

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
<i>Singleton/FOIA</i>	<i>6-15-10</i>

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>301487</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Stensland</i> <i>Cleaved 6/25/10, letter attached.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE <i>6-29-10</i> <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

**From:** "Karen Johnson" <karen@tcsconsultants.net>  
**To:** "Deirdra Singleton" <SingleD@scdhhs.gov>, "Patty H Larimore" <LARIMP...>  
**Date:** 6/15/2010 10:00 AM  
**Subject:** RE: Public Records Request Attached - Non-Emergency Medical Transportation  
**Attachments:** Public Records Request.pdf

**CC:** "Stevens, John" <jrstevens@mmo.sc.gov>, "Alston, Vivian" <viviana@mm...>  
As a follow up to the John's e-mail, do you require another public records request for the information in #2 that John indicated would be available through your office, or is the attached request sufficient? Please note the solicitation number 06-S6993 replaces 05-S6746 in the request.

Karen Johnson  
karen@tcsconsultants.net

Total Contract Solutions, Inc.  
P. O. Box 1654  
Little Elm, TX 75068  
(469) 362-0077 Fax (469) 362-0357

**RECEIVED**  
JUN 15 2010  
Department of Health & Human Services  
OFFICE OF THE DIRECTOR

The information contained in this e-mail message may be privileged, confidential and protected from disclosure. If you are not the intended recipient, any dissemination, distribution or copying is strictly prohibited. If you think that you have received this e-mail message in error, please e-mail or contact the sender at the e-mail address above.

-----Original Message-----

**From:** Stevens, John [mailto:jrstevens@mmo.sc.gov]  
**Sent:** Wednesday, June 09, 2010 3:41 PM  
**To:** Karen Johnson  
**Cc:** Deirdra Singleton; Patty H Larimore; Alston, Vivian  
**Subject:** RE: Public Records Request Attached - Non-Emergency Medical Transportation

Dear Karen Johnson,

Per our discussion, your email requests for access to public records were automatically directed to my "junk mail" for reasons unknown.

In addition, your request for RFP 05-S6746 is likely in error. The referenced solicitation was canceled prior to opening. No contracts were formed.

The active contracts formed between the State of South Carolina Department of Health & Human Services (DHHS), MTM and Logisticare were solicited under RFP 06-SS6993.

Assuming contracts awarded under 06-S6993 are the basis for your request, I will determine if the documents can be transmitted electronically via email. As we discussed by phone, the files are very large 'pdfs. If I determine otherwise, I understand that there is a secure site your company uses periodically to upload large files. I will coordinate with you regarding this solution.

Finally, the information requested under item #2 in your letter (copied below) is not in the possession of or available from the Materials Management Office. If available at all, the requested information would be available from the SC Department of Health & Human Services. I have copied key personnel at DHHS for their awareness.

2. Also, we are requesting a copy of the most recently available twelve months' statistical or other qualitative required or special reports or general information reports of any sort (including invoices) that the contractor submits or has submitted for this contract, if applicable.

Please let me know if you have questions.

Sincerely,

John R. Stevens, CPPB, CPM  
State Procurement Officer  
(803)-737-0612  
jrstevens@mimo.sc.gov

-----Original Message-----

From: Karen Johnson [mailto:karen@tcsconsultants.net]  
Sent: Tuesday, June 08, 2010 2:32 PM  
To: Stevens, John  
Subject: Public Records Request Attached

Please reply to confirm receipt of the attached public records request. Would you like me to mail the original or will the attached electronic copy suffice? If you are not the custodian or public records officer for all records in this request, please forward this request to that person and let me know who I should follow up with.

Thank you in advance.

Karen Johnson  
karen@tcsconsultants.net <mailto:karen@tcsconsultants.net>

Total Contract Solutions, Inc.  
P. O. Box 1654  
Little Elm, TX 75068  
(469) 362-0077 Fax (469) 362-0357

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# TOTAL CONTRACT SOLUTIONS, INC.

P.O. Box 1654  
LITTLE ELM, TX 75068  
WWW.TOTALCONTRACTSOLUTIONS.COM

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June 8, 2010

Materials Management Office  
1201 Main Street - Suite 600  
Capital Center – South Trust Building  
Columbia, SC 29201-3227  
Attn.: John Stevens

Via E-mail: [jstevens@mimo.state.sc.us](mailto:jstevens@mimo.state.sc.us)

RE: South Carolina Freedom of Information Act Request on Solicitation Number RFP 05-S6746

In accordance with the South Carolina Freedom of Information Act, we are requesting on the above referenced project or service the following information:

1. A copy of the current contracts with LogistCare, Inc. and Medical Transportation Management (MTM) resulting from this solicitation including but not limited to a copy of any current contract(s), amendments over the term of that agreement.
2. Also, we are requesting a copy of the most recently available twelve months' statistical or other qualitative required or special reports or general information reports of any sort (including invoices) that the contractor submits or has submitted for this contract, if applicable.

If you are not the custodian or public records officer for all records in this request, please furnish this request to that person that is. Either hard copies or electronic copies are requested. We understand there may be a charge for reproducing this information and agree to pay according to your policies.

I understand that the law allows your agency to withhold certain specified categories of exempted information that may be included in the records requested; in this instance and in accordance with the Act, please furnish any segregable portions that are left after the exempted material has been deleted from the data I am seeking and also identify what materials were withheld from this request. If any materials cannot be immediately released for any reason in accordance with the Act, please forward those materials that are releasable to us as soon as possible. Wherever possible we are requesting actual copies, not inspection, as allowed by S.C. Code Ann. § 30-4-30(a).

We are requesting this information as expeditiously as possible. Please contact me as soon as this information is available. Thank you for your prompt attention to this matter. If you need further assistance or information, please do not hesitate to contact me.

Sincerely,

  
Karen Johnson  
Vice President  
cc: file

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**TCS**

(469) 362-0077  
FAX (469) 362-0357  
TOLL FREE (888) TCS-TCS1



0811000487

June 25, 2010

Ms. Karen Johnson, Vice President  
Total Contract Solutions, Inc.  
P. O. Box 1654  
Little Elm, TX 75068

Re: Request for Information on RFP 05-56746

Dear Ms. Johnson:

Your request, originally sent to the South Carolina Materials Management Office, was forwarded to this Office for Item 2. Enclosed are the summary schedules, which we believe are responsive to your request. As you may know, there are sub-schedules with supporting documentation, but they often include information which individually identifies beneficiaries. In order to begin redacting the identifiable information from the sub-schedules we will need a deposit of two hundred and fifty dollars (\$250.00). We will refund or request a supplement according to the actual final cost.

Our expense for reproducing and mailing the information included is twelve and 22/100 dollars (\$12.22). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

I hope this information is helpful to you. Please contact me if there are any questions, or if you would like us to begin redacting the sub-schedules.

Sincerely,  
  
Richard G. Hepfer  
Deputy General Counsel

Enclosures

cc: Lynette D. Wilson, Receivables  
Michael Benecke, Federal Contracts