

AGENCY NAME:

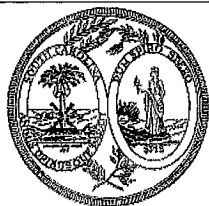
South Carolina School for the Deaf and Blind

AGENCY CODE:

H750

SECTION:

6



Fiscal Year 2015-16 Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS (FORM B DECISION PACKAGES)

My agency is submitting the following recurring decision packages (Form B):

3663

For FY 2015-16, my agency is (mark "X"):

☐

Requesting a net increase in recurring General Fund appropriations.

☒

Not requesting a net increase in recurring General Fund Appropriations.

CAPITAL & NON-RECURRING FUNDS (FORM C DECISION PACKAGES)

My agency is submitting the following one-time decision packages (Form C):

4159

For FY 2015-16, my agency is (mark "X"):

☒

Requesting capital and/or non-recurring funds.

☐

Not requesting capital and/or non-recurring funds.

PROVISOS

For FY 2015-16, my agency is (mark "X"):

☐

Requesting a new proviso and/or substantive changes to existing provisos.

☐

Only requesting technical proviso changes (such as date references).

☒

Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Charles Tillotson	864-577-7544	ctillotson@scsdb.org
SECONDARY CONTACT:	Teresa Wagner	864-577-7587	twagner@scsdb.org

I have reviewed and approved the enclosed FY 2015-16 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:	Page McCraw	Robert Dobson

This form must be signed by the department head – not a delegate.

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	3663
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Base Allocations/Pay Plan & Health Ins Allocation
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Provide a brief, descriptive title for this request.

AMOUNT	\$191,152
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What is the net change in requested appropriations for FY 2015-16? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Pay Plan and Health Insurance Allocations per State Budget Office
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What state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority?

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	(Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/>	(Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/>	(Base Adjustment) Restructuring of agency programs – <i>requires pre-approval</i> .
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience.
	<input type="checkbox"/>	Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/>	Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/>	Non-mandated program change in service levels or areas.
	<input type="checkbox"/>	Proposed establishment of a new program or initiative.
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program.
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program.

RECIPIENTS OF FUNDS	Allocations are spread throughout the agency to FTE's based on existing pay standards set by the state.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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RELATED REQUEST(s)	no
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Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	no
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	N/A
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

SUMMARY	Request covers Allocation of State Funds for Pay Plan and Health Insurance for fiscal year.
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Provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

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METHOD OF CALCULATION	<p>Calculations were divided between programs, classified and unclassified according to number of positions and salaries.</p>
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How was the amount of the request calculated? What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>N/A</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

PRIORITIZATION	<p>N/A</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2015-16?

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INTENDED IMPACT	N/A
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	N/A
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

DECISION PACKAGE	4159
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Deferred Maintenance Needs
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Provide a brief, descriptive title for this request.

AMOUNT	\$ 500,000
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How much is requested for this project in FY 2015-16?

BUDGET PROGRAM	Physical Support - 06000000
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Identify the associated budget program(s) by name and budget section.

SUMMARY	<p>The Agency's campus contains over thirty (30) buildings of varying ages and conditions. Upon arrival of the new CFO and Interim President this summer, work began on an update to the Agency's deferred maintenance list of priorities.</p> <p>The main issues facing the School for the Deaf and Blind (SCSDB), in terms of prioritized high cost maintenance/replacement needs are:</p> <p>Walker Hall HVAC replacement: \$350,000 Thackston Hall roof replacement: \$270,000 Health Center HVAC replacement: \$400,000 Paving on back side of campus: <u>\$140,000</u> Prioritized Total: \$1,160,000</p> <p>Our request of \$500,000 in non-recurring funds falls well below the prioritized total shown above. For the last three years, the Agency has worked very hard and entrepreneurially to build cash balances through Medicaid billings and the provision of fee-based professional services to school districts and other entities around the state. As a result, SCSDB ended FY 2014 with cash balances of \$4.9 million in Earmarks (Fund 3035) and 4.7 million in Medicaid Receipts (Fund 3764).</p> <p>Agency Management and the Commission members agree that around \$ 6 million of that cash should be held in reserve (to cover 2 months' worth of spending as "rainy day" funds). The Agency will also be requesting an increase in authorization from the Other Funds Subcommittee to add \$2 million to our Earmarks authorization to use cash for existing capital projects shortfalls.</p> <p>That leaves a balance of roughly \$1.6 million to use as "matching" internal funds for funding of deferred maintenance projects.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

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RELATED REQUEST(S)	<p>N/A</p> <p><i>Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?</i></p>
MATCHING FUNDS	<p>As noted above, the Agency plans to utilize Earmark and Medicaid cash balances to provide matching funds for this non-recurring request.</p> <p><i>Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.</i></p>
FUNDING ALTERNATIVES	<p>N/A</p> <p><i>What other possible funding sources were considered?</i></p>
LONG-TERM PLANNING AND SUSTAINABILITY	<p>As we move toward the next major facilities and maintenance related project – an update to the SCSDb Campus Master Plan, we may very well identify additional needs that require additional funding requests. Until a new President comes on board in 2015, no major decisions on buildings are expected. But the Master Plan will certainly identify a long term schedule for building replacements and/or renovations.</p> <p><i>What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?</i></p>
OTHER APPROVALS	<p>No approvals have been obtained at this date. As noted earlier, the Agency will be making a presentation to the “Other Funds” Sub-committee this fall for increases to the Earmarks budget authorization level to utilize on-hand cash for existing capital projects and a small authorization increase for operating expenditures.</p> <p><i>What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)</i></p>