

MINUTES OF MEETING
OF
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION

December 1, 1988
10:30 a.m. - 3:20 p.m.

MEMBERS PRESENT

Mr. William J. Whitener, Chairman
Dr. D. Glenburn Askins, Jr.
Mr. George L. Brightharp
Mr. Walter E. Brooker
Mr. Tom Moore Craig
Mr. Palmer Freeman, Sr.
Mr. Kenneth E. Goad
Mr. Roger E. Henderson
Mr. Marvin C. Jones
Mrs. Reba Ann Kinon
Mr. Howard G. Love
Mr. Vernon McGuire
Dr. Raymond C. Ramage
Mr. Edwin E. Tolbert, Sr.
Mr. Joseph J. Turner, Jr.
Mr. Robert L. Utsey, Jr.
Mrs. Mildred R. Williams
Dr. Robert F. Williams
Mr. Lewis Phillips, Member Designee

STAFF

Dr. Jeffrey Bartkovich
Mr. Michael L. Brown
Ms. Sandra E. Carr
Dr. Robert A. Day
Dr. Jeanette A. Deas
Mr. Jim Dubeau
Dr. Frank E. Kinard
Mr. Alan S. Krech
Ms. Lynn W. Metcalf
Dr. Gail M. Morrison
Dr. James A. Paschal
Dr. Robert K. Poch
Ms. Sarah P. Reynolds
Mr. Fred R. Sheheen
Mr. John E. Smalls
Dr. Leonard P. Sternbach
Dr. John C. Sutuskus
Ms. Gaylon Syrett
Dr. Aileen C. Trainer
Ms. Julia E. Wells

GUESTS

Dr. Robert E. Alexander
Ms. Debra Allen
Dr. John R. Arnold
Dr. Ann Baker
Mr. Luther J. Battiste
Dr. Wendy Baumgardner
Dr. David Bell
Mr. Les Boles
Dr. Benton H. Box
Dr. Fred Carter
Dr. Carl Clayton
Dr. Kenneth L. Davis, Jr.
Dr. Leroy Davis
Mr. Bernelle Demo
Dr. Robert W. Denton
Dr. Willa J. DeWitt
Ms. Virginia Dordal
Dr. John J. Duffy
Mr. Daniel Dukes
Dr. Ronald G. Eaglin
Dr. Conrad Festa
Dr. John P. Freeman
Dr. John Gardner
Mr. Roosevelt Gilliam, Jr.
Dr. Ronald W. Hampton
Dr. Ski Helenski
Dr. H. M. Holderfield
Ms. Sue Hooks
Dr. Sally Horner
Dr. Ronald R. Ingle
Dr. Carol McGinnis Kay
Dr. Charles E. Kaylor, Jr.
Dr. Kenneth K. Kyre
Mr. David R. Larson
Dr. Albert M. Lyles
Dr. W. David Maxwell
Dr. John McCrone
Mr. Russ McKinney
B.Gen. George F. Meenaghan
Mr. Robert Mellon
Dr. William C. Moran
Mr. John Musetto

GUESTS (continued)

Dr. Davis Powers
Dr. Blanche Premo-Hopkins
Dr. James H. Rex
Ms. Renea H. Ricard
Mr. David P. Rinker
Ms. Lynette L. Rinker
Dr. Hal Salisbury
Dr. Olin Sansbury
Dr. Monica Scott
Dr. Arthur K. Smith
Dr. Michael Smith
Dr. Martin Solomon
Mr. James L. Solomon, Jr.
Dr. Craven H. Sumerell
Dr. James C. Taylor
Mr. Joel Taylor
Mrs. Nelle H. Taylor
Mr. Timothy Taylor
Mr. Tommy Taylor
Ms. Janice Traywick
Dr. Ronald L. Tuttle, Jr.
Ms. Sandy Underwood
Dr. George I. Whetsell
Dr. Edwin F. Wilde
Ms. Shirley Williams
Mr. Jack Wilson

MEMBERS OF THE PRESS

Mr. Gary Carr
Ms. Lisa Clifton
Mr. Sid Gauldin
Mr. Chris Holly
Mr. Walt Inabinet
Mr. John Monk
Ms. Ann Morris
Mr. Steve Smith
Mr. Tony Smith

I. Introduction of New Members

Mr. Whitener introduced the following new members of the Commission:

Mr. Kenneth E. Goad, Aiken, succeeding Mrs. Taylor; Mr. Edwin E. Tolbert, Sr., Columbia, succeeding Dr. Lewis; and Dr. Raymond C. Ramage, Greenville, succeeding Dr. DeWitt. Mr. Whitener also introduced Mr. Lewis Phillips, Greer, whose appointment is forthcoming. Mr. Phillips will succeed Dr. Williams.

II. Election of Officers

Dr. Williams nominated Mr. Whitener for Chairman. It was moved (Jones), seconded (Turner), and voted that nominations be closed and that Mr. Whitener be elected by acclamation. Mr. Whitener was elected Chairman.

Mr. Freeman nominated Dr. Askins for Vice Chairman. It was moved (Jones), seconded (Love), and voted that nominations be closed and that Dr. Askins be elected by acclamation. Dr. Askins was elected Vice Chairman.

III. Presentation of Certificates

Mr. Whitener welcomed Mrs. Taylor's husband, Mr. Joel Taylor, and sons, Mr. Timothy Taylor and Mr. Tommy Taylor, who were special guests at the meeting.

Mr. Whitener introduced Dr. Fred Carter, Senior Executive Assistant for Finance and Administration of the Governor's Office, who presented the Order of the Palmetto on behalf of the Governor to Mrs. Taylor for her years of service as a member and Chairperson of the Commission on Higher Education. A letter to Mrs. Taylor from Governor Campbell is attached as Exhibit A.

Mr. Whitener presented certificates to Mrs. Taylor and Dr. DeWitt on behalf of the Commission and staff. Mr. Sheheen also expressed appreciation to Mrs. Taylor and Dr. DeWitt for their contributions and service.

IV. Approval of Minutes of Meeting of November 3, 1988

It was moved (Love), seconded (Turner), and voted that the minutes of the meeting of November 3, 1988, be adopted as written.

V. Report of Executive Committee

Mr. Whitener reported on the following matters:

a. Consideration of Licensure Matters

(1) Licensure of Southern Technical College. Mr. Krech reported that Southern Technical College, a proprietary school in Columbia, was accredited by the National Association of Trade and Technical Schools (NATTS) to offer an associate degree program in merchandising. Section 59-64-30 of the licensure statute states that any institution established in South Carolina that is accredited by any association or organization recognized by the Council on Postsecondary Accreditation (COPA) is considered to have given satisfactory evidence that the standards have been met.

Mr. Krech recommended, with the endorsement of the Executive Committee, that the Commission grant a regular (five-year) license to Southern Technical College to confer the associate degree in merchandising, subject to annual reporting of information as requested by the Commission on Higher Education.

It was moved (R. Williams), seconded (Brooker), and voted that the recommendation be adopted.

(2) Licensure of American Management College. Mr. Sheheen reported that on May 7, 1987, the Commission voted to license American Management College, Inc., provisionally through December 31, 1988, to operate a bachelor of science degree program in business administration at sites in Fort Mill, Spartanburg, Greenville, Seneca, Anderson, Greenwood, North Augusta, Orangeburg, Columbia, Camden, Florence, Moncks Corner, Charleston, and Beaufort, provided several conditions were met by the College.

On September 23, 1988, a team of examiners visited the College headquarters in Spartanburg. The team found that, despite gains in some areas, the College had failed to take or maintain appropriate action with respect to several recommendations after the Commission had required that "appropriate action must be taken with regard to all recommendations within one year of licensure." Furthermore, the

examination team found that the College's current status generated additional recommendations.

Mr. Sheheen reported that while the representatives of the College provided some additional information in response to the team's recommendations, the College did not take the appropriate action required by the Commission and that its financial stability and academic quality remain problematic.

Mr. Sheheen recommended, therefore, that the Commission indicate its intent to deny the renewal of American Management College's license to confer degrees in South Carolina. He further recommended that the Commission authorize the staff to work with the Attorney General of South Carolina or a member of his staff to ensure that all applicable provisions of the law are followed in bringing this matter to an appropriate conclusion. It was moved (Jones) and seconded (Freeman) that the Commission accept the staff report as information and set in motion appropriate procedures by instructing the Attorney General to schedule any hearings that are required by law.

Representatives of American Management College, Mr. Robert Fabrikant and Mr. Bernelle Demo expressed opposition to the recommendation.

The motion was adopted.

b. Consideration of Early Intervention Program. Mr. Sheheen reported that at its meeting on November 14, 1988, the Executive Committee approved a proposal to seek funding from the General Assembly for an early intervention program for 1989-90. The proposal, entitled "The Tri-Star Program," would support institutional projects to inform sixth, seventh, and eighth grade students about opportunities for postsecondary education and training. The Committee recommends approval. It was moved (Turner) and seconded (Freeman) that the recommendation of the Committee be adopted.

At the invitation of the Chairman, Mr. James L. Solomon, Jr., Commissioner of the Department of Social Services (DSS), expressed that agency's support of the program and indicated that DSS will work with the Commission, the colleges, the universities, and the involved school districts to make the program a success.

Mr. Sheheen indicated that the staff will investigate alternative sources of funding for the program. The motion was adopted.

c. Consideration of Guidelines for Institutional Effectiveness and the Planning Prospectus. Mr. Sheheen stated that The Cutting Edge legislation directs the Commission to maintain statewide higher education planning and to coordinate a system whereby institutions assess and report upon their effectiveness. To pursue those responsibilities, the staff has developed two documents, a "Planning Prospectus" and "Guidelines for Institutional Effectiveness." Draft copies of these documents were mailed to the institutions on October 28, 1988, and were reviewed and discussed in detail on November 4 and on November 14 by members of the Advisory Council on Planning. Comments and suggestions were incorporated into the revised versions of the documents. Mr. Sheheen read a letter of support from Rep. David M. Beasley and a letter from Sen. James M. Waddell, Jr., urging the Commission to delay action on the documents for 60 days.

The Executive Committee recommends that the Planning Prospectus and the Guidelines for Institutional Effectiveness be approved. It was moved (Brightharp) and seconded (Turner) that the recommendation of the Committee be adopted.

At the invitation of the Chairman, Dr. Arthur K. Smith, USC Provost, stated that the guidelines as interpreted by Commission staff are prescriptive and infringe upon the authority of the faculty in setting educational policy. He stated further that the proposed calendar for reporting requested information would conflict with the self-study required by the Southern Association of Colleges and Schools, currently underway, and would constitute an intrusion into the normal procedures of university governance. On behalf of the faculty, he requested that the Commission not act on the matter for 60 days to allow the institutions to study the documents further. Dr. W. David Maxwell, Clemson Provost, agreed. Dr. H. M. Holderfield, Associate Executive Director of Instruction, State Board for Technical and Comprehensive Education, stated that, while he is supportive of planning, he is concerned about meeting the schedule set forth. He suggested possible reorganization or reordering of the schedule. Gen. George F. Meenaghan, Vice President for Academic Affairs at The Citadel, and Dr. Williams C. Moran, Vice President for Academic Affairs at Francis Marion College, agreed with USC's position.

Mr. Turner asked if a 60-day delay would be a problem. It was moved (Turner) and seconded (Craig) that the motion be tabled and action be deferred for 60 days.

new motion →
At Mr. Sheheen's suggestion, Mr. Turner withdrew his motion to table. The motion was amended (Turner) and seconded (Love), to provide that the Commission adopt the institutional effectiveness and planning prospectus guidelines in principle only, provided that the staff is directed to conduct additional consultations with the institutions through the Advisory Council on Planning and other forums and to solicit additional suggestions or amendments for submission to the Committee on Planning and Assessment and to the Commission for consideration at the February 1989 meeting of the Commission. He stated that timetables for the planning process and the institutional effectiveness reporting procedures would be adjusted accordingly. The motion was adopted. Dr. Williams opposed.

VI. Report on Distribution of Research Funds

Mr. Sheheen reported that of the \$5 million appropriated for The Cutting Edge, the Commission allocated \$3,550,000 for research to be distributed as follows:

(1) \$3 million to the three universities "in a manner that takes into account the previous year's expenditures of externally generated funds for research . . ."

(2) The remaining \$550,000 will be allocated to the two other components mentioned in the legislation: (a) the four-year colleges based on the Commission's review of proposals submitted by them; and (b) as stipulated in The Cutting Edge legislation, "the Commission may make exceptions to accommodate economic development opportunities in any area of the State." By November 30, 1988, any research funds remaining from components "a" and "b" will be reallocated to the universities.

In September 1988 the Commission approved \$355,118 to be awarded to the four-year colleges, leaving a balance of \$191,882 to be allocated to the three universities.

VII. Report of Committee on Academic Affairs

Mr. Turner, chairman of the Committee on Academic Affairs, reported on the following matters:

a. Consideration of Proposals for New Programs

(1) M.Eng. in Civil Engineering, Clemson University in Charleston with Cooperation of The Citadel. In April 1987 the Committee deferred action on a proposal from The Citadel to offer a graduate program in engineering leading to the Master of Engineering degree in engineering management. Subsequently, Clemson submitted with the cooperation of The Citadel a different proposal to offer at The Citadel its program leading to the Master of Engineering degree in civil engineering.

The Committee recommends that the proposed program by Clemson to offer its program leading to the Master of Engineering degree in civil engineering in Charleston in cooperation with The Citadel be approved for implementation in January 1989 provided that the Memorandum of Understanding submitted in August 1988 be considered an integral part of the proposal and provided further that the following sentence be deleted from this Memorandum: "In the event that a course is taught for both Citadel undergraduate credit and Clemson graduate credit, the compensation of the faculty member will be shared by Clemson University and The Citadel in proportion to the number of students enrolled for graduate and undergraduate credit, respectively." It was moved (Turner), seconded (Utsey), and voted that the recommendation of the Committee be adopted.

(2) A.B.S. in Dental Hygiene, Trident Technical College. Trident Technical College proposes to begin in the winter quarter 1988-89 a new program leading to the associate degree in health science with a major in dental hygiene. The Committee recommends approval of the proposed program at Trident Technical College for implementation in August 1988 provided that no unique cost or other special State funding is requested or required. It was moved (Turner), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

b. Report on Admission Prerequisites, Fall 1988. Mr. Turner reported that effective in fall 1988 all public senior colleges and universities in South Carolina required that applicants for freshman admission must have completed certain high school courses before being admitted. Commission members were provided copies of an informational report summarizing a survey conducted by staff to determine the extent to which applicants and freshmen met those prerequisites.

VIII. Joint Report of Committee on Facilities and Committee on Academic Affairs

Mr. Brightharp reported on the following matter for the Committee on Facilities and the Committee on Academic Affairs:

Acceptance of Springfield Plantation Property and Establishment of Archbold Center, Dominica, West Indies, by Clemson University. Mr. Brightharp

reported that Clemson University proposes to accept a gift of property on the Island of Dominica in the West Indies. The offer of the property is made by the owner, Mr. John D. Archbold of Fairfax, Virginia, on the condition that Clemson establish on the site the John D. Archbold Center for Tropical Studies.

Clemson proposes to establish a consortium of other institutions throughout the United States, chosen for their expertise in tropical studies, to participate in the work of the Center. Members of the consortium will be represented on an advisory board that will advise the director, a new full-time position at Clemson, on the planning, programs, and operations of the Center. The University believes that the value of the property, called Springfield Plantation, will be in the range of \$1.5-\$2 million. The Plantation consists of about 230 acres on which are situated five buildings.

Clemson estimates that additional costs to operate this Center would begin at \$229,154 in 1989-90, increasing to \$268,078 in 1993-94. Income more than sufficient to offset these additional costs annually is estimated at \$233,098 in 1989-90, increasing to \$322,500 in 1993-94. The principal items of income are "user funds" to be collected from faculty and students using the facilities and from groups arranging special trips to the Plantation as well as from dues to be charged to members of the consortium. Clemson proposes to request, through the appropriation formula, State support for maintenance of that portion of the buildings used for educational and general purposes. The operations and maintenance step of the formula will generate an additional \$50,000 annually for the facilities.

The Committees recommend that acquisition of the property and establishment of this center be approved in principle only and that the Commission not forward its recommendation with respect to acquisition of the property unless and until Clemson has provided for staff review and approval a copy of the legal document specifying the terms and conditions of the transfer. Further, this action is subject to modification pending action in January 1989 concerning policy formulation on off-shore programs and facilities.

Mr. Brightharp noted that the Joint Bond Review Committee (JBRC) will meet on December 6. It was moved (Brightharp) and seconded (Love) that the recommendation of the Facilities Committee be adopted. The motion was amended (Jones) and seconded (Kinon) that the Commission approve submission of the project to the Joint Bond Review Committee provided the JBRC'S action is conditional upon JBRC staff and Commission staff approval of the legal document specifying the terms and conditions of the transfer. Further, the aforementioned review must be completed before the project is considered by the Budget and Control Board. The amended motion was adopted.

Mr. Tolbert requested that the staff review monthly all Commission actions that affect the next fiscal year's budget, develop a cumulative report on State appropriated funds that arise from Commission actions, and provide such information to the Commission on a regular basis monthly.

IX. Report of Committee on Facilities

Mr. Brightharp, chairman of the Committee on Facilities, reported on the following matters:

a. Faculty Housing Improvement, The Citadel. The Citadel requests approval to increase a previously approved project by \$281,000, from \$481,000 to \$762,000. The project initially was submitted and approved as part of The Citadel's 1984-85 Annual Permanent Improvement Plan. The project calls for the removal, from older faculty housing units, of the existing heating system and replacement with combination heating/cooling units. Electrical systems are to be upgraded and insulation added. The Committee recommends approval. It was moved (Brightharp), seconded (M. Williams), and voted that the recommendation of the Committee be adopted.

b. Request to Purchase Building and Land, College of Charleston. The College of Charleston requests authorization to purchase land and improvements known as 88½ Wentworth Street at a cost of \$175,000, to be paid from Excess Debt Service. The Committee recommends approval. It was moved (Brightharp) seconded (Kinon), and voted that the recommendation of the Committee be adopted.

c. Charleston Research Park, MUSC. The Medical University of South Carolina proposes to lease from a partnership (the Charleston Research Park Associates) 76,800 square feet of space (64,000 rentable) in which to place the Molecular Genetics and Structural Biology Center. The annual lease payment, basically fixed for the initial 10-year period, is \$1,376,090. By terms of the proposed lease, MUSC also bears full responsibility for payment of the utilities and cleaning, bringing the total obligation to \$1,536,090 per year.

The Committee recommends approval provided (1) the rate per square foot of rentable space does not exceed \$21.50 for year one; and (2) following receipt of final construction bids and analysis of the construction budget relevant to this space, appropriate information is forwarded to the Commission indicating the impact, if any, on reducing the rate of \$21.50. It was moved (Brightharp), seconded (Craig) and voted that the recommendation of the Committee be adopted.

d. Combined Animal Care/Biomedical Research Facility, MUSC. MUSC proposed in 1985 to construct an animal research facility at a cost of \$5 million using revenue bonds. This request was approved by the Commission. New federal requirements for the housing and care of animals prompted the University to seek a change in scope of the project in 1987. The estimated project cost was increased to \$8.5 million with sources of funding from indirect costs (\$4 million) and excess debt service (\$4.5 million). The Commission approved this request in July 1987.

In its 1987-88 Overall Permanent Improvement Plan, MUSC requested funding to construct a Biomedical Research Facility at a cost of \$12 million. This project was approved by the Commission and funded at \$585,000 in the 1988 Capital Bond Act for A&E services only.

MUSC now proposes to consolidate the two projects into one facility. The source of funds would be an anticipated \$12 million in Capital Improvement Bonds initially requested solely for the Biomedical Research Facility. The Committee recommends approval provided appropriate authorization is secured from the General Assembly. It was moved (Brightharp), seconded (Love), and voted that the recommendation of the Committee be adopted.

e. Behlmer Property Acquisition, MUSC. The Medical University of South Carolina proposes to purchase the Behlmer property consisting of 166, 168, and 170 Ashley Avenue, Charleston, at an estimated cost of \$370,000 to be paid with excess debt service funds. The Committee recommends approval provided the purchase price does not exceed the appraised valuation of \$365,000. It was moved (Brightharp), seconded (Love), and voted that the recommendation of the Committee be adopted.

f. Counseling and Self-development Center, South Carolina State College. South Carolina State College requested, as part of its 1987-88 Overall Permanent Improvement Plan, \$250,000 in capital bond funds to renovate and expand the existing Counseling and Self-development Center. The request was approved by the Commission and authorized in the 1988 Capital Bond Act. The College now requests authorization to revise the scope of the project by constructing a 4,000 gross square feet addition to its Health Center building to accommodate the Counseling Center. The Committee recommends approval. It was moved (Brightharp), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

g. 1890 Extension Facilities, South Carolina State College. South Carolina State College has been allocated \$4.1 million over the next five years through the 1890 Extension Facilities Program. The College plans to build an Extension Service facility on property to be acquired contiguous to the campus, to construct a conference center at its 4-H Camp, and to purchase and equip a demonstration farm. The College seeks approval of the project at the level of its first-year allocation of \$830,425.

The Committee recommends that the College be authorized to establish a project for A&E services only, not to exceed \$250,000, in order to develop the program and plans for utilization of this award. Following completion of planning, each component is to be presented to appropriate State agencies, including the Commission, for approval. It was moved (Brightharp), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

h. Increase of Project Budget/Source of Funds Change, USC-Coastal. USC-Coastal Carolina's 1987 Annual Permanent Improvement Plan included a project to construct a building to house the campus bookstore and shop at an estimated cost of \$300,000 to be funded with Institution Bonds.

The College now proposes to construct a pre-engineered metal building with brick veneer to house the campus bookstore and campus shop, student laundry facilities, and campus law enforcement offices. The College requests authorization to increase the project budget to \$525,000 and to change the source of revenue to Tuition Bonds (\$25,000), Excess Tuition Bonding Collections (\$270,000), and Renovation Reserve Funds (\$230,000).

The Committee recommends approval of the proposed budget increase and source of funds change. It was moved (Brightharp), seconded (Kinson), and voted that the recommendation of the Committee be adopted.

i. Continuing Development of SCE&G Complex, USC-Columbia. USC requests approval to increase the budget of the SCE&G renovation project by

\$3,040,000 to allow the University to complete about two-thirds of the project. The source of revenue would be \$3 million in private and the remainder in federal and foundation funds. The Committee recommends the addition of \$3,040,000 to the project as requested provided the University reports an actual cost and provides appropriate supporting documents. It was moved (Brightharp), seconded (Jones), and voted that the recommendation of the Committee be adopted.

j. General Classroom and Theatre Building Budget Increase, USC-Spartanburg. The 1986 Capital Bond Act authorized \$5.5 million for the design and construction of a general classroom and theatre building on the USC-Spartanburg campus. When bids on the project were taken in July, the lowest bid was nearly \$1 million over the estimated construction budget. Following some redesign, USC-Spartanburg now requests that the project budget be increased by \$650,000 from USC-S Institution Bonds. The Committee recommends approval. It was moved (Brightharp), seconded (M. Williams), and voted that the recommendation of the Committee be adopted.

k. Land Acquisition, USC-Spartanburg. USC-Spartanburg requests approval to accept 141.34 acres of land which will be transferred to the Spartanburg County Commission on Higher Education for the sole use of USC-Spartanburg. The transfer will be made at no cost to either USC-Spartanburg or to the County Commission. The Committee recommends approval. It was moved (Brightharp), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

l. Lease of Portable Units, USC-Spartanburg. USC-Spartanburg requests approval to lease four double-wide portable units to house art, music, printing, and public safety. The leasing of these facilities will cost an additional \$27,000 per year. The Committee recommends approval. It was moved (Brightharp), seconded (Love), and voted that the recommendation of the Committee be adopted.

m. Brashier Property Gift, Greenville Technical College. Greenville Technical College requests authorization to accept 32.31 acres of unimproved real estate as a gift to its Area Commission. The College plans to develop a new campus at the site.

On May 3, 1973, the Commission adopted criteria for the establishment and modification of institutions under the State Board for Technical and Comprehensive Education. The Committee notes that, at a minimum, these criteria must be addressed by the College in any proposal that might be forthcoming.

The Committee recommends acceptance of the property gift provided (1) the transfer instrument is unqualified and without restrictions and (2) any proposal to establish a new campus must address, at a minimum, the aforementioned criteria. It was moved (Brightharp) and seconded (Craig), and voted that the recommendation of the Committee be adopted. The motion was amended (Love), seconded (Jones), and voted to provide that a copy of the transfer instrument be submitted to the Commission for verification.

n. Acceptance of Land, Midlands Technical College. Midlands Technical College requests approval to accept a donation of property contiguous to the Beltline campus at no cost to either the College or its Commission.

This proposed donation was approved by the State Board for Technical and Comprehensive Education on October 26, 1988. It was moved (Brightharp), seconded (Love), and voted that the recommendation of the Committee be adopted.

X. Report of the Commissioner

Mr. Sheheen reported on the following matters:

a. Tentative Schedule of Meetings in 1989. The tentative schedule of meetings of the Commission in 1989 was distributed to the Commission on November 23. Mr. Sheheen noted that the Commission will meet with the Advisory Council of Private College Presidents at its meeting on January 5, 1989.

b. Appointment of Committees. The Chairman will appoint committees before the meeting in January, and committee chairmen will be elected prior to the January 5 meeting.

c. Office Move. Mr. Sheheen reported that because the lease on the Commission's office will expire at the end of the year, the office will be moved to the 3rd floor of the IBM building in early 1989.

XI. Other Business. Mr. Brightharp requested that the Commission communicate its condolences to President Larry Jackson and to the parents of Lisa Marie Schmidt, the Lander College student who was killed on the campus.

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Gaylon Syrett
Gaylon Syrett
Recording Secretary