

**MEMORANDUM**

**TO:** South Carolina Department of Education  
Dr. Cindy Van Buren  
Ms. Mellanie Jinnette  
Dr. Briana Timmerman  
Ms. Penny Danielson

Office of First Steps to School Readiness  
Ms. Susan DeVenny  
Dr. Dan Wuori

**FROM:** Melanie Barton *Melanie Barton*

**DATE:** April 25, 2014

**IN RE:** Data Request for CDEPP Evaluation

I am following up on the initial report on the Child Development Education Pilot Program (CDEPP) that was released on January 21, 2014. To complete the requirements of Provisos 1.83. and 1A.34. of the 2013-14 General Appropriations Act, the Education Oversight Committee (EOC) respectfully asks that you provide the following student-level data by **June 4, 2014**. The information in an Excel file is sufficient. The information requested is not personally identifiable information but student-level information needed to evaluate the program and monitor student progress over time.

1. For the 2013-14 school year, the EOC needs the following student-level information on each CDEPP-eligible student who was enrolled in CDEPP as of the 135<sup>th</sup> day of the program.

- Unique student identifier for each enrolled child
- Three (3) characters of the child's last name and two (2) characters of the child's first name
- Date of birth
- Race
- Gender
- Eligibility criteria (Free/reduced price lunch eligibility and/or Medicaid)
- Name of school or private provider enrolled
- Date of enrollment in the program
- Any student-level assessment data collected and provided by the provider to your agency or office

\* If there are any non-CDEPP eligible students in the CDEPP classroom, student-level data, if available, should also be provided.

David Whittemore  
CHAIR

Daniel B. Merck  
VICE CHAIR

J. Phillip Bowers

Anne H. Bull

Mike Fair

Margaret Anne Gaffney

Barbara B. Hairfield

Nikki Haley

R. Wesley Hayes, Jr.

Alex Martin

John W. Matthews, Jr.

Joseph H. Neal

Andrew S. Patrick

Neil G. Robinson, Jr.

J. Roland Smith

Patti J. Tate

John Warner

Mick Zais

Melanie D. Barton  
EXECUTIVE DIRECTOR

2. To continue the EOC's longitudinal analysis of summative assessments, the EOC needs the same student-level data for the 2009-10 school year. Again, the 135<sup>th</sup> day of enrollment is sufficient. Because the evaluation of the program ended with the 2010-11 Fiscal Year, the EOC did not receive student level data for the 2009-10 school year. However, per Proviso 1.62. of the 2009-10 General Appropriations Act, the Office of First Steps to School Readiness and South Carolina Department of Education were required to maintain a database of the children enrolled in the program and verify student enrollment eligibility with the Department issuing a unique student identifier for children enrolled in public and private centers.

- Unique student identifier for each enrolled child
- Three (3) characters of the child's last name and two (2) characters of the child's first name
- Date of birth
- Race
- Gender
- Eligibility criteria (Free/reduced price lunch eligibility and/or Medicaid)
- Name of school or private provider enrolled
- Date of enrollment in the program
- Any student-level assessment data collected and provided by the provider to your agency or office

\* If there are any non-CDEPP eligible students in the CDEPP classroom, student-level data, if available, should also be provided.

3. Fiscal Year 2013-14 program expenditures as of the 135<sup>th</sup> day or through May 30, 2014.

4. If you have data that you can provide on professional development hours and content, the number of monitoring visits and technical assistance given to providers, or parent education programs provided, please include as well.

If you have any questions, please contact me. Thank you for your assistance.