

Senate General Committee



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KATHIE MARSH
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March 31, 2014

Lillian B. Koller, Esquire
State Director
SC Department of Social Services
1535 Confederate Avenue Extension
Columbia, SC 29202-1520

Dear Director Koller:

The South Carolina Senate General DSS Oversight Subcommittee respectfully requests information regarding the agency's use of "Push Reports." Please provide the following items to the subcommittee no later than Monday, April 7th at 5:00 PM so that we can fully review the information prior to our scheduled meeting on April 16th. If you cannot meet this deadline please let us know when you feel you will be able to fulfill the subcommittee's request and why you are not able to meet the stated deadline.

Such information shall include information regarding CPS intakes that have been accepted for investigation or assessment with data to include but not limited to initial contact within 24 hours by a DSS employee. Also, please include any and all records pertaining to those "Push Reports" including information on foster care, the number of days in care and the number of visits by a DSS employee. The time period for which the reports shall be provided are from January 1, 2013 to March 31, 2014. Any records produced regarding the agency's policies and memos or plans to produce, implement and distribute such reports since January 1, 2010 shall also be provided to the subcommittee.

Such records include, but are not limited to, records of the "Push Reports" themselves and any communication, policies or memos regarding the production, implementation, distribution and use of the aforementioned reports. Please provide the records in full and not reduced, condensed, abridged or redacted in any way.

Thank you for your assistance, and I look forward to working with you to fulfill the subcommittee's request in a timely and expeditious manner.

Sincerely,

A handwritten signature in cursive script, appearing to read "J. Mason Thomas".

J. Mason Thomas
Research Director
SC Senate General Committee
Office of Senator Billy O'Dell, *Chairman*

cc: Governor Nikki Haley