

From: CommCardProductNotice <commcardproductnotice@baml.com>
To:
Date: 3/4/2015 6:26:05 PM
Subject: Notice of scheduled downtime for Saturday March 7th

Card & Comprehensive Payables



March 4, 2015

Notice of scheduled downtime for Saturday March 7th - See below for details

Affected regions/applications

All Users for applications on the Works and Card Portal platforms, including:

- Card Portal Platform applications:
 - Online PIN Check
- Works Platform applications:
 - Works Payment Manager
 - Online Account Request
 - PrePaid Reporting Tool and Prepaid Web Services

Client/user impact

- Card Portal scheduled maintenance: **Saturday March 7th from 3:00pm CT until 7:00pm CT** (same day)
 - Online PIN Check will be offline and unavailable.
- Works scheduled maintenance: **Saturday March 7th from 3:00pm CT until Sunday March 8th 9:00pm CT**
 - File transmission via direct XML injection over HTTPS will be offline and unavailable.
 - File transmission via FTP & SFTP will be intermittently offline and unavailable.
 - Prepaid Reporting Tool and Prepaid Web Services will be offline and unavailable.

Actions

As with any maintenance period, customers should always monitor any file transmission attempts and be

prepared to resend unsuccessful transmissions.

Please let us know if you have any questions or suggestions. As always, we appreciate your business and look forward to continuing to provide the enhancements and capabilities to meet your business needs.

Contact

Works Account Services

CommCardTHD@bankofamerica.com

888.589.3473, option 4

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