

MINUTES

County Council Meeting

January 26, 2015

Spartanburg County Council met on Monday, January 26, 2015, in the County Council Chambers, 366 N. Church Street, Spartanburg, SC, at 5:30 p.m. The following attended: Honorable Jeff Horton, Chairman; Honorables Michael Brown, Justin Bradley, David Britt, Jane Hall, Bob Walker, and Roger Nutt, Council Members; along with Katherine O'Neill, County Administrator; Jim Hipp, Deputy County Attorney; Lisa Claxton, County Attorney; John Harris, Senior Deputy County Attorney; and Ginny Dupont, Deputy County Attorney.

In compliance with the Freedom of Information Act, notice of this meeting was provided in advance to the local news media and other interested parties.

I.

Chairman Horton called the meeting to order and welcomed new Council Members Justin Bradley and Bob Walker.

Invocation was rendered by Chaplain Amos Durham. Mr. Jim Greer led in reciting the Pledge of Allegiance.

II.

- A. Mr. Bradley presented a Resolution designating the month of January 2015 as Slavery and Human Trafficking Awareness and Prevention Month in Spartanburg County to Sheriff Wright. Motion made by Mr. Britt to adopt Resolution. Motion seconded by Mr. Nutt and carried.

III.

Mr. Bradley recognized Doug Eberhart and Heather Witt, United Way of Spartanburg, and thanked them for their help for a family that was in need of housing at Christmas. Ms. Katherine O'Neill recognized Chris Massey, New Director of Emergency Services Academy. Doug Bryson, Emergency Preparedness was thanked by Mr. Britt for his help for one of his constituents on a serious situation relating to explosives found in a home he bought. Ms O'Neill recognized Mr. Bryson for recently

being appointed President of IAEM Region 4 at its yearly conference in San Antonio, Texas. The International Association of Emergency Managers (IAEM), which has more than 9,000 members worldwide, is the preeminent international non-profit organization of emergency management professionals. Chris Jennings, Spartanburg Convention & Visitors Bureau, and Jim Campbell, Spartanburg County Parks Director, were recognized for the Spartanburg Tourism Group receiving "National Readers' Choice Award" and for the Spartanburg Convention & Visitors Bureau receiving another "Readers Choice Award by Sports Events Media Group." Dorothy Earle, Records of Deeds Director; Bobby Metts, Delinquent Tax Director; and Earl Alexander, Assessor's Office Director, were recognized for providing exceptional customer service to a taxpayer. Paulette Carter, Records of Deeds; Lisa Hart, Terry Booker, Tony Bell, Human Resource; Bob Harkrader, Planning; and Gary Splawn, Building Codes, were recognized for helping a person that had a seizure in our office building.

IV.

- A. Chairman Horton declared open a public hearing to consider an Uncodified Ordinance to grant a Utility Easement to Broad River Electric Cooperative to install an electrical transformer to serve facilities associated with the expansion of Va-du-Mar McMillan Park. No one appeared, and the matter was closed.
- B. Chairman Horton declared open a public hearing to consider an Ordinance to develop a Jointly Owned and Operated Industrial and Business Park (**Project Big Ben**) in conjunction with Cherokee County, such Industrial and Business Park to include property initially located in Cherokee County and established pursuant to Sec. 4-1-170 of the Code of Laws of South Carolina, 1976, as amended, to provide for a written agreement with Cherokee County to provide for the expenses of the park, the percentage of revenue application, and the distribution of fees in lieu of ad valorem taxation; and other matters related thereto. No one appeared, and the matter was closed.

V.

Economic Recruitment and Development Committee – (Honorable David Britt, Chairman)

- A. An Ordinance authorizing the conversion and extension of a fee in lieu of ad valorem taxes arrangement under Title 4, Chapter 29, Code of Laws of South Carolina, 1976, as amended, between Spartanburg County ("County") and **Trelleborg Coated Systems US, Inc.** ("Company") to a simplified fee in lieu of ad valorem taxes arrangement under Title 12, Chapter 44 Code of Laws of South Carolina, 1976, as amended; the cancellation and termination of certain lease and industrial revenue bond documentation between the County and the Company; the reconveyance by the County of related property to the Company; and other matters related thereto was removed from the agenda.

- B. Motion made by Mr. Britt to approve an Amendment of Agreement for Development of a Joint County Industrial/Business Park of Cherokee and Spartanburg Counties for Cherokee's Project "New Idea." Motion seconded by Mr. Brown and carried.
- C. Motion made by Mr. Britt to approve and authorize County Administrator to execute a Sewer Infrastructure Improvement Agreement with Spartanburg Sanitary Sewer District. Motion seconded by Mr. Brown and carried.

Public Health and Human Services Committee (Honorable Justin Bradley, Chairman)
No items scheduled.

Personnel and Finance Committee (Honorable Bob Walker, Chairman)

- A. Mr. Bob Harkrader, Planning Department Director, presented information in reference to unfreezing SPATS (Spartanburg Area Transportation System) positions. During the Personnel and Finance Committee meeting, Councilman Nutt requested information on the number of active employees in the Planning Department in 2006 versus the number of current active employees. Ms. O'Neill stated that in FY06, we had 18 positions in the Planning Department. In FY15, we have 17 positions. Four of the positions are currently frozen. An action by Council would unfreeze two of those positions. Motion made by Mr. Walker to approve unfreezing two SPATS positions. Motion seconded by Ms. Hall and carried.
- B. Mr. Earl Alexander, County Assessor, presented information in reference to a request from the Assessor's Office to reclassify a Property Data Technician position – grade 43 to a Senior Property Data Technician position – grade 45. Motion made by Mr. Walker to approve reclassification request. Motion seconded by Ms. Hall and carried.
- C. Captain Mark Barry, Sheriff's Office, presented a request from the Sheriff's Office to reclassify an Administrative position. Motion made by Mr. Walker to approve reclassification request. Motion seconded by Mr. Britt and carried.
- D. Captain Mark Barry, Sheriff's Office, presented information in reference to converting a Sworn Position to a Civilian Position. Motion made by Mr. Walker to approve request. Motion seconded by Mr. Britt and carried.
- E. Honorable Hope Blackley, Clerk of Court, presented information in reference to a request from the Clerk of Court's Office to reclassify a Senior Account Clerk (CL4) part-time position to a full-time position and to change the title to Senior Court Clerk. Motion made by Mr. Walker to approve reclassification request. Motion seconded by Mr. Britt and carried.
- F. Sue O'Brien, MA, CASAC, Executive Director, SADAC, presented information in reference to a request from SADAC (Spartanburg Alcohol and Drug Abuse Commission) to reclassify slot AD-39, Grade 45, Position Code 1045 from Accounting Technician to Chief Administrative Assistant (Grade 82) and to unfreeze slot AD3, SADAC Deputy Director, Position Code 8037, Grade 85 and

- freeze Senior Program Coordinator slot (AD-2, Grade 84). Motion made by Mr. Walker to approve request. Motion seconded by Ms. Hall and carried.
- G. Updated financial data and personnel vacancy reports were received.

Livability Committee – (Honorable Jane Hall, Chairman)

- A. Mr. Jim Campbell, Interim Parks Director, presented information in reference to a request from the Parks Department to apply for a grant from the Spartanburg County Foundation. Motion made by Ms. Hall to approve submittal of grant application. Motion seconded by Mr. Britt and carried.
- B. Mr. Jim Campbell, Interim Director, Parks Department, presented information in reference to the Parks Enhancement Plan. (Presentation and Parks Enhancement Plan are included in backup.) Motion made by Ms. Hall to receive the Parks Enhancement Plan Update as a planning tool to assist in the upcoming Budget process. Motion seconded by Mr. Britt and carried.

Public Safety and Judiciary Committee – (Honorable Michael Brown, Chairman)

- A. Major Neal Urch, Director of Jail Operations, presented information in reference to a Resolution ratifying a Mutual Aid Agreement between the Spartanburg County Sheriff's Office and Horry County. Motion made by Mr. Brown to adopt Resolution. Motion seconded by Mr. Britt and carried.
- B. Captain Mark Barry, Sheriff's Office, presented information in reference to a request from the Sheriff's Office to apply for a grant to add four Investigators at the Sheriff's Office. Motion made by Mr. Brown to approve submittal of grant application. Motion seconded by Ms. Hall and carried.
- C. Coroner Rusty Clevenger presented information in reference to a request from the Coroner's Office to submit a grant application for a Firehouse Subs Public Safety Foundation Grant. Motion made by Mr. Brown to approve submittal of grant application. Motion seconded by Mr. Bradley and carried.
- D. County Administrator Katherine O'Neill presented information related to Magistrate positions. Motion made by Mr. Brown on behalf of the Public Safety and Judiciary Committee to authorize the County Administrator to send a letter to the State Senate Delegation informing the Senators representing Spartanburg County that there will be nine full-time Magistrate positions and nine part-time Magistrate positions available in Spartanburg County when the new terms commence May 1, 2015 and providing corresponding information that was covered here today about the location of work hours and compensation and benefits for those positions. Motion seconded by Ms. Hall and carried.
- E. Updated information received regarding activities of Building Codes Department.

Land Use Committee (Honorable Jeff Horton, Chairman)

- A. Updated Planning Department Reports on Development Activity were received.

Public Works, Buildings and Grounds Committee (Honorable Roger Nutt, Chairman)

- A. Discussion was held regarding a Public Works Infrastructure Fund. Motion made by Mr. Nutt to set up a Public Works Infrastructure Fund in the upcoming Budget to be named after Steve Belue for his great work for the County in trying to help others and trying to come up with new and innovative ways of doing so. Motion seconded by Mr. Britt and carried.
- B. Updated information received regarding activities of the Public Works Department.

VI.

No one appeared during the Public Comment Period.

VII.

- A. Motion made by Mr. Britt to render second reading to an Uncodified Ordinance to grant a Utility Easement to Broad River Electric Cooperative to install an electrical transformer to serve facilities associated with the expansion of Va-du-Mar McMillan Park. Motion seconded by Mr. Bradley. Ms. O'Neill pointed out to Council that a legal description has been added to the Ordinance. Motion carried.
- B. Motion made by Mr. Britt to render second reading to an Ordinance to develop a Jointly Owned and Operated Industrial and Business Park (**Project Big Ben**) in conjunction with Cherokee County, such Industrial and Business Park to include property initially located in Cherokee County and established pursuant to Sec. 4-1-170 of the Code of Laws of South Carolina, 1976, as amended, to provide for a written agreement with Cherokee County to provide for the expenses of the park, the percentage of revenue application, and the distribution of fees in lieu of ad valorem taxation; and other matters related thereto. Motion seconded by Mr. Brown and carried.

XIII.

No items scheduled.

IX.

All resolutions, ordinances, agreements, petitions and related documents which were read and approved by Council at this meeting for the financing of certain industrial or similar revenue bonds or notes, are incorporated in these minutes by reference as if fully set forth herein. The reference is to all such documents showing execution by the county on the date of this meeting included in the office of the Clerk of Court for Spartanburg County.

county on the date of this meeting included in the office of the Clerk of Court for Spartanburg County.

X.

- A. Ms. O'Neill stated that two grant requests were inadvertently left off the Public Safety Committee Agenda. They are both grant requests. The applications for grants were distributed to Council. The first is a Records Improvement Grant. It is for \$450,000. This is a much needed improvement to the Solicitor's Office. The match would be \$45,000 and would come from forfeiture funds. The second grant request is Courtroom Technology. The grant is \$18,550 with a match of \$1,855 which would come from the Solicitor's forfeiture funds. Ms. O'Neill stated that she would like to go ahead and submit these grants to the granting agencies. If the award is given, the grants will be brought back to the Public Safety and Judiciary Committee. The following Budget Amendment Resolutions were provided to County Council. Budget Amendment Resolution Number 15149 increases the authorized staffing for the Clerk of Court Office by converting a part-time position to a full-time position. Budget Amendment Resolution Number 15150 authorizes the reclassification of slot A55 in the Assessor's Office from a Property Data Technician position (grade 43) to a Sr. Property Data Technician position (grade 45). Budget Amendment Resolution Number 15151 authorizes the reclassification of two slots. Slot S108 from a Master Deputy (sworn deputy – grade 66) to an AFIS Technician (non-sworn civilian – grade 46) position and slot S81 from an Administrative Secretary position (grade 43) to an Administrative Assistant position (grade 45). Budget Amendment Resolution Number 15152 authorizes the unfreezing of PL19, a Planner position in the Planning Department, and reclassifies it to a Senior Planner, grade 84. It also authorizes unfreezing of PL20, a frozen Planner position in the Planning Department. Budget Amendment Resolution Number 15153 recognizes receipt of an insurance reimbursement related to third party damage to a first aid kit carried on the Sheriff's Office dive trailer. Budget Amendment Resolution Number 15154 recognizes additional revenue related to an insurance reimbursement. Budget Amendment Resolution Number 15155 adjusts the award amount for the PalmettoPride Enforcement Grant award to the actual amount received. Budget Amendment Resolution Number 15156 sets up revenue received in the Forfeited Gambling Fund and State Forfeited Drug Fund for December 2014. Budget Amendment Resolution Number 15157 authorizes the reclassification of slot AD38, an Accounting Technician (grade 45), to a Chief administrative Assistant (grade 82) in SADAC (Spartanburg Area Drug and Alcohol Abuse Commission) Youth & Adolescent Services Department (9734). Additionally, it authorizes the unfreezing of slot AD3, SADAC Deputy Director (grade 85) in SADAC Prevention Department (9740), and transfers it to SADAC Administrative Department (9730). Budget Amendment Resolution Number 15158 recognizes a mini-grant award received by SADAC in the amount of \$8,000 for FY 2015 through the Recovery Program Transformation and Innovation Fund (RPTIF) through our State Office (DAODAS). Budget Amendment Resolution Number 15159 recognizes additional funds from

Spartanburg County Council
January 26, 2015

DAODAS for the Glenn Springs Family Care Center. Budget Amendment Resolution Number 15160 recognizes a grant the Local Emergency Planning Committee (LEPC) received from the SC Emergency Management Division for training and equipment in the amount of \$10,000. Budget Amendment Resolution Number 15161 moves funds from the Network Printer Replacement Project (IT0014) as well as from General Fund to complete phase two of the Document Management & Workflow Collaboration Project (IT0015). Budget Amendment Resolution Number 15162 increases the amount appropriated to the Other Funds Vehicle and Capital Equipment Replacement Project (ER0003).

Motion made by Mr. Britt to approve the Budget Amendment Resolutions provided to Council. Motion seconded by Ms. Hall and carried.

XI.

Motion made by Mr. Britt to approve the minutes of December 15, 2014 (Regular Meeting) and January 8, 2015 (Special Meeting). Motion seconded by Ms. Hall and carried.

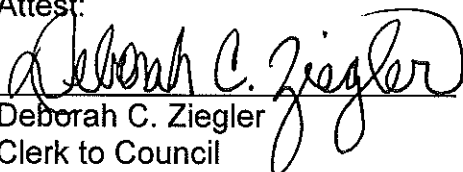
XII.

Meeting adjourned.

SPARTANBURG COUNTY COUNCIL

By: 
Jeffrey A. Horton, Chairman

Attest:


Deborah C. Ziegler
Clerk to Council