

ANDERSON COUNTY COUNCIL
ANDERSON, SOUTH CAROLINA

Called Meeting - June 29, 2000 - 2:00 p.m.
Linda N. Gilstrap, Clerk to Council

M I N U T E S

All area newspapers, radio stations and television stations were informed of this meeting in compliance with guidelines set forth in the *Freedom of Information Act*.

PRESENT

G. Fred Tolly - District #1
Gracie S. Floyd - District #2
Larry E. Greer - District #3
Vice Chairman Clint Wright - District #4
Chairman J. Mike Holden - District #5
Joey Preston - Administrator
Tom Martin - County Attorney
Tammie Shealy, Acting Clerk
ABSENT

Linda N. Gilstrap - Clerk to Council

The special called meeting of the Anderson County Council convened in the Council Chambers of the Historic Courthouse on Thursday, June 29, 2000 at 2:00 p.m. Chairman Holden called the meeting to order and stated that the reason for the meeting was to discuss the County Rescue Squads Audit Report.

Employees from Cline Brandt Kochenower & Co. went over with Council their internal control over financial reporting. Pendleton Rescue Squad was discussed first. The report stated that the auditors noted certain matters involving the internal control over financial reporting and its operation that they consider to be

June 29, 2000 - 2:00 p.m.

reportable conditions. Reportable conditions involve matters relating to significant deficiencies in the design or operation of the internal control over financial reporting which, in their judgement, could adversely affect Pendleton Rescue Squad. These reportable conditions are considered to be material weaknesses. The Auditors went over the following deficiencies:

1. Board minutes were inadequate
2. Accounts receivable and revenue records were not complete and proper controls were not in place
3. Controls over disbursements were inadequate
4. Payroll record keeping was inadequate, IRS procedures were not followed and proper controls were not in place
5. Detail records for Property, Plant and Equipment were not kept
6. In general, all books and records were incomplete, and
7. Issues related to tax exempt status were not addressed properly or at all

The auditors reported that the Williamston Rescue Squad's internal control over financial reporting was basically the same as the Pendleton Rescue Squad. The following were deficiencies found:

1. Board minutes were inadequate
2. Accounts receivable and revenue records were not complete and proper controls were not in place
3. Controls over disbursements were inadequate
4. Payroll record keeping was inadequate, IRS procedures were not followed and proper controls were not in place
5. Detail records for Property, Plant and Equipment were not kept
6. In general, all books and records were incomplete, and
7. Issues related to tax exempt status were not addressed properly or at all

Mr. Wright moved to go into executive session at 2:15 p.m. to discuss legal and personnel issues, to receive a legal briefing by the County Attorney, and to discuss pending contractual matters and Mr. Greer seconded. Vote was unanimous.

Page 3- Minutes

June 29, 2000 - 2:00 p.m.

On the motion of Ms. Floyd, seconded by Mr. Tolly, Council voted unanimously to come out of executive session back into regular session at 4:35 p.m.

Mr. Martin stated that during executive session County Council received an extensive legal briefing on certain issues related to the audit and a legal extensive discussion of contract issues related to issue. No action was taken in executive session.

Ms. Floyd moved to authorized Mr. Preston to follow through with procedures Council discussed in executive session regarding the EMS audit. Mr. Tolly seconded and vote was unanimous.

Mr. Greer moved that Council continue to fund at the previous budget levels the Belton, Fork, Pelzer, Iva, and Honea Path Rescue Squads. Mr. Wright seconded and vote was unanimous.

Mr. Greer stated that he would like the County to move forward as soon as possible to complete the County's EMS plan specifically the Med-Shore Plan.

There being no further business, Council adjourned at 4:40 p.m.

Respectfully submitted,

Linda N. Gilstrap, Clerk

ANDERSON COUNTY COUNCIL