

From: Taylor, Richele

To: Schimsa, Rebecca <RebeccaSchimsa@gov.sc.gov>

CC: Patel, Swati <SwatiPatel@gov.sc.gov>

Date: 10/5/2016 2:26:08 PM

Subject: EO Letterhead

Attachments: [EO Letterhead.docx](#)

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Rebecca – I scanned and clipped our seal and put it on a header. We can use this to cut and paste EOs onto for printing in black and white. The gold was not scanning well on the other paper there. This ought to fix the problem. For two page orders we can scan the signed page as a PDF and the word document version of the first page to Melissa to keep it gold.

Richele