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Date: 10/11/2001 1:44:56 PM

Subject: Donuts with David Suggestions

Attachments: Suggestion Matrix.xls

The revised Employee Suggestion Matrix is attached for your review. Please look over the report carefully and respond to those items assigned to you or to someone in your administration. Items that are complete are highlighted in yellow.

Please keep me informed of your progress so I can continue to revise the matrix appropriately.

Thanks!
Beth