

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

**ACTION REFERRAL**

TO <b>Roberts/FOIA</b>	DATE <b>8-29-13</b>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <b>000090</b>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <b>cc: Cox</b> <b>cleared 8/29/13, e-mail</b> <b>response attached</b>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <b>9-13-13</b>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

MCNAIR  
ATTORNEYS

August 29, 2013

Ariail Burnside Kirk

RECEIVED

akirk@mcnair.net  
T 803.799.9800  
F 803.753.3278

Via E-mail (hepfer@scdhhs.gov)

AUG 29 2013

Richard G. Hepfer, Esquire  
S.C. Department of Health and  
Human Services  
P.O. Box 8206  
Columbia, SC 29202-8206

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

Re: Request for Information Under the S.C. Freedom of Information Act

Dear Mr. Hepfer:

Pursuant to the South Carolina Freedom of Information Act, S.C. Code Ann. §30-4-10 et seq., I am writing to request the public records listed below. If possible, I would prefer to receive the copies via email.

1. All agendas and meeting minuetts of the Reduction in Health Disparities Workgroup of the South Carolina Births Outcome Initiative Advisory Committee to SCDHHS.

Please send any invoice for the copies to my attention. Do not hesitate to contact me if you have any questions with regard to this request.

Sincerely,

McNAIR LAW FIRM, P.A.



Ariail Burnside Kirk

ABK:dmf

McNair Law Firm, P. A.  
1221 Main Street  
Suite 1800  
Columbia, SC 29201

Mailing Address  
Post Office Box 11390  
Columbia, SC 29211

mcnair.net

COLUMBIA I125489v1



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
<b>Total Amount Due SCDHHS:</b>		<b>\$ _____</b>

Please remit the above amount to the following address:

**Bureau of Fiscal Affairs**  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

Key #000090

**Rick Hepfer**

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**From:** Rick Hepfer  
**Sent:** Thursday, August 29, 2013 4:16 PM  
**To:** 'Kirk, Ariail'  
**Cc:** Lynette Wilson  
**Subject:** RE: FOIA Request\*  
**Attachments:** Meeting Notes for Health Disparities Workgroup BOI.PDF

Attached is the information sought in your FOIA request of this morning.

Our expense for assembling this information is ten and no hundredths dollars (\$10.00). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

If there are any questions, please feel free to contact me at this e-mail address or at my direct line: (803) 898-2791.

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**From:** Fyfe, Dennie [<mailto:DFyfe@mcnair.net>] **On Behalf Of** Kirk, Ariail  
**Sent:** Thursday, August 29, 2013 10:01 AM  
**To:** Rick Hepfer  
**Cc:** Kirk, Ariail  
**Subject:** FOIA Request\*

Mr. Hepfer,

Attached please find a request for information under the S.C. Freedom of Information Act. The original correspondence is being sent to you via USPS.

Thank you.

Dennie Fyfe  
For Ariail B. Kirk

**MCNAIR**  
ATTORNEYS

**Dennie Fyfe**  
Legal Assistant to M. Elizabeth Crum, Ariail Burnside Kirk and Amber B. Carter  
[dfyfe@mcnair.net](mailto:dfyfe@mcnair.net) | 803 753 3404 Direct

**McNair Law Firm, P.A.**  
**Columbia Office** 1221 Main Street | Suite 1800 | Columbia, SC 29201  
803 799 9800 Main | 803 933 1424 Fax  
**Mailing** Post Office Box 11390 | Columbia, SC 29211  
**VCard** | **Web site**

**From:** CAEcopier@mcnair.net [mailto:CAEcopier@mcnair.net]

**Sent:** Thursday, August 29, 2013 9:55 AM

**To:** Fyfe, Dennie

**Subject:** Attached Image

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