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Date: 6/22/2007 1:53:49 PM

Subject:

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Chad asked that I send out the following updated schedule after yesterday's meeting....

Tuesday July 3 <sup>rd</sup>		Drafts of all recommendations due to me, even if a few details have to be filled in later
Thursday, July 5 <sup>th</sup>	10 AM	New addition....call or meeting for recommendations not yet approved (please let me know availability for Thursday and that Friday just in case)
Saturday, July 7 <sup>th</sup>		Expect an overnight package with a draft version of the report
Monday July 9 <sup>th</sup>	10 AM	Call or meeting to approve final language
Thursday July 12 <sup>th</sup>	11 AM	Report release in Columbia

Sorry this is a tight schedule but with summer vacations it's a bit more difficult to pull together in a timely manner. Please fill in the spaces below and email me back when you get the chance...

Your availability for the following dates....			Availability
• Thursday, July 5 <sup>th</sup>	10 AM	Call or meeting	
• Friday July 6 <sup>th</sup>	10 AM	Only as a back-up	
• Monday July 9 <sup>th</sup>	10 AM	Call or meet on final language	
• Thursday July 12 <sup>th</sup>	11 AM	Report release	

And an address with phone number to send you a package for delivery on Saturday the 7<sup>th</sup>.

Thanks much for all of your help and hard work,

Sarah

**Sarah K. Stewart**

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