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Date: 11/6/2015 12:42:46 PM

Subject: RE: 2015 Severe Flooding

Attachments: 4241-State Agency RPAs.xlsx

FEMA Kick-Off Meeting Detailed Agenda.pdf

FEMA RPA Form.pdf

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SCEMD will be in attendance at this meeting to address any questions regarding FEMA processes and eligibility of expenses leading to reimbursement approval via Project Worksheets (PW's) for the federal amount.

At this time 25 state agencies and colleges/universities have applied for Public Assistance as a result of the 2015 Severe Flooding disaster as shown on attached spreadsheet. If your agency has not applied and has incurred expenses related to the storm, please complete the attached FEMA Form 90-49 and bring it to the meeting so that your organization can be added. This form can also be found at [SCRecoveryGrants.org](http://SCRecoveryGrants.org).

Many state agencies have already had the Kick Off meetings with FEMA so the preparation of the Project Worksheets has begun. Attached is the FEMA Kick Off meeting agenda information that will help answer questions regarding process, categories of Public Assistance, eligibility, and documentation requirements.

Please let me know if you have any questions or concerns that need to be addressed at this meeting.

Look forward to being with you on Monday.

Mo Denny  
SCEMD



Chief, Finance and Administration  
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**Sent:** Thursday, November 05, 2015 3:10 PM

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**Subject:** RE: 2015 Severe Flooding

Reminder: Please plan to attend this training if your agency was impacted by the severe flooding. Thanks!

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**Subject:** 2015 Severe Flooding

Hello,

The CG's Office, SCEIS and EMD are hosting a training from 9 – 12 on Monday November 9<sup>th</sup> at Peebles Auditorium (DHEC). If your agency was affected by the 2015 Severe Flooding, please plan to attend with FI, AP and Grant staff. The training provided will consist of discussion on the following topics:

- Processing of Revenue and Expenditures related to the severe flooding;
- Establishing other State and Agency level master data;
- Tracking of expenditures with an internal order number;
- The processing of journal entries and recording / reclassing of expenditures;
- Authority for disaster funds;
- Documentation required for reimbursement of expenditures by FEMA;

This training is for State Agencies impacted by the severe flooding. Please plan to attend this session as this will provide the information necessary to correctly account for the flooding related transactions. Please let me know if you have any questions or concerns.

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