

**From:** Philpott, Katie <KatiePhilpott@gov.sc.gov>  
**To:** Veldran, KatherineKatherineVeldran@gov.sc.gov  
**Date:** 11/15/2016 10:52:47 AM  
**Subject:** Fwd: Car Needed

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Sent from my iPhone

Begin forwarded message:

**From:** "Lake, Steven" <Steven.Lake@admin.sc.gov>  
**Date:** October 20, 2016 at 4:22:55 PM EDT  
**To:** "Haltiwanger, Katherine" <KatherineHaltiwanger@gov.sc.gov>  
**Cc:** "Philpott, Katie" <KatiePhilpott@gov.sc.gov>  
**Subject:** RE: Car Needed

Yes, I will. Do we need to get the SUV on Tuesday so that Katie will be able to pack any items and be ready to leave as early as needed on Wednesday?

Steven Lake  
*Director, Office of Administrative Services*

**The South Carolina**  
**Department of Administration**  
1200 Senate Street, Suite 460, Columbia, SC 29201  
(803) 737-3928 | (803) 319-8465 (cell)

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**From:** Haltiwanger, Katherine  
**Sent:** Thursday, October 20, 2016 4:19 PM  
**To:** Lake, Steven  
**Cc:** Philpott, Katie  
**Subject:** Car Needed

Steven,

We need to rent a car from Wednesday morning – Saturday morning in the name of Katie Philpott. It is for the County Days. She needs an SUV.

Can you help with this?

Thanks,  
Katherine

Katherine Haltiwanger  
Deputy Chief of Staff-Operations  
Governor Nikki R. Haley  
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