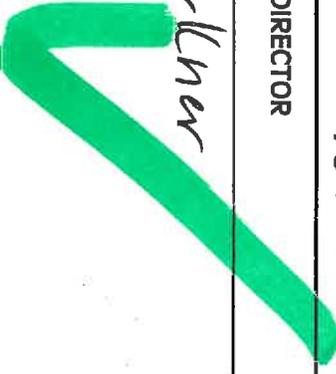


**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR**

ACTION REFERRAL

TO <i>Wells</i>	DATE <i>4-16-09</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <p align="center">101576</p>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Mrs. Forlner</i> 	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input type="checkbox"/> FOIA DATE DUE _____ <input checked="" type="checkbox"/> Necessary Action

APPROVALS <small>(Only when prepared for director's signature)</small>	APPROVE	* DISAPPROVE <small>(Note reason for disapproval and return to preparer.)</small>	COMMENT
1.			
2.			
3.			
4.			

The State of South Carolina
Military Department

RECEIVED

APR 16 2009



Department of Health & Human Services
OFFICE OF THE DIRECTOR

OFFICE OF THE ADJUTANT GENERAL

STANHOPE S. SPEARS
MAJOR GENERAL
THE ADJUTANT GENERAL

April 3, 2009

Ms. Emma Forkner, Director
Department of Health & Human Services
1801 Main Street
Columbia, SC 29201

Dear Ms. Forkner:

The South Carolina Emergency Management Division (SCEMD) invites you and your staff to participate in the South Carolina Weapons of Mass Destruction (WMD) Full-Scale Exercise (FSE) to be held on June 3-4, 2009 at the State Emergency Operations Center (SEOC), 2779 Fish Hatchery Road, West Columbia, SC. Exercise activities on June 3 will concentrate on prevention and protection capabilities. Activity on June 4 will focus on response and recovery capabilities. Exercise training for participants will be conducted May 29th from 9:00 a.m.-12:00 p.m. in the SEOC.

Your agency's participation is essential in insuring that the state is prepared for WMD as well as other types of disasters. Lunch will be provided on both days of the exercise. Please RSVP for each member of your organization that plan to attend by May 15, 2009, to ensure an accurate number for meals. If you or your staff have any questions, please contact Curt Laymon at 737-8592 or claymon@emd.sc.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "R. Osborne".

Ronald C. Osborne
Director

RO:cal
Attached: RSVP Form
cc: ESF Primary

Emergency Management Division

2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • Fax: (803) 737-8570



South Carolina Emergency Management Division 2009 South Carolina WMD Full-Scale Exercise

June 3-4, 2009

Registration Form:

Name: _____

ESF: _____

Agency: _____

Phone: _____ email: _____

Please indicate if you will be attending the June 3 _____ and/or June 4 _____

Mail, email, or fax to:

South Carolina Emergency Management Division
Curt Laymon
2779 Fish Hatchery Road
West Columbia, SC 29172

Fax: 803-737-8570

Phone: 803-737-8592

Email: claymon@emd.sc.gov

Registration deadline: May 15, 2008