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Date: 5/7/2015 12:38:55 PM

Subject: Grant Closeout System End User's Manual

Attachments: GCS_User_Manual1.1.doc

Dear Grantee,

Please find the Grant Closeout System (GCS) End User's Manual in the attachment and use it to assist you in doing your closeout reporting in the GCS system. The URL for GCS system is

http://www.etareports.doleta.gov/CFDOCS/grantee_prod/reporting/index.cfm

Inquiries should be directed to Amy Zarick at (202) 693-2630 or Zarick.Amy@dol.gov

Sincerely,

Stephen Daniels

Grant Officer