	65,499		
S52 BD. OF EX. FOR SPEECH, PATHOLO	14,845	14,845	14,845	14,845	18,356	18,356		
S56 BD. OF VETERINARY MEDICAL EXAM	33,382 ( .73)	33,382 ( .73)	33,497 ( .73)	33,497 ( .73)	33,497 ( .73)	33,497 ( .73)	115	115
S60 PROCUREMENT REVIEW PANEL	127,194 ( 2.00)	127,194 ( 2.00)	128,329 ( 2.00)	128,329 ( 2.00)	128,329 ( 2.00)	128,329 ( 2.00)	1,135	1,135
TOTAL REGULATORY DIVISION	137,564,218 ( 3004.70)	137,010,936 ( 1668.74)	137,957,362 ( 3011.70)	137,411,450 ( 1668.74)	138,578,604 ( 3013.70)	138,024,642 ( 1671.74)	393,144 ( 7.00)	400,514

12560

DATE=02/27/90  
TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA

PRG=AAP171CR

CONTROL=00014

AGY NO.	1989-90		1990-91		GOVERNOR'S VETO		CHANGES	
	APPROP	TOTAL	APPROP	TOTAL	STATE	TOTAL	STATE	TOTAL

DEBT SERVICE

V04 DEBT SERVICE

TOTAL DEBT SERVICE

109,843,211	109,843,211	120,419,253	119,419,253	119,419,253	119,419,253	10,576,042	10,576,042
109,843,211	109,843,211	120,419,253	119,419,253	119,419,253	119,419,253	10,576,042	10,576,042

12561

DATE=02/27/90  
TIME=11:27:08

APPROPRIATIONS BY FUNCTIONAL AREA  
1990 - 1991

PROG=AAP171CR  
CONTROL=00015

AGY NO.	1989-90		1990-91		1990-91		CHANGES	
	APPROP TOTAL FUNDS	APPROP STATE FUNDS	FREE TOTAL FUNDS	CONFERENCE STATE FUNDS	GOVERNOR'S TOTAL FUNDS	VETO STATE FUNDS	TOTAL FUNDS	STATE FUNDS
MISCELLANEOUS DIVISION								
W90 DUES AND CONTRIBUTIONS	29,544	29,544					-29,544	-29,544
X22 AID TO SUBDIVISIONS	238,925,053	238,925,053	254,808,202	254,808,202	248,034,839	248,034,839	15,883,149	15,883,149
TOTAL MISCELLANEOUS DIVISION	238,954,597	238,954,597	254,808,202	254,808,202	248,034,839	248,034,839	15,853,605	15,853,605

12562

DATE=02/27/90  
TIME=11:27:08

AGY  
NO.

TRANSPORTATION DIVISION

DATE=02/27/90 TIME=11:27:08		A P P R O P R I A T I O N S B Y F U N C T I O N A L A R E A										PROG=AAP 171CR CONTROL =00016	
		1987-90		1990-91		1990-91		GOVERNOR'S VETO		CHANGES			
		APPROP TOTAL FUNDS		FREE TOTAL FUNDS		FREE CONFERENCE STATE FUNDS		GOVERNOR'S TOTAL FUNDS		GOVERNOR'S VETO STATE FUNDS		TOTAL FUNDS	
X40 AERONAUTICS COMMISSION		4,009,963 ( 45.00)		3,204,829 ( 45.00)		2,778,659 ( 45.00)		3,304,829 ( 45.00)		2,878,659 ( 45.00)		-805,134 -399,134	
X50 DEPT. OF HIGHWAYS & PUBLIC TRA		695,546,696 ( 7760.00)		660,845,811 ( 7760.00)		1,247,370 ( 2.16)		660,845,811 ( 7760.00)		1,247,370 ( 2.16)		-34,700,885 -1,894	
TOTAL TRANSPORTATION DIVISION		699,556,659 ( 7805.00)		664,050,640 ( 7805.00)		4,026,029 ( 47.16)		664,150,640 ( 7805.00)		4,126,029 ( 47.16)		-35,506,019 -401,028	
STATE TOTALS		1,455,680,951 ( 77762.72)		1,729,178,074 ( 72808.51)		1,823,156,912 ( 73086.66)		3,593,856,665 ( 42368.42)		273,497,123 ( 1045.79)		103,406,048 ( 432.65)	

# EXHIBIT

MAR 13 1990

7

STATE BUDGET & CONTROL BOARD

12563

## MAJOR BUDGET CATEGORY

MAJOR BUDGET CATEGORIES	1989-90 AUTHORIZED		B & C BD RECOMMEND.		1990-91 WAYS & MEANS BILL		FEDERAL FUNDS	OTHER FUNDS
	TOTAL FUNDS	STATE FUNDS	TOTAL FUNDS	STATE FUNDS	TOTAL FUNDS	STATE FUNDS		
PERSONAL SERVICE								
HEAD OF AGENCY	18,409,892	17,513,318	18,702,126	17,799,771	18,702,126	17,799,771	380,586	521,769
CLASSIFIED POSITIONS	1228,882,291	683,801,463	1269,090,608	706,281,672	1276,755,298	712,404,632	166,594,839	397,755,827
UNCLASSIFIED POSITIONS	362,767,859	264,537,234	381,177,252	276,690,087	380,598,753	276,111,588	24,270,565	80,216,600
OTHER PERSONAL SERVICE	69,639,366	26,886,606	76,629,621	23,088,266	76,213,810	22,672,455	10,678,045	42,863,310
TEMPORARY POSITIONS	64,118,327	14,314,713	66,427,753	14,099,194	66,654,245	14,303,186	12,541,895	39,809,164
PER DIEM	911,730	641,679	883,694	601,539	896,250	614,095	85,640	196,515
OVERTIME & SHIFT DIFF.	15,413,879	5,010,080	15,040,936	5,135,313	15,040,936	5,135,313	93,079	9,812,544
INCREMENTS - PERFORM. PAY								
INCREMENTS - CLASSIFIED			1,233,554		1,233,554		1,038,034	195,520
INCREMENTS - LONGEVITY								
INCREMENTS - UNCLASSIFIED			7,542		7,542		7,542	
INCREMENTS-CONTINUED								
BASE PAY INCREASE	2,302,290		50,490,187	24,873,795	50,643,739	25,027,347	6,858,476	18,757,916
MERIT PAY			6,218,449	6,218,449				
TOTAL PERSONAL SERVICE	1,762,445,634	1,012,705,093	1,885,901,722	1,074,788,086	1,886,746,253	1,074,068,387	222,548,701	590,129,165
OTHER OPERATING EXPENSES	1,311,093,596	360,098,172	1,445,532,157	357,618,592	1,456,675,056	367,435,909	191,262,273	897,976,874
SPECIAL ITEMS	201,493,067	146,998,080	193,460,999	136,721,132	211,724,837	152,834,769	21,128,387	37,761,681
PERMANENT IMPROVEMENTS	340,670,739	147,737	278,513,927	151,515	278,513,927	151,515	178,028,302	100,334,110
DEBT SERVICES	117,019,128	111,544,842	126,850,742	122,188,481	130,850,742	121,188,481	78,750	9,583,511
PUBLIC ASSISTANCE PAYMENT	1,233,796,110	194,786,506	1,248,648,071	196,249,260	1,298,534,317	218,123,991	982,485,682	97,924,644
AID TO SUBDIVISIONS	2,000,406,851	1,289,155,190	2,081,687,682	1,351,281,113	2,083,615,730	1,353,344,235	411,959,442	318,312,053
EMPLOYER CONTRIBUTIONS	428,656,110	275,176,753	468,343,905	299,447,925	475,884,102	306,326,299	47,428,188	122,129,615
NON-RECURRING APPRO	60,099,716	44,437,683	238,869	10,000	611,948	383,079		228,869
GRAND TOTAL	7,455,680,951	3,435,050,056	7,729,178,074	3,538,456,104	7,823,156,912	3,593,856,665	2,054,919,725	2,174,380,522

12564

DATE=02/27/90  
TIME=11:27:01

PERSONAL SERVICE SUMMARY  
1990 - 1991

PROG=AAP208CR  
CONTROL=000001

BUDGET CODE	DESCRIPTION	----- 1989-90 -----		STATE TOTALS		1990-91		-----	
		APPROP. TOTAL FUNDS	APPROP. STATE FUNDS	B & C TOTAL FUNDS	BD RECOMMEND. STATE FUNDS	WAYS & MEANS TOTAL FUNDS	BILL STATE FUNDS	FEDERAL FUNDS	OTHER FUNDS
10101	TOTAL HEAD OF AGENCY	18,487,778	17,591,204	18,780,012	17,877,657	18,780,012	17,877,657	380,586	521,769
10101		(409.00)	(395.17)	(409.00)	(395.17)	(409.00)	(395.17)	(5.83)	(8.00)
10158	CLASSIFIED POSITIONS	1228,882,291	683,801,463	1255,061,229	701,290,469	1257,218,870	703,100,288	164,347,811	389,770,771
10158		(62,201.28)	(34,771.42)	(61,966.95)	(34,760.39)	(61,966.95)	(34,747.37)	(7,570.54)	(19,649.04)
10159	NEW CLASSIFIED POSIT			7,720,645	4,916,925	11,227,694	9,230,066	2,040,758	1,956,870
10159				(789.75)	(419.65)	(973.90)	(540.15)	(138.00)	(295.75)
10166	INTERIM NEW CLASSIFI			6,308,734	74,278	6,308,734	74,278	206,270	6,028,186
10166				(312.14)	(5.14)	(394.14)	(11.34)	(58.80)	(324.00)
	TOTAL CLASSIFIED	1228,882,291	683,801,463	1269,090,608	706,281,672	1276,755,298	712,404,632	166,594,839	397,755,827
		(62,201.28)	(34,771.42)	(63,068.84)	(35,185.18)	(63,334.99)	(35,298.86)	(7,767.34)	(20,268.79)
10160	UNCLASSIFIED POSITIO	362,689,973	264,459,348	380,519,816	276,305,059	379,499,311	275,284,554	24,070,565	80,144,192
10160		(9,152.44)	(6,649.50)	(9,062.63)	(6,646.39)	(9,063.63)	(6,647.39)	(659.27)	(1,756.97)
10161	NEW UNCLASSIFIED POS			528,142	307,142	970,148	749,148	200,000	21,000
10161				(262.04)	(18.00)	(267.04)	(23.00)	(95.99)	(148.05)
10167	INTERIM NEW UNCLASSI			51,408		51,408			51,408
10167				(6.00)	(4.00)	(12.00)	(4.00)	(3.00)	(5.00)
	TOTAL UNCLASSIFIED	362,689,973	264,459,348	381,099,366	276,612,201	380,520,867	276,033,702	24,270,565	80,216,600
		(9,152.44)	(6,649.50)	(9,330.67)	(6,668.39)	(9,342.67)	(6,674.39)	(758.26)	(1,910.02)
10170	OTHER PERSONAL SERVI	69,644,178	26,891,418	76,629,621	23,088,266	76,213,810	22,672,455	10,678,045	42,863,310
10171	TEMPORARY POSITIONS	64,118,327	14,314,713	66,427,753	14,099,194	66,654,245	14,303,186	12,541,895	39,809,164
10172	PER DIEM	911,730	641,679	883,694	601,539	896,250	614,095	85,640	196,515
10173	OVERTIME AND SHIFT D	15,413,879	5,010,080	15,040,936	5,135,313	15,040,936	5,135,313	93,079	9,812,544
10191	INCREMENTS-CLASSIFI			1,233,554		1,233,554		1,038,034	195,520
10192	INCREMENTS-LONGEVITY								
10193	INCREMENTS-UNCLASSIF								
10194	INCREMENTS-CONTINUE			7,542		7,542		7,542	
10195	BASE PAY INCREASE	2,302,290		50,490,187	24,873,795	50,643,739	25,027,347	6,858,476	18,757,916
10196	MERIT PAY			6,218,449	6,218,449				
99995	TOTAL PERSONAL SERVI	1762,450,446	1012,709,905	1885,901,722	1074,788,086	1886,746,253	1074,068,387	222,548,701	590,129,165
99995		(71,762.72)	(41,816.09)	(72,808.51)	(42,248.74)	(73,086.66)	(42,368.42)	(8,531.43)	(22,186.81)
ANALYSIS OF CHANGE									
70001	CHANGE IN HEAD OF AG			292,234	286,453	292,234	286,453		
70001									
70002	CHANGE IN CLASSIFIED			40,208,317	22,480,209	47,873,007	28,603,169		
70002				(867.56)	(413.76)	(1,133.71)	(527.44)		
70003	CHANGE IN UNCLASSIFI			18,409,393	12,152,853	17,830,894	11,574,354		
70003				(178.23)	(18.89)	(190.23)	(24.89)		
70006	OTHER PERSONAL SERVI			6,985,443	-3,803,152	6,569,632	-4,218,963		
70007	TEMPORARY POSITIONS			2,309,426	-215,519	2,535,918	-11,527		
70008	PER DIEM			-28,036	-40,140	-15,480	-27,584		
70009	OVERTIME AND SHIFT D			-372,943	125,233	-372,943	125,233		
70023	INCREMENT-CLASS., UNC			1,241,096		1,241,096			
70024	INCREMENT-CONTINUED								
70025	BASE PAY INCREASE			48,187,897	24,873,795	48,341,449	25,027,347		
70026	MERIT PAY			6,218,449	6,218,449				
99995	TOTAL CHANGES			123,451,276	62,078,181	124,295,807	61,358,482		
99995				(1,045.79)	(432.65)	(1,323.94)	(552.33)		

12565

SECTION 128  
ESTIMATE OF GENERAL, SCHOOL, HIGHWAY,  
AND EDUCATION IMPROVEMENT ACT REVENUES  
FISCAL YEAR 1990-91

	Budget And Control Board Estimated FY 1990-91 December 5, 1989	Ways & Means Committee Estimated FY 1990-91 February 22, 1990
REGULAR SOURCES:		
Retail Sales Tax	1,187,000,000	1,187,000,000
Income Tax (Total)	1,722,460,000	1,729,454,048
Individual	1,485,080,000	1,492,880,048
Corporation	237,380,000	236,574,000
Total Income and Sales Tax	2,909,460,000	2,916,454,048
All Other Revenue		
Admissions Tax	6,650,000	6,650,000
Aircraft Tax	1,975,000	1,975,000
Alcoholic Liquor Tax	48,471,640	48,471,640
Bank Tax	9,825,000	9,825,000
Beer and Wine Tax	76,805,000	76,805,000
Business License Tax	30,587,000	51,087,000
Coin-Operated Device Tax	12,800,000	30,800,000
Commercial Nuclear Waste Tax	6,450,000	6,450,000
Contractors' License Tax	1,430,000	1,441,859
Corporation License Tax	34,500,000	34,500,000
Department of Agriculture	6,285,800	6,285,800
Departmental Revenue	32,740,449	34,300,613
Documentary Tax	12,650,000	12,650,000
Earned on Investments	68,000,000	71,000,000
Electric Power Tax	16,800,000	16,800,000
Estate Tax	31,600,000	31,600,000
Fertilizer Inspection Tax	195,000	195,000
Gasoline Tax-Counties	18,600,000	18,600,000
Gift Tax	4,600,000	4,600,000
Insurance Tax	95,125,000	95,125,000
Motor Transport Fees	6,014,875	6,014,875
Private Car Lines Tax	1,440,000	1,440,000
Public Service Assessment	3,800,000	3,800,000
Public Service Authority	5,700,000	5,700,000
Radioactive Waste Surcharge	12,000,000	12,000,000
Retailers' License Tax	1,130,000	1,130,000
Savings & loan Association Tax	1,030,000	1,030,000
Severance tax		3,700,000
Soft Drinks Tax	20,750,000	20,750,000
Workers' Compensation Insurance Tax	17,060,000	17,060,000
Total All Other Revenue	585,014,764	631,786,787
Total Regular Sources	3,494,474,764	3,548,240,835

12566

SECTION 128  
ESTIMATE OF GENERAL, SCHOOL, HIGHWAY,  
AND EDUCATION IMPROVEMENT ACT REVENUES  
FISCAL YEAR 1990-91

	Budget And Control Board Estimated FY 1990-91 December 5, 1989	Ways & Means Committee Estimated FY 1990-91 February 22, 1990
Circuit & Family Court Fines	2,540,000	2,540,000
Debt Service Reimbursement	6,665,060	6,665,060
Housing Authority Reimbursement	471,627	471,627
Indirect Cost Recoveries	21,647,540	22,285,909
Mental Health Fees	3,800,000	3,800,000
Parole & Probation Supervision Fees	3,600,000	3,600,000
Unclaimed Property Fund Transfer	4,942,667	6,000,000
Waste Treatment Loan Repayment	350,000	350,000
Total Miscellaneous Sources	44,016,894	45,712,596
Total Regular and Miscellaneous Revenue	3,538,491,658	3,593,953,431
=====		
Reserve Fund Transfers		
Total General Fund Revenue	3,538,491,658	3,593,953,431
Total Highway Revenue	451,733,000	451,733,000
Education Improvement Act	298,650,000	298,650,000
Total All Sources of Revenues	4,288,874,658	4,344,336,431
=====		

12567

STATE BUDGET DIVISION  
ANALYSIS OF THE  
1990-91 GENERAL APPROPRIATIONS BILL  
PART III

---

<u>1989-90 Total Appropriation</u>	<u>\$ 75,933,219</u>
<u>1990-91 Appropriation</u>	
B & C Board Recommended Adjustments	\$ 8,587,523
Total B & C Board Recommendation	\$ 8,587,523
Ways & Means Committee Adjustments	\$ (8,587,523)
Total Ways & Means Committee Adjustments	\$ 0

Prepared  
February 28, 1990

12568

EXHIBIT  
MAR 13 1990  
STATE BUDGET & CONTROL BOARD

# EXHIBIT

MAR 13 1990

8

STATE BUDGET AND CONTROL BOARD

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA

MEETING OF March 13, 1990

ITEM NUMBER

8

AGENCY: South Carolina State College

SUBJECT: Corrective Action following CHE Review

South Carolina State College advises of corrective action taken by the South Carolina State College Board of Trustees and administration on three matters referred to it following a Commission on Higher Education review of allegations concerning management practices and the Board's action on November 16, 1989. The Board then asked for State College to respond to the three matters and report to it within six months.

Details are provided in the attachment.

BOARD ACTION REQUESTED:

Receive as information a South Carolina State College report on corrective action taken by the South Carolina State College Board of Trustees and administration on three matters referred to it following a Commission on Higher Education review of allegations concerning management practices and the Board's action on November 16, 1989.

ATTACHMENTS:

Smith February 15 memo; attachments

12569



ALBERT E. SMITH  
President

## South Carolina State College

ORANGEBURG, SOUTH CAROLINA 29117  
(803) 536-7013 / 7014

RECEIVED  
FEB 22 1990  
BUDGET AND CONTROL BOARD  
OFFICE OF EXECUTIVE DIRECTOR

### MEMORANDUM

TO: Members of the South Carolina Budget and Control Board **EXHIBIT**

FROM: Albert E. Smith *AES* MAR 13 1990 **8**

DATE: February 15, 1990

SUBJECT: Report on Corrective Action Taken Following CHE Review

STATE BUDGET & CONTROL BOARD

On November 16, 1989, the Commission on Higher Education presented the findings of its review of allegations concerning management practices at South Carolina State College. Twenty-four (24) of the twenty-eight (28) allegations investigated by the Commission on Higher Education (CHE) were found to be without merit. Four (4) items were cited as potential problems that needed further review. The Budget and Control Board referred three (3) of the four (4) matters to the South Carolina State College Board of Trustees and Administration for the necessary follow-up and corrective action. The fourth (4th) matter was referred to another agency for the appropriate action.

The following is a report on the corrective action taken by the South Carolina State College Board of Trustees and Administration.

**Allegation:** That several members of the Central Administrative Staff had been eating free in the dining halls.

**Corrective Action:** An official letter over the signature of the President, and dated November 20, 1989, was sent to Mr. Robert S. Evans, Director of Food Services here at South Carolina State College, informing him that there is no policy at the institution that allows employees to eat in the dining halls without charge. Further, Mr. Evans has been directed to institute the necessary procedures to insure that all faculty, staff, and administrative personnel make proper payment. A copy of the aforementioned letter is attached.

12570

MEMORANDUM TO:  
Members of the S. C. Budget and Control Board

-2-

**Allegation:** That the institution did not have written policies and procedures pertaining to the use of college facilities by individuals and outside groups.

**Corrective Action:** Prior to July, 1986, the institution had in place "Use of Facilities Guidelines" that were developed by a campus committee. These guidelines, while limited in scope, were nevertheless, used by the institution for a number of years. In July, 1986, the new administration replaced the old "Use of Facilities Guidelines" with new policies and procedures related to the use of facilities. In November, 1989, an addition was made to the new policies and procedures document that clearly states when and how payments are to be made for rental and food services. This was recommended and approved by the Board of Trustees. Copies of the two (2) aforementioned documents are attached.

**Allegation:** That an employee with a criminal record was employed in the computer center.

**Corrective Action:** It is a fact that a person with a criminal record was employed in the computer center. However, at the time the person was hired, he was employed as a temporary employee and did not fully disclose the extent of his criminal record. During the CHE investigation, it was determined that this employee had a more extensive criminal record than was disclosed at the time he made application. As a result, this employee was terminated based upon his failure to fully disclose the extent of his criminal record at the time of application.

As a matter of information, the Vice President for Business and Finance resigned his position effective January 31, 1990. As a part of his agreement to resign, he was paid the remainder of his contract (from February 1, 1990 through June 30, 1990). Non-state funds were used to complete this payment.

We trust that this report will sufficiently serve to culminate activity related to the CHE Review. Please know that the Board of Trustees and Administration of South Carolina State College greatly appreciate the support and cooperation provided by the Budget and Control Board as we attempted to work through this most demanding situation.

AES: db

Attachments: A, B, C

12571



ALBERT E. SMITH  
President

ATTACHMENT A

South Carolina State College

300 College Street Northeast  
ORANGEBURG, SOUTH CAROLINA 29117  
(803) 536-7013 / 7014

November 20, 1989

Mr. Robert S. Evans  
Food Services Director  
South Carolina State College  
Post Office Box 1534  
Orangeburg, South Carolina 29117

RE: FREE MEALS IN THE DINING HALL

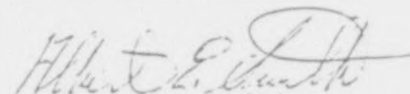
Dear Mr. Evans:

This letter is written to inform you that South Carolina State College does not have a policy and does not endorse a policy allowing administrative or other staff members to eat free in the dining hall. Effective immediately no meals are to be eaten in any food service area within the confines of South Carolina State College without full and proper payment. This is in accordance with state regulations. Please institute the necessary procedures to insure that all staff and administrative employees comply with this regulation.

Please do not hesitate to contact me if you need additional information.

With kindest regards, I am

Sincerely yours,

  
Albert E. Smith  
President

AES/d

cc: Ms. Gwendolyn L. Fuller, Esq.

Dr. Tom Stewart  
Assistant to the President for  
Minority and International Affairs

Mr. James O. Ruff  
Director of Personnel

Central Administrative Staff

12572

MAR 13 1990

**8**

USE OF FACILITIES GUIDELINES STATE BUDGET & CONTROL BOARD  
(In Use Until July, 1986)

The Committee on guidelines for the use of college facilities by outside persons and organizations has held three meetings in its attempt to set-up policies and guidelines by which decisions can be made on requests for the use of our facilities by outsiders.

On the surface the task appeared rather simple; however, when we began our discussions more and more came to light as to whom, for what purpose the facilities would be used, and many other factors which rather complicated matters in our thinking.

The Committee feels that the College has a civic responsibility as well as a responsibility to itself and its constituency. Therefore, in addition to the use of facilities by institutionally connected organizations; use of its facilities should be granted to outside persons and organizations if the activity or program presented contributes to our institutional objectives.

We recommend that:

1. Usage be limited to other educational institutions, eleemosynary organizations, and recognized civic organizations.

**12573**

2. That any and all costs incident to usage of our facilities be borne by the user - cost to be determined by the extent of such usage. That is, the amount of time put in by janitors, security force, corps of marshalls, if used, and the cost of utilities.
3. That use of facility will not interfere with the educational program of the College.
4. That no activity for which admission fees be charged be permitted.
5. The Committee further recommends that requests for use of facilities be submitted at least ten days prior to the date of the scheduled event, and that each request be reviewed by a committee for approval or disapproval.

The Committee listed 16 buildings and outside facilities for which requests for use may be made. We have requested Mr. Zimmerman to make a chart showing the cost as nearly as it can be determined for use by the Committee in its dealings with requests.

Respectfully submitted,

Harold A. Jenkins  
O. C. Dawson  
Daisy D. Johnson  
Roosevelt Adams  
Yvonne Myrick  
Benjamin Harrison  
D. M. Zimmerman  
H. N. Vincent, Chairman

**12574**

MAR 13 1990

**8**

STATE BUDGET & CONTROL BOARD

**CURRENT USE OF FACILITIES  
POLICY AND PROCEDURES**

Initiated July, 1986

**TABLE OF CONTENTS**

- I. Policy and Procedures for Use of Facilities
- II. South Carolina State College Use of Facilities  
Request Form
- III. Use of Facilities Agreement
- IV. Proposed Facilities Available for Use by Non-College  
Groups or Organizations

POLICY AND PROCEDURE FOR  
USE OF COLLEGE FACILITIES

PURPOSE:

The purpose of this Policy is to set forth the guidelines and procedure for use of facilities at South Carolina State College by groups and organizations other than employees and students.

POLICY:

As part of the Mission and Objectives of the College the institution seeks to provide meaningful community related services whenever possible and practical.

Therefore, certain facilities at South Carolina State College will be made available to Non-College groups and organizations where the activity or program contributes to institutional objectives.

Use of the facilities will be restricted to other educational institutions, eleemosynary organizations, church related organizations, and civic and fraternal organizations, groups or activities on a fee basis to cover costs.

South Carolina State College retains the right to refuse and/or cancel requests for use of facilities that do not conform to the Institutional Mission or Objectives.

PROCEDURE:

The Committee on Use of Facilities shall be responsible for all decisions regarding the use of facilities at South Carolina State College.

Those groups or organizations desiring to use South Carolina State College facilities must make written request to the Chairman, Committee on Use of Facilities by completing a Use of Facilities Request Form which may be obtained from Chairman, Committee on Use of Facilities. A schedule outlining the facilities available for use and the applicable fees will accompany the request form.

All requests for use of the College's facilities by Non-College groups or organizations will be reviewed by the Committee on Use of Facilities, and the requestor will be promptly notified in writing of the decision.

All requests for use of facilities should be made at the earliest possible date, and in all cases should be made at least twenty-one days (21) days in advance of the desired date of use.

Upon approval of a request for use of facilities the requestor shall be required to sign a written contract provided by the College which sets forth related obligations created by the use of the facilities.

SOUTH CAROLINA STATE COLLEGE  
USE OF FACILITIES  
REQUEST FORM

1. Name of Group or Organization \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Sponsor's Name \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_
3. Purpose of Activity \_\_\_\_\_
4. Date Facility Needed \_\_\_\_\_ Time Required \_\_\_\_\_  
Ending \_\_\_\_\_ is preparation time required? \_\_\_\_\_  
(If yes, give date and time \_\_\_\_\_)
5. Will equipment/audio visuals be needed? \_\_\_\_\_. If so, please list:  
\_\_\_\_\_  
\_\_\_\_\_
6. A minimum hourly fee will be charged for use of facilities as set forth on the attached fee schedule. All fees shall be payable in advance. A refund of \_\_\_\_\_ percent of the fee may be made if notice of cancellation is made within (7) days of the requested use of facility.
7. Requests for use of facilities should be made at the earliest possible day and in all cases should be made at least twenty-one (21) days in advance of the required uses.
8. Alcoholic beverages or illicit drugs are not allowed.
9. Groups using SCSC Facilities shall be responsible for damages incurred and/or losses during use and in some instances may be required to purchase insurance.

TO BE ADDED: A DEPOSIT OF 40% OF TOTAL CHARGES (RENTAL FEE AND/OR FOOD SERVICE) MUST BE PAID WITHIN ONE (1) WEEK AFTER APPLICATION IS APPROVED. FINAL PAYMENT MUST BE MADE NO LESS THAN TWO (2) WEEKS IN ADVANCE OF THE EVENT.

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10. Uses of facilities will be limited to groups and functions which are in compliance with the mission and objectives of South Carolina State College as a public institution of higher education.
11. All uses of facilities shall be non-discriminatory and in compliance with all laws prescribing discrimination.
12. Persons requesting use of facilities must sign an agreement which will be returned to requestor upon approval.
13. Persons requesting use of Facilities shall be notified in writing of the decision by the Chairman, Committee on Use of Facilities.

\_\_\_\_\_  
(Signature of requestor's representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Printed name of representative)

Thank you for your interest in South Carolina State College.

# EXHIBIT

MAR 13 1990

8

STATE BUDGET & CONTROL BOARD

STATE OF SOUTH CAROLINA )  
COUNTY OF ORANGEBURG )

## USE OF FACILITIES AGREEMENT

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ between South Carolina State College, hereinafter referred to as SCSC and \_\_\_\_\_ hereinafter referred to as \_\_\_\_\_.

### WITNESSETH

THAT WHEREAS SCSC owns the facilities described in this Agreement which are occasionally made available for rent; and

WHEREAS \_\_\_\_\_ desires to rent those premises for the purposes stated in this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth below \_\_\_\_\_ and \_\_\_\_\_ agree to the following:

#### 1. USE

1.1 SCSC grants permission to \_\_\_\_\_ to use \_\_\_\_\_, hereinafter referred to as the Facility, for the sole purpose of \_\_\_\_\_.

1.2 The permitted period of use shall be from \_\_\_\_\_ to \_\_\_\_\_ at a fee of \_\_\_\_\_ per hour for a total cost of \_\_\_\_\_ dollars to be paid by certified or cashiers check payable to SCSC. Maximum time allowed for decorating facility is limited to \_\_\_\_\_ hours. Maximum time allowed for activity will be \_\_\_\_\_ hours.

1.3 Time is of essence in this Agreement, and time granted for use to \_\_\_\_\_ shall not be extended without written permission from the \_\_\_\_\_; and any additional time of use shall be paid for according to the circumstances as determined by SCSC.

#### 2. PAYMENT

\_\_\_\_\_ has paid SCSC the sum of \_\_\_\_\_ as a deposit to use the Facility and will pay SCSC the total rental fee of \_\_\_\_\_ on \_\_\_\_\_ in accordance with the method of payment set forth in paragraph 1.2 above.

#### 3. LIQUIDATED DAMAGES

It is understood by both parties to this agreement that if

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\_\_\_\_\_ fails to use the Facility on the date set forth herein, the rights to use as per this agreement is forfeited and SCSC will retain \_\_\_\_\_ percent ( \_\_\_\_\_ %) of the rental cost set forth in paragraph 1.2 above.

4. RESTRICTIONS ON USE

4.1 The use of the Facility will be limited to the purpose set forth in paragraph 1.1 above, and \_\_\_\_\_ agrees that it will not use any of the equipment, tools or furnishings owned by and located in or about the Facility without written approval from a duly appointed representative of SCSC.

4.2 \_\_\_\_\_ shall not injure, mar or in any manner deface Facility nor cause or permit the Facility to be in any manner injured, marred or defaced and will not drive or permit to be driven nails, hooks, tacks or screws into any part of the Facility and will not make or allow to be made any alterations of any kind upon the Facility.

4.3 \_\_\_\_\_ must obtain written permission from SCSC to use volunteer or paid service staff if personnel other than employees are desired and such volunteer or paid service staff shall be under the supervision of personnel as set forth by SCSC, and shall be subject to all rules and regulations applicable to employees of SCSC.

4.4 \_\_\_\_\_ agrees that preparing of Facility maintenance, decorations, catering, or concessions rights are reserved to SCSC and that written approval from SCSC is required to use non SCSC employees. That SCSC specifically reserves the right to make all final decisions in such matters.

4.5 SCSC shall retain the right to insure that at no time will the use of the Facility by \_\_\_\_\_ violate policy or regulation of SCSC, an applicable ordinance or law of the City of Orangeburg, County of Orangeburg, State of South Carolina or the United States of America, and that if such a violation should occur, \_\_\_\_\_ shall either cease and desist from continuing such use or surrender the Facility upon demand by SCSC.

5. INDEMNIFICATION

\_\_\_\_\_ agrees to hold SCSC, its Board of Trustees, Administrators, and employees harmless from any claim, suit or proceeding arising out of the use of the Facility set forth in this agreement, including the indemnification of SCSC for reasonable expenses incurred in defending such claims.

6. INSURANCE

6.1 \_\_\_\_\_ agrees to obtain at its own cost and expense public liability insurance in the sum of not less than \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for each person injured or killed and not less than \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for each

occurrence.

6.2 \_\_\_\_\_ shall, at the time of the execution of this agreement, furnish SCSC with a copy of said policy or a certificate that such insurance has been issued, and SCSC shall be named as an additional assured thereunder.

7. PARKING

SCSC agrees that existing parking will be open to such traffic as may be occasioned by \_\_\_\_\_ use of the Facility, but SCSC shall not be responsible for providing parking for the exclusive use of \_\_\_\_\_.

8. NON-ASSIGNMENT

\_\_\_\_\_ shall not assign or transfer this Facilities Use Agreement or sublet any portion thereof without written consent from SCSC.

9. MODIFICATION

SCSC and \_\_\_\_\_ agree that this written document constitutes the full and complete agreement between the parties. That no other amendments, changes, or modifications shall be binding unless reduced to writing and signed by the duly authorized agents of the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Agreement of this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

SOUTH CAROLINA STATE COLLEGE

\_\_\_\_\_  
(Full Name of User)

by \_\_\_\_\_  
(Signature)

by \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

PROPOSED FACILITIES FOR USE  
BY NON-COLLEGE GROUPS  
OR ORGANIZATIONS

<u>Name</u>	<u>Proposed Rate</u>
1. Dukes Gymnasium	150 per hours
2. Smith-Hammond-Middleton Memorial Center Gym	225 per hour
3. Staley Hall	
. Auditorium	35 per hour
. Classroom	25 per hour
4. Felton Laboratory School	
. Gym	75 per hour
. Cafeteria	50 per hour
5. Kirland W. Green Student Center	
. Garnet & Blue Room & Bulldog Lounge	300 Weddings
. Bulldog Lounge	50 per hour
. Conference Rooms	25 per hour
6. Lewis Laboratory Auditorium	50 per hour
7. Hodge Hall Science Building	
. Auditorium	35 per hour
8. Harold W. Crawford Engineering Technology Bldg.	
. Auditorium	35 per hour
9. Thomas J. Crawford/Dudley M. Zimmerman Service Complex	35 per hour
. Conference Room	100 per hour (Weekend)
10. M. Maceo Nance, Jr. Auditorium	
. Auditorium - 106	35 per hour
. Classrooms	35 per hour
11. Martin Luther King, Jr. Auditorium	
. Auditorium	150 per hour
12. South Campus	
. Conference Room	75 per hour
. Rooms*	(Summer Use)

**12582**

\*Current published rental rate will be used

DRAFT

# EXHIBIT

MAR 13 1990

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## ADDITIONAL COMMENTS Use of Facilities Requests

STATE BUDGET & CONTROL BOARD

Board Room  
Tuesday, August 5, 1986

- \* Do not rent to minors
- \* What type of set-up will be required? (i.e. audio visual, etc.)
- \* Will food services be required?
- \* Stipulate heavily that groups using our facilities will be responsible for damages incurred and/or losses during use
- \* We (the college) reserve the right to deny the use of its facility
- \* Limit church groups to State, National, district or regional events
- \* The timeframe should be stressed. Use of all facilities will be controlled by time consideration
- \* Delete #17
- \* Construct a three-page approval form
  - Physical Plant
  - Business Office
  - Person requesting the facility
- \* Should require payments \_\_\_\_\_ days prior to the event or a particular percentage of the total cost.
- \* State and local governmental agencies in certain instances there will be no charge when using college facilities unless unusual charges occur in making a small facility available in transacting the State's business.
- \* Delete #17
- \* Persons applying for use of facilities will be notified in writing
- \*
  - THE SCHOOL YEAR CALENDAR MUST BE FINALIZED BY \_\_\_\_\_
  - WITHIN A CERTAIN LENGTH OF TIME AFTER THE OLD CALENDAR EXPIRES, WE SHOULD HAVE A TENTATIVE CALENDAR BY JULY 1 EACH YEAR.

12583

# EXHIBIT

MAR 13 1990

9

## STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD

BLUE AGENDA

MEETING OF March 13, 1990

ITEM NUMBER

9

AGENCY: Executive Director

SUBJECT: Foreign Travel

In accord with Board policy, staff has approved the following foreign travel involving over \$1,000 and less than \$2,000 of State funds:

(a) University of South Carolina

(1) Dr. Yoshitaka Sakakibara to Japan, April 30 - May 24, 1990, \$4,500 (\$1,999 State).

(2) Roger Coate to France and Switzerland, March 2 - April 7, 1990, \$1,246.72 State funds.

(3) J. Wanzer Drane to Hungary, July 2-6, 1990, \$2,725 (\$1,050 State).

(b) Clemson University: N. D. Camper to The Netherlands, June 22-30, 1990, \$1,770 (\$1,270 State funds).

BOARD ACTION REQUESTED:

Receive as information a report on University of South Carolina and Clemson University foreign travel involving over \$1,000 and less than \$2,000 of State funds approved by staff.

ATTACHMENTS:

Requests for Approval of Foreign Travel forms

12584



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

TREASURER OF THE UNIVERSITY

EXECUTIVE VICE PRESIDENT

(803) 777-7478

Fax (803) 777-5619

February 21, 1990

EXHIBIT

MAR 13 1990

STATE BUDGET & CONTROL BOARD

REQUEST FOR APPROVAL OF FOREIGN TRAVEL

TO: Donna K. Williams  
Administrative Assistant  
Budget and Control Board

FROM: R. W. Denton  
Treasurer of the University  
Executive Vice President

SUBJECT: Dr. Yoshitaka Sakakibara  
Business Administration

DESTINATION: Japan

TIME PERIOD: April 30 - May 24, 1990

PURPOSE: Internship arrangement for MIBS in Japan

STATE FUNDS: \$1,999.00

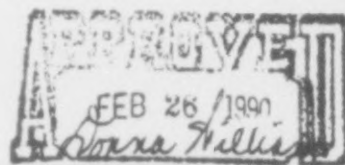
FEDERAL FUNDS: -0-

OTHER INSTITUTIONAL FUNDS: \$2,501.00

TOTAL USC FUNDS: \$4,500.00

TOTAL COST OF TRIP: \$4,500.00

pdo



STATE BUDGET AND  
CONTROL BOARD

12585

(a)(1)

Feb 27 1990



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

TREASURER OF THE UNIVERSITY

EXECUTIVE VICE PRESIDENT  
(803) 777-7478  
Fax (803) 777-5619

February 23, 1990

REQUEST FOR APPROVAL OF FOREIGN TRAVEL

TO: Donna K. Williams  
Administrative Assistant  
Budget and Control Board

FROM: R. W. Denton *[Signature]*  
Treasurer of the University  
Executive Vice President

SUBJECT: Roger Coate  
Department of Government and  
International Studies

DESTINATION: Paris, France; Geneva, Switzerland

TIME PERIOD: March 2 - April 7, 1990

PURPOSE: To conduct research

STATE FUNDS: \$1,246.72

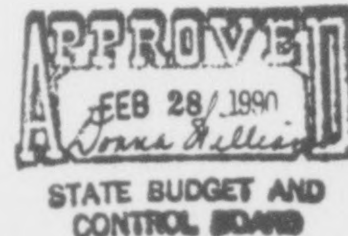
FEDERAL FUNDS: -0-

OTHER INSTITUTIONAL  
FUNDS: -0-

TOTAL USC FUNDS: \$1,246.72

TOTAL COST OF TRIP: \$1,246.72

pdo



12586

(a)(2)

FEB 27 1990



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

TREASURER OF THE UNIVERSITY

EXECUTIVE VICE PRESIDENT

(803) 777-7478

Fax (803) 777-5619

February 23, 1990

REQUEST FOR APPROVAL OF FOREIGN TRAVEL

TO: Donna K. Williams  
Administrative Assistant  
Budget and Control Board

FROM: R. W. Denton *[Signature]*  
Treasurer of the University  
Executive Vice President

SUBJECT: J. Wanzer Drane  
College of Health

DESTINATION: Budapest, Hungary

TIME PERIOD: July 2 - 6, 1990

PURPOSE: Presenting a paper

STATE FUNDS: \$1,050.00

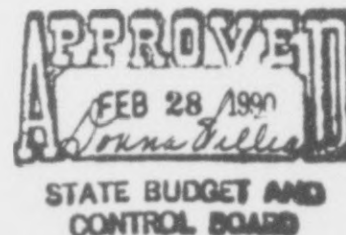
FEDERAL FUNDS: \$1,675.00

OTHER INSTITUTIONAL  
FUNDS: -0-

TOTAL USC FUNDS: \$2,725.00

TOTAL COST OF TRIP: \$2,725.00

pdo



12587

(a)(3)

3-7-90

MAR - 7 1990



# CLEMSON UNIVERSITY

BUSINESS AND FINANCE  
Office of Financial Management

## REQUEST FOR APPROVAL OF FOREIGN TRAVEL

DATE:

TO: Mr. William A. McInnis  
Deputy Executive Director, State Budget & Control Board  
601 Wade Hampton Office Building  
Columbia, SC 29211

FROM: Milton B. Wise *W. Paul Travel*  
Vice President

SUBJECT: N. D. Camper  
Name  
Professor of Plant Pathology and Physiology  
Title

DESTINATION: Amsterdam, THE NETHERLANDS

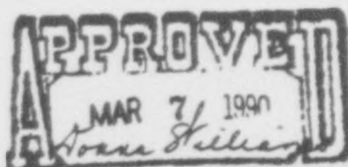
TIME PERIOD: June 22-30, 1990

PURPOSE: To attend VII International Congress on Plant Tissue  
and Cell Culture; to visit the BDL Biotechnology  
Delft-L eiden at Delft; to visit the N.A.K.S. Netherlands  
Laboratory for Tissue Culture

FUNDS: State-appropriated: 1-20-5180-0303-51-4001 1270.00  
Account No. Amount  
Account No. Amount  
Other sources: Grant 3-31-5180-0377-61-0998 500.00  
Account No. Amount  
Account No. Amount

TOTAL ESTIMATED COST

\$ 1770.00



STATE BUDGET AND  
CONTROL BOARD

\$  
N. D. Camper 2/6/90  
Traveler Date

*W. Paul Travel* 2/28/90  
Department Head Date

*D. C. Carter* 2/28/90  
Dean or Director Date

*J. L. Wilkinson*

12588

(b)

# EXHIBIT

MAR 13 1990

STATE BUDGET & CONTROL BOARD



## College of Agricultural Sciences

DEAN AND DIRECTOR OF RESIDENT INSTRUCTION

February 1, 1990

### MEMORANDUM

TO: Dr. N. D. Camper  
Professor of Plant Pathology & Physiology

FROM: T. Ross Wilkinson, Dean *TRW*

RE: Faculty Development

Your request of December 20, 1989 and January 12, 1990 for Faculty Development Funds is approved. My delay in responding to your December 20th request is in regard to the utilization of appropriated funds for foreign travel. As I understand the process, the enclosed form entitled "Request for Approval of Foreign Travel" must be forwarded to the State Budget and Control Board via Vice President Maxwell. Apparently, requests for funds exceeding \$1000 will be placed on the Board Meeting agenda and requires a vote for approval.

Your request to accept the invitation of Dr. Farat to visit Cairo University and to develop linkages would be beneficial. I am very interested in enhancing an exchange program not only for students but also for faculty.

Attending the International Congress on Plant Tissue and Cell Culture along with visiting laboratories would obviously benefit both your teaching and research programs. Such knowledge gained through colleagues from around the world provide you and your students with a unique perspective.

The purpose of these funds is to enhance the quality of our academic programs within the College of Agricultural Sciences. The knowledge and experience which you will receive through Faculty Development support may also be appropriate to share with colleagues at the department and/or College level. Please consider an effective way of communicating this information to faculty, such as through a seminar, written report/article, future workshop, etc.

The typed travel voucher with the appropriate receipts should be submitted to my office upon your return. However, the account number should be left blank, so that the proper account can be charged.

/jmp

C: Dr. O. J. Dickerson, Head

12589

# EXHIBIT

MAR 13 1990

10

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
BLUE AGENDA  
ITEM NUMBER 10

AGENCY: Executive Director

SUBJECT: Interviewee Travel Expense Reimbursement

Please refer to the attached report for details on payments of interviewee travel expenses by the following agencies:

<u>Agency</u>	<u>Number</u>	<u>Estimated Cost</u>
(a) Francis Marion College	1	\$ 359.22
(b) Clemson University	14	3,451.75

BOARD ACTION REQUESTED:

Receive as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (1) and Clemson University (14).

ATTACHMENTS:

Referenced report

12590

INTERVIEWEE TRAVEL EXPENSE REIMBURSEMENT PAYMENTS

Agency	Period	Total Number	Total Cost	Number of Payments			
				\$100 or Less	\$101 to \$300	\$301 to \$500	\$501 and Over
Francis Marion College	February	1	\$359.22	0	0	1	0
Clemson University	December-February	14	3,451.75	6	4	2	2
Total		15	\$3,810.97	6	4	3	2

EXHIBIT

MAR 13 1990 10

STATE BUDGET & CONTROL BOARD

12591

March 13, 1990, BCB Meeting

FEB 8 RECD

JAN 17 RECD

FEB 28 1990



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / 803/684-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

January 15, 1990

Office	Act	Info
VPAA		
VPBF		
VPCA		
VFDC		
D.L.		
EA		
Sec'y		

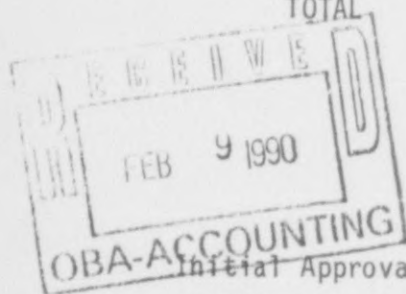
TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Ms. Brenda Gordon to campus for an interview for the position of Assistant Professor of English and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Ms. Gordon to campus would be far less than would be the expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

## Estimated Costs:

Travel	\$ 744.00
Food	\$ 20.00
Lodging	\$ 55.00
<b>TOTAL</b>	<b>\$ 819.00</b>



JAN 16 1990

William C. Moran  
Dean of the College

Thomas C. Stanton, President

Date: 17. I. 90

## Actual Costs:

Travel	\$ 290.00
Food	\$ 9.30
Lodging	\$ 59.92
<b>TOTAL</b>	<b>\$ 359.22</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Administration - Non-State Employee)

APPROVAL RECOMMENDED

DATE 2-1-90

12592

APPROVED

DATE 6. II. 90

FEB 05 1990

Thomas C. Stanton, President

MAR - 5 1990



CLEMSON  
UNIVERSITY

BUSINESS AND FINANCE  
Accounting Services

March 2, 1990

Mr. William A. McInnis  
Deputy Executive Director  
State Budget and Control Board  
Wade Hampton Office Building  
P. O. Box 12444  
Columbia, SC 29211

Dear Mr. McInnis:

Enclosed are Travel Disbursement forms for those individuals who were brought to Clemson University for employee interviews.

Yours very truly,

Charles A. Tegen  
Director of Accounting

CAT/gw

Enclosures

12593

FEB 27 1990 *SPV*

  
CLEMSON  
UNIVERSITY  
CENTENNIAL  
1889-1989

EXHIBIT

MAR 13 1990

10

BUSINESS AND FINANCE  
Business and Financial Affairs

STATE BUDGET & CONTROL BOARD

DATE 2/2/90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : John Antel  
Department of Economics  
CANDIDATE'S ADDRESS : University of Houston  
Houston, TX 77204-5882  
POSITION TO BE FILLED: (U006) Assistant Professor  
AMOUNT REIMBURSED : 354.82  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : *Stanley J. Blaw*  
Department Head  
*[Signature]*  
Dean or Director

APPROVED BY : \_\_\_\_\_  
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

12594

FEB 27 1990

  
CLEMSON  
UNIVERSITY  
CENTENNIAL  
1889-1989

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE 02-12-90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Luca Ballarini  
CANDIDATE'S ADDRESS : 7300 Cedar Post Rd., I-11, Liverpool, NY 13088  
POSITION TO BE FILLED: Visiting Asst. Professor of Italian  
AMOUNT REIMBURSED : 632.00  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Julius M. Melton  
Department Head

R. A. Waller  
Dean or Director

APPROVED BY : W. David Howell  
Vice President

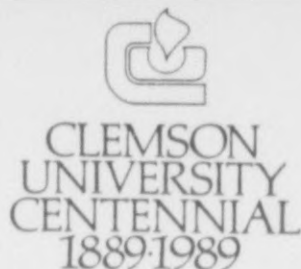
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State Budget and Control Board

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BUSINESS AND FINANCE  
Business and Financial Affairs

DATE January 16, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Denny Bradshaw  
CANDIDATE'S ADDRESS : 3610 Spottswood Ave., #2, Memphis, TN 38111  
POSITION TO BE FILLED: Assistant Professor of Philosophy  
AMOUNT REIMBURSED : 31.27  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Stuart Silvers  
Department Head

Robert A. Waller  
Dean or Director

APPROVED BY : W. David Maxwell  
Vice President

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BUSINESS AND FINANCE  
Business and Financial Affairs

DATE 1-23-90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Donald G. Childers  
CANDIDATE'S ADDRESS : Gainesville Florida  
POSITION TO BE FILLED: Holcombe Endowed Chair Professorship  
AMOUNT REIMBURSED : 145.50  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : John R. Gowder  
Department Head

Elizabeth Whitfield  
Dean or Director

APPROVED BY : V. Paul Maxwell  
Vice President

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CLEMSON  
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CENTENNIAL  
1889-1989

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE 2/11/90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : J. Michael Crant  
CANDIDATE'S ADDRESS : 209-20 CONNER DR, Chapel Hill, NC 27514  
POSITION TO BE FILLED: ASSISTANT Professor, Organizational Behavior  
AMOUNT REIMBURSED : 166.00  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : [Signature]  
Department Head  
[Signature]  
Dean or Director  
APPROVED BY : [Signature]  
Vice President

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CLEMSON  
UNIVERSITY

BUSINESS AND FINANCE  
Office of Financial Management

DATE December 18, 1989

EMPLOYEE RECRUITMENT - TRAVEL REIMBURSEMENT

NAME OF RECRUIT: Dr. Roscoe K. Davis (435-56-9844)

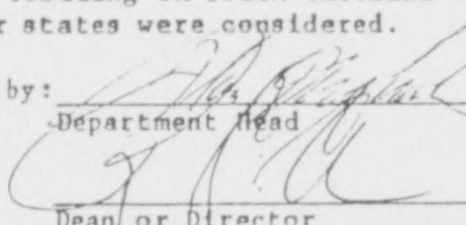
CITY OF ADDRESS: Athens, GA

POSITION TO BE FILLED: Management Department Head

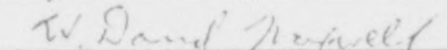
AMOUNT REIMBURSED: 25.42  
(To be entered by Financial Management)

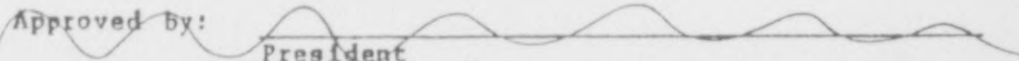
I certify that in recruitment for the above position the following determinations were made:

1. The significance of the position warrants incurring such costs.
2. Payment of the expense involved in bringing the above individual to Clemson is more cost efficient than sending representatives to the recruit's home town.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

Recommended by:   
Department Head

  
Dean or Director

  
Vice President

Approved By:   
President

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CLEMSON  
UNIVERSITY

BUSINESS AND FINANCE  
Office of Financial Management

DATE December 18, 1989

EMPLOYEE RECRUITMENT - TRAVEL REIMBURSEMENT

NAME OF RECRUIT: Dr. Ronald J. Ebert (283-32-7443)

CITY OF ADDRESS: Columbia, Missouri

POSITION TO BE FILLED: Management Department Head

AMOUNT REIMBURSED: 1162.90  
(To be entered by Financial Management)

I certify that in recruitment for the above position the following determinations were made:

1. The significance of the position warrants incurring such costs.
2. Payment of the expense involved in bringing the above individual to Clemson is more cost efficient than sending representatives to the recruit's home town.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

Recommended by: [Signature]

Department Head

[Signature]  
Dean or Director

[Signature]  
Vice President

Approved by: [Signature]

President

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CLEMSON  
UNIVERSITY

BUSINESS AND FINANCE  
Office of Financial Management

DATE December 18, 1989

EMPLOYEE RECRUITMENT - TRAVEL REIMBURSEMENT

NAME OF RECRUIT: Dr. Ronald J. Ebert (283-32-7443)  
CITY OF ADDRESS: Columbia, Missouri  
POSITION TO BE FILLED: Management Department Head  
AMOUNT REIMBURSED: 21.96  
(To be entered by Financial Management)

I certify that in recruitment for the above position the following determinations were made:

1. The significance of the position warrants incurring such costs.
2. Payment of the expense involved in bringing the above individual to Clemson is more cost efficient than sending representatives to the recruit's home town.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

Recommended by: \_\_\_\_\_

Department Head

Dean of Director

Vice President

Approved by: \_\_\_\_\_

President

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CLEMSON  
UNIVERSITY  
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1889-1989

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE January 30, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Mr. Norman Edwards  
CANDIDATE'S ADDRESS : 3806 Southridge Drive, #2  
POSITION TO BE FILLED: Austin, TX 78704  
AMOUNT REIMBURSED : 489.27  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : John R. Achen  
Department Head

W. Harry Durham  
Dean or Director

APPROVED BY : Gary R. Lell 1/31/90  
Vice President

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1889-1989

EXHIBIT

MAR 13 1990

10

STATE BUDGET & CONTROL BOARD

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE January 3, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Sandra Garcia, Ph.D.  
CANDIDATE'S ADDRESS : 807 Lorena Road, Lutz Fl. 33620  
POSITION TO BE FILLED: Affirmative Action  
AMOUNT REIMBURSED : 27.85  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : [Signature]  
Department Head

Robert A. Waller  
Dean or Director

APPROVED BY : W. David McNeill  
Vice President

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CLEMSON  
UNIVERSITY  
CENTENNIAL  
1889-1989

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE 2/6/90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Stephanie Green  
CANDIDATE'S ADDRESS : 101 Gusty Court, Columbia, SC 29212  
POSITION TO BE FILLED: County Extension Agent - Edgefield  
AMOUNT REIMBURSED : \$ ~~27.30~~ 30.60  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.  
Edgefield
2. The costs involved in bringing the candidate to ~~Clemson~~ are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : J. L. Canall  
Department Head

[Signature]  
Dean or Director

APPROVED BY : [Signature]  
Vice President

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FEB 21 1990



CLEMSON  
UNIVERSITY

BUSINESS AND FINANCE  
Office of Financial Management

DATE December 18, 1989

EMPLOYEE RECRUITMENT - TRAVEL REIMBURSEMENT

NAME OF RECRUIT: Dr. William H. Hendrix (239-52-6241)

CITY OF ADDRESS: Clemson, SC

POSITION TO BE FILLED: Management Department Head

AMOUNT REIMBURSED: 37.51  
(To be entered by Financial Management)

I certify that in recruitment for the above position the following determinations were made:

1. The significance of the position warrants incurring such costs.
2. Payment of the expense involved in bringing the above individual to Clemson is more cost efficient than sending representatives to the recruit's home town.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

Recommended by:

Department Head

Dean or Director

Vice President

Approved by:

President

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Financial Management, Budget and Control Board

Attached to all related Direct Purchase Vouchers

12605

FEB 6 1990 *cpv*



CLEMSON  
UNIVERSITY  
CENTENNIAL  
1889-1989

BUSINESS AND FINANCE  
Business and Financial Affairs

DATE 1/16/90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Royce James  
CANDIDATE'S ADDRESS : 2543 Chelsea Drive, Macon, GA  
POSITION TO BE FILLED: 4-H/Youth, Richland County  
AMOUNT REIMBURSED : 101.61  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to <sup>Columbia</sup> ~~Clemson~~ are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : *J. L. Canoll*  
Department Head

\_\_\_\_\_  
Dean or Director

APPROVED BY : *[Signature]*  
Vice President

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State Budget and Control Board

**12606**

FEB 19 1990



BUSINESS AND FINANCE  
Business and Financial Affairs

DATE January 16, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : James Maffie  
CANDIDATE'S ADDRESS : Dept. of Philosophy & Religion, NC State Univ., Raleigh, NC  
POSITION TO BE FILLED: Assistant Professor of Philosophy  
AMOUNT REIMBURSED : 77.04  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Stuart Silvers  
Department Head

Robert A. Waller  
Dean or Director

APPROVED BY : W. David Maxwell  
Vice President

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CLEMSON  
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1889-1989

EXHIBIT

MAR 13 1990

10

BUSINESS AND FINANCE  
Business and Financial Affairs

STATE BUDGET & CONTROL BOARD

DATE 2-20-90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Gregory M. Noronha  
CANDIDATE'S ADDRESS : 211-C Harding Ave. Blacksburg, VA 24060  
POSITION TO BE FILLED: Assistant Professor of Finance  
AMOUNT REIMBURSED : \$148.00 364-94-5907  
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.
2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.
3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Rtt Malory  
Department Head

Reginald C. Amacker /bn  
Dean or Director

APPROVED BY : W. David Marshall  
Vice President

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State Budget and Control Board

# EXHIBIT

MAR 13 1990

11

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

STATE BUDGET & CONTROL BOARD  
REGULAR SESSION  
ITEM NUMBER 2

AGENCY: Local Government

SUBJECT: Change in Grant Scope, Anderson County

On June 5, the Board approved a \$250,000 rural improvement grant to Anderson County to provide sewer service to the Clemson quadrant (I-85 and US 76 interchange).

Anderson County now requests a change in scope to permit the use of a portion of the sewer grant to provide the water service connection to Santens of America.

Santens (196 new jobs) and the Clemson quadrant will share the same gravity sewer line.

The water connection to Santens will cost approximately \$89,000. Santens has planned to be in operation by November 1, 1990.

At 12/31/89, a balance of \$216,298 remained from the original \$250,000 Clemson quadrant grant. Expenditures of \$33,702 for engineering services and a remittance of earned interest of \$6,391.82 have been made.

Because of the importance of Santens to Anderson County, the Division recommends that the change in grant scope be approved on the condition Anderson County bears the responsibility for completing the sewer line that will serve the Clemson quadrant.

---

BOARD ACTION REQUESTED:

Approve a change in the scope of the \$250,000 grant to Anderson County for the Clemson quadrant sewer line to allow the County to provide a water service connection to Santens, on the condition Anderson County bears the responsibility for completing the sewer line that will serve the Clemson quadrant.

---

ATTACHMENTS:

Agenda item worksheet; attachments

12609

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: March 13, 1990

Agenda Blue

1. Submitted By:

(a) Agency: B & C BD - Local Government

(b) Authorized Official Signature:

*Nancy P. White*

2. Subject: Change in scope regarding \$250,000 Rural Improvement grant to Anderson County approved by Board 6/5/89.

3. Summary Background Information:

SEE ATTACHMENT #1

4. What is Board asked to do?

Receive as information

5. What is recommendation of Board Division involved?

Approve change in scope request

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature:

(b) Division/Agency Name:

7. Supporting Documents:

(a) List Those Attached:

Engineering estimate

(b) List Those Not Attached But Available From Submitter:

12610

ATTACHMENT # 1

On June 5, 1989, the Board approved a \$250,000 Rural Improvement grant to Anderson County for the purpose of providing sewer service to the Clemson Quadrant (I-85 and U.S. 76 interchange). Anderson County has now requested a change in scope. Anderson County has requested permission to use a portion of the sewer grant to provide the water service connection to Santens of America.

Santens (196 new jobs) and the Clemson Quadrant will share the same gravity sewer line. A problem has arisen in providing the water service connection to Santens. Design South has indicated that the water connection will cost approximately \$89,000 (see attached estimate). Santens has planned to be in operation by 11/1/90.

As of 12/31/89, there was a balance of \$216,298 remaining from the original \$250,000 Clemson Quadrant grant. Records indicate expenditures of \$33,702 for engineering services associated with the design phase and remittance of earned interest totaling \$6,391.82.

Considering the importance of Santens to Anderson County, the Division of Local Government recommends approving this request for a change in scope. In addition, we believe Anderson County should bear the responsibility for completing the sewer line that will serve the Clemson Quadrant.



**DESIGN SOUTH**  
**PROFESSIONALS, INC.**  
 engineers • architects • planners

# EXHIBIT

MAR 13 1990

11

STATE BUDGET & CONTROL BOARD

Project: Santens of America Water Additions  
 Anderson County, South Carolina

Prepared For: Anderson County Planning & Development Board

Prepared By: Robert Palmer

Date: February 7, 1990

## PRELIMINARY COST ESTIMATE

	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Estimated Cost</u>
1.	12 x 24 Tapping Sleeve w/Valve	1 ea.	\$3,000.00	\$ 3,000.00
2.	Road Bore	40 l.f.	70.00	2,800.00
3.	Meter & Related Piping	1 ea.	1,500.00	1,500.00
4.	12" D. I. Pipe	60 l.f.	18.00	1,080.00
5.	Meter Pit	1 ea.	15,000.00	15,000.00
6.	RP Pit w/RP Device	1 ea.	36,000.00	36,000.00
7.	8" D. I. Pipe	1200 l.f.	14.00	16,800.00
8.	8" Gate Valve	1 ea.	500.00	500.00
9.	6" Gate Valve	1 ea.	300.00	300.00
			Subtotal	\$ 76,980.00
			Contingency	4,000.00
				\$ 80,980.00
			Engineering	8,000.00
			Estimated Project Total	\$ 88,980.00
				<b>12612</b>

RCP:d1

MAR 13 1990

12

## STATE BUDGET &amp; CONTROL BOARD

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990REGULAR SESSION  
ITEM NUMBER

3

AGENCY: General ServicesSUBJECT: Permanent Improvement Projects

Approval is requested for the following project establishment requests and budget revisions which have been reviewed favorably by the Bond Committee:

- a. Summary 13-90:, Item 3. Agency: USC-Columbia  
Project: 6590, APIP Category 5-Building Interior  
Request: Increase budget to \$1,056,000 Amount: Add \$420,000  
Source: Excess Debt Service and Other (Building Exterior) funds  
Purpose: To increase APIP Category 5 - Building Interior for additional interior renovation projects including carpet replacement ceiling and floor tile replacement, etc. The increase will be \$300,000 from APIP Priority 10 of 12 which has been deferred for this year and \$120,000 from Category 6.
- b. 14A-90 Hugo Project: Agency: Medical University  
Project: Chapel Restoration - Hugo  
Request: Establish project and budget Amount: \$750,000  
Source: Federal and Other (Insurance Reserve) funds  
Purpose: To rebuild St. Lukes Chapel which was destroyed by Hurricane Hugo.
- c. Summary 15-90: Item 1. Agency: Clemson University  
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase I  
Request: Increase budget to \$600,000 Amount: Add \$500,000  
Source: Other (IPTAY) funds  
Purpose: To remove and replace concrete in the south stands damaged by water infiltration. After the replacement, the stands will be cleaned and sealed to prevent future deterioration.
- d. Summary 15-90: Item 3. Agency: Clemson University  
Project: 9529, New Student Housing-East Campus  
Request: Increase budget to \$10,827,700 Amount: Add \$3,327,700  
Source: Revenue Bond and Other (Housing Improvement) funds  
Purpose: To increase new resident facilities from 500 beds to 600 beds for a total of 138,700 square feet. This will help provide housing for students displaced by renovation of existing housing facilities.
- e. Summary 15-90: Item 4. Agency: College of Charleston  
Project: 9507, Sears Building Renovation  
Request: Increase budget to \$1,730,416 Amount: Add \$390,416  
Source: Revenue Bond and Excess Debt Service funds  
Purpose: A&E cost estimates for the project exceed the original budget. Project estimates were two years old and in addition did not reflect increased cost due to Hurricane Hugo.

12613

AGENCY: General Services

SUBJECT: Permanent Improvement Projects

- f. Summary 15-90: Item 6. Agency: USC-Columbia  
Project: Athletic Field House Replacement  
Request: Establish project and budget Amount: \$2,300,000  
Source: Revenue Bond, Excess Debt Service, Federal, and Other (Insurance Reserve) funds  
Purpose: To replace the former Athletic Field House Facility (Bubble) which was destroyed by Hugo. The dimensions of the replacement facility will be identical to the former facility (96,250 square feet) and will be a metal building constructed by utilizing a Design/Build contract.
- g. Summary 15-90: Item 7. Agency: Medical University  
Project: Basic Science Bldg-Animal Facility Upgrade  
Request: Establish project and budget Amount: \$600,000  
Source: Excess Debt Service funds  
Purpose: To provide new air handling equipment complete with emergency electrical generator, control wiring, and Penthouse for the Seventh Floor Animal Facility to meet new AAALAC Standards.
- h. Summary 15-90: Item 8. Agency: Medical University  
Project: Building "E" Renovations for Animals  
Request: Establish project and budget Amount: \$800,000  
Source: Excess Debt Service funds  
Purpose: To construct a 4,900 square foot building on top of "E" Building to provide space for the isolation and quarantine of acute large animals from chronic animals. Currently, MUSC cannot perform for all available grants due to the lack of housing for these animals. Also, a new 250 ton chiller will replace the existing one which will have auxiliary emergency power connected to the HVAC system. The HVAC Upgrade is necessary to cool the additional space as well as provide adequate cooling and ventilation for the Research Building which has experienced several major failures.
- i. Summary 15-90: Item 13. Agency: Department of Corrections  
Project: 9512, Industries Warehouse (Relocation of CCI Whse.)  
Request: Increase budget to \$2,000,000 Amount: Add \$500,000  
Source: Capital Improvement Bond funds  
Purpose: To build an add-on or separate building for storage of flammable materials as required by the State Fire Marshall. These materials cannot be located in the warehouse as they are considered hazardous type "H" classification in the building code.

BOARD ACTION REQUESTED: Approve.

ATTACHMENTS: Agenda item worksheet; Summary extracts

12614

# EXHIBIT

MAR 13 1990

12

## BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

STATE BUDGET & CONTROL BOARD

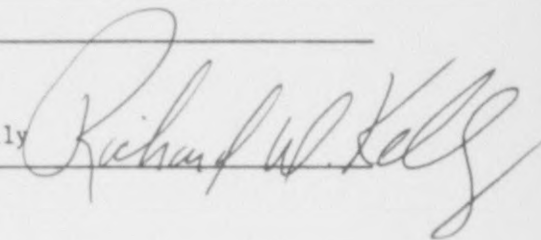
Meeting Scheduled for: March 13, 1990

Regular Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly



2. Subject:

Permanent Improvement Projects

3. Summary Background Information:

On Summary 13-90:

Item 3. Agency: USC-Columbia  
Project: 6590, APIP Category 5-Building Interior  
Request: Increase budget to \$1,056,000  
Amount: Add \$420,000  
Source: Excess Debt Service and Other (Building Exterior) funds  
Purpose: To increase APIP Category 5 - Building Interior for additional interior renovation projects including carpet replacement ceiling and floor tile replacement, etc. The increase will be \$300,000 from APIP Priority 10 of 12 which has been deferred for this year and \$120,000 from Category 6.

14A-90 Hugo Project:

Agency: Medical University  
Project: Chapel Restoration - Hugo  
Request: Establish project and budget  
Amount: \$750,000  
Source: Federal and Other (Insurance Reserve) funds  
Purpose: To rebuild St. Lukes Chapel which was destroyed by Hurricane Hugo.

On Summary 15-90:

Item 1. Agency: Clemson University  
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase I  
Request: Increase budget to \$600,000  
Amount: Add \$500,000  
Source: Other (IPTAY) funds  
Purpose: To remove and replace concrete in the south stands damaged by water infiltration. After the replacement, the stands will be cleaned and sealed to prevent future deterioration.

Item 3. Agency: Clemson University  
Project: 9529, New Student Housing-East Campus  
Request: Increase budget to \$10,827,700  
Amount: Add \$3,327,700  
Source: Revenue Bond and Other (Housing Improvement) funds  
Purpose: To increase new resident facilities from 500 beds to 600 beds for a total of 138,700 square feet. This will help provide housing for students displaced by renovation of existing housing facilities.

12615

BUDGET AND CONTROL BOARD AGENDA WORKSHEET

Page 2

March 13, 1990

- 
- Item 4. Agency: College of Charleston  
Project: 9507, Sears Building Renovation  
Request: Increase budget to \$1,730,416  
Amount: Add \$390,416  
Source: Revenue Bond and Excess Debt Service funds  
Purpose: A&E cost estimates for the project exceed the original budget. Project estimates were two years old and in addition did not reflect increased cost due to Hurricane Hugo.
- Item 6. Agency: USC-Columbia  
Project: Athletic Field House Replacement  
Request: Establish project and budget  
Amount: \$2,300,000  
Source: Revenue Bond, Excess Debt Service, Federal, and Other (Insurance Reserve) funds  
Purpose: To replace the former Athletic Field House Facility (Bubble) which was destroyed by Hugo. The dimensions of the replacement facility will be identical to the former facility (96,250 square feet) and will be a metal building constructed by utilizing a Design/Build contract.
- Item 7. Agency: Medical University  
Project: Basic Science Bldg-Animal Facility Upgrade  
Request: Establish project and budget  
Amount: \$600,000  
Source: Excess Debt Service funds  
Purpose: To provide new air handling equipment complete with emergency electrical generator, control wiring, and Penthouse for the Seventh Floor Animal Facility to meet new AAALAC Standards.
- Item 8. Agency: Medical University  
Project: Building "E" Renovations for Animals  
Request: Establish project and budget  
Amount: \$800,000  
Source: Excess Debt Service funds  
Purpose: To construct a 4,900 square foot building on top of "E" Building to provide space for the isolation and quarantine of acute large animals from chronic animals. Currently, MUSC cannot perform for all available grants due to the lack of housing for these animals. Also, a new 250 ton chiller will replace the existing one which will have auxiliary emergency power connected to the HVAC system. The HVAC Upgrade is necessary to cool the additional space as well as provide adequate cooling and ventilation for the Research Building which has experienced several major failures.

12616

BUDGET AND CONTROL BOARD AGENDA WORKSHEET

Page 3

March 13, 1990

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Item 13. Agency: Department of Corrections  
Project: 9512, Industries Warehouse (Relocation of CCI Whse.)  
Request: Increase budget to \$2,000,000  
Amount: Add \$500,000  
Source: Capital Improvement Bond funds  
Purpose: To build an add-on or separate building for storage of flammable materials as required by the State Fire Marshall. These materials cannot be located in the warehouse as they are considered hazardous type "H" classification in the building code.

---

4. What is Board asked to do?  
Approve permanent improvement project establishment requests and budget revisions. All Items have been reviewed favorably by the Joint Bond Review Committee.

---

5. What is recommendation of Board Division involved?  
Recommend approval of permanent improvement project establishment requests and budget revisions.

---

6. Recommendation of other Division/agency (as required)?  
(a) Authorized Signature: \_\_\_\_\_  
(b) Division/Agency Name: \_\_\_\_\_

---

7. List of Supporting Documents:

(a) Attached:  
1. A-13 and A-23 (Project Forms) and Attachments

12617

i. PROJECT IDENTIFIERS:

A.	Agency:	Number:	H 27	Name:	USC Columbia	
B.	Contact Person:	Charles G. Jeffcoat			Phone:	777-5993
C.	Project Number:	6590		Name:	Building Interior	

XX	Increased total project budget		Change source of fund
	Decrease total project budget	XX	Revise scope
	Close project		

To increase APIP Category 5 - Building Interior by \$420,000 to add additional interior renovation projects to the Category scope. The increase is to be provided as follows: \$300,000 from APIP Priority 10 of 12; \$120,000 from Category 6.

The proposed APIP Category Increase is necessary to accomplish the immediate need of interior renovations on the Columbia Campus. The Central Energy Modification project has been deferred to provide funding for these urgent priorities.

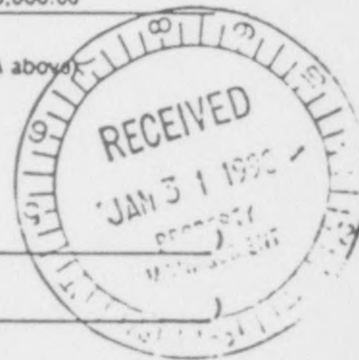
Will this project require additional annual operating costs because of the revision? Yes \_\_\_\_\_ No X \_\_\_\_\_  
If yes, complete and attach Addendum A-49.

A.	Total estimated cost of project as revised:	\$1,056,000.00
----	---	----------------

B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

- |      |              |   |       |
|------|--------------|---|-------|
| (1)  | _____        | Planning/design services                                  | _____ |
| (2)  | _____        | Site work (including utilities)                           | _____ |
| (3)  | _____        | Central energy systems repair/replacement                 | _____ |
| (4)  | _____        | Mechanical systems repair/replacement                     | _____ |
| (5)  | 1,056,000.00 | General renovation/repair of floor space: (Gross sq. ft.) | _____ |
| (6)  | _____        | Roof repair/replacement                                   | _____ |
| (7)  | _____        | Construction of additional floor space: (Gross sq. ft.)   | _____ |
| (8)  | _____        | Equipment/supplies  | _____ |
| (9)  | _____        | Purchase of facilities (Floor space, gross sq. ft.)       | _____ |
|      |              | (Land, acres)   | _____ |
| (10) | _____        | Other (Specify)   | _____ |
- 

\$1,056,000.00 Total (Same as 6A)



12618

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: \$1,056,000.00  
 (equals 1 through 8, below, and is same as 6A)

1. Purchase Land _____	5. Restore Facility _____
2. Purchase Facility _____	6. Maintain Facility <u>1,056,000.00</u>
3. Demolish Facility _____	7. Replace facility _____
4. Construct additional facility _____	8. Other _____

## 7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: \$1,056,000.00  
 (expenditure purposes (use 6B categories): \_\_\_\_\_)

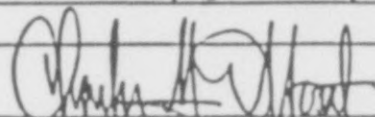
B. Estimated expenditures after this FY \_\_\_\_\_

C. Total (Same as 6A, 6B, and 6C) \$1,056,000.00

8. PROPOSED SOURCES OF FUNDS AS REVISED TYPE	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE+ DECREASE-	REVISED AMOUNT	REVENUE CODE	TREASURER ID NUMBER	SUB FUND
(0) Capital Improvement Bonds						
(1) Depart Capital Imp. Bonds						
(2) Inst (tuition Bonds)						
(3) Revenue Bonds						
(4) Excess Debt Service Tuition From APIP Priority 10 of 12	300,000.00	300,000.00	300,000.00	5001	48800100	4654
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other Housing From APIP Category 6 Building Exteriors	336,000.00	120,000.00	336,000.00	7841	98800100	4657
<b>TOTAL</b>	<b>\$636,000.00</b>	<b>\$420,000.00</b>	<b>\$1,056,000.00</b>			

9. Submitted By:

Authorized Official



Charles G. Jellcoat

Ass't Vice-President for Facilities Planning

Date Submitted 31-Jan-90FY Submitted 89-90

10. APPROVED (For Board Use Only):

Typed Name and Title and Signature

**12619**

Date

/ 0

144-90

Packet Number

PROJECT PROPOSAL AND JUSTIFICATION STATEMENT  
FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR \_\_\_\_\_

1. PROJECT IDENTIFIERS:

A. Agency: Number H-51 Name Medical University of South Carolina  
B. Contact Person Bob Broadhead Phone: 792-3046  
C. Project Name: Chapel Restoration--Hugo #9544  
D. Facility Affected: Name St. Lukes Chapel Number 132

2. PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):  
Rebuild St. Lukes Chapel which was destroyed by hurricane Hugo

Site Description: (Attach a map showing project location)

Location: Charleston 10 Charleston Building 132  
county code city site

3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):

Rebuilding a most historical building on Medical University of South Carolina campus that was destroyed by hurricane Hugo-

~~Where specific needs does the project address?~~

4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:

N/A

5. PRIORITY: This project is priority number \_\_\_\_\_ of \_\_\_\_\_ projects proposed in this program.

6. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs?  
Yes \_\_\_\_\_ No X If yes, complete and attach addendum A-49.

7. ESTIMATES OF PROPOSED PROJECT COSTS:

A. Total estimated cost of project \$ 750,000.00

B. Total estimated cost of project includes the following (1. through 10. = 7A above)

- (1) \$ 75,000 Planning/design services  
(2) \_\_\_\_\_ Site work (including utilities)  
(3) \_\_\_\_\_ Central energy systems repair/replacement  
(4) \_\_\_\_\_ Mechanical systems repair/replacement  
(5) 675,000 General renovation/repair of floor space (Gross sq. ft. 4,127)  
(6) \_\_\_\_\_ Roof repair/replacement  
(7) \_\_\_\_\_ Construction of additional floor space: (Gross sq. ft. \_\_\_\_\_)  
(8) \_\_\_\_\_ Equipment/supplies  
(9) \_\_\_\_\_ Purchase of facilities: (Floor space, gross sq. ft. \_\_\_\_\_)  
(Land, acres: \_\_\_\_\_)  
(10) \_\_\_\_\_ Other (Specify) \_\_\_\_\_

\$ 750,000 Total (Same as 7 A)

12620

7. C. Total estimated cost of project by broad purpose. Total cost: \$ 750,000  
(equals 1 through 8, below and is same as 7A)

1. Purchase land	\$ _____	5. Restore facility	\$ <u>750,000</u>
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other: _____	\$ _____

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY: 1990 \$ 225,000  
(Expenditure purposes (use 7B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY: \$ 525,000

C. Total (Same as 7A, 7B and 7C): \$ 750,000

9. PROPOSED SOURCES OF FUNDS: Type	Amount	Revenue Code	Treasurer ID Number	Sub Fund	Mini Code	Obj Code
(0) Capital Improvement Bonds	\$					
(1) Dept Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(6) Appropriated State						
(7) Federal FEMA	250,000.00	2801	78800100	5055	9001	0700
(8) Athletic						
(9) Other Insurance Reserve Fund	500,000.00	7702	98800100	3907	9001	0700
TOTAL (Same as 7A)	\$ 750,000					

10. Submitted By:

Authorized Official:

*John R. Broadhead*

John R. Broadhead  
Director of University Planning

Date Submitted 2-14-90

FY Submitted 1990

11. APPROVED (For Board Use Only):

\_\_\_\_\_  
Typed Name and Title and Signature

Date 12621

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only

15-90 (1)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR \_\_\_\_\_

1. PROJECT IDENTIFIERS:

A. Agency: Number H-12 Name Clemson University  
B. Contact person: Jack Wilson Phone: 656-5845  
C. Project Number: 8771-CC Name: Memorial Stadium - Stands: Clean/Seal - Phase I

2. PROJECT ACTION PROPOSED:

☒ Increase total project budget  
☐ Decrease total project budget  
☐ Change source of funds  
☒ Revise scope

3. WHAT IS THE REVISION PROPOSED?:

Spalled concrete, the result of water infiltration - freezing and thawing, will be removed, new wearing course and waterproofing will be installed. Project scope: south stands from the field to the base of the south sky boxes.

4. JUSTIFICATION FOR REVISION (Why is it needed?):

Preventive maintenance from further deterioration.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes \_\_\_\_\_ No ☒  
If yes, complete and attach Addendum A-49.

6. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project as revised: \$ 600,000.00  
B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)  
(1) \$ 30,000.00 Planning/design services  
(2) \_\_\_\_\_ Site work (including utilities)  
(3) \_\_\_\_\_ Central energy systems repair/replacement  
(4) \_\_\_\_\_ Mechanical systems repair/replacement  
(5) 500,000.00 General renovation/repair of floor space: (Gross sq. ft. \_\_\_\_\_)  
(6) \_\_\_\_\_ Roof repair/replacement  
(7) \_\_\_\_\_ Construction of additional floor space (Gross sq. ft. \_\_\_\_\_)  
(8) \_\_\_\_\_ Equipment/supplies  
(9) \_\_\_\_\_ Purchase of facilities: (Floor space, gross sq. ft. \_\_\_\_\_)  
(Land, acres: \_\_\_\_\_)  
(10) 70,000.00 Other (Specify) Work by University Forces \$20,000.00  
Contingency \$50,000.00  
\$ 600,000.00 Total (Same as 6A)

12622

JRM A-22 PAGE 2

6. C. Total estimated cost of project, as revised, by broad purpose:		Total cost:	\$ 600,000.00
		(equals 1 through 8, below, and is same as 6A)	
1. Purchase land	\$ _____	6. Restore facility	\$ 600,000.00
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other _____	\$ 600,000.00

## 7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED

A. Estimated expenditures and expenditure purposes, this FY: 89/90	\$ 398,937.50
(expenditure purposes (use 6B categories):	
Prior Fiscal Year Expenditures	1,062.50
B. Estimated expenditures after this FY	\$ 200,000.00
C. Total (Same as 6A, 6B and 6C)	\$ 600,000.00

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE-	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SU FUN.
(0) Capital Improvement Bonds	\$	\$	\$			
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(5) Appropriated State						
(7) Federal						
(8) Athletic Operating Revenues	100,000.00	-0-	100,000.00	7841	88800100	3807
(9) Other IPTAY	-0-	500,000.00	500,000.00	7601	98800100	3907
TOTAL	\$ 100,000.00	\$ 500,000.00	\$ 600,000.00			

EXHIBIT

MAR 13 1990

12

STATE BUDGET &amp; CONTROL BOARD

9. Submitted By:

Authorized Official

David R. Larson, Vice President  
for Business and Finance

Date Submitted 11/13/89

FY Submitted

10. APPROVED (For Board Use Only):

12623

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only

15-90 (3)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 1990

1. PROJECT IDENTIFIERS:

A. Agency: Number H-12 Name Clemson University  
B. Contact person: Jack Wilson Phone: 656-4407  
C. Project Number: 9529 Name: New Student Housing - East Campus

2. PROJECT ACTION PROPOSED:

☒ Increase total project budget ☐ Change source of funds  
☐ Decrease total project budget ☒ Revise scope

3. WHAT IS THE REVISION PROPOSED?:

Increase new resident facilities from 500 beds to 600 beds. Approximately 138,700 sq.ft. total.

4. JUSTIFICATION FOR REVISION (Why is it needed?):

Provide housing for students displaced by renovation of existing housing facilities.  
See attached for additional information.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes ☒ No ☐  
If yes, complete and attach Addendum A-49.

6. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project as revised: \$ 10,827,700

B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

(1)	\$ <u>849,200</u>	Planning/design services
(2)		Site work (including utilities)
(3)		Central energy systems repair/replacement
(4)		Mechanical systems repair/replacement
(5)		General renovation/repair of floor space: (Gross sq. ft. _____)
(6)		Roof repair/replacement
(7)	<u>8,754,200</u>	Construction of additional floor space (Gross sq. ft. <u>138,700</u> )
(8)	<u>600,000</u>	Equipment/supplies
(9)		Purchase of facilities: (Floor space, gross sq. ft. _____) (Land, acres: _____)
(10)	<u>624,300</u>	Other (Specify) <u>Insurance - 75,000/Univ. Forces - 102,000/ Other 27,600/Contingency-419,700</u>
	<u>\$ 10,827,700</u>	Total (Same as 6A)

12624

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: \$ 10,827,700  
(equals 1 through 8, below, and is same as 6A)

1. Purchase land	\$ _____	5. Restore facility	\$ _____
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ <u>10,827,700</u>	8. Other _____	\$ _____

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: '90 \_\_\_\_\_ \$ 1,940,000  
(expenditure purposes (use 6B categories): \_\_\_\_\_  
Prior Fiscal Year Expenditures \_\_\_\_\_ ) 240,000

B. Estimated expenditures after this FY \_\_\_\_\_ \$ 8,647,700

C. Total (Same as 6A, 6B and 6C) \_\_\_\_\_ \$ 10,827,700

8. PROPOSED SOURCES OF FUNDS AS REVISED: TYPE	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUND
(0) Capital Improvement Bonds	\$ _____	\$ _____	\$ _____			
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds Series L proceeds <u>HOUSING REV. BONDS</u>	7,500,000	6,700	7,506,700	8211	36000500	3393
(4) Excess Debt Service						
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other <u>HOUSING IMPROVEMENT FUND</u>	-	3,321,000	3,321,000	8803	98800100	4539
<b>TOTAL</b>	<b>\$7,500,000</b>	<b>\$3,327,700</b>	<b>\$10,827,700</b>			

9. Submitted By:

Authorized Official \_\_\_\_\_

Typed Name and Title and Signature  
David R. Larson, Vice President  
for Business and Finance

Date Submitted 01/10/90

FY Submitted \_\_\_\_\_

10. APPROVED (For Board Use Only):

**12625**

Typed Name and Title and Signature \_\_\_\_\_

Date \_\_\_\_\_

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#### JUSTIFICATION

The increase in the number of beds from 500 to 600 is being requested for several reasons. The primary reason is that Phase 1 of the Johnstone Hall project initially thought to impact 500 beds will actually demolish 603 beds. This increase in the east campus housing project will prevent a short term loss of beds while Phase 1 of the Johnstone project is in progress. Since fall semester housing occupancy remains over 100% and approximately 200 students were on a waiting list for university housing, a reduction in the number of on-campus beds is highly undesirable.

Secondly, implementation of the asbestos abatement action plan may periodically impact the number of available beds on campus. Many of these projects will require a January through July construction schedule. While this schedule permits the university to move the majority of students from the dorm to be abated to beds vacated by December graduates, any loss in bed count will reduce the chances of relocating all students who desire to remain on campus.

Finally, increasing the number of beds in the east campus housing project reduces the cost per bed. This is due to the fact that site development work such as the major pedestrian link to campus, clearing and the cul-de-sac and short term parking serving the housing remain the same whether the project contains 500 or 600 beds. The reduction in the cost per bed will result in lower rental fees.

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FISCAL YEAR 1989-90

RECEIVED  
JAN 29 1990  
RECEIVED

For Board Use Only  
15-90 (4)  
Packet Number

1. PROJECT IDENTIFIERS:

A. Agency: Number H-15 Name College of Charleston  
B. Contact person: Monica R. Scott Phone: 792-5708  
C. Project Number: 9507 Name: Sears Building Renovation

2. PROJECT ACTION PROPOSED:

☒ Increase total project budget ☐ Change source of funds  
☐ Decrease total project budget ☐ Revise scope

3. WHAT IS THE REVISION PROPOSED?:

A&E cost estimates for the project exceed the original budget.

4. JUSTIFICATION FOR REVISION (Why is it needed?):

The project remains critical to the College's mission; sufficient funds are available to meet the increased cost of the project.

Project estimates were two years old and in addition did not reflect increased cost due to Hurricane Hugo.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes ☐ No ☐  
If yes, complete and attach Addendum A-49.  
N/A

6. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project as revised: \$ 1,730,416

B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

(1)	\$ <u>121,963</u>	Planning/design services
(2)		Site work (including utilities)
(3)		Central energy systems repair/replacement
(4)	<u>380,000</u>	Mechanical systems repair/replacement
(5)	<u>1,144,355</u>	General renovation/repair of floor space: (Gross sq. ft. <u>45,000</u> )
(6)		Roof repair/replacement
(7)		Construction of additional floor space (Gross sq. ft. _____)
(8)	<u>66,818</u>	Equipment/supplies
(9)		Purchase of facilities: (Floor space, gross sq. ft. _____) (Land, acres: _____)
(10)	<u>17,280</u>	Other (Specify) <u>Administrative/legal costs to issue bonds</u>
	<u>\$1,730,416</u>	Total (Same as 6A)

12627

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: \$ 1,730,416  
(equals 1 through 5, below, and is same as 6A)

1. Purchase land	\$ _____	5. Restore facility	\$ <u>1,713,136</u>
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other Admin/legal	\$ <u>17,280</u>

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY 89-90 \$ 1,385,000  
(expenditure purposes (use 6B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY \$ 345,416

C. Total (Same as 6A, 6B and 6C) \$ 1,730,416

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUNC
TYPE						
(0) Capital Improvement Bonds Handicap Access	\$ 40,000	\$ -0-	\$ 40,000	8115	01800903	3043
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds Plant Improvement Bonds	\$ 1,300,000	\$ +200,000	\$ 1,500,000	8214	36001400	
(4) Excess Debt Service Plant Improvement Fees	\$ -0-	\$ +190,416	\$ 190,416			
(5) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL	\$ 1,340,000	\$ +390,416	\$ 1,730,416			

EXHIBIT

MAR 13 1990

12

STATE BUDGET & CONTROL BOARD

9. Submitted By:

Authorized Official

J. Floyd Tyler, Jr., VP Business Affairs

Typed Name and Title and Signature

Date Submitted

FY Submitted

10. APPROVED (For Board Use Only):

Typed Name and Title and Signature

Date

12628

For Board Use Only
15-90 (6)
Packet Number

PROJECT PROPOSAL AND JUSTIFICATION STATEMENT  
FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 1989-90

1. PROJECT IDENTIFIERS:

A. Agency: Number: H 27 Name: USC Columbia  
B. Contact Person: Charles G. Jeffcoat Phone: 777-5993  
C. Project Name: Athletic Field House Replacement # H 27-9604  
D. Facility Affected: Name: Athletic Field House Number: 186

2. PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):

The proposed project is to replace the former Athletic Field House Facility (Bubble). The dimensions of the replacement facility will be identical to the former facility and it will be constructed by utilizing a Design/Build contract.

Site Description: (Attach a map showing project location)

Location: Richland 40 Columbia See attached map  
county code city site

3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):

The proposed new facility will replace the former Field House that was destroyed by Hurricane Hugo. The construction of the new facility must begin immediately in order to be completed in the summer of 1990. Insurance funds are estimated.

(What specific needs does this project address?):

To replace a facility that was destroyed by Hurricane Hugo.

4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:

No suitable alternatives exist.

5. PRIORITY: This project is priority number      of projects proposed in this program.

6. ADDITIONAL OPERATING COSTS:

Will this project require additional annual operating costs because of the revision? Yes      No X  
If yes, complete and attach Addendum A-49.

7. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project \$2,300,000.00

B. Total estimated cost of project includes the following (1 through 10 = 7A above)

(1)	Planning/design services	
(2)	Site work (including utilities)	
(3)	Central energy systems repair/replacement	
(4)	Mechanical systems repair/replacement	
(5)	General renovation/repair of floor space (Gross sq. ft.)	
(6)	Roof repair/replacement	
(7)	<u>2,300,000.00</u> Construction of additional floor space (Gross sq. ft.)	<u>96250</u>
(8)	Equipment/supplies	
(9)	Purchase of facilities (Floor space, gross sq. ft.)	
	(Land, acres)	
(10)	Other (Specify)	
	<u>\$2,300,000.00</u> Total (Same as 7A)	

7. C. Total estimated cost of project by broad purpose: Total cost: \$2,300,000.00  
 (equals 1 through 8, below, and is same as 7A)

1. Purchase Land _____	5. Restore Facility _____
2. Purchase Facility _____	6. Maintain Facility _____
3. Demolish Facility _____	7. Replace facility <u>2,300,000.00</u>
4. Construct additional facility _____	8. Other _____

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY:                      \$1,700,000.00  
 (expenditure purposes (use 7B categories): \_\_\_\_\_ )


B. Estimated expenditures after this FY \$600,000.00

C. Total (Same as 7A, 7B, and 7C) \$2,300,000.00

9. PROPOSED SOURCES OF FUNDS: Type	Amount	Revenue Code	Treasurer ID Number	Sub Fund	Mini Code	Object Code
(0) Capital Improvement Bonds						
(1) Depart Capital Imp. Bonds						
(2) Inst (tuition Bonds)						
(3) Revenue Bonds Athletic BAN	1,300,000.00	8216		3374	9001	700
(4) Excess Debt Service Athletic - From Project #9536 Bubble Astroturf	400,000.00	8805		4619	9001	700
(6) Appropriated State						
(7) Federal FEMA (Estimate)	180,000.00	2801	78800100	5055	9001	700
(8) Athletic						
(9) Other Insurance Reserve Fund	420,000.00	7201	98800100	3907	9001	700
<b>TOTAL (Same as 7A)</b>	<b>\$2,300,000.00</b>					

10. Submitted By:

Authorized Official



Charles G. Vailcoat

Ass't Vice President for Facilities Planning

Date Submitted 19-Feb-90  
 FY Submitted 89-90

11. APPROVED (For Board Use Only):

\_\_\_\_\_  
 Typed Name and Title and Signature

\_\_\_\_\_  
 Date

PROJECT NUMBER \_\_\_\_\_  
 PROJECT NAME \_\_\_\_\_

**12630**

BUDGET AND CONTROL BOARD FORM A-13 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Or

15-90 (17)

Packet Number

PROJECT PROPOSAL AND JUSTIFICATION STATEMENT  
FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR \_\_\_\_\_

## 1. PROJECT IDENTIFIERS:

A. Agency: Number H51 Name Medical University of South Carolina  
B. Contact Person Bob Broadhead Phone: 792-3046  
C. Project Name: Basic Science Building--Animal Facility Upgrade #9549  
D. Facility Affected: Name Basic Science Building Number 500

2. PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):  
To renovate HVAC and electrical systems

Site Description: (Attach a map showing project location)

Location: Charleston 10 Charleston Medical Univ. of S.C. -  
county code city site Basic Science Building3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):  
Provide new air handling equipment complete with emergency electrical generator, control wiring, and Penthouse for the Seventh Floor Animal Facility to meet new AAALAC Standards.

(What specific needs does this project address?):

## 4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:

N/A

## 5. PRIORITY: This project is priority number \_\_\_\_\_ of \_\_\_\_\_ projects proposed in this program.

## 6. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs?

Yes \_\_\_\_\_ No X If yes, complete and attach addendum A-49.

## 7. ESTIMATES OF PROPOSED PROJECT COSTS:

A. Total estimated cost of project \$ 500,000

B. Total estimated cost of project includes the following (1. through 10 = 7A above)

(1) \$ \_\_\_\_\_ Planning/design services  
(2) \_\_\_\_\_ Site work (including utilities)  
(3) \_\_\_\_\_ Central energy systems repair/replacement  
(4) 460,000.00 Mechanical systems repair/replacement 3500  
(5) 140,000.00 General renovation/repair of floor space (Gross sq. ft. \_\_\_\_\_)  
(6) \_\_\_\_\_ Roof repair/replacement  
(7) \_\_\_\_\_ Construction of additional floor space: (Gross sq. ft. \_\_\_\_\_)  
(8) \_\_\_\_\_ Equipment/supplies  
(9) \_\_\_\_\_ Purchase of facilities: (Floor space, gross sq. ft. \_\_\_\_\_)  
(Land, acres: \_\_\_\_\_)  
(10) \_\_\_\_\_ Other (Specify) \_\_\_\_\_

\$ 500,000 Total (Same as 7 A)

12631

FORM A-13 PAGE 2

7. C. Total estimated cost of project by broad purpose: Total cost: \$ 600,000  
(equals 1 through 8, below and is same as 7A)

1. Purchase land	\$ _____	5. Restore facility	\$ <u>600,000</u>
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other:	\$ _____

## 8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY: 1990 \$ 600,000  
(Expenditure purposes (use 7B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY: \$ \_\_\_\_\_

C. Total (Same as 7A, 7B and 7C): \$ 600,000

9. PROPOSED SOURCES OF FUNDS: Type	Amount	Revenue Code	Treasurer ID Number	Sub Fund	Mini Code	Obj Code
(0) Capital Improvement Bonds	\$					
(1) Dept Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
Institution Bonds	600,000	7235		4644	9001	50712
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL (Same as 7A)	\$ 600,000					

10. Submitted By:

Authorized Official: John R. Broadhead

Typed Name and Title and Signature  
Director of University PlanningDate Submitted 1/16/90FY Submitted 1990

11. APPROVED (For Board Use Only):

12632

Typed Name and Title and Signature

Date

PROJECT PROPOSAL AND JUSTIFICATION STATEMENT

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR \_\_\_\_\_

1. PROJECT IDENTIFIERS:

A. Agency: Number H51 Name Medical University of South Carolina  
B. Contact Person Bob Broadhead Phone: 792-3046  
C. Project Name: Bldg. "E"--Renovations For Animals #9550  
D. Facility Affected: Name Quadrangle Building E Number 106

2. PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):  
To construct large animal and quarantine space.

Site Description: (Attach a map showing project location) Medical University of S. C.  
Location: Charleston 10 Charleston Building "E"  
county code city site

3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):  
Construct a 3,500 square foot building on top of E building to provide space for the isolation and quarantine of acute large animals from chronic animals. Currently, MUSC cannot perform for all available grants due to the lack of housing for (See continuation)  
~~Project needs do not meet project needs~~

4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN \_\_\_\_\_

N/A

5. PRIORITY: This project is priority number \_\_\_\_\_ of \_\_\_\_\_ projects proposed in this program.

6. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs?  
Yes \_\_\_\_\_ No X If yes, complete and attach addendum A-49.

7. ESTIMATES OF PROPOSED PROJECT COSTS:

A. Total estimated cost of project \$ 800,000

B. Total estimated cost of project includes the following (1. through 10. = 7A above)

- (1) \$ \_\_\_\_\_ Planning/design services  
(2) \_\_\_\_\_ Site work (including utilities)  
(3) \_\_\_\_\_ Central energy systems repair/replacement new space (253)  
(4) 320,000 Mechanical systems repair/replacement 580,000 attributable to/  
(5) \_\_\_\_\_ General renovation/repair of floor space (Gross sq. ft. 4900 sq. ft. 47015)  
(6) \_\_\_\_\_ Roof repair/replacement 160/sq. ft.  
(7) 480,000 Construction of additional floor space: (Gross sq. ft. \_\_\_\_\_)  
(8) \_\_\_\_\_ Equipment/supplies  
(9) \_\_\_\_\_ Purchase of facilities: (Floor space, gross sq. ft. \_\_\_\_\_)  
(Land, acres: \_\_\_\_\_)  
(10) \_\_\_\_\_ Other (Specify) \_\_\_\_\_

\$ 800,000 Total (Same as 7 A)

12633

7. C. Total estimated cost of project by broad purpose: Total cost: \$ 800,000  
(equals 1 through 8, below and is same as 7A)

1. Purchase land	\$ _____	5. Restore facility	\$ _____
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other: Construct Animal Facility	\$ <u>800,000</u>

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY: 1990 \$ 800,000  
(Expenditure purposes (use 7B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY: \$ \_\_\_\_\_

C. Total (Same as 7A, 7B and 7C): \$ 800,000

9. PROPOSED SOURCES OF FUNDS: Type	Amount	Revenue Code	Treasurer ID Number	Sub Fund	Mini Code	Obj Code
(0) Capital Improvement Bonds	\$					
(1) Dept Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service Institution Bonds	800,000	7235	-	4644	3001	50712
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL (Same as 7A)	\$ 800,000					

10. Submitted By:

Authorized Official: \_\_\_\_\_

Typed Name and Title and Signature  
John R. Broadhead  
Director of University Planning

Date Submitted 1-19-90

FY Submitted 1990

11. APPROVED (For Board Use Only):

Typed Name and Title and Signature

Date 12634

Continuation:

these animals. A new 250 ton chiller will replace the existing one which will have auxiliary emergency power connected to the HVAC system. This power will be provided by a new 600 KW generator. The HVAC upgrade is necessary to cool the additional space on E building as well as provide adequate cooling and ventilation for the Research Building which has experienced several major failures, interrupting ongoing research projects. The backup 600 KW generator will provide emergency power for the Research Building and E Building. The national average for new animal space is \$200.00 per square foot.

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only

15-90 (13)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 89/90

1. PROJECT IDENTIFIERS:

A. Agency Number N04 Name South Carolina Department of Corrections  
B. Contact person Jerry Edwards Phone 737-8493  
C. Project Number: 9512 Name Industries Warehouse (Relocation of CCI Warehouse)

2. PROJECT ACTION PROPOSED:

X Increase total project budget                      Change source of funds  
                     Decrease total project budget                      Revise scope

3. WHAT IS THE REVISION PROPOSED?: To increase the total project cost by \$500,000 by transferring that amount from Lee Correctional Institution Project #9511.

4. JUSTIFICATION FOR REVISION (Why is it needed?): To provide adequate funds to build an add-on or separate building for storage of flammable materials as required by the State Fire Marshall. These materials cannot be located in the warehouse proper as that are considered hazardous type "H" classification in the building code.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes                      No X  
If yes, complete and attach Addendum A-49

6. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project as revised: \$ 2,000,000

B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

(1)	\$ <u>100,000</u>	Planning/design services
(2)	<u>200,000</u>	Site work (including utilities)
(3)	<u>                    </u>	Central energy systems repair/replacement
(4)	<u>                    </u>	Mechanical systems repair/replacement
(5)	<u>                    </u>	General renovation/repair of floor space: (Gross sq. ft. <u>                    </u> )
(6)	<u>                    </u>	Roof repair/replacement
(7)	<u>1,500,000</u>	Construction of additional floor space (Gross sq. ft. <u>94,000</u> )
(8)	<u>200,000</u>	Equipment/supplies Telephones
(9)	<u>                    </u>	Purchase of facilities: (Floor space, gross sq. ft. <u>                    </u> ) (Land, acres: <u>                    </u> )
(10)	<u>                    </u>	Other (Specify) <u>                    </u>

\$ 2,000,000 Total (Same as 6A)

12636

6 C Total estimated cost of project, as revised by broad purpose. Total cost: \$ 2,000,000  
(equals 1 through 8, below, and is same as 6A)

1. Purchase land	\$ _____	5. Restore facility	\$ _____
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8 Other <u>Construction</u> <u>A/E Equipment</u>	\$ <u>2,000,000</u>

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: 89/90 \$ 2,000,000  
(expenditure purposes (use 6B categories) Planning/design services  
Site Work, Construction, Equipment)

B. Estimated expenditures after this FY \$ 0

C. Total (Same as 6A, 6B and 6C) \$ 2,000,000

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I D NUMBER	SU FUND
(0) Capital Improvement Bonds	\$ 1,500,000	\$ +500,000	\$ 2,000,000	8115	30-074	304
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(5) Appropriated State						
(6) Federal						
(7) Athletic						
(8) Other						
TOTAL	\$ 1,500,000	\$ +500,000	\$ 2,000,000			

**EXHIBIT**

MAR 13 1990

12

STATE BUDGET & CONTROL BOARD

9. Submitted By:

Authorized Official

Parker Evatt, Commissioner

Typed Name and Title and Signature

Date Submitted 2/27/90

FY Submitted 89/90

10. APPROVED (For Board Use Only):

Typed Name and Title and Signature

Date

**12637**

# EXHIBIT

MAR 13 1990

13

STATE BUDGET AND CONTROL BOARD  
MEETING OF March 13, 1990

BUDGET & CONTROL BOARD

REGULAR SESSION

ITEM NUMBER

4

AGENCY: General Services

SUBJECT: College of Charleston Procurement Recertification

The Division of General Services, in accord with Section 11-35-1210, has audited the College of Charleston and recommends its certification within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Goods and services, \$50,000; construction services, \$25,000; consultant services, \$50,000; information technology in accordance with approved information technology plan, \$50,000.

This is an increase in goods and services, consultant services, and information technology from \$20,000 to \$50,000.

BOARD ACTION REQUESTED:

In accord with Section 11-35-1210, grant procurement certification to the College of Charleston within the parameters described in the audit report for the following limits (total potential purchase commitment whether single- or multi-year contracts are used) for a period of three years: Goods and services, \$50,000; construction services, \$25,000; consultant services, \$50,000; information technology in accordance with approved information technology plan, \$50,000.

ATTACHMENTS:

Agenda item worksheet and attachment

12638

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: March 13, 1990

Agenda: Regular

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly, Division Director

2. Subject: Procurement Recertification of the College of Charleston

3. Summary Background Information:

In accordance with Section 11-35-1210 of the Consolidated Procurement Code, the Division of General Services has audited the College of Charleston's procurement system and recommends its recertification within the parameters described in the audit report for the following limits for a period of three (3) years.

I. Goods and Services	*\$50,000 Per Purchase Commitment
II. Construction Services	*\$25,000 Per Purchase Commitment
III. Consultant Services	*\$50,000 Per Purchase Commitment
IV. Information Technology in accordance with the approved Information Technology Plan	*\$50,000 Per Purchase Commitment

\*Total potential purchase commitment to the State whether single year or multi-term contracts are used.

This is an increase in categories I, III and IV from \$20,000 to \$50,000.

4. What is Board asked to do?

Grant procurement recertification for the College of Charleston.

5. What is recommendation of Board Division involved?

Grant recertification.

**EXHIBIT**

MAR 13 1990

**13**

6. Recommendation of other Division/agency (as required)?

**STATE BUDGET & CONTROL BOARD**

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. 25 copies of Procurement Audit and Certification Report
2. Section 11-35-1210 of the Consolidated Procurement Code

(b) List Those Not Attached But Available From Submitter:

**12639**

matters within the authority of the chief procurement officers. The chief procurement officers shall develop methods for obtaining necessary and relevant information from the affected agencies, whether through user committees or by surveys and other methods. The chief procurement officers shall make every reasonable effort to ensure that such contracts are developed as will best suit the interest of the State, giving due emphasis to user needs, total costs and open competitive methods of public purchasing.

HISTORY: 1981 Act No. 148, § 1.

§ 11-35-1030. Procurement training and certification.

The Division of General Services shall develop a system of training for procurement in accordance with regulations by the board. Such training shall compass the latest techniques and methods of public procurement. If deemed appropriate by the Division of General Services, such training shall include a requirement for the certification of the procurement officer of each purchasing agency.

HISTORY: 1981 Act No. 148, § 1.

Cross references—

As to authority of Information Technology Management Office to establish training and certification program, see § 11-35-1580.

SUBARTICLE 9

AUDITING AND FISCAL REPORTING

SEC.

- 11-35-1210. Certification.
- 11-35-1220. Collection of data concerning public procurement.
- 11-35-1230. Auditing and fiscal reporting.
- 11-35-1240. Administrative penalties.
- 11-35-1250. Authority to contract for auditing services.
- 11-35-1260. Authority to contract for legal services.
- 11-35-1270. Authority to contract for certain services.

§ 11-35-1210. Certification.

(1) *Authority.* The board may assign differential dollar limits below which individual governmental bodies may make direct procurements not under term contracts. The materials management office shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract.

(2) *Policy.* Authorizations granted by the board to a governmental body are subject to the following:

- (a) adherence to the provisions of this code and the ensuing regulations, particularly concerning competitive procurement methods;
- (b) responsiveness to user needs;
- (c) obtaining of the best prices for value received.

(3) *Adherence to Provisions of the Code.* All procurements shall be subject to all the appropriate provisions of this code, especially regarding competitive procurement methods and nonrestrictive specifications.

HISTORY: 1981 Act No. 148, § 1.

**Cross references—**

As to revocation of certification of direct procurement authority of governmental body for not taking corrective action after audit discloses internal procurement procedures inconsistent with Code, see § 11-35-1230.

**Research and Practice References—**

64 Am Jur 2d, Public Works and Contracts §§ 8, 10.  
72 CJS Supplement, Public Contracts § 6.

**§ 11-35-1220. Collection of data concerning public procurement.**

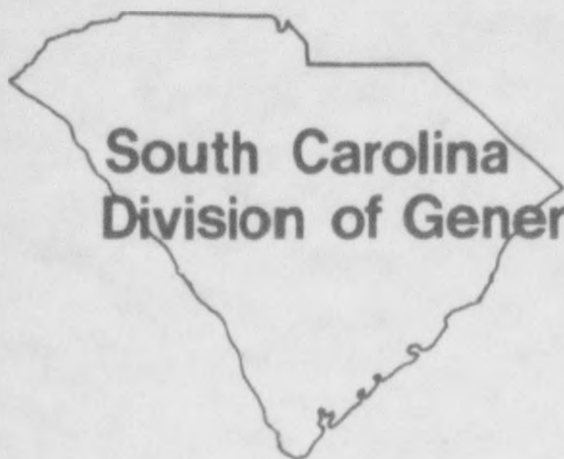
The Division of General Services shall prepare statistical data concerning the procurement, use and disposition of all supplies, services and construction. All using agencies shall furnish such reports as the Division of General Services may require concerning use, needs and stocks on hand, and the chief procurement officers shall prescribe forms to be used by the using agencies in requisitioning, ordering and reporting supplies, services and construction. The chief procurement officers shall limit requests for information to those items necessary for the effective operation of the purchasing system, but using agencies shall be required to provide information as requested.

HISTORY: 1981 Act No. 148, § 1.

**§ 11-35-1230. Auditing and fiscal reporting.**

(1) *Auditing.* The board through consultation with the chief procurement officers shall develop written plans for the auditing of state procurements.

In procurement audits of governmental bodies thereafter, the auditors from the materials management office shall review the adequacy of the system's internal controls in order to ensure compliance with the requirements of this code and the ensuing regulations. Any noncompliance discovered through audit shall be transmitted in management letters to both the audited governmental body and the Budget and Control Board. The materials man-



South Carolina  
Division of General Services

**EXHIBIT**

MAR 13 1990

**13**

STATE BUDGET & CONTROL BOARD

# PROCUREMENT AUDIT AND CERTIFICATION

COLLEGE OF CHARLESTON

---

AGENCY

JULY 1, 1987 - JUNE 30, 1989

---

DATE

**12642**

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
DIVISION OF GENERAL SERVICES



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

RICHARD W. KELLY  
DIVISION DIRECTOR

MATERIALS MANAGEMENT OFFICE  
1201 MAIN STREET, SUITE 600  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737-0600

JAMES J. FORTH, JR.  
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

February 23, 1990

**EXHIBIT**

MAR 13 1990

**13**

**STATE BUDGET & CONTROL BOARD**

Mr. Richard W. Kelly  
Director  
Division of General Services  
1201 Main Street, Suite 400  
Columbia, South Carolina 29201

Dear Rick:

Attached is the final College of Charleston procurement audit report and recommendations made by the Office of Audit and Certification. I concur and recommend the Budget and Control Board grant the College a three (3) year certification as outlined in the audit report.

Sincerely,

James J. Forth, Jr.  
Assistant Division Director

/jlfj

Attachment

**12643**

STATE  
PROCUREMENT

INFORMATION  
TECHNOLOGY  
MANAGEMENT

STATE & FEDERAL  
SURPLUS  
PROPERTY

CENTRAL SUPPLY  
& INTERAGENCY  
MAIL SERVICE

OFFICE OF AUDIT  
& CERTIFICATION

INSTALLMENT  
PURCHASE  
PROGRAM

COLLEGE OF CHARLESTON

AUDIT REPORT

JULY 1, 1987 - JUNE 30, 1989

12644

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STATE OF SOUTH CAROLINA  
*State Budget and Control Board*  
DIVISION OF GENERAL SERVICES



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

RICHARD W. KELLY  
DIVISION DIRECTOR

MATERIALS MANAGEMENT OFFICE  
1201 MAIN STREET, SUITE 600  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737-0600

JAMES J. FORTH, JR.  
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

January 15, 1990

Mr. James J. Forth, Jr.  
Assistant Division Director  
Division of General Services  
1201 Main Street, Suite 600  
Columbia, South Carolina 29201

We have examined the procurement policies and procedures of the College of Charleston for the period July 1, 1987 through June 30, 1989. As a part of our examination, we made a study and evaluation of the system of internal control over procurement transactions to the extent we considered necessary.

The purpose of such evaluation was to establish a basis for reliance upon the system of internal control to assure adherence to the Consolidated Procurement Code and State and internal procurement policy. Additionally, the evaluation was used in determining the nature, timing and extent of other auditing procedures that were necessary for developing an opinion on the adequacy, efficiency and effectiveness of the procurement system.

The administration of the College of Charleston is responsible for establishing and maintaining a system of internal control over procurement transactions. In fulfilling

this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance of the integrity of the procurement process, that affected assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and are recorded properly.

Because of inherent limitations in any system of internal control, errors or irregularities may occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the system of internal control over procurement transactions as well as our overall examination of procurement policies and procedures were conducted with due professional care. They would not, however, because of the nature of audit testing, necessarily disclose all weaknesses in the system.

The examination did, however, disclose conditions enumerated in this report which we believe to be subject to correction or improvement.

Corrective action based on the recommendations described in these findings will in all material respects place the College of Charleston in compliance with the South Carolina Consolidated Procurement Code and ensuing regulations.

*R. Voight Shealy*  
R. Voight Shealy, Manager  
Audit and Certification

## INTRODUCTION

The Office of Audit and Certification conducted an examination of the internal procurement operating procedures and policies of the College of Charleston. Our on-site review was conducted July 11, 1989 through August 18, 1989 and was made under authority as described in Section 11-35-1230(1) of the South Carolina Consolidated Procurement Code and Section 19-445.2020 of the accompanying regulation.

The examination was directed principally to determine whether, in all material respects, that the procurement system's internal controls were adequate and the procurement procedures, as outlined in the Internal Procurement Operating Procedures Manual, were in Compliance with the South Carolina Consolidated Procurement Code and its ensuing regulations.

Additionally, our work was directed toward assisting the College in promoting the underlying purposes and policies of the Code as outlined in Section 11-35-20, which includes:

- (1) to ensure the fair and equitable treatment of all persons who deal with the procurement system of this State;
- (2) to provide increased economy in state procurement activities and to maximize to the fullest extent practicable the purchasing values of funds of the State;
- (3) to provide safeguards for the maintenance of a procurement system of quality and integrity with clearly defined rules for ethical behavior on the part of all persons engaged in the public procurement process.

## BACKGROUND

Section 11-35-1210 of the South Carolina Consolidated Procurement Code states:

The (Budget and Control) Board may assign differential dollar limits below which individual governmental bodies may make direct procurements not under term contracts. The Division of General Services shall review the respective governmental body's internal procurement operation, shall verify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the Board those dollar limits for the respective governmental body's procurement not under term contract.

On March 21, 1988, the Budget and Control Board granted the following procurement certifications to the College of Charleston:

<u>Category</u>	<u>Requested Limit</u>
1. Goods and Services	\$20,000
2. Consultant Services	20,000
3. Information Technology	20,000
4. Construction	25,000

Our audit was performed primarily to determine if recertification is warranted. Additionally, the College of Charleston requested the increased certification limits below:

<u>Category</u>	<u>Requested Limit</u>
1. Goods and Services	\$50,000
2. Consultant Services	50,000
3. Information Technology	50,000
4. Construction	25,000

### SCOPE

Our examination encompassed a detailed analysis of the internal procurement operating procedures of the College of Charleston and the related policies and procedures manual to the extent we deemed necessary to formulate an opinion on the adequacy of the system to properly handle procurement transactions.

We selected random samples of procurement transactions for the period July 1, 1987 through June 30, 1989, for compliance testing and performed other audit procedures that we considered necessary in the circumstances to formulate this opinion. Our review of the system included, but was not limited to, the following areas:

- (1) adherence to provisions of the South Carolina Consolidated Procurement Code and accompanying regulations;
- (2) procurement staff and training;
- (3) adequate audit trails and purchase order registers;
- (4) evidences of competition;
- (5) small purchase provisions and purchase order confirmations;
- (6) emergency and sole source procurements;
- (7) source selections;
- (8) file documentation of procurements;
- (9) disposition of surplus property;
- (10) economy and efficiency of the procurement process; and,
- (11) approval of the Minority Business Enterprise Plan.

## SUMMARY OF AUDIT FINDINGS

Our audit of the procurement system of the College of Charleston produced findings and recommendations in the following areas:

	<u>PAGE</u>
I. <u>Direct Expenditure Vouchers</u>	9
The College manages what we believe to be a dependable direct expenditure voucher process. However, five exceptions noted indicate that additional controls may be needed for compliance.	
II. <u>Compliance - Sole Source and Emergency Procurements</u>	
A. <u>Unauthorized Sole Source Procurements</u>	10
Required determinations were prepared after procurements were made.	
B. <u>Inappropriate Sole Sources</u>	11
A one year sole source agreement was extended inappropriately for two additional years. Additionally, the College sole sourced the same firm for a second project. This was inappropriate also.	
III. <u>Compliance - Accounts Payable</u>	11
Changes were made without approval of the procurement department.	

## RESULTS OF EXAMINATION

### I. Directed Expenditure Vouchers

The direct expenditure voucher (DEV) is a process used to pay an invoice where no precommitment of funds exists. The expenditure authorization (EA) form is used in this process and is considered an accounting form. A written directive exists where the Controller may process and pay certain transactions under the DEV system.

During our review we noted five payments, as detailed below that should not have been honored without prior written approval of the procurement office. They were as follows:

<u>Voucher#</u>	<u>Amount</u>	<u>Description</u>
22420	\$ 600.00	Band
22977	660.00	Consultant
00762	317.00	Diskettes
06284	2,485.74	Loan collection
07311	6,383.35	Conference

The above listed procurements were subject to the competitive requirements of the Consolidated Procurement Code; yet, through the use of DEVs, the procurement office was bypassed. As a result, these procurements were made without any evidence of competition. Further, these procurements were made by personnel who have no procurement authority. As a result, ratification must be requested for each procurement in accordance with Regulation 19-445.2015.

We recommend that a more positive method of control of DEV payments be implemented. The procurement office should review DEVs greater than \$500.00 to assure full compliance with the Consolidated Procurement Code.

12654

## COLLEGE RESPONSE

Accept recommendations and will institute written procedures for all D.E.V.'s not specifically authorized to be rejected by Controller's Office for review by Purchasing.

### II. Compliance - Sole Source and Emergency Procurements

We reviewed the quarterly reports of sole source and emergency procurements and all available supporting documents for the period July 1, 1987 - June 30, 1989. This review was performed to determine the appropriateness of the procurement actions taken and the accuracy of the reports submitted to the Division of General Services.

We found the majority of the transactions to be proper and correctly reported. However, we did encounter the following problems which affect compliance with the Procurement Code.

#### A. Unauthorized Sole Source Procurements

The below listed sole source procurements were made and later confirmation sole source determinations were prepared. The Consolidated Procurement Code requires that sole source determinations be prepared and approved prior to procurements being made as each determination is the basis for the procurement.

<u>PO#</u>	<u>Amount</u>	<u>Description</u>
75905	\$ 1,930.00	Rental fee for exhibit
75770	5,000.00	L.P gas service
78448	1,710.14	Rental of school buses
77550	32,356.17	Chilled water and steam
DEV	750.00	Shipping of art collection

These procurements were unauthorized as the determinations were prepared after the procurements were made. As such, they must be ratified in accordance with Regulation 19-445.2015.

12655

### B. Inappropriate Sole Sources

The College entered into an agreement for intragovernmental professional and management consulting services in February 1986. During our last audit, we stated that we could accept this consultant as a sole source only for the transition period of the new administration and that the College should seek competition through the "request for proposal" methodology. The College sought and received proposals for which a contract went into effect on July 1, 1989. We take exception with the extension of the sole source for two additional years.

The same company was contracted to "assist the College in developing requests for proposals to procure the development of new Management Information Systems." We do not accept this company as a sole source for this procurement.

We recommend that future sole source procurements be limited to those that are only available from a single supplier as stipulated in Section 11-35-1560 of the Consolidated Procurement Code.

### COLLEGE RESPONSE

Accept recommendations and understand the law regarding sole source procurements and in any case where there is reasonable doubt will solicit competition.

### III. Compliance - Accounts Payable

In six cases, there were minor differences between purchase order prices and resulting vendor invoice prices. The invoice prices were paid by the accounts payable department. Although the differences were minor, the reasons for the changes were unclear.

12656

Additionally, on the following transactions, freight was paid when the purchase order clearly stated it was the responsibility of the vendor.

<u>PO#</u>	<u>Freight Paid</u>
73214	\$ 30.00
79000	121.27

Finally, a \$196.80 discount was missed on purchase order number 81488. Payment was made three days after the invoice was received. This was within the discount period offered by the vendor but the discount was not taken.

The payments of freight and the missed discount are indications of a lack of due care that resulted directly in overcharges to the College.

We recommend that all changes in quantity or price be referred to the purchasing office for disposition. If authority to approve minor changes is to be delegated to accounts payable it should be limited and should be done in writing. When discrepancies are cleared by accounts payable they should be noted. Inappropriate payments of freight and missed discounts should be eliminated entirely through careful scrutiny of vendor invoices.

#### COLLEGE RESPONSE

Accept recommendations and Purchasing will examine current procedures delegating minor change authority to accounts payable for broadening. These procedures will be implemented in writing. Accounts payable will document discrepancies and the basis for their resolution. Again, we pledge to eliminate inappropriate payments through continued careful scrutiny of vendor invoices.

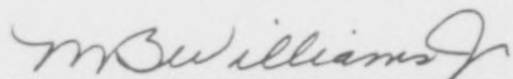
### CERTIFICATION RECOMMENDATIONS

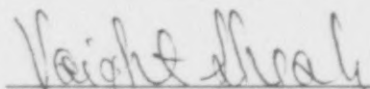
As enumerated in our transmittal letter, corrective action based on the recommendations described in the findings contained in the body of this report, we believe, will in all material respects place the College of Charleston in compliance with the South Carolina Consolidated Procurement Code and ensuing regulations.

Under the authority described in Section 11-35-1210 of the Procurement Code, subject to corrective action, we recommend the College of Charleston be recertified to make direct agency procurements for three (3) years up to the limits which are as follows:

<u>Procurement Areas</u>	<u>Recommended Certification Limits</u>
I. Goods and Services	*\$ 50,000 per purchase commitment
II. Construction Services	* 25,000 per purchase commitment
III. Consultants	* 50,000 per purchase commitment
IV. Information Technology in accordance with the approved Information Technology Plan	* 50,000 per purchase commitment

\*The total potential commitment to the State whether single year or multi-term contracts are used.

  
\_\_\_\_\_  
Marshall B. Williams, Jr.  
Supervisor, Audit and Certification

  
\_\_\_\_\_  
R. Voight Shealy, Manager  
Audit and Certification

12658

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
DIVISION OF GENERAL SERVICES



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

RICHARD W. KELLY  
DIVISION DIRECTOR

MATERIALS MANAGEMENT OFFICE  
1201 MAIN STREET, SUITE 600  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737-0600

JAMES J. FORTH, JR.  
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

**EXHIBIT**

MAR 13 1990

**13**

STATE BUDGET & CONTROL BOARD

February 16, 1990

Mr. James J. Forth, Jr.  
Assistant Division Director  
1201 Main Street, Suite 600  
Columbia, South Carolina 29201

Dear Jim:

We have returned to the College of Charleston to determine the progress made toward implementing the recommendations in our audit report covering the period July 1, 1987 through June 30, 1989. During this visit, we followed up on each recommendation made in the audit report through inquiry, observation and limited testing.

The Audit and Certification Section observed that the College of Charleston has made substantial progress toward correcting the problem areas found and improving the internal controls over the procurement system. We feel that, with the changes made, the system's internal controls should be adequate to ensure that procurements are handled in compliance with the Consolidated Procurement Code and ensuing regulations.

We, therefore, recommend that the certification limits as outlined in the audit report, be granted for a period of three (3) years.

Sincerely,

R. Voight Shealy, Manager  
Audit and Certification

/jlj

**12659**

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
DIVISION OF GENERAL SERVICES



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

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DIVISION DIRECTOR

JAMES M. WADDELL, JR.  
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

March 12, 1990

**EXHIBIT**

MAR 13 1990

**14**

The Honorable Jesse A. Coles, Jr.  
Executive Director  
S. C. State Budget and Control Board  
612 Wade Hampton Office Building  
Columbia, South Carolina 29201

**STATE BUDGET & CONTROL BOARD**

Dear Jesse:

As you may recall, the Budget and Control Board initially granted an exemption from the Procurement Code to Patriot's Point Development Authority on April 25, 1989, for their food concession and public relations contract. The exemption was granted because of the uncertain future of the Authority and attendant desire not to enter any long term contracts for these services. The initial exemption expired on August 1, 1989, and was renewed on July 18, 1989, until January 1, 1990, since the Authority's future had not yet been determined. Because this issue is still undetermined, the Authority has again asked that it be granted an exemption for these two contracts.

Although the request from the Authority is for an exemption until June 30, 1990, I will recommend to the Board at tomorrow's meeting that an exemption from the purchasing policies and procedures of the Procurement Code be granted for the food concession and public relations contracts until September 1, 1990, to give adequate time, following the June 30th date, for the contracts to be solicited and awarded.

Thank you for your consideration of this matter.

Sincerely,

*Richard W. Kelly*  
Richard W. Kelly

**12660**

THE NAVAL AND MARITIME MUSEUM

PATRIOTS POINT



40 Patriots Point Road, Mt. Pleasant, SC 29464

(803) 884-2727

EXHIBIT

MAR 13 1990

14

STATE BUDGET & CONTROL BOARD

FAX'd 3-9-90

9 March 1990

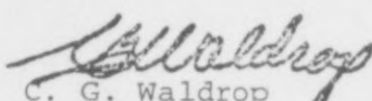
Mr. Richard Kelly  
Division of General Services  
1201 Main Street  
Columbia, S. C. 29201

Dear Mr. Kelly:

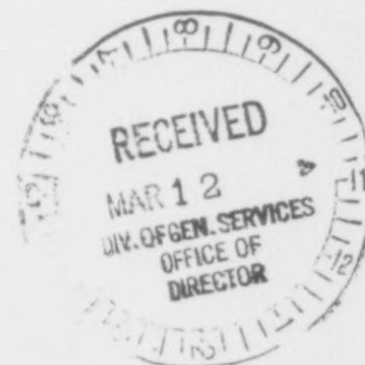
As you're aware, the Budget & Control Board exempted the Patriots Point Development Authority from the requirements of the Procurement Code for its food concessionaire and public relations contracts until 1 January 1990. Because of the uncertainties remaining regarding the future of Patriots Point, and because of pending investigations, we did not feel that we should enter into any long term contracts in those two areas. However, there is a continuing need for service in these two areas.

It is requested that the exemptions be further extended until 30 June 1990.

Sincerely,

  
C. G. Waldrop  
Executive Director

CGW:dtr



Jesse A. Coles, Jr., Ph.D., Chairman, Representing the Governor  
Charles E. Eiserhardt, Jr., V. Chairman, Representing Sen. Ernest F. Hollings  
E.B. Purcell, Representing Cong. Floyd D. Spence  
R. Gordon Darby, Representing Cong. Arthur Ravenel, Jr.  
John F. Floyd, Representing Cong. Elizabeth J. Patterson  
James T. Lazar, Representing Cong. Butler C. Derrick, Jr.

Charles T. Oakley, Representing Cong. John Spratt  
Myrtle C. Riggs, Representing Senator Strom Thurmond  
J. Elliott Williams, Representing Cong. Robin Tallon  
C.G. Waldrop, Executive Director  
Henry G. Chandler, Deputy Director  
William F. Prioleau, Esq., Legal Counsel

MEMBERS EMERITUS

Joseph P. Griffith, Commissioner  
J. Mat Hiers, Commissioner  
George E. Campsen, Jr., Commissioner

Charles T. Mauro, Commissioner  
A. Crawford Clarkson, Jr., Commissioner

12661

# EXHIBIT

MAR 13 1990

15

STATE BUDGET AND CONTROL BOARD  
MEETING OF MARCH 13, 1990

STATE BUDGET & CONTROL BOARD  
REGULAR SESSION  
ITEM NUMBER 5

AGENCY: Executive Director

SUBJECT: Priority Group Funds Shift (Deaf & Blind School)

The School for the Deaf and the Blind has asked that \$34,223 of Capital Improvement Bond funds now scheduled in Priority Group 18 (January - June 1991) be shifted to Group 17 (July - December 1990). The funds are part of the funding for the Spring Gymnasium/Vocational Classroom Renovation project (#9509). Approval of the shift would make the funds available in July of 1990 and would put the School in position to complete this project during the summer months which would be advantageous to the School and which it thinks can be done.

The Bond Committee concurred in this shift at its meeting on March 6.

Staff regards this as an insignificant shift which would not harm the overall program and recommends its approval.

BOARD ACTION REQUESTED:

Approve shift of \$34,223 of Capital Improvement Bond funds for the School for the Deaf and the Blind Spring Gymnasium/Vocational Classroom Renovation project #9509 from Priority Group 18 to Priority Group 17.

ATTACHMENTS:

McInnis February 27 letter to Chairman Smith and attachments.

12662

STATE OF SOUTH CAROLINA  
**State Budget and Control Board**  
OFFICE OF THE EXECUTIVE DIRECTOR



CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
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ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

February 27, 1990

The Honorable Horace C. Smith, Chairman  
Joint Bond Review Committee  
410 Gressette Building  
Columbia, SC 29201

Dear Senator Smith:

Re: School for the Deaf and the Blind  
Request to shift funds to Group 17 from Group 18

The School has asked that the \$34,223 of Capital Improvement Bond funds for the Spring Gymnasium/Vocational Classroom Renovation project (#9509) now in Priority Group 18 be shifted to Group 17. If approved, these funds would be available for draw by the School in July of 1990 instead of January 1991.

In my view, the approval of this insignificant shift would cause no harm to the overall program and I recommend it. Making these funds available in July instead of next January would put the School in position to complete this project during the summer months which it thinks can be done.

The attached schedules have been revised to reflect this shift.

Sincerely,

*William A. McInnis*

William A. McInnis  
Deputy Executive Director

M  
Attachments  
c: Scott R. Inkley, Jr.  
Sue Hooks

12663

FEB 23 1990



# SOUTH CAROLINA SCHOOL FOR THE DEAF AND THE BLIND

JOSEPH P. FINNEGAN, JR.  
PRESIDENT

## EXHIBIT

February 21, 1990

MAR 13 1990

15

STATE BUDGET & CONTROL BOARD

Mr. William A. McInnis  
Deputy Executive Director  
Budget and Control Board  
612 Wade Hampton Office Bldg.  
P.O. Box 12444  
Columbia, SC 29211

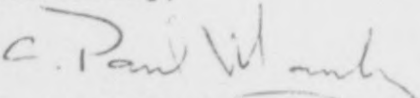
Dear Mr. McInnis:

This is a request to revise our Capital Improvement cash draw schedule for Project No. 9509. The request is to transfer Group 18 to Group 17. The reason for this request is the remaining work to be done must be completed during the summer months while school is not in session. We anticipate having preliminary administration procedures completed so that actual work can begin on or about May 28, 1990 and completed by mid August, 1990. The existing cash flow schedule does not avail sufficient funds until January of 1991.

Thank you for your consideration of this much needed revision.

Please call if you have questions or need additional information.

Sincerely,



C. Paul Manly, Director  
Administrative Services

kb

cc: Joseph P. Finnegan, Jr., President  
Everett Hill, Superintendent of Bldgs. & Grounds  
JoAnne Payton, Budget & Control Board Budget Analyst

12664

CAPITAL IMPROVEMENT BOND AUTHORIZATIONS, JUNE 30, 1989, BALANCES  
JULY 1989 AGENCY REVISED CASH DRAW FORECASTS FOR PRIORITY GROUPS 15 AND AFTER, APPROVED AUGUST 17, 1989 (REVISED OCTOBER 10, 1989)  
SHOWING TOTAL FUNDS AVAILABLE FOR GROUP 16 (JANUARY - JUNE, 1990) PERIOD

Agency/Project Name	Total	Group 15 July-Dec 89	Group 16 Jan-June 90	Group 17 July-Dec 90	Group 18 Jan-June 91	Group 19 July-Dec 91	Group 20 Jan-June 92	Group 21 July-Dec 92	Group 22 Jan-June 93	After June 93
<b>H71 Opportunity School</b>										
9284 Mechanical System Replace	93,187	0	93,187	0	0	0	0	0	0	0
9501 Campus Fence	3,540	3,540	0	0	0	0	0	0	0	0
9502 Parking Area Expansion	6,731	6,731	0	0	0	0	0	0	0	0
9503 Dorm Fire Alarm Replacement	38,236	38,236	0	0	0	0	0	0	0	0
9504 Freezer/Cooler Cafeteria Addn	65,723	65,723	0	0	0	0	0	0	0	0
Unallocated? 7,001										
Total, Opportunity School:	207,417	114,230	93,187	0	0	0	0	0	0	0
Drawn in Jul-Dec 89 period:		-38,075 (33%)								
Carried forward to Group 16:			76,155							
<b>Total Available, Group 16</b>			<b>169,342</b>							
<b>H75 School for the Deaf/Blind</b>										
9505 Walker Hall	3,600	3,600	0	0	0	0	0	0	0	0
9507 Thackston Hall Improvements	275,000	258,194	16,806	0	0	0	0	0	0	0
9508 Robertson Hall Improvements	75,513	38,267	37,246	0	0	0	0	0	0	0
9509 Spring Gymnasium Voc Classrms	144,599	30,376	30,000	50,000	34,223	0	0	0	0	0
Revision				+34,223	-34,223					
9510 Home Living House	6,288	6,288	0	0	0	0	0	0	0	0
(Overallocated \$1,883?)										
Total, School for Deaf/Blind	505,000	336,725	84,052	84,223	0	0	0	0	0	0
Drawn in Jul-Dec 89 period:		-302,466 (90%)								
Carried forward to Group 16:			34,259							
<b>Total Available, Group 16:</b>			<b>118,311</b>							
<b>H79 Archives &amp; History</b>										
9500 Microfilm Vault	146,135	146,135	0	0	0	0	0	0	0	0
Total, Archives & History	146,135	146,135	0	0	0	0	0	0	0	0
Drawn in Jul-Dec 89 period:		-89,328 (61%)								
Carried forward to Group 16:			56,807							
<b>Total Available Group 16:</b>			<b>56,807</b>							
<b>H87 State Library</b>										
State Library Expansion/Renov	403,092	15,000	160,000	228,092	0	0	0	0	0	0
Total, State Library:	403,092	15,000	160,000	228,092	0	0	0	0	0	0
Drawn in Jul-Dec 89 period:		0 (0%)								
Carried forward to Group 16:			15,000							
<b>Total Available in Group 16:</b>			<b>175,000</b>							

CAPITAL IMPROVEMENT BOND AUTHORIZATIONS, JUNE 30, 1989, BALANCES  
SUMMARY OF REVISED CASH DRAW FORECASTS BY AGENCIES FOR PRIORITY GROUPS 15 (JULY - DECEMBER 1989) AND AFTER  
APPROVED 081789; REVISED 101089; GROUP 16 APPROVED 011690 & 012390;  
SHOWING ACTUAL DRAWS FOR GROUP 15 AND FUNDS AVAILABLE IN GROUP 16 AFTER CARRY FORWARD

Agency/Project Name	Total	Group 15 July-Dec 89	Group 16 Jan-June 90	Group 17 July-Dec 90	Group 18 Jan-June 91	Group 19 July-Dec 91	Group 20 Jan-June 92	Group 21 July-Dec 92	Group 22 Jan-June 93	After June 93
B04 Judicial Department	4,000,000	8,000	1,795,000	2,197,000	0	0	0	0	0	0
D10 SLED	3,802,077	1,978,505	1,823,572	0	0	0	0	0	0	0
E24 Adjutant General	1,423,521	262,831	355,640	118,700	393,175	293,175	0	0	0	0
F12 Budget & Control Board	5,139,871	215,841	4,722,388	70,000	30,000	30,000	29,515	42,127	0	0
H09 The Citadel	12,708,011	0	6,042,513	2,221,853	3,943,645	500,000	0	0	0	0
H12 Clemson University (+P20)	21,337,675	1,298,614	6,508,054	5,617,168	5,166,782	2,525,000	222,057	0	0	0
H15 College of Charleston	5,012,801	251,500	4,414,301	347,000	0	0	0	0	0	0
H18 Francis Marion College	2,456,276	943,216	1,354,900	158,160	0	0	0	0	0	0
H21 Lander College	10,274,380	440,880	463,369	290,128	800,000	1,500,000	2,000,000	2,000,000	1,500,000	1,280,003
H24 S.C. State College	582,881	26,983	351,483	154,415	50,000	0	0	0	0	0
H27 University of South Carolina	31,050,873	6,906,240	9,377,143	7,614,378	5,322,400	1,830,712	0	0	0	0
H47 Winthrop College	7,060,231	19,682	1,440,549	1,050,000	800,000	1,550,000	1,200,000	1,000,000	0	0
H51 Medical University	6,601,694	240,561	5,361,501	999,632	0	0	0	0	0	0
H59 Technical & Comp. Educ.	20,854,716	3,421,572	12,801,653	2,196,380	1,399,400	1,035,711	0	0	0	0
H67 Educational Television Comm.	12,383,345	1,006,778	5,284,471	3,935,578	1,522,488	634,030	0	0	0	0
H71 Opportunity School	207,417	38,075	169,342	0	0	0	0	0	0	0
H75 Deaf/Blind School	505,000	302,466	118,311	84,223	0	0	0	0	0	0
H79 Archives & History	146,135	89,328	56,807	0	0	0	0	0	0	0
H87 State Library	403,092	0	175,000	228,092	0	0	0	0	0	0
J12 Mental Health	6,926,953	1,046,302	1,182,451	2,600,000	955,000	245,000	898,200	0	0	0
*J16 Mental Retardation	6,926,719	417,939	4,662,980	1,845,800	0	0	0	0	0	0
L12 John de la Howe School	1,229,287	40,881	849,505	338,901	0	0	0	0	0	0
N04 Department of Corrections	123,261,229	6,081,843	32,751,236	15,145,585	11,750,000	21,200,000	21,744,565	6,000,000	8,588,000	0
N12 Youth Services	4,327,484	527,820	3,145,533	654,131	0	0	0	0	0	0
P12 Forestry Commission	84,051	84,051	0	0	0	0	0	0	0	0
P16 Agriculture Department	952,554	365,307	477,247	110,000	0	0	0	0	0	0
P24 Wildlife & Marine Resources	890,360	191,965	143,815	244,580	150,000	160,000	0	0	0	0
P25 Coastal Council	10,015,858	1,554,708	8,461,150	0	0	0	0	0	0	0
P28 Parks, Recreation & Tourism	17,191,898	2,039,208	7,655,131	3,802,072	2,269,016	1,368,251	58,220	0	0	0
P40 Savannah Valley Authority	3,300,000	0	3,300,000	0	0	0	0	0	0	0
R60 Employment Security Comm.	1,600,578	593,596	1,006,982	0	0	0	0	0	0	0
U04 Aeronautics Commission	5,824,942	300,026	2,268,851	1,009,692	1,246,373	1,000,000	0	0	0	0
Y14 Ports Authority	36,338,700	2,263,544	3,736,456	3,000,000	2,500,000	2,500,000	3,000,000	3,000,000	3,000,000	13,338,700
Z01 South Carolina Aquarium	9,481,000	0	0	0	2,500,000	3,500,000	3,481,000	0	0	0
Z02 Florence County Civic Center	4,990,000	0	1,240,000	3,750,000	0	0	0	0	0	0
Z03 Horry County Arena	4,990,000	0	0	0	4,990,000	0	0	0	0	0
Z04 Greenville Performing Arts	3,488,000	1,246,635	2,241,365	0	0	0	0	0	0	0
<b>Totals (389,456,763.35)</b>	<b>387,769,609</b>	<b>34,204,897</b>	<b>135,738,699</b>	<b>59,783,468</b>	<b>45,788,279</b>	<b>39,871,879</b>	<b>32,633,557</b>	<b>12,042,127</b>	<b>13,088,000</b>	<b>14,618,703</b>

Note: In numerous cases the balances shown here do not agree exactly with balances reflected in Treasurer's Office report. Efforts to resolve the differences are continuing.

\*R seeks to deauthorize \$1,846,571.07 of authorized bonds. That amount is not included in the agency total shown.

CAPITAL IMPROVEMENT BOND AUTHORIZATIONS, JUNE 30, 1989, BALANCES  
SUMMARY OF REVISED CASH DRAW FORECASTS BY AGENCIES FOR PRIORITY GROUPS 15 AND AFTER, BY PRIORITY GROUP  
APPROVED 081789; REVISION 101089; REVISION 022789  
SHOWING AGGREGATE DRAWS IN JULY - DECEMBER, 1989 (GROUP 15) PERIOD AND AMOUNT CARRIED FORWARD TO GROUP 16

	Total	Group 15 July-Dec 89	Group 16 Jan-June 90	Group 17 July-Dec 90	Group 18 Jan-June 91	Group 19 July-Dec 91	Group 20 Jan-June 92	Group 21 July-Dec 92	Group 22 Jan-June 93	After June 93
TOTAL, ALL AGENCIES*	\$387,769,609	79,559,403	90,384,193	59,783,468	45,788,279	39,871,879	32,633,557	12,042,127	13,088,000	14,618,703

FUNDS SHOWN BELOW BY PRIORITY GROUP IN WHICH FIRST DRAW APPEARS:

TOTAL, PRIORITY GROUP 15	\$349,390,678	79,599,403	82,054,923	52,145,119	36,007,077	34,119,674	26,755,652	11,042,127	13,088,000	14,618,703
TOTAL, PRIORITY GROUP 16	21,370,993	0	8,329,270	6,558,868	2,215,975	1,768,175	1,498,705	1,000,000	0	0
TOTAL, PRIORITY GROUP 17	1,130,337	0	0	1,079,481	50,856	0	0	0	0	0
TOTAL, PRIORITY GROUP 18	14,495,371	0	0	0	7,514,371	3,500,000	3,481,000	0	0	0
TOTAL, PRIORITY GROUP 19	484,030	0	0	0	0	484,030	0	0	0	0
TOTAL, PRIORITY GROUP 20	898,200	0	0	0	0	0	898,200	0	0	0
TOTAL, PRIORITY GROUP 21	0	0	0	0	0	0	0	0	0	0
TOTAL, PRIORITY GROUP 22	0	0	0	0	0	0	0	0	0	0
TOTAL, AFTER JUNE 1993	0	0	0	0	0	0	0	0	0	0

*Total, PG 15 and After	\$387,769,609	79,559,403	90,384,193	59,783,468	45,788,279	39,871,879	32,633,557	12,042,127	13,088,000	14,618,703
-------------------------	---------------	------------	------------	------------	------------	------------	------------	------------	------------	------------

DRAWN IN JUL-DEC 89 PERIOD:	-34,204,897 (43%)
CARRIED FORWARD TO GROUP 16:	45,354,506
TOTAL AVAILABLE, GROUP 16:	135,738,699

\* Treasurer's Office total was \$389,456,763.35. Total shown does not include \$1,846,571 deauthorization proposed by Mental Retardation.

# Capital Improvements Joint Bond Review Committee

HORACE C. SMITH  
SENATE  
CHAIRMAN

**SENATE MEMBERS:**

HORACE C. SMITH  
JAMES M. WADDELL JR.  
HUGH K. LEATHERMAN  
THOMAS L. MOORE  
J. VERNE SMITH

**HOUSE MEMBERS:**

MARION P. CARNELL  
JENNINGS G. McABEE  
R. N. McLELLAN  
LARRY BLANDING  
WILLIAM D. BOAN



MARION P. CARNELL  
HOUSE OF REPRESENTATIVES  
VICE CHAIRMAN

SCOTT R. INKLEY  
DIRECTOR OF RESEARCH  
BUDGET AND CONTROL BOARD LIAISON

LIB CROFT  
ADMINISTRATIVE ASSISTANT

March 7, 1990

Mr. William A. McInnis  
Deputy Executive Director  
State Budget & Control Board  
Wade Hampton Bldg.  
Columbia, South Carolina 29201

In Re: CIB-Funded Projects - Priority Group #17 Schedule  
SC School for the Deaf and Blind

Dear Mr. McInnis:

At the Joint Bond Review Committee meeting of 3/6/90, the Committee approved the request by the SC School for the Deaf and Blind, forwarded per your letter of 2/27/90, that the amount of \$34,223 for the Spring Gymnasium/Vocational Classroom Renovation project (#9509) be transferred from Priority Group #18 to Priority Group #17 (July-Dec '90).

This transfer will be included when the Committee officially adopts the release of Priority Group #17 in July, 1990.

With kind regards, I am

Sincerely,

*Horace C. Smith*  
Senator Horace C. Smith, Chairman  
Joint Bond Review Committee

HCS/lc

cc: Mrs. Aline A. Ferguson

12668

# EXHIBIT

MAR 13 1990

16

STATE BUDGET AND CONTROL BOARD

STATE BUDGET & CONTROL BOARD  
REGULAR SESSION

MEETING OF March 1, 1990

ITEM NUMBER

6

AGENCY: College of Charleston; PRT; Development Board

SUBJECT: Foreign Travel

Budget and Control Board approval is requested for the following foreign travel involving \$2,000 or more of State funds:

- (a) College of Charleston: Douglas Ashley to Switzerland, July 23-24, 1990, estimated cost \$2,400 State funds, to participate in performance coordinated by Concerts Atlantique in The 1990 European International Festival Concert Tour.
- (b) Parks, Recreation and Tourism: William J. Sigmon, Robert G. Liming, and Amy D. Duffy to Japan, June 15-22, 1990, \$12,000 State funds, to explore the potential of expanding South Carolina's tourism presence in Japan.
- (c) Development Board: Frank S. Newman and W. Hartley Powell to Japan, Korea, Taiwan and Hong Kong, March 19 - April 1, 1990, \$5,600 State funds per person, to meet with foreign dignitaries and prospects interested in manufacturing facilities in South Carolina.

BOARD ACTION REQUESTED:

Approve the following foreign travel involving \$2,000 or more of State funds:

- (a) College of Charleston: Douglas Ashley to Switzerland, July 23-24, 1990, estimated cost \$2,400 State funds; and
- (b) Parks, Recreation and Tourism: William J. Sigmon, Robert G. Liming, and Amy D. Duffy to Japan, June 15-22, 1990, \$12,000 State funds.
- (c) Development Board: Frank S. Newman and W. Hartley Powell to Japan, Korea, Taiwan and Hong Kong, March 19 - April 1, 1990, \$5,600 State funds per person.

ATTACHMENTS:

Lightsey February 21 memo; Brinkman February 26 letter; Hankinson March 2 letter

12669

MAR - 1 1990



# College of Charleston

Charleston, South Carolina 29424

TO: Mr. William McInnis  
Deputy Executive Director  
SC Budget & Control Board  
618 Wade Hampton Office Building  
PO Box 12444  
Columbia, SC 29211

FROM: Harry M. Lightsey, Jr.  
President  
College of Charleston

RE: Request for Foreign Travel Approval

DATE: February 21, 1990

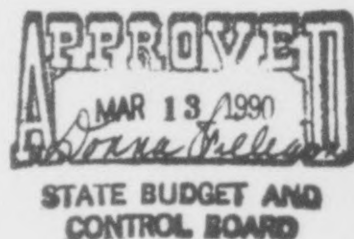
Traveller: Douglas Ashley

Destination: Geneva, Switzerland

Dates: July 23 - July 25, 1990

Total Cost: \$ 2,400.00  
=====

Source of Funds: State Funds \$ 2,400.00



\$ 2,400.00  
=====

Purpose:

To participate in performance coordinated by Concerts Atlantique in The 1990 European Int'l Festival Concert Tour.

*Harry M. Lightsey, Jr.*  
Harry M. Lightsey, Jr.

HML,JR/mad

12670

FEB 27 1990



Fred P. Brinkman, Executive Director

Division of Tourism  
Robert G. Liming, Director  
(803) 734-0135  
FAX (803) 734-0133

February 26, 1990

Mr. William J. McInnis  
Deputy Executive Director  
State Budget and Control Board  
612 Wade Hampton Office Building  
Columbia, SC 29211



Dear Bill:

I am writing to request Budget and Control Board approval for three persons to represent the South Carolina Department of Parks, Recreation and Tourism on a fact-finding mission to Tokyo, Japan. The purpose of this trip will be to explore the potential of expanding South Carolina's tourism presence in Japan. We will be conducting a series of meetings with major tour operators and other industry professionals coordinated by the United States Commerce Department's Regional Tourism office in Tokyo.

Dates: June 15 - 22, 1990

Participants: William J. Sigmon, Chairman, PRT Commission  
Robert G. Liming, Director of Tourism, PRT  
Amy D. Duffy, Manager, International Marketing Services, PRT

Estimated Costs: \$12,000

This trip is part of PRT's ongoing International Marketing Program. All transportation, housing, meals and related expenses will be paid out of regular funds appropriated for tourism promotion and travel. If there is any additional information you or the Board may need, please let me know.

Sincerely,

Fred P. Brinkman  
Executive Director

FPB/tms

cc: Dr. Jesse A. Coles, Jr.  
Executive Director, State Budget and Control Board

Edgar A. Vaughn, Jr., State Auditor

12671

MAR 7 1990



SOUTH CAROLINA  
STATE DEVELOPMENT BOARD

March 2, 1990

Mr. William A. McInnis  
Deputy Executive Director  
Budget and Control Board  
601 Wade Hampton Office Building  
Post Office Box 12444  
Columbia, South Carolina 29211

Dear Mr. McInnis:

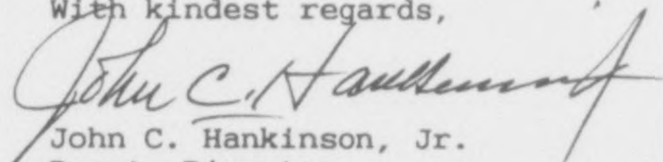
Budget and Control Board approval is requested for international travel associated with a trip to Japan, Korea, Taiwan and Hong Kong, departing on Monday, March 19 and returning Sunday, April 1, 1990. The purpose of this trip is to meet with foreign dignitaries and prospects interested in manufacturing facilities in South Carolina.

The following state employees will participate in this investment mission:

Mr. Frank S. Newman, State Development Board  
Mr. W. Hartley Powell, State Development Board

The estimated budget cost for this mission will be approximately \$5,600 per person and will be expended from State funds.

With kindest regards,

  
John C. Hankinson, Jr.  
Deputy Director

JCH/dgh



STATE BUDGET AND  
CONTROL BOARD  
EXHIBIT

MAR 13 1990

16

STATE BUDGET & CONTROL BOARD

Post Office Box 927 Columbia, South Carolina 29202  
(803)737-0400 (800)922-6684 (In State) TWX No. 810-666-2628  
Fax (803)737-0418

12672