

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR**

ACTION REFERRAL

TO	DATE
<i>W/1/5/1/FOIA</i>	<i>12-4-08</i>

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000305</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Singletan, Stendland Claude, 12/11/08, letter attached.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE <i>12-18-08</i> <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



HOUSEKEEPING, LAUNDRY & DIETARY SERVICES

To: Brian Kost
Fax #: 803-898-4515
E-Mail: stensjef@scdhhs.gov
From: Sherry Hipp 803-240-7355
Date: 12/4/08
Subject: FOI Request: SNF Cost Report Data

RECEIVED
DEC 04 2008
Department of Health & Human Services
OFFICE OF THE DIRECTOR

Mr. Kost,

Please provide me a copy of the 2007 (or most current) revenue & expense report for the following facilities:

Azaela Woods	Aiken
Cooke Associates of Florence(Clarke)Florence	
Cooke Associates of Fork (SunnyAcre) Fork	
Kingstree Nursing Facility	Kingstree
McCoy Memorial	McCoy
Fountain Inn Nursing Home	Fountain Inn

Please provide information on the following five centers:
Dietary, Laundry, Housekeeping, Computation, Reimbursement rate & space allocation

Please mail to:

Sherry Hipp
1640 Koulter Dr
Columbia, SC 29210

Thank-you,

Sherry Hipp

636 Powdersville Road, Easley, SC 29642 Office (864) 306-7785 Fax (864) 306-7786



State of South Carolina
Department of Health and Human Services

Mark Sanford
Governor

Emma Forkner
Director

TO:
FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
Total Amount Due SCDHHS:		\$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature _____ Date: _____



dog 0305 ✓

State of South Carolina
Department of Health and Human Services

Mark Sanford
Governor

Emma Fortner
Director

December 11, 2008

Ms. Sherry Hipp
CES
1640 Koulter Dr.
Columbia, South Carolina 29210

Dear Ms. Hipp:

In response to your recent Freedom of Information Act request, enclosed you will find the information and the billing for processing your request from our office.

I hope this information is helpful to you. If you should have any questions, please contact Brandy Putnam at (803) 898-1040.

Sincerely,

A handwritten signature in cursive script that reads "William L. Wells".

William L. Wells, CPA
Deputy Director

WLW/bp
Enclosures



State of South Carolina
Department of Health and Human Services

Mark Sanford
Governor

Emma Forkner
Director

December 11, 2008

TO: Ms. Sherry Hipp, CES
FROM: William L. Wells, CPA
Deputy Director

SUBJECT: Cost of Processing FOIA Request # 305

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	1	Hours	\$10.00
Pages copied at \$.10 per page	42	Pages	\$ 4.20
Pages faxed at \$.20 per page		Pages	\$ _____
Shipping and Handling Costs			\$ 3.00
Other costs associated with the FOIA request:			\$ _____
Total Amount Due SCDHHS:			<u>\$17.20</u>

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact Brandy Putnam at (803) 898-1040 should you have any questions.

December 11, 2008

William L. Wells
Signature

Date