

**WIL LOU GRAY OPPORTUNITY SCHOOL
BOARD OF TRUSTEES
MINUTES OF July 12, 13, 1996**

The Wil Lou Gray Opportunity School Board of Trustees convened for a scheduled meeting at 6:00 p.m. in the Wil Lou Gray Opportunity School Research and Training Center. Trustees in attendance were: Dr. Louise Scott, Ms. Wilhelmina McBride, Mrs. Frankie Newman, Mr. Vince Rhodes, Mrs. Faye Edwards, Mrs. Clotilda Diggs, Mr. Russell Hart, Mrs. Suzanne Reynolds, Dr. Marvin Efron, Mrs. Mary Williams, and Mrs. Elizabeth Thraikill. Staff present were: Dr. Mary Catherine Norwood, Mr. Mike Kelly, Ms. Gloria Lloyd, Mr. Pat Smith, Mrs. Suzanne Busenlehner, and Ms. Brenda Stork. Board member not in attendance was Mrs. Betty Henderson. Her absence was excused.

The meeting was called to order by Dr. Scott. She stated for the record that the notice of the meeting was provided to the public in conformance with the requirements of the SC Freedom of Information Act, Section 30-4-80(d) of the SC Code of Laws, 1976 as amended.

The following actions were taken by the board:

-Approval of Agenda:

A motion was made by Mr. Rhodes to approve the agenda. The motion was seconded by Mrs. Diggs. The motion was passed.

-Approval of May 8, 1996 Board Minutes:

A motion was made by Mrs. Edwards to approve the minutes. The motion was seconded by Mr. Hart. The motion was passed.

-Superintendent's Report:

Dr. Norwood reported the following:

The facilities proposed for the cosmetology program were approved by the Cosmetology Board on June 11. This allows us to meet square footage requirements with a classroom in the school building and the lab off campus.

We are required to use the S.C. Forestry Commission in bidding our sale of timber in a thinning operation. This may result in less income from the project since prices have declined since the original proposal. She reminded the board that we had to get a proviso passed in order to receive all of the funds resulting from this project.

The cooperative services agreement from Vocational Rehabilitation has been reviewed. There is an increase of \$1300 over last year. The primary increases related to personnel but cuts were made in general operations of \$910.

The 5 week English as a Second Language program ended with their departure early today. The program appears to have been quite successful and was carried out as a collaborative effort with SC/SW Colombia Partners of the Americas. Operationally some of our staff had to become more involved than we anticipated and are to be commended for their teamwork and effort to make it successful. Maintenance, cafeteria, finance and administrators anticipated needs and jumped in to contribute and assure a successful venture. We also supervised an internship for a Clemson University Spanish/Tourism major who spent a minimum of 40 hours per week working with the group's teacher and as a tour guide.

We have received approval for the Program for Young Women grant again following competitive grant review.

Both Honorable Mention Awards have been presented for the Wil Lou Gray Award. Copies of their thank you letters and some news clippings regarding the Wil Lou Gray Award and graduation were provided to the board.

The Dean of Students has worked with representatives of the U.S. Postal Service who are interested in our conducting team building and communication programs for supervisors through the Outdoor Educational Program.

We met with Lexington and Richland County DSS officials concerning the Family Independence program. There appears there is a non-existent client population for the joint services, the Opportunity School, VR and MTC have put together. Their performance goal is to get people working if considered job ready. Such services such as GED, etc. are readily available close to their homes.

The door project is moving along according to schedule. The initial phase will be to complete the five dormitories and cafeteria prior to school opening. Doors, door frames and hardware all must be ordered separately, shipment coordinated and installed in order for the schedule to be met. August 9 is the schedule date for these six buildings. That leaves approximately one week for resolving problems. The remaining buildings do not require the same level of masonry and construction work to install doors.

Replacement dormitory furnishings have been selected and ordered. These should be in place to begin the school year on August 19.

In most cases, WLGOS teachers will get a significant boost in pay for 1996-97 because of action Lexington II has taken to increase teacher's salaries at the higher experience levels.

This concluded the Superintendent's Report.

-STANDING COMMITTEE REPORTS:

-Policy Committee:

Dr. Efron reviewed the following policies for 1st reading:

GAL-Pay Day Schedules/Salary Deductions

GBA-Compensation Guides and Contracts

GBI-Employee Performance Management System

GBKA-Reduction-In-Force

GBRE-Professional Personnel Extra Duty

IDD-E2 - Section 504 Informational Notice

JC-Student Rights and Responsibilities

JCDA-R - Behavior and Responsibilities

JCDAC-R - Drug Use

JCDB - Student Dress Code

JGF - Student Safety

JH - Student Activities

JQE - Pregnant Students

JR - Student Records

JS - Student Fees

JBCAA - New Resident Students

JBCAA-E1 - Notice to Parent or Guardian

JBCAA-E2 - Authorization to Withdraw Emergency Bus Ticket Funds

JBCD - Transfer and Withdrawals

Revisions were made to policy JCDAC-R as follows: line 4 - add nurse/or nurse practitioner; line 11 - add nurse/or nurse practitioner.

Dr. Efron recommended policies GBKA and GBI be reviewed by the personnel committee.

A motion was made by Dr. Efron to approve the above policies, with stated recommendations, for 1st reading. The motion was seconded by Ms. McBride. The motion was passed.

Dr. Efron also recommended the Building and Grounds committee review the smoking policy and advise if they would recommend a smoke free campus.

-Personnel Committee:

-Dr. Scott reviewed the Personnel Actions provided to the board. A motion was made by Mr. Rhodes to ratify these personnel actions. The motion was seconded by Mr. Hart. The motion was passed. A copy of the personnel actions are attached and becomes a permanent part of these minutes.

-New Business:

-The 1996-97 Long Range Goals were reviewed by Dr. Norwood. The board discussed recommended revisions. A revised copy is attached and becomes a permanent part of these minutes.

-Recess:

-The board recessed until Saturday, July 13.

-Reconvene:

-The board reconvened at Embassy Suites on Saturday, July 13, 1996, at 8:30 a.m.

-The board discussed the following:

-1996-97 Long Range Goals:

-A motion was made by Mr. Rhodes to approve the 1996-97 long range goals. The motion was seconded by Mrs. Diggs. The motion was passed.

-Superintendent's Performance Planning Document:

-A motion was made by Dr. Efron to approve the agency head planning document. The motion was seconded by Mrs. Williams. The motion was passed.

-1997-98 Budget Priorities:

1. Additional Youth Counselor Funding
2. Mini buses
3. Forty-five day summer school program
4. Flooring for dormitories and cafeteria (Cost per building requested)

The board authorized pursuing funding for new flooring in the bond bill at the first opportunity.

-Standing Committee Duties:

-A motion was made by Dr. Efron to approve the standing committee duties, policy BBC, for first reading. The motion was seconded by Mr. Rhodes. The motion was passed.

-Dr. Efron reported on conversation with Mr. Sam Drew concerning an alternative program in Rock Hill. Dr. Norwood will gather information and report to the program committee.

-Board and Staff Travel:

The board made the following recommendation:

Each board member may attend in or out-of-state meetings for training and education with expenditures not to exceed \$1500 per year. This amount is to include travel, registration, meals, and lodging. The board may also receive per diem when traveling. A motion was made by Dr. Efron to approve

this recommendation. The motion was seconded by Mr. Rhodes. The motion was passed.

Any out-of-state travel by staff will be approved by the board.

-Adjournment:

A motion was made by Dr. Efron to adjourn. The motion was seconded by Mr. Rhodes. The motion was passed. The board adjourned at 2:00 p.m.

Respectfully submitted,

Elizabeth Thrailkill

Elizabeth Thrailkill

bgs

Attachments