# MINUTES OF

# BUDGET AND CONTROL BOARD

# MEETING

October 10, 1990

003358

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STATE OF SOUTH CAROLINA

# State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

P.O. BOX 12444
COLUMBIA, SOUTH CAROLINA 29211
(803) 734-2320

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

October 5, 1990

**N O T I C E  O F  C H A N G E**
**I N  M E E T I N G  T I M E**

The Budget and Control Board meeting scheduled for Wednesday, October 10, 1990, will begin at 11:00 a.m. rather than at 10:00 a.m. as announced previously.

Donna K. Williams

Donna K. Williams, Secretary

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FAX (803) 734-2117

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STATE OF SOUTH CAROLINA

# State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

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EXECUTIVE DIRECTOR

October 12, 1990

MEMORANDUM

TO: Budget and Control Board Division Directors

FROM: Donna K. Williams, Assistant Executive Director

SUBJECT: Summary of Board Actions at October 10, 1990, Meeting

This listing of actions is not the minutes of the referenced meeting. It is an unofficial (meaning it has not been approved by the Board) summary of the Board actions taken at that meeting. The minutes of the meeting are presented in a separate, much more detailed document which becomes official when approved by the Board at a subsequent meeting.

1. Adopted the agenda as proposed, after having been advised that executive session item #1, receipt of legal advice relating to the potential litigation re groundwater investigation, Beaufort-Jasper area, had been withdrawn;

2. Approved the minutes of the September 25, 1990, meeting;

3. Received as information the FTE position operating report for the month of September 1990 which showed no net change in the number of full-time-equivalent positions was made during the month leaving the base total at 72,780.56 FTE positions at the end of the month of which 65,622.09 were filled and 7,158.47 were vacant;

4. Received as information a Budget Division report that no transfers of personal services funds were approved during September leaving the total approved for transfer during the year at $182,055;

5. Received as information a report that the Division of General Services will publish a Notice of Drafting Period in the October 26, 1990, State Register relating to regulations to implement competitive bidding where feasible in the leasing of real property;

6. Received as information a report that the following permanent improvement projects have been reviewed favorably by the Joint Bond Review Committee and approved by staff:

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(a) On Summary 4-91: Items 6 through 9 (involving The Citadel, Department of Corrections, and Wildlife and Marine Resources)

(b) On Summary 5-91: Items 4 and 6 (involving Clemson University and USC-Columbia)

7. Received as information a report that the following permanent improvement projects have been approved by staff and Joint Bond Review Committee review is not required:

(a) On Summary 4-91: Items 12 and 13 (involving Department of Corrections)

(b) On Summary 5-91: Item 10 (involving Dept. of Mental Retardation)

8. Received as information the Division of Local Government report on the State Water Pollution Control Revolving (SRF) Quarterly Report of Loan Activity for the July-September 1990 period and the SRF Loan Portfolio of outstanding loans;

9. Received as information a report on agency requests for prior approval of foreign travel that were approved during the July-September 1990 period involving 14 agencies and an estimated total cost of $563,581;

10. Received as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Lander College (1); Board of Economic Advisors (1); and Clemson University (6);

11. Received as information a report of disbursements of $2,033,405.77 of public assistance funds to various State agencies by the Governor's Office during September;

12. In accord with Code Section 24-3-2050 and the Nelson Consent Decree, certified 14,655 as the safe and reasonable operating capacity of the facilities of the Department of Corrections as of October 1, 1990;

13. In accord with the provision of Code Section 1-11-560 (C), extended for 31 days (through November 14, 1990) the period in which the $25,000,000 ceiling allocation to the State Education Assistance Authority is valid;

14. Received as information a report that, in accord with Proviso 129.6, the Department of Social Services has asked the Board to recognize officially the necessity for a $6,089,078 deficit in the DSS Treatment of Emotionally Disturbed Children state appropriation account; and directed DSS to develop a plan for managing the deficit, with that plan to be monitored by the State Budget Division;



1502

15. Approved the Department of Consumer Affairs request for an exemption from the requirement of Regulation 19-101.14 to permit that Department to provide a lunch to members of the Georgia Office of Consumer Affairs and Department staff during a joint South Carolina/Georgia staff training session October 29-31, 1990;

16. Approved the addition of 45.25 full-time-equivalent positions to the 1990-91 authorized FTE position base, as recommended by the Joint Legislative Committee on Personal Service Financing and Budgeting;

17. Approved the College of Charleston request to purchase 0.10 acres of land with a single family dwelling at 4 Glebe Street in Charleston for $200,000 excess debt service funds, project H15-9516;

18. Approved the Department of Mental Retardation request to purchase 0.69 acres in Clarendon County for $11,700, and approved the related construction project, J16-9593, for a total cost of $310,000 excess debt service funds;

19. Approved the following Wildlife and Marine Resources Department requests to purchase land using Heritage Land Trust Funds, both of which have been reviewed favorably by the Joint Bond Review Committee:

    (a) Kershaw County: 5.5 acres to be added to the existing Savage Bay Heritage Preserve (project P24-9597) for $9,900; and

    (b) Marion County: Approximately 887 acres to be added to the existing Dargan Heritage Preserve (project P24-9590) $374,000.

20. Approved the following permanent improvement project establishment requests and budget revisions included on Summary 5-91 which have been reviewed favorably by the Joint Bond Review Committee:

    (a) Item 2: Clemson University
    Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase II
    Request: Increase budget to $1,500,000 (add $900,000 IPTAY funds)

    (b) Item 3: Clemson University
    Project: 9524, Littlejohn Coliseum-Reroof/Renovate
    Request: Increase budget to $781,000 (add $481,000 athletic funds)

    (c) Item 5: Clemson University
    Project: Dormitory Bldgs-Stairwells-Repair/Replace
    Request: Establish project and budget ($490,000 housing improvement bonds)



1503

(d) Item 7: Medical University
Project: Basic Science Bldg-Pharmacology Renovation
Request: Establish project and budget ($382,000 appropriated State funds)

(e) Item 8: Medical University
Project: Basic Science Bldg Steam Coil/Pump Chiller Replace
Request: Establish project and budget ($510,000 excess debt service funds)

21. Allocated $800,000 from bond funds authorized for State Agency - Hugo Related Capital Improvements to the Wildlife and Marine Resources Department for restoration of the Fort Johnson Administration Building, on the condition that any amounts received from FEMA and insurance settlements are to be used to reduce the allocation;

22. In accord with the provisions of Section 129.51 of the 1990-91 Appropriations Act, approved the transfer of $301.58 of capital improvement bond funds from the State Development Board geological repository account to the Bond Contingency Revolving Fund;

23. Received as information the proposed schedule relating to capital improvement bond fund requests; tentatively agreed to meet on December 13 and 14 to hear agency presentations relating to requests for capital improvement bond funds; and directed staff to develop strict criteria to determine which requests will be presented in those hearings;

24. Approved a three-year extension of the Department of Mental Health educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) program at technical college campuses statewide;

25. Approved the renewal of the medical professional liability reinsurance contract for 1991;

26. In accord with Code Section 8-11-135, approved the following requests for authorization to reimburse the costs incurred by new employees in moving personal and household effects to South Carolina:

(a) Department of Social Services: $4,170.78 to Ms. Kay N. Rogers, Field Administrator, from Washington, DC to South Carolina;

(b) Department of Mental Health: Not to exceed $3,000 to Ron Kolodziej, Counselor for the Deaf, from Syracuse, New York to Florence, South Carolina; and



1504

(c) Department of Mental Health: $662.46 to Mr. Roger C. Williams, Social Worker IV with the Deaf Services Program at Patrick B. Harris Psychiatric Hospital, from Wilmington, North Carolina to Anderson;

27. Agreed to meet at 10 a.m. on Tuesday, October 23, 1990, in the Governor's conference room in the State House;

28. Relating to the City of Columbia annexation litigation, agreed to substitute the attorneys for the City of Irmo and the other public entities involved in the suit as counsel in the case, conditioned upon those public entities formally agreeing to be responsible for any financial costs associated with this case or any subsequent appeal, and on the understanding that the lead counsel for those public entities would keep the Board attorneys and staff briefed on any and all issues of potential conflict;

29. Accepted the resignation for the purpose of retirement of State Fire Marshal Richard S. Campbell effective June 30, 1991; and approved the procedures and schedule for recruiting a State Fire Marshal;

30. Remanded the recommendations of the Agency Head Salary Commission for fiscal year 1990-91 salary increases to the Commission with the request that it (a) consider making all increases on the basis of a 0-4% merit and a 2% cost of living; (b) consider amending procedures to recognize "acting" capacity in eligibility for raises; and (c) review the distribution based on performance ratings only;

31. Received legal advice relating to an insurance benefits management matter;

32. Authorized the Insurance Reserve Fund to cancel the automobile liability reinsurance contract effective February 1, 1991; approved self-insurance for the State's automobile liability program; and authorized the Division of Insurance Services Insurance Reserve Fund to request four additional FTE positions;

33. Authorized the Insurance Reserve Fund to terminate the tort liability reinsurance contract and authorized the Insurance Reserve Fund to self-insure tort liability; and

34. Approved the concept of an exchange of land of adequate value to the US Fish and Wildlife Services for the site of the McClellanville Town Hall, and the donation of the old town hall site to the Town of McClellanville; and authorized the Division to proceed with appraisal of the property.

DKW:nsf



1505

**MINUTES OF STATE BUDGET AND CONTROL BOARD MEETING**

**October 10, 1990 11:00 A. M.**

The Budget and Control Board met at 11:00 a.m. on Wednesday, October 10, 1990, in the Governor's conference room in the State House, with the following members in attendance:

Governor Carroll A. Campbell, Jr., Chairman;
Mr. Grady L. Patterson, Jr., State Treasurer;
Mr. Earle E. Morris, Jr., Comptroller General;
Senator James M. Waddell, Jr., Chairman, Senate Finance Committee;
Representative William D. Boan, Chairman, Ways & Means Committee.

Also attending were:

| | |
|---|---|
| Jesse A. Coles, Jr., Ph.D. | Executive Director |
| Donna K. Williams | Board Secretary |
| J. Samuel Griswold, Ph.D. | Deputy Executive Director |
| Alan L. Pollack, Ph.D. | Assistant Executive Director |
| Charles H. Smith | Assistant Executive Director |
| Nancy S. Frye | Administrative Assistant |
| Other Board staff | |
| Joseph D. Shine | Chief Deputy Attorney General |
| Luther F. Carter, Ph.D. | Governor's Sr. Executive Assistant for Finance and Administration |
| C. C. "Chuck" Sanders, Jr. | Senior Assistant State Treasurer |
| George M. Lusk | Senior Assistant Comptroller General |
| Robert C. Toomey | Finance Committee Dir. of Research |
| Susan K. Hooks | Finance Comm. Sr. Research Analyst |
| Scott R. Inkley, Jr. | Ways & Means Com. Dir. of Research |

**Adoption of Agenda**

Upon a motion by Mr. Patterson, seconded by Mr. Boan, the Board adopted the agenda as proposed, after having been advised that executive session item #1, receipt of legal advice relating to the potential litigation re groundwater investigation, Beaufort-Jasper area, had been withdrawn.

**Minutes of Previous Meeting**

Board members previously had been furnished a draft version of the minutes of the September 25, 1990, Budget and Control Board meeting.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the referenced minutes as written.



1506

**Blue Agenda**

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the blue agenda. Blue agenda items are identified as such in these minutes.

**Budget Division: FTE Operating Report, September 1990 (Blue #1)**

The Budget Division reported that no net change in the number of full-time-equivalent positions was made during September. A total of 5.87 other funded FTE positions were added; 4.79 state FTEs and 1.08 federal FTEs were deleted. The base remained at a total of 72,780.56 FTE positions.

At the end of the month, 65,622.09 of the authorized positions were filled and 7,158.47 were vacant.

Senator Waddell advised that, as Chairman of the Personal Service Financing and Budgeting Committee, he has written to agencies to ask them to review allocations of vacant FTE positions to determine which may be eliminated.

The Board received this report as information.

Information relating to this matter has been retained in these files and is identified as Exhibit 1.

**Budget Div: 1990-91 Authorized Personal Service Transfers Report, Sept. (B#2)**

The Board received as information a Budget Division report that no transfers of personal services funds were approved during September, leaving the total approved for transfer during the year at $182,055.

Information relating to this matter has been retained in these files and is identified as Exhibit 2.

**General Services: Notice of Drafting Period (Blue #3)**

The Board received as information a report that the Division of General Services will publish a Notice of Drafting Period in the October 26, 1990, State Register relating to regulations to implement competitive bidding where feasible in the leasing of real property.

Information relating to this matter has been retained in these files and is identified as Exhibit 3.



1507

**General Services: Permanent Improvement Projects (Blue #4)**

The Board received as information a report that the following permanent improvement projects have been reviewed favorably by the Joint Bond Review Committee and approved by staff:

(1) On Summary 4-91: Items 6 through 9 (involving The Citadel, Department of Corrections, and Wildlife and Marine Resources)

(2) On Summary 5-91: Items 4 and 6 (involving Clemson University and USC-Columbia)

The Board also received as information a report that the following permanent improvement projects have been approved by staff and Joint Bond Review Committee review is not required:

(1) On Summary 4-91: Items 12 and 13 (involving Department of Corrections)

(2) On Summary 5-91: Item 10 (involving Dept. of Mental Retardation)

Information relating to this matter has been retained in these files and is identified as Exhibit 4.

**Local Government: State Water Pollution Control Revolving Fund (Blue #5)**

The Board received as information the Division of Local Government report on the State Water Pollution Control Revolving (SRF) Quarterly Report of Loan Activity for the July-September 1990 period and the SRF Loan Portfolio of outstanding loans.

Information relating to this matter has been retained in these files and is identified as Exhibit 5.

**Executive Director: Foreign Travel, July-September (Blue #6)**

The Board received as information a report on agency requests for prior approval of foreign travel that were approved during the July-September 1990 period involving 14 agencies and an estimated total cost of $563,581.

Information relating to this matter has been retained in these files and is identified as Exhibit 6.



1508

**Executive Director: Interviewee Travel Expense Reimbursement (Blue #7)**

The Board received as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Lander College (1); Board of Economic Advisors (1); and Clemson University (6).

Information relating to this matter has been retained in these files and is identified as Exhibit 7.

**Governor's Office: Public Assistance Payments (FEMA), September (Blue #8)**

The Board received as information a report of disbursements of $2,033,405.77 of public assistance funds to various State agencies by the Governor's Office during September.

Information relating to this matter has been retained in these files and is identified as Exhibit 8.

**Dept. of Corrections: Safe and Reasonable Operating Capacity (Regular #1)**

The Board was advised that, in accord with Code Section 24-3-2050 and the Nelson Consent Decree, the Department of Corrections has certified that the safe and reasonable operating capacity of its facilities as of October 1, 1990, is 14,655.

This 320-bed increase from 14,335 certified July 1, 1990, is a result of the following:

| Institution | Bedspaces |
|---|---|
| Campbell Work Center Addition | + 96 |
| Northside Work Camp Completion | + 96 |
| State Park Palmetto Unit (for females) | +120 |
| Conversion of existing unit at Lower Savannah from 50-bed female housing unit to 58-bed male housing unit | + 8 |
| Total bedspace gain | +320 |

The Department had noted that capacities reflected for the Blue Ridge, Campbell, Lower Savannah, Palmer, Givens Youth, Greenwood, Northside, Aiken Youth, Goodman, Stevenson, Walden, Wateree River, and Women's Center minimum security facilities are those mandated by the bedspace requirements of the Nelson Consent Decree by January 8, 1990.



1509

The Department had stressed, however, that, although the bedspace reductions are listed in the Department's certified capacity, the actual inmate counts at those facilities will not be reduced inasmuch as plaintiff's counsel and departmental officials are continuing negotiations to waive and/or modify these minimum security bedspace requirements. The most recent compromise agreement would enable the Department to save approximately 458 minimum security beds should it be adopted by the parties.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board, in accord with Code Section 24-3-2050 and the Nelson Consent Decree, certified 14,655 as the safe and reasonable operating capacity of the facilities of the Department of Corrections as of October 1, 1990.

Information relating to this matter has been retained in these files and is identified as Exhibit 9.

**State Education Assistance Authority: Ceiling Allocation Extension (Reg #2)**

On July 16, 1990, the Board allocated $25,000,000 of the State Ceiling on the issuance of private activity bonds to the State Education Assistance Authority and agreed that, at September 30, any unused balance of the State Ceiling would be allocated to the Authority for the balance of its $53,000,000 request.

On September 30, the tentative allocation of $28,000,000 was executed as authorized by the Board.

The Board was advised that the $25,000,000 allocation of July 16 expires on October 14, 1990. The Authority projected an issue date for the $53,000,000 bonds in November.

The Authority requested that the Board, in accord with the provision of Code Section 1-11-560 (C), extend for 31 days the period in which the ceiling allocation for the referenced private activity bonds is valid. If the extension is granted, the ceiling allocation would be valid through November 14, 1990.

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board, in accord with the provision of Code Section 1-11-560 (C), extended for 31 days (through November 14, 1990) the period in which the $25,000,000 ceiling allocation to the State Education Assistance Authority is valid.

Information relating to this matter has been retained in these files and is identified as Exhibit 10.

**Budget Division: Projected Deficit, Department of Social Services (Reg #3)**

DSS Commissioner James Solomon and Deputy Commissioner Barry Dowd, along with Commission Chairman Reverend David E. Landholt and Commission member Betty Davenport and Senator Verne Smith, appeared before the Board on this matter.

The Budget Division advised that the Department of Social Services has indicated that additional funds are needed for Specialized Residential Treatment services for in-state and out-of-state providers. The total projected costs for 451 children for 1990-91 is $10,694,551. If the DSS funding level of $2,029,662 (state) and the cost share participation from the six sister agencies remain constant, DSS projects a deficit of $6,089,078 (state) for the fiscal year.

The Emotionally Disturbed Children's Program provides a mechanism to purchase specialized residential treatment resources through private placement when no public program exists in SC to serve particular children in need. The program provides residential treatment and social services to children who are unable to live in family home situations or in community based group care facilities due to their severe emotional/behavioral problems.

DSS requested (a) a supplemental appropriation or (b) that it be allowed to operate at a deficit in the Treatment of Emotionally Disturbed Children state appropriation account.

The Division recommended that, in accord with Proviso 129.6, the Board recognize the projected deficit and require DSS to develop a plan for managing the deficit. The Division advised that it does not appear that DSS can absorb this deficit.

At the meeting Mr. Solomon distributed a five-page document outlining the problem faced by the Department relating to the deficit resulting from required residential placements of children with severe emotional and/or behavioral problems.

In response to Governor Campbell, Mr. Solomon advised that DSS is required by the State's family courts to place the children in the treatment

facilities. He advised that there are currently 268 children in residential care, 234 of which are in in-state facilities and 34 of which are in out-of-state facilities. He advised that the Department projects that an additional 183 children will come into care for residential placement during the October 1990 - June 1991 period. Of those 183 children, 168 are expected to be placed in-state and 15 placed out-of-state.

Mr. Solomon advised that a total of 451 children are expected to be in residential care by June 30, 1991, at a total projected cost of $10,694,551. Of the $10,694,551 total, $2,029,000 will be paid by DSS, $1,249,962 federal, and $1,326,511 cost share from other agencies, leaving a projected deficit of $6,089,078.

Mr. Solomon advised that DSS is working with the Health and Human Services Finance Commission to try to get Medicaid match for certain of the children who are in placement. The HHSFC Board is scheduled to discuss this proposal at its October meeting.

In response to Governor Campbell, Mr. Solomon advised that the children are being placed in-state in high management group homes, therapeutic foster homes, regular foster homes, and in facilities for long-term psychiatric care. Where there are no appropriate facilities in-state, the children are placed out-of-state.

Mr. Solomon advised Governor Campbell that the children are placed in the custody of DSS by the courts. He noted that DSS does all it can to recover costs from parents, but often resources are not available. Governor Campbell asked for a report on the recovery of costs from parents of children who are placed in residential care. He emphasized that the ultimate responsibility for the children rests with their original parents.

Mr. Solomon reiterated the Department's request that any end-of-year surplus funds go to reduce its deficit. He noted that DSS, with its sister agencies, is trying to address the problem by the following:

1. Establish a unit at the Department of Mental Health to serve children who have been adjudicated as delinquent but who are exhibiting mental/emotional/behavior problems. Funding could be Medicaid with State funds being for the Medicaid match. Unit could accommodate 11 children.



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2. Establish two high management group homes at an annual cost of $45,000 per child for 5-7 children to divert them from the institutional level of placement.

3. Establish a rate-setting body to negotiate and establish appropriate rates for various programs and levels of care. Program with approved rates should be exempted from the Procurement Code.

4. HHSFC is requesting federal approval to begin Medicaid coverage of residential treatment services in Joint Commission on Accreditation of Healthcare (JCAH) on October 1, 1990, or as early as possible after that date. DSS is discussing the feasibility of identifying Medicaid eligible activities in facilities not JCAH approved and developing a method of charging those activities to the Medicaid program.

5. Early identification of severely emotionally disturbed children and preventive intervention.

Governor Campbell observed that children who are at the Department of Youth Services who have been adjudicated as delinquent but who are exhibiting psychiatric problems will have to go to Mental Health or other places or the State will be sued. He stressed that the State has to take immediate action to remove them from Youth Services as that agency is not set up to care for those children.

Mr. Solomon, in response to Mr. Morris, advised that these children are referred by the courts. He noted that some of them may be classified as delinquent but they have emotional problems and Youth Services is not the appropriate place for them.

Governor Campbell again stressed that this situation needs to be addressed very quickly. He noted that some of the children are dangerous and must be placed in the proper setting. He said that, when the proper setting is found for these children, he wants the families to be the primary ones responsible to the best of their abilities.

Mr. Patterson asked if some of the children are considered to be in the temporary custody of DSS and expect to return to normal activity. Ms. Dowd advised that the children usually exhibit such dire behavior and emotional problems that they are not able to return to homes without extended treatment, usually over a period of eighteen months to two years.

In response to questions from Governor Campbell and Mr. Patterson about the growing number of children in residential care, Ms. Dowd advised that the children's problems are becoming more and more severe. She also cited the lack

of a family and/or community support system, the lack of appropriate services in the community, and the lack of early identification. She observed that there was a 20% increase in the number of children in foster care last year and noted that the increase is a national trend. Mr. Solomon also cited the early exposure to drug use as cause for many of the children's problems.

Mr. Solomon observed that DSS strongly recommends preventive activities. He noted that the problems are easier to deal with at an earlier age, and said that we will have to do more with prevention.

Governor Campbell asked if there are patterns in families where families have two or more children with severe problems. He asked for a report on how many there are and what action is being taken against those parents.

In response to Mr. Boan, Ms. Dowd advised that many of the children come into DSS care because of neglect and abuse.

Senator Waddell observed that the figures presented today do not reflect an additional 300+ beds for those children in the continuum care program.

Mr. Morris asked what legal means the Department has to deal with unfit parents. Mr. Solomon advised that, in most case, the treatment plan developed involves treatment for the entire family and that family members are required by court order to participate in the treatment. He said DSS coordinates with other agencies to implement activities for early intervention in families that are dysfunctional as a means to try to keep those families together. He further noted that DYS and Mental Health have a family preservation program in the Greenville area to provide treatment in the family setting.

Mr. Solomon stressed that DSS is looking at all possible solutions to try to get a handle on the problem and to try to slow the rate of the increase in the number of children placed in residential treatment.

Senator Waddell observed that some children have been bounced from one place to another, and ultimately end up in CCI or a state mental institution.

Ms. Dowd observed that 268 children are a portion of about 4,800 children the Department has in its care at one time. She observed that the needs of the children with emotional and/or behavioral problems who have been placed in residential facilities are far beyond what can be provided by foster homes.



1514

She said that the first choice would be for the children to remain in their own homes, with placement in a foster home the second choice. She said that the children who have been placed in residential care have problems that have been recognized by professionals, such as psychiatrists, who say those children must be placed in a very restricted structure for therapeutic treatment over a long term period.

Mr. Solomon noted that other states have established a body to negotiate and set appropriate rates for the various programs and levels of care. He said the negotiated rates are usually significantly lower than the going market rate.

Following this discussion, the Board received as information a report that, in accord with Proviso 129.6, the Department of Social Services has asked the Board to recognize officially the necessity for a $6,089,078 deficit in the DSS Treatment of Emotionally Disturbed Children state appropriation account; and require DSS to develop a plan for managing the deficit to be monitored by the State Budget Division.

Senator Verne Smith expressed his appreciation for the Board's interest in addressing the problem and encouraged the Board to do what it could to help the Department.

Information relating to this matter has been retained in these files and is identified as Exhibit 11.

**Consumer Affairs: Authorization to Provide Lunch at Training Session (Reg #4)**

Consumer Affairs Executive Director Steven Hamm appeared before the Board on this matter.

The Department of Consumer Affairs requested an exemption to Regulation 19-101.14 so that it could provide a lunch to members of the Georgia Office of Consumer Affairs and Department staff during a joint South Carolina/Georgia staff training session. Approximately 25-30 Department staff and approximately 15-20 members of the Georgia Office of Consumer Affairs will attend the meeting.

The training seminar will be held at a local hotel from 2:00 p.m. until 5:00 p.m. on Monday, October 29, and from 9:00 a.m. until 5:30 p.m. on Tuesday, October 30. On Wednesday, October 31, the session will be held at the Department of Consumer Affairs.

To make the best use of the limited training time available, the Department proposed to provide a lunch meeting on Tuesday, October 30, in an effort to keep the training sessions focused and to avoid having approximately 40 persons trying to obtain meals at local restaurants during a limited time period.

Dr. Coles advised that he had met with attorneys and representatives of the Comptroller General's Office for over two hours to try to determine exactly how this exemption could be handled. He advised that the agency can have the lunch catered, and pay that contractual amount for the participants from out of state. He further advised that employees of the Department of Consumer Affairs would have to pay for their meals, then be reimbursed for that cost.

Mr. Patterson expressed the hope that this exemption would not set a precedent.

Mr. Hamm noted that his travel budget had been severely cut, and that he had been as creative as possible to manage within his funding capability. He predicted that other agencies would be proposing similar alternatives in the future.

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the Department of Consumer Affairs request for an exemption from the requirement of Regulation 19-101.14 to permit that Department to provide a lunch to members of the Georgia Office of Consumer Affairs and Department staff during a joint South Carolina/Georgia staff training session October 29-31, 1990.

Information relating to this matter has been retained in these files and is identified as Exhibit 12.

**Budget Division: 1990-91 FTE Position Base Adjustments (Regular #5)**

The Budget Division advised that the Joint Legislative Committee on Personal Service Financing and Budgeting has approved for recommendation to the Board the attached schedule of adjustments to the 1990-91 Authorized FTE Position Base, summarized as follows:

| | |
|---|---|
| State | -12.00 |
| Federal | +13.00 |
| Other | +44.25 |
| Total | +45.25 |



1516

A copy of each agency request was provided in the agenda materials as was a copy of the required statutory reports.

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the addition of 45.25 full-time-equivalent positions to the 1990-91 authorized FTE position base, as recommended by the Joint Legislative Committee on Personal Service Financing and Budgeting.

Information relating to this matter has been retained in these files and is identified as Exhibit 13.

**General Services: Land Acquisition, College of Charleston (Regular #6)**

Division Director Richard W. Kelly appeared before the Board on this matter.

The Division recommended approval of a College of Charleston request to purchase 0.10 acres of land with a single family dwelling at 4 Glebe Street in Charleston.

The property has been targeted for acquisition since the 1970s, but has become available only recently. It will be maintained as apartments until funds are available to remove the structure to a nearby parking area for renovation as faculty offices. The lot then will be developed as a front yard for 6 Glebe Street which is owned by the College.

The appraised value of the property is $240,000. The owner, Edith H. Tuten, has agreed to sell for $200,000 to offset the estimated cost of $38,000 for removal of asbestos insulation materials.

Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request. This project, H15-9516, has been approved by the Commission on Higher Education and reviewed favorably by the Joint Bond Review Committee. The source of funds for the project is excess debt service funds.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the College of Charleston request to purchase 0.10 acres of land with a single family dwelling at 4 Glebe Street in Charleston for $200,000 excess debt service funds, project H15-9516.



1517

Information relating to this matter has been retained in these files and is identified as Exhibit 14.

**General Services: Land Acquisition, Mental Retardation (Regular #7)**

Division Director Richard W. Kelly appeared before the Board on this matter.

The Division recommended approval of a Department of Mental Retardation request to purchase approximately 0.69 acres in Clarendon County to build an 8-bed community residence.

The appraised value of the property is $11,700, and the seller, Wallace Realty, has agreed to sell for that price. The environmental study indicated no hazardous conditions on the site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request.

The Board was asked to approve the land acquisition and the related construction project for a total cost of $310,000 excess debt service funds. This project, J16-9593, has been reviewed favorably by the Joint Bond Review Committee.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the Department of Mental Retardation request to purchase 0.69 acres in Clarendon County for $11,700, and approved the related construction project, J16-9593, for a total cost of $310,000 excess debt service funds.

Information relating to this matter has been retained in these files and is identified as Exhibit 15.

**General Services: Land Acquisition, Wildlife & Marine Resources (Regular #8)**

Division Director Richard W. Kelly appeared before the Board on this matter.

The Division recommended approval of the following Wildlife and Marine Resources Department requests to purchase land, both of which have been reviewed favorably by the Joint Bond Review Committee:

(a) Kershaw County: 5.5 acres to be added to the existing Savage Bay Heritage Preserve (project P24-9597) to serve as a buffer to the existing



1518

Preserve and to help protect two species of concern, Georgia Bear Grass and Pond Spice.

The property has been appraised at $9,900; the seller, Linnie H. Rodgers, has agreed to sell for that price. A Level II Environmental Study indicated no hazardous conditions on the site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting this request.

The Department will use Heritage Land Trust funds to purchase the property.

(b) Marion County: Approximately 887 acres to be added to the existing Dargan Heritage Preserve (P24-9590). This parcel harbors an endangered plant species, Sarvis Holly, and helps protect the flood plain on one side of the Little Pee Dee River. With this addition, the Preserve size would be doubled.

The property has been appraised at $374,000; the seller, E. E. Dargan, has agreed to sell at that price. The environmental study indicated no hazardous conditions on site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request.

The Department will use Heritage Land Trust Funds to purchase the property.

Upon a motion by Mr. Patterson, seconded by Mr. Morris, the Board approved the following Wildlife and Marine Resources Department requests to purchase land using Heritage Land Trust Funds, both of which have been reviewed favorably by the Joint Bond Review Committee:

(a) Kershaw County: 5.5 acres to be added to the existing Savage Bay Heritage Preserve (project P24-9597) for $9,900; and

(b) Marion County: Approximately 887 acres to be added to the existing Dargan Heritage Preserve (project P24-9590) $374,000.

Information relating to this matter has been retained in these files and is identified as Exhibit 16.



1519

**General Services: Permanent Improvement Projects (Regular #9)**

Division Director Richard W. Kelly appeared before the Board on this matter.

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board approved the following permanent improvement project establishment requests and budget revisions included on Summary 5-91 which have been reviewed favorably by the Joint Bond Review Committee:

(a) Item 2: Clemson University
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase II
Request: Increase budget to $1,500,000 (add $900,000 IPTAY funds)

(b) Item 3: Clemson University
Project: 9524, Littlejohn Coliseum-Reroof/Renovate
Request: Increase budget to $781,000 (add $481,000 athletic funds)

(c) Item 5: Clemson University
Project: Dormitory Bldgs-Stairwells-Repair/Replace
Request: Establish project and budget ($490,000 housing improvement bonds)

(d) Item 7: Medical University
Project: Basic Science Bldg-Pharmacology Renovation
Request: Establish project and budget ($382,000 appropriated State funds)

(e) Item 8: Medical University
Project: Basic Science Bldg Steam Coil/Pump Chiller Replace
Request: Establish project and budget ($510,000 excess debt service funds)

Information relating to this matter has been retained in these files and is identified as Exhibit 17.

**General Services: Hurricane Hugo Bond Authorization Request (Regular #10)**

Division Director Richard W. Kelly appeared before the Board on this matter.

The Board was advised that the 1990-91 Appropriations Act, Part III, Section 6 authorizes the Board to issue general obligation debt in the form of a promissory note for purposes including State Agency - Hugo Related Capital Improvements in the amount of $3,000,000. The funds authorized for these

capital improvements must be apportioned by the Board, after review by the Joint Bond Review Committee, according to priority need.

On September 25, the Bond Committee approved an additional allocation of $800,000 from the Hurricane Hugo bond authorization to the Wildlife and Marine Resources Department to restore the Fort Johnson Administration Building that had been damaged by Hurricane Hugo.

On September 12, the Board approved an allocation of $450,000 for that project. Since then, the Department has determined that it will cost a total of $1,286,000 to restore the building to its pre-Hugo condition.

The Bond Committee approved the request with the understanding that any amounts received from FEMA and insurance settlements would be used to reduce the allocation requested.

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board allocated $800,000 from bond funds authorized for State Agency - Hugo Related Capital Improvements to the Wildlife and Marine Resources Department for restoration of the Fort Johnson Administration Building, on the condition that any amounts received from FEMA and insurance settlements are to be used to reduce the allocation.

Information relating to this matter has been retained in these files and is identified as Exhibit 18.

**General Svcs: Bond Contingency Revolving Fund Transfer (Regular #11)**

Division Director Richard W. Kelly appeared before the Board on this matter.

Section 129.51 of the 1990-91 Appropriations Act provides that, after review by the Joint Bond Review Committee, the Board may transfer to the Bond Contingency Revolving Fund any capital improvement bond project balances determined not to be useable or needed.

The Division advised that the State Development Board has determined that $301.58 in capital improvement bond funds are no longer needed. That amount is the balance of a geological repository account used when the Geological Survey was part of the Development Board.

On September 25, the Bond Committee had reviewed favorably the transfer of these funds to the Bond Contingency Revolving Fund.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board, in accord with the provisions of Section 129.51 of the 1990-91 Appropriations Act, approved the transfer of $301.58 of capital improvement bond funds from the State Development Board geological repository account to the Bond Contingency Revolving Fund.

Information relating to this matter has been retained in these files and is identified as Exhibit 19.

**General Services: Capital Improvement Bond Requests (Regular #12)**

Division Director Richard W. Kelly appeared before the Board on this matter.

The Division advised that capital improvement bond requests have been submitted by State agencies as a part of the Overall Permanent Improvement Plan (OPIP). Board staff will provide information on the bond requests to the Board according to the following schedule:

| Board Meeting Dates | Report Presented by General Services |
|---|---|
| October 23 | Summary of OPIP project requests |
| November 21 | Report on background of capital improvement bond situation and summary of CIB project requests |
| December 4 | Present schedule and agenda for agency hearings on CIB requests |
| December 11 and 12 | Agency hearings (with Joint Bond Review Committee) |
| December 18 | Preliminary ranking of projects |
| January | Draft recommendations for capital improvement bond requests |

At the meeting, Mr. Kelly advised that alternate dates of December 13 and 14 had been recommended by Governor Campbell's staff.



1522

Mr. Patterson suggested that the Board ask staff to develop strict guidelines on what projects will be considered such as establishing some threshold for projects.

Governor Campbell suggested that, in developing such guidelines, staff look at what we have to do in the State with bonds. He observed that, while we have to build prisons, a number of prisons have been authorized for which construction has not yet begun. He said he wants to take a closer look at what has been authorized in comparison to the proposed construction schedule.

Governor Campbell also asked that staff look at what needs are immediate. He noted that, this year, the Department of Youth Services needs are immediate because a lawsuit is imminent. He said there will be those types of urgent items that are of a crisis nature.

He reiterated that staff should rate the project requests on (1) what must be done now; (2) what has to go over a period of time; and (3) what would be nice to do but is not on the crisis list.

Mr. Kelly advised that Division staff will meet with senior Board staff to establish the criteria to rate the projects.

Governor Campbell emphasized a need to know where the crises are rather than hearing about projects that would be nice to do or projects that are needed but not yet at a crisis stage. He observed that the Board will be dealing with the crisis stage projects up front, and that will limit flexibility in addressing other project requests.

Mr. Kelly advised that he would verify Board members' schedules for the proposed agency hearings on December 13 and 14.

Governor Campbell directed staff to advise agencies that, once projects conform to the established criteria, only those projects will be presented in the hearings. He noted that there is no need to include projects in the hearing schedule that cannot be included in the Board's recommendation.

Following this discussion, the Board received as information the proposed schedule relating to capital improvement bond fund requests; agreed tentatively to meet on December 13 and 14 to hear agency presentations relating to requests for capital improvement bond funds; and directed staff to develop strict criteria to determine which requests will be presented in those hearings.



1523

Information relating to this matter has been retained in these files and is identified as Exhibit 20.

**Human Resource Mgmt: Mental Health Educational Leave/Tuition Support (R13)**

The Division recommended approval of a Department of Mental Health request to extend for three years its educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) program at technical college campuses statewide.

In March of 1987, the Board approved this program for a three-year period. Similar programs for licensed practical nurses had been approved in 1978 and 1982.

The Division advised that the Department continues to experience a shortage of nurses, and this program serves as one tool to relieve staffing problems.

A copy of the educational program contract for training was furnished in the agenda materials.

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board approved a three-year extension of the Department of Mental Health educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) program at technical college campuses statewide.

Information relating to this matter has been retained in these files and is identified as Exhibit 21.

**Insurance Svcs: Medical Professional Liability Reinsurance Renewal (R#14)**

Division Director James Bennett appeared before the Board on this matter.

The Division recommended that the Board approve the renewal of the Medical Professional Liability Reinsurance Contract.

Under the proposed contract, reinsurance applies both to doctors' claims and to hospital claims. The Insurance Reserve Fund's retention is reduced from $250,000 per claim to $200,000 per claim, and the aggregate limit per doctor no longer applies. The reinsurance rate on doctors remains 35% and the rate on



1524

hospitals is 15%. The application of these rates to 1990-91 premiums will produce an annual reinsurance program very close to $1.9 million.

This $1.9 million is an increase of $300,000 over the $1.6 million rate for 1989-90, with the following significant changes:

- reduced the Insurance Reserve Fund exposure on doctor losses from $250,000 to $200,000

- reduced the Insurance Reserve Fund exposure on hospital losses from $500,000 to $200,000

- reduced rates by 3% since there is no need for a premium for the layer of exposure between $200,000 and $250,000 (this reduces the premium by about $260,000 - $280,000 and nearly offsets the increase in the reinsurance premium).

- expanded the program to include hospitals, reducing the Fund's exposure to large loss

For this reinsurance, the London broker is Bernard Wickham and the US broker is Wood & Co. of Atlanta. Further details were provided in the agenda materials.

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board approved the renewal of the medical professional liability reinsurance contract for 1991.

Information relating to this matter has been retained in these files and is identified as Exhibit 22.

**DSS; Mental Health: Moving Expenses (Regular #15)**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board, in accord with Code Section 8-11-135, approved the following requests for authorization to reimburse the costs incurred by new employees in moving personal and household effects to South Carolina:

(a) Department of Social Services: $4,170.78 to Ms. Kay N. Rogers, Field Administrator, as a reimbursement for the costs incurred in moving personal and household effects from Washington, DC to South Carolina.

(b) Department of Mental Health: Not to exceed $3,000 to Ron Kolodziej, Counselor for the Deaf, as a reimbursement for the costs incurred in moving personal and household effects from Syracuse, New York to Florence, South Carolina.



1525

(c) Department of Mental Health: $662.46 to Mr. Roger C. Williams, Social Worker IV with the Deaf Services Program at Patrick B. Harris Psychiatric Hospital, as a reimbursement for the costs incurred in moving personal and household effects from Wilmington, North Carolina to Anderson.

Information relating to this matter has been retained in these files and is identified as Exhibit 23.

**Future Meeting**

The Board agreed to meet at 10:00 a.m. on Tuesday, October 23, 1990, in the Governor's conference room in the State House.

**Executive Session**

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board agreed to consider the following items, which had been published previously, in executive session:

| | | |
|---|---|---|
| 2 | State Fire Marshal | Discussion of Employment |
| 3 | Human Resource Mgmt. | Discussion of Employment (Agency Head Salary Increases) |
| 4 | Insurance Services | Receipt of Legal Advice (Insurance Benefits Management) |
| 5 | Insurance Services | Discussion of Negotiations Incident to Proposed Contractual Arrangements (Automobile Liability Reinsurance Program) |
| 6 | Insurance Services | Discussion of Negotiations Incident to Proposed Contractual Arrangements (Tort Liability Reinsurance) |
| 7 | General Services | Discussion of Negotiations Incident to Proposed Contractual Arrangements (McClellanville Government Services Building) |
| 8 | Senator Joe Wilson | Receipt of Legal Advice (City of Columbia Annexation Litigation) |



1526

**Vote on Matters Discussed in Executive Session**

Following the executive session, the meeting was opened, and the Board voted on the following items which had been discussed during executive session:

**(a) Senator Joe Wilson: Receipt of Legal Advice (City of Columbia Annexation Litigation) (Executive #8)**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board, relating to the City of Columbia annexation litigation, agreed to substitute the attorneys for the City of Irmo and the other public entities involved in the suit as counsel in the case, conditioned upon those public entities formally agreeing to be responsible for any financial costs associated with this case or any subsequent appeal, and on the understanding that the lead counsel for those public entities would keep the Board attorneys and staff briefed on any and all issues of potential conflict.

**(b) State Fire Marshal: Discussion of Employment (Executive Session #2)**

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board accepted the resignation for the purpose of retirement of State Fire Marshal Richard S. Campbell effective June 30, 1991; and approved procedures and a schedule for recruiting a State Fire Marshal.

**(c) Human Resource Management: Discussion of Employment (Agency Head Salary Increases) (Executive #3)**

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board remanded the recommendations of the Agency Head Salary Commission for fiscal year 1990-91 salary increases to the Commission with the request that it (a) consider making all increases on the basis of a 0-4% merit and a 2% cost of living; (b) consider amending procedures to recognize "acting" capacity in eligibility for raises; and (c) review the distribution based on performance ratings only.

**(d) Insurance Services: Receipt of Legal Advice (Insurance Benefits Management) (Executive #4)**

The Board received legal advice relating to an insurance benefits management matter.



1527

(e) **Insurance Services: Discussion of Negotiations Incident to Proposed Contractual Arrangements (Automobile Liability Reinsurance Program) (Executive #5)**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board authorized the Insurance Reserve Fund to cancel the automobile liability reinsurance contract effective February 1, 1991; approved self-insurance for the State's automobile liability program; and authorized the Division of Insurance Services Insurance Reserve Fund to request four additional FTE positions.

(f) **Insurance Services: Discussion of Negotiations Incident to Proposed Contractual Arrangements (Tort Liability Reinsurance) (Exec. #6)**

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board authorized the Insurance Reserve Fund to terminate the tort liability reinsurance contract and authorized the Insurance Reserve Fund to self-insure tort liability.

(g) **General Services: Discussion of Negotiations Incident to Proposed Contractual Arrangements (McClellanville Government Services Building) (Executive #7)**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board approved the concept of an exchange of land of adequate value to the US Fish and Wildlife Services for the site of the McClellanville Town Hall, and the donation of the old town hall site to the Town of McClellanville; and authorized the Division to proceed with appraisal of the property.

**Adjournment**

Upon a motion by Mr. Morris, seconded by Mr. Patterson, the meeting was adjourned at 1:30 p.m.

[Secretary's Note: In compliance with Code §30-4-80, public notice of and the agenda for this meeting were posted on bulletin boards in the office of the Governor's Press Secretary and in the Press Room in the State House, near the Board Secretary's office in the Wade Hampton Building, and in the lobby of the Wade Hampton Office Building at 4:00 p.m. on Monday, October 8, 1990.]



1528

EXHIBIT

OCT 10 1990 1

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

BLUE AGENDA
ITEM NUMBER 1

AGENCY: Budget Division

SUBJECT: FTE Operating Report, September 1990

The Budget Division reports that no net change in the number of full-time-equivalent positions was made during September. A total of 5.87 other funded FTE positions were added; 4.79 state FTEs and 1.08 federal FTEs were deleted. The base remained at a total of 72,780.56 FTE positions.

At the end of the month, 65,622.09 of the authorized positions were filled and 7,158.47 were vacant.

BOARD ACTION REQUESTED:

Receive as information the FTE position operating report for the month of September 1990 which showed no net change in the number of full-time-equivalent positions was made during September leaving the base total at 72,780.56 FTE positions at the end of the month of which 65,622.09 FTE positions were filled and 7,158.47 were vacant.

ATTACHMENTS:

Agenda item worksheet and referenced report

003388

1529

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

91-18

Meeting Scheduled for: October 10, 1990 Blue Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature: _____

2. Subject:
   1990-91 FTE Operating Report for the Month of September 1990

3. Summary Background Information:
   The attached report is submitted in accordance with Section 129.22 of the 1990-91 Appropriation Act. The report exempts all Legislative Employees (714.50) and Judicial Employees (407.47) which totals (1,121.97). Attached also is a copy of the year-to-date summary reflecting, by month, all authorized adjustments.

4. What is Board asked to do?
   Information only.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Year-to-Date Monthly Summary FTE Position Operational Report
      2. Director's Letter
      3. Authorized FTE Position Operating Report

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT

OCT 10 1990 1

STATE BUDGET & CONTROL BOARD

003389

STATE BUDGET DIVISION
FTE POSITION AUTHORIZED ADJUSTMENTS
TO DATE
9/30/90

| | TOTAL FTE POSITIONS | STATE FTE POSITIONS | FEDERAL FTE POSITIONS | OTHER FTE POSITIONS |
|---|---|---|---|---|
| Total Appropriated FTE Position Base per 1990-91 Appropriation Act | 73,911.45 | 42,752.71 | 8,553.23 | 22,605.51 |
| Monthly Adjustments | | | | |
| July | (7.92) | (7.03) | 6.42 | (7.31) |
| August | (1.00) | | (7.10) | 6.10 |
| September | 0.00 | (4.79) | (1.08) | 5.87 |
| Total Net Adjustments | (8.92) | (11.82) | (1.76) | 4.66 |
| Total Adjusted Appropriated FTE Position Base 9/30/90 | 73,902.53 | 42,740.89 | 8,551.47 | 22,610.17 |
| Less: | | | | |
| 1990-91 Legislative Employees | 714.50 | 712.50 | 0.00 | 2.00 |
| 1990-91 Judicial Employees | 407.47 | 407.47 | | |
| Total Authorized FTE Position Base 9/30/90 | 72,780.56 | 41,620.92 | 8,551.47 | 22,608.17 |

Prepared
October 1, 1990

003390

STATE OF SOUTH CAROLINA

# State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EXHIBIT

OCT 10 1990 1

STATE BUDGET & CONTROL BOARD

October 1, 1990

The Honorable James M. Waddell, Jr.
Joint Legislative Committee on Personal
Service Financing and Budgeting
111 Gressette Building
Columbia, South Carolina 29201

Dear Senator Waddell:

Attached is a copy of the September 1990-91 Authorized FTE Position Operating Report. I have approved and adjusted the Authorized FTE Position Base accordingly.

I have also attached for the Committee's review a copy of the year-to-date monthly Authorized FTE Position Summary Report.

If you should have any questions, please feel free to call.

Sincerely,

Charles A. Brooks, Jr.

CAB/db

Attachments



1532

STATE BUDGET DIVISION
FULL-TIME EQUIVALENT POSITION
OPERATIONAL REPORT
FOR THE MONTH OF SEPTEMBER, 1990

| SECTION NO. | AGENCY | TOTAL FTE POSITIONS | STATE FTE POSITIONS | FEDERAL FTE POSITIONS | OTHER FTE POSITIONS |
|---|---|---|---|---|---|
| | Total Authorized FTE Position Base 8/31/90 | 72,780.56 | 41,625.71 | 8,552.55 | 22,602.30 |
| | September Authorized Adjustments | | | | |
| 44 | John De La Howe School | | (4.79) | (0.08) | 4.87 |
| 57 | Water Resources Com. | | | (1.00) | 1.00 |
| | Total Net Adjustments--September | 0 | (4.79) | (1.08) | 5.87 |
| | Total Authorized FTE Position Base 9/30/90 | 72,780.56 | 41,620.92 | 8,551.47 | 22,608.17 |
| | Total Filled FTE Positions 9/30/90 | 65,622.09 | 37,869.51 | 7,397.89 | 20,354.69 |
| | Total Vacant FTE Positions 9/30/90 | 7,158.47 | 3,751.41 | 1,153.58 | 2,253.48 |
| | Percent Vacant 9/30/90 | 9.84% | 9.01% | 13.49% | 9.97% |
| | Percent Vacant 9/30/89 | 9.64% | 8.13% | 13.57% | 10.98% |
| | Percent Vacant 9/30/88 | 8.99% | 8.02% | 11.55% | 9.85% |

Prepared:
October 1, 1990

003392

1533

STATE OF SOUTH CAROLINA

# State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

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CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

M E M O R A N D U M

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director

DATE: September 25, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

_____ Action represents a net increase in authorized F.T.E. Positions

_____ Action represents a net decrease in authorized F.T.E. Positions

_X_ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: L12 John De La Howe School (44)

| CLASS CODE | CLASS TITLE | SLOT # | INCREASE DECREASE | TOTAL FTE ADJUSTMENT | STATE FTE ADJUSTMENT | FEDERAL FTE ADJUSTMENT | OTHER FTE ADJUSTMENT |
|---|---|---|---|---|---|---|---|
| Authorized FTE Position Base | | | 9/15/90 | 119.06 | 113.41 | 2.05 | 3.60 |
| Adjusted FTE Position Base | | | | 119.06 | 108.62 | 1.97 | 8.47 |
| Authorized Adjustment | | | | - | (4.79) | (0.08) | 4.87 |

Authorization/Explanation:
Requested by the agency to conform to current agency funding - (increase EIA funding).

003393

1534

STATE OF SOUTH CAROLINA

# State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

## MEMORANDUM

TO: Mr. George Harris, Manager of Operations

FROM: Curtis Holt, Jr., Assistant Director

DATE: September 19, 1990

SUBJECT: Adjustments to Agency Authorized F.T.E. Positions

____ Action represents a net increase in authorized F.T.E. Positions

____ Action represents a net decrease in authorized F.T.E. Positions

__X__ Action represents a change in Source of Funding

Please take the necessary action to adjust the Agency Authorized F.T.E. Positions as follows:

Agency: P04 Water Resources Commission (57)

| CLASS CODE | CLASS TITLE | SLOT # | INCREASE DECREASE | TOTAL FTE ADJUSTMENT | STATE FTE ADJUSTMENT | FEDERAL FTE ADJUSTMENT | OTHER FTE ADJUSTMENT |
|---|---|---|---|---|---|---|---|
| Authorized FTE Position Base | | | 9/15/90 | 74.00 | 65.00 | 8.00 | 1.00 |
| Adjusted FTE Position Base | | | | 74.00 | 65.00 | 7.00 | 2.00 |
| Authorized Adjustment | | | | | | (1.00) | 1.00 |

Authorization/Explanation:
Requested by the agency to meet current work needs.

003394

1535

JAMES M. WADDELL, JR.
SENATOR, BEAUFORT AND
JASPER COUNTIES
SENATORIAL DISTRICT NO. 46

HOME ADDRESS:
BOX 1026
BEAUFORT, S. C. 29901

THE SENATE OF SOUTH CAROLINA

COMMITTEES:
FINANCE, CHAIRMAN
FISH, GAME AND FORESTRY
INTERSTATE COOPERATION
RULES
TRANSPORTATION

EXHIBIT

OCT 10 1990 1

STATE BUDGET & CONTROL BOARD

MEMORANDUM

TO: All Agency Heads

FROM: James M. Waddell, Jr., Chairman
Jt. Legis. Committee. on Personal Service Financing & Budgeting

RE: Agency FTE Position Base Reductions

DATE: September 24, 1990

Section 11-11-420 of the South Carolina Code of Laws limits the growth of permanent state funded full-time equivalent (FTE) positions. The Joint Legislative Committee on Personal Service Financing & Budgeting was instrumental in the passage of this legislation which was put in place to insure against rampant growth in the state government work force.

A disturbing trend over the last several years has been the narrowing gap between the certified state FTE position base and the state FTE position limitation. For FY 91/92 the allowable growth in state FTE positions is only 2,049.44, and the agency requests for new state FTE positions for FY 91/92 total 2,655.11. We have now reached a critical stage in the allocation of FTE positions.

Recent actions of the General Assembly with respect to the Appropriation Act have decreased state funds available to agencies for personal services. Vacancy factor cuts and personal services reductions have diverted funds to mandated programs. Thus, the relationship between personal service funds and FTE positions has eroded. It is time that state FTE position allocations move back in line with the allocation of personal service funds.

In keeping with the Committee's desire, I am requesting that you review your agency's allocation of vacant FTE positions as itemized on the attached detail and determine those FTE positions



1536

that may be eliminated. At the same time my staff will be working with the Budget & Control Board to review agency budgets and recommend abolition of needless FTE positions. Please forward your recommendations no later than November 1, 1990.

I look forward to your assistance in this most important matter.

JMWjr/dlr

Enclosure

cc Members, Joint Personal Service Committee
Mr. Curtis Holt
Mr. George Harris

EXHIBIT
OCT 10 1990 1
STATE BUDGET & CONTROL BOARD



1537

EXHIBIT

OCT 10 1990 2

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

BLUE AGENDA
ITEM NUMBER 2

AGENCY: Budget Division

SUBJECT: 1990-91 Authorized Personal Service Transfers Report, September

The Budget Division reports that no transfers of personal service funds were approved during September.

The total of personal service funds approved for transfer during the fiscal year is $182,055.

BOARD ACTION REQUESTED:

Receive as information a Budget Division report that no transfers of personal services funds were approved during September leaving the total approved for transfer during the year at $182,055.

ATTACHMENTS:

Agenda item worksheet and attachment

003397

1538

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990

91-19
Blue Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature:

2. Subject:
   FY 1990-91 Authorized Transfer Report for the Month of September

3. Summary Background Information:
   The State Budget Division's September Authorized Transfer Operating Report for Fiscal Year 1990-91 is attached.

4. What is Board asked to do?
   Information only.

5. What is recommendation of Board Division involved?
   Information only.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Authorized Transfer Operating Report

   (b) List Those Not Attached But Available From Submitter:

003398

1539

STATE BUDGET DIVISION
ANALYSIS OF 1990-91 AUTHORIZED PERSONAL SERVICE
TRANSFER REQUESTS

| DATE | REQUEST NO. | AGENCY | SOURCE OF FUNDS | FROM PERSONAL SERVICE | TO OTHER OPERATING EXPENSES | EQUIPMENT |
|---|---|---|---|---|---|---|
| Total Authorized Transfers (7) | | | | $ 182,055 | $ 182,055 | |
| September Authorized Transfers | | | | | | |
| Total Authorized Transfers For September (0) | | | | $ 0 | $ 0 | |
| Total Authorized Transfers Year-To-Date (7) | | | | $ 182,055 | $ 182,055 | |

| NOTE: | Current Month | Year-To-Date |
|---|---|---|
| State Funds | $ 0 | $ 173,759 |
| Federal Funds | 0 | 8,296 |
| Other Funds | 0 | 0 |
| TOTAL FUNDS | $ 0 | $ 182,055 |

Prepared
October 1, 1990

EXHIBIT 2
OCT 10 1990
STATE BUDGET & CONTROL BOARD

003399

1540

EXHIBIT

OCT 10 1990 3

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

BLUE AGENDA
ITEM NUMBER 3

AGENCY: General Services

SUBJECT: Notice of Drafting Period

The Division will publish the following Notice of Drafting Period in the October 26, 1990, State Register:

> The Division of General Services, Office of Property Management, will draft regulations to implement competitive bidding where feasible in the leasing of real property. Interested persons should submit their views in writing to Wayne F. Rush, General Counsel, SC Division of General Services, 1201 Main Street - Suite 420, Columbia, SC 29201. To be considered, all comments must be received no later than November 26, 1990.

BOARD ACTION REQUESTED:

Receive as information a report that the Division of General Services will publish a Notice of Drafting Period in the October 26, 1990, State Register relating to regulations to implement competitive bidding where feasible in the leasing of real property.

ATTACHMENTS:

Agenda item worksheet; Notice

003400

1541

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Agenda: Blue Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject: Notice of Regulation Drafting Period - Property Management
   Section 1-23-110(1) of the Code requires that a Notice be published in the State Register prior to the commencement of drafting of regulations.

3. Summary Background Information:

   The proposed regulation will be to comply with the April 30, 1990, Order of the South Carolina Supreme Court in Charleston Television, Inc. v. S.C. Budget and Control Board, et al., which ordered that regulations be promulgated to implement competitive bidding where feasible in the leasing of real property.

4. What is Board asked to do?

   Approve the Notice of Drafting for publication in the State Register.

5. What is recommendation of Board Division involved?

   Approve.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature:
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:

   1. Sections 1-23-110(1) and 11-35-1590(3)
   2. Notice of Drafting Period

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT
OCT 10 1990 3
STATE BUDGET & CONTROL BOARD
003401

CHAPTER 23

# State Agency Rule Making and Adjudication of Contested Cases

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ARTICLE 1

STATE REGISTER AND CODE OF REGULATIONS

## § 1–23–10. Definitions.

**Cross references—**

As to the requirement that regulations adopted pursuant to the long term care insurance act be in accordance with this chapter, see § 38-72-70.

As to the application of the Administrative Procedures Act to disciplinary action against an architect, see § 40-3-120.

As to application of this chapter with respect to proceedings against registered professional geologists or geologists-in-training, see §§ 40-77-310 and 40-77-320.

As to applicability of this chapter to provisions relative to boll weevil eradication, see § 46-10-30.

As to applicability of this chapter with respect to imposition of penalties for violations of provisions governing disposal of low level radioactive waste, see §§ 48-48-40, 48-48-70, and 48-48-100.

Application of this article to the setting of daily creel and size limits for striped and black bass from Lake Murray, see § 50-13-236.

## § 1–23–60. Effect of filing and of publication of documents and regulations; rebuttable presumption of compliance; judicial notice of contents.

**Cross references—**

Requirement that regulations adopted pursuant to the long term care insurance act be in accordance with this chapter, see § 38-72-70.

## § 1–23–110. Procedures for publication of notice of proposed promulgation of regulations; public participation; contest of regulation for procedural defects.

[See parent volume for subsection (a)]

(b) Before the promulgation, amendment, or repeal of a regulation, an agency shall:

(1) give notice of a drafting period by publication of a notice in the State Register. The notice shall include the time when, the place where, and the manner in which interested persons may present their views during the initial drafting procedures before the regulations are submitted as proposed;

(2) give at least thirty days' notice of intended action and opportunity of oral hearing by publication of a notice in the State Register. The notice must include either the text or a synopsis of the proposed regulation, the statutory authority for its promulgation, the time when, the place where, and the manner in which interested persons may present their views on it and a preliminary fiscal impact statement prepared by the agency reflecting estimates of costs



003402

1543

(f) developing policies and standards for the management of information technology in state government;
(g) initiating a state plan for the management and use of information technology;
(h) providing management and technical assistance to state agencies in using information technology; and
(i) establishing a referral service for state agencies seeking technical assistance or information technology services.

*(2) Exemptions from the requirements of this Section.* The office may establish by regulation categories of procurement for information technology which shall be exempted from the requirements of this section.

*(3) Training and Certification.* The office may establish a training and certification program in accordance with § 11-35-1030.

*(4) Requirements for Publications.* All invitations to compete for information technology procurements shall be formally advertised in an official state government publication. The manner in which this official state government publication shall be published, the content of the publication itself, the frequency of the publication, the method for subscription to the publication; and the manner by which the publication will be distributed shall be established by regulation of the board.

**HISTORY: 1981 Act No. 148, § 1.**

**Cross references—**
As to provisions of this section constituting exception to requirements governing competitive sealed bidding in § 11-35-1520, see § 11-35-1510.
As to this section constituting exception to general procedures governing sale of state owned supplies, property or personal property, see § 11-35-3820.

**Research and Practice References—**
64 Am Jur 2d, Public Works and Contracts § 43.

### § 11-35-1590. Leasing of real property for governmental bodies.

*(1) Designation of Board as Single Central Broker.* The board is hereby designated as the single central broker for the leasing of real property for governmental bodies. No governmental body shall enter into any lease agreement or renew any existing lease except in accordance with the provisions of this Section.

*(2) Notification as to Need When State-Owned Property is Unavailable.* When any governmental body needs to acquire real property for its operations or any part thereof and state-owned property is not available, it shall notify the Division of General Services of its requirement on rental request forms prepared by the division. Such forms shall indicate the amount and location of



003403



space desired, the purpose for which it shall be used, the proposed date of occupancy and such other information as the division may require.

Upon receipt of any such request, the division shall conduct an investigation of available rental space which would adequately meet the governmental body's requirements, including specific locations which may be suggested and preferred by the governmental body concerned. When suitable space has been located which the governmental body and the division agree meets necessary requirements and standards for state leasing as prescribed in regulations of the board as provided for in subsection (3) of this Section, the division shall give its written approval to the governmental body to enter into a lease agreement. In the event the governmental body and the division fail to reach agreement with regard to the appropriate property for leasing, the controversy shall be referred to the board which shall make a final determination of the matter. All proposed lease renewals shall be submitted to the division by the time specified by the division.

*(3) Promulgation of Regulations.* The board shall promulgate regulations to implement the provisions of this Section which shall include:

(a) Procedures for governmental bodies to apply for rental space.
(b) Flexible cost standards for rental space.
(c) Procedures for competitive bidding where feasible.

**HISTORY: 1981 Act No. 148, § 1.**

**Cross references—**
As to provisions of this section constituting exception to requirements governing competitive sealed bidding in § 11-35-1520, see § 11-35-1510.

**Research and Practice References—**
64 Am Jur 2d, Public Works and Contracts § 45.

## SUBARTICLE 5

## CANCELLATION OF INVITATION FOR BIDS OR REQUEST FOR PROPOSALS

SEC.
11-35-1710. Cancellation of invitation for bids or request for proposals.

### § 11-35-1710. Cancellation of invitation for bids or request for proposals.

An invitation for bids, a request for proposals, or other solicitation may be cancelled, or any or all bids or proposals may be rejected in whole or part as may be specified in the solicitation, when it is in the best interest of the State. The reasons for



1544

NOTICE OF DRAFTING

BUDGET AND CONTROL BOARD

The Division of General Services, Office of Property Management, will draft regulations to implement competitive bidding where feasible in the leasing of real property. Interested persons should submit their views in writing to Wayne F. Rush, General Counsel, S. C. Division of General Services, 1201 Main Street - Suite 420, Columbia, South Carolina 29201. To be considered, all comments must be received no later than November 26, 1990.

Donna K. Williams
Secretary

EXHIBIT

OCT 1 0 1990 3

STATE BUDGET & CONTROL BOARD



1545

EXHIBIT

OCT 10 1990 4

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF October 10, 1990
ITEM NUMBER 4

AGENCY: General Services

SUBJECT: Permanent Improvement Projects

A. The following permanent improvement projects have been reviewed favorably by the Joint Bond Review Committee and approved by staff:

(1) On Summary 4-91: Items 6 through 9 (involving The Citadel, Department of Corrections, and Wildlife and Marine Resources)

(2) On Summary 5-91: Items 4 and 6 (involving Clemson University and USC-Columbia)

B. The following permanent improvement projects have been approved by staff and Joint Bond Review Committee review is not required:

(1) On Summary 4-91: Items 12 and 13 (involving Department of Corrections)

(2) On Summary 5-91: Item 10 (involving Dept. of Mental Retardation)

BOARD ACTION REQUESTED:

Receive the referenced reports as information.

ATTACHMENTS:

Agenda item worksheet; summary extracts

003405

1546

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: October 10, 1990 Blue Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:
   Permanent Improvement Projects

3. Summary Background Information:
   A. The following permanent improvement project actions have been reviewed favorably by the Joint Bond Review Committee and approved by staff:

      1. On Summary 4-91: Items 6 through 9 (involving The Citadel, Corrections, and Wildlife & Marine Resources).

      2. On Summary 5-91: Items 4 and 6 (involving Clemson and USC-Columbia).

   B. The following permanent Improvement project actions have been approved by staff and Joint Bond Review Committee review is not required:

      1. On Summary 4-91: Items 12 and 13 (involving Corrections).

      2. On Summary 5-91: Item 10 (involving Mental Retardation).

4. What is Board asked to do?
   Receive as information.

5. What is recommendation of Board Division involved?

6. Recommendation of other Division/agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. List of Supporting Documents:

   (a) Attached:
      1. JBRC Summary Items

003406

1547

Item 6. Agency: H09 The Citadel Project: 9513, Barracks Room Restoration

CHE Approval Date: 08/22/90
Committee Review Date: *
B&C Board Approval Date: *

Action Proposed: Decrease budget from $ 4,000,000.00 to $ 687,065.00

(Add $ 226,735.00 [9] Other, Barracks Operating Revenue)
(Subtract $ 3,539,670.00 [9] Other, Insurance)

Budget After Action Proposed

| Source | Amount |
|---|---|
| Other | 687,065.00 |

Purpose: At the time the project was established, a great deal of uncertainty existed as to the level of funding available to repair Hugo damage from insurance In estimating damage, The Citadel included deferred maintenance which they had hoped to get funded. The actual settlement was significantly less than their expectations. They are now decreasing the insurance funding and adding $226,735 of barracks operating revenues. With this budget they are going to repair floors, ceilings, and other miscellaneous items in 205 rooms of barracks. They expect to request more funds for barracks 1, 2, and 3 in the near future.

Ref: Supporting document pages 13-16.

TOTAL FUNDS 687,065.00

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Item 7. Agency: N04 Dept of Corrections Project: 9530, Stevenson Roof Repair/Renovations

CHE Approval Date: Not req'd
Committee Review Date: 08/22/90
B&C Board Approval Date: 08/23/90

Action Proposed: Establish project.

Total budget.....$ 173,030.00
[0] Capital Improvement Bonds.....$ 164,703.00
[5] Capital Expenditure Fund.....$ 8,327.00

Budget After Action Proposed

| Source | Amount |
|---|---|
| Capital Improvement Bonds | 164,703.00 |
| Capital Expenditure Fund | 8,327.00 |

Purpose: To replace a 25 year old roof and provide for general renovations of the interior of this prison. The renovations include changing deteriorating doors, installing partitions and replacing tiles. This project was previously approved by JBRC on 08/22/90.

Ref: Supporting document pages 17-18.

TOTAL FUNDS 173,030.00

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Item 8. Agency: P24 Wildlife & Marine Res Project: 9606, Lexington-Styx Fish Hatchery Improvements

CHE Approval Date: Not req'd
Committee Review Date: *
B&C Board Approval Date: *

Action Proposed: Establish project.

Total budget.....$ 150,000.00
[0] Capital Improvement Bonds.....$ 150,000.00

Budget After Action Proposed

| Source | Amount |
|---|---|
| Capital Improvement Bonds | 150,000.00 |

Purpose: Construction of five rearing ponds for a new fish hatcher, including water lines, pump facilities, catch basins, and walk ways.

Ref: Supporting document pages 19-20.

TOTAL FUNDS 150,000.00

003407

1548

Item 9. Agency: P24 Wildlife & Marine Res Project: 9607, Chesterfield-Cheraw Fish Hatchery Improvements

CHE Approval Date: Not req'd
Committee Review Date: *
B&C Board Approval Date: *

Action Proposed: Establish project.

| | |
|---|---|
| Total budget | $ 150,000.00 |
| [0] Capital Improvement Bonds | $ 150,000.00 |

Budget After Action Proposed

| Source | Amount |
|---|---|
| Capital Improvement Bonds | 150,000.00 |
| TOTAL FUNDS | 150,000.00 |

Purpose: To remove stumps on a 13 acre site. Also, construction of six one-acre fish rearing ponds, complete with waterlines, pumping facilities, catch basins, and walkways.

Ref: Supporting document pages 21-23.

EXHIBIT 4
OCT 10 1990
STATE BUDGET & CONTROL BOARD

003408

1549

STATE BUDGET AND CONTROL BOARD, DIVISION OF GENERAL SERVICES - PROPERTY MANAGEMENT
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES
September 1, 1990 Through September 14, 1990



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Item 4. Agency: H12 Clemson University Project: 9578, Martin Hall-Renovate

CHE Approval Date: 09/07/90
Committee Review Date: *
B&C Board Approval Date: *

Action Proposed: Establish project.

Total budget.....$ 136,000.00
[9] Other, Maint, Repair & Renov.....$ 136,000.00

Budget After Action Proposed

| Source | Amount |
|---|---|
| Other | 136,000.00 |
| TOTAL FUNDS | 136,000.00 |

Purpose: To renovate office/support space in Martin Hall. Also, replace fan coil units.

Ref: Supporting document pages 11-13.

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Item 6. Agency: H27 USC-Columbia Project: 9584, Residence Hall Security System

CHE Approval Date: 09/07/90
Committee Review Date: *
B&C Board Approval Date: *

Action Proposed: Increase budget from $ 200,000.00 to $ 300,000.00

(Add $ 100,000.00 [9] Other, Housing)

Budget After Action Proposed

| Source | Amount |
|---|---|
| Other | 300,000.00 |
| TOTAL FUNDS | 300,000.00 |

Purpose: To provide adequate funding for the anticipated low bid on the project as the State Procurement office has stated that bids are estimated at $275,000.

Ref: Supporting document pages 17-19.

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003409

FOR INFORMATION ONLY

Item 12. Agency: N04 Dept of Corrections Project: 7426, Wateree Dairy

CHE Approval Date: Not req'd
Committee Review Date:
B&C Board Approval Date: 08/23/90

Action Proposed: Decrease budget from $ 1,336,629.00 to $ 1,302,368.00

(Subtract $ 27,255.00 [0] Capital Improvement Bonds)
(Subtract $ 7,006.00 [5] Capital Expenditure Fund)

| Budget After Action Proposed | |
|---|---|
| Source | Amount |
| Capital Improvement Bonds | 1,044,374.00 |
| Capital Expenditure Fund | 242,994.00 |
| Appropriated State | 15,000.00 |
| TOTAL FUNDS | 1,302,368.00 |

Purpose: To transfer needed funds to project N04-9530.

Ref: Supporting document pages 44-45.

FOR INFORMATION ONLY

Item 13. Agency: N04 Dept of Corrections Project: 7758, Francis Lieber Correctional Institution

CHE Approval Date: Not req'd
Committee Review Date:
B&C Board Approval Date: 08/23/90

Action Proposed: Decrease budget from $ 25,576,482.00 to $ 25,437,713.00

(Subtract $ 137,448.00 [0] Capital Improvement Bonds)
(Subtract $ 1,321.00 [5] Capital Expenditure Fund)

| Budget After Action Proposed | |
|---|---|
| Source | Amount |
| Capital Improvement Bonds | 18,525,834.00 |
| Capital Expenditure Fund | 498,679.00 |
| Appropriated State | 6,413,200.00 |
| TOTAL FUNDS | 25,437,713.00 |

Purpose: To transfer needed funds to project N04-9530.

Ref: Supporting document pages 46-47.

003410

INFORMATION ONLY

Item 10. Agency: J16 Mental Retardation Project: 9561, Pee Dee-Two 8 Bed Comm Residences

CHE Approval Date: Not req'd
Committee Review Date:
B&C Board Approval Date:

Action Proposed: Decrease budget from $ 602,000.00 to $ 302,000.00

(Subtract $ 300,000.00 [4] Excess Debt Service)

Budget After Action Proposed

| Source | Amount |
|---|---|
| Excess Debt Service | 302,000.00 |
| TOTAL FUNDS | 302,000.00 |

Purpose: To transfer needed funds to project J16-9563.

Ref: Supporting document pages 32-33.

EXHIBIT
OCT 10 1990
4
STATE BUDGET & CONTROL BOARD
003411

EXHIBIT

OCT 10 1990 5

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
BLUE AGENDA

MEETING OF October 10, 1990
ITEM NUMBER 5

AGENCY: Local Government

SUBJECT: State Water Pollution Control Revolving Fund

The Division of Local Government has prepared the State Water Pollution Control Revolving Fund (SRF) Quarterly Report of Loan Activity for the July 1 - September 30, 1990, period and the SRF Loan Portfolio of outstanding loans.

The SRF is capitalized by the Environmental Protection Agency and a State match through 1994. It provides local communities with affordable financing in the form of long-term, low-interest loans for the construction of publicly-owned wastewater treatment facilities. The Division is responsible for the state-level management and financial functions of the program.

SRF program activities are operated on the federal fiscal year (October 1 - September 30). This report is for the second fiscal year of the SRF.

BOARD ACTION REQUESTED:

Receive as information the Division of Local Government report on the State Water Pollution Control Revolving (SRF) Quarterly Report of Loan Activity for the July-September 1990 period and the SRF Loan Portfolio of outstanding loans.

ATTACHMENTS:

Agenda item worksheet; referenced report

003412

1553

**BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)**

Meeting Scheduled for: October 10, 1990 Blue Agenda

1. Submitted By:
   (a) Agency: Division of Local Government
   (b) Authorized Official Signature: M. S. Dulledge

2. Subject:

   State Water Pollution Control Revolving Fund (SRF) Quarterly Report of Loan Activity for the period of July 1, 1990 - September 30, 1990, and the SRF Loan Portfolio of outstanding loans.

3. Summary Background Information:

   The SRF, which is capitalized by the Environmental Protection Agency and a state match through 1994, provides local communities with affordable financing in the form of long-term, low-interest loans for the construction of publicly owned wastewater treatment facilities. Since program activities are operated on the federal fiscal year (October 1 - September 30), these reports cover the final quarter of the second year of the SRF. The Division of Local Government is responsible for the state level management and financial functions of this revolving loan program.

4. What is Board asked to do?

   Receive as information.

5. What is recommendation of Board Division involved?

   Receive as information.

6. Recommendation of other Division/agency (as required)?

   N/A

7. Supporting Documents:
   (a) List Those Attached:

   Quarterly Report of SRF Loan Activity.
   SRF Loan Portfolio.

EXHIBIT

OCT 10 1990 5

STATE BUDGET & CONTROL BOARD

003413

1554

## QUARTERLY REPORT OF SRF LOAN ACTIVITY

July 1, 1990 - September 30, 1990

| APPLICATION INFORMATION | | | | | LOAN STATUS | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Applicant | Project | County | Received | Loan Amount Requested | Rejected | Under Review | Committed | Closed | Loan Amount Approved |
| Broadcreek Public Service District | Wastewater Treatment Plant Expansion/Upgrade | Beaufort | 6-22-90 | $4,914,435 | | | 7-9-90 | | $4,914,435 |
| Grand Strand Water & Sewer Authority | Burgess Collection | Horry | 6-26-89 | 1,720,500 | | Inactive | | | |
| Hardeeville, Town of | Wastewater Treatment Plant Upgrade | Jasper | 6-28-90 | 2,544,189 | | | 8-2-90 | | 2,544,189 |
| Sumter, City of | Cane Savannah Interceptor | Sumter | 6-29-90 | 1,491,679 | | | 8-30-90 | | 1,491,679 |
| Western Carolina Regional Sewer Authority | Maple Creek Trunk Line | Greenville | 3-5-90 | 1,897,391 | | | 5-3-90 | 8-9-90 | 1,018,188 |
| | TOTAL | | | $12,568,194 | | | | | $9,968,491 |

003414

## SRF LOAN PORTFOLIO

For Period Ended September 30, 1990

| Sponsor | Loan # | Project | County | Closing Date | Loan Amount | Amount Disbursed |
|---|---|---|---|---|---|---|
| Aiken, City of | 008-89 | Southwest Interceptor and Pump Station | Aiken | 10-31-89 | $ 6,376,800 | $2,138,819 |
| Chester Sewer District | 007-89 | Rocky Creek Wastewater Treatment Plant | Chester | 12-28-89 | 748,880 | 245,829 |
| Chester Sewer District | 006-89 | Sandy River Wastewater Treatment Plant | Chester | 12-28-89 | 1,008,920 | 141,257 |
| Grand Strand Water & Sewer Authority | 002-90 | Schwartz Wastewater Treatment Plant | Horry | 5-4-90 | 8,227,442 | 2,079,085 |
| Ridgeland, Town of | 001-89 | Wastewater Treatment Plant | Jasper | 12-15-89 | 879,000 | 604,505 |
| Spartanburg Sanitary Sewer District | 004-89 | Fairforest Wastewater Treatment Plant | Spartanburg | 9-8-89 | 3,964,455 | 564,312 |
| Spartanburg Sanitary Sewer District | 005-89 | Lawson Fork Wastewater Treatment Plant | Spartanburg | 9-8-89 | 5,003,532 | 1,003,414 |
| Sumter, City of | 011-90 | Runnymeade Pump Station and Force Main | Sumter | 5-30-90 | 238,390 | 136,638 |
| Western Carolina Regional Sewer Authority | 009-89 | Regional Sludge Facility | Greenville | 12-15-89 | 1,896,394 | 1,253,729 |
| Western Carolina Regional Sewer Authority | 012-90 | Maple Creek Trunk Line | Greenville | 8-9-90 | 1,018,188 | -- |
| York, City of | 010-89 | Sludge Press Facility | York | 12-15-89 | 543,900 | 336,025 |
| | TOTAL | | | | 29,905,901 | $8,503,613 |

EXHIBIT
OCT 10 1990 5
STATE BUDGET & CONTROL BOARD

003415

1556

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

BLUE AGENDA
ITEM NUMBER 6

AGENCY: Executive Director

SUBJECT: Foreign Travel, July-September

On April 9, 1990, the Board delegated to staff authority to approve all requests for prior approval of foreign travel and to report those approvals to the Board quarterly.

Attached is a listing, by agency, of requests for prior approval of foreign travel that were approved by staff during the July 1 - September 30, 1990, period. It includes requests from 14 agencies and involves an estimated total of $563,581 of which $122,639 is estimated to be paid from State funds.

BOARD ACTION REQUESTED:

Receive as information a report on agency requests for prior approval of foreign travel that were approved during the July-September 1990 period involving 14 agencies and an estimated total cost of $563,581.

ATTACHMENTS:

Referenced report

003416

1557

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

| Agency | Number of Requests | | Estimated Cost of Travel | |
|---|---|---|---|---|
| | Total | w/State Funds | Total | State |
| Citadel | 5 | 0 | 16,000 | 0 |
| Clemson University | 53 | 17 | 189,884 | 23,814 |
| College of Charleston | 4 | 4 | 10,511 | 6,442 |
| Development Board | 3 | 3 | 11,000 | 11,000 |
| Governor's Office | 2 | 2 | 4,750 | 3,000 |
| Jobs-Economic Development Authority | 1 | 1 | 2,750 | 2,750 |
| Lander College | 1 | 1 | 844 | 844 |
| Medical University | 30 | 0 | 78,726 | 0 |
| Mental Health Department | 2 | 2 | 580 | 580 |
| Parks, Recreation and Tourism | 6 | 6 | 18,000 | 18,000 |
| Sea Grant Consortium | 1 | 0 | 2,000 | 0 |
| South Carolina State College | 1 | 0 | 2,596 | 0 |
| University of South Carolina | 93 | 41 | 220,487 | 52,456 |
| Winthrop College | 3 | 2 | 5,453 | 3,753 |
| **TOTAL** | **205** | **79** | **563,581** | **122,639** |

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

003417

1558

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

THE CITADEL

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/06/90 | Krishna S. Dhir, Ph.D. | Italy & India; 7/13-8/27/90 | research | 2,850.00 | .00 |
| 07/06/90 | Elba Andrade, Ph.D. | Chile; 7/13-8/16/90 | research | 1,310.00 | .00 |
| 07/12/90 | James M. Alford, Ph.D. | Europe; 9/10-10/31/90 | visits & obtain data | 5,440.00 | .00 |
| 09/05/90 | Donald Sparks, Ph.D. | England; 9/19-9/23/90 | conference | 2,400.00 | .00 |
| 09/11/90 | Ronald M. Zigli, Ph.D. | Zimbabwe & Brazil; 12/12/90-1/6/91 | research | 4,000.00 | .00 |
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| Total, The Citdael (5 requests; 0 involved some State Funds) | | | | 16,000.00 | 0.00 |

003418

1559

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

CLEMSON UNIVERSITY

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/02/90 | Donald M. McKale | England; 7/23-8/12/90 | research | 2,424.00 | .00 |
| 07/02/90 | Patricia K. Bryson | Germany; 8/5-8/10/90 | presentation | 2,175.00 | .00 |
| 07/09/90 | Martha R. Dalton | Europe; 7/24-8/8/90 | alumni program scouting | 2,500.00 | .00 |
| 07/09/90 | Dixie McAfee | Europe; 7/24-8/8/90 | alumni program scouting | 2,500.00 | .00 |
| 07/10/90 | R. A. Abramovitch | Israel; 8/4-8/13/90 | present paper | 1,754.00 | .00 |
| 07/10/90 | Leonard J. Greenspoon | England; 7/27-8/2/90 | deliver paper | 2,000.00 | 500.00 |
| 07/10/90 | Francie Edwards | Europe; 7/26-8/10/90 | negotiations | 1,500.00 | 1,500.00 |
| 07/10/90 | Chalmers M. Butler | Prague; 8/25-9/1/90 | present papers | 2,792.00 | .00 |
| 07/10/90 | Kandice H. Kahl | Hong Kong; 7/30-7/31/90 | symposium | 2,575.00 | 1,000.00 |
| 07/12/90 | G. W. Koon | Germany; 7/21-8/21/90 | exchange program | 1,500.00 | .00 |
| 07/17/90 | Richard W. Meyer | France; 9/5-9/8/90 | meeting representative | 1,900.00 | .00 |
| 07/17/90 | Peter J. McNulty | Germany; 9/1-9/8/90 | conference | 1,700.00 | .00 |
| 07/17/90 | Timothy Marshall | Greenland; 7/18-8/30/90 | research | 2,500.00 | .00 |
| 07/17/90 | Gary Pressley | Greenland; 7/18-8/30/90 | research | 2,500.00 | .00 |

003419

1560

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

Clemson University, Page 2

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/19/90 | Matthew J. Freeman | South Pacific; 7/26-8/22/90 | technical experiments | 1,500.00 | .00 |
| 07/19/90 | Bobby G. Wixson | Europe; 9/14-9/24/90 | speaker & meetings | 2,200.00 | .00 |
| 07/19/90 | Guebre X. Tessema | France & Germany; 8/10-9/10/90 | collaborative research and conference | 4,000.00 | .00 |
| 07/19/90 | James K. Zimmerman | England; 9/10-9/17/90 | symposium | 1,200.00 | .00 |
| 07/23/90 | Al Kingleb | Europe; 7/26-8/10/90 | negotiations | 1,500.00 | 1,500.00 |
| 07/23/90 | David N.S. Hon | Hong Kong & Singapore; 11/2-11/5/90 | present paper & visit | 2,000.00 | .00 |
| 07/27/90 | Wade A. Green | Dominica; 8/12-8/17/90 | orientation | 1,600.00 | 1,600.00 |
| 07/30/90 | Douglas V. Rippy | Germany; 9/22-9/27/90 | conference | 1,500.00 | 1,500.00 |
| 07/30/90 | Joseph F. Boykin, Jr. | Dominica; 8/13-8/17/90 | meeting | 1,200.00 | .00 |
| 07/31/90 | Benton H. Box | West Indies; 8/12-8/17/90 | meetings | 1,500.00 | 1,500.00 |
| 07/31/90 | James H. Daniels | West Indies; 8/12-8/17/90 | review programs | 1,700.00 | 1,700.00 |
| 07/31/90 | Milton B. Wise | West Indies; 8/12-8/17/90 | review programs | 1,700.00 | 1,700.00 |
| 08/08/90 | Chesley D. Martin | France; 9/4-9/8/90 | annual meeting | 3,050.00 | .00 |
| 08/10/90 | Dr. P. J. McNulty | Germany; 9/1-9/8/90 | conference | 2,000.00 | 2,000.00 |

003420

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

1561

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

Clemson University, Page 3

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/10/90 | Dr. A. L. Laskar | Netherlands; 9/1-9/8/90 | lecture & present paper | 1,364.00 | 514.00 |
| 08/10/90 | John Kelly | Italy; 8/19-8/25/90 | present research paper | 2,500.00 | 1,950.00 |
| 08/10/90 | Russell J. Diefendorf | West Germany; 9/21-9/29/90 | symposium | 2,000.00 | .00 |
| 08/10/90 | D. A. Gowaty | Sweden & Germany; 8/18-9/1/90 | conferences | 2,000.00 | .00 |
| 08/13/90 | James W. Rushing | Chile; 11/23-12/3/90 | present paper | 2,200.00 | .00 |
| 08/13/90 | Ronald J. Kendall | USSR; 9/3-9/12/90 | research development | 2,500.00 | .00 |
| 08/13/90 | Larry W. Brewer | USSR; 9/2-9/13/90 | conference | 2,500.00 | .00 |
| 08/13/90 | George Fassuliotis | Spain & Greece; 9/19-10/5/90 | research & conference | 2,500.00 | .00 |
| 08/22/90 | William Lasser | England; 12/28/90-1/5/91 | conference | 1,500.00 | 1,200.00 |
| 08/29/90 | Sara E. Barger | Australia; 4/12-4/18/91 | present paper | 2,650.00 | 2,650.00 |
| 08/31/90 | Darryl D. DesMarteau | Shanghai; 10/8-10/21/90 | lecture & symposium | 2,500.00 | 500.00 |
| 08/31/90 | J. Charles Jennett | Colombia; 10/14-10/22/90 | graduate program visit | 2,500.00 | 2,000.00 |
| 09/04/90 | R. O. Hegg | Italy; 11/3-11/15/90 | present paper | 2,000.00 | 500.00 |
| 09/05/90 | Bob Winch | Ireland; 9/21-10/2/90 | recruiting for soccer | 2,500.00 | .00 |

003421

1562

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

Clemson University, Page 4

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/07/90 | J.Y.S. Luh | Singapore; 9/13-9/23/90 | speech & tutorial | 2,500.00 | .00 |
| 09/12/90 | Dudley W. Blair | Hong Kong, Bangkok & Thailand; 10/17-10/26/90 | graduate program discussions | .00 | .00 |
| 09/24/90 | Margit M. Sinka | West Germany & Austria; 9/27-11/13/90 | sabbatical research | 2,200.00 | .00 |
| 09/24/90 | Amulya L. Lasker | Japan; 10/15-10/27/90 | talks & conference | 3,000.00 | .00 |
| 09/25/90 | R. W. Robinson and Football Team/Staff | Japan; 11 or 12/90 | Clemson v. Duke Football Game | 75,000.00 | .00 |
| 09/26/90 | Thomas M. Keinath | Taiwan; 11/23-11/30/90 | seminar & lecture | 2,500.00 | .00 |
| 09/26/90 | Gunther Heimke | Germany; 10/14-10/27/90 | meetings | 5,000.00 | .00 |
| 09/26/90 | B. M. Shepard | Taiwan; 12/6-12/14/90 | workshop & present paper | 2,200.00 | .00 |
| 09/27/90 | Robert S. Pomeroy | Chile; 11/27-12/8/90 | lecture & present paper | 2,300.00 | .00 |
| 09/28/90 | Gregg Stefancik | Switzerland; 10/25-11/1/90 | meeting | 3,500.00 | .00 |
| 09/28/90 | Dr. Larry Dooley | Switzerland; 10/90-10/91 | ongoing research/meetings | 3,500.00 | .00 |
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| **Total, Clemson University (53 requests; 17 involved some State Funds)** | | | | **189,884.00** | **23,814.00** |

003422

1563

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

COLLEGE OF CHARLESTON

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/01/90 | David W. Maves | Finland; 8/2-8/15/90 | conference | 1,546.00 | 1,546.00 |
| 08/08/90 | Joyce A. Bylander | Europe;9/21-9/30/90 | exchange programs | 1,996.00 | 1,996.00 |
| 08/17/90 | Phillip Dustan | Brazil; 10/4-10/14/90 | present paper | 2,870.00 | 1,000.00 |
| 09/05/90 | John Rashford | Japan & China; 9/27-10/30/90 | research & meeting | 4,099.00 | 1,900.00 |
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| Total, College of Charleston (4 requests; 4 involved some State Funds) | | | | 10,511.00 | 6,442.00 |

003423

1564

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

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STATE DEVELOPMENT BOARD

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/23/90 | Wayne L. Sterling | Germany; 8/1-8/5/90 | conference | 2,000.00 | 2,000.00 |
| 07/23/90 | Wayne L. Sterling | Taiwan; 11/11-11/6/90 | conference | 2,000.00 | 2,000.00 |
| 08/24/90 | William H. Lacey, III | Korea; 10/27-11/7/90 | trade mission | 7,000.00 | 7,000.00 |
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| Total, State Development Board (3 requests; 3 involved some State Funds) | | | | 11,000.00 | 11,000.00 |

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1565

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

GOVERNOR'S OFFICE

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/01/90 | Warren Tompkins | Germany; 8/1-8/5/90 | economic development | 2,000.00 | 250.00 |
| 09/06/90 | Douglas McKay | Brazil; 09/28-10/5/90 | economic development | 2,750.00 | 2,750.00 |
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| Total, Governor's Office (2 requests; 2 involved some State Funds) | | | | 4,750.00 | 3,000.00 |

003425

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

1566

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

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JOBS-ECONOMIC DEVELOPMENT AUTHORITY

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/07/90 | Elliott E. Franks, III | Brazil; 9/23-9/30/90 | economic development | 2,750.00 | 2,750.00 |
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| Total, Jobs-Economic Development Authority (1 request; 1 involved some State Funds) | | | | 2,750.00 | 2,750.00 |

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1567

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

LANDER COLLEGE

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/07/90 | Dr. Robert K. Phillips | England; 9/13-9/30/90 | escort honors students | 844.00 | 844.00 |
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| Total, Lander College (1 requests; 1 involved some State Funds) | | | | 844.00 | 844.00 |

003427

1568

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

MEDICAL UNIVERSITY

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/11/90 | Dean G. Kilpatrick | France; 9/11-9/16/90 | symposium | 1,000.00 | .00 |
| 07/11/90 | Kenneth B. Hawthorne | Bermuda; 10/17-10/21/90 | present paper | 2,244.00 | .00 |
| 07/16/90 | E. Carwile LeRoy | France; 9/21-10/5/90 | symposium | 3,000.00 | .00 |
| 07/19/90 | Ehud I. Assia | Finland & Israel; 7/28-8/12/90 | present talks | 4,000.00 | .00 |
| 07/27/90 | Robert P. Nelson | Brazil; 9/1-9/7/90 | research meeting | 2,000.00 | .00 |
| 07/27/90 | John Griffith | Russia & Switzerland; 9/7-9/16/90 | present paper/conference | 2,100.00 | .00 |
| 08/03/90 | William T. Creasman | Hungary; 8/16-8/28/90 | seminar speaker | 4,000.00 | .00 |
| 08/08/90 | Heidi S. Resnick | France; 9/10-9/17/90 | symposium | 1,600.00 | .00 |
| 08/08/90 | Eric R. James | France; 8/16-8/24/90 | conference/present paper | 3,000.00 | .00 |
| 08/10/90 | Hildegard R. Maricq | Europe; 8/25-9/21/90 | conferences | 1,800.00 | .00 |
| 08/14/90 | Thomas C. Cheng | France; 8/18-8/25/90 | chair session | 1,900.00 | .00 |
| 08/17/90 | John P. Manos | Italy; 9/14-9/29/90 | lecture | 3,900.00 | .00 |
| 08/17/90 | Steven A. Sahn | Italy; 11/25-11/30/90 | symposium | 5,000.00 | .00 |
| 08/22/90 | John G. Blackburn | Taiwan; 10/30-11/6/90 | present paper | 2,439.00 | .00 |

003428

1569

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

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Medical University, Page 2

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/04/90 | Carrie L. Randall | Russia; 11/9-11/19/90 | conference | 3,100.00 | .00 |
| 09/04/90 | Tom E. Porter | Europe; 9/5-9/16/90 | present paper | 2,200.00 | .00 |
| 09/04/90 | L. Stephen Frawley | Europe; 9/5-9/16/90 | present paper | 2,200.00 | .00 |
| 09/04/90 | John B. McGinty | Australia & New Zealand; 9/23-10/4/90 | meetings | 4,200.00 | .00 |
| 09/05/90 | Tsang Kwong-Y | Italy; 9/14-9/24/90 | meeting/lecture | 3,000.00 | .00 |
| 09/05/90 | Peter C. Gazes | Italy & Greece; 9/8-9/29/90 | lectures | 2,343.00 | .00 |
| 09/05/90 | Mariano F. LaVia | Europe; 10/12-11/8/90 | present paper/lectures | 5,000.00 | .00 |
| 09/06/90 | Carrie L. Randall | Spain; 10/2-10/9/90 | workshop speaker | 2,200.00 | .00 |
| 09/11/90 | Drian A. Aaronsm | Switzerland; 9/12-9/16/90 | present paper | 2,000.00 | .00 |
| 09/11/90 | James A. Cook | Italy; 10/12-10/23/90 | present abstract | 2,105.00 | .00 |
| 09/11/90 | H. Biemann Othersen | France; 10/31-11/10/90 | seminar leader | 2,000.00 | .00 |
| 09/11/90 | Tracy L.G. Harler | China; 12/5-12/19/90 | seminars | 195.00 | .00 |
| 09/14/90 | Philippe Arnaud | Europe; 9/17-9/28/90 | meetings | 3,200.00 | .00 |
| 09/21/90 | Blase A. Carabello | Belgium; 9/26-9/30/90 | present program | 2,500.00 | .00 |

003429

1570

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

Medical University, Page 3

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/21/90 | Eric R. Lacy | Germany; 10/13-10/26/90 | lecture/collaboration | 2,500.00 | .00 |
| 09/25/90 | Charlie Strange | Italy; 10/6-10/11/90 | meeting | 2,000.00 | .00 |
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| Total, Medical University (30 requests; 0 involved some State Funds) | | | | 78,726.00 | .00 |

003430

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

DEPARTMENT OF MENTAL HEALTH

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/13/90 | George R. Holmes, | Japan; 7/15-7/22/90 | present paper | 480.00 | 480.00 |
| 07/20/90 | Patricia Stone Motes | Jamaica; 7/31-8/3/90 | convention | 100.00 | 100.00 |
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| Total, Mental Health (2 requests; 2 involved some State Funds) | | | | 580.00 | 580.00 |

003431

EXHIBIT

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STATE BUDGET & CONTROL BOARD

1572

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

S.C. DEPARTMENT OF PARKS, RECREATION & TOURISM

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/27/90 | Robert G. Liming | France; 10/26-10/31/90 | conference | 2,500.00 | 2,500.00 |
| 07/27/90 | Amy D. Duffy | France; 10/26-10/31/90 | conference | 2,500.00 | 2,500.00 |
| 07/27/90 | Robert G. Liming | England; 11/25-12/1/90 | world travel market | 3,500.00 | 3,500.00 |
| 07/27/90 | Peggy Smith | England; 11/25-12/1/90 | world travel market | 3,500.00 | 3,500.00 |
| 07/27/90 | Amy D. Duffy | England; 11/25-12/1/90 | world travel market | 3,500.00 | 3,500.00 |
| 07/27/90 | Caroline Sherman | Japan; 12/3-12/10/90 | world travel fair | 2,500.00 | 2,500.00 |
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| Total, Parks, Recreation & Tourism (6 requests; 6 involved some State Funds) | | | | 18,000.00 | 18,000.00 |

003432

1573

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

SOUTH CAROLINA SEA GRANT CONSORTIUM

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/18/90 | Mel Goodwin | West Indies; 7/18-7/27/90 | meeting & prepare report | 2,000.00 | .00 |
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| Total, Sea Grant Consortium (1 request; 0 involved some State Funds) | | | | 2,000.00 | 0.00 |

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1574

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

SOUTH CAROLINA STATE COLLEGE

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/26/90 | Dr. Patricia Frazier | Philippines; 8/18-8/27/90 | data collection | 2,596.00 | .00 |
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| Total, S.C. State College (1 request; 0 involved some State Funds) | | | | 2,596.00 | 0.00 |

003434

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

UNIVERSITY OF SOUTH CAROLINA

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/02/90 | George Bertram Lane | Switzerland; 7/13-7/26/90 | recital performance | 300.00 | .00 |
| 07/02/90 | T.S. Sudarshan | Indai; 8/6-12/5/90 | sabbatical leave | 5,170.00 | .00 |
| 07/02/90 | W. John Williams | Switzerland; 7/13-7/26/90 | attending recital | 300.00 | .00 |
| 07/02/90 | F. John Vernberg | Venice; 8/31-9/17/90 | meetings | 5,512.00 | .00 |
| 07/02/90 | Christopher Kendall | Bahamas; 7/9-7/31/90 | field work | 1,000.00 | .00 |
| 07/02/90 | Wionona B. Vernberg | Italy; 8/31-9/17/90 | conference | 5,512.50 | .00 |
| 07/02/90 | Dennis Wiseman | England; 7/7-8/16/90 | teaching study program | 2,180.00 | .00 |
| 07/02/90 | Richard Collin | England; 7/7-8/16/90 | teaching study program | 2,138.00 | .00 |
| 07/02/90 | Patricia Powell Willer | England; 7/21-7/28/90 | site visit | 1,660.00 | 1,660.00 |
| 07/02/90 | Francisco S. Sy (CONFIRMATION) | Philippines; 6/27-7/14/90 | conference | 3,394.00 | .00 |
| 07/02/90 | Thomas Markham (CONFIRMATION) | Europe; 7/1-8/10/90 | collaboration | 1,456.00 | 1,000.00 |
| 07/03/90 | George Geckle | England;7/7-8/10/90 | teaching program | 1,000.00 | .00 |
| 07/09/90 | William A. Clark, III | Russia; 7/17-8/4/90 | scientific cruises | 3,081.00 | 1,881.00 |
| 07/09/90 | Suzanne R. Thorpe | Finland; 7/27-8/6/90 | research conference | 2,500.00 | 525.00 |

003435

1576

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

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University of South Carolina, Page 2

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/11/90 | David Cowen | Switzerland; 7/19-8/4/90 | present paper | 1,754.00 | 300.00 |
| 07/11/90 | Mac Tidwell | West Indies; 7/6-7/20/90 | project report | 1,878.00 | 1,878.00 |
| 07/11/90 | Gilbert Gredler | England; 7/22-7/26/90 | present paper | 2,357.00 | 400.00 |
| 07/11/90 | Charles J. Alber | China; 8/6-9/6/90 | read paper | 1,521.15 | 1,520.00 |
| 07/11/90 | Thomas J. Hilbish | England; 8/3-8/18/90 | collaborative research | 3,180.00 | .00 |
| 07/11/90 | Warren K. Giese | Russia; 7/14-7/21/90 | negotiations | 1,765.00 | .00 |
| 07/13/90 | Charles W. Kegley, Jr. | England; 7/14-7/23/90 | research | 987.00 | 987.00 |
| 07/13/90 | Juan Loveluck | Germany; 7/11-7/18/90 | lecture | 865.00 | 675.00 |
| 07/17/90 | Jackie Gmuca | Europe; 7/15-8/8/90 | site visits | 2,700.00 | .00 |
| 07/17/90 | Marcia Welsh | England; 9/1-9/8/90 | colloquium | 1,937.77 | .00 |
| 07/20/90 | Joel Myerson | Europe; 11/5-11/26/90 | research | 3,300.00 | .00 |
| 07/25/90 | Paul Gayes | Argentina; 11/17-11/25/90 | symposium/meeting | 2,290.00 | 1,000.00 |
| 07/25/90 | J. Mark Davis | Russia; 10/1-10/8/90 | conference | 2,540.00 | 1,600.00 |
| 07/25/90 | Dr. Carl H. Almond | Hungary; 9/3-9/13/90 | conference | 2,949.00 | 1,000.00 |

003436

1577

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

University of South Carolina, Page 3

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/25/90 | Virginia Holcomb | Spain; 10/1-10/14/90 | program set-up | 4,000.00 | 1,999.99 |
| 07/25/90 | Virginia Holcomb | South America; 11/27-12/13/90 | program set-up | 5,000.00 | 1,999.00 |
| 07/25/90 | Jonathan Davidson | India; 8/20-9/4/90 | conference | 6,040.24 | 1,040.24 |
| 07/27/90 | Jeeva Anandan (CONFIRMATION) | England; 7/28-8/13/90 | collaboration research | 1,230.00 | .00 |
| 07/27/90 | Edilma Guevara | Colombia; 8/1-8/19/90 | research project | 2,450.00 | .00 |
| 07/31/90 | Charles L. Evans | Spain; 8/21-8/28/90 | present paper | 1,985.00 | 1,985.00 |
| 07/31/90 | John Chilton | Spain; 8/21-8/28/90 | present paper | 1,985.00 | 1,985.00 |
| 07/31/90 | Raymond B. Lee | Korea; 8/15/90-7/1/91 | exchange professor | 3,005.20 | 1,999.00 |
| 08/01/90 | Robert Thunell | England; 9/2-9/5/90 | conference | 700.00 | .00 |
| 08/01/90 | Dr. Thomas J. Owens | China; 9/2-9/27/90 | experiment planning | 3,750.00 | .00 |
| 08/01/90 | Norimitsu Watabe | Japan; 10/5-10/21/90 | present paper/lecture | 6,700.00 | .00 |
| 08/03/90 | William F. Ranson | Hungary; 9/7-9/15/90 | conference/present paper | 2,771.00 | 1,660.00 |
| 08/03/90 | William H. Phillips | Belgium; 8/18-8/25/90 | present paper | 1,797.00 | 1,797.00 |
| 08/03/90 | George F. McNulty | Europe; 8/29-9/10/90 | paper/summer school | 1,060.00 | 480.00 |

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

003437

1578

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

University of South Carolina, Page 4

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/03/90 | Morris J. Blackman | South America; 8/2-8/18/90 | program evaluations | 5,500.00 | .00 |
| 08/03/90 | Fred W. Roper | Sweden; 8/14-8/26/90 | present paper | 2,333.00 | 1,333.00 |
| 08/08/90 | Frank T. Avignone | USSR; 9/5-9/17/90 | conference/present paper | 1,776.00 | .00 |
| 08/08/90 | Russell Pate | USSR; 10/1-10/8/90 | conference | 2,540.00 | 1,600.00 |
| 08/08/90 | T.H. Howard-Hill | England; 8/15-8/25/90 | seminar | 1,370.00 | 1,370.00 |
| 08/08/90 | Paul D. Ellis | Denmark; 8/21-8/27/90 | present seminars | 1,500.00 | .00 |
| 08/08/90 | Hal W. French | England; 11/9-11/18/90 | present paper | 738.00 | 738.00 |
| 08/08/90 | Jeffrey Arpan | Japan; 8/14-9/5/90 | project work | 5,700.00 | .00 |
| 08/08/90 | Philip Powell | Switzerland; 8/23-9/17/90 | music competition | 2,778.00 | 600.00 |
| 08/08/90 | Carl Rosenfeld | USSR; 8/23-10/8/90 | workshop | 2,000.00 | .00 |
| 08/10/90 | Chaden Djalali | France; 9/13-9/30/90 | conducting experiment | 1,963.00 | .00 |
| 08/10/90 | James C. Evans | Bahamas; 8/13-8/14/90 | proposal preparation | 660.00 | 660.00 |
| 08/17/90 | John Mark Dean | Japan; 10/1-10/20/90 | symposium | 3,000.00 | .00 |
| 08/17/90 | Steve Nagel | Ireland; 8/30-9/5/90 | present paper | 476.00 | 476.00 |

003438

1579

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

University of South Carolina, Page 5

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/17/90 | Horacio A. Farach | Italy; 8/25-9/30/90 | acting director | 3,260.00 | .00 |
| 08/17/90 | James R. Durig | Malaysia; 8/18-8/29/90 | conference | 1,000.00 | 1,000.00 |
| 08/17/90 | Thomas E. Terrill | Belgium; 8/15-8/25/90 | co-chair session | 1,945.00 | 1,945.00 |
| 08/17/90 | John Mark Dean | Netherlands; 11/22-11/30/90 | present workshop | 2,050.00 | .00 |
| 08/17/90 | Robert E. Powers | Australia; 8/21-9/2/90 | presentation | 1,500.00 | .00 |
| 08/17/90 | Janet Wells | Japan; 9/9-9/15/90 | meeting | 3,000.00 | .00 |
| 08/17/90 | Barbara Geller | Japan; 9/9-9/15/90 | meeting | 996.00 | .00 |
| 08/17/90 | Stephen Holt | Australia; 8/23-9/4/90 | chair discussion | 3,000.00 | .00 |
| 08/20/90 | Gordon B. Smith | USSR; 8/18-9/6/90 | lecture series | 5,400.00 | .00 |
| 08/22/90 | Joan M. Gero | Venezuela; 9/2-9/8/90 | conference | 1,060.00 | 1,060.00 |
| 08/22/90 | Roy Crabtree | Costa Rica; 9/3-9/9/90 | meeting | 744.00 | .00 |
| 08/22/90 | Ned Cyr | Costa Rica; 9/3-9/9/90 | meeting | 1,160.00 | .00 |
| 08/22/90 | Ferdinand A. Hilenski | Scotland; 9/17-9/28/90 | conference | 2,769.00 | .00 |
| 08/24/90 | Glenda Bruce | Europe; 8/30-9/17/90 | program development | 2,500.00 | 1,999.00 |

003439

1580

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

University of South Carolina, Page 6

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 08/24/90 | Guy Lewis | Japan; 10/1-10/8/90 | symposium | 500.00 | .00 |
| 09/05/90 | Carol Myers-Scotton | Europe; 9/16-9/30/90 | conferences | 3,000.00 | .00 |
| 09/06/90 | Thomas K. Borg | Sweden; 11/2-11/15/90 | collaborative research | 2,800.00 | .00 |
| 09/06/90 | John L. Smale | Italy; 10/12-10/21/90 | field work | 2,335.00 | .00 |
| 09/06/90 | Stanton W. Green | Ireland; 9/5-9/15/90 | research/consultation | 1,462.00 | 912.00 |
| 09/06/90 | Ronald W. Maris | Scotland; 10/12-10/21/90 | present paper/conference | 2,525.00 | 78.00 |
| 09/10/90 | Kenneth J. Perkins (CONFIRMATION) | Al-Ain; 7/30-7/29/90 | research | 1,999.99 | 1,999.99 |
| 09/14/90 | Roy E. Wuthier | England; 9/15-9/22/90 | conference speaker | 1,433.00 | 327.50 |
| 09/14/90 | Jeeva Anandan | England; 9/24-10/31/90 | research collaboration | 1,999.00 | 1,999.00 |
| 09/14/90 | John D. Mulhern | Philippines & Hong Kong; 10/5-10/14/90 | conference planning | 2,505.00 | 1,900.00 |
| 09/14/90 | Fred Myhrer | Europe; 10/6-10/19/90 | research | 2,538.00 | .00 |
| 09/14/90 | Roger A. Coate | Europe; 10/27-11/11/90 | conference/consultation | 2,026.00 | .00 |
| 09/18/90 | Mark W. DeLancey | Europe; 11/4-11/10/90 | conduct interviews | 2,500.00 | .00 |
| 09/18/90 | S. Robert Young (CONFIRMATION) | Japan; 9/18-10/7/90 | guest speaker | 7,500.00 | .00 |

003440

1581

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

University of South Carolina, Page 7

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 09/20/90 | Elwood D. Carlson | Bulgaria; 9/26-10/3/90 | conference | 1,750.00 | 1,088.00 |
| 09/25/90 | Karl G. Heider | Germany; 10/15-10/28/90 | conference/present paper | 1,000.00 | .00 |
| 09/25/90 | David M. Schweiger | Europe; 9/22-9/30/90 | research | 1,344.00 | .00 |
| 09/28/90 | N. Peter Johnson | S. America; 10/29-11/12/90 | teaching | 2,500.00 | .00 |
| 09/28/90 | Jeffrey Arpan | Spain; 12/1-12/15/90 | meeting | 2,007.00 | 1,999.00 |
| 09/28/90 | Donald Allen | Mexico; 1/24-1/28/91 | meeting | 1,200.00 | .00 |
| 09/28/90 | Saeed Samiee | England; 9/30-10/15/90 | gather data | 1,900.00 | .00 |
| 09/28/90 | J. F. Sullivan | Scotland; 10/8-10/21/90 | collaborative research | 1,500.00 | .00 |
| 09/28/90 | Gary Blanpied | France; 10/22-10/31/90 | performing experiments | 1,743.90 | .00 |
| **Total, University of SC (93 requests; 41 involved some State Funds)** | | | | **220,486.75** | **52,455.72** |

003441

1582

ANALYSIS OF STATE FUNDS APPROVED FOR SUPPORT OF FOREIGN TRAVEL

FISCAL YEAR 1990-91
(For the Quarter Ending September 30, 1990)

==========

WINTHROP COLLEGE

| Date Approved | Traveler | Itinerary | Purpose | Total | State |
|---|---|---|---|---|---|
| 07/06/90 | Bennett Lentczner | Austria; 11/2-11/8/90 | conference | 3,403.00 | 3,403.00 |
| 07/06/90 | Jacqueline Stackhouse | Costa Rica; 8/12-8/15/90 | present paper | 1,050.00 | 350.00 |
| 09/11/90 | Dr. Glenn Utsch | Austria; 11/21-11/26/90 | performance tour | 1,000.00 | .00 |
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| | | | | | |
| Total, Winthrop College (3 requests; 2 involved some State Funds) | | | | 5,453.00 | 3,753.00 |

003442

EXHIBIT

OCT 10 1990 6

STATE BUDGET & CONTROL BOARD

1583

EXHIBIT

OCT 1 0 1990 7

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

BLUE AGENDA
ITEM NUMBER 7

AGENCY: Executive Director

SUBJECT: Interviewee Travel Expense Reimbursement

The following agencies have reported reimbursements of interviewee travel expenses:

| | Agency | Number | Estimated Cost |
|---|---|---|---|
| (a) | Lander College | 1 | $ 19.60 |
| (b) | Board of Economic Advisors | 1 | 332.00 |
| (c) | Clemson University | 6 | 4,812.36 |
| | Total | 8 | 5,163.96 |

BOARD ACTION REQUESTED:

Receive as information a report that reimbursements of interviewee travel expenses have been made by the following agencies: Lander College (1); Board of Economic Advisors (1); and Clemson University (6).

ATTACHMENTS:

Referenced report

003443

1584

**INTERVIEWEE TRAVEL EXPENSE REIMBURSEMENT PAYMENTS**
**Reported to Budget and Control Board**
**Meeting of October 10, 1990**

| | Agency | Time Period | Total # | Total Cost | Number of Payments $100/ Less | $101/ $300 | $301/ $500 | $501 Over |
|---|---|---|---|---|---|---|---|---|
| (a) | Lander College | September | 1 | 20 | 1 | 0 | 0 | 0 |
| (b) | Economic Advisors | August | 1 | 332 | 0 | 0 | 1 | 0 |
| (c) | Clemson University | May-July | 6 | 4,812 | 0 | 1 | 1 | 4 |
| | Total | | 8 | 5,164 | 1 | 1 | 2 | 4 |

EXHIBIT 7
OCT 10 1990
STATE BUDGET & CONTROL BOARD
003444

SEP 19 1990

# Lander
COLLEGE

Greenwood, South Carolina 29649

Office of Academic Affairs

Telephone (803) 229-8320 • Fax (803) 229-8890

DATE: 9-7-90

TO: Larry A. Jackson, President

FROM: Richard A. Skinner

Your approval is requested to invite Lisa Toland to campus for an interview for the position of part-time lecturer in Political Science and to pay his (her) travel expenses. The significance of this position is such that it warrants the costs of an interview. The participation of a number of Lander College persons is vital to this particular interview; therefore, the costs of bringing the candidate to the campus would be far less than would be the expense of conducting the interview at his (her) home area or elsewhere. Qualified candidates residing within South Carolina were considered before candidates from other states were sought.

Travel--------$ 19.60
Food----------$
Lodging-------$

TOTAL $ 19.60

Initial Approval: L. A. Jackson
Larry A. Jackson

Date: 9-7-90

---

Actual Costs:

Travel--------$ 19.60
Food----------$
Lodging-------$

TOTAL $ 19.60

APPROVAL RECOMMENDED RAS
Richard A. Skinner

Date: 9-7-90

APPROVED Larry A. Jackson
Larry A. Jackson

Date: 9-7-90

003445

1586

SEP 1 7 1990

STATE OF SOUTH CAROLINA
BOARD OF ECONOMIC ADVISORS

Walter R. Pettiss, Chairman
Andrew J. Crane
Thomas E. Snider, Ph.D.
S. Hunter Howard, Jr., Ex officio

Barbara A. Feinn, Ph.D., Executive Director

Edgar A. Brown Building
Suite 535
1205 Pendleton Street
Columbia, S. C. 29201
803/734-1510

RECEIVED

SEP 1 4 1990

Budget and Control Board
Office of the Executive Director

To: Jesse A. Coles, Jr., Ph.D.

From: Barbara A. Feinn, Ph.D. BAF

Subject: Reimbursement for Travel Expenses
for Barbara Granger

Date: September 12, 1990

Pursuant to my memorandum of Augbust 15, 1990, I am enclosing a copy of the request for travel reimbursement for Barbara Granger's expenses to and from Columbia on July 27. Ms. Granger came to Columbia from Montgomery, Alabama by air to interview for the position of Econometrician with the Board of Economic Advisors.

BAF/cek

Enclosure

003446

1587

Barbara C. L.

| AGENCY | ACCOUNT NO. | FY | OBJECT | SUFFIX |
|---|---|---|---|---|
| 728 | C1000500 | 91 | 0513000 | |

# STATE OF SOUTH CAROLINA
## COMPTROLLER GENERAL'S OFFICE
## TRAVEL SUPPORT DOCUMENT

AGENCY NUMBER 728

NAME Barbara Granger SOCIAL SECURITY NUMBER 422946670 DATE 8-20-90

RESIDENCE 1265 B Federal Dr. Montgomery, AL 36107 OFFICIAL HEADQUARTERS

0034

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| IN STATE | 1 | 0504 | 0172 | 0501 | 0502 | 0503 | 0505 | 0506 | 0508 | 0233 |
| OUT OF STATE | 2 | 0514 | 0172 | 0511 | 0512 | 0513 | 0515 | 0516 | 0518 | 0233 |

| DATE MO/DA | DEP/ARR | TIME | AM/PM | DESTINATION OF TRAVEL DEPARTURE DESTINATION RETURN | 1 OR 2 | AUTO MILES | PER DIEM | MEALS | LODGING | AIR TRANS | OTHER TRANS | MISC TRAVEL EXPENSE | SUBSIST ALLOW | REGIST FEES | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7/27/90 | Dep | 6:40 | AM | Montgomery-AL-Columbia SC-Monty. | | | | | | 332.00 | | | | | 332.00 |
| | Arr | 6:30 | PM | | | | | | | | | | | | |

I hereby certify or affirm that the above expenses were actually incurred by me as necessary traveling expenses in the performance of my official duties; any meals or lodging included in a conference or convention registration fee have been deducted from this travel claim; and that this claim is true and correct in every material matter and conforms with the requirements of State laws, rules and regulations.

STARS FORM 62 10/1/80 SIGNATURE Barbara Granger

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 0504 x____ | 0172 | 0501 | 0502 | 0503 | 0505 | 0506 | 0507 | 0233* | TOTAL 1 | |
| 2 | 0514 x____ | 0172 | 0511 | 0512 | 0513 332.00 | 0515 | 0516 | 0517 | 0233* | TOTAL 2 | 332.00 |
| | | | | | | | | | | GRAND TOTAL | 332.00 |

*USE T/C 640

TRAVEL ADVANCE (0599) $ _____

1.5.8.8

THIS CASE MAY HAVE SOME OR ALL OF THE FOLLOWING DEFECTS WHICH MAY BE QUESTIONABLE WHEN READING. IN SPECIAL PROBLEM AREAS, THIS ROLL NOTE MAY BE REFILMED BEFORE THE DOCUMENT OR DOCUMENTS IN QUESTION.

1. PHOTOCOPY NOT CENTERED PROPERLY CUTTING OFF SOME OF THE INFORMATION.

2. DOCUMENTS ARE OF POOR QUALITY AND MAY NOT PHOTOGRAPH WELL.

3. DOCUMENTS DAMAGED OR TORN BEFORE ARRIVING FOR FILMING.

4. DOCUMENTS CONTAIN A DOUBLE-COPY IMAGE, THE UNDERLYING IMAGE IS IRRELEVENT TO THE READABLE INFORMATION.

5. DOCUMENTS WITH GLUED INSERTS WHICH WERE OR COULD NOT BE REMOVED, INFORMATION MAY OR MAY NOT BE UNDER THE INSERT.

6. OVERSIZED DOCUMENTS THAT COMPRISE TWO OR MORE FRAMES.

7. EXTREMELY DARK COLORED DOCUMENTS THAT LACK CONTRAST BETWEEN WRITING AND BACKGROUND.

8. THE NUMBERED PAGES OF THESE FILES MAY APPEAR TO BE MISSING.

1589

PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT ON REVERSE SIDE

NOT TRANSFERABLE

401858 0403496 A58

PASSENGER RECEIPT

BOARDING PASS

ARC AIRLINES TRAVEL COUNSELOR

ISSUED BY
EASTERN AIRLINES
RAINBOW TRAVELS

YOUR CODE XXXXX

AGENT CODE A01657703

PLACE OF ISSUE MONTGOMERY AL

DATE OF ISSUE US24JUL90

NAME OF PASSENGER
GRANGER/BARBARA

PNR/CARRIER CODE QYPFQZ/AA

FARE CALC/TICKET DESIGNATION HRA3BIB5

PCI 0 SEAT/BAG ID 0011/

XFR FROM
GRANGER/BARBARA

XFD TO
**TRANSPORTATION*

**NOT VALID FOR** THIS IS YOUR RECEIPT

ISSUING AGENT ID B6W1*51

ENDORSEMENTS/RESTRICTIONS

FP AX3720882484S1002*2ME6 0292 /FCMGM EA X/ATL EA C
AE153.71 EA X/ATL EA MGM153.70HRA3BIB5 307.41 END

FROM
XATL EA2950 H 27JULHRA3BIB5
QCAE EA578 H 27JULHRA3BIB5

TO
XATL EA2922 H 27JULHRA3BIB5
MGM EA2927 H 27JULHRA3BIB5

CARRIER FLIGHT CLASS DATE TIME
**********
**********
**********
GATE SEAT SMOKING
**********
**********
**********

IF IS UNLAWFUL TO PURCHASE OR RESELL THIS TICKET PRIORITY BY ENTITY OTHER THAN THE ISSUING CARRIER OR ITS AUTHORIZED AGENTS.

FARE
USD 307.41

EQUIV. FARE PD.

TAX 24.59

TAX

TOTAL
USD 332.00

62402882426

CPN

DOCUMENT NUMBER

ALLOW POS WT UNCHD
**********

CK

0 007 1318831424 1

POS WT UNCHD BAGGAGE ID NUMBER
NOT VALID FOR TRAVEL
0 007 1318831424 1
AA01657703

003448

1590

# Rainbow Travels

1116 EASTDALE MALL
MONTGOMERY, AL 36117
**PHONE: (205) 277-9400**

SALES PERSON: 58 ITINERARY/INVOICE NO. 0403496 DATE: 24 JUL 90
CUSTOMER NBR: 401858 QYPF0Z PAGE: 01

Member ASTA American Society of Travel Agents

TO: BARBARA GRANGER
MONTGOMERY AL

TERMS OF PAYMENT
All invoices are due and payable upon receipt.

FOR:GRANGER/BARBARA

27 JUL 90 - FRIDAY

| | | | | | |
|---|---|---|---|---|---|
| AIR | METRO AIRLINES | | FLT:2950 | ECONOMY | |
| | LV MONTGOMERY | | | 640A | EQP: JETSTREAM J31 |
| | AR ATLANTA | | | 835A | NON-STOP |
| | RESERVED SEATS | 2C | | | |
| AIR | EASTERN AIRLINES | | FLT:578 | ECONOMY | |
| | LV ATLANTA | | | 919A | EQP: DC-9 STRETCH |
| | AR COLUMBIA | SC | | 1006A | NON-STOP |
| | RESERVED SEATS | 16A | | | |
| AIR | METRO AIRLINES | | FLT:2922 | ECONOMY | |
| | LV COLUMBIA | SC | | 355P | EQP: JETSTREAM J31 |
| | AR ATLANTA | | | 505P | NON-STOP |
| AIR | METRO AIRLINES | | FLT:2927 | ECONOMY | |
| | LV ATLANTA | | | 548P | EQP: JETSTREAM J31 |
| | AR MONTGOMERY | | | 643P | NON-STOP |

| | | |
|---|---|---|
| AIR TICKET EA1318831424 | GRANGER BARBARA | |
| | BILLED TO AX372088248451002 | 332.00* |
| | SUB TOTAL | 332.00 |
| | LESS AMOUNT BILLED TO CC | 332.00* |
| | TOTAL AMOUNT | 0.00 |

THANK YOU, WE APPRECIATE YOUR BUSINESS.
EASTERN 2922/2927 SEATS WILL BE AIRPORT CHECK-IN

IBJ

**003449**

RECONFIRM RETURNING AND CONTINUING RESERVATIONS 72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS.
CAUTION: TICKETS HAVE VALUE. IF UNUSED PLEASE RETURN FOR CREDIT OR REFUND.

STATE OF SOUTH CAROLINA
BOARD OF ECONOMIC ADVISORS

Walter R. Pettiss, Chairman
Andrew J. Crane
Thomas E. Snider, Ph.D.
S. Hunter Howard, Jr., Ex officio

Barbara A. Feinn, Ph.D., Executive Director

Edgar A. Brown Building
Suite 535
1205 Pendleton Street
Columbia, S. C. 29201
803/734-1510

RECEIVED
AUG 17 1990
Budget and Control Board
Office of the Executive Director

To: Jesse A. Coles, Jr., Ph.D.

From: Barbara A. Feinn, Ph.D. BAF

Date: August 15, 1990

Subject: Interview for Econometrician Position

Attached is a copy of the determination to pay travel expenses for Barbara B. Granger of Montgomery, Alabama, who interviewed for the position of Econometrician in our office on July 27. This is to fulfill the requirement of the Budget and Control Board regulation that the Executive Director of the Budget and Control Board be notified within thirty days of such a determination. The dollar payment for Ms. Granger's travel expenses will be forwarded to you upon receipt of the proper documentation.

BAF/cek

003450

1592

STATE OF SOUTH CAROLINA
BOARD OF ECONOMIC ADVISORS

Walter R. Pettiss, Chairman
Andrew J. Crane
Thomas E. Snider, Ph.D.
S. Hunter Howard, Jr., Ex officio

Barbara A. Feinn, Ph.D., Executive Director

Edgar A. Brown Building
Suite 535
1205 Pendleton Street
Columbia, S. C. 29201
803/734-1510

To: Walter R. Pettiss

From: Barbara A. Feinn BAF

Date: July 15, 1990

Subject: Interview in Columbia with Barbara Granger
for Econometrician Position

As we discussed, it is more efficient for Barbara Granger to be interviewed in Columbia than in Montgomery, Alabama. The decision to pay Ms. Granger's travel expenses to and from Columbia for the interview is based on the following criteria:

1) The Econometrician is a significant position in the Agency.

2) Costs will involve airfare and relevant meals and will not exceed costs for conducting the interview in Montgomery. In addition, all staff members, as well as the Chairman and Executive Director, will be able to participate in the interviewing process.

3) Candidates residing in South Carolina were considered before this candidate was interviewed.

BAF/cek

EXHIBIT
OCT 10 1990 7
STATE BUDGET & CONTROL BOARD

003451

SEP 1 0 1990

CLEMSON
UNIVERSITY

BUSINESS AND FINANCE
Accounting Services

September 6, 1990

Ms. Donna Williams
Secretary to the Board
State Budget and Control Board
Wade Hampton Office Building
P. O. Box 12444
Columbia, SC 29211

Dear Ms. Williams:

Enclosed are Travel Disbursement forms for those individuals who were brought to Clemson University for employee interviews.

Yours very truly,

Charles A. Tegen
Director of Accounting

CAT/lsr

Enclosures

003452

ACCOUNTING CONTROL – 803/656-2495 • ACCOUNTS PAYABLE – 803/656-2470
G-08 SIKES HALL • CLEMSON, SOUTH CAROLINA 29634-5308

1594

CLEMSON UNIVERSITY CENTENNIAL 1889-1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE July 31, 1990

RECRUITING EXPENSE REIMBURSEMENT $624.07

NAME OF CANDIDATE : David Dryden SSNO. 482-86-0942

CANDIDATE'S ADDRESS : 3300 Ross Road, Ames, Iowa 50010

POSITION TO BE FILLED: Director of Graphics

AMOUNT REIMBURSED : _____
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : _____
Department Head

_____
Dean or Director

APPROVED BY : _____
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

302 SIKES HALL • CLEMSON, SOUTH CAROLINA 29634-5350 • TELEPHONE 803/656-4354

003453

1595

CLEMSON UNIVERSITY CENTENNIAL 1889-1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE May 29, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Sherry T. LaBoon

CANDIDATE'S ADDRESS : 635 Ascot Lane, Streamwood, Illinois 60107

POSITION TO BE FILLED: Temp Visiting Instructor of Speech

AMOUNT REIMBURSED : $ 759.21 443-60-5684
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Clifton B. McEgar
Department Head

Robert A. Waller
Dean or Director

APPROVED BY : W. David Trotwell
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

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003454

1596

CLEMSON UNIVERSITY CENTENNIAL 1889-1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE 11-25-89

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Juanita Lee, Ed.D., RN

CANDIDATE'S ADDRESS : Los Angeles, Ca

POSITION TO BE FILLED: Faculty, Dept of Instruction

AMOUNT REIMBURSED : $2,053.24 192-38-9290
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Sabrina D Hyde
Department Head

P. M. Kline
Dean or Director

RECEIVED 89 NOV 14 AM 2 FINANCIAL MANAGEMENT

APPROVED BY : W David Bagwell
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

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003455

1597

CLEMSON UNIVERSITY CENTENNIAL 1889·1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE 7-16-90

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Roger Lind

CANDIDATE'S ADDRESS : 5100 Sanger, Waco, TX 76710

POSITION TO BE FILLED: Entomologist III

AMOUNT REIMBURSED : $787.79 459-78 8128
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : Paul Jgs Von McLaskill
Department Head

C L. Schulte
Dean or Director

APPROVED BY : Milton B. Nesi
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board



003456

1598

CLEMSON UNIVERSITY CENTENNIAL 1889-1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE July12, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Gerald W. McLaughlin, Jr.

CANDIDATE'S ADDRESS : 308 Ardmore Blacksburg, VA 24060

POSITION TO BE FILLED: Director of Assessment

AMOUNT REIMBURSED : $169.35 410·70·0436
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : _____
Department Head

_____
Dean or Director

APPROVED BY : _____
Vice President

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

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1 5 9 9

CLEMSON UNIVERSITY CENTENNIAL 1889-1989

BUSINESS AND FINANCE
Business and Financial Affairs

DATE July 12, 1990

RECRUITING EXPENSE REIMBURSEMENT

NAME OF CANDIDATE : Jack A. Sanders

CANDIDATE'S ADDRESS : 205 Woodridge Drive Terre Haute, IN 47803

POSITION TO BE FILLED: Director of Assessment

AMOUNT REIMBURSED : $418.70
(to be entered by Financial Management)

The following determinations have been made regarding recruitment for the position listed above:

1. The significance of the position to be filled warrants incurring such costs.

2. The costs involved in bringing the candidate to Clemson are less than sending representatives to the candidate's home town to conduct the interview.

3. Qualified applicants residing in South Carolina were considered before applicants from other states were considered.

RECOMMENDED BY : _____
Department Head

_____
Dean or Director

APPROVED BY : _____
Vice President

EXHIBIT
OCT 10 1990 7
STATE BUDGET & CONTROL BOARD

DISTRIBUTION :

Original : Originating Department

Approved Copies: Attached to all related Direct Purchase Vouchers submitted to Financial Management

State Budget and Control Board

003458

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1600

EXHIBIT

OCT 10 1990 8

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD — BLUE AGENDA

MEETING OF October 10, 1990 — ITEM NUMBER 8

AGENCY: Governor's Office

SUBJECT: Public Assistance Payments (FEMA), September

The attached report identifies by agency and total amount $2,033,405.77 of disbursements of public assistance funds (FEMA) to various State agencies by the Governor's Office during September.

BOARD ACTION REQUESTED:

Receive as information a report of disbursements of $2,033,405.77 of public assistance funds to various State agencies by the Governor's Office during September.

ATTACHMENTS:

Referenced report

003459

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PA SEPT. TO ST AGEN

| APPLICANT # | APPLICANT | VOUCHER # | VCHR AMT | AGENCY TOTAL |
|---|---|---|---|---|
| 000-92006 | ADJUTANT GENERAL | MI1025 | $45,442.93 | $45,442.93 |
| 000-92102 | B&C BD MTR VEH MGMT | MI1021 | $8,972.89 | $8,972.89 |
| | B&C BD RESEARCH | MI1031 | $1,323.75 | |
| | | MI1032 | $3,950.75 | $5,274.50 |
| 019-92014 | THE CITADEL | MI1042 | $154,255.00 | $154,255.00 |
| 043-92010 | CLEMSON UNIVERSITY | MI1015 | $3,911.98 | |
| | | MI1017 | $7,109.93 | |
| | | MI1026 | $25,261.36 | |
| | | MI1036 | $31,959.88 | $68,243.15 |
| 000-92100 | COASTAL COUNCIL | MI1016 | $19,997.92 | $19,997.92 |
| 019-92011 | COLLEGE OF CHARLESTON | MI1028 | $36,605.36 | $36,605.36 |
| 000-92018 | EDUCATION | MI1033 | $73,947.63 | $73,947.63 |
| 000-92019 | FORRESTRY COMM | MI1018 | $282,116.12 | |
| | | MI1039 | $17,115.40 | |
| | | MI1040 | $32,128.20 | $331,359.72 |
| 041-27340 | FRANCIS MARION COLLEGE | MI1022 | $12,485.45 | $12,485.45 |
| 000-92050 | GOVERNORS OFFICE | MI1041 | $35,484.98 | |
| | | MI1044 | $92,319.54 | $127,804.52 |
| 000-92023 | HEALTH & ENV CONTROL | MI1020 | $85,814.64 | $85,814.64 |
| 000-92003 | HWY & PUBLIC TRANS | MI1024 | $321,037.97 | $321,037.97 |
| 000-92007 | PARKS REC & TOURISM | MI1038 | $440,974.45 | $440,974.45 |
| 000-92050 | SLED | MI1034 | $33.73 | $33.73 |
| 000-92015 | TECH & COMP ED | MI1019 | $653.02 | $653.02 |
| 000-92016 | TRIDENT TEC | MI1027 | $7,316.09 | $7,316.09 |
| 051-92010 | USC COASTAL | MI1037 | $2,115.10 | $2,115.10 |
| 079-92001 | USC COLUMBIA | MI1029 | $77,769.83 | $77,769.83 |
| 085-92010 | USC SUMTER | MI1030 | $11,271.63 | $11,271.63 |
| 000-92010 | VOC REHAB | MI1043 | $30,203.72 | $30,203.72 |



003460

1602

PA SEPT. TO ST AGEN

| | | | | |
|---|---|---|---|---|
| 000-92070 | WILDLIFE & MARINE | MI1035 | $166,145.04 | $166,145.04 |
| 091-78595 | WINTHROP COLLEGE | MI1023 | $5,681.48 | $5,681.48 |
| GOVERNOR'S OFFICE TOTAL FOR SEPTEMBER 1990 | | | | $2,033,405.77 |

EXHIBIT

OCT 10 1990 8

STATE BUDGET & CONTROL BOARD



003461

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EXHIBIT

OCT 10 1990 9

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 1

AGENCY: Department of Corrections

SUBJECT: Safe and Reasonable Operating Capacity

In accord with Code Section 24-3-2050 and the Nelson Consent Decree, the Department of Corrections has certified that the safe and reasonable operating capacity of its facilities as of October 1, 1990, is 14,655.

This 320-bed increase from 14,335 certified July 1, 1990, is a result of the following:

| Institution | Bedspaces |
|---|---|
| Campbell Work Center Addition | + 96 |
| Northside Work Camp Completion | + 96 |
| State Park Palmetto Unit (for females) | +120 |
| Conversion of existing unit at Lower Savannah from 50-bed female housing unit to 58-bed male housing unit | + 8 |
| Total bedspace gain | +320 |

Details on the change in capacity are included in the attachment.

The Department notes that capacities reflected for the Blue Ridge, Campbell, Lower Savannah, Palmer, Givens Youth, Greenwood, Northside, Aiken Youth, Goodman, Stevenson, Walden, Wateree River, and Women's Center minimum security facilities are those mandated by the bedspace requirements of the Nelson Consent Decree by January 8, 1990.

However, the Department stresses that, although the bedspace reductions are listed in the Department's certified capacity, the actual inmate counts at those facilities will not be reduced inasmuch as plaintiff's counsel and departmental officials are continuing negotiations to waive and/or modify these minimum security bedspace requirements. The most recent compromise agreement would enable the Department to save approximately 458 minimum security beds should it be adopted by the parties.

---

BOARD ACTION REQUESTED:

In accord with Code Section 24-3-2050 and the Nelson Consent Decree, certify 14,655 as the safe and reasonable operating capacity of the facilities of the Department of Corrections as of October 1, 1990.

---

ATTACHMENTS:

Evatt October 1, 1990, letter to Coles; attachment

003462

1604

## § 24–3–2050. Establishment of operating capacities.

The Board of Corrections and the Budget and Control Board shall within thirty days of the enactment of §§ 24-3-1110 through 24-3-2050 establish the operating capacities of the prisons operated by the Department of Corrections and shall at least quarterly certify existing operating capacities or establish changed or new operating capacities.

**HISTORY: 1983 Act No. 123 § 3, effective 30 days after approval by the Governor (Approved June 16, 1983).**



1605

south carolina
department of corrections

P.O. BOX 21787/4444 BROAD RIVER ROAD/COLUMBIA, SOUTH CAROLINA 29221-1787
TELEPHONE (803) 737-8555
PARKER EVATT, Commissioner

October 1, 1990

RECEIVED
OCT 3 1990
Budget and Control Board
Office of the Executive Director

Dr. Jesse Coles, Jr., Executive Director
S.C. Budget and Control Board
Post Office Box 12444
Columbia, South Carolina 29211

Dear Dr. Coles:

Pursuant to Section 3 of the Prison Overcrowding Powers Act, this letter is being written to certify the Department of Corrections Safe and Reasonable Operating/Nelson Capacity for the quarter beginning October 1, 1990.

As of October 1, 1990, the Safe and Reasonable Operating/Nelson capacity of the Department will increase from 14,335 to 14,655. This 320-bed increase is the result of the following:

| Institution | Bedspace Gain/Loss(-) |
|---|---|
| Campbell Work Center Addition | + 96 |
| Northside Work Camp Completion | + 96 |
| State Park Palmetto Unit (for females) | + 120 |
| Conversion of an existing unit at Lower Savannah from a 50-bed female housing unit to a 58-bed male housing unit | + 8 |
| **TOTAL BEDSPACE GAIN** | + 320 |

The Work Camp at Northside Correctional Center was completed during the week of August 27, 1990. The Campbell Work Center Addition was operable September 10, 1990. The Palmetto Unit at State Park is still in the process of being renovated to accept female inmates (i.e. painted, cleaned, etc.). However, should emergency female housing be needed, all 120 beds could be utilized. Currently, there are approximately 50 females housed in this unit. Due to the shortage of male minimum security beds throughout the system, a decision was made to convert a 50-bed housing unit at Lower Savannah Work Center originally intended to house females to male housing. Eight (8) additional beds were added to this unit during the conversion and are placed in a manner consistent with the bedspace requirements of the Decree.

003464

BOARD OF CORRECTIONS

GOETZ B. EATON, Chairman, Anderson, S.C.
C. LOCK MCKINNON, Vice Chairman, Lancaster, S.C.
NORMAN KIRKLAND, Secretary, Bamberg, S.C.
ADRIENE WRIGHT, Member, Goose Creek, S.C.
MILTON SMITH, Member, Spartanburg, S.C.
ROBERT M. HARRELSON, Member, Mullins, S.C.

GOV. CARROLL A. CAMPBELL, JR., Member Ex-Officio, Columbia, S.C.

1606

It should be pointed out, that on September 28, 1990, we reached an all-time high count of 15,728 inmates in our facilities. Additionally, our current population projections indicate that we could have as many as 16,526 inmates in our facilities as early as January, 1991, and approximately 27,500 in our system by July, 1995. Currently funded capital improvement projects should increase our housing capabilities by as many as 3,000 beds between now and December, 1992; however, it has become increasingly apparent that in order to keep pace with our projected population demand, we will be in need of funding to construct approximately 10,550 additional beds over the next five (5) year period. The addition of these 10,550 beds will give us an approximate 550 bed surplus by July, 1995.

I trust that this information will prove useful to you. Should you require any additional information, do not hesitate to contact me.

Sincerely,

Parker Evatt

PE/lao

Attachment

cc.: Mr. Stan McKinney
Mr. Grady Wallace
Mr. Kenneth Long
Ms. Gerry Miro
Ms. Sue Preston
Mr. Richard P. Stroker
Ms. Laurie Osler
Dr. Hubert Clements



1607

SOUTH CAROLINA DEPARTMENT OF CORRECTIONS
SAFE AND REASONABLE/NELSON INMATE CAPACITIES (NELSON)
EMERGENCY OVERCROWDING POWERS ACT (S-258 - H-2618)

| Institution/ SECURITY DESIGNATION | Safe & Reasonable Capacity as of 7/2/90 | Safe & Reasonable Capacity as of 10/1/90 | Change - in Capacity | Actual Count as 9/28/90 | Over/Under(-) Operating Capacity |
|---|---|---|---|---|---|
| MALE WORK RELEASE | | | | | |
| Blue Ridge* | 188 | 188 | 0 | 208 | 20 |
| Catawba | 144 | 144 | 0 | 143 | -1 |
| Livesay | 96 | 96 | 0 | 96 | 0 |
| Campbell* | 100 | 196 | 96 | 246 | 146 |
| Lower Savannah* | 96 | 154 | 58 | 152 | -2 |
| Coastal | 158 | 158 | 0 | 158 | 0 |
| Palmer* | 50 | 50 | 0 | 100 | 50 |
| Subtotal | 832 | 986 | 154 | 1,103 | 213 |
| MALE MINIMUM | | | | | |
| Cross Anchor | 528 | 528 | 0 | 547 | 19 |
| Givens Youth* | 70 | 70 | 0 | 135 | 65 |
| Greenwood* | 63 | 63 | 0 | 98 | 35 |
| Northside* | 271 | 367 | 96 | 431 | 64 |
| Aiken Youth* | 255 | 255 | 0 | 333 | 78 |
| Goodman* | 279 | 279 | 0 | 462 | 183 |
| State Park | 150 | 150 | 0 | 142 | -8 |
| Stevenson* | 149 | 149 | 0 | 166 | 17 |
| Walden* | 256 | 256 | 0 | 306 | 50 |
| Wateree River* | 495 | 495 | 0 | 628 | 133 |
| Watkins | 144 | 144 | 0 | 140 | -4 |
| MacDougall Youth | 565 | 565 | 0 | 568 | 3 |
| Manning | 450 | 450 | 0 | 498 | 48 |
| Subtotal | 3,675 | 3,771 | 96 | 4,454 | 683 |
| MALE MEDIUM | | | | | |
| Dutchman | 528 | 528 | 0 | 521 | -7 |
| McCormick | 1,104 | 1,104 | 0 | 1,095 | -9 |
| Perry | 768 | 768 | 0 | 908 | 140 |
| Central | 1,364 | 1,364 | 0 | 1,362 | -2 |
| Officers Quarter | 82 | 82 | 0 | 81 | -1 |
| Kirkland | 612 | 612 | 0 | 602 | -10 |
| Broad River | 1,236 | 1,236 | 0 | 1,250 | 14 |
| Lieber | 1,200 | 1,200 | 0 | 1,294 | 94 |
| Allendale | 1,104 | 1,104 | 0 | 1,087 | -17 |
| Evans | 1,104 | 1,104 | 0 | 1,088 | -16 |
| Subtotal | 9,102 | 9,102 | 0 | 9,288 | 186 |
| FEMALE | | | | | |
| Greenwood Camp | 96 | 96 | 0 | 91 | -5 |
| Women's Center* | 337 | 337 | 0 | 498 | 161 |
| State Park | 147 | 267 | 120 | 205 | -62 |
| Lower Savannah | 146 | 96 | (50) | 89 | -7 |
| Subtotal | 726 | 796 | 70 | 883 | 94 |
| TOTAL | 14,335 | 14,655 | 320 | 15,728 | 1176 |

EXHIBIT
OCT 1 0 1990 9
STATE BUDGET & CONTROL BOARD

003466

FOOTNOTES:

* The capacities reflected for these minimum security facilities are those mandated by the bedspace requirements of the Nelson Consent Decree by January 8, 1990. HOWEVER, IT SHOULD BE STRESSED THAT ALTHOUGH THESE BEDSPACE REDUCTIONS ARE LISTED IN THE DEPARTMENT'S CERTIFIED CAPACITY, THE ACTUAL INMATE COUNTS AT THESE FACILITIES WILL NOT BE REDUCED INASMUCH AS PLAINTIFFS' COUNSEL AND DEPARTMENTAL OFFICIALS ARE CONTINUING NEGOTIATIONS TO WAIVE AND/OR MODIFY THESE MINIMUM SECURITY BEDSPACE REQUIREMENTS. THE MOST RECENT COMPROMISE AGREEMENT WOULD ENABLE THE DEPARTMENT TO SAVE APPROXIMATELY 458 MINIMUM SECURITY BEDS SHOULD IT BE ADOPTED BY THE PARTIES.

1608

EXHIBIT

OCT 1 0 1990 1 0

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD REGULAR SESSION

MEETING OF October 10, 1990 ITEM NUMBER 2

AGENCY: State Education Assistance Authority

SUBJECT: Ceiling Allocation Extension

On July 16, 1990, the Board allocated $25,000,000 of the State Ceiling on the issuance of private activity bonds to the State Education Assistance Authority and agreed that, at September 30, any unused balance of the State Ceiling would be allocated to the Authority for the balance of its $53,000,000 request.

On September 30, the tentative allocation of $28,000,000 was executed as authorized by the Board.

The $25,000,000 allocation of July 16 expires on October 14, 1990. The Authority projects an issue date for the $53,000,000 bonds in November.

The Authority requests that the Board, in accord with the provision of Code Section 1-11-560 (C), extend for 31 days the period in which the ceiling allocation for the referenced private activity bonds is valid. If the extension is granted, the ceiling allocation would be valid through November 14, 1990.

BOARD ACTION REQUESTED:

In accord with the provision of Code Section 1-11-560 (C), extend for 31 days (through November 14, 1990) the period in which the $25,000,000 ceiling allocation to the State Education Assistance Authority is valid.

ATTACHMENTS:

Youngblood October 1 letter; Code Section 1-11-560; status report on ceiling allocations

003467

1609

OCT - 4 1990

McNAIR LAW FIRM, P. A.
ATTORNEYS AND COUNSELORS AT LAW
140 EAST BAY STREET
POST OFFICE BOX 1431
CHARLESTON, SOUTH CAROLINA 29402
TELEPHONE 803-723-7831
FAX 803-722-3227

COLUMBIA OFFICE
NCNB TOWER
1301 GERVAIS STREET
POST OFFICE BOX 11390
COLUMBIA, S.C. 29211
TEL (803) 799-9800
FAX (803) 799-9804

GEORGETOWN OFFICE
1112 HIGHMARKET STREET
POST OFFICE DRAWER 459
GEORGETOWN, S.C. 29442
TEL (803) 546-6131
FAX (803) 546-7232

GEORGETOWN OFFICE
121 SCREVEN STREET
POST OFFICE DRAWER 418
GEORGETOWN, S.C. 29442
TEL (803) 546-6102
FAX (803) 546-0096

RALEIGH OFFICE
ONE EXCHANGE PLAZA
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POST OFFICE BOX 2447
RALEIGH, N.C. 27602
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FAX (919) 890-4180

GREENVILLE OFFICE
SUITE 1201
NCNB PLAZA
7 NORTH LAURENS STREET
GREENVILLE, S.C. 29601
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FAX (803) 271-4015

HILTON HEAD ISLAND OFFICE
McNAIR LAW BUILDING
10 POPE AVENUE EXECUTIVE PARK
POST OFFICE DRAWER 7787
HILTON HEAD ISLAND, S.C. 29938
TEL (803) 785-5169
FAX (803) 785-3029

WASHINGTON OFFICE
SUITE 400
MADISON OFFICE BUILDING
1155 15TH STREET, N.W.
WASHINGTON, D.C. 20005
TEL (202) 659-3900
FAX (202) 659-5763

October 1, 1990

EXHIBIT

OCT 10 1990 10

STATE BUDGET & CONTROL BOARD

Ms. Donna K. Williams
Secretary
South Carolina State Budget
and Control Board
P.O. Box 12444
Columbia, SC 29211-2444

Re: South Carolina State Education Assistance Authority

Dear Ms. Williams:

This letter will confirm our several recent conversations concerning private activity bond allocation requests for the South Carolina State Education Assistance Authority.

By initial authorizing resolution adopted by the Authority on June 18, 1990, the State Treasurer of South Carolina has begun the necessary steps required for the issuance of a series of insured student loan revenue bonds under the Authority's General Resolution. Our firm has been appointed bond counsel for the proposed issue and a working group is completing an RFP for financial advisory services. It is contemplated that responses for such services will be received by the Authority on October 16.

It is my understanding that the original $25 million of cap allocation awarded to the Authority by the State Budget and Control Board on July 16, 1990, would expire on October 14, 1990, unless extended. In order to allow ample time for the successful structuring and sale of the Series 1990 Bonds we would request an extension of 60 days.

It is my understanding that, following action taken by the Budget and Control Board on September 25, the remaining $28 million of the requested $53 million for the Series 1990 issue, was awarded. I understand that you will provide us with the cap allocation certificate relating to that $28 million in the next few days.



1610

Would you check your records to see if there might be some remaining dollars (perhaps as much as $3 million) from a 1987 allocation which we properly carried forward and which could be used for bonds issued prior to December 31, 1990. If this is the case, we would, of course, want to use those dollars first toward the $53 million Series 1990 issue.

Finally, we understand that any remaining 1990 allocation will be awarded at December 31, 1990, for carry-forward by the State Education Assistance Authority.

With kind regards,

Bill Youngblood /ebs

M. William Youngblood

MWY/ebs

for certifying, if applicable, that certain bonds meet the requirements of Section 146 of the Code relating to the volume cap on private activity bonds.

(E) Any tentative or final state ceiling allocation granted by the board before the effective date of this act remains valid as an allocation of a portion of the volume cap for South Carolina provided under Section 146 of the Code. The allocations expire in accordance with the regulations under which they were granted or extended and their validity may be extended or reinstated in accordance with the provisions of §§ 1-11-500 through 1-11-570.

**HISTORY: 1987 Act No. 117 § 6, eff May 26, 1987.**

**Editor's Note—**
As used in §§ 1-11-500 through 1-11-570, the words "the act" refers to the Tax Reform Act of 1986, Public Law 99-514, and the words "the Code" refers to the Internal Revenue Code of 1986, 26 USCS §§ 1 et seq.

**Cross References—**
As to time limits on allocations, see § 1-11-560.

## § 1-11-560. Time limits on allocations.

(A) Any state ceiling allocation approved by the board is valid only for the calendar year in which it is approved, unless eligible and approved for carry-forward election or unless specified differently in the board certificates required by § 1-11-550.

(B) Unless eligible and approved for carry- forward election or unless specified differently in board certificates required by § 1-11-550, each state ceiling allocation expires automatically if the bonds for which the allocation is made are not issued within ninety consecutive calendar days from the date the allocation is approved by the board.

(C) In response to a written request by the chairman or other duly authorized official or agent of an issuing authority, the board, acting during the period an approved allocation is valid, may extend the period in which an allocation is valid in a single calendar year by thirty-one consecutive calendar days to a total of not more than one hundred twenty-one consecutive calendar days.

(D) In response to a written request by the chairman or other authorized official or agent of an issuing authority, the board may reinstate for a period of not more than thirty-one consecutive calendar days in any one calendar year part or all of an allocation approved but not extended previously in accordance with subsection (C) of this section in that same calendar year which has expired. The reinstatement request must certify that the authorized request submitted previously is still true and correct or a new authorized request must be submitted.

(E) A tentative ceiling allocation is canceled automatically if the chairman or other authorized official or agent of the issuing authority involved fails to deliver the issue amount certificate required by § 1-11-550 to the board secretary before the bonds for which the allocation is made are issued.

(F) The chairman or other authorized official or agent of an issuing authority shall advise the board secretary in writing as soon as is practicable after a decision is made not to issue bonds for which a portion of the state ceiling has been allocated. All notices of relinquishment of ceiling allocations must be entered promptly in the board's records by the board secretary.

(G) Ceiling allocations which are eligible and approved for carry-forward election are not subject to the validity limits of this section. The board shall join with the issuing authorities involved in carry-forward election statements to meet the requirements of the Internal Revenue Service.

**HISTORY: 1987 Act No. 117 § 7, eff May 26, 1987.**

**Editor's Note—**
As used in §§ 1-11-500 through 1-11-570, the words "the act" refers to the Tax Reform Act of 1986, Public Law 99-514, and the words "the Code" refers to the Internal Revenue Code of 1986, 26 USCS §§ 1 et seq.



## § 1-11-570. Budget and Control Board to adopt policies and procedures.

The Budget and Control Board, after review and comment by the committee, may adopt the policies and procedures it considers necessary for the equitable and effective administration of §§ 1-11-500 through 1-11-570.

**HISTORY: 1987 Act No. 117 § 8, eff May 26, 1987.**

**Editor's Note—**
As used in §§ 1-11-500 through 1-11-570, the words "the act" refers to the Tax Reform Act of 1986, Public Law 99-514, and the words "the Code" refers to the Internal Revenue Code of 1986, 26 USCS §§ 1 et seq.

003420

## 1990 STATE CEILING AMOUNT AVAILABLE FOR ALLOCATION

| | |
|---|---|
| A. State Government Pool (40%) | 70,240,000 |
| Transferred from Local Pool 9/30/90 | +27,960,000 |
| **Total, State Government Pool (56%)** | **98,200,000** |
| B. Local Pool (60%) | 105,360,000 |
| Transferred to State Government Pool 9/30/90 | -27,960,000 |
| **Total, Local Pool (44%)** | **77,400,000** |
| **Certified State Ceiling (01/03/89)** | **175,600,000** |

* * * * * * * * * * * * * * * * *

## 1990 STATE CEILING AMOUNT AVAILABLE FOR ALLOCATION

| Date of B&C Board Allocation | Governmental Unit | Name of Project | Pool Total | Amount of Pool Allocated | Balance of Pool Available | Amount Certified for Issue | Issue Date |
|---|---|---|---|---|---|---|---|
| **01/03/90** | **STATE GOVERNMENT POOL** | | **70,240,000** | | | | |
| 07/16/90 | State Education Assistance Authority | | | -25,000,000 | | | |
| 07/16/90 | State Housing Finance & Development Authority | | | -45,200,000 | | 45,200,000 | 08/28/90 |
| 09/30/89 | TRANSFER FROM LOCAL POOL | | +27,960,000 | | | | |
| 09/30/90 | State Education Assistance Authority | | | -28,000,000 | | | |
| | Total, State Government Pool | | 98,200,000 | -98,200,000 | 0 | 45,200,000 | |
| **01/03/90** | **LOCAL POOL** | | **105,360,000** | | | | |
| 01/16/90 | Greenville County | Findley Adhesives | | -4,200,000 | | 4,200,000 | 01/19/90 |
| 01/29/90 | Laurens County | Teknor Apex | | -8,000,000 | | 8,000,000 | 05/22/90 |
| 02/13/90 | York County | Bowater, Inc. | | -6,900,000 | | 6,900,000 | 03/01/90 |
| 02/13/90 | Anderson County | Culp Woven Velvets | | -4,000,000 | | 4,000,000 | 03/05/90 |
| 03/27/90 | Spartanburg County | Cherokee Textiles | | -2,100,000 | | 2,100,000 | 05/10/90 |
| 06/18/90 | Anderson County | Electric City Printing Company | | -4,100,000 | | 4,100,000 | 09/13/90 |
| 07/16/90 | Anderson County, | Federal Paper Board Co., Inc. | | -5,000,000 | | 5,000,000 | 08/16/90 |
| 07/16/90 | Greenville County | Ellcon National, Inc. | | -6,500,000 | | 6,500,000 | 09/12/90 |
| 08/14/90 | JEDA | Chambers Oakridge Landfill | | -6,600,000 | | | |
| 08/22/90 | JEDA | Pfizer Specialty Minerals, Inc. | | -5,500,000 | | 5,500,000 | 09/28/90 |
| 08/22/90 | JEDA | Trimite Powders, Inc. | | -3,500,000 | | 3,500,000 | 09/28/90 |
| 08/22/90 | JEDA | Conco Medical Products Corp. | | -7,100,000 | | 7,100,000 | 09/27/90 |
| 09/12/90 | Spartanburg County | Cherokee Textiles | | -700,000 | | 700,000 | 09/28/90 |
| 09/12/90 | Spartanburg Housing | Oak View Apartments | | -3,750,000 | | | |
| 09/30/90 | TRANSFER TO STATE POOL | | -27,960,000 | | | | |
| | Total, Local Pool | | 77,400,000 | -67,950,000 | 9,450,000 | 57,600,000 | |
| | **GRAND TOTAL** | | **175,600,000** | **-166,150,000** | **9,450,000** | **102,800,000** | |

003271

EXHIBIT

OCT 10 1990 10

STATE BUDGET & CONTROL BOARD

pab90/alloc
09/28/90



1613

EXHIBIT

OCT 10 1990 11

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

REGULAR SESSION
ITEM NUMBER 3

AGENCY: Budget Division

SUBJECT: Projected Deficit, Department of Social Services

The Budget Division advises that the Department of Social Services has indicated that additional funds are needed for Specialized Residential Treatment services for in-state and out-of-state providers. The total projected costs for 451 children for 1990-91 is $10,694,551. If the DSS funding level of $2,029,662 (state) and the cost share participation from the six sister agencies remain constant, DSS projects a deficit of $6,089,078 (state) for the fiscal year.

The Emotionally Disturbed Children's Program provides a mechanism to purchase specialized residential treatment resources through private placement when no public program exists in SC to serve particular children in need. The program provides residential treatment and social services to children who are unable to live in family home situations or in community based group care facilities due to their severe emotional/behavioral problems.

DSS requests (a) a supplemental appropriation or (b) that it be allowed to operate at a deficit in the Treatment of Emotionally Disturbed Children state appropriation account.

The Division recommends that, in accord with Proviso 129.6, the Board recognize the projected deficit and require DSS to develop a plan for managing the deficit. The Division advises that it does not appear that DSS can absorb this deficit.

BOARD ACTION REQUESTED:

Receive as information a report that, in accord with Proviso 129.6, the Department of Social Services has asked the Board to recognize officially the necessity for a $6,089,078 deficit in the DSS Treatment of Emotionally Disturbed Children state appropriation account; and require DSS to develop a plan for managing the deficit to be monitored by the State Budget Division.

ATTACHMENTS:

Agenda item worksheet; Solomon September 11 letter to Coles; Special Needs Placements; 1990-91 Appropriations Act Section 129.6

003472

16 14

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

91-17

Meeting Scheduled for: October 10, 1990 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division
   (b) Authorized Official Signature: [signature]

2. Subject:
   In Compliance With Proviso 129.6, The Department of Social Services Wishes To Advise The Budget and Control Board of a Projected Deficit In The Treatment of Emotionally Disturbed Children State Account.

3. Summary Background Information:
   The Department of Social Services advises that additional funds are needed for Specialized Residential Treatment Services for in-state and out-of state providers. The purpose of the Emotionally Disturbed Children's Program is to provide a mechanism to purchase specialized residential treatment resources through private placement when no public program exists in South Carolina to serve particular children in need. This program provides residential treatment and social services to children who are unable to live in family home situations or in community based group care facilities due to their severe emotional/behavioral problems.

   The total projected costs for 451 children for the current year is $10,694,551. If the DSS funding level of $2,029,662 (state) and the cost share participations from the other six sister agencies remains constant, DSS will have a projected deficit of $6,089,078 (state) for FY 90-91.

4. What is Board asked to do?
   DSS requests approval of a supplemental appropriation or that the Agency be allowed to operate at a deficit in the Treatment of Emotionally Disturbed Children state appropriation account.

5. What is recommendation of Board Division involved?
   In concurrence with Proviso 129.6, staff recommends that the Budget and Control Board recognizes the projected deficit but require DSS to develop a plan for managing this deficit. Such plan to be submitted to the Budget and Control Board within 30 days for approval. It does not appear that DSS can absorb expenditures of this magnitude.

   [signature]

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name:

003473

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JAMES L. SOLOMON, JR.
COMMISSIONER

South Carolina
Department of Social Services
P.O. Box 1520
Columbia, South Carolina 29202-1520

September 11, 1990

EXHIBIT

OCT 10 1990 11

STATE BUDGET & CONTROL BOARD

Dr. Jesse A. Coles, Jr., Executive Director
State Budget and Control Board
612 Wade Hampton Office Building
Post Office Box 12444
Columbia, South Carolina 29211

Dear Dr. Coles:

This letter is to request that we be placed on the Budget and Control Board Agenda for the October 10, 1990 meeting.

The purpose is to apprise the Board of the critical funding situation relating to Special Needs Placements for Children due to the dramatic increase in Special Needs Children coming into the Department of Social Services System. As a result of this caseload increase, we are projecting a deficit in State funds for Fiscal Year 1990-91 of $6,089,078.

As we have no other alternatives in funding this deficit, we are requesting your consideration of the following proposals: (1) approval of a supplemental appropriation or (2) allowing the Department to operate at a deficit in our Treatment of Emotionally Disturbed Children State appropriation account.

We are enclosing a position paper which further explains this situation.

If we may be of further assistance, please contact me or A. Powell Ruff.

Sincerely,

James L. Solomon, Jr.
James L. Solomon, Jr.
Commissioner

JLSjr:brs

Enclosure

003474

South Carolina Board of Social Services

| THE REVEREND DAVID E. LANDHOLT | DOLORES S. GREENE | DR. OSCAR P. BUTLER, JR. | BETTY C. DAVENPORT | JOHN K. EARLE | DR. AGNES H. WILSON | PHILLIP P. CAMPBELL |
|---|---|---|---|---|---|---|
| CHAIRMAN | MEMBER | MEMBER | MEMBER | MEMBER | MEMBER | MEMBER |
| AT-LARGE | FIRST DISTRICT | SECOND DISTRICT | THIRD DISTRICT | FOURTH DISTRICT | FIFTH DISTRICT | SIXTH DISTRICT |
| COLUMBIA | CHARLESTON | ORANGEBURG | ANDERSON | GREENVILLE | SUMTER | DARLINGTON |

## Special Need Placements

The Department of Social Services has been under increasing pressure to place children in its custody who have emotional/behavioral problems in facilities and/or programs where the child's needs can be more adequately attended. This need has been doubling each year for the past four years. In FY 1987-88, 48 children were placed at a cost of $476,626. In FY 1988-89, 99 children were placed at a cost of $1,436,888. This past year (FY 1989-90), the Department made 211 such placements at a cost of $4,237,942. Forty-six of the 211 placements were in out-of-state facilities and 165 were in-state in private programs.

The contracted cost for these 211 children was $4,237,942 with six other agencies committing $1,093,434 toward this amount. The six agencies sharing in this cost were: Children's Case Resolution System (9 cases for $79,679), Department of Education (28 cases for $191,040), Continuum of Care (49 cases for $359,613), Department of Mental Health (41 cases for $353,327), Department of Mental Retardation (16 cases for $83,117), and the Department of Youth Services (13 cases for $26,658). The remainder was funded by the Department of Social Services from the $1,029,662 of State funds appropriated for this program and the deficit of $1,200,000 was funded from other areas in the Agency. These other funds are not available in FY 1990-1991.

A further dilemma for the Department is the fact that 163 of these children remain in placement in FY 1990-91 for a total cost of $6,189,668.

If the number of children needing a higher level of care continues to increase at the current rate, an additional 288 children will be placed in FY 1990-91 at a cost of $4,504,883. The total projected costs for these 451 children will be $10,694,551 for Fiscal Year 1990-1991.

If the funding level in the Department of Social Services remains at the current level of $2,029,000 and cost share participation from sister agencies also remains at the same amount as reflected above, then the Department of Social Services will have a projected deficit in State funds for Fiscal Year 1990-1991 of $6,089,078.

9/11/90



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129.6. As far as practicable all departments, institutions, and agencies of the State are hereby directed to budget and allocate the appropriations herein made to them as quarterly allocations so as to provide for operation on uniform standards throughout the fiscal year and in order to avoid a deficiency in such appropriations. It should be recognized that academic year calendars of state institutions will affect the uniformity of the receipt and distribution of funds during the years. The Budget and Control Board is authorized to require any agency, institutions or department to file a quarterly allocations plan and is further authorized to restrict the rate of expenditures of the agency, institution or department if the Board determines that a deficit may occur. The bonds of State officials violating the terms of this section shall be held liable therefor, unless the Budget and Control Board has been advised of, and officially recognizes the necessity for such deficit.

EXHIBIT
OCT 10 1990 11
STATE BUDGET & CONTROL BOARD



1618

PRESENTATION TO THE BUDGET AND CONTROL BOARD
ON SPECIAL NEEDS PLACEMENTS FOR CHILDREN
OCTOBER 10, 1990

1. PROBLEM:

DSS is forced to operate at a deficit during Fiscal Year 1990-91 as a result of required residential placements of children with severe emotional and/or behavioral problems.

2. CURRENT PLACEMENTS
AS OF SEPTEMBER 30, 1990

| | Children in Placement | Projected Expenditures Total | State Need |
|---|---|---|---|
| In-State | 234 | $ 3,354,246 | $ 3,100,127 |
| Out-of-State | 34 | 770,923 | 530,022 |
| Total | 268 | $ 4,125,169 | $ 3,630,149 |

Costs cover the time period July 1, 1990 through December 31, 1990.

3. PROJECTED PLACEMENTS
(OCTOBER 1, 1990 THROUGH JUNE 30, 1991)

| | Children To Be Placed | Projected Expenditures Total | State Need |
|---|---|---|---|
| In-State | 168 | $ 1,977,270 | $ 1,750,007 |
| Out-of-State | 15 | 176,544 | 156,257 |
| Total | 183 | $ 2,153,814 | $ 1,906,264 |

COSTS TO COVER THE 268 CHILDREN CURRENTLY PLACED
(JANUARY 1, 1991 THROUGH JUNE 30, 1991)

| | Children In Placement (See 2 Above) | Projected Expenditures Total | State Need |
|---|---|---|---|
| In-State | 234 | $ 3,855,384 | $ 3,412,346 |
| Out-of-State | 34 | 560,184 | 495,830 |
| Total | 268 | $ 4,415,568 | $ 3,908,176 |

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4. TOTAL PROJECTED PLACEMENTS
(JULY 1, 1990 THROUGH JUNE 30, 1991)

| | Total Children | | Total Projected Expenditures |
|---|---|---|---|
| In-State | 402 | | $ 9,186,900 |
| Out-of-State | 49 | | 1,507,651 |
| Total | 451 | | $10,694,551 |
| Total Funds Available - | | | |
| State (DSS) | | $ 2,029,000 | |
| Federal | | 1,249,962 | |
| Cost Share From Other Agencies | | 1,326,511 | |
| | | | - 4,605,473 |
| Projected Deficit | | | $ 6,089,078 |

5. ADDITIONAL ACTIONS TO OFFSET DEFICIT

| | |
|---|---|
| Total Deficit | $ 6,089,078 |
| 1. Match where possible with Medicaid | $ 1,359,242 |
| 2. DSS end of year surplus | ---* |
| 3. Coordinate efforts - DSS, DMH, DYS, DMR and the Continuum of Care (year end surpluses) | ---* |
| Total Revised Deficit as of June 30, 1991 | $ 4,729,836 |

*Agencies are not in a position to estimate these at this time.

6. PROJECTED DSS DEFICIT RANGE
FY 1990-91 (STATE DOLLARS)

| | |
|---|---|
| High | $ 6,089,078 |
| Low | $ 4,729,836 |

7. REQUEST OF BUDGET AND CONTROL BOARD:

1. That DSS be exempted from any future FY 1990-1991 budget reductions.

2. That DSS be authorized to operate at a deficit during FY 1990-91 (Actions taken to hold deficit to a minimum to be documented as stipulated by B&CB by July 31, 1991).



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## Current and Future Initiatives to Address the Special Needs Population

The Department has been working with staff from other agencies evaluating the needs of these children and their required level of care. In addition, we are utilizing non-state funds when available from the child's own income as well as federal funds. The following initiatives are additional steps we are taking to assist in dealing with the problems of the special needs populations.

1. Establishment of a unit at the Department of Mental Health to serve children who have been adjudicated as delinquent, but who are exhibiting mental/emotional/behavior problems. No date has been established, but funding could be Medicaid with State funds being required for the Medicaid match. This unit could accommodate 11 children.

2. Establishment of two High Management Group Homes at an annual cost of $45,000 per child for 5 to 7 children to divert them from an institutional level of placement.

3. Establishment of a rate setting body to negotiate and establish appropriate rates for the various programs and levels of care. The programs with approved rates should be made exempt under the procurement code. This will require action by the Budget and Control Board and/or Legislature.

4. The State Health and Human Service Finance Commission is requesting Federal approval to begin Medicaid coverage of Residential Treatment Services in Joint Commission on Accreditation of Healthcare (JCAH) facilities on October 1, 1990, or as early as possible after that date. We are discussing the feasibility of identifying Medicaid eligible activities in facilities not JCAH approved and developing a method of charging those activities to the Medicaid program. The primary issue here is that these activities are also provided by the private sector on an out patient basis which could eventually inflate the cost for these activities. This could be beneficial as a preventive service to help maintain children in their own homes, and/or will allow services to be provided to begin treatment before the situation deteriorates to the point where out-of-home placement will be required.

   If approved, the Medicaid funding would provide $1,872,750 in coverage for 33 children with $1,359,242 Federal and $513,508 State match for Fiscal Year 1990-1991. If other Medicaid eligible activities can be covered, an additional cost reduction would occur.



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5. As evidence accumulates that the current systems of care are unable to provide for the needs of the State's severely emotionally disturbed children, it becomes increasingly important to identify these children early and to prevent or ameliorate the effects of the emotional disturbance. Preventive interventions are likely to be cost effective and relieve individual families and society of great suffering, as well as expense.

Primary prevention efforts include training manuals to help instruct parents in child management techniques, educational video tapes for inexperienced mothers and parent education groups. In school settings primary prevention efforts include alcohol and sex education programs in elementary schools, mental health consultation to teachers, head start and pre-school child development programs. Finally in primary prevention access to adequate health care, housing and financial support services has clearly demonstrated the preventive nature of these most basic programs.

Secondary prevention efforts for children who have begun to show signs of behavioral difficulties have been implemented in both home and school settings as pilot programs in various sections of the country. Parents have been taught to use behavioral methods to modify a range of behaviors in their children at home, and one of the most extensively researched school based secondary prevention programs is the Primary Mental Health Project. This program was developed to remediate children's problems in the primary grades, a goal based on observations that early school problems frequently persist over time and lead to severe mental health problems later in life.

Preventive efforts alone cannot eliminate emotional problems in children and adolescence. Even the most effective intervention will not reduce child abuse, teen pregnancy, drug use or arrests to zero; yet the reductions can be significant.

There are no quick fixes, but if we continue to focus all our efforts on children after severe damage has been done, we will have no alternative but to continue increasing expenditures in residential care--the most expensive end of the service system.

NOTE: A few out-of-state providers are willing to establish a program in South Carolina to serve these types of children. One of these programs offers a central evaluation and treatment center for 24 to 36 children with the children moving into a group home setting once they are stabilized and advance to that level. In order to bring either of these programs in-state, these private non-profit organizations require funding to reimburse for their start-up costs of approximately $600,000 to $750,000. The ongoing care costs would be approximately $47,530 per child per year.



003480

1622

NOVEMBER 1, 1990

COST SHARE SUMMARY REPORT

| AGENCY | A<br>COST SHARE OF<br>CURRENT PLACEMENTS<br>JUL - SEP, 1990 | B<br>PERCENT OF<br>SHARE | C<br>PROJECTED<br>COST SHARE<br>JAN - JUN, 1991 | D<br>PROJECTED TOTAL<br>COST SHARE<br>FY 1991 |
|---|---|---|---|---|
| DEPT. OF MENTAL HEALTH | $1,193,415.68 | 0.31 | $1,700,530.11 | $2,893,945.79 |
| DEPT. OF MENTAL RETARDATION | $115,491.84 | 0.03 | $164,567.43 | $280,059.27 |
| DEPT. OF YOUTH SERVICES | $38,497.28 | 0.01 | $54,855.81 | $93,353.09 |
| DEPT. OF EDUCATION/SCH. DIST. | $76,994.56 | 0.02 | $109,711.62 | $186,706.18 |
| CONTINUUM OF CARE | $461,967.36 | 0.12 | $658,269.72 | $1,120,237.08 |
| CHILDREN'S CASE RESOLUTION SYS. | $38,497.28 | 0.01 | $54,855.81 | $93,353.09 |
| DEPT. OF SOCIAL SERVICES-STATE | $1,281,959.42 | 0.333 | $1,826,698.47 | $3,108,657.90 |
| DSS - TITLE IVE FEDERAL | $642,904.58 | 0.167 | $916,092.03 | $1,558,996.60 |
| FEDERAL MEDICAID FUNDS | $275,441.00 | | $1,083,801.00 | $1,359,242.00 |
| TOTAL COST - FEDERAL & STATE | $4,125,169.00 | 1.00 | $6,569,382.00 | $10,694,551.00 |
| TOTAL STATE FUNDS- ALL AGENCIES | $3,206,823.42 | | $4,569,488.97 | $7,776,312.40 |
| PROJECTED DEFICIT - NO MEDICAID | ($435,788.42) | | ($5,653,289.97) | ($6,089,078.40) |
| PROJECTED DEFICIT WITH MEDICAID | ($160,347.42) | | ($4,569,488.97) | ($4,729,836.40) |

(5)

COLUMN A IS THE PROJECTED COST SHARE FOR EACH AGENCY BASED ON USING THE CCRS FORMULA FOR DETERMINING THE COST SHARE AND HAS NOT BEEN FINALIZED WITH EACH OF THE AGENCIES.

COLUMN C IS THE PROJECTED COST SHARE FOR EACH AGENCY BASED ON THE PERCENTAGES IS COLUMN B AND REPRESENTS EACH AGENCIES SHARE FOR THE JANUARY THROUGH JUNE 30, 1991.

COLUMN D IS THE TOTAL PROJECTED COST SHARE FOR EACH AGENCY BASED ON THE PERCENTAGE IN COLUMN C FOR FY91.

EXHIBIT

OCT 10 1990 11

STATE BUDGET & CONTROL BOARD

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EXHIBIT

OCT 10 1990 12

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD REGULAR SESSION

MEETING OF October 10, 1990 ITEM NUMBER 4

AGENCY: Consumer Affairs

SUBJECT: Authorization to Provide Lunch at Training Session

The Department of Consumer Affairs requests an exemption to Regulation 19-101.14 so that it can provide a lunch to members of the Georgia Office of Consumer Affairs and Department staff during a joint South Carolina/Georgia staff training session. Approximately 25-30 Department staff and approximately 15-20 members of the Georgia Office of Consumer Affairs will attend the meeting.

The training seminar will be held at a local hotel from 2:00 p.m. until 5:00 p.m. on Monday, October 29, and from 9:00 a.m. until 5:30 p.m. on Tuesday, October 30. On Wednesday, October 31, the session will be held at the Department of Consumer Affairs.

To make the best use of the limited training time available, the Department proposes to provide a lunch meeting on Tuesday, October 30. That will keep the training sessions focused and will avoid having approximately 40 persons trying to obtain meals at local restaurants during a limited time period.

BOARD ACTION REQUESTED:

Exempt the Department of Consumer Affairs from the requirement of Regulation 19-101.14 to permit that Department to provide a lunch to members of the Georgia Office of Consumer Affairs and Department staff during a joint South Carolina/Georgia staff training session October 29-31, 1990.

ATTACHMENTS:

Hamm October 3 letter to Coles; Coles June 26 memo to agency heads and finance directors

003482

1624

STEVEN W. HAMM
ADMINISTRATOR
AND
CONSUMER ADVOCATE

# The State of South Carolina

## Department of Consumer Affairs

2801 DEVINE STREET
P. O. BOX 5757
COLUMBIA, S.C. 29250-5757

COMMISSIONERS
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JOHNS ISLAND
GENE McCASKILL
CAMDEN

October 3, 1990

Mr. Jesse A. Coles, Jr.
Executive Director
Budget and Control Board
612 Wade Hampton Building
P. O. Box 1244
Columbia, S.C. 29211

Dear Jesse:

I would like to request your assistance in obtaining Budget and Control Board approval to provide a lunch to members of the Georgia Office of Consumer Affairs and my Department during a joint South Carolina/Georgia staff training meeting. The Georgia Office of Consumer Affairs has accepted my invitation to travel to Columbia to participate in a two state training seminar on October 29, 30 & 31. We will be meeting from 2:00 until 5:30 on Monday, October 29, 9:00 until 5:30 on Tuesday, October 30 in the meeting room at a local hotel. We will meet at the Department of Consumer Affairs on Wednesday morning, October 3, 1990. In an effort to make the best use of the limited training time available, I would like to be authorized to provide a lunch meeting on Tuesday, October 30 so that we may keep our training sessions focussed and avoid having approximately forty individuals trying to obtain meals at local restaurants during a limited time period. I have been informed that the Budget and Control Board has adopted a regulation that prohibits State agencies from providing a lunch meal under these circumstances.

I would appreciate any assistance you might be able to give me in this matter. I believe this joint State approach will be a cost effective way of providing needed training for my staff. Georgia will be sending approximately fifteen to twenty staff members. I intend to have approximately twenty five to thirty members of my staff at this very important meeting. Please let me know if you need any further information.

Sincerely,

Steven W. Hamm
Administrator

003483



1625

STATE OF SOUTH CAROLINA

# State Budget and Control Board

OFFICE OF THE EXECUTIVE DIRECTOR

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

P.O. BOX 12444
COLUMBIA, SOUTH CAROLINA 29211
(803) 734-2320

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

## M E M O R A N D U M

To: Agency Heads and Finance Directors

From: Jesse A. Coles, Jr., Executive Director

Date: June 26, 1990

Subject: Legislative Update

The 1990-91 General Appropriations Act contains some amendments that we would like to make you aware of.

Section 129.11.A. was amended to increase the meal allowance to actual costs not to exceed $20 per day for in-state meals and $32 per day for out of state meals. The Budget and Control Board has revised the per meal maximums as follows:

| | In State | Out of State |
|---|---|---|
| Breakfast | $4.00 | $7.00 |
| Lunch | $6.00 | $9.00 |
| Dinner | $10.00 | $16.00 |

In addition, the minimum population requirement of 250,000 has been removed.

Section 129.11.J was amended to increase the mileage allowance to 24.5 cents when a personal vehicle is used instead of a reasonably available state vehicle and 25.5 cents otherwise. Also, the proviso now directs the use of self-service pumps when fueling state-owned vehicles at commercial facilities.

The Budget and Control Board has amended two regulations which are listed below:

19-101.09 Parking fees for state-owned and privately owned vehicles are reimbursable upon presentation of a paid receipt. No reimbursement shall be made to operators of state-owned vehicles who must pay fines for moving or non-moving violations.

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19-101.14 Employees required by their agency head, as a part of their official duties, to attend statewide, regional, or district meetings within the area in which the employee is headquartered, may receive reimbursement for the cost of meals served at such meetings. At least 75% of those attending the meeting must be employees of other agencies or outside organizations. Meetings of boards, commissions, and committees are not considered statewide, regional, or district meetings.

If the cost of the meal exceeds the state allowance, receipts must be provided in order to receive reimbursement. In the event an agency makes reimbursement to an employee of another agency, the employee's home agency will be notified of the transaction by the agency making the reimbursement.

EXHIBIT

OCT 10 1990 12

STATE BUDGET & CONTROL BOARD



1627

EXHIBIT

OCT 10 1990 13

STATE BUDGET & CONTROL BOARD
REGULAR SESSION

STATE BUDGET AND CONTROL BOARD

MEETING OF October 10, 1990

ITEM NUMBER 5

AGENCY: Budget Division

SUBJECT: 1990-91 FTE Position Base Adjustments

The Budget Division advises that the Joint Legislative Committee on Personal Service Financing and Budgeting has approved for recommendation to the Board the attached schedule of adjustments to the 1990-91 Authorized FTE Position Base, summarized as follows:

| | |
|---|---|
| State | -12.00 |
| Federal | +13.00 |
| Other | +44.25 |
| Total | +45.25 |

A copy of each agency request is attached. Also included is a copy of the required statutory reports.

BOARD ACTION REQUESTED:

Approve the addition of 44.25 full-time-equivalent positions to the 1990-91 authorized FTE position base, as recommended by the Joint Legislative Committee on Personal Service Financing and Budgeting.

ATTACHMENTS:

Agenda item worksheet; Waddell September 20 letter to Brooks; Schedule of Adjustments; agency requests; statutory reports

003486

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

91-16

Meeting Scheduled for: October 10, 1990 Regular Agenda

1. Submitted By:
   (a) Agency: State Budget Division

   (b) Authorized Official Signature: _____

2. Subject:
   Recommended Adjustments to the 1990-91 Authorized FTE Position Base

3. Summary Background Information:
   The Joint Legislative Committee on Personal Service Financing and Budgeting, at its meeting on September 20, 1990, approved for recommendation to the Budget and Control Board the attached schedule of adjustments to the Authorized FTE Position Base, summarized as follows:

| | Total | State | Federal | Other |
|---|---|---|---|---|
| Total (12) | 45.25 | (12.00) | 13.00 | 44.25 |

   We have also attached for your review a copy of the required statutory reports.

4. What is Board asked to do?
   Approve the attached schedule of recommended adjustments to the Authorized FTE Position Base.

5. What is recommendation of Board Division involved?
   Recommend approval.

6. Recommendation of other Division/agency (as required)?

   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
      1. Joint Legislative Committee's Letter of Transmittal
      2. Schedule of Recommended Adjustments
      3. Copy of Each Agency's Request
      4. Copy of Required Statutory Reports

   (b) List Those Not Attached But Available From Submitter:

EXHIBIT

OCT 10 1990 13

STATE BUDGET & CONTROL BOARD
003487

1629

JAMES M. WADDELL, JR.
SENATOR, BEAUFORT AND
JASPER COUNTIES
SENATORIAL DISTRICT NO. 46

HOME ADDRESS:
BOX 1026
BEAUFORT, S. C. 29901

THE SENATE OF SOUTH CAROLINA

COMMITTEES:
FINANCE, CHAIRMAN
FISH, GAME AND FORESTRY
INTERSTATE COOPERATION
RULES
TRANSPORTATION

September 20, 190

Mr. Charles A. Brooks, Jr., Director
State Budget Division
525 Edgar Brown Building
Columbia, South Carolina 29201

Dear Mr. Brooks:

The Joint Legislative Committee on Personal Service Financing and Budgeting met on September 20, 1990 and is forwarding to you its actions for transmittal to the Budget and Control Board.

Agency Requested Changes:

91-1 Adjutant General's Office - requests authorization to establish two (2.00) new Federal Fund FTE positions.
RECOMMENDATION: Disapproved pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

91-2 Commission on Higher Education - requests authorization to establish one (1.00) new State Fund FTE position.
RECOMMENDATION: Approval

91-3 Winthrop College - requests authorization to establish two (2.00) new Other Fund FTE positions.
RECOMMENDATION: Approval

91-4 Winthrop College - requests authorization to establish one (1.00) new Federal Fund FTE postion.
RECOMMENDATION: Disapproved pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

91-5 Department of Education-Governor's School for Science and Math - requests authorization to establish one (1.00) new State Fund FTE position.
REQUEST WITHDRAWN BY AGENCY

91-6 DHEC - requests authorization to establish (25.00) new Other Fund FTE positions.
RECOMMENDATION: Approval

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91-7 DHEC - requests authorization to establish six (6.00) new Other Fund FTE positions.
RECOMMENDATION: Approval

91-8 Commission on Alcohol & Drug Abuse - requests authorization to establish four (4.00) new Federal Fund FTE positions.
RECOMMENDATION: Disapproved pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

91-9 Commission on the Status of Women - requests authorization to establish (0.25) new Other Fund FTE position.
RECOMMENDATION: Approval

91-10 Probation, Parole and Pardon Service - requests authorization to establish four (4.00) new Federal Fund FTE positions.
RECOMMENDATION: Disapproved pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

91-11 Water Resources Commission - requests authorization to establish one (1.00) new Federal Fund FTE position.
RECOMMENDATION: Disapproved pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

91-12 Forestry Commission - requests authorization to establish (13.00) new Federal Fund FTE positions.
RECOMMENDATION: Change source of funds on (13.00) State Funded FTE positions to Federal Funds for remainder of FY 90/91

91-13 Workers' Compensation Fund - requests authrization to establish one (1.00) new Other Fund FTE position.
RECOMMENDATION: Approval

91-14 Aeronautics Commission - requests authorization to establish one (1.00) new State Fund FTE position.
RECOMMENDATION: Disapproval

91-15 B&C Bd - Retirement Division - requests authorization to establish four (4.00) new Other Fund FTE positions.
RECOMMENDATION: Approval

91-16 MUSC - requests authorization to transfer one (1.00) State Fund FTE position to Health & Human Services Finance Commission.
RECOMMENDATION: Approval

91-17 SLED - requests authorization to establish three (3.00) Other Fund FTE positions.
RECOMMENDATION: Approval

003489

91-18 SC COMMISSION ON PROSECUTION - requests authorization to establish three (3.00) new Other Fund FTE positions. RECOMMENDATION: Authorize Human Resource Management to initiate grades and salary ranges for three (3.00) Other Funded FTE positions as proposed and refer them back to the House Ways and Means and Senate Finance Committees for final approval.

All Federal and Other Funded positions were approved based on the availability of funds.

Sincerely,

James M. Waddell, Jr.

James M. Waddell, Jr.
Chairman

JMWjr/mn
cc: Mrs. Phyllis Mayes



1632

STATE BUDGET DIVISION
SCHEDULE OF FTE POSITION ADJUSTMENTS
AS SUBMITTED TO THE JOINT LEGISLATIVE COMMITTEE
ON PERSONAL SERVICE FINANCING AND BUDGETING
ON SEPTEMBER 20, 1990

| ITEM NO. | SECTION NO. | AGENCY | TOTAL FTE POSITIONS | STATE FTE POSITIONS | FEDERAL FTE POSITIONS | OTHER FTE POSITIONS | COMMENTS |
|---|---|---|---|---|---|---|---|
| | | **New FTE Positions Recommended** | | | | | |
| 91-2 | 15 | Commission on Higher Education | 1.00 | 1.00 | | | To Replace a Temporary Employee |
| 91-3 | 24 | Winthrop College | 2.00 | | | 2.00 | Critical Needs Certification Program |
| 91-6 | 39 | Department of Health & Environmental Control | 25.00 | | | 25.00 | Elder Care Plus Program |
| 91-7 | 39 | Department of Health & Environmental Control | 6.00 | | | 6.00 | Super Fund Clean Up |
| 91-9 | 51 | Commission on Women | 0.25 | | | 0.25 | Increase Agency Head Count |
| 91-13 | 75 | Workers' Compensation Fund | 1.00 | | | 1.00 | Program Growth |
| 91-15 | 14P | BCB-Retirement Division | 4.00 | | | 4.00 | 25-Year Retirement Act-Installment Loan Plan |
| 91-17 | 5B | Governor's Office-SLED | 3.00 | | | 3.00 | To Staff the Drug Abuse Resistance and Education Program (DARE) |
| 91-18 | E21 | Commission on Prosecution | 3.00 | | | 3.00 | Staff New State Agency |
| | | Total New FTE Position Requests Recommended | 45.25 | 1.00 | 0.00 | 44.25 | |
| | | **Changes in Source of Funds and Transfers Recommended** | | | | | |
| 91-12 | 59 | Forestry Commission | | (13.00) | 13.00 | | Reforestation Assistance |
| 91-16 | 25 | Medical University of South Carolina | (1.00) | (1.00) | | | Rate Setting for Medicaid Program |
| 91-16 | 38A | Health & Human Service Finance Commission | 1.00 | 1.00 | | | Rate Setting for Medicaid Program |
| | | Total Change in Source of Funds and Transfers Recommended | 0.00 | (13.00) | 13.00 | 0.00 | |
| | | Total All Recommended Changes | 45.25 | (12.00) | 13.00 | 44.25 | |
| | | **Request Widthdrawn and/or Disapproved** | | | | | |
| 91-1 | 12 | Adjutant General's Office | 2.00 | | 2.00 | | New Federal Funds |
| 91-4 | 24 | Winthrop College | 1.00 | | 1.00 | | Critical Needs Certification Program |
| 91-5 | 28 | Dept. of Ed.-Gov. School for Science & Math | 1.00 | 1.00 | | | Fulfilling Statewide Mission |
| 91-8 | 42 | Alcohol & Drug Abuse | 4.00 | | 4.00 | | Increase Federal Funding |
| 91-10 | 53 | Probation, Parole & Pardon | 4.00 | | 4.00 | | Staying Straight Program |
| 91-11 | 57 | Water Resources Commission | 1.00 | | 1.00 | | Increase Accountability |
| 91-14 | 123 | Aeronautics Commission | 1.00 | 1.00 | | | Increase Agency Responsibilities |
| | | Total All Request Widthdrawn and/or Disapproved | 14.00 | 2.00 | 12.00 | 0.00 | |

Revised: September 25, 1990

003491

1633

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-1

AGENCY: E24 Adjutant General's Office (12)

SUBJECT: Request to Establish New FTE Positions

The Adjutant General's office requests authorization to establish two (2.00) new federal fund FTE positions above the number authorized. The Department of Health has negotiated an agreement with the Department of Energy (DOE) which will provide South Carolina with the required funding for adequate radiological environmental surveillance and emergency preparedness for the DOE Savannah River Site (SRS). In order to fulfill the emergency preparedness part of the mission, it is necessary to request two additional positions for the Emergency Preparedness Division. The positions needed are, 7234 Emergency Preparedness Coordinator IV and 7233 Emergency Preparedness Coordinator III. The entry level salaries for the Coordinator III and IV is $28,543 and $33,193, respectively including fringe.

Both of these positions will be completely federally funded through the DOE grant which is projected to be effective in April 1990 for a period of 5 years. Should the federal funds for these programs be discontinued, the positions would be terminated.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of two (2.00) new federal fund FTE positions for the Adjutant General's office.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

003492

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17.

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-2

AGENCY: H03 Commission on Higher Education (15)

SUBJECT: Request to Establish New FTE Position

The Commission on Higher Education is requesting one (1.00) new state fund position at the Administrative Assistant level for the current year and beyond. This critical support staff position has been filled for the last 18 months by an excellent temporary employee who we desperately need to retain. No additional funding is requested. The agency will continue to manage the salary from its current appropriation.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment for one (1.00) new state fund FTE position at the Commission on Higher Education.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

003493

1635

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-3

AGENCY: H47 Winthrop College (24)

SUBJECT: Request to Establish New FTE Positions

Winthrop College requests authorization to establish two (2.00) new Other Fund FTE positions above the number authorized. This request will establish two full time positions for Field Coordinator in the Critical Needs Certification Program (CNCP). In the past these functions were performed under contractual service agreements. Establishment of the full time positions will enable the agency to provide consistent, high quality evaluation and support to the CNCP teachers. Funding has been allocated by EIA to the S.C. Critical Needs Certification Program.

STAFF RECOMMENDATION:

Recommends approval.

BOARD ACTION REQUESTED:

Authorized the establishment of two (2.00) new other fund FTE positions at Winthrop College.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter



1636

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-4

AGENCY: H47 Winthrop College (24)

SUBJECT: Request to Establish New FTE Position

Winthrop College requests authorization to establish one (1.00) new federal fund FTE position above the number authorized. The college has received a three year research grant from the U.S. Department of Education to study family focused early intervention services. This grant provides for the hiring of a Project Coordinator, at an annual salary of $25,000. The agency is requesting a new FTE position to be funded by 100% federal funds under this three year grant program and employment will be contingent upon continuation of federal funding.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of one (1.00) new federal fund FTE position at Winthrop College.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter



16317

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-5

AGENCY: H63 Department of Education-Governor's School for Science and Math (28)

SUBJECT: Request to Establish New FTE Position

The State Department of Education-Governor's School For Science and Math requests authorization to establish one (1.00) new state fund FTE position above the number authorized. This position , Assistant Director, is needed to fulfill the statewide mission of the Governor's School-increasing the margin of excellence for students and education resources.

STAFF RECOMMENDATION:
Recommend disapproval-see attached memo. This program is now facing an estimated $164,000 Personal Service Deficit.

BOARD ACTION REQUESTED:

Authorized the establishment of one (1.00) new state fund FTE position at the Governor's School for Science and Math.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Request withdrawn by Agency

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Staff Memo
3. Agency FTE Position Request Form
4. Agency Letter

003496

1638

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-6

AGENCY: J04 Department of Health and Environmental Control (39)

SUBJECT: Request to Establish New FTE Positions

The Department of Health and Environmental Control requests authorization to establish twenty-five (25.00) new other fund FTE positions above the number authorized. Currently the Personal Care Aide program in the East and West Midlands Health Districts is negotiating a contract with Elder Care Plus for the provision of nursing aide, homemaker/chore and escort services. The intent is to have all the Home Health and Personal Care Aide program for both districts provide all the indicated services. The present staffing for the Personal Care Aide program in this area includes 60 hourly personnel who for FY 90 had a turnover rate of 45%. This level of turnover is costly in terms of lost productivity and the lack of the continuity of care provided to clients.

It is projected that program services provided by East and West Midlands Health Districts will increase by 75% in fiscal year 91 in response to the planned services for participants in the Elder Care Plus program. The service needs of this population requires dependable and quality patient care services.

The Department of Health and Environmental Control proposes to use 25 permanent community health aide positions to provide stabilized staffing to meet this need. One hundred percent of the costs associated with this request will be supported by earned revenues.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of twenty-five (25.00) new other fund FTE positions at the Department of Health and Environmental Control.

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JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

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ATTACHMENTS:
1. Agency FTE Position Summary
2. Agency FTE Position Request Form
3. Agency Letter



1640

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-7

AGENCY: J04 Department of Health and Environmental Control (39)

SUBJECT: Request to Establish New FTE Positions

The Department of Health and Environmental Control request authorization to establish six (6.00) new other fund FTE positions above the number authorized. These six new positions are needed to review/approve technical proposals for cleanup of 1,500 sites which have become contaminated from leaking underground petroleum storage tanks and to evaluate claims for reimbursement of cleanup costs from the $15 million state funds established and authorized under the State Underground Petroleum Environmental Response Bank (SUPERB) Act. Current workloads of 300 projects per staff person result in a review time which averages 90-120 days. Additional positions will allow the department to reduce the project workload which will improve review time and allow the department to respond in a more timely manner. Funding for these positions will be provided by the Super Fund.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of six (6.00) new other fund FTE positions at the Department of Health and Environmental Control.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter



1641

48.

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-8

AGENCY: J20 Commission on Alcohol and Drug Abuse (42)

SUBJECT: Request to Establish New FTE Positions

The Commission on Alcohol and Drug Abuse requests to establish four (4.00) new federal fund FTE positions above the number authorized. This agency federal funding has been increased by some $5.5 million dollars to deal with the growth in alcohol and drug abuse. These positions are needed to handle the increase workload and reporting requirement. Additional details are attached. Should the federal funds for the position be discontinued, the positions would be terminated.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of four (4.00) new federal fund FTE positions for the Commission on Alcohol & Drug Abuse.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Forms
3. Agency Letter

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1642

55.

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-9

AGENCY: L44 Commission on the Status of Women (51)

SUBJECT: Request to Increase an Existing FTE Position

The Commission on the Status of Women requests a twenty-five hundredth (0.25) increase in it's authorized head count, other fund. This request would increase a part time employee to full time and would be funded through revenues collected in the Friends of the Commission Fund. The justification for this request is based on the increase in the need for the service of the agency over the past several years, with no additional staff position to meet this increase demand.

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorized a twenty-five hundredth (0.25) other fund increase in the Commission on the Status of Women authorized head count.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

EXHIBIT

OCT 10 1990 13

STATE BUDGET & CONTROL BOARD

003501

1643

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-10

AGENCY: N08 Probation, Parole and Pardon Service (53)

SUBJECT: Requests to Establish New FTE Positions

The Probation, Parole and Pardon Services requests authorization to establish four (4.00) new federal fund FTE positions above the number authorized. These positions are needed to staff the Stayin' Straight-A Model Day Treatment Program. If this request is approved it should be contingent upon final approval of the federal grant and that the positions would be terminated if federal funding is discontinued.

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of four (4.00) new federal fund FTE positions at the Probation, Parole and Pardon Service.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter



1644

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-11

AGENCY: P04 Water Resources Commission (57)

SUBJECT: Request to Establish New FTE Position

The Water Resources Commission requests authorization to establish one (1.00) new federal fund FTE position above the number authorized. This position, Accounting Technician I, is needed to assist with the additional duties placed on the staff. In order for the agency to continue to ensure that proper controls are in place, this position is requested. The position will be terminated if federal funds are no longer available.

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of one (1.00) new federal fund FTE position at the Water Resource Commission.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval pursuant to Proviso 129.52 of the FY 90/91 Appropriations Bill

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form



1645

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-12

AGENCY: P12 Forestry Commission (59)

SUBJECT: Requests to Establish New FTE Positions

The Forestry Commission requests authorization to establish thirteen (13.00) new federal fund FTE positions above the number authorized. These FTE's are needed to provide technical reforestation assistance to the forest landowners in the 24 county area affected by Hurricane Hugo. also attached is a narrative explaining the program in detail and a copy of the GCR.

A massive effort is needed if we are to reforest the 700,000 acres of non-industrial private forestland destroyed by Hugo. This effort will involve:

Surveys to ascertain attitudes of landowners
Massive promotional campaign
On-the-ground contacts with individual landowners
Development of forest management plans for individual landowners
Follow-up work to assist in reforestation

This is a three year program with these 13 federal FTE's needed for the entire period. The positions will be phased out and eliminated as the project comes to a conclusion.

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of thirteen (13.00) new federal fund FTE positions for the Forestry Commission.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend change source of funds on (13.00) State Funded FTE positions to Federal Funds for the remainder of FY 90/91

003504

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 01-13

AGENCY: R12 Workers' Compensation Fund (75)

SUBJECT: Requests to Establish New FTE Position

The Workers' Compensation Fund requests authorization to establish one (1.00) new other fund FTE position above the number authorized. The agency was awarded a Federal Grant two years ago to establish a statewide computer network for crime victim services in South Carolina. The grant authorized SOVA to purchase and install forty DECMate III Micrcomputers in Solicitor's Victim Assistance Offices, Rape Crisis Centers, Domestic Violence Shelters and selected Law Enforcement Agencies with Victim Assistance Units. SOVA was able to staff this project for the first two years with existing staff. The statewide Victim Services Computer Network has grown so rapidly and gained wide acceptance it now needs a full time manager. To carry out SOVA's plans and the mission of this project the computer network it will require the agency to estalish one position (FTE) under "other funding" for an Assistant Project Administrator.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of one (1.00) new other fund FTE position at the Workers' Compensation Fund.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend Approval

ATTACHMENTS:

1. Agency FTE position summary report
2. Agency FTE position request form
3. Agency Letter



1647

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 1, 1990 ITEM NUMBER: 91-14

AGENCY: U04 Aeronautics Commission (123)

SUBJECT: Request to Establish New FTE Position

The Aeronautics Commission requests authorization to establish one (1.00) new state fund FTE position above the number authorized. As a result of Hugo, the agency has had increased requests from local airports, additional record keeping requirements, and other required managerial duties that necessitate additional clerical support. All salary and fringe benefits will be generated within existing agency appropriations.

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorize the establishment of one (1.00) new state fund FTE position at the Aeronautics Commission.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend disapproval

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Agency FTE Position Requests Form

003506

1648

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 5, 1990 ITEM NUMBER: 91-15

AGENCY: F29 BCB-Retirement Division (14P)

SUBJECT: Request to Establish New FTE Positions

The Budget and Control Board-Retirement Division requests authorization to establish four (4.00) new other fund FTE positions above the number authorized. In accordance with Act 559 of 1990, Section 9-1-80, Twenty-five Year Retirement Bill, these positions are needed to staff the Installment Loan office to assist members to purchase out-of-state and/or federal civilian service credit. Funding will be provided out of revenues.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Approve the establishment of four (4.00) new other fund FTE positions for the BCB-Retirement Division.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:

1. Agency FTE POsition Summary Report
2. Agency FTE Position Request Form
3. Agency Letter



1649

# REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT

DATE: September 18, 1990 ITEM NUMBER: 91-16

AGENCY: H51 Medical University of South Carolina (25)

SUBJECT: Request to Transfer FTE Position

The Medical University of South Carolina requests authorization to transfer one (1.00) state fund FTE position to the Health and Human Services Finance Committee. This position will be used to assist the Health and Human Services Finance Commission in rate setting methodology for the Medicaid Program for the Medical University of South Carolina and other teaching hospitals. The position will enhance all other entities serving Medicaid clients and in meeting Federal Medicaid guidelines for administering the program and preparing necessary cost analysis and rate setting development. The transfer also includes funding.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorize the transfer of one (1.00) state fund FTE position from the Medical University of South Carolina to the Health and Human Services Finance Commission.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

003508

1650

# REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT

DATE: September 18, 1990 ITEM NUMBER: 91-16

AGENCY: J02 Health and Human Services Finance Commission (38A)

SUBJECT: Request to Transfer FTE Position

to

The Health and Human Services Finance Commission

from

The Medical University of South Carolina

One (1.00) State Fund FTE Position

STAFF RECOMMENDATION:
Recommend approval.

BOARD ACTION REQUESTED:

Authorize the transfer of one (1.00) state fund FTE position to the Health and Human Service Finance Commission from the Medical University of South Carolina.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommend approval

ATTACHMENTS:
1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 20, 1990 ITEM NUMBER: 91-17

AGENCY: D10 Governor's Office-State Law Enforcement Division (5B)

SUBJECT: Request to Establish New FTE Position

The State Law Enforcement Division requests authorization to establish three (3.00) new other fund FTE positions above the number authorized. These three additional FTE's (full-time employees) are needed to operate/coordinate the Drug Abuse Resistance and Education Program (DARE) and provide the necessary training of DARE Officers in the public schools in the state. Funding of $150,000.00 for these positions, as well as the associated operating expenses, will be provided from the Alcohol and Drug Abuse Commission through a proviso in this fiscal year's appropriations.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of three (3.00) new other fund FTE positions at the State Law Enforcement Division.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

RECOMMEND APPROVAL.

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE Position Request Form
3. Agency Letter

003510

1652

**REQUEST FOR ADJUSTMENT IN AUTHORIZED POSITION COUNT**

DATE: September 20, 1990 ITEM NUMBER: 91-18

AGENCY: E21 Commission on Prosecution

SUBJECT: Request to Establish New FTE Position

The Commission on Prosecution under Act 485 of 1990 requests the establishment of three (3.00) new other fund FTE positions to staff the office of the new state agency. Act 485 of 1990 - an Act to amend Title 1, Chapter 7, Code of Laws of South Carolina, 1976, by adding Article 7 so as to create the South Carolina Commission on Prosecution Coordination, provide for its composition and the terms of the members, provide for the filling of vacancies, provide for its duties, and authorize the Commission to appoint an Executive Director and provide for funding the Commission.

STAFF RECOMMENDATION:

Recommend approval.

BOARD ACTION REQUESTED:

Authorized the establishment of three (3.00) new other fund FTE positions to staff the office of Commission on Prosecution.

JOINT LEGISLATIVE COMMITTEE ON PERSONAL SERVICE FINANCING AND BUDGETING

COMMENT:

Recommendation: Authorize Human Resource Management to initiate grades and salary ranges for three (3.00) new other fund FTE positions as proposed and refer them back to the House Ways and Means and Senate Finance Committees for final approval.

ATTACHMENTS:

1. Agency FTE Position Summary Report
2. Agency FTE position Request Form
3. Agency Letter

003511

1653

STATE BUDGET DIVISION
FY 1990-91
AUTHORIZED FTE POSITION BASE

| | | 1989-90 AUTHORIZED FTE POSITIONS PER APPROPRIATION ACT | | | | AUTHORIZED INTERIM ADJUSTMENTS | | | | 1989-90 AUTHORIZED FTE POSITION BASE | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER |
| A01 | LEG. DEPT-THE SENATE | 163.00 | 163.00 | | | (2.00) | (2.00) | | | 161.00 | 161.00 | 0.00 | 0.00 |
| A05 | LEG. DEPT-HOUSE OF REPRESENTATIVES | 358.00 | 358.00 | | | | | | | 358.00 | 358.00 | 0.00 | 0.00 |
| A10 | LEG. DEPT-SPECIAL SERVICES FOR BOTH HOU | 22.00 | 22.00 | | | | | | | 22.00 | 22.00 | 0.00 | 0.00 |
| A15 | LEG. DEPT-CODIFICATION OF LAWS | 44.00 | 44.00 | | | | | | | 44.00 | 44.00 | 0.00 | 0.00 |
| A17 | LEG. DEPT-LEG PRINTING & INF. | 16.00 | 16.00 | | | | | | | 16.00 | 16.00 | 0.00 | 0.00 |
| A20 | LEG. DEPT-LEG AUDIT COUNCIL | 23.00 | 23.00 | | | | | | | 23.00 | 23.00 | 0.00 | 0.00 |
| A25 | LEG. DEPT-LEG INFORMATION SYSTEMS | 17.00 | 17.00 | | | | | | | 17.00 | 17.00 | 0.00 | 0.00 |
| A27 | STATE REORGANIZATION COMMISSION | 15.00 | 15.00 | | | | | | | 15.00 | 15.00 | 0.00 | 0.00 |
| A28 | SC ADV COMM INTERGOVERNMENTAL RELATIONS | 4.00 | 4.00 | | | | | | | 4.00 | 4.00 | 0.00 | 0.00 |
| A30 | JT. LEG. COMMITTEES | 54.50 | 52.50 | | 2.00 | | | | | 54.50 | 52.50 | 0.00 | 2.00 |
| B04 | JUDICIAL DEPARTMENT | 405.47 | 405.47 | | | | | | | 405.47 | 405.47 | | 0.00 |
| B06 | SENTENCING AND GUIDLINES | 0.00 | | | | 2.00 | 2.00 | | | | 2.00 | | 0.06 |
| D05 | GOVERNORS OFF-EXECUTIVE CONTROL OF STAT | 21.00 | 21.00 | | | | | | | 21.00 | 21.00 | 0.00 | 0.00 |
| D10 | GOVERNORS OFF-STATE LAW ENFORCEMENT DIV | 454.25 | 453.25 | | 1.00 | | | | | 454.25 | 453.25 | 0.00 | 1.00 |
| D17 | GOVERNORS OFF-OFFICE OF EXEC POLICY & P | 213.00 | 125.23 | 86.77 | 1.00 | 0.00 | | (0.61) | 0.61 | 213.00 | 125.23 | 86.16 | 1.61 |
| D20 | GOVERNORS OFF-MANSION AND GROUNDS | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| E04 | LIEUTENANT GOVERNOR'S OFFICE | 6.00 | 6.00 | | | | | | | 6.00 | 6.00 | 0.00 | 0.00 |
| E08 | SECRETARY OF STATE'S OFFICE | 40.00 | 40.00 | | | | | | | 40.00 | 40.00 | 0.00 | 0.00 |
| E12 | COMPTROLLER GENERAL'S OFFICE | 98.00 | 98.00 | | | | | | | 98.00 | 98.00 | 0.00 | 0.00 |
| E16 | STATE TREASURER'S OFFICE | 70.99 | 70.99 | | | | | | | 70.99 | 70.99 | 0.00 | 0.00 |
| E20 | ATTORNEY GENERAL'S OFFICE | 154.75 | 154.75 | | | | | | | 154.75 | 154.75 | 0.00 | 0.00 |
| E22 | COMMISSION ON APPELLATE DEFENSE | 18.39 | 18.39 | | | | | | | 18.39 | 18.39 | 0.00 | 0.00 |
| E24 | ADJUTANT GENERAL'S OFFICE | 207.00 | 60.50 | 132.25 | 14.25 | | | | | 207.00 | 60.50 | 132.25 | 14.25 |
| E28 | STATE ELECTION COMMISSION | 18.50 | 17.50 | | 1.00 | | | | | 18.50 | 17.50 | 0.00 | 1.00 |
| F02 | B &C-OFFICE OF EXECUTIVE DIRECTOR | 19.56 | 17.00 | | 2.56 | | | | | 19.56 | 17.00 | 0.00 | 2.56 |
| F04 | B&C-DIV OF INTERNAL OPERATIONS | 63.12 | 46.05 | | 17.07 | 0.40 | | | 0.40 | 63.52 | 46.05 | 0.00 | 17.47 |
| F05 | B&C-FINANCIAL DATA SYSTEMS | 47.00 | 41.00 | | 6.00 | | | | | 47.00 | 41.00 | 0.00 | 6.00 |
| F06 | B&C-BUDGET DIVISION | 26.00 | 26.00 | | | | | | | 26.00 | 26.00 | 0.00 | 0.00 |
| F08 | B&C-RESEARCH AND STATISTICAL SERVICES | 74.30 | 69.67 | | 4.63 | 2.00 | | | 2.00 | 76.30 | 69.67 | 0.00 | 6.63 |
| F10 | B&C-INFORMATION RESOURCES MANAGEMENT | 182.75 | 30.00 | | 152.75 | | | | | 182.75 | 30.00 | 0.00 | 152.75 |
| F12 | B&C-GENERAL SERVICES DIVISION | 372.89 | 136.77 | | 236.12 | (0.02) | 0.50 | | (0.52) | 372.87 | 137.27 | 0.00 | 235.60 |
| F14 | B&C-STATE FIRE MARSHAL | 80.00 | 75.50 | | 4.50 | (2.00) | | | (2.00) | 78.00 | 75.50 | 0.00 | 2.50 |
| F16 | B&C-MOTOR VEHICLE MANAGEMENT | 29.00 | 10.00 | | 19.00 | 0.00 | (0.50) | | 0.50 | 29.00 | 9.50 | 0.00 | 19.50 |
| F20 | B&C-INSURANCE SERVICES DIVISION | 105.00 | | | 105.00 | | | | | 105.00 | 0.00 | 0.00 | 105.00 |
| F24 | B&C-HUMAN RESOURCE MANAGEMENT | 103.38 | 75.38 | | 28.00 | (0.38) | | | (0.38) | 103.00 | 75.38 | 0.00 | 27.62 |
| F26 | B&C-LOCAL GOVERNMENT DIVISION | 10.00 | 6.00 | 4.00 | | | | | | 10.00 | 6.00 | 4.00 | 0.00 |
| F27 | B&C-STATE AUDITOR | 79.00 | 79.00 | | | | | | | 79.00 | 79.00 | 0.00 | 0.00 |
| F28 | B&C-BOARD OF ECONOMIC ADVISORS | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| F29 | B&C-RETIREMENT DIVISION | 114.00 | | | 114.00 | | | | | 114.00 | 0.00 | 0.00 | 114.00 |
| F30 | B&C-EMPLOYEE BENEFITS | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| H03 | COMMISSION ON HIGHER EDUCATION | 27.00 | 27.00 | | | | | | | 27.00 | 27.00 | 0.00 | 0.00 |
| H06 | HIGHER EDUCATION TUITION GRANTS | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| H09 | THE CITADEL | 525.97 | 330.73 | | 195.24 | | | | | 525.97 | 330.73 | 0.00 | 195.24 |
| H12 | CLEMSON UNIVERSITY (E & G) | 3,116.72 | 1,465.99 | 59.80 | 1,590.93 | | | | | 3,116.72 | 1,465.99 | 59.80 | 1590.93 |
| H15 | COLLEGE OF CHARLESTON | 648.26 | 487.56 | 7.00 | 153.70 | | | | | 648.26 | 487.56 | 7.00 | 153.70 |
| H18 | FRANCIS MARION COLLEGE | 416.11 | 315.18 | 0.50 | 100.43 | | | | | 416.11 | 315.18 | 0.50 | 100.43 |
| H21 | LANDER COLLEGE | 261.77 | 172.70 | 2.50 | 86.57 | | | | | 261.77 | 172.70 | 2.50 | 86.57 |

003512

1654

STATE BUDGET DIVISION
FY 1990-91
AUTHORIZED FYE POSITION BASE

| | | 1989-90 AUTHORIZED FTE POSITIONS PER APPROPRIATION ACT | | | | AUTHORIZED INTERIM ADJUSTMENTS | | | | 1989-90 AUTHORIZED FTE POSITION BASE | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER |
| H24 | SC STATE COLLEGE | 791.63 | 575.22 | 56.52 | 159.89 | | | | | 791.63 | 575.22 | 56.52 | 159.89 |
| H27 | UNIV OF SOUTH CAROLINA | 4,439.76 | 2,551.77 | 428.69 | 1,459.30 | | | | | 4,439.76 | 2,551.77 | 428.69 | 1459.30 |
| H28 | UNIV OF SOUTH CAROLINA-MEDICAL SCHOOL | 343.36 | 202.74 | 58.50 | 82.12 | | | | | 343.36 | 202.74 | 58.50 | 82.12 |
| H29 | USC-AIKEN CAMPUS | 244.13 | 153.55 | 2.90 | 87.68 | | | | | 244.13 | 153.55 | 2.90 | 87.68 |
| H32 | USC-COASTAL CAROLINA CAMPUS | 370.85 | 159.74 | 8.40 | 202.71 | | | | | 370.85 | 159.74 | 8.40 | 202.71 |
| H34 | USC-SPARTANBURG CAMPUS | 306.33 | 186.15 | 25.60 | 94.58 | | | | | 306.33 | 186.15 | 25.60 | 94.58 |
| H36 | USC-BEAUFORT CAMPUS | 42.18 | 21.70 | 0.20 | 20.28 | | | | | 42.18 | 21.70 | 0.20 | 20.28 |
| H37 | USC-LANCASTER CAMPUS | 63.05 | 27.66 | 4.20 | 31.19 | | | | | 63.05 | 27.66 | 4.20 | 31.19 |
| H38 | USC-SALKEHATCHIE CAMPUS | 57.00 | 26.20 | 4.48 | 26.32 | | | | | 57.00 | 26.20 | 4.48 | 26.32 |
| H39 | USC-SUMTER CAMPUS | 94.12 | 57.74 | 0.35 | 36.03 | | | | | 94.12 | 57.74 | 0.35 | 36.03 |
| H40 | USC-UNION CAMPUS | 33.24 | 18.67 | 3.78 | 10.79 | | | | | 33.24 | 18.67 | 3.78 | 10.79 |
| H47 | WINTHROP COLLEGE | 711.83 | 467.36 | 29.00 | 215.47 | | | | | 711.83 | 467.36 | 29.00 | 215.47 |
| H51 | MEDICAL UNIVERSITY OF SC | 2,547.35 | 1,696.18 | 214.55 | 636.62 | | | | | 2,547.35 | 1,696.18 | 214.55 | 636.62 |
| H52 | MEDICAL UNIVERSITY OF SC HOSPITAL | 2,776.01 | 281.73 | 5.99 | 2,488.29 | | | | | 2,776.01 | 281.73 | 5.99 | 2488.29 |
| H53 | SC CONSORTIUM OF COMM. TEACHING HOSPITA | 55.17 | 54.17 | 1.00 | 0.00 | | | | | 55.17 | 54.17 | 1.00 | 0.00 |
| H54 | CHARLESTON HIGHER EDUCATION CONSORTIUM | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| H55 | COUNCIL ON VOCATIONAL & TECH EDUCATION | 4.00 | 2.00 | 2.00 | 0.00 | | | | | 4.00 | 2.00 | 2.00 | 0.00 |
| H59 | ST. BD. FOR TECHNICAL & COMP. EDUCATION | 3,602.19 | 3,015.50 | 304.22 | 282.47 | | | | | 3,602.19 | 3,015.50 | 304.22 | 282.47 |
| H63 | STATE EDUCATION DEPARTMENT | 1,188.55 | 909.26 | 153.34 | 125.95 | | | | | 1,188.55 | 909.26 | 153.34 | 125.95 |
| H67 | EDUCATIONAL TELEVISION COMMISSION | 408.55 | 355.45 | 0.00 | 53.10 | | | | | 408.55 | 355.45 | 0.00 | 53.10 |
| H71 | WIL LOU GRAY OPPORTUNITY SCHOOL | 91.60 | 83.52 | 4.15 | 3.93 | | | | | 91.60 | 83.52 | 4.15 | 3.93 |
| H73 | VOCATIONAL REHABILITATION | 1,169.70 | 468.65 | 680.65 | 20.40 | 0.00 | | 6.00 | (6.00) | 1,169.70 | 468.65 | 686.65 | 14.40 |
| H75 | SCHOOL FOR THE DEAF AND THE BLIND | 394.18 | 324.25 | 23.77 | 46.16 | (0.92) | | | (0.92) | 393.26 | 324.25 | 23.77 | 45.24 |
| H79 | DEPARTMENT OF ARCHIVES AND HISTORY | 125.50 | 121.50 | | 4.00 | | | | | 125.50 | 121.50 | 0.00 | 4.00 |
| H83 | CONFEDERATE RELIC ROOM | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| H87 | S.C. STATE LIBRARY | 53.00 | 44.00 | 9.00 | | | | | | 53.00 | 44.00 | 9.00 | 0.00 |
| H91 | S.C. ARTS COMMISSION | 41.56 | 35.21 | 6.21 | 0.14 | | | | | 41.56 | 35.21 | 6.21 | 0.14 |
| H95 | STATE MUSEUM COMMISSION | 74.00 | 70.00 | | 4.00 | | | | | 74.00 | 70.00 | 0.00 | 4.00 |
| J02 | HEALTH & HUMAN SERVICES FINANCE COMMISS | 510.00 | 213.95 | 292.55 | 3.50 | 1.00 | | | 1.00 | 511.00 | 213.95 | 292.55 | 4.50 |
| J03 | CONTINIUM OF CARE-EMOT. DIST. CHILDREN | 103.00 | 11.00 | | 92.00 | (1.00) | | | (1.00) | | 11.00 | | 91.00 |
| J04 | DEPT OF HEALTH & ENVIRONMENTAL CONTROL | 4,641.62 | 2,273.45 | 1,096.72 | 1,271.45 | | | | | 4,641.62 | 2,273.45 | 1,096.72 | 1271.45 |
| J12 | DEPARTMENT OF MENTAL HEALTH | 6,632.46 | 5,160.45 | 221.87 | 1,250.14 | | | | | 6,632.46 | 5,160.45 | 221.87 | 1250.14 |
| J16 | DEPARTMENT OF MENTAL RETARDATION | 4,526.51 | 2,824.68 | 16.00 | 1,685.83 | | | | | 4,526.51 | 2,824.68 | 16.00 | 1685.83 |
| J20 | COMMISSION ON ALCOHOL & DRUG ABUSE | 82.51 | 72.35 | 6.66 | 3.50 | | | | | 82.51 | 72.35 | 6.66 | 3.50 |
| L04 | DEPARTMENT OF SOCIAL SERVICES | 4,893.70 | 2,123.17 | 2,658.02 | 112.51 | | | | | 4,893.70 | 2,123.17 | 2,658.02 | 112.51 |
| L12 | JOHN DE LA HOWE SCHOOL | 119.06 | 113.41 | 2.05 | 3.60 | | | | | 119.06 | 113.41 | 2.05 | 3.60 |
| L16 | ADV. BD. FOR REVIEW OF FOSTER CARE OF C | 19.00 | 17.46 | 1.54 | | | | | | 19.00 | 17.46 | 1.54 | 0.00 |
| L24 | COMMISSION FOR THE BLIND | 117.50 | 53.35 | 64.15 | | | | | | 117.50 | 53.35 | 64.15 | 0.00 |
| L28 | COMMISSION ON AGING | 34.01 | 20.49 | 13.52 | | | | | | 34.01 | 20.49 | 13.52 | 0.00 |
| L32 | HOUSING FINANCE & DEVELOPMENT AUTHORITY | 66.00 | 8.00 | 24.00 | 34.00 | | | | | 66.00 | 8.00 | 24.00 | 34.00 |
| L36 | COMMISSION ON HUMAN AFFAIRS | 54.00 | 42.55 | 11.45 | | | | | | 54.00 | 42.55 | 11.45 | 0.00 |
| L40 | DEPT. OF VETERANS AFFAIRS | 22.00 | 22.00 | | | | | | | 22.00 | 22.00 | 0.00 | 0.00 |
| L44 | COMMISSION ON THE STATUS OF WOMEN | 1.75 | 1.75 | | | | | | | 1.75 | 1.75 | 0.00 | 0.00 |
| N04 | DEPARTMENT OF CORRECTIONS | 6,607.65 | 6,288.22 | 30.97 | 288.46 | | | | | 6,607.65 | 6,288.22 | 30.97 | 288.46 |
| N08 | PROBATION, PAROLE AND PARDON SERVICES | 770.00 | 499.23 | 0.77 | 270.00 | 0.00 | (0.03) | 0.03 | | 770.00 | 499.20 | 0.80 | 270.00 |
| N12 | DEPARTMENT OF YOUTH SERVICES | 1,066.50 | 983.75 | 58.00 | 24.75 | | | | | 1,066.50 | 983.75 | 58.00 | 24.75 |
| N20 | LAW ENFORCEMENT TRAINING COUNCIL | 107.95 | | 2.50 | 105.45 | | | | | 107.95 | 0.00 | 2.50 | 105.45 |

003513

1655

STATE BUDGET DIVISION
FY 1990-91
AUTHORIZED FTE POSITION BASE

| | | 1989-90 AUTHORIZED FTE POSITIONS PER APPROPRIATION ACT | | | | AUTHORIZED INTERIM ADJUSTMENTS | | | | 1989-90 AUTHORIZED FTE POSITION BASE | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER |
| N24 | LAW OFFICERS HALL OF FAME COMMITTEE | 3.00 | | | 3.00 | | | | | 3.00 | 0.00 | 0.00 | 3.00 |
| P04 | WATER RESOURCES COMMISSION | 74.00 | 65.00 | 7.00 | 2.00 | 0.00 | | 1.00 | (1.00) | 74.00 | 65.00 | 8.00 | 1.00 |
| P08 | LAND RESOURCES CONSERVATION COMMISSION | 71.25 | 69.25 | 2.00 | | | | | | 71.25 | 69.25 | 2.00 | 0.00 |
| P12 | STATE FORESTRY COMMISSION | 614.55 | 593.54 | 21.01 | | | | | | 614.55 | 593.54 | 21.01 | 0.00 |
| P16 | DEPARTMENT OF AGRICULTURE | 215.13 | 160.00 | | 55.13 | | | | | 215.13 | 160.00 | 0.00 | 55.13 |
| P20 | CLEMSON UNIVERSITY-PUBLIC SERVIVE ACTIV | 1,384.11 | 922.51 | 419.15 | 42.45 | | | | | 1,384.11 | 922.51 | 419.15 | 42.45 |
| P22 | MIGRATORY WATERFOWL COMMISSION | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| P24 | WILDLIFE & MARINE RESOURCES DEPARTMENT | 781.55 | 440.00 | 104.75 | 236.80 | | | | | 781.55 | 440.00 | 104.75 | 236.80 |
| P25 | COASTAL COUNCIL | 42.00 | 21.00 | 21.00 | | | | | | 42.00 | 21.00 | 21.00 | 0.00 |
| P26 | SEA GRANT CONSORTIUM | 12.00 | 9.00 | 2.80 | 0.20 | | | | | 12.00 | 9.00 | 2.80 | 0.20 |
| P28 | DEPARTMENT OF PARKS, RECREATION & TOURI | 531.67 | 377.47 | | 154.20 | | | | | 531.67 | 377.47 | 0.00 | 154.20 |
| P32 | STATE DEVELOPMENT BOARD | 97.00 | 97.00 | | | (7.00) | (7.00) | | | 90.00 | 90.00 | 0.00 | 0.00 |
| P33 | SC COORDINATING COUNCIL FOR ECON. DEV. | 1.00 | | | 1.00 | | | | | 1.00 | 0.00 | 0.00 | 1.00 |
| P34 | JOBS-ECONOMIC DEVELOPMENT AUTHORITY | 13.00 | 12.00 | 1.00 | | | | | | 13.00 | 12.00 | 1.00 | 0.00 |
| P36 | PATRIOTS POINT DEVELOPMENT AUTHORITY | 39.00 | | | 39.00 | | | | | 39.00 | 0.00 | 0.00 | 39.00 |
| P40 | SAVANNAH VALLEY AUTHORITY | 8.00 | 8.00 | | | | | | | 8.00 | 8.00 | 0.00 | 0.00 |
| P48 | OLD EXCHANGE BUILDING COMMISSION | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| R04 | PUBLIC SERVICE COMMISSION | 158.00 | 158.00 | | | | | | | 158.00 | 158.00 | 0.00 | 0.00 |
| R08 | WORKERS' COMPENSATION COMMISSION | 92.10 | 90.48 | | 1.62 | | | | | 92.10 | 90.48 | 0.00 | 1.62 |
| R12 | STATE WORKERS' COMPENSATION FUND | 70.00 | | 1.00 | 69.00 | | | | | 70.00 | 0.00 | 1.00 | 69.00 |
| R14 | PATIENTS' COMPENSATION FUND | 3.00 | | | 3.00 | | | | | 3.00 | 0.00 | 0.00 | 3.00 |
| R16 | SECOND INJURY FUND | 16.00 | | | 16.00 | | | | | 16.00 | 0.00 | 0.00 | 16.00 |
| R20 | DEPARTMENT OF INSURANCE | 119.00 | 119.00 | | | | | | | 119.00 | 119.00 | 0.00 | 0.00 |
| R23 | FINANCIAL INST BD-ADMINISTRATION | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| R24 | FINANCIAL INST BD-BANK EXAMINERS | 26.00 | 26.00 | | | | | | | 26.00 | 26.00 | 0.00 | 0.00 |
| R25 | FINANCIAL INST BD-CONSUMER FINANCE | 9.50 | 9.50 | | | | | | | 9.50 | 9.50 | 0.00 | 0.00 |
| R28 | DEPARTMENT OF CONSUMER AFFAIRS | 53.00 | 53.00 | | | | | | | 53.00 | 53.00 | 0.00 | 0.00 |
| R36 | DEPARTMENT OF LABOR | 153.50 | 110.49 | 43.01 | | | | | | 153.50 | 110.49 | 43.01 | 0.00 |
| R44 | STATE TAX COMMISSION | 845.00 | 845.00 | | | | | | | 845.00 | 845.00 | 0.00 | 0.00 |
| R48 | ALCOHOLIC BEVERAGE CONTROL COMMISSION | 90.00 | 90.00 | | | | | | | 90.00 | 90.00 | 0.00 | 0.00 |
| R52 | STATE ETHICS COMMISSION | 6.00 | 6.00 | | | | | | | 6.00 | 6.00 | 0.00 | 0.00 |
| R60 | EMPLOYMENT SECURITY COMMISSION | 1,261.33 | | 1,101.33 | 160.00 | | | | | 1,261.33 | 0.00 | 1,101.33 | 160.00 |
| R64 | BOARD OF ACCOUNTANCY | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| R68 | BOARD OF ARCHITECTURAL EXAMINERS | 4.45 | 4.45 | | | | | | | 4.45 | 4.45 | 0.00 | 0.00 |
| R69 | AUCTIONEERS' COMMISSION | 3.00 | 3.00 | | | | | | | 3.00 | 3.00 | 0.00 | 0.00 |
| R72 | BOARD OF BARBER EXAMINERS | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| R74 | STATE ATHLETIC COMMISSION | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| R76 | CEMETERY BOARD | 1.00 | 1.00 | | | | | | | 1.00 | 1.00 | 0.00 | 0.00 |
| R80 | BOARD OF CHIROPRACTIC EXAMINERS | 1.00 | 1.00 | | | | | | | 1.00 | 1.00 | 0.00 | 0.00 |
| R82 | CONTRACTORS LICENSING BD | 10.00 | 10.00 | | | | | | | 10.00 | 10.00 | 0.00 | 0.00 |
| R84 | BOARD OF COSMETOLOGY | 13.00 | 13.00 | | | | | | | 13.00 | 13.00 | 0.00 | 0.00 |
| R88 | BOARD OF DENTISTRY | 5.25 | 5.25 | | | | | | | 5.25 | 5.25 | 0.00 | 0.00 |
| R92 | BOARD OF ENGINEERS AND LAND SURVEYORS | 10.00 | 10.00 | | | | | | | 10.00 | 10.00 | 0.00 | 0.00 |
| R94 | BD. OF CERT. OF ENVIR. SYSTEMS OPERATOR | 5.00 | 5.00 | | | | | | | 5.00 | 5.00 | 0.00 | 0.00 |
| R96 | BOARD OF REGISTRATION FOR FORESTERS | 0.50 | 0.50 | | | | | | | 0.50 | 0.50 | 0.00 | 0.00 |
| R99 | BOARD OF FUNERAL SERVICE | 1.75 | 1.75 | | | | | | | 1.75 | 1.75 | 0.00 | 0.00 |
| S02 | BOARD OF REGISTRATION FOR GEOLOGISTS | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |

003514

STATE BUDGET DIVISION
FY 1990-91
AUTHORIZED FTE POSITION BASE

| | | 1989-90 AUTHORIZED FTE POSITIONS PER APPROPRIATION ACT | | | | AUTHORIZED INTERIM ADJUSTMENTS | | | | 1989-90 AUTHORIZED FTE POSITION BASE | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER | TOTAL | STATE | FEDERAL | OTHER |
| S04 | BOARD OF MEDICAL EXAMINERS | 16.24 | 16.24 | | | | | | | 16.24 | 16.24 | 0.00 | 0.00 |
| S08 | BOARD OF NURSING | 20.00 | 20.00 | | | | | | | 20.00 | 20.00 | 0.00 | 0.00 |
| S12 | BD. OF EX. FOR NURSING HOME ADMINISTRAT | 2.00 | 2.00 | | | | | | | 2.00 | 2.00 | 0.00 | 0.00 |
| S14 | BD. OF OCCUPATIONAL THERAPY | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| S17 | BD. OF EXAM. IN OPTICIANRY | 0.50 | 0.50 | | | | | | | 0.50 | 0.50 | 0.00 | 0.00 |
| S18 | BD. OF EXAM. IN OPTOMETRY | 0.35 | 0.35 | | | | | | | 0.35 | 0.35 | 0.00 | 0.00 |
| S20 | BOARD OF PHARMACY | 6.50 | 6.50 | | | | | | | 6.50 | 6.50 | 0.00 | 0.00 |
| S24 | BOARD OF PHYSICAL THERAPY EXAMINERS | 1.00 | 1.00 | | | | | | | 1.00 | 1.00 | 0.00 | 0.00 |
| S28 | BOARD OF PODIATRY EXAMINERS | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| S30 | BOARD OF PROF. COUNSELORS & THERAPISTS | 1.75 | 1.75 | | | | | | | 1.75 | 1.75 | 0.00 | 0.00 |
| S32 | BOARD OF EXAMINERS IN PSYCHOLOGY | 1.00 | 1.00 | | | | | | | 1.00 | 1.00 | 0.00 | 0.00 |
| S36 | REAL ESTATE COMMISSION | 35.00 | 35.00 | | | | | | | 35.00 | 35.00 | 0.00 | 0.00 |
| S40 | RESIDENTIAL HOME BUILDERS COMMISSION | 15.00 | 15.00 | | | | | | | 15.00 | 15.00 | 0.00 | 0.00 |
| S44 | BD. OF EX. FOR REGISTERED SANITARIANS | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| S48 | BOARD OF SOCIAL WORK EXAMINERS | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| S52 | BD. OF EX. FOR SPEECH PATHOLOGY & AUDIO | 0.00 | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| S56 | BD. OF VETERINARY MEDICAL EXAMINERS | 0.73 | 0.73 | | | | | | | 0.73 | 0.73 | 0.00 | 0.00 |
| S60 | PROCUREMENT REVIEW PANEL | 2.00 | 2.00 | | | | | | | 2.00 | 2.00 | 0.00 | 0.00 |
| X40 | AERONAUTICS COMMISSION | 45.00 | 45.00 | | | | | | | 45.00 | 45.00 | 0.00 | 0.00 |
| X50 | DEPT. OF HIGHWAYS & PUBLIC TRANSPORTATI | 7,760.00 | 2.16 | 8.09 | 7,749.75 | | | | | 7,760.00 | 2.16 | 8.09 | 7749.75 |
| | TOTALS | 73,911.45 | 42,752.71 | 8,553.23 | 22,605.51 | (7.92) | (7.03) | 6.42 | (7.31) | 73,903.53 | 42,745.68 | 8,559.65 | 22598.20 |
| ACTUAL FILLED FTE POSITIONS 7/31/90 | | | | | | | | | | 66,254.79 | 38,894.09 | 7,371.85 | 19988.85 |
| ACTUAL VACANT FTE POSITIONS 7/31/90 | | | | | | | | | | 7,648.74 | 3,851.59 | 1,187.80 | 2689.35 |

Prepared by the State Budget Division
September 6, 1990

In Accordance with Section 129.22 of the 1990-91 Appropriation Act:

That the State Budget Division shall maintain and make, as necessary, periodic adjustments thereto, an official record of the total number of authorized full-time equivalent positions by agency categorized by State, Federal, or other funding sources and shall provide a certified duplicate of such record to the Joint Legislative Committee on Personal Service Financing and Budgeting and to the Joint Appropriations Review Committee.

Charles A. Brooks, Jr.
Director, State Budget Division
September 6, 1990

0035515

EXHIBIT
OCT 10 1990 13
STATE BUDGET & CONTROL BOARD

1657

**STATE BUDGET DIVISION**
**1991-92**
**COMPUTATION OF ANNUAL LIMITATION ON**
**THE NUMBER OF STATE EMPLOYEES**

| | |
|---|---|
| 1980 Decennial Census | 3,121,833 |
| 1980-81 State Employees (FTE) | 38,183.69 |
| 1980-81 Ratio of State Employees (FTE) to Total State Population | 38,183.69 / 3,121,833 = 1.2231% |
| 1991-92 State Population Estimate | 3,663,000 |
| 1980-81 State Employees (FTE) Ratio to Total State Population | x 0.012231 |
| 1991-92 State Employees (FTE) Limitation | 44,802.15 |

In compliance with Section 11-11-420 of the 1981 Cumulative Supplement to the 1976 Code, I certify that the above information is true and correct to the best of my knowledge and belief.

Charles A. Brooks, Jr.
Director, State Budget Division
September 01, 1990

003516

1658

**STATE BUDGET DIVISION**
**FTE POSITION STATUTORY LIMITATION REPORT**
**AS OF SEPTEMBER 1, 1990**

| | FTE Positions |
|---|---|
| 1991-92 FTE Position Statutory Limitation | 44,802.15 |
| 1990-91 Appropriated FTE Positions | 42,752.71 |
| Allowable Growth through June 30, 1992 | 2,049.44 |
| Less: | |
| 1. Authorized Adjustment through August 31, 1990 | (7.03) |
| 2. Current Requested FTE Position Adjustments Before Committee (if approved) | 3.00 |
| Current Unemcumbered Balance for the General Assembly to Work with as of January 1, 1991 | 2,053.47 |

003517

1659

STATE OF SOUTH CAROLINA

# State Budget and Control Board

STATE BUDGET DIVISION

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

EDGAR BROWN BUILDING, SUITE 525
1205 PENDLETON STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-2280

CHARLES A. BROOKS, JR.
DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

September 6, 1990

The Honorable James M. Waddell, Jr.
Joint Legislative Committee on Personal
Service, Financing and Budgeting
111 Gressette Building
Columbia, SC 29201

Dear Senator Waddell:

The State Budget Division has attached for the Joint Committee's consideration the following:

1. The 1990-91 PSD Reconciliation
2. The 1989-90 vs. 1990-91 FTE Position Reconciliation
3. The 1990-91 Certified FTE Position Base
4. State Budget Division FTE Position Statutory Limitation Report as of September 1, 1990
5. Budget Division 1991-92 Calculated FTE Position Statutory Limitation
6. Fifteen (15) Position Adjustment Requests broken down as follows:

| | Total | State | Federal | Other |
|---|---|---|---|---|
| New FTE Positions (15) | 68.25 | 3.00 | 27.00 | 38.25 |
| Total Requested Adjustments | 68.25 | 3.00 | 27.00 | 38.25 |

We are prepared to discuss these items with the Committee at its September 20, 1990, scheduled meeting.

Sincerely,

Charles A. Brooks, Jr.
Director

Attachments

003518

1660

STATE BUDGET DIVISION
FY 1989-90 - FY 1990-91 FTE POSITION BASE CALCULATION

| | TOTAL FTE POSITIONS | STATE FTE POSITIONS | FEDERAL FTE POSITIONS | OTHER FTE POSITIONS |
|---|---|---|---|---|
| Total Appropriated FTE Position Base per the 1989-90 Appropriation Act | 71,447.58 | 41,827.95 | 8,380.74 | 21,238.89 |
| Total all 1989-90 Authorized FTE Adjustments | 697.64 | (40.21) | (60.77) | 798.62 |
| Total Adjusted Appropriated FTE Position Base as of June 30, 1990 | 72,145.22 | 41,787.74 | 8,319.97 | 22,037.51 |
| 1990-91 Legislative Appropriated Adjustments: | | | | |
| New FTE Positions Added | 2,473.87 | 964.78 | 383.09 | 1,126.00 |
| Existing Position Adjustments | (707.64) | 0.19 | (149.83) | (558.00) |
| Net 1990-91 Appropriated Adjustment | 1,766.23 | 964.97 | 233.26 | 568.00 |
| Total Appropriated FTE Position Base per the 1990-91 Appropration Act | 73,911.45 | 42,752.71 | 8,553.23 | 22,605.51 |
| Less Exempt Employees: | | | | |
| Legislative Employees | (716.50) | (714.50) | | (2.00) |
| Judicial Employees | (405.47) | (405.47) | | |
| Total Adjustment Exempt Employees | (1,121.97) | (1,119.97) | | (2.00) |
| Total 1990-91 Authorized FTE Position Base | 72,789.48 | 41,632.74 | 8,553.23 | 22,603.51 |

Prepared
July 26, 1990

STATE BUDGET DIVISION
SCHEDULE OF FTE POSITION ADJUSTMENTS
AS SUBMITTED TO THE JOINT LEGISLATIVE COMMITTEE
ON PERSONAL SERVICE FINANCING AND BUDGETING
ON SEPTEMBER 6, 1990

| ITEM NO. | SECTION NO. | AGENCY | TOTAL FTE POSITIONS | STATE FTE POSITIONS | FEDERAL FTE POSITIONS | OTHER FTE POSITIONS | COMMENTS |
|---|---|---|---|---|---|---|---|
| | | New FTE Positions Recommended | | | | | |
| 90-01 | 12 | Adjutant General's Office | 2.00 | | 2.00 | | New Federal Funds |
| 90-02 | 15 | Commission on Higher Education | 1.00 | 1.00 | | | To Replace a Temporary Employee |
| 90-03 | 24 | Winthrop College | 2.00 | | | 2.00 | Critical Needs Certification Program |
| 90-04 | 24 | Winthrop College | 1.00 | | 1.00 | | Family Focused Early Intervention Service |
| 90-05 | 28 | Department of Education | 1.00 | 1.00 | | | Fulfilling Statewide Mission |
| 90-06 | 39 | Department of Health & Environmental Control | 25.00 | | | 25.00 | Elder Care Plus Program |
| 90-07 | 39 | Department of Health & Environmental Control | 6.00 | | | 6.00 | Super Fund Clean Up |
| 90-08 | 42 | Alcohol & Drug Abuse | 6.00 | | 6.00 | | Increase Federal Funding |
| 90-09 | 51 | Commission on Women | 0.25 | | | 0.25 | Increase Agency Head Count |
| 90-10 | 53 | Probation, Parole and Pardon Services | 4.00 | | 4.00 | | Staying Straight Program |
| 90-11 | 57 | Water Resources Commission | 1.00 | | 1.00 | | Increase Accountability |
| 90-12 | 59 | Forestry Commission | 13.00 | | 13.00 | | Reforestation Assistance |
| 90-13 | 75 | Workers' Compensation Fund | 1.00 | | | 1.00 | Program Growth |
| 90-14 | 123 | Aeronautics Commission | 1.00 | 1.00 | | | Increase Agency Responsibilities |
| 90-15 | 14P | BCB-Retirement Division | 4.00 | | | 4.00 | 25-Year Retirement Act-Installment Loan Plan |
| | | Total New FTE Position Requests | 68.25 | 3.00 | 27.00 | 38.25 | |

Proposed
September 5, 1990

EXHIBIT
13
OCT 10 1990
STATE BUDGET & CONTROL BOARD
002520

EXHIBIT

OCT 1 0 1990 1 4

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

REGULAR SESSION
ITEM NUMBER 6

AGENCY: General Services

SUBJECT: Land Acquisition, College of Charleston

The Division recommends approval of a College of Charleston request to purchase 0.10 acres of land with a single family dwelling at 4 Glebe Street in Charleston.

The property has been targeted for acquisition since the 1970s, but has become available only recently. It will be maintained as apartments until funds are available to remove the structure to a nearby parking area for renovation as faculty offices. The lot then will be developed as a front yard for 6 Glebe Street which is owned by the College.

The appraised value of the property is $240,000. The owner, Edith H. Tuten, has agreed to sell for $200,000 to offset the estimated cost of $38,000 for removal of asbestos insulation materials.

Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request. This project, H15-9516, has been approved by the Commission on Higher Education and reviewed favorably by the Joint Bond Review Committee. The source of funds for the project is excess debt service funds.

BOARD ACTION REQUESTED:

Approve the College of Charleston request to purchase 0.10 acres of land with a single family dwelling at 4 Glebe Street in Charleston for $200,000 excess debt service funds, project H15-9516.

ATTACHMENTS:

Agenda item worksheet; attachments

003521

1663

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Regular Session Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard A. Kelly

2. Subject:

   The College of Charleston purchase of land on Glebe Street in the City of Charleston.

3. Summary Background Information:

   The College of Charleston desires to purchase .10 acres of land with a single family dwelling in the City of Charleston at 4 Glebe Street. This property has been targeted for acquisition since the 1970's but has only been recently available for purchase. The property will be maintained as apartments until funds become available to move the structure to a nearby parking area and renovate it for faculty offices. At that time the lot will be developed as a front yard for 6 Glebe Street which the College already owns. The property has an appraised value of $240,000 and the owner, Edith H. Tuten, has agreed to sell for $200,000 in order to offset the estimated cost of $38,000 to remove asbestos insulation materials from the house. Property Management has reviewed both the appraisal and the environmental study and approves of their use in granting this request. The PIP number is H15-9516 and was approved by CHE on 9/6/90 and JBRC on 9/25/90. The source of funds is Excess Debt Service.

4. What is Board asked to do?

   Approve the College of Charleston's request to purchase .10 acres at 4 Glebe Street in the City of Charleston for $200,000.

5. What is recommendation of Board Division involved?

   Approve.

6. Recommendation of other Division/Agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. Supporting Documents:

   (a) List Those Attached:

   1. Letter from agency
   2. Appraisal
   3. Map
   4. Environmental findings
   5. Code 1-11-65

003522

1664

"Section 1-11-65. (A) All transactions involving real property, made for or by any governmental bodies, excluding political subdivisions of the State, must be approved by and recorded with the State Budget and Control Board. Upon approval of the transaction by the Budget and Control Board, there must be recorded simultaneously with the deed, a certificate of acceptance, which acknowledges the board's approval of the transaction. The county recording authority cannot accept for recording any deed not accompanied by a certificate of acceptance. The board may exempt a governmental body from the provisions of this subsection.

(B) All state agencies, departments, and institutions authorized by law to accept gifts of tangible personal property shall have executed by its governing body an acknowledgment of acceptance prior to transfer of the tangible personal property to the agency, department, or institution."



1665

COLLEGE OF CHARLESTON
Charleston, South Carolina 29424

RECEIVED
SEP 2 0 1990
PROPERTY
MANAGEMENT

**MEMORANDUM**

**TO:** Bruce Taylor
Property Management

**FROM:** Monica R. Scott, Director MRS
Institutional Research & Campus Planning

**RE:** Purchase of 4 Glebe Street

**DATE:** September 19, 1990

The College of Charleston is requesting that the Joint Bond Review Committee and the Budget and Control Board review for approval the College's purchase of 4 Glebe Street. The Facilities Committee of the Commission on Higher Education as well as the full Commission have approved the purchase. Please call me at 792-5708 if you have any questions.

MRS/myw

EXHIBIT
OCT 1 0 1990 1 4
STATE BUDGET & CONTROL BOARD



1666

APPRAISAL CONSULTANTS, INC.
FIVE CUMBERLAND STREET
CHARLESTON, SOUTH CAROLINA 29401
803/577-0540

A. PALMER OWINGS, MAI
CHARLES F. MIDDLETON, MAI
G. HAMMOND BAMBERG, III, SRA
EMORY L. GRAY
CHARLES A. BREWER
PLEDGER M. BISHOP, III
SONYA E. NORVELL

MAILING ADDRESS:
POST OFFICE BOX 20130
CHARLESTON, SOUTH CAROLINA 29413-0130

RECEIVED
AUG C 2 '930
PROPERTY MANAGEMENT

July 26, 1990

Ms. Monica Scott, Director
Institutional Research and Campus Planning
College of Charleston
66 George Street
Charleston, S.C. 29424

Re: 4 Glebe Street, Charleston, S.C.
Owner: Edith H. Tuten

Dear Ms. Scott:

This letter is in response to your telephone request for a letter of opinion of value of the above referenced property.

I have made an exterior inspection of the subject property and researched the Harleston Village market for recent comparable transactions.

One transaction which was considered was the sale of 36 Montagu Avenue for $245,000 on December 22, 1989. This is a two story frame residence which was constructed in approximately 1880, contains 3,151 square feet, and has four bedrooms and two bathrooms. This structure is partially centrally heated and cooled. This structure is in slightly better condition than the subject property and also considered to be a slightly better location. The overall indication from this transaction is $77.75 per square foot.

Another transaction which was considered was a current contract on 175 1/2 Wentworth Street. This is a two story, frame residential structure which contains four rental units containing 600 square feet each for a total building area of 2,400 square feet. This property is currently under contract for $125,000. This building is inferior in quality and condition to the subject property and the location and site are also considered to be inferior. The overall indication from this contract is $52.08 per square foot.

Based on my analysis of this data, and also considering the original information as of the original appraisal date of February 14, 1989, I am of the opinion that the current market value of the subject property as of July 25, 1990 is approximately $65.00 per square foot or approximately:

TWO HUNDRED FORTY THOUSAND DOLLARS ($240,000)

003525

1667

Included as attachments to this letter are a current photograph of the subject property as well as photographs of the two market transactions considered.

I hereby certify that to the best of my knowledge and belief, the statements and opinions contained in this letter of opinion are full, true and correct, and that this letter of opinion is subject to the attached Certificate of Appraisal and Limiting Conditions.

Respectfully submitted,

Appraisal Consultants, Inc.

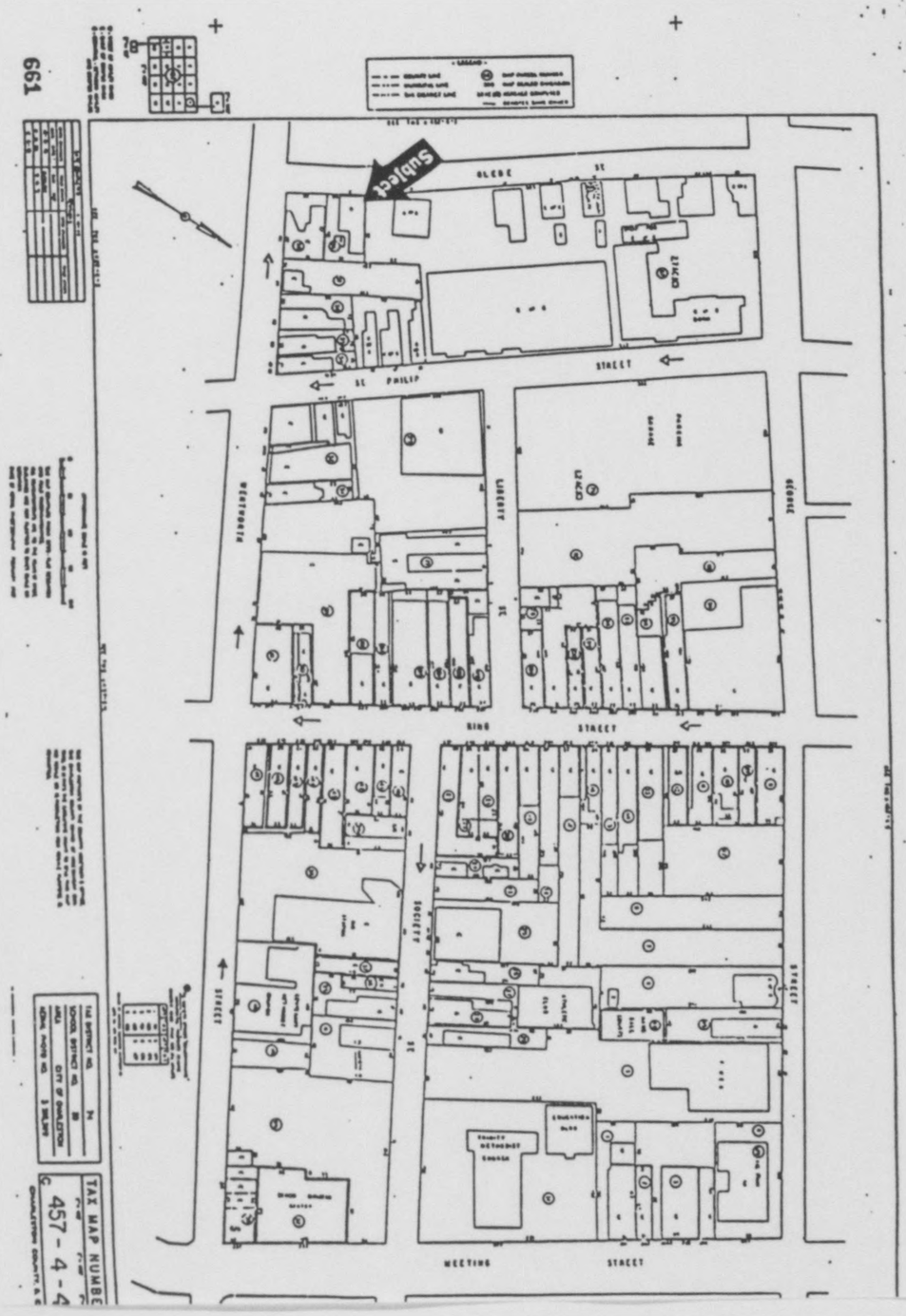
By: G. Hammond Bamberg, III, SRA

GHB/jam
Attachment(s)



1 6 6 8

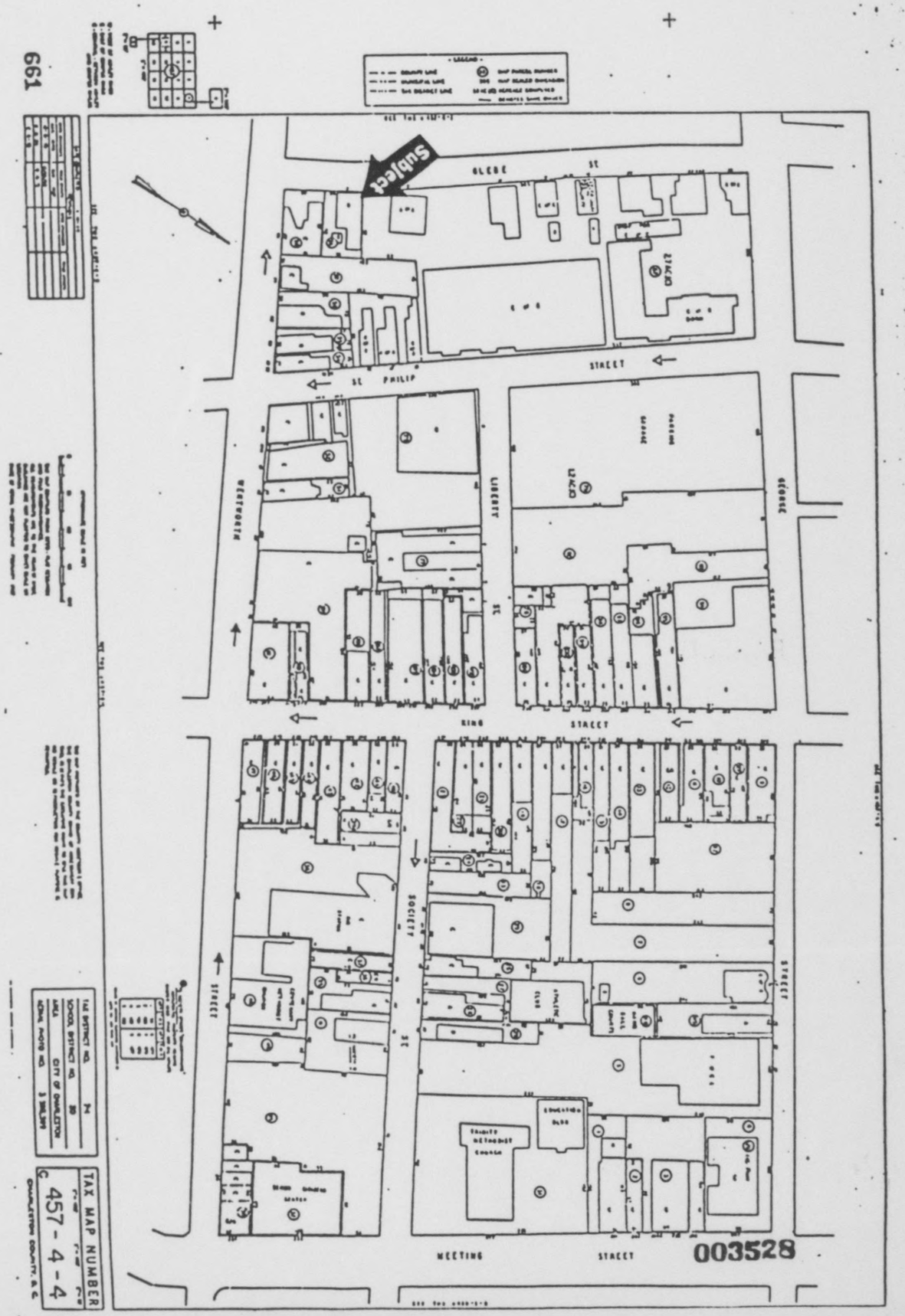
003527


Subject
ELIZABETH
ALLEY
ELIZABETH
ALLEY
ELIZABETH
ALLEY
ST. PHILIP
STREET
BIRD
STREET
SOCIETY
STREET
MEETING
STREET
TAX MAP NUMBER
457 - 4 - 4

EXHIBIT

OCT 1 0 1990 1 4

STATE BUDGET & CONTROL BOARD




TAX MAP NUMBER

457 - 4 - 4

CHARLESTON COUNTY, S.C.

EXHIBIT

OCT 10 1990 15

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 7

AGENCY: General Services

SUBJECT: Land Acquisition, Mental Retardation

The Division recommends approval of a Department of Mental Retardation request to purchase approximately 0.69 acres in Clarendon County to build an 8-bed community residence.

The appraised value of the property is $11,700, and the seller, Wallace Realty, has agreed to sell for that price. The environmental study indicated no hazardous conditions on the site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request.

The Board is asked to approve the land acquisition and the related construction project for a total cost of $310,000 excess debt service funds. This project, J16-9593, has been reviewed favorably by the Joint Bond Review Committee.

BOARD ACTION REQUESTED:

Approve the Department of Mental Retardation request to purchase 0.69 acres in Clarendon County for $11,700, and approve the related construction project, J16-9593, for a total cost of $310,000 excess debt service funds.

ATTACHMENTS:

Agenda item worksheet; attachments

003529

1671

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Regular Session Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:

   The Department of Mental Retardation purchase of land in Clarendon County.

3. Summary Background Information:

   The Department of Mental Retardation desires to purchase approximately .69 acres in Clarendon County for the purpose of building an eight bed community residence. This purchase would depopulate regional campuses and place clients in a normalized community setting closer to their families. The appraised value is $11,700 and the seller, Wallace Realty, has agreed to sell the property for $11,700. The environmental study indicated no hazardous conditions on site. Property Management has reviewed both reports and approves of their use in granting this request. The PIP number is J16-9563 and was favorably reviewed by JBRC on 9/25/90. The source of funds is Excess Debt Service. The Board is asked to approve the land acquisition and the related construction project for a total project cost of $310,000.

4. What is Board asked to do?

   Approve the Department of Mental Retardation purchase of .69 acres in Clarendon County for $11,700 and the related construction project for a total project cost of $310,000.

5. What is recommendation of Board Division involved?

   Approve

6. Recommendation of other Division/Agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. Supporting Documents:

   (a) List Those Attached:

   1. Letter from agency
   2. Appraisal
   3. Map
   4. Environmental findings
   5. A-23 form
   6. Code 1-11-65

003530

1672

Philip S. Massey, Ph.D.
Commissioner

Lonnie A. Bowman, Jr.
Deputy Commissioner
Support Services

James E. Kirk
Deputy Commissioner
Fiscal Affairs

Judy E. Johnson, Ed.D.
Deputy Commissioner
Client Services

S.C. DEPARTMENT OF MENTAL RETARDATION

*South Carolina Department of Mental Retardation*

*3440 Harden Street Extension*
*P. O. Box 4706*
*Columbia, South Carolina 29240*

*803/737-6474*

MENTAL RETARDATION
COMMISSION

Melvin L. Burton, Jr., Chairman
Mrs. Doris G. Woods, Vice Chairman
Mrs. Ava M. Hope, Secretary
Clarence H. Bowman, Ph.D.
William deB. Mebane
Mrs. Mary C. Ramsey
Mrs. Emilie A. Tovier

July 18, 1990

Mr. Bruce Taylor
Property Management
1201 Main Street
AT&T Building, Suite 410
Columbia, South Carolina 29201

**EXHIBIT**

OCT 10 1990 15

STATE BUDGET & CONTROL BOARD

Re: .69 Acres - Clarendon County
- North Duke Street

Dear Bruce:

The South Carolina Department of Mental Retardation is interested in purchasing the above referenced property. The original appraisal and Level I environmental assessment are attached for your review. The environmental assessment concludes that it is highly unlikely that this property has been impacted by any on-site or off-site sources of contamination and suggests that a Level II study is unnecessary.

After receipt and review of these reports, and if all is in order, it would be appreciated if you would seek approval from the Budget and Control Board so that the Department may proceed with the acquisition of this land.

Sincerely,

Shirley A. Wilson

Shirley A. Wilson
Project Administrator

SAW/sw
Attachments

003531

16713

ERT M. HULSART, SRPA, MAI
PRESIDENT

EDNA S. HULSART
TREASURER & SECRETARY

CAROLINA APPRAISAL ASSOCIATES, INC.
REAL ESTATE APPRAISALS CONSULTING
P O BOX 3881 TELEPHONE (803) 662-8749
FLORENCE, SOUTH CAROLINA 29502

May 8, 1990

Mr. James Taylor
S. C. Department of Mental Retardation
Pee Dee Regional Center
714 National Cemetary Road
Florence, South Carolina 29501

Dear Mr. Taylor:

In accordance with your request and for the purpose of estimating the "Market Value", as herein defined, of the property located on the south side of North Duke Street, Summerton, South Carolina, I have inspected this property and have made an investigation of the factors influencing their value. The accompanying report reflects the information and conclusions upon which these value estimates are predicated.

Based on the data and analysis herein, it is my opinion that the market value of this property, described herein, as of May, 7, 1990, is:

ELEVEN THOUSAND SEVEN HUNDRED AND NO/100 DOLLARS

$11,700.00

It has been a pleasure to work with you, and I trust this information will be of value to you.

Sincerely yours,

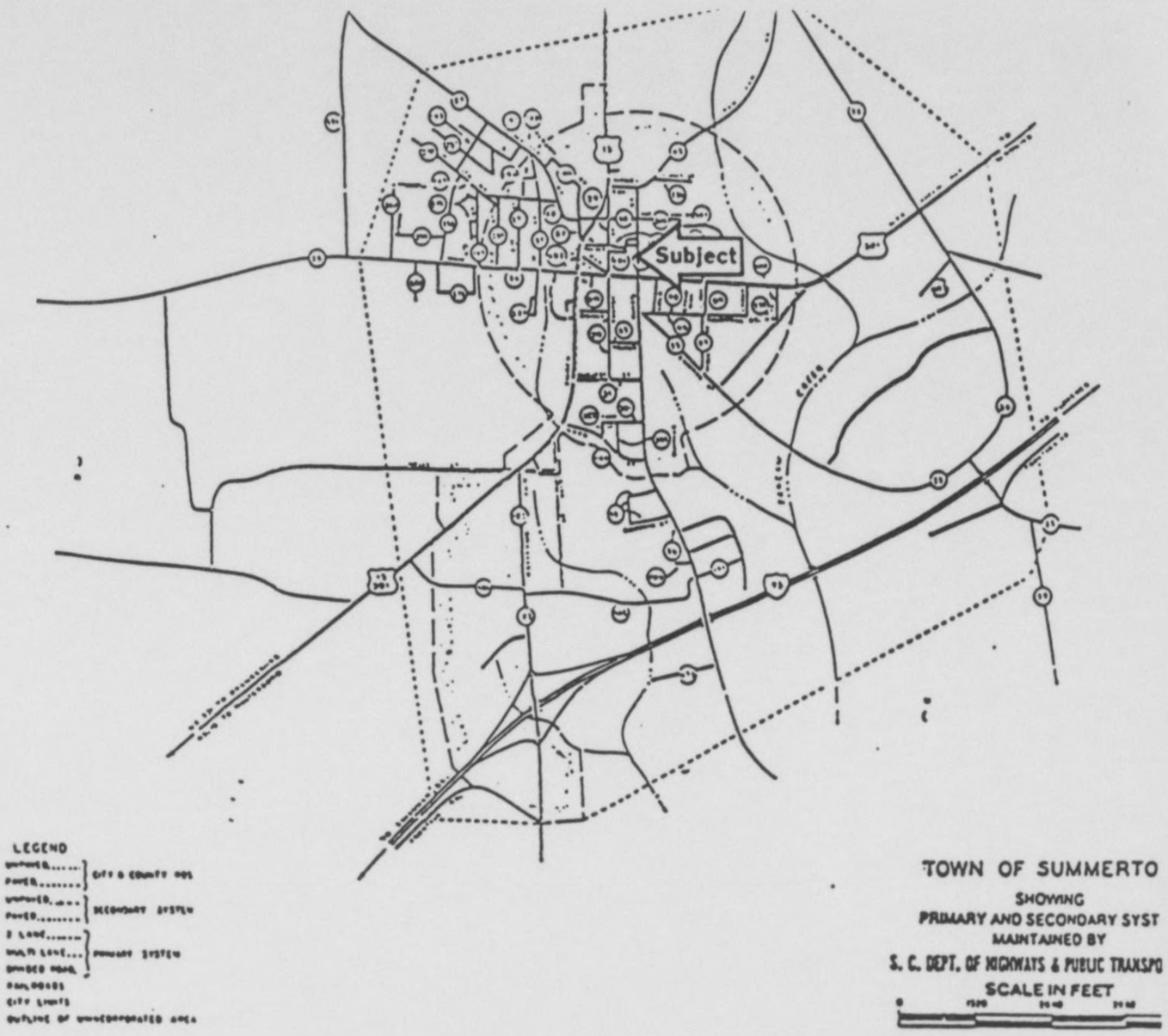
ROBERT M. HULSART

RMH:paj

Enclosures

003532

1674




0035533

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## CONCLUSIONS

The results of this study suggest it is unlikely that significant levels of contamination exist within the 0.69-acre parcel of land located on the south side of North Dukes Street in Summerton, South Carolina. A detailed Level II subsurface investigation of the property does not appear to be necessary. This conclusion is based on a title and historical records search, analysis of available historic aerial photographs and topographic maps, review of available DHEC environmental records and inquiry with DHEC personnel, and a site reconnaissance of the subject properties and surrounding area.

Respectfully submitted,
Coastal Science & Engineering, Inc.

David M. Scaturo 7/13/90
David M. Scaturo
Geologist/Environmental Scientist



1676

BUDGET AND CONTROL BOARD—FORM A—PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only
5-91
Packet Number

# REVISION OF PROJECT BUDGET OR PROJECT SCOPE
## FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR _____

1. PROJECT IDENTIFIERS:
   A. Agency: Number J16 Name South Carolina Department of Mental Retardation
   B. Contact person: Enoch T. Tate, Dir. of Engr. & Phone: 737-0511
   C. Project Number: 9563 Name: FEE DEE REGION - EIGHT BED COMMUNITY RESIDENCE AT SUMMERTON

2. PROJECT ACTION PROPOSED:
   X Increase total project budget
   _____ Decrease total project budget
   _____ Change sources of funds
   _____ Revise scope

3. WHAT IS THE REVISION PROPOSED?: $ 10,000.00 — APPROVED BUDGET
   + 300,000.00 — TRANSFER FROM PROJECT J16-9561
   $ 310,000.00 — REVISED BUDGET

4. JUSTIFICATION FOR REVISION (Why is it needed?):
   To purchase the site identified and to construct an eight-bed community residence meeting ICFMR (Impractical) Standards. THE SITE IS LOCATED ON THE EAST SIDE OF NORTH DUKE STREET IN SUMMERTON. IT WILL BE PURCHASED FOR THE APPRAISED VALUE OF $11,700

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision?: Yes X No _____
   If yes, complete and attach Addendum A-9. (SEE OTHER LETTER)

6. ESTIMATES OF PROJECT COSTS AS REVISED
   A. Total estimated cost of project as revised: $ 310,000.00
   B. Total estimated cost of project as revised includes the following (1 through 10 as above):
   (1) $ 1,000.00 SURVEYING Planning/design services
   (2) 2,500.00 Site work (including utilities) LANDSCAPING
   (3) _____ Central energy systems repair/replacement
   (4) _____ Mechanical systems repair/replacement
   (5) _____ General renovation/repair of floor space: (Gross sq. ft. _____)
   (6) _____ Roof repair/replacement
   (7) 260,000.00 Construction of additional floor space (Gross sq. ft. 3,165 @ 1)
   (8) 20,000.00 Equipment/supplies
   (9) 11,700.00 Purchase of facilities: (Floor space, gross sq. ft. —) (Land, acres: 0.69 APPROX)
   (10) 14,300.00 Other (Specify) INS. ENV. STUDY & CONTING.
   $ 310,000.00 Total (Same as 6A)

RECEIVED JUL 24 1990 PROPERTY MANAGEMENT

003535

1677

FORM A-13 PAGE 1

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: $ 310,000.00
(equals 1 through 8. below, and is same as 6A)

| | | | |
|---|---|---|---|
| 1. Purchase land | $ 11,700.00 | 5. Restore facility | $ " |
| 2. Purchase facility | $ | 6. Maintain facility | $ |
| 3. Demolish facility | $ | 7. Replace facility | $ |
| 4. Construct additional facility | $ 298,300.00 | 8. Other | $ |

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: 90-91 $ 310,000.00
(expenditure purposes (use EB categories): (1);(2);(7);(8);
(9);(10) )

B. Estimated expenditures after this FY $ 0.00

C. Total (Same as 6A, 8B and 8C) $ 310,000.00

8. PROPOSED SOURCES OF FUNDS AS REVISED:

| TYPE | PREVIOUSLY APPROVED AMOUNT | PROPOSED INCREASE + DECREASE – | REVISED AMOUNT | REVENUE CODE | TREASURER I. D. NUMBER | SUB FUND |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | $ | $ | $ | | | |
| (1) Decen Capital Imp Bonds | | | | | | |
| (2) Inst (tuition) Bonds | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service | 10,000.00 | +300,000.00* | 310,000.00 | 4516 | 400-52000 | 4660 |
| (6) Appropriated State | | | | | | |
| (7) Federal | | | | | | |
| (8) Athletic | | | | | | |
| (9) Other | | | | | | |
| TOTAL | $ 10,000.00 | $+300,000.00 | $ 310,000.00 | | | |

* TRANSFER FROM PROJECT J16-9561

9. Submitted By:

Authorized Official Lonnie A Bowman Jr. Date Submitted 7/24/1990
Typed Name and Title and Signature
FY Submitted
Lonnie A. Bowman, Jr., Deputy Commissioner - Support Services

10. APPROVED (For Board Use Only):

Typed Name and Title and Signature Date

003536

"Section 1-11-65. (A) All transactions involving real property, made for or by any governmental bodies, excluding political subdivisions of the State, must be approved by and recorded with the State Budget and Control Board. Upon approval of the transaction by the Budget and Control Board, there must be recorded simultaneously with the deed, a certificate of acceptance, which acknowledges the board's approval of the transaction. The county recording authority cannot accept for recording any deed not accompanied by a certificate of acceptance. The board may exempt a governmental body from the provisions of this subsection.

(B) All state agencies, departments, and institutions authorized by law to accept gifts of tangible personal property shall have executed by its governing body an acknowledgment of acceptance prior to transfer of the tangible personal property to the agency, department, or institution."

EXHIBIT

OCT 10 1990 15

STATE BUDGET & CONTROL BOARD

003537

1679

EXHIBIT

OCT 10 1990 16

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

REGULAR SESSION
ITEM NUMBER 8

AGENCY: General Services

SUBJECT: Land Acquisition, Wildlife & Marine Resources

The Division recommends approval of the following Wildlife and Marine Resources Department requests to purchase land, both of which have been reviewed favorably by the Joint Bond Review Committee:

(a) Kershaw County: 5.5 acres to be added to the existing Savage Bay Heritage Preserve (project P24-9597) to serve as a buffer to the existing Preserve and to help protect two species of concern, Georgia Bear Grass and Pond Spice.

The property has been appraised at $9,900; the seller, Linnie H. Rodgers, has agreed to sell for that price. A Level II Environmental Study indicated no hazardous conditions on the site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting this request.

The Department will use Heritage Land Trust funds to purchase the property.

(b) Marion County: Approximately 887 acres to be added to the existing Dargan Heritage Preserve (P24-9590). This parcel harbors an endangered plant species, Sarvis Holly, and helps protect the flood plain on one side of the Little Pee Dee River. With this addition, the Preserve size would be doubled.

The property has been appraised at $374,000; the seller, E. E. Dargan, has agreed to sell at that price. The environmental study indicated no hazardous conditions on site. Property Management has reviewed the appraisal and the environmental study and approves of their use in granting the request.

The Department will use Heritage Land Trust Funds to purchase the property.

BOARD ACTION REQUESTED:

Approve the following Wildlife and Marine Resources Department requests to purchase land using Heritage Land Trust Funds, both of which have been reviewed favorably by the Joint Bond Review Committee:

(a) Kershaw County: 5.5 acres to be added to the existing Savage Bay Heritage Preserve (project P24-9597) for $9,900; and

(b) Marion County: Approximately 887 acres to be added to the existing Dargan Heritage Preserve (project P24-9590) $374,000.

ATTACHMENTS:

Agenda item worksheets; attachments

003538

1680

"Section 1-11-65. (A) All transactions involving real property, made for or by any governmental bodies, excluding political subdivisions of the State, must be approved by and recorded with the State Budget and Control Board. Upon approval of the transaction by the Budget and Control Board, there must be recorded simultaneously with the deed, a certificate of acceptance, which acknowledges the board's approval of the transaction. The county recording authority cannot accept for recording any deed not accompanied by a certificate of acceptance. The board may exempt a governmental body from the provisions of this subsection.

(B) All state agencies, departments, and institutions authorized by law to accept gifts of tangible personal property shall have executed by its governing body an acknowledgment of acceptance prior to transfer of the tangible personal property to the agency, department, or institution."



1681

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Regular Session Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:

   Wildlife Department purchase of land in Kershaw County.

3. Summary Background Information:

   The Wildlife Deparment desires to purchase 5.5 acres in Kershaw County to be added to the existing Savage Bay Heritage Preserve. This property will serve as a buffer to the existing Preserve and it will help protect two species of concern Georgia Bear Grass and Pond Spice. The property has been appraised at $9,900.00 and the seller Linnie H. Rodgers has agreed to sell for $9,900.00. The Level II Environmental Study indicated no hazardous conditions on site. Property Management has reviewed both reports and approves of their use in granting this request. The Permanent Improvement Number is P24-9597 and was favorably reviewed by JBRC on September 25, 1990. The source of funds is Heritage Land Trust Fund.

4. What is Board asked to do?

   Approve the Wildlife Department purchase of 5.5 acres in Kershaw County for $9,900.00 to be added to the Savage Bay Heritage Preserve.

5. What is recommendation of Board Division involved?

   Approve.

6. Recommendation of other Division/Agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. Supporting Documents:

   (a) List Those Attached:

   1. Letter from Agency
   2. Appraisal
   3. Map
   4. Level II Environmental Findings
   5. Code 1-11-65

EXHIBIT

OCT 10 1990 16

STATE BUDGET & CONTROL BOARD

003540 (a)

1 6 8 2

South Carolina
Wildlife & Marine
Resources Department

Equal Opportunity Agency

James A. Timmerman, Jr., Ph.D.
Executive Director
John B. Reeves
Director of
Administrative Services

August 13 1990

RECEIVED
AUG 15 1990
PROPERTY
MANAGEMENT

Mr. Bruce Taylor
Property Management
1201 Main Street
AT&T Building, Suite 410
Columbia, South Carolina 29201

Re: 5.5 Acres - Kershaw County
Savage Bay Addition II P24-9597

Dear Bruce:

The S.C. Wildlife and Marine Resources Department is interested in purchasing the above referenced property. A copy of the appraisal and the environmental assessment of said property is enclosed for your review. The environmental assessment indicated that a ground water sampling analysis was in order due to some drums containing an unknown substance located on the property adjacent to Savage Bay. A copy of the water sampling results are also attached, and indicate that no further assessment of the Savage Bay Addition II is necessary.

After receipt and review of these reports, and if all is in order, it would be appreciated if you would seek approval from the Budget and Control Board so that the Department may proceed with the acquisition of this land.

Sincerely,

John B. Reeves, Director
Administrative Services

JBR/kj
Enclosure

003541

Rembert C. Dennis Building ☐ P. O. Box 167 ☐ Columbia, South Carolina 29202 ☐ Telephone: 803 - 734-3884

1683

Ground-water samples were introduced into appropriate containers for laboratory analysis. Samples were shipped in a cooled container with chain-of-custody transshipment documentation, via overnight express to General Engineering Laboratories (GEL) of Charleston, S.C. The samples were analyzed for volatile organic compounds (by EPA Method 8240) and semi-volatile organic compounds (by EPA Method 8270). A copy of the laboratory report is included in the appendix. No volatile or semi-volatile organic compounds were detected.

## CONCLUSIONS

The following are pertinent conclusions of the ground-water sampling and analysis program:

- o uppermost ground-water was encountered at a depth of approximately 7 feet below land surface;
- o the physical appearance of the samples, and measurements of indicator parameters were not suggestive of ground-water contamination; and
- o no volatile or semi-volatile organic compounds were detected in ground-water samples from the well.

Results indicate that shallow ground-water does not appear to have been impacted by the potential leakage of contents from drums located west of the tract boundaries. No further assessment of the Savage Bay Addition II tract is recommended. It would be advisable, however, to have the owner of the adjacent tract remove the drums for proper disposal, to preclude any future releases.

Respectfully submitted,

EARTH MANAGEMENT SYSTEMS, INC.

By: H. Brad Hubbard, P.G.
Project Hydrogeologist

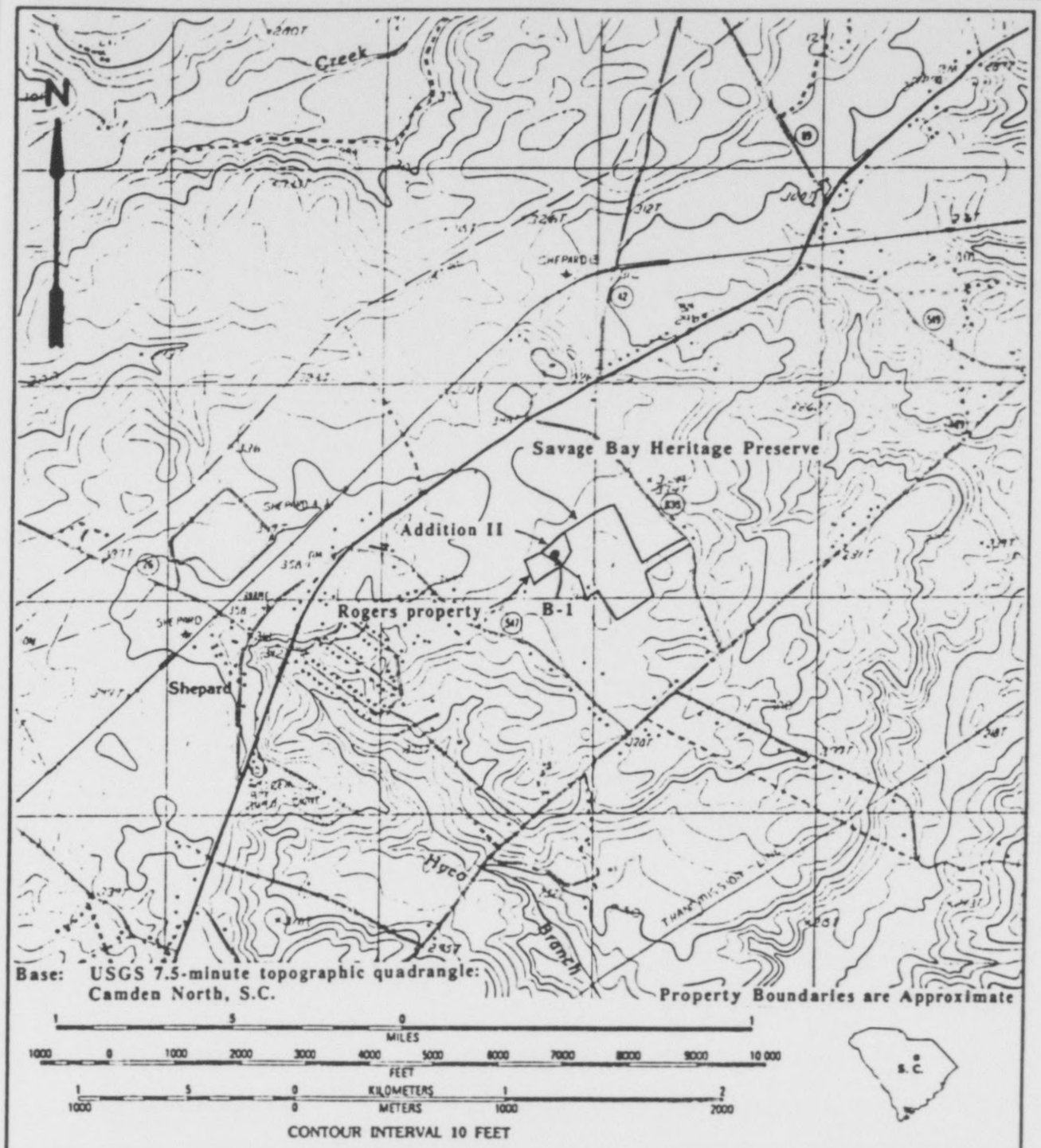
By: Stephen C. Godfrey, P.G.
Senior Hydrogeologist

R389010.142



003542

1684




EARTH MANAGEMENT SYSTEMS, INC.
Environmental Assessments, Investigations

**Figure 1**
**Ground-Water Sample Location**
**Savage Bay Addition II**
**Kershaw Co., SC**
**Earth Management Systems**
**Project No. 9010-142**

003543

1685

ADAMS APPRAISAL ASSOCIATES
1315 PICKENS STREET • P.O. BOX 11492
COLUMBIA, SOUTH CAROLINA 29211
BUSINESS: 803/799-9418

July 31, 1990

EXHIBIT

OCT 10 1990 16

STATE BUDGET & CONTROL BOARD

Mr. Stuart Greeter
S. C. Heritage Trust
P. O. Box 167
Columbia, South Carolina 29202

Dear Mr. Greeter:

At your request, I have appraised the market value in fee simple of that property known as 5.5 acres located in Kershaw County, South Carolina, owned by Linnie H. Rodgers.

Enclosed are three (3) copies of the appraisal report containing thirty-four (34) pages including eleven (11) preface pages and two (2) exhibits which describe the methods and procedures used in making the appraisal.

In my opinion, the market value of the subject property in fee simple as of June 20, 1990, was EIGHTEEN HUNDRED ($1,800) DOLLARS per acres or NINE THOUSAND NINE HUNDRED ($9,900) DOLLARS.

Respectfully submitted,

Philip W. Adams, MAI, SRPA, RF



1686

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Regular Session Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard L. Kelly

2. Subject:

   Wildlife Department purchase of land in Marion County.

3. Summary Background Information:

   The Wildlife Department desires to purchase approximately 887 acres in Marion County to be added to the existing Dargan Heritage Preserve. This parcel harbors an endangered plant species, Sarvis Holly and helps protect the flood plain on one side of the Little Pee Dee River. With this addition, the Preserve size would be doubled. The property was appraised at $374,000.00 and the seller E. E. Dargan, has agreed to sell the property for $374,000.00. The environmental study indicated no hazardous conditions on site. Property Management has reviewed both reports and approves of their use in granting this request. The Permanent Improvement Number is P24-9590 and was favorably reviewed by JBRC on September 25, 1990. The source of funds is Heritage Land Trust Fund.

4. What is Board asked to do?

   Approve the Wildlife Department purchase of approximately 887 acres in Marion County for $374,000.00 to be added to the existing Heritage Preserve.

5. What is recommendation of Board Division involved?

   Approve.

6. Recommendation of other Division/Agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. Supporting Documents:

   (a) List Those Attached:

   1. Letter from Agency
   2. Appraisal
   3. Map
   4. Environmental Findings
   5. Code 1-11-65

EXHIBIT

OCT 10 1990 16

STATE BUDGET & CONTROL BOARD

003545 (b)

1687

South Carolina
Wildlife & Marine
Resources Department

Equal Opportunity Agency

James A. Timmerman, Jr., Ph.D.
Executive Director
John B. Reeves
Director of
Administrative Services

August 7 1990

RECEIVED
AUG 0 3 1990
PROPERTY
MANAGEMENT

Mr. Bruce Taylor
Property Management
1201 Main Street
AT&T Building, Suite 410
Columbia, South Carolina 29201

Re: 870 Acres - Marion County
Dargan Addition II - P24-9590

Dear Bruce:

The S.C. Wildlife and Marine Resources Department is interested in purchasing the above referenced property. A copy of the appraisal and the environmental assessment of said property is enclosed for your review. The environmental assessment appears to be in order and suggests that a Level II Assessment is not necessary.

After receipt and review of these reports, and if all is in order, it would be appreciated if you would seek approval from the Budget and Control Board so that the Department may proceed with the acquisition of this land.

Sincerely,

John B. Reeves, Director
Administrative Services

JBR/lj
Enclosure

003546

Rembert C. Dennis Building ☐ P. O. Box 167 ☐ Columbia, South Carolina 29202 ☐ Telephone: 803 - 734-3884

ADAMS APPRAISAL ASSOCIATES
1315 PICKENS STREET • PO. BOX 11492
COLUMBIA, SOUTH CAROLINA 29211
BUSINESS 803/799-9418

June 6, 1990

Mr. Eric Fox
S. C. Heritage Trust Program
S. C. Wildlife and Marine
Resources Department
Rembert C. Dennis Building
P. O. Box 167
Columbia, South Carolina 29202

Dear Mr. Fox:

At your request, I have appraised the market value in fee simple of that property known as 887 acres, more or less, located near the Little Pee Dee River in Marion County owned by E. E. Dargan, Et al.

Enclosed are three (3) copies of the appraisal report containing sixty-three (63) pages including eighteen (18) preface pages and two (2) exhibits which describe the methods and procedures used in making the appraisal.

In my opinion, the market value of the subject property in fee simple as of May 19, 1990, subject to an accurate survey, was THREE HUNDRED SEVENTY-FOUR THOUSAND ($374,000.00) DOLLARS.

Respectfully submitted,

Philip W. Adams, MAI, SRPA, RF



1689

EXHIBIT

OCT 1 0 1990 .1 6

STATE BUDGET & CONTROL BOARD

F&ME CONSULTANTS

Tract Location In Marion County, S.C.
S-630-1974 **003548**

S.C. Heritage Trust Program

| | | | |
|---|---|---|---|
| DWN. BY | | | SCALE: Shown |
| CKD. BY | | | Figure 2 |
| APPR'D. | | | |

1690

EXHIBIT

OCT 1 0 1990 17

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 9

AGENCY: General Services

SUBJECT: Permanent Improvement Projects

Budget and Control Board approval is requested for the following permanent improvement project establishment requests and budget revisions included on Summary 5-91 which have been reviewed favorably by the Joint Bond Review Committee:

(a) Item 2: Clemson University
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase II
Request: Increase budget to $1,500,000 (add $900,000 IPTAY funds)

(b) Item 3: Clemson University
Project: 9524, Littlejohn Coliseum-Reroof/Renovate
Request: Increase budget to $781,000 (add $481,000 athletic funds)

(c) Item 5: Clemson University
Project: Dormitory Bldgs-Stairwells-Repair/Replace
Request: Establish project and budget ($490,000 housing improvement bonds)

(d) Item 7: Medical University
Project: Basic Science Bldg-Pharmacology Renovation
Request: Establish project and budget ($382,000 appropriated State funds)

(e) Item 8: Medical University
Project: Basic Science Bldg Steam Coil/Pump Chiller Replace
Request: Establish project and budget ($510,000 excess debt service funds)

BOARD ACTION REQUESTED:

Approve the referenced permanent improvement project establishment requests and budget revisions which have been reviewed favorably by the Joint Bond Review Committee.

ATTACHMENTS:

Agenda item worksheet; A-13 and A-23 forms and attachments

003549

1691

EXHIBIT

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

OCT 10 1990 17

Meeting Scheduled for: October 10, 1990 Regular Agenda

STATE BUDGET & CONTROL BOARD

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:
   Permanent Improvement Projects

3. Summary Background Information:
   On Summary 5-91:

Item 2. Agency: Clemson University
Project: 8771, Memorial Stadium-Stands-Clean/Seal-Phase II
Request: Increase budget to $1,500,000
Amount: Add $900,000
Source: Other (IPTAY) funds
Purpose: To proceed to Phase II for preventive maintenance from further deterioration in north stands from the field to the base of the north sky boxes, west end zone and west handicapped area.

Item 3. Agency: Clemson University
Project: 9524, Littlejohn Coliseum-Reroof/Renovate
Request: Increase budget to $781,000
Amount: Add $481,000
Source: Athletic funds
Purpose: Revise scope to include renovations to offices, locker rooms and restroom areas, including asbestos removal.

Item 5. Agency: Clemson University
Project: Dormitory Bldgs-Stairwells-Repair/Replace
Request: Establish project and budget
Amount: $490,000
Source: Other (Housing Improvement) funds
Purpose: To repair or replace interior stairwells in five dormitory buildings. Project will include structural review and recommendations as well as repairs/replacements.

Item 7. Agency: Medical University
Project: Basic Science Bldg-Pharmacology Renovation
Request: Establish project and budget
Amount: $382,000
Source: Appropriated State funds
Purpose: To renovate several rooms in Pharmacology Department to include asbestos abatement and alterations to existing cabinets and benches. Purchase and install fume hoods and case work.

003550

1692

Item 8. Agency: Medical University
Project: Basic Science Bldg Steam Coil/Pump Chiller Replace
Request: Establish project and budget
Amount: $510,000
Source: Excess Debt Service funds
Purpose: Replacement of old steam coils throughout the Basic Science Building and also the 20 year old pump and chiller.

4. What is Board asked to do?
Approve permanent improvement project establishment requests and budget revisions. All Items have been reviewed favorably by the Joint Bond Review Committee.

5. What is recommendation of Board Division involved?
Recommend approval of permanent improvement project establishment requests and budget revisions.

6. Recommendation of other Division/agency (as required)?
(a) Authorized Signature: _____
(b) Division/Agency Name:

7. List of Supporting Documents:

(a) Attached:
1. A-13 and A-23 (Project Forms) and Attachments



1693

]

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

| For Board Use Only |
| --- |
| 5-91(2) |
| Packet Number |

## REVISION OF PROJECT BUDGET OR PROJECT SCOPE FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR

1. PROJECT IDENTIFIERS:
   - A. Agency Number: H-12 Name: CLEMSON UNIVERSITY
   - B. Contact Person: JACK WILSON Phone: 803-656-5845
   - C. Project Number: H12-8771-MP Name: Memorial Stadium - Stands: Clean/Seal- Phase II

2. PROJECT ACTION PROPOSED:
   - X Increased total project budget
   - Decrease total project budget
   - Close project
   - Change source of fund
   - X Revise scope

3. WHAT IS THE REVISION PROPOSED?
   Spalled concrete, the result of water infiltration - freezing and thawing, will be removed, new wearing course and waterproofing will be installed. Project scope: north stands from the field to the base of the north sky boxes, west end zone and west handicapped area.

4. JUSTIFICATION FOR REVISION (Why is it needed?):
   Preventive maintenance from further deterioration. Scope of Phase II is approximately 35% greater in area than Phase I. Project now proceeding to Phase II.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision?: Yes _____ No X
   If yes, complete and attach Addendum A-49.

6. ESTIMATES OF PROJECT COSTS AS REVISED
   - A. Total estimated cost of project as revised: $1,500,000.00
   - B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)
     - (1) $75,000.00 Planning/design services
     - (2) _____ Site work (including utilities)
     - (3) _____ Central energy systems repair/replacement
     - (4) _____ Mechanical systems repair/replacement
     - (5) 1,300,000.00 General renovation/repair of floor space:(Gross sq.ft. n/a )
     - (6) _____ Roof repair/replacement
     - (7) _____ Construction of additional floor space:(Gross sq.ft. n/a )
     - (8) _____ Equipment/supplies
     - (9) _____ Purchase of facilities:(Floor space, gross sq.ft. n/a )
       (Land,acres: n/a )
     - (10) 125,000.00 Other (Specify) Work by University Forces: $50,000; Contingency: $75,000
     - $1,500,000.00 Total (Same as 6A)

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SEP 11 1990
PROPERTY MANAGEMENT

003552



1694

FORM A-23 PAGE 2

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: $1,500,000.00
(equals 1 through 8, below, and is same as 6A)

| | | | |
|---|---|---|---|
| 1. Purchase Land | | 5. Restore Facility | $1,500,000.00 |
| 2. Purchase Facility | | 6. Maintain Facility | |
| 3. Demolish Facility | | 7. Replace facility | |
| 4. Construct additional facility | | 8. Other | |

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: 90-91 $550,000.00
(expenditure purposes (use 6B categories):
Prior Fiscal Year Expenditures ) $ 31,071.98
B. Estimated expenditures after this FY 918,928.02
C. Total (Same as 6A, 6B, and 6C) $1,500,000.00

| 8. PROPOSED SOURCES OF FUNDS AS REVISED TYPE | PREVIOUSLY APPROVED AMOUNT | PROPOSED INCREASE+ DECREASE- | REVISED AMOUNT | REVENUE CODE | TREASURER I.D.NUMBER | SUB FUND |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | | | | | | |
| (1) Depart Capital Imp. Bonds | | | | | | |
| (2) Inst (tuition Bonds) | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service | | | | | | |
| (6) Appropriated State | | | | | | |
| (7) Federal | | | | | | |
| (8) Athletic Operating Revenues | $100,000.00 | | $100,000.00 | 7841 | 88800100 | 3807 |
| (9) Other IPTAY | $500,000.00 | $900,000.00 | $1,400,000.00 | 7601 | 98800100 | 3907 |
| TOTAL | $600,000.00 | $900,000.00 | $1,500,000.00 | | | |

9. Submitted By:

Authorized Official [signature] Date Submitted 12-Jul-90
David R. Larson FY Submitted 90-91
Vice-President for Business and Finance

10. APPROVED (For Board Use Only): 003553

Typed Name and Title and Signature Date

4

1695

**BUDGET & CONTROL BOARD**
**DIVISION OF GENERAL SERVICES**
**PROPERTY MANAGEMENT - PERMANENT IMPROVEMENTS**

Date: September 18, 1990

Re: Project No #: H12-8771
Memorial Stadium - Stands: Clean/Seal- Phase II

Originally, Clemson established this project with $100,000 of Athletic Operating Revenues to clean and seal the concrete in Memorial Stadium. At that time they discovered that freezing and thawing of water had damaged (spalled) portions of the concrete. To repair the damage the spalled concrete must be removed, replaced, and sealed to prevent further water damage.

In March 1990, an increase of $500,000 IPTAY funds was added to the project to repair the south stands. Clemson reported at that time, they would need to increase the project again as soon as additional funds were available to complete the north stands, the west end zone and handicapped seating area. They are now increasing the project to a total of $1,500,000 by adding an additional $900,000 of IPTAY funds.

CHE approval is contingent upon CHE receiving a letter certifying availability of private funds by November 1, 1990.



1696

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

| For Board Use Only |
|---|
| 6-91(3) |
| Packet Number |

## REVISION OF PROJECT BUDGET OR PROJECT SCOPE FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR

1. PROJECT IDENTIFIERS:
   - A. Agency Number: H-12 Name: CLEMSON UNIVERSITY
   - B. Contact Person: JACK WILSON Phone: 803-656-5845
   - C. Project Number: H12-9524 Name: Littlejohn Coliseum - Reroof/Renovate

2. PROJECT ACTION PROPOSED:
   - X Increased total project budget
   - Decrease total project budget
   - Close project
   - Change source of fund
   - X Revise scope

3. WHAT IS THE REVISION PROPOSED?
   Revise scope to include renovations to offices, locker rooms and restroom areas, including asbestos removal.

EXHIBIT

4. JUSTIFICATION FOR REVISION (Why is it needed?):
   Renovate areas of 21 year-old coliseum to update and improve utilization of facilities.

OCT 10 1990 17
STATE BUDGET & CONTROL BOARD

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision?: Yes ____ No X
   If yes, complete and attach Addendum A-49.

RECEIVED SEP 11 1990 PROPERTY MANAGEMENT

6. ESTIMATES OF PROJECT COSTS AS REVISED
   - A. Total estimated cost of project as revised: $781,000.00
   - B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

| | | |
|---|---|---|
| (1) | $68,000.00 | Planning/design services |
| (2) | | Site work (including utilities) |
| (3) | | Central energy systems repair/replacement |
| (4) | | Mechanical systems repair/replacement |
| (5) | 404,000.00 | General renovation/repair of floor space:(Gross sq.ft. 3,820 ) |
| (6) | 216,000.00 | Roof repair/replacement |
| (7) | | Construction of additional floor space:(Gross sq.ft. ) |
| (8) | 10,000.00 | Equipment/supplies |
| (9) | | Purchase of facilities:(Floor space, gross sq.ft. n/a ) (Land,acres: n/a ) |
| (10) | 83,000.00 | Other (Specify) WBUF 28,000; Asbestos Work 25,000; Contingency 30,000 |
| | $781,000.00 | Total (Same as 6A) |

003555 7

1697

FORM A-23 PAGE 2

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: $781,000.00
(equals 1 through 8, below, and is same as 6A)

| | | | |
|---|---|---|---|
| 1. Purchase Land | | 5. Restore Facility | $781,000.00 |
| 2. Purchase Facility | | 6. Maintain Facility | |
| 3. Demolish Facility | | 7. Replace facility | |
| 4. Construct additional facility | | 8. Other | |

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

| | | |
|---|---|---|
| A. | Estimated expenditures and expenditure purposes, this FY: 90 (expenditure purposes (use 6B categories): | $120,000.00 |
| AA. | Reroof (complete) | 300,000.00 |
| B. | Estimated expenditures after this FY | 361,000.00 |
| C. | Total | 781,000.00 |

| 8. PROPOSED SOURCES OF FUNDS AS REVISED TYPE | PREVIOUSLY APPROVED AMOUNT | PROPOSED INCREASE+ DECREASE- | REVISED AMOUNT | REVENUE CODE | TREASURER I.D.NUMBER | SUB FUND |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | | | | | | |
| (1) Depart Capital Imp. Bonds | | | | | | |
| (2) Inst (tuition Bonds) | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service | | | | | | |
| (6) Appropriated State | | | | | | |
| (7) Federal | | | | | | |
| (8) Athletic Operating | $75,000.00 | $481,000.00 | $556,000.00 | 88800100 | 3807 | 9001 |
| (9) Other MRR | $225,000.00 | | $225,000.00 | 98800100 | 3907 | 9001 |
| TOTAL | $300,000.00 | $481,000.00 | $781,000.00 | | | |

9. Submitted By:

Authorized Official _____ Date Submitted 12-Jul-90
David R. Larson FY Submitted 89-90
Vice-President for Business and Finance

10. APPROVED (For Board Use Only):

003556
Typed Name and Title and Signature Date

8

1698

**BUDGET & CONTROL BOARD**
**DIVISION OF GENERAL SERVICES**
**PROPERTY MANAGEMENT - PERMANENT IMPROVEMENTS**

Date: September 17, 1990

Re: Project H12-9524, Littlejohn Coliseum - Reroof/Renovate

Clemson University is seeking to increase and revise the scope of this project which originally was just reroofing. The project revision involves the reconfiguration and refurbishment of 3,820 square feet of locker rooms, restrooms and adjacent office in order to utilize the space more efficiently. Minor asbestos removal will also be necessary. The project increase of $481,000 is to be funded through Athletic Operating Funds.



1699

BUDGET AND CONTROL BOARD FORM A-13 PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

| For Board Use Only |
| --- |
| 5-91(5) |
| Packet Number |

# PROJECT PROPOSAL AND JUSTIFICATION STATEMENT FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR _____

1. **PROJECT IDENTIFIERS:**

   A. Agency: Number H 12 Name Clemson University

   B. Contact Person Jack N. Wilson Phone 656-5845

   C. Project Name Dormitory Bldgs-Stairwells-Repair/Replace #9579

   D. Facility Affected: Name Norris, Bowen, Bradley, Donaldson, Wannamaker Number _____

2. **PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):**

   Repair or replace interior stairwells in five dormitory buildings. Project will include structural review and recommendations as well as repairs/replacement.

   Site Description: (Attach a map showing project location)

   Location: Pickens (County) 39 (Code) Clemson (City) Clemson University Main Campus (Site)

3. **PROJECT JUSTIFICATION (What does it consist of? Attach supporting justification):**

   Metal steps have rusted under the rubber pads and rivets are popping loose from metal stringers. Repairing these rivets and steps in the majority of these areas appears to be impossible due to the deteriorated condition of the metal. A temporary solution of using wood braces has been put in place until construction can begin.

4. **ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:**

   None--stairwells must be repaired.

5. **PRIORITY:** This project is priority number N/A of _____ projects proposed in this program.

6. **ADDITIONAL OPERATING COSTS:** Will this project require additional annual operating costs?

   Yes _____ No X If yes, complete and attach addendum A-49

RECEIVED
SEP 11 1990
PROPERTY MANAGEMENT

7. **ESTIMATES OF PROPOSED PROJECT COSTS:**

   A. Total estimated cost of project $ 490,000

   B. Total estimated cost of project including the following 1 through 10 = 7A above)

| | | |
| --- | --- | --- |
| (1) | $ 38,000 | Planning/design services |
| (2) | | Site work (including utilities) |
| (3) | | Central energy systems repair/replacement |
| (4) | | Mechanical systems repair/replacement |
| (5) | 385,000 | General renovation/repair |
| (6) | | Roof repair/replacement |
| (7) | | Construction of additional floor space (Gross Sq. Ft. _____) |
| (8) | | Equipment/supplies |
| (9) | | Purchase of facilities: (Floor space, gross sq. ft. _____) (Land, acres: _____) |
| (10) | 67,000 | Other (Specify) Contingency (30,000), WBUF (20,000), Misc. (17,000) |
| | $ 490,000 | Total (Same as 7A) |

003558

14

1700

Form A-13 PAGE 2

7. C. Total estimated cost of project by broad purpose: Total cost: $ 490,000
(Equals 1 through 8 below and is same as 7A.)

| | | | |
|---|---|---|---|
| 1. Purchase land | $ | 5. Restore facility | $ |
| 2. Purchase facility | $ | 6. Maintain facility | $ |
| 3. Demolish facility | $ | 7. Replace facility | $ |
| 4. Construct additional facility | $ | 8. Other Repair/Replace Stairwells | $ 490,000 |

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY 90/91 $ 490,000
(Expenditure purposes - use 7B categories):

B. Estimated expenditures after this FY: $
C. Total (Same as 7A, 7B, and 7C): $ 490,000

| 9. Proposed Sources of Funds: Type | Amount | Revenue Code | Treasurer I.D. No. | Sub Fund | Mini Code | Object Code |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | | | | | | |
| (1) Dept. Capital Imp. Bonds | | | | | | |
| (2) Inst. (tuition) Bonds | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service | | | | | | |
| (6) Appropriated State | | | | | | |
| (7) Federal | | | | | | |
| (8) Athletic | | | | | | |
| (9) Other Housing Improvement Fund | 490,000 | 8803 | 9800100 | 4539 | 9001 | 0790 |
| TOTAL (Same as 7A) | 490,000 | | | | | |

EXHIBIT
OCT 10 1990 17
STATE BUDGET & CONTROL BOARD

10. SUBMITTED BY:

Authorized Official: _____ Date Submitted 09/13/90
Type Name and Title
David R. Larson, Vice President
for Business and Finance
FY Submitted _____

11. APPROVED (For Board Use Only):

_____ _____
Typed Name and Title: Date

Project Number _____
Project Name _____

003559

15

1701

BUDGET AND CONTROL BOARD FORM A-13 PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use O
5-91(7)
Packet Numbe

# PROJECT PROPOSAL AND JUSTIFICATION STATEMENT FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR_____

1. **PROJECT IDENTIFIERS:**
   A. Agency: Number H51 Name Medical University of South Carolina
   B. Contact Person Bob Broadhead Phone: 792-3046
   C. Project Name: Basic Science Building A Pharmacology Renovation #9556
   D. Facility Affected: Name Basic Science Building Number_____

2. **PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):**
   Renovate several rooms in Pharmacology Department (301, 303, 304, 305, 306, 307, 30

   Site Description: (Attach a map showing project location)
   Location: Charleston (county) 10 (code) Charleston (city) Pharmacology (site)

3. **PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):**
   Asbestos abatement and alterations to existing cabinets and benches. Purchase and install fume hoods and case work.

   (What specific needs does this project address?):

4. **ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:**
   NONE

5. **PRIORITY:** This project is priority number_____of_____projects proposed in this program.

6. **ADDITIONAL OPERATING COSTS:** Will this project require additional annual operating costs?
   Yes____ No X If yes, complete and attach addendum A-49.

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SEP 11 1990
PROPERTY MANAGEMENT

7. **ESTIMATES OF PROPOSED PROJECT COSTS:**
   A. Total estimated cost of project $ 382,000
   B. Total estimated cost of project includes the following (1. through 10.=7A above)

| | | |
|---|---|---|
| (1) | $_____ | Planning/design services |
| (2) | _____ | Site work (including utilities) |
| (3) | _____ | Central energy systems repair/replacement |
| (4) | _____ | Mechanical systems repair/replacement |
| (5) | 139,000 | General renovation/repair of floor space (Gross sq. ft.: 3,333) |
| (6) | _____ | Roof repair/replacement |
| (7) | _____ | Construction of additional floor space: (Gross sq. ft.:_____) |
| (8) | 165,000 | Equipment/supplies |
| (9) | _____ | Purchase of facilities: (Floor space, gross sq. ft._____ (Land, acres:_____) |
| (10) | 78,000 | Other (Specify) Asbestos |
| | $ 382,000 | Total (Same as 7 A) |

003560

20

1702

FORM A-13 PAGE 2

7. C. Total estimated cost of project by broad purpose: Total cost: $ 382,000
(equals 1 through 8, below and is same as 7A

| | | | |
|---|---|---|---|
| 1. Purchase land | $ | 5. Restore facility | $ 304,000 |
| 2. Purchase facility | $ | 6. Maintain facility | $ |
| 3. Demolish facility | $ | 7. Replace facility | $ |
| 4. Construct additional facility | $ | 8. Other: Asbestos | $ 78,000 |

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY: $
(Expenditure purposes (use 7B categories):

B. Estimated expenditures after this FY: $

C. Total (Same as 7A, 7B and 7C): $

| 9. PROPOSED SOURCES OF FUNDS: Type | Amount | Revenue Code | Treasurer I D Number | Sub Fund | Mini Code | Obje Cod |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | $ | | | | | |
| (1) Dept Capital Imp Bonds | | | | | | |
| (2) Inst (tuition) Bonds | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service | | | | | | |
| (6) Appropriated State College of Medicine | 382,000 | 4101 | ---- | 3035 | 9001 | 50752 |
| (7) Federal | | | | | | |
| (8) Athletic | | | | | | |
| (9) Other | | | | | | |
| TOTAL (Same as 7A) | $ 382,000 | | | | | |

10. Submitted By:

Authorized Official: John R. Broadhead
Typed Name and Title and Signature
John R. Broadhead, Director
University Planning

Date Submitted July 1990

FY Submitted 1991

11. APPROVED (For Board Use Only):

003561

Typed Name and Title and Signature

Date 21

1703

**BUDGET & CONTROL BOARD**
**DIVISION OF GENERAL SERVICES**
**PROPERTY MANAGEMENT - PERMANENT IMPROVEMENTS**

Date: September 18, 1990

Re: Project No #: H51-9556
Basic Sciences Building - Pharmacology Renovation

The Medical University is seeking $382,000 in Appropriated State Funds in order to reconfigure and renovate seven (7) rooms of approximately 3330 square feet in the Basic Sciences Building - Pharmacology Department. The estimate cost is broken down as follows:

| | | |
|---|---|---|
| | 139 000.00 | General Renovation |
| | 165,000.00 | Equipment |
| | 78,000.00 | Asbestos Abatement |
| $ | 382,000.00 | Total |



1704

BUDGET AND CONTROL BOARD FORM A-13 PAGE 1
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use
5-9118
Packet Num

# PROJECT PROPOSAL AND JUSTIFICATION STATEMENT FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR_____

1. PROJECT IDENTIFIERS:
   A. Agency: Number H51 Name Medical University of South Carolina
   B. Contact Person Bob Broadhead Phone: 792-3046
   C. Project Name: Basic Science Bldg Steam Coil/Pump Chiller Replacement #9457
   D. Facility Affected: Name Basic Science Building Number_____

2. PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):
   Replacement of old steam coils throughout the Basic Science Building and also the 20 year old pump and chiller.

   Site Description: (Attach a map showing project location)
   Location: Charleston (county) 10 (code) Charleston (city) Basic Sc. Bldg. (site)

3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):
   The aluminum cooling fins on the existing coils have deteriorated to the point th the fins are ineffective. Also, debris from the deteriorating coils continue to blown through the existing ductwork on to lab benches, experiments, and offices. The chiller and pump are 20 years old. The chiller will be replaced with a new 700 ton unit. Parts for the pump are almost non-existant. High efficiency pumps will be installed.

4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:

   NONE

5. PRIORITY: This project is priority number_____of_____projects proposed in this program.

6. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs? ▶
   Yes____ No XX If yes, complete and attach addendum A-49.

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JUL 13 1990
PROPERTY MANAGEMENT

7. ESTIMATES OF PROPOSED PROJECT COSTS:
   A. Total estimated cost of project $ 510,000
   B. Total estimated cost of project includes the following (1. through 10.=7A above)
   (1) $ 10,000 Planning/design services
   (2) _____ Site work (including utilities)
   (3) _____ Central energy systems repair/replacement
   (4) 500,000 Mechanical systems repair/replacement**
   (5) _____ General renovation/repair of floor space (Gross sq. ft.:_____
   (6) _____ Roof repair/replacement
   (7) _____ Construction of additional floor space: (Gross sq. ft.:_____
   (8) _____ Equipment/supplies
   (9) _____ Purchase of facilities: (Floor space, gross sq. ft._____ (Land, acres:_____)
   (10) _____ Other (Specify)_____
   $ 510,000 Total (Same as 7 A)

** Steam Coil - $240,000
Chiller - 145,000
Pumps - 115,000

003563

Revised 7/13/90

24

1705

FORM A-13 PAGE 2

7. C. Total estimated cost of project by broad purpose: Total cost: $ 510,000
(equals 1 through 8, below and is same as 7A

| | | | |
|---|---|---|---|
| 1. Purchase land | $ | 5. Restore facility | $ 510,000 |
| 2. Purchase facility | $ | 6. Maintain facility | $ |
| 3. Demolish facility | $ | 7. Replace facility | $ |
| 4. Construct additional facility | $ | 8. Other: | $ |

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY: 1991 $ 240,000
(Expenditure purposes (use 7B categories):

B. Estimated expenditures after this FY: $ 270,000

C. Total (Same as 7A, 7B and 7C): $ 510,000

| 9. PROPOSED SOURCES OF FUNDS: Type | Amount | Revenue Code | Treasurer I D Number | Sub Fund | Mini Code | Obje Cod |
|---|---|---|---|---|---|---|
| (0) Capital Improvement Bonds | $ | | | | | |
| (1) Dept Capital Imp Bonds | | | | | | |
| (2) Inst (tuition) Bonds | | | | | | |
| (3) Revenue Bonds | | | | | | |
| (4) Excess Debt Service SIB | 510,000 | 7235 | --- | 4644 | 9001 | 50712 |
| (6) Appropriated State | | | | | | |
| (7) Federal | | | | | | |
| (8) Athletic | | | | | | |
| (9) Other | | | | | | |
| TOTAL (Same as 7A) | $ 510,000 | | | | | |

EXHIBIT
OCT 10 1990
STATE BUDGET & CONTROL BOARD

10. Submitted By:

Authorized Official: John R. Broadhead — Date Submitted July 1990
Typed Name and Title and Signature
John R. Broadhead, Director
University Planning
FY Submitted 1991

11. APPROVED (For Board Use Only):

003564
Typed Name and Title and Signature — Date

25

1706

EXHIBIT

OCT 10 1990 18

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
MEETING OF October 10, 1990

REGULAR SESSION
ITEM NUMBER 10

AGENCY: General Services

SUBJECT: Hurricane Hugo Bond Authorization Request

The 1990-91 Appropriations Act, Part III, Section 6 authorizes the Board to issue general obligation debt in the form of a promissory note for purposes including State Agency - Hugo Related Capital Improvements in the amount of $3,000,000. The funds authorized for these capital improvements must be apportioned by the Board, after review by the Joint Bond Review Committee, according to priority need.

On September 25, the Bond Committee approved an additional allocation of $800,000 from the Hurricane Hugo bond authorization to the Wildlife and Marine Resources Department to restore the Fort Johnson Administration Building that had been damaged by Hurricane Hugo.

On September 12, the Board approved an allocation of $450,000 for that project. Since then, the Department has determined that it will cost a total of $1,286,000 to restore the building to its pre-Hugo condition.

The Bond Committee approved the request with the understanding that any amounts received from FEMA and insurance settlements would be used to reduce the allocation requested.

BOARD ACTION REQUESTED:

Allocate $800,000 from bond funds authorized for State Agency - Hugo Related Capital Improvements to the Wildlife and Marine Resources Department for restoration of the Fort Johnson Administration Building.

ATTACHMENTS:

Agenda item worksheet; Part III, Section 6; Smith September 26 letter

003565

H 1707

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: October 10, 1990 Regular Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly Richard W. Kelly

2. Subject:
   Hurricane Hugo Bond Authorization Request

3. Information:

   The 1990-91 Appropriations Act, Part III, Section 6 authorizes the Budget and Control Board to issue general obligation debt in the form of a promissory note for purposes including State Agency - Hugo Related Capital Improvements. The amount authorized for Hugo related capital improvements is $3 million. Section 6 states the funds authorized for these capital improvements must be apportioned by the Budget and Control Board, after review by the Joint Bond Review Committee, according to the priority of need.

   At its meeting on September 25, 1990, the Joint Bond Review Committee approved an additional allocation of $800,000 from the "Hurricane Hugo" Bond Authorization to the Wildlife and Marine Resources Department to restore the Fort Johnson Administration Building damaged by Hurricane Hugo. The Budget and Control Board approved at its September 12, 1990 meeting the first allocation of $450,000 for the Wildlife Department to restore the Fort Johnson building. The Wildlife and Marine Resources Department has determined that it will cost a total of $1,286,000 to restore the building to its pre-Hugo condition. The Bond Committee approved the request with the understanding that any amounts received from FEMA and insurance settlements would be used to reduce the allocation requested.

4. What is Board asked to do?
   Approve the allocation of $800,000 to the Wildlife and Marine Resources Department from bond funds authorized for State Agency - Hugo Related Capital Improvements.

5. What is recommendation of Board Division involved?
   Recommend approval of the allocation of bond authorizations for State Agency - Hugo Related Capital Improvements to the Wildlife and Marine Resources Department.

6. Recommendation of other Division/agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. List of Supporting Documents:

   (a) Attached:
      1. Proviso
      2. JBRC Letter

003566

1708

SECTION 5. Notwithstanding the provisions of the last paragraph of Section 28.13, Part I, Act 189 of 1989, any 1989-90 fiscal year Education Finance Funds unallocated at the end of the fiscal year must be credited to the General Fund of the State. These funds must be considered as part of the lapse of general fund monies and used, to the extent necessary, to meet the supplemental appropriations contained in Section 2 of this Part.

SECTION 6. A. Due to extraordinary and compelling circumstances, the General Assembly hereby authorizes the State Budget and Control Board of South Carolina to issue not more than thirty one million three hundred fifty thousand dollars ($31,350,000) of general obligation debt of the State, in the form of a promissory note, if so much is needed for the purposes listed in subsection B. below. Such general obligation debt shall be issued under such terms and conditions as the State Budget and Control Board shall prescribe; provided, however, that the general obligation debt issued shall not mature later than September 1, 1991; and provided further, that there is hereby allocated sufficient tax revenues to provide for the punctual payment of the principal of and interest on such general obligation debt. In accordance with the provisions of Article X, Section 13 of the State Constitution, the full faith, credit and taxing power of the State shall be pledged to the payment of the principal of and interest on such general obligation debt.

B. The proceeds of the promissory note issued by the Board as provided in subsection (A) of this Section must be applied to the following purposes, each of which is hereby declared a public purpose:

| | |
|---|---|
| - FEMA - Public Assistance Match | $ 3,300,000 |
| - Division of Local Government - Water and Sewer Grant - Federal Match | 3,300,000 |
| - Beach Restoration - Hilton Head Island Capital Improvements | 3,750,000 |
| - State Agency - Hugo Related Capital Improvements | 3,000,000 |
| - FEMA - Individual and Family Grant Program Match | 18,000,000 |
| TOTAL | $31,350,000 |

The funds authorized for State Agency - Hugo Related Capital Improvements must be apportioned by the State Budget and Control Board, after review by the Joint Bond Review Committee, according to the priority of need.



003567

17099

(5239)

# Capital Improvements
# Joint Bond Review Committee

HORACE C. SMITH
SENATE
CHAIRMAN

SENATE MEMBERS:
HORACE C SMITH
JAMES M WADDELL JR
HUGH K LEATHERMAN
THOMAS L MOORE
J VERNE SMITH

HOUSE MEMBERS:
MARION P CARNELL
JENNINGS G McABEE
R N McLELLAN
LARRY BLANDING
WILLIAM D BOAN

MARION P. CARNELL
HOUSE OF REPRESENTATIVES
VICE CHAIRMAN

SCOTT R INKLEY
DIRECTOR OF RESEARCH
BUDGET AND CONTROL BOARD LIAISON

LIB CROFT
ADMINISTRATIVE ASSISTANT

September 26, 1990

RECEIVED
SEP 26 1990
PROPERTY MANAGEMENT

Mrs. Aline A. Ferguson
Manager for Permanent Improvements
Div. of General Services-Property Mgtm. Division
1201 Main Street - #410
Columbia, South Carolina 29201

In Re: "Hurricane Hugo" Bond Authorization Request

Dear Mrs. Ferguson:

At the Joint Bond Review Committee meeting of 9/25/90, the Committee was advised by the Wildlife and Marine Resources Department that the final estimate of the cost to restore the Fort Johnson Administration Building, damaged by Hurricane Hugo, is $1,286,000.

The Committee, at its meeting of 8/22/90, had approved an allocation of $450,000 from the $3 million "Hugo" Bond Authorization of 1990 with the understanding that the Department would be requesting an additional allocation for completion of the project.

The Committee has now approved an additional allocation of $800,000 from the "Hugo" Bond authorization and, further, approved the amount of $36,000 from the Budget and Control Board Contingency Revolving Fund. These allocations were approved with the understanding that any amounts received from FEMA and insurance settlements will be used to reduce the allocations authorized for this project.

With kind regards, I am

Sincerely,

Senator Horace C. Smith, Chairman
Joint Bond Review Committee

HCS/lc

EXHIBIT
OCT 10 1990 18
STATE BUDGET & CONTROL BOARD



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1710

EXHIBIT

OCT 10 1990 19

STATE BUDGET & CONTROL BOARD
REGULAR SESSION
ITEM NUMBER 11

STATE BUDGET AND CONTROL BOARD

MEETING OF October 10, 1990

AGENCY: General Services

SUBJECT: Transfer to Bond Contingency Revolving Fund, Development Board

Section 129.51 of the 1990-91 Appropriations Act provides that, after review by the Joint Bond Review Committee, the Board may transfer to the Bond Contingency Revolving Fund any capital improvement bond project balances determined not to be useable or needed.

The Division advises that the State Development Board has determined that $301.58 in capital improvement bond funds are no longer needed. That amount is the balance of a geological repository account used when the Geological Survey was part of the Development Board.

On September 25, the Bond Committee favorably reviewed the transfer of these funds to the Bond Contingency Revolving Fund.

BOARD ACTION REQUESTED:

In accord with the provisions of Section 129.51 of the 1990-91 Appropriations Act, approve the transfer of $301.58 of capital improvement bond funds from the State Development Board geological repository account to the Bond Contingency Revolving Fund.

ATTACHMENTS:

Agenda item worksheet; Smith September 26 letter plus attachment; Section 129.51

003569

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: October 10, 1990 Regular Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:
   Transfer of State Development Board Project Balance to the Bond Contingency Revolving Fund

3. Information:
   Section 129.51 of the 1990-91 Appropriations Act provides that, after review by the Joint Bond Review Committee, the Budget and Control Board may transfer to the Bond Contingency Revolving Fund any capital improvement bond project balances determined not to be usable or needed.

   The State Development Board has determined that $301.58 in capital improvement bond funds are no longer needed by the agency. The amount reflects the balance of a Geological Repository account which was formerly used when the Geological survey was a part of the Development Board. The Joint Bond Review Committee, at its meeting on September 25, 1990, favorably reviewed the transfer of these funds to the Bond Contingency Revolving Fund.

4. What is Board asked to do?
   Approve the transfer of $301.58 in capital improvement bond funds from the State Development Board project balance to the Bond Contingency Revolving Fund.

5. What is recommendation of Board Division involved?
   Recommend approval of the transfer of State Development Board project balance to the Bond Contingency Revolving Fund.

6. Recommendation of other Division/agency (as required)?
   (a) Authorized Signature: _____
   (b) Division/Agency Name:

7. List of Supporting Documents:

   (a) Attached:
      1. JBRC Approval Letter and Attachment

003570

1712

(5239)

# Capital Improvements
# Joint Bond Review Committee


HORACE C. SMITH
SENATE
CHAIRMAN

SENATE MEMBERS:
HORACE C SMITH
JAMES M WADDELL JR
HUGH K LEATHERMAN
THOMAS L MOORE
J VERNE SMITH

HOUSE MEMBERS:
MARION P CARNELL
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LARRY BLANDING
WILLIAM D BOAN

MARION P. CARNELL
HOUSE OF REPRESENTATIVES
VICE CHAIRMAN

SCOTT R. INKLEY
DIRECTOR OF RESEARCH
BUDGET AND CONTROL BOARD LIAISON

LIB CROFT
ADMINISTRATIVE ASSISTANT


September 26, 1990

Mrs. Aline A. Ferguson
Manager for Permanent Improvements
Div. of General Services-Property Mgtm. Division
1201 Main Street - #410
Columbia, South Carolina 29201

In Re: Bond Contingency Revolving Fund - transfer of State Development Board project balance

Dear Mrs. Ferguson:

Pursuant to Section 129.51, Part I of the 1990-91 Appropriations Act (Act #612), the Joint Bond Review Committee, at its meeting of 9/25/90, approved the transfer of a State Development Board Geological Repository account balance of $301.58 to the Bond Contingency Revolving Fund.

This action was taken pursuant to a request received from the State Development Board, copy attached.

With kind regards, I am

Sincerely,

Horace C. Smith

Senator Horace C. Smith, Chairman
Joint Bond Review Committee

HCS/lc
Enc. Copy of 8/30/90 State Development Board letter

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RECEIVED SEP 0 1990

SOUTH CAROLINA
STATE DEVELOPMENT BOARD

August 30, 1990

Scott Inkley
Research Director
Joint Bond Review Committee
410 Gressette Building
Columbia, South Carolina 20201

Dear Mr. Inkley:

I have talked with Ms. Carol Routh who informed me that under a proviso passed this year I would be able to have bond funds transferred to a Bond Contingency Fund. Assigned to the Development Board is a Geological Repository account with a balance of $301.58. I have been unable to trace the origin of this fund. It appears to be carryover of the time in which the Geographic Survey was a part of the Development Board.

In any event, the State Development Board does not plan to utilize these funds. I am enclosing the last statement for your reference. You may reach me at 737-0406 if further information is needed.

Sincerely,

Patrick T. Blackwell

Patrick T. Blackwell
Manager, Finance and Administration

enclosure

cc John C. Hankinson, Jr.

Post Office Box 927 Columbia, South Carolina 29202
(803)737-0400 (800)922-6684 (In State) Fax (803)737-0418

(3)

003572

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**129.51.** After review by the Joint Bond Review Committee, the State Budget and Control Board may transfer to the Bond Contingency Revolving Fund any capital improvement bond project balances determined not to be usable or needed. Capital improvement bonds issued on behalf of the Mental Health Commission as provided in Act 151 of 1983 and Act 1272 and 1276 of 1970, as amended, or to bonds issued on behalf of the Commission on Mental Retardation as provided in Section 44-21-1010 et seq. are exempt. Before accomplishing a transfer of this type, the required determination must be made by the agency for which the funds were authorized or by the Board if the agency no longer exists and the Board must find that the purpose for which the funds were authorized has been achieved.

EXHIBIT

OCT 10 1990 19

STATE BUDGET & CONTROL BOARD

EXHIBIT

OCT 10 1990 20

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 12

AGENCY: General Services

SUBJECT: Capital Improvement Bond Requests

The Division advises that capital improvement bond requests have been submitted by State agencies as a part of the Overall Permanent Improvement Plan (OPIP). Board staff will provide information on the bond requests to the Board according to the following schedule:

| Board Meeting Dates | Report Presented by General Services |
|---|---|
| October 23 | Summary of OPIP project requests |
| November 21 | Report on background of capital improvement bond situation and summary of CIB project requests |
| December 4 | Present schedule and agenda for agency hearings on CIB requests |
| December 11 and 12 | Agency hearings (with Joint Bond Review Committee) |
| December 18 | Preliminary ranking of projects |
| January | Draft recommendations for capital improvement bond requests |

BOARD ACTION REQUESTED:

Receive as information the proposed schedule relating to capital improvement bond fund requests; agree to meet on December 11 and 12 to hear agency presentations relating to requests for capital improvement bond funds.

ATTACHMENTS:

Agenda item worksheet

003574

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting Scheduled for: October 10, 1990 Regular Agenda

1. Submitted By:
   (a) Agency: Division of General Services
   (b) Authorized Official Signature: Richard W. Kelly

2. Subject:
   Capital Improvement Bond Requests

3. Summary Background Information:

Capital Improvement Bond requests have been submitted by State agencies as a part of their Overall Permanent Improvement Plan (OPIP). Board staff will be providing information on CIB requests to the Budget and Control Board according to the following schedule.

| Budget & Control Board Meeting Dates | Report Presented By General Services |
|---|---|
| October 23 | Summary of Overall Permanent Improvement Plan (OPIP) Project Requests |
| November 21 | Report on Background of Capital Improvement Bond Situation and Summary of CIB Project Requests |
| December 4 | Schedule and Agenda for Agency Hearings on CIB Requests |
| December 11 & 12 | Agency Hearings |
| December 18 | Preliminary Ranking of Projects |
| January | Draft Recommendations for Capital Improvement Bond Requests |

4. What is Board asked to do?

Receive as information and schedule agency hearings for CIB requests on December 11 and 12 or alternative dates.

5. What is recommendation of Board Division involved?

Schedule agency hearings for CIB requests on December 11 and 12 or alternative dates.

003575

EXHIBIT

6. Recommendation of other Division/agency (as required)?
   (a) Authorized Signature:
   (b) Division/Agency Name:

OCT 10 1990 20

STATE BUDGET & CONTROL BOARD

1717

EXHIBIT

OCT 10 1990 21

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 13

AGENCY: Human Resource Management

SUBJECT: Mental Health Educational Leave and Tuition Support Program

The Division recommends approval of a Department of Mental Health request to extend for three years its educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) program at technical college campuses statewide.

In March of 1987, the Board approved this program for a three-year period. Similar programs for licensed practical nurses had been approved in 1978 and 1982.

The Department continues to experience a shortage of nurses, and this program serves as one tool to relieve staffing problems.

A copy of the educational program contract for training is attached.

BOARD ACTION REQUESTED:

Approve a three-year extension of the Department of Mental Health educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) program at technical college campuses statewide.

ATTACHMENTS:

Agenda item worksheet; facts sheet; Noyes May 31 letter to Osborne; Traywick June 15 letter to Noyes; Noyes August 14 letter to Traywick; Contract

003576

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

*For meeting scheduled for:* October 10, 1990

___ *Blue Agenda*
X *Regular Session Agenda*
___ *Executive Session Agenda*

1. *Submitted By:*
   *(a) Agency:* Division of Human Resource Management
   *(b) Authorized Official Signature:* Phyllis M. Mayes

2. *Subject:* S.C. Department of Mental Health Educational Leave and Tuition Support Program

3. *Summary Background Information:*

The S.C. Department of Mental Health requests Budget and Control Board approval for a three (3) year extension of its existing educational leave and tuition support program for Mental Health employees to participate in the Associate Degree in Nursing (ADN) Program at Technical College campuses statewide. The Board approved this program for the Department of Mental Health on March 10, 1987, for a three year period. Similar programs for licensed practical nurses had been approved in 1978 and 1982. The Department of Mental Health continues to experience a shortage of nurses, and this program serves as one tool to assist in relieving staffing problems.

4. *What is Board asked to do?*

Approve the Department of Mental Health's request.

5. *What is recommendation of the Board Division involved?*

Approval.

6. *Recommendation of other office (as required)?*

*(a) Office Name* _____ *(b) Authorized Signature* _____

7. *Supporting Documents:*

| *List Those Attached* | *List Those Not Attached But Available from Submitter* |
|---|---|
| Facts Sheet.<br>Letter of Request from Mental Health dated May 31, 1990.<br>Letter to Mental Health dated June 15, 1990.<br>Follow-up letter from Mental Health dated August 14, 1990. | |

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**Facts Sheet**

1. The program has been approved in the past in accordance with Section 710.07 of the State Personnel Regulations.

2. The Department of Mental Health continues to experience a shortage of registered nurses. This program will provide the opportunity for mental health specialists and licensed practical nurses (LPN) to become registered nurses and is seen as a significant effort to increase and retain the number of registered nurses in the Department.

3. The ADN Program is a twenty-one (21) month program. Participating employees are released from work twenty (20) hours per week to attend classes. Employees are paid for full-time work while completing the program and their tuition is paid by the Department. Total cost to the Department per student is $16,600.57.

4. From winter quarter 1986 until spring quarter 1990, twenty-eight (28) employees have completed the program with twenty-two (22) still employed by the Department. This is a 79% retention rate.

5. Participants agree to work for the Department for a period of two months for every month they participate in the program.

6. Program is funded by the individual department/facility which utilizes the program.

EXHIBIT
OCT 10 1990 21
STATE BUDGET & CONTROL BOARD



1720

DMH South Carolina Department of Mental Health

Commissioner's Office
2414 Bull Street/P.O. Box 485
Columbia, SC 29202
(803) 734-7780
Information: (803) 734-7766

**Joseph J. Bevilacqua, Ph.D.**
State Commissioner

May 31, 1990

RECEIVED
JUN 13 1990
EMPLOYEE RELATIONS
DIVISION OF HUMAN
RESOURCE MANAGEMENT

Stephen Osborne, Director
Employee Relations
Division of Human Resource Management
Budget and Control Board
P. O. Box 12547
Columbia, S. C. 29211

Dear Mr. Osborne:

On January 12, 1982, the Budget and Control Board approved a request by the South Carolina Department of Mental Health to grant special educational leave and tuition support for employees to participate in the Associate Degree in Nursing Program through the South Carolina Technical Education System. This approval was granted on the condition that the program be periodically reviewed by the Budget and Control Board and renewals would be granted if the sponsorship program proved successful.

The program was last reviewed in the Spring of 1987 and the Department received authorization to continue the sponsorship program for a three year period.

The Department has sponsored 79 employees in the ADN Program since its last report to the Board. Of these, 27 are currently in school, 24 withdrew prior to completion and 28 have graduated.

During this 3 1/2 year reporting period, the Department has expended $71,039.87 in tuition payments for the 79 ADN candidates. Of the 28 graduates, 78% are still employed by the Department.

I am requesting that the Budget and Control Board extend our authorization to participate in this program for another three (3) year period.

If additional information is required, please feel free to contact me.

Sincerely,

William Noyes

William Noyes, Director
Division of Human Resource Services

WN/CET/pwg

Attachment

**MENTAL HEALTH COMMISSION:**

**Richard K. Harding, M.D.**, *Chairman, Columbia*
**C. Alex Harvin, Jr.**, *Vice-Chairman, Summerton*
**Elaine T. Freeman**, *Spartanburg*
**E.A. Hall, Jr.**, *Columbia*
**Ernest E. Hamil**, *Greenville*
**Louise R. Hassenplug**, *Rock Hill*
**John P. Linton, Esq.**, *Charleston*



1721

STATE OF SOUTH CAROLINA

# State Budget and Control Board

DIVISION OF HUMAN RESOURCE MANAGEMENT

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

1201 MAIN STREET, SUITE 1000
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0900

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

PHYLLIS M. MAYES
DIVISION DIRECTOR

June 15, 1990

EXHIBIT

OCT 10 1990 21

STATE BUDGET & CONTROL BOARD

Mr. William R. Noyes
Director, Human Resource Services
S.C. Department of Mental Health
P.O. Box 485
Columbia, South Carolina 29202

Dear Bill:

This is in response to your letter of May 31, 1990, to Stephen C. Osborne regarding the extension of the Board's approval for special education leave and tuition-aid for employees to participate in the Associate Degree in Nursing (ADN) Program at Midlands Technical College. The following information would be helpful in substantiating this request to the Board:

1. A detailed justification for the subject request, including the history of the previous approval for the program and how the needs of today relate to the needs at the time of prior approval.

2. Any future predictions for the need for RN's, if available.

3. Cost per person, including salary.

4. Retention rate.

5. Turnover rate.

6. Vacancy rate.

7. Copy of the Agreement.

8. Mental Health recruiting expenditures in comparison to the private sector with regards to registered nurses.

9. Any additional information which you deem relevant.

FAX (803) 737-0968



1722

Please submit the above-requested information as soon as possible so that we may attempt to have your request appear on the earliest Budget and Control Board agenda. We realize this is a considerable amount of information but it is necessary due to the uniqueness of this program. Do not hesitate to call if you have any questions.

Sincerely,

Donna G. Traywick

Donna G. Traywick
Section Manager
Employee/Employer Relations

SCO/tb

cc: Phyllis M. Mayes



1723

DMH South Carolina Department of Mental Health

**Commissioner's Office**
2414 Bull Street/P.O. Box 485
Columbia, SC 29202
(803) 734-7780
Information: (803) 734-7766

**Joseph J. Bevilacqua, Ph.D.**
State Commissioner

August 14, 1990

EXHIBIT

OCT 10 1990 21

STATE BUDGET & CONTROL BOARD

Donna G. Traywick, Section Manager
Employee/Employer Relations
Div. of Human Resource Management
State Budget & Control Board
1201 Main Street, Suite 1000
Columbia, South Carolina 29101

Dear Ms. Traywick, Donna

This information is in response to your letter of June 15, 1990 in which you requested additional information regarding the S. C. Department of Mental Health's request for continuation for special education leave and tuition-aid for employees to participate in the Associate Degree Nursing (ADN) Program at Midlands Technical College.

This program was initiated in 1978 and provides an opportunity for Mental Health Specialists and Licensed Practical Nurses to become registered nurses. There are currently twenty seven (27) candidates being sponsored by the department.

The average salary of the employees currently enrolled in the ADN program is $1,414.33 per month. As these employees are released twenty hours (one half-time) per week to attend classes, the SCDMH will pay $707.17 per month for class time. The ADN program is a twenty-one (21) month program which will place the SCDMH's salary contribution per employee at a total of $14,850.57. Adding the cost of total program tuition of $1,750.00, this brings the total cost to the SCDMH per student to $16,600.57.

The Directors of Nursing, in each of the eight facilities participating in this program, maintain overwhelming endorsement for continuing the sponsorship of the ADN tuition-aid program. During the period of this report (Winter quarter '86 - Spring quarter 90), twenty eight (28) employees have completed the program with twenty two (22) of these still employed by the department. This is a retention rate of 79%. In a previous report (February 18, 1987) we had retained fifty of the sixty-seven graduates since the program was initiated in 1978 for that nine year period.

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AUG 27 1990

EMPLOYEE RELATIONS
DIVISION OF HUMAN
RESOURCE MANAGEMENT

**MENTAL HEALTH COMMISSION:**

**Richard K. Harding, M.D.**, *Chairman, Columbia*
**C. Alex Harvin, Jr.**, *Vice-Chairman, Summerton*
**Elaine T. Freeman**, *Spartanburg*
**E.A. Hall, Jr.**, *Columbia*
**Ernest E. Hamill**, *Greenville*
**Louise R. Hassenplug**, *Rock Hill*
**John P. Linton, Esq.**, *Charleston*

003582

11724

DMH South Carolina Department of Mental Health

**Commissioner's Office**
2414 Bull Street/P.O. Box 485
Columbia, SC 29202
(803) 734-7780
Information: (803) 734-7766

**Joseph J. Bevilacqua, Ph.D.**
State Commissioner

As with other health care agencies in the state, the Department of Mental Health is continuing to experience a desperate shortage of registered nurses. According to projections from the Division of Research and Statistical Services, State Budget and Control Board, by 1993 there will be a deficit of RNs in the HSA II area of 450. This program is seen as a significant effort on our part to increase and retain the numbers of registered nurses in our facilities.

This program provides an opportunity for Mental Health Specialists and Licensed Practical Nurses, most of whom are minorities, females, and heads-of households, to achieve upward mobility through one of the few career ladders in the department.

The SCDMH views this program as a very sound investment as evidenced by the retention rate of the graduates. The majority of our graduates would have never achieved this professional status, which affords them not only the increase in income, but advancement and flexibility in their chosen careers.

I hope this information is useful to you in your consideration of our request to continue offering the ADN tuition-aid program. A copy of the contract utilized by the department is attached. If I can be of any further assistance or provide any additional information deemed necessary, please let me know.

Sincerely,

Bill

William R. Noyes,
Director, Human Resource Management

WRN/scs

Attachments

**MENTAL HEALTH COMMISSION:**

**Richard K. Harding, M.D.,** *Chairman, Columbia*
**C. Alex Harvin, Jr.,** *Vice-Chairman, Summerton*
**Elaine T. Freeman,** *Spartanburg*
**E.A. Hall, Jr.,** *Columbia*
**Ernest E. Harrill,** *Greenville*
**Louise R. Hassenplug,** *Rock Hill*
**John P. Linton, Esq.,** *Charleston*



003583

EDUCATIONAL PROGRAM CONTRACT FOR TRAINING AT MIDLANDS TECHNICAL COLLEGE

This Agreement is made this _____ day of _____, between _____ , hereinafter called the Trainee and _____, a Facility of the South Carolina Department of Mental Health, hereinafter called the Facility.

The Facility will approve the Trainee for participation in an approved accredited course of study known as the Associate Degree in Nursing Program, hereinafter referred to as the Educational Program at Midlands Technical College, subject to the following conditions.

1. The Educational Program will commence _____ and is projected for completion _____ and will result in the granting of an ADN degree.

2. The Trainee shall continue to work in the sponsoring Facility during the Educational Program and owe the work obligation of this contract to the sponsoring Facility.

3. The Trainee shall during participation in the Educational Program continue to work in an assignment consistent with approved position classification and the needs of the Facility.

4. The Trainee shall be required to work at least 40 hours biweekly on a schedule consistent with Facility needs. When the Trainee is not in classes due to breaks or holidays peculiar to the Educational Program, the Trainee shall be required to work full time.

   Trainees who are less than full-time students (full-time being 12 hours or more per quarter) due to the exemption of courses, etc., must work a proportionate amount more than 40 hours biweekly, i.e., nine credit hours equals 25% less than full-time, requiring 25% additional hours of work above 40 hours biweekly (50 hours of work biweekly).

5. The Trainee shall during participation in the Educational Program continue to receive full salary and all fringe benefits.

6. Other than reduced working hours, the Trainee shall be subject to all normal requirements and conditions of employment with the Department. The Trainee shall also be subject to all requirements and standards imposed by the Educational Program for other students in that program.

7. The Trainee shall and hereby does authorize the Educational Program to release and provide to the Facility any information requested by it concerning the Trainee's status and progress in the Educational Program.

8. The Facility shall pay the Trainee's tuition expenses, not to exceed $1,750.00 total program costs. Reasonable fee increases by Midlands Technical College will be assumed by the Facility if the Trainee is making satisfactory progress in the program. The Trainee shall be personally responsible for all other fees and costs imposed by or incurred as a result of participation in the Educational Program.

EXHIBIT

OCT 10 1990 21

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STATE BUDGET & CONTROL BOARD

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9. The Facility will pay for only those courses required by the approved program of study. Any non-required elective course, taken by the employee, shall not be charged to the Facility.

10. The Trainee shall provide the Director of Nursing of the sponsoring Facility a copy of his/her course schedule and/or registration form prior to beginning classes of each and every term.

11. The Trainee shall provide the Director of Nursing of the Facility a copy of his/her course grades immediately following each and every school term.

12. Trainees who drop or withdraw from any course must first be counseled by the Nursing Director of the Facility.

13. Employees whose progress in the approved course of study is delayed, by failure or withdrawal, will not be sponsored by the Facility until they have retaken the required or elective course (or the equivalent) at their own expense and on their own time.

    In cases of extenuating circumstances, the Nursing Director and Facility Director may allow an employee to continue taking other required courses under sponsorship if the failed course is not being offered in the current term.

14. The Trainee who withdraws, terminates or is suspended from the Educational Program is responsible for so notifying the Facility Director of Nursing in writing within 72 hours. Failure to do so will result in appropriate disciplinary action.

15. Trainees who withdraw, are suspended or are terminated from the Educational Program and wish to re-apply for sponsorship, must again meet all of the eligibility requirements as outlined in Directive No. 656-84.

16. In return for the special considerations received by the Trainee, the Trainee agrees to a payback to the Facility as follows:

    a. All Trainees entering the Educational Program shall be obligated to work in the sponsoring Facility for a period equal to two (2) months for each and every month, or part thereof, that the Facility assists the Trainee in the Educational Program. The work payback shall begin when the Trainee graduates or withdraws from the Educational Program or otherwise terminates this contract.

    b. Any Trainee whose employment with the Facility terminates during the Educational Program or during payback shall immediately pay the Facility a dollar amount determined by taking the Trainee's current hourly rate of pay multiplied by the total number of hours the Trainee had off from employment due to the Educational Program. Added to this sum will be the Facility's payment of the trainee's tuition expenses.

    Further, any expenditures made by the Facility in its efforts to collect any amount due under this contract (including but not limited to, reasonable attorney fees and court costs) shall be paid by the Trainee. Interest shall be assessed at a rate of



17727

eight (8%) percent per annum on all amounts due the Facility, beginning ninety (90) days after termination and ending when all amounts due have been paid in full.

The Trainee shall receive a credit toward the sum owed for each and every full month that the Trainee remains employed with the Facility following completion, withdrawal or suspension from the Educational Program. Credit will be computed based on the number of months work obligation the Trainee owes to the Facility in accordance with the provisions of this contract.

17. This Agreement is subject to all policies and requirements of the South Carolina Department of Mental Health, the State Budget and Control Board and State Personnel Regulations.

The undersigned Trainee hereby agrees to the terms and conditions stated above concerning participation in the Educational Program.

_____ Witness

_____ Trainee

_____ Date

Approval is hereby given for this Trainee to participate in the indicated Educational Program.

_____ Date

_____ Facility Director

EXHIBIT

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STATE BUDGET & CONTROL BOARD



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EXHIBIT

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STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD

MEETING OF October 10, 1990 ITEM NUMBER 14

AGENCY: Insurance Services

SUBJECT: Medical Professional Liability Reinsurance Renewal

The Division recommends that the Board approve the renewal of the Medical Professional Liability Reinsurance Contract.

Under the proposed contract, reinsurance applies both to doctors' claims and to hospital claims. The Insurance Reserve Fund's retention is reduced from $250,000 per claim to $200,000 per claim, and the aggregate limit per doctor no longer applies. The reinsurance rate on doctors remains 35% and the rate on hospitals is 15%. The application of these rates to 1990-91 premiums will produce an annual reinsurance program very close to $1.9 million.

This $1.9 million is an increase of $300,000 over the $1.6 million rate for 1989-90, with the following significant changes:

- reduced the Insurance Reserve Fund exposure on doctor losses from $250,000 to $200,000

- reduced the Insurance Reserve Fund exposure on hospital losses from $500,000 to $200,000

- reduced rates by 3% since there is no need for a premium for the layer of exposure between $200,000 and $250,000 (this reduces the premium by about $260,000 - $280,000 and nearly offsets the increase in the reinsurance premium).

- expanded the program to include hospitals, reducing the Fund's exposure to large loss

For this reinsurance, the London broker is Bernard Wickham and the US broker is Wood & Co. of Atlanta.

Further details are provided in the attachment.

BOARD ACTION REQUESTED:

Approve the renewal of the medical professional liability reinsurance contract for 1991.

ATTACHMENTS:

Agenda item worksheet; Trussell October 1 memo to Griswold

EXHIBIT

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STATE BUDGET & CONTROL BOARD

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BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

Meeting Scheduled for: October 10, 1990 Agenda Regular Session

1. Submitted By:
   (a) Agency: Division of Insurance Services; Insurance Reserve Fund
   (b) Authorized Official Signature: John T Russell

2. Subject: (A) Medical Professional Liability Reinsurance Renewal
   (B)

3. Summary Background Information:
After failing to obtain a reinsurance program through two bid attempts in 1983, IRF staff was authorized to negotiate a reinsurance contract directly with the London Market. This contract is renegotiated annually. Staff visited London and negotiated a renewal. The rate is not changed over the contract period, but the program was expanded to cover hospitals as well as doctors, and IRF's retention was reduced from $250,000 per occurrence to $200,000 per occurrence.

4. What is Board asked to do:
Approve the renewal.

5. What is recommendation of Board Division involved?
IRF staff respectfully recommend approval of the renewal of the Medical Professional Liability Reinsurance Contract.

6. Recommendation of other Division/agency (as required)?

   (a) Authorization Signature: _____
   (b) Division/Agency Name:

7. Supporting Documents:
   (a) List Those Attached:
   Memorandum from John Trussell to Sam Griswold dated 10-02-90.

   (b) List Those Not Attached But Available From Submitter:



1730

STATE OF SOUTH CAROLINA

# State Budget and Control Board

DIVISION OF INSURANCE SERVICES

CARROLL A. CAMPBELL, JR., CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

EARLE E. MORRIS, JR.
COMPTROLLER GENERAL

INSURANCE RESERVE FUND
POST OFFICE BOX 11066
1201 MAIN STREET, SUITE 500
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0020
FAX (803) 737-0042

JOHN TRUSSELL, CPCU
ASSISTANT DIVISION DIRECTOR

JAMES M. WADDELL, JR.
CHAIRMAN, SENATE FINANCE COMMITTEE

WILLIAM D. BOAN
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.
EXECUTIVE DIRECTOR

EXHIBIT

OCT 10 1990 22

STATE BUDGET & CONTROL BOARD

M E M O R A N D U M

TO: Dr. Sam Griswold, Deputy Executive Director
Budget and Control Board

FROM: John B. Trussell, CPCU, Assistant Division Director
Division of Insurance Services
Insurance Reserve Fund

DATE: October 1, 1990

SUBJECT: Medical Professional Liability Reinsurance

We negotiated a renewal proposal for this program in London during the second week in September.

The expiring reinsurance program applied to liability incurred by physicians, surgeons, and dentists (hereafter referred to as "Doctors"). The reinsurance program required IRF to pay the first $250,000 of each doctor claim. Once IRF's payment exceeds $250,000, the reinsurers reimbursed IRF for all payments in excess of $250,000 up to $1,000,000 (or, in insurance terms, our reinsurance was $750,000 excess of $250,000). The reinsurance policy also contained an aggregate limit of $1,500,000 for each insured doctor. The rate for this coverage was 35% of IRF's direct written premium and this rate produced an annual reinsurance premium of $1.6 million.

In May of 1990, Tillinghast advised us that IRF loss experience was significantly better than had been projected. IRF's experience was not isolated and, in fact, reflected a nationwide trend toward improved loss experience in the area of medical professional liability. Tillinghast recommended a decrease in doctors rates of 20%.

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Although Tillinghast's recommendation was welcome news, it posed a problem in the area of reinsurance. Historically the reinsurers have adjusted their rates downward as IRF's rates have increased and the reinsurance premium has remained constant at around $1.6 million for the past several years. Therefore, it seemed likely that as our direct premium was reduced, our reinsurers would increase the rate to maintain a reinsurance premium of $1.6 million.

We therefore decided to expand the program to include hospitals. This action would reduce IRF's exposure to large loss and, we hoped, allow us to maintain our low reinsurance rate. Our efforts produced a very satisfactory proposal.

Under the new program, reinsurance applies to both doctors' claims and hospital claims. IRF's retention is reduced from $250,000 per claim to $200,000 per claim, and the aggregate limit per doctor no longer applies. The reinsurance rate on doctors remains 35% and the reinsurance rate on hospitals is 15%. The application of these rates to 1990-91 IRF premiums will produce an annual reinsurance program very close to $1.9 million.

Obviously, $1.9 million is more than the $1.6 million which we paid during 1989/90. for the extra $300,000, we have:

a. Reduced IRF's exposure on Doctor's losses from $250,000 to $200,000.

b. Reduced IRF's exposure on hospital losses from $500,000 to $200,000.

c. Since we no longer have to charge a premium for the layer of exposure between $200,000 and $250,000, we are able to reduce our rates by 3% over and above our planned rate decrease. This will reduce our premium by between $260,000 and $280,000 and nearly offsets the increase in reinsurance premium.

This is a very good deal for IRF. I have no hesitancy in recommending that we accept this proposal. I would, however, make two observations. First, this proposal is the result of a long-term relationship with the London Market. The underwriters involved know and trust the IRF, its program, and its staff. Second, in my opinion, this proposal is as good as we can expect. If the reinsurance market contracts, or if IRF experience deteriorates, we can expect future rate increases. In my view, future rate decreases are extremely unlikely.

Conclusion and Recommendation: This renewal proposal is extremely favorable to the state. I recommend that we accept this proposal.

dml

cc: James E. Bennett, CPCU



17312

BRADSTOCK, BLUNT & CRAWLEY LTD.

EXHIBIT

OCT 10 1990 22

STATE BUDGET & CONTROL BOARD

REASSURED: SOUTH CAROLINA BUDGET AND CONTROL BOARD
DIVISION OF INSURANCE SERVICES ("THE FUND")

TYPE: EXCESS OF LOSS

CLASS: PROFESSIONAL LIABILITY POLICIES, AS ORIGINAL, IN RESPECT OF:

1) Physicians, Surgeons, Dentists and Oral Surgeons employed by a Government Entity, in respect of their employed and/or non-employed activities.

2) Institutions and/or Hospitals solely in respect of Physicians, Surgeons, Dentists and Oral Surgeons in their employed activities.

3) Institutions and/or Hospitals.

Covering Claims Made on Policies issued during the period 1st October 1990 to 30th September 1991 subject to 90 days' notice of cancellation to any 1st October.

Retroactive date to be date of first issuance of policy, but not before 1st October 1985.

LIMITS:

1. US$800,000 each and every loss each Physician.
excess of
US$200,000 each and every loss each Physician.

(The term Physician shall also include Surgeons, Dentists and Oral Surgeons).

2. Where three or more policies are involved in the same loss, and in respect of reinsured retained limits:

US$1,000,000 each and every loss
excess of
US$500,000 each and every loss

3. US$300,000 each and every loss per Hospital/Institution and ancilliary coverages
excess of
US$200,000 each and every loss per Hospital/Institution and ancilliary coverages

GENERAL CONDITIONS

Pro Rata Costs in addition
Net Retained Lines Clause
Ultimate Net Loss Clause
Excess of Loss Reinsurance Clause
Service of Suit Clause

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GENERAL CONDITIONS (contd)

Underlying Limits retained by the Fund
Claims review by Mendes & Mount (cost to be borne by current reinsurers hereon)
New Intermediary Clause (Wood & Company, Inc.)
Nuclear Incident Exclusion Clause - Liability - U.S.A.
All losses excess of US$50,000 to be reported to Reinsurers
Date of loss is deemed to be date written notice received by The Fund
Actuarial Review (Tillinghast)

PREMIUM:

Annual Minimum and Deposit Premium US$1,650,000 payable in advance, adjustable:

As respects Sections 1 and 2, 35% GNEPI for US$1,000,000/ US$2,000,000 limits applicable these sections.

As respects Section 3, 15% GNEPI for US$500,000 limits applicable this section.

Such adjustments to be made 1st April 1991, 1st October 1991 and upon expiry of last policy.

LOSS RESERVE:

L.O.C. (Citibank N.A. Scheme) as required by Reassured (non admitted Reinsurers only for known and reported losses only), nevertheless, Lloyd's underwriters will provide L.O.C. where the Leading Underwriter considers circumstances warrant it.

WORDING:

To be agreed by Leading Underwriter.

INTERNAL ARRANGEMENTS:

Discovery period coverage in respect of Deceased, Disabled and Retired Insureds and other withdrawing Insureds.

In order to perpetuate the 'claims made' basis of coverage Reinsurers agree to assume the portfolio on that portion of business under expiring slip in respect of the coverage described above at the end of the previous contract period of any, in consideration of the unearned premium content of the premium retained for such discovery period coverage and to be relieved of the similar portfolio at the end of the current contract period on the terms and conditions of this slip, if renewed, as per Contract Wording.

Reinsurers hereon agree to authorise LPSO and PSAC to accept all entries presented by Bradstock, Blunt & Crawley.



17314

EXHIBIT

OCT 10 1990 23

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD
REGULAR SESSION

MEETING OF October 10, 1990
ITEM NUMBER 15

AGENCY: DSS; Mental Health

SUBJECT: Moving Expenses

In accord with Code Section 8-11-135, the Board is asked to approve the following requests for authorization to reimburse the costs incurred by new employees in moving personal and household effects to South Carolina:

(a) Department of Social Services: $4,170.78 to Ms. Kay N. Rogers, Field Administrator, as a reimbursement for the costs incurred in moving personal and household effects from Washington, DC to South Carolina.

(b) Department of Mental Health: Not to exceed $3,000 to Ron Kolodziej, Counselor for the Deaf, as a reimbursement for the costs incurred in moving personal and household effects from Syracuse, New York to Florence, South Carolina.

(c) Department of Mental Health: $662.46 to Mr. Roger C. Williams, Social Worker IV with the Deaf Services Program at Patrick B. Harris Psychiatric Hospital, as a reimbursement for the costs incurred in moving personal and household effects from Wilmington, North Carolina to Anderson. Included in the $662.46 is a charge for a $101 one-way coach airfare from Greenville to Wilmington which allowed Mr. Williams to drive one way, thereby saving money.

BOARD ACTION REQUESTED:

In accord with Code Section 8-11-135, authorize the referenced reimbursements for the costs incurred by new employees in moving personal and household effects to Columbia.

ATTACHMENTS:

Solomon September 21 letter to Morris; Bevilacqua September 25 memo to Williams; Bevilacqua September 17 letter to Williams

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**§ 8–11–135. Payment of moving expenses of new employees.**

A state agency may pay the cost of moving the personal and household effects for newly-employed personnel if all of the following conditions are met:

(a) The new employee's place of residence is outside of the State of South Carolina at the time of employment by the agency.

(b) The agency can demonstrate that paying these costs is necessary to fill the position.

(c) The maximum payment in any instance to any new employee may not exceed five thousand dollars.

(d) The payment is certified by the agency head (or the board or commission chairman if the new employee is the agency head) as the total paid by the agency toward the total moving cost incurred by the new employee.

(e) The amount certified by the agency is approved by the Budget and Control Board.

**HISTORY: 1985 Act No. 201, Part II, § 10.**



1736

Dr. Coles

JAMES L. SOLOMON, JR.
COMMISSIONER

South Carolina
Department of Social Services
P.O. Box 1520
Columbia, South Carolina 29202-1520

APPROVED
OCT 10 1990
STATE BUDGET AND CONTROL BOARD

September 21, 1990

RECEIVED
SEP 24 1990
Budget and Control Board
Office of the Executive Director

Mr. Earle E. Morris, Jr.
Comptroller General
Post Office Box 11228
Columbia, South Carolina 29211

Dear Mr. Morris:

This is a request for Budget and Control Board approval to reimburse the cost of moving personal and household effects to a newly employed staff member. In accordance with Section 8-11-135, 1976, as amended; Ms. Kay N. Rogers, SSN 247-72-2975, resided in Washington, D.C. at the time employment with our Agency was offered, the amount requested to reimburse is $4,170.78, which does not exceed the $5,000 limit, and receipts in support of the above amount have been provided by Ms. Rogers.

Ms. Rogers is uniquely qualified for the position of Field Administrator because of her extensive management background and expertise gained through her approximately 25 years of experience at various senior level managerial and consultant positions. It was necessary to agree to reimburse these expenses in order to have Ms. Rogers agree to accept the position.

Thank you for your attention to this matter.

Sincerely,

James L. Solomon, Jr.

James L. Solomon, Jr.
Commissioner

JLSjr:bgw

EXHIBIT
OCT 10 1990 23
003595
STATE BUDGET & CONTROL BOARD

South Carolina Board of Social Services

| THE REVEREND DAVID E. LANDHOLT | DOLORES S. GREENE | DR. OSCAR P. BUTLER, JR. | BETTY C. DAVENPORT | JOHN K. EARLE | DR. AGNES H. WILSON | PHILLIP P. CAMPBELL |
|---|---|---|---|---|---|---|
| CHAIRMAN | MEMBER | MEMBER | MEMBER | MEMBER | MEMBER | MEMBER |
| AT-LARGE | FIRST DISTRICT | SECOND DISTRICT | THIRD DISTRICT | FOURTH DISTRICT | FIFTH DISTRICT | SIXTH DISTRICT |
| COLUMBIA | CHARLESTON | ORANGEBURG | ANDERSON | GREENVILLE | SUMTER | DARLINGTON |

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DMH South Carolina Department of Mental Health

**Commissioner's Office**
2414 Bull Street/P.O. Box 485
Columbia, SC 29202
(803) 734-7780
Information: (803) 734-7766

**Joseph J. Bevilacqua, Ph.D.**
State Commissioner

September 17, 1990

APPROVED
OCT 10 1990
STATE BUDGET AND CONTROL BOARD

Ms. Donna Williams
Assistant Executive Director
S.C. Budget and Control Board
P.O. Box 1244
Sixth Floor Wade Hampton Office Building
Columbia, South Carolina 29211

Dear Ms. Williams:

We are requesting moving expense reimbursement for Roger C. Williams, MSW. Mr. Williams was recently hired as a Social Worker IV with our Deaf Services Program at Patrick B. Harris Psychiatric Hospital.

Mr. Williams has moved his family via U-Haul from Wilmington, North Carolina to Anderson, South Carolina at a total cost of $662.46 which included a one-way coach airfare from Greenville to Wilmington in the amount of $101. This flight allowed Mr. Williams to drive the U-Haul one way, thereby saving money.

We believe that the payment of these expenses is in the best interest of the South Carolina Department of Mental Health.

Your favorable consideration of our request will be greatly appreciated.

Sincerely,

Joseph J. Bevilacqua, Ph.D.
State Commissioner

JJB:bk

EXHIBIT
OCT 10 1990 23
STATE BUDGET & CONTROL BOARD

**MENTAL HEALTH COMMISSION:**

**Richard K. Harding, M.D.,** Chairman, *Columbia*
**C. Alex Harvin, Jr.,** Vice-Chairman, *Summerton*
**Elaine T. Freeman,** *Spartanburg*
**E.A. Hall, Jr.,** *Columbia*
**Ernest E. Hamill,** *Greenville*
**Louise R. Hassenplug,** *Rock Hill*
**John P. Linton, Esq.,** *Charleston*

003596

DMH South Carolina Department of Mental Health

Commissioner's Office
2414 Bull Street/P.O. Box 485
Columbia, SC 29202
(803) 734-7780
Information: (803) 734-7766

**Joseph J. Bevilacqua, Ph.D.**
State Commissioner

APPROVED
OCT 10 1990
Donna Williams
STATE BUDGET AND CONTROL BOARD

M E M O R A N D U M

TO: Donna Williams, Assistant Executive Director
Budget and Control Board

FROM: Joseph J. Bevilacqua, Ph.D.
State Commissioner of Mental Health

SUBJECT: New Employee Moving Expense Payment Approval Request

DATE: September 25, 1990

In accordance with Code Section 8-11-135, this a request for Budget and Control Board approval of the payment by this agency, not to exceed $3,000, as a reimbursement to Ron Kolodziej for the costs incurred in moving personal and household effects from Syracuse, New York to Florence, South Carolina. We understand that we cannot obligate these funds until we receive Budget and Control Board approval. We will also notify your staff if the actual moving expenses are less than $3,000.

Mr. Kolodziej will be filling the position of Counselor for the Deaf. The agreement with the Office for Civil Rights regarding deaf services specifies that the Department will provide appropriate mental health services for deaf and hard of hearing services. Mr. Kolodziej, as part of his duties, will be working with mental health centers and facilities throughout the state to educate and inform other DMH personnel as to the needs of the hard of hearing persons, and how such clients may be better accommodated by our system.

I certify that the indicated amount to be paid will be the total paid by this agency toward the moving cost incurred by Mr. Kolodziej.

JOSEPH J. BEVILACQUA, PH.D
STATE COMMISSIONER OF MENTAL HEALTH

JJB:cmb

EXHIBIT
OCT 10 1990 23
STATE BUDGET & CONTROL BOARD

**MENTAL HEALTH COMMISSION:**

**Richard K. Harding, M.D.,** Chairman, *Columbia*
**C. Alex Harvin, Jr.,** Vice-Chairman, *Summerton*
**Elaine T. Freeman,** *Spartanburg*
**E.A. Hall, Jr.,** *Columbia*
**Ernest E. Harrill,** *Greenville*
**Louise R. Hassenplug,** *Rock Hill*
**John P. Linton, Esq.,** *Charleston*

003597