

**From:** HR-BATCH <HR-BATCH@sceis.sc.gov>  
**To:** Danny VaratDannyVarat@scstatehouse.gov  
**Date:** 11/25/2017 9:00:07 PM  
**Subject:** Missed Deadline : Approve expense report of AL

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Work Item in SAP System: ECP

Work Items are for Travel Approvals

Supervisors, log on to MySCEmployee and go to the Universal Work List to process your Travel work item.

If you have any problems logging on, contact your system administrator.

3 Day deadline missed for expense report 0000140847