

From: Priester, Nicole
To: Veldran, Katherine <KatherineVeldran@gov.sc.gov>
Date: 12/19/2013 12:58:36 PM
Subject: RE: 2014 Mansion Events

This is soooooo helpful! Thank you. I will send all of this to Morgan today and will let her know to call you.

I forget to send you one event. Can you add any more details to this?

Wednesday, January 22, 2014

TIME: 8:00 PM – 9:30 PM

EVENT: State of the State Reception

LOCATION: Mansion

STAFF: TBD

POC: TBD

TOTAL ATTENDEES (including the Governor): TBD

DIETARY RESTRICTIONS: TBD

MENU: TBD

NAME PLATES: none

BRIEFING FOR CALENDAR: N/A

SPECIAL INSTRUCTIONS:

From: Veldran, Katherine
Sent: Thursday, December 19, 2013 12:09 PM
To: Priester, Nicole
Subject: 2014 Mansion Events

I've filled in some of the blanks. Please have Morgan call me to discuss set-ups and menu.

803-767-7583

Thanks, Veldran

Tuesday, January 7, 2014

TIME: 12:30-1:30 PM

EVENT: Lunch: Education Briefing for Legislators

LOCATION: Mansion

STAFF: Christian, Ted, Veldran

POC: Katherine Veldran

TOTAL ATTENDEES: Guest list below (not confirmed) – total with staff and Governor 12

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| Chairman Owens |
| Chairman Bingham |
| Rep. Hayes |
| |
| Chairman Hayes |
| Chairman Courson |
| Senator Setzler |
| Senator Matthews |

DIETARY RESTRICTIONS: TBD

MENU: Plated lunch

NAME PLATES: Yes

BRIEFING FOR CALENDAR: N/A

SPECIAL INSTRUCTIONS: Parking inside the gates

Wednesday, January 8, 2014

TIME: 6:30-8:00 PM

EVENT: Light Dinner: Teacher's Education Briefing/Reception

LOCATION: Mansion - set in the large room. No tables just chairs.

STAFF: Christian, Ted, Veldran, Rachel

POC: Katherine Veldran

TOTAL ATTENDEES (including the Governor): Around 50

DIETARY RESTRICTIONS: TBD

MENU: small buffet with bar

NAME PLATES: No

BRIEFING FOR CALENDAR: N/A

SPECIAL INSTRUCTIONS: parking outside the gates

Tuesday, January 21, 2014

TIME: 6:00-7:00 PM

EVENT: State of the State Briefing Reception

LOCATION: Mansion – front room

STAFF: Katherine Veldran

POC: Katherine Veldran

TOTAL ATTENDEES (including the Governor):

12

DIETARY RESTRICTIONS: TBD

MENU: small buffet positioned in the front room

NAME PLATES: TBD

BRIEFING FOR CALENDAR: N/A

SPECIAL INSTRUCTIONS: front room set up – chairs in a large circle. Parking inside the gates.

Nicole Priester

Office of Governor Nikki Haley

(803) 734-5151