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Date: 8/6/2013 9:48:45 AM

Subject: FY2014-2015 Budget Request: Agency Budget Program Restructuring

To Agency Heads and Chief Financial Officers,

As you should be aware, the State Budget Division is implementing a new Budget Module (PBF) to replace the legacy mainframe system to be used beginning this fall for the development of the FY2014-2015 appropriation act. In order to facilitate any approved agency budget program restructuring in the new system, our office will need to be aware of this and have final approval from the Governor's Office prior to the agency entering their base budget adjustments.

To ensure there is adequate time for the Governor's office to conduct a review and grant approval of any requested changes, agency budget program structures must be submitted to the Governor's Office by Friday, August 30th. Your direct contact person at the Governor's Office for these changes is Josh Baker who can be contacted at joshbaker@gov.sc.gov or 803-734-5153. We would also request that you copy your State Budget Division analyst on all correspondence.

Please contact your budget analyst if you have any questions.

With best regards,

Les Boles, Director
State Budget Division