

WIL LOU GRAY OPPORTUNITY SCHOOL

BOARD OF TRUSTEES

MINUTES OF MEETING ON NOVEMBER 14, 1979

The Board of Trustees of the Wil Lou Gray Opportunity School met for its regular meeting on November 14, 1979 at 12:00 o'clock in the school cafeteria for lunch and at 1:00 p.m. in the Archives Room for a business session. The Trustees in attendance were: Mr. Clarence S. Rowland, presiding; Mrs. Anne Boyce; Dr. Marvin Efron; Miss Mary Alice Mack; Dr. James F. Miles; the Reverend James B. Mitchell; Mr. James McClary; Dr. Louise Scott; Mr. Karl Segleken; and Mrs. Jack Wilson. Also, in attendance were Dr. Wil Lou Gray, Mr. Pat Smith, Mr. George Smith, Mr. John King, and Dr. J. T. Willis.

Mr. Rowland called the meeting to order and asked Reverend Mitchell to lead in the invocation.

The proposed agenda was adopted as planned.

The minutes of the meeting for September 9, 1979 were approved as printed.

As a part of Dr. Willis's report, he called on Mr. George Smith, Student Recruiter, for a report on his work. Mr. Smith reported that, as of the present time, he has directly recruited 25 students this year. He is sending the News Letter to 1600 recipients. A motion was passed by the Board commending Mr. Smith for his work.

Mr. Pat Smith reported on the meeting of the Budget and Control Board and the sub-committee of the House Ways and Means Committee. He reported that they were received well at both meetings. Mr. Smith urged the support of the committee for the following five priorities:

1. A Fine Arts Teacher
2. Recreational Therapist
3. Agency Vehicles
4. Replacement of floor tile
5. Full-time nurse

Mr. Smith, also, asked the committee to recommend that the Legislature permit the members who live on the campus and provide supervision over the students to be excluded from the list of those agencies which are required to pay a fair market rent on residences.

The sub-committee responded that the economic conditions were such that they had to guard the funds closely to control the growth of personnel. They assured us that they would support three of the five priorities, excepting for the Recreational Therapist and the Fine Arts Teacher. This does not mean that the school will not get these two positions, but it would be hard to justify them at the present time. They, also, said not to worry about the rent unless someone brought it up again.

Mr. King reiterated what Mr. Smith had reported.

Dr. Willis commended Mr. Smith for the splendid way in which he is coordinating the work of the staff in the absence of Dr. Willis.

Dr. Willis passed out a proposed schedule of Board meetings for 1980 and a proposed Calendar Agenda. The Board did not take any action on these.

Mr. McClary reported that the lettering for the names of the buildings had been put on the administration building and on the classroom building. Names for the dorms would be placed on the center brick wall of each of the buildings facing the main campus. He asked the Trustees if they had suggestions for a different place to please inform Mr. Smith or Dr. Willis.

Dr. Efron moved that the special committee on naming buildings be asked to give special consideration to naming the Evaluation Center in honor of Mr. James McClary. The motion passed.

There was not a report from the Development Committee.

Dr. Scott reported for the Education Committee that it had met prior to the Board meeting with Mrs. Bailey. The Title I Program was discussed and some problems with the program had been pointed out by an audit team. Other matters would be discussed later.

Dr. Efron reported for the Personnel Committee that there were some matters that would be discussed later.

Mr. Rowland reported for the Endowment Committee that the Committee had had a telephone conference during which it agreed to turn over to the State Treasurer the Endowment Funds in trust with the Citizens and Southern National Bank. Mr. Pat Smith was asked to do the leg work for this committee. Mr. Smith reported that the task had been completed.

At this time, the members of the staff were asked to be excused.

WIL LOU GRAY OPPORTUNITY SCHOOL

BOARD OF TRUSTEES

The Trustees met for their regular bi-monthly meeting on Wednesday, September 5, 1979. Lunch was served at 12:00 noon in the cafeteria. The business session convened at 1:00 p.m. in the Lander Administration Building. The Trustees in attendance were: Mr. Clarence S. Rowland, Jr., presiding; Dr. Marvin Efron; Mr. James McClary; Dr. James F. Miles; the Reverend James Mitchell; Mr. Karl Segelken; Dr. M. B. Webb; and Mrs. Jack Wilson. Also in attendance were Mr. John King, Comptroller; Mr. Pat Smith, Business Manager; Mr. George Smith, Student Recruiter; and Dr. J. T. Willis, Director.

The agenda was approved as printed with one modification. Mr. George Smith was placed on the agenda for a report on his work.

The minutes of the meeting on July 11, 1979 were approved as printed and mailed to the Trustees.

As a part of Dr. Willis' report, he called on Mr. George Smith to report on his activities as Student Recruiter. Mr. Smith summarized his recruiting efforts for the summer months and informed the Trustees of his plans for the coming months.

The 1980-81 budget request was presented. The budget was adopted as recommended by the school administration and the Executive Committee of the Board of Trustees. Dr. Willis reported that the State Board of Education had approved the budget request at its regular monthly meeting on September 5. He said that Dr. Charlie Williams, State Superintendent of Education, gave Mr. King and him a very cordial reception and made positive statements about the school and its program.

Mr. McClary reported for the Building and Grounds Committee that a contract had been let for the placing of the names on the buildings. He asked that any

members of the Board who had any suggestions relative to the placing of the letters in the names to please make the suggestions to Dr. Willis.

Mr. Segelken reported for the Development Committee that he is reviewing a copy of the five year plans for the school as proposed by the school administration. The Development Committee and the Executive Committee will be meeting jointly in the very near future to discuss future plans for the school.

There was not a report from the Education Committee.

Dr. Efron reported that the Personnel Committee had not met but there were several matters before the committee. First, the State Division of Personnel has recommended a plan for the classification of classroom teachers. He asked Dr. Willis to present the plan to the teachers for their input. After receiving input from the teachers, the Personnel Committee will study the plan, receive the input from the teachers and will make recommendations to the State Division of Personnel. September 18 at 2 o'clock was the time set for receiving input from the teachers. The Trustees were invited to attend this meeting.

Dr. Efron, and Dr. Willis discussed in detail some problems that Mrs. Thelma Bailey had created by the manner in which she evaluated the performance of the teachers. After reviewing the appraisal with the teachers and hearing their complaints for a low score, she changed the scores to higher scores without informing the teachers of the change. Much discussion ensued. The Trustees concluded that this is an administrative matter that must be handled by the Director.

Mr. Rowland reported that the Executive Committee met with Mr. King, Mr. Pat Smith, and Dr. Willis for the purpose of reviewing the 1980-81 budget request. The committee had made some recommendations relative to reductions in programs if

a need should arise because of insufficient funds. He said that he was happy to report that the administration had found adequate money to meet the budget items as planned except for a small reduction in state funds for utilities.

Mr. Rowland reported that the Endowment Committee had met to discuss the Endowment Funds and the requirement by state law that these funds be turned over to the state treasurer for investment purposes. The committee had no recommendations to make to the Board at that time. Dr. Miles spoke at length on his reasons for wanting the funds restricted. Dr. Efron gave his reasons for wanting some of the funds to be non-restricted. The Trustees will vote on November 14 on the issue.

Under new business, Dr. Efron said that he had been studying the Policy Manual and had come to realize that the Trustees and the committees of the Board of Trustees were not performing all of the duties as provided for in the Policy Manual. He recommended that some time be spent in future meetings of the Board of Trustees in orientation. By common consent, Mr. Rowland was asked to modify the Calendar Agenda to provide some time for orientation at the November meeting. In this regard, Dr. Willis asked that some thought be given to his job description.

A motion was made and passed that the meeting adjourn.