



**JASPER COUNTY COUNCIL
DEVELOPMENT SERVICES COMMITTEE
COUNCIL CONFERENCE ROOM
358 THIRD AVE., RIDGELAND, SC 29936
APRIL 5, 2011, 3:00 P.M.
MINUTES**

OFFICIALS PRESENT – COMMITTEE CHAIRMAN ETHERIDGE, COMMITTEE MEMBER GREGORY

STAFF PRESENT – ADMINISTRATOR ANDREW FULGHUM, CLERK TO COUNCIL JUDITH FRANK, PLANNING DIRECTOR DAVID JIROUSEK, BUSINESS LICENSE DIRECTOR RENTY KITTY, PROJECT COORDINATOR CHRISTY HERMAN

STAFF ABSENT – ATTORNEY MARVIN JONES, PARKS AND RECREATION DIRECTOR JOHNNY DAVIS

IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT THE ELECTRONIC AND PRINT MEDIA WERE NOTIFIED.

DURING PERIODS OF DISCUSSION AND/OR PRESENTATIONS MINUTES ARE TYPICALLY CONDENSED AND PARAPHRASED.

CALL TO ORDER – COMMITTEE CHAIRMAN ETHERIDGE CALLED THE MEETING TO ORDER AT 3:10P.M.

PLEDGE OF ALLEGIANCE – COMMITTEE CHAIRMAN ETHERIDGE LED THE PLEDGE OF ALLEGIANCE.

INVOCATION – RENTY KITTY GAVE THE INVOCATION.

COMMITTEE CHAIRMAN ETHERIDGE AMENDED THE AGENDA SO THAT JARM COULD MAKE THEIR PRESENTATION FIRST.

UPDATE – JARM – MR. BOB MORRIS AND MR. SCOTT HOLLOWAY PRESENTED JARM AND PROVIDED AN UPDATE AND REQUEST TO THE COMMITTEE. MR. MORRIS EXPLAINED THAT THE ANIMAL SHELTER IS OVERCROWDED AND THEY NEEDED MORE SPACE. MR. MORRIS SAID JUST AS THE POPULATION OF PEOPLE HAS GROWN IN JASPER COUNTY SO HAS

THE POPULATION OF ANIMALS. MR. MORRIS SAID SINCE JARM TOOK OVER THE SHELTER, THE NUMBER OF ANIMALS HANDLED EACH YEAR IS OVER 3,000. MR. MORRIS EXPLAINED THAT JARM IS A NON-PROFIT ORGANIZATION AND THEY QUALIFY FOR FUNDING THAT WOULD NOT BE AVAILABLE TO THE COUNTY. MR. MORRIS SAID THEY DID AN ASSESSMENT STUDY IN 2006 AND THE NEED IS VERY GREAT RIGHT NOW FOR MORE ROOM. MR. MORRIS ASKED THE COMMITTEE TO CONSIDER GIVING THE OLD DETENTION CENTER/SHERIFF'S OFFICE AND THE GROUND AROUND IT TO JARM TO EXPAND THE SHELTER. MR. MORRIS SAID THERE IS A LOT OF SPACE NOT BEING USED AND THAT SPACE COULD BE UTILIZED BY THE SHELTER. MR. HOLLOWAY SAID THE CURRENT SHELTER HAS NO WAY TO HANDLE AND HOUSE THE ANIMALS DURING A DISASTER. MR. HOLLOWAY SAID THEIR MISSION IS TO SEE MORE ANIMALS ADOPTED AND LESS EUPHANIZED. MR. MORRIS SAID THEY HAVE RECEIVED A GRANT TO ASSIST IN THE COST OF SPAY AND NEUTERING THE ANIMALS. COMMITTEE CHAIRMAN ETHERIDGE ASKED HOW MANY ANIMALS THEY KEEP AND MR. HOLLOWAY SAID THEY HAVE AROUND 100-110 DOGS AND 30-40 CATS AND PUPPY AND KITTEN SEASON IS JUST STARTING. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT ANY REGULATIONS. MR. MORRIS SAID THERE ARE REGULATIONS AS TO HOW LONG AND UNDER WHAT CONDITIONS CERTAIN ANIMALS MUST BE KEEP. COMMITTEE CHAIRMAN ETHERIDGE ASKED HOW LONG IS AN ANIMAL KEPT. MR. MORRIS HOLLOWAY RESPONDED ABOUT 22 DAYS OR TILL ADOPTED OR SENT SOMEWHERE ELSE. MR. MORRIS SAID THE SHELTER DOES NOT HAVE A SPECIFIC TIME LIMIT FOR KEEPING ANIMALS. MR. HOLLOWAY SAID THEY EVALUATE EVERY 30 DAYS TO SEE WHAT ANIMALS ARE ADOPTABLE.

BUSINESS LICENSE - MONTH BY MONTH COLLECTION REPORTS FOR 2009 AND MONTH BY MONTH COLLECTION REPORTS FOR 2010

MR. KITTY PROVIDED THE COMMITTEE WITH MONTHLY REPORTS AND EXPLAINED THAT HE DID NOT PROVIDED TOTALS DUE TO THE REPORTS FROM THE AUDITOR. MR. KITTY SAID HE GOES OVER EACH MONTH'S REPORT WITH MR. MALPHRUS. COMMITTEE CHAIRMAN ETHERIDGE ASKED HOW THE MONEY WAS COLLECTED. MR. KITTY SAID THAT DURING JUNE AND JULY MOST OF THE FUNDS ARE COLLECTED DUE TO RENEWALS. MR. KITTY SAID HE SENDS OUT THE RENEWAL NOTICES IN MAY. MR. KITTY SAID MOST OF THE NEW BUSINESSES ARE SMALL BUSINESSES BEING STARTED BY PEOPLE WHO HAVE LOST THEIR JOBS. MR. KITTY EXPLAINED IF A BUSINESS IS JUST STARTING, HE CHARGES THE MINIMUM AND THEN WHEN THEY RENEW, THEIR BUSINESS LICENSE FEE IS DETERMINED BY THEIR INCOME FROM THE PREVIOUS YEAR. THE COMMITTEE DISCUSSED THE NUMBER OF RENEWALS FOR 2010. MR. KITTY EXPLAINED THAT THE SIGN RENEWALS ARE DONE IN JANUARY AND FEBRUARY AND THEY RUN ON THE CALENDAR YEAR, NOT THE COUNTY'S FISCAL YEAR. COMMITTEE MEMBER GREGORY ASKED ABOUT NEW BUSINESSES' SIGNS. MR. KITTY SAID THOSE SIGNS ARE GENERALLY IN FRONT OF THE BUSINESS OR ON THE BUILDING. MR. FULHGUM SAID THAT BUSINESS LICENSES DROPPED LAST YEAR, BUT ONLY ABOUT \$90,000. MR. KITTY SAID ANNEXATION ALSO

PLAYED A PART IN THE DECREASE IN LICENSE FEES. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT PUBLIX AND WHEN IT OPENED. MR. KITTY SAID HE WAS NOT SURE WHEN THEY OPENED, BUT THEY WERE CHARGED THE MINIMUM WHICH IS ABOUT \$20 AND THEN FROM THE DAY THEY START THEY WILL PAY ON THAT AMOUNT FOR THE NEXT YEAR'S LICENSE FEE. COMMITTEE CHAIRMAN ETHERIDGE ASKED IF HE WILL COLLECT MORE IN JUNE FOR THE MONEY THEY MADE FROM WHEN THEY OPENED UNTIL JUNE. MR. KITTY SAID IT WORKS BETTER TO LET THEM PAY THE MINIMUM AND GET THEM INTO THE SYSTEM AND WHEN THEY RENEW THEY GET THAT MONEY ON THE RENEWAL. COMMITTEE CHAIRMAN ETHERIDGE ASKED WHY THEY DID NOT PAY ON A PROJECTED AMOUNT FOR THE TIME THEY OPEN THE BUSINESS UNTIL JUNE. MR. KITTY SAID THAT SOME BUSINESSES START OUT AND GO OUT OF BUSINESS OR ESTIMATE MORE THAN THEY MAKE AND ASK ABOUT A REFUND. MR. KITTY SAID IF THEY ARE ONLY GOING TO BE OPEN A FEW MONTHS PRIOR TO JULY IT WORKS OUT AND IN JULY THEY PAY ON PROJECTED AMOUNT, BUT THE MOST IMPORTANT THING IS TO GET THEM IN THE SYSTEM. COMMITTEE MEMBER GREGORY ASKED HOW HE WILL KNOW WHAT TO CHARGE. MR. KITTY SAID THEY WILL HAVE DONE A YEAR'S WORTH OF BUSINESS. COMMITTEE CHAIRMAN ETHERIDGE SAID THAT MR. KITTY WAS NOT COLLECTING FEES FOR THE MONEY THE BUSINESS MADE FROM OPENING UNTIL RENEWAL. MR. KITTY SAID WHEN THEY RENEW IT WILL BE BASED ON WHAT THEY MADE SO THEY ALWAYS ARE PAYING ON WHAT THEY MADE THE PREVIOUS YEAR. MR. KITTY SAID THE COUNTY DOES NOT LOSE ANYTHING UNLESS THEY GO OUT OF BUSINESS. MR. KITTY SAID IF A BUSINESS IS OUT THERE THEY WILL HAVE A BUSINESS LICENSE. MR. KITTY SAID IF THEY OPEN IN MAY OR JUNE THEY PAY THE MINIMUM AND IF THEY PAY IN JULY THEY PROJECT THEIR INCOME. COMMITTEE CHAIRMAN ETHERIDGE SAID HE FELT ALL BUSINESSES SHOULD PAY ON PROJECTED FIGURES FOR THE FIRST YEAR IN BUSINESS, NOT JUST THE MINIMUM.

MONTHLY REPORTS: MR. FULGHUM SAID HE DID NOT HAVE ANY OF THE OTHER REPORTS, BUT HE WOULD GET THEM TO THE COMMITTEE.

OLD BUSINESS

ZONING PERMIT FEES- MR. JIROUSEK EXPLAINED THAT THE ZONING PERMITS COST \$150 REGARDLESS OF THE TYPE OF REQUEST. MR. JIROUSEK SAID THAT A NEW HOME, ADDITION, OR ASSESSORY STRUCTURE ALL COST THE SAME. MR. JIROUSEK SAID HE WOULD LIKE THE COUNCIL TO CONSIDER CHANGING THE AMOUNTS AND TO DROP THE FEE TO \$25 SINCE THE APPLICANT WOULD ALSO BE GETTING A BUILDING PERMIT FOR MINOR CHANGES AND KEEP IT AT \$150 FOR NEW BUILDINGS. MR. JIROUSEK TOLD THE COUNCIL THAT BASED ON THE 2010 FIGURES THE DIFFERENCE IN REVENUE WOULD ONLY BE ABOUT \$4,000 LESS. MR. JIROUSEK SAID THE AMOUNT OF TIME SPENT ON THE REVIEWS IS THE REASON FOR THE RECOMMENDATION. COMMITTEE CHAIRMAN ETHERIDGE ASKED ABOUT PERMITS FOR A FENCE. MR. JIROUSEK SAID A FENCE THAT IS LESS THAN SIX FEET HIGH DOES NOT NEED A PERMIT.

UPDATE - MOAT AT PINELAND AND UPDATE - DIGGING ON RICESHIRE ROAD AND HWY. 462 - MR. JIROUSEK SAID THAT HE IS FOLLOWING THROUGH WITH DHEC AND THEY REQUIRE A STATE PERMIT. MR. JIROUSEK SAID THE DIGGING BY MR. WALKER IS A ZONING VIOLATION AND THAT PERMITS WERE NEEDED FOR LAND DISTURBANCE. MR. JIROUSEK SAID THE COUNTY AND THE STATE ARE MOVING FORWARD. COMMITTEE MEMBER GREGORY SAID TO SHUT IT DOWN IF THEY CAN. MR. JIROUSEK SAID HE WROTE TO MR. WALKER AND GAVE HIM A DEADLINE. COMMITTEE MEMBER GREGORY ASKED ABOUT THE DIGGING BY THE ROSELAND FIRE STATION. MR. JIROUSEK SAID THE COUNTY WAS DOING THE DIGGING BECAUSE OF FLOODING AT THE STATION. MR. JIROUSEK SAID THEY DID HAVE STATE APPROVAL FOR DIGGING.

MR. FULGHUM LEAVES THE MEETING AT THIS TIME.

UPDATE - HEALTH DEPT. BUILDING – MS. HERMAN REVIEWED THE INFORMATION REGARDING THE HEALTH DEPARTMENT BUILDING AND PRESENTED A PROPOSAL FROM THOMAS AND HUTTON IN THE AMOUNT OF \$236,000 FOR THE RENOVATION. MS. HERMAN SAID THE \$236,000 COVERED ALL THE EXPENSES RELATING TO THE RENOVATION. MS. HERMAN SAID THEY INQUIRED TO SEE IF SOME OF THE FUNDS LEFT OVER FROM THE CAMPUS PROJECTS COULD BE USED. MS. HERMAN SAID THE BUILDING IS IN BAD SHAPE AND THE BEST OPTION WOULD BE TO VACATE THE BUILDING AND DO ALL THE PHASES AT THE SAME TIME. MS. HERMAN SAID THAT THEY CAN RESCHEDULE TO BLUFFTON AND BEAUFORT AND THE COUNTY WOULD NOT NEED TO FIND SPACE FOR THEM. MS. HERMAN SAID THE DESIGN WORK WOULD TAKE FROM 30-60 DAYS AND THE CONSTRUCTION SHOULD TAKE BETWEEN 4-6 MONTHS ONCE FUNDING IS APPROVED. MS. HERMAN SAID THAT THEY WOULD ALSO LIKE TO ADD LIQUIDATED DAMAGES TO THE CONTRACTS. IT WAS THE CONSENSUS OF THE COMMITTEE THAT THEY WOULD NOT RECOMMEND OR VOTE FOR RESCHEDULING THE PATIENTS TO BEAUFORT OR BLUFFTON DUE TO THE COSTS AND INCONVENIENCE TO THE CITIZENS WHO USE THE HEALTH DEPARTMENT. THE COMMITTEE SAID AN ALTERNATIVE LOCATION WOULD HAVE TO BE FOUND FOR THEM TO STAY IN JASPER COUNTY.

UPDATE - INFRASTRUCTURE AT CYPRESS RIDGE BUSINESS INDUSTRIAL PARK – MS. HERMAN REPORTED THAT THEY WERE GOING THROUGH THE PERMITTING PROCESS AND WORKING WITH SCDOT AND DHEC. MS. HERMAN SAID THEY WERE WORKING WITH THOMAS AND HUTTON AND THE PLANS WILL BE GOING OUT FOR BID IN APRIL AND THEY FELT THEY COULD HAVE THE WORK DONE IN APRIL.

ADULT CLUBS- THE COMMITTEE AND STAFF DISCUSSED THE ADULT ENTERTAINMENT CLUBS IN JASPER COUNTY. THE TAXES, FEES AND LICENSES WERE REVIEWED BY THE COMMITTEE. MR. JIROUSEK SAID THERE WERE TWO CLUBS THAT ARE NOT LICENSED AS ADULT BUSINESSES AND THE COUNTY HAS RECEIVED COMPLAINTS AND REPORTS ABOUT THEM.

COMMITTEE CHAIRMAN ETHERIDGE PRESENTED A LIST OF CALLS DISPATCHED TO THE CLUBS AND HE DISCUSSED A LADY WHO WAS KILLED BY SOMEONE LEAVING THE CLUB. IT WAS THE CONSENSUS OF THE COMMITTEE TO DO AN ORDINANCE TO REGULATE THE HOURS OF OPERATION FOR THIS TYPE OF ESTABLISHMENTS.

NEW ZONING DESIGNATION – MR. JIROUSEK TOLD THE COMMITTEE THAT THE 2007 ZONING ORDINANCE AND MAP ARE SOMETIMES AT ODDS. MR. JIROUSEK SAID ONE ISSUE IS THAT THERE WAS ONLY AN INDUSTRIAL ZONING DISTRICT AND A COMMERCIAL DISTRICT. MR. JIROUSEK SAID HE WOULD LIKE TO CREATE A MIXED USE DISTRICT AND CREATE A LIST OF ALLOWED USES AND CONDITIONS THAT WILL PROTECT THE COMMUNITY. MR. JIROUSEK SAID HE WOULD LIKE TO DISCUSS THIS WITH PLANNING CONSULTANTS AND HE REQUESTED THAT THE COMMITTEE RECOMMEND APPROVAL OF A \$2,000 TASK ORDER TO COORDINATE WITH THE CONSULTANTS TO MAKE A STRONG MIXED USE DISTRICT. MR. JIROUSEK SAID HE WOULD LIKE TO MAKE THE REQUEST AT THE NEXT COUNCIL MEETING.

BZA- MR. JIROUSEK TOLD THE COMMITTEE THERE WAS AN ISSUE ABOUT A BOARD TO HEAR APPEALS AND HE WOULD TO PLACE AN ORDINANCE ON THE AGENDA TO AUTHORIZE THE BZA TO HEAR VARIANCES, SPECIAL EXCEPTIONS AND APPEALS.

RIVERPORT MCIP – MS. HERMAN REPORTED THAT MR. FULGHUM MET WITH HAMPTON COUNTY AND IS WAITING TO HEAR BACK FROM THEM.

NEW BUSINESS - UPDATE - MULTI-COUNTY PARK AGREEMENT FOR RIVERPORT; LIST OF FEDERAL, STATE, AND COUNTY BENEFITS THAT A COMPANY RECEIVES FOR LOCATING IN A MULTI-COUNTY PARK
LSL TASK ORDER- DEVELOPMENT OF NEW ZONING DESIGNATION – ALL NEW BUSINESS WAS DELAYED DUE TO MR. FULGHUM NOT BEING PRESENT.

EXECUTIVE SESSION

DISCUSSION REGARDING EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY; HOWEVER, IF AN ADVERSARY HEARING INVOLVING AN EMPLOYEE OR CLIENT IS HELD, THE EMPLOYEE OR CLIENT HAS THE RIGHT TO DEMAND THAT THE HEARING BE CONDUCTED PUBLICLY NOTHING CONTAINED IN THIS ITEM SHALL PREVENT THE PUBLIC BODY, IN ITS DISCRETION, FROM DELETING THE NAMES OF OTHER EMPLOYEES OR CLIENTS WHOSE RECORDS ARE SUBMITTED FOR USE AT THE HEARING-DEVELOPMENT SERVICES- EXECUTIVE SESSION WAS NOT HELD AS MR. FULGHUM WAS NOT PRESENT.

ADJOURN: COMMITTEE CHAIRMAN ETHERIDGE ADJOURNED THE MEETING
AT 4:55 P.M.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

JUDITH M. FRANK, ccc
CLERK TO COUNCIL

HENRY ETHERIDGE
COMMITTEE CHAIRMAN